

MINUTES  
CITY COUNCIL  
May 20, 2025

The meeting of the sixty-eight City Council was posted on Friday, May 16, 2025, before 5:00 p.m., and held on Tuesday, May 20, 2025 at 6:30 p.m. in the City Hall Council Chamber.

Pledge of Allegiance was led by Mayor Adam G. Ropp.

Opening prayer was provided by Rev. Katrina Richardson, First United Presbyterian Church.

Mayor Ropp called the meeting to order at 6:44 p.m. and declared a quorum with all Councilmembers in attendance.

Members Present:	Adam G. Ropp	Grant Aguirre	Brian Bothroyd
	Menecca Gibbs	Jeff Taylor	Tracy Williams

Members Absent: None

Staff Present:	Eddie Faulkner	William Wheeler	Kim Biggs
	Justin Fortney	Dane Lausen	Blake Braden
	Dan Kassik	Tenny Maker	

**Public Comments, Community Announcements and Recognition.** Charles Downs thanked the city council and employees and presented small tokens of appreciation.

**Consent Agenda.** Mayor Ropp removed items H, I, J, and K from the Consent Agenda. Motion by Vice Mayor Aguire, seconded by Council Member Taylor, moved approval of the remaining items on the Consent Agenda as follows:

- A. Approve the 67<sup>th</sup> City Council Minutes for May 6, 2025.
- B. Approve the 68<sup>th</sup> City Council Minutes for May 6, 2025.
- C. Approve paying Pay App No. 2 in the amount of \$39,819.20 to Beytco, Inc. for services provided on the Booster Pump Station Replacement Project.
- D. Approve paying Pay App No. 4 in the amount of \$207,907.50 to G & L Tank Sandblasting and Coating, LLC for services provided on the East & West Water Storage Tank Painting Project.
- E. Approve paying Pay App No. 5 in the amount of \$41,850 to Parkhill Engineering for services provided on the Parallel Taxiway and Apron Design Project.
- F. Approve paying Pay App No. 1 in the amount of \$2,000 to Parkhill Engineering for services provided on Land Acquisition Project.
- G. Approve accepting a grant from the Walmart Community Grant in the amount of \$2,000 to be used to purchase smoke detectors and batteries for our fire district citizens.
- L. Approve paying Invoice No. 8 in the amount of \$5,727.59 to GH2 Architects for services provided on the Highland Park Municipal Pool Project.

- M. Approve declaring Police Department evidence and found property as surplus which has been processed following state statute and allow the Deputy City Clerk and Police Department Staff to dispose of property as outlined in the court order.
- N. Approve a proposal from Libra Electric in an amount not-to-exceed \$18,414.91 for additional repairs to the Airport's ODAL system, waiving the City of Guthrie purchasing policy based on their prior involvement and specialized expertise in airfield lighting systems.

Council Members entered their votes and the votes were displayed with the following results:

Aye: Ropp, Aguirre, Bothroyd, Gibbs, Taylor, Williams

Nay: None

Mayor Ropp declared the motion carried unanimously.

**Items Removed from Consent Agenda.** Motion by Vice Mayor Aguire, seconded by Council Member Taylor, moved to table the following items for a future meeting.

- H. Approve the Sports Field Use Agreement with the Guthrie Baseball Association for the use of Cottonwood Flats Baseball Fields at 5<sup>th</sup> and Warner for the 2025 season waiving the 5% fee.
- I. Approve the Sports Field Use Agreement with the Guthrie Baseball Association for the use of Kiwanis Field at 701 N. Pine Street for the 2025 season, waiving the 5% fee.
- J. Approve the Sports Field Use Agreement with the Guthrie Youth Softball Association for the use of Owen Field at 203 S. Academy Rd. for the 2025 season, waiving the 5% fee.
- K. Approve the Sports Field Use Agreement with the Logan County Soccer Club, Inc. for the use of the Soccer Field at 300 N. Academy Road for the 2025 season, waiving the 5% fee.

Council Members entered their votes and the votes were displayed with the following results:

Aye: Ropp, Aguirre, Bothroyd, Gibbs, Taylor, Williams

Nay: None

Mayor Ropp declared the motion carried unanimously.

