



60th City Council

Mayor Chuck Burtcher

Ward I – Trey Ayers, John Wood Ward II – Mary Coffin, Patty Hazlewood

Ward III – Ellen Gomes, Gaylord Z. Thomas

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

101 N. 2nd Street, Guthrie, OK 73044

Tuesday, September 15, 2009 7:00 p.m.

Agenda

- 1. Call to Order
2. Public Comments
3. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

- A. Consider approval of minutes of the regular Guthrie Public Works Authority Meeting September 1, 2009..... 3
B. Consider approval of claims 5

RESOLUTION

- 4. Consider approval of Resolution No. 2009-16, adopting FY 2010 Budget for the General Fund, Guthrie Public Works Authority Fund and miscellaneous funds.....15
5. Adjourn

CITY COUNCIL MEETING

- 1. Call to Order
2. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

- A. Consider approval of minutes of the Special City Council Meeting (Workshop) held August 27, 2009 21
B. Consider approval of minutes of the Regular City Council Meeting held September 1, 2009 23
C. Consider approval of claims31
D. Consider approval of an agreement with Kenneth and Terri McBane for occupancy of the Liberty Lake House..... 33
E. Consider approval of Renewal Lease Agreement between the City of Guthrie and American Shooting Academy for use of the City of Guthrie Gun Range39
F. Consider approval of contract for City Attorney45
3. Consider approval of Treasurer’s Report49
4. Consider approval of Audit Engagement