**Election of Vice-Mayor.** Council Member Bothroyd made a motion, seconded by Council Member Taylor, to postpone this item until after the appointment to the Ward I City Council and Guthrie Public Works Authority Trustee seat. Council Members entered their votes and the votes were displayed with the following results:

Aye: Ropp, Aguirre, Bothroyd, Gibbs, Taylor, Williams

Nay: None

Mayor Ropp declared the motion carried unanimously.

**Appointment to Vacant Ward I Council and GPWA Trustee Seat.** Motion by Vice Mayor Aguirre, seconded by Council Member Gibbs, moved to nominate Franklin Danley to fill the vacant Ward I City Council and GPWA Trustee position, effective May 20, 2025, for the remainder of the term ending at the first regular meeting in May 2027. Council Members entered their votes and the votes were displayed with the following results:

Aye: Ropp, Aguirre, Gibbs  
Nay: Bothroyd, Taylor, Williams

Mayor Ropp declared the motion failed in a 3-3 tie vote.

Motion by Council Member Bothroyd, seconded by Council Member Taylor, moved to nominate Ed Wood to fill the vacant Ward I City Council and GPWA Trustee position, effective May 20, 2025, for the remainder of the term ending at the first regular meeting in May 2027. Council Members entered their votes and the votes were displayed with the following results:

Aye: Bothroyd, Taylor, Williams  
Nay: Ropp, Aguirre, Gibbs

Mayor Ropp declared the motion failed in a 3-3 tie vote.

The council was unable to reach consensus on filling the vacant seat. Mayor Ropp stated they would revisit the appointment process at a future meeting.

**Election of Vice-Mayor.** Motion by Mayor Ropp, seconded by Council Member Gibbs, moved to elect Vice Mayor Aguirre for a term of two years expiring the first City Council meeting in May 2027. Council Members entered their votes and the votes were displayed with the following results:

Aye: Ropp, Aguirre, Gibbs  
Nay: Bothroyd, Taylor, Williams

Mayor Ropp declared the motion failed in a 3-3 tie vote.

**Oath of Office – Ward I Appointment.** No action.

**Acknowledgement and Signing of the Code of Ethics for Elected and Appointed Officials.** Motion by Council Member Bothroyd, seconded by Council Member Taylor, moved to table this item for a future meeting. Council Members entered their votes and the votes were displayed with the following results:

Aye: Ropp, Aguirre, Bothroyd, Gibbs, Taylor, Williams  
Nay: None

Mayor Ropp declared the motion carried unanimously.

**Confirmation of Association of Central Oklahoma Governments (ACOG) Board and Committee Delegates.** Motion by Council Member Gibbs, seconded by Vice Mayor Aguirre, moved to appoint Vice-Mayor Grant Aguirre as the City’s Designated Voting Delegate, and confirmation of Council Member Taylor as the Alternate Delegate to the ACOG Board of Directors, The Intermodal Transportation Policy Committee (ITPC), the Garber Wellington Policy Committee (GWPC) and the 911 ACOG Board of Directors. Council Members entered their votes and the votes were displayed with the following results:

Aye: Ropp, Aguirre, Bothroyd, Gibbs, Taylor, Williams  
Nay: None

Mayor Ropp declared the motion carried unanimously.

**Confirmation of Mayor’s nomination to the Guthrie Library Board.** Motion by Council Member Bothroyd, seconded by Council Member Taylor, moved to confirm the Mayor’s nomination to the Guthrie Public Library re-appointing Samantha Stewart and Grace Loren for three-year terms through May 31, 2028. Council Members entered their votes and the votes were displayed with the following results:

Aye: Ropp, Aguirre, Bothroyd, Gibbs, Taylor, Williams  
Nay: None

Mayor Ropp declared the motion carried unanimously.

**Change Order No. 8 with G & L Tank Sandblasting & Coating.** Motion by Council Member Taylor, seconded by Vice Mayor Aguirre, moved to approve Change Order No. 8 with G & L Tank Sandblasting and Coating, increasing the contract amount by \$11,800 and extending the project timeline by 14 days for the East & West Water Storage Tank Painting Project. Council Members entered their votes and the votes were displayed with the following results:

Aye: Ropp, Aguirre, Bothroyd, Gibbs, Taylor, Williams  
Nay: None

Mayor Ropp declared the motion carried unanimously.

**Logan County Bid No. 2025-21 to build Rescue 2 Unit with Banner Fire Equipment.** Motion by Council Member Bothroyd, seconded by Council Member Taylor, moved approval of the Logan County Bid No. 2025-21 with Banner Fire Equipment to build a new Rescue 2 unit for the Guthrie Fire Department, using Logan County Rural Fire Tax funds. Council Members entered their votes and the votes were displayed with the following results:

Aye: Ropp, Aguirre, Bothroyd, Gibbs, Taylor, Williams  
Nay: None

Mayor Ropp declared the motion carried unanimously.

**Authorization to Accept Cab and Chassis Donation from Dolese.** Motion by Council Member Taylor, seconded by Council Member Bothroyd, moved to authorize the Guthrie Fire Department to accept a 2017 Peterbilt 567 cab and chassis donation from Dolese. Council Members entered their votes and the votes were displayed with the following results:

Aye: Ropp, Aguirre, Bothroyd, Gibbs, Taylor, Williams  
Nay: None

Mayor Ropp declared the motion carried unanimously.

**Revocable Encroachment Permit Agreement for property located at 200 Lary Lane.** Planning Director Dan Kassik presented an encroachment permit agreement for a property at 200 Lary Lane. He explained the property owners had inadvertently built a pool that encroached 6 feet by 43.43 feet onto city property. Motion by Council Member Bothroyd, seconded by Vice Mayor Aguirre, moved approval of a Revocable Encroachment Permit Agreement with 1320 Investments, LLC for the property located at 200 Lary Lane – allowing a 6’ x 43.43’ encroachment into City-owned property. Council Members entered their votes and the votes were displayed with the following results:

Aye: Ropp, Aguirre, Bothroyd, Gibbs, Taylor, Williams  
Nay: None

Mayor Ropp declared the motion carried unanimously.

**Historic Preservation Commission Ex-Officio Appointment.** Motion by Council Member Bothroyd, seconded by Council Member Taylor, moved to confirm the appointment of Council Member Menecca Gibbs to serve as the Ex-Officio member to the Historic Preservation Commission for a two-year term expiring May 4, 2027. Council Members entered their votes and the votes were displayed with the following results:

Aye: Ropp, Aguirre, Bothroyd, Gibbs, Taylor, Williams  
Nay: None

Mayor Ropp declared the motion carried unanimously.


**City Manager’s Report.** City Manager Faulkner provided a brief update on the recent waterline issue. He reported that public works crews had isolated the waterline, stopping the water loss. Faulkner noted they were still waiting on permits from the railroad and securing one additional utility easement before completing repairs.

**Requests/comments from members of the City Council.** Council Member Bothroyd expressed disappointment with the process for filling the Ward 1 vacancy.

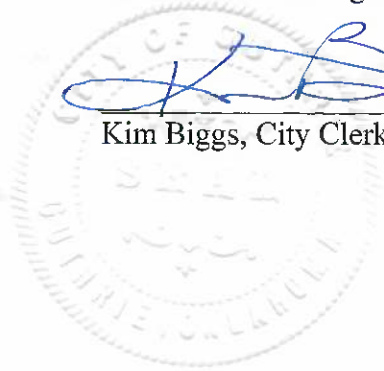
Council Member Gibbs acknowledged the challenges in filling the Ward 1 position and expressed hope the council could work together to resolve it. She also looked forward to further discussions on the pool project.

Mayor Ropp thanked public works for their efforts on the waterline issue. Regarding the Ward 1 appointment, he explained his vote was due to unexpected changes in the previously agreed upon process, not personal reasons. He assured the public they would revisit the appointment at a future meeting.

**Adjournment.** There being no further business for the Guthrie City Council, Mayor Ropp declared the meeting adjourned at 7:13 p.m.



Kim Biggs, City Clerk



Adam G. Ropp, Mayor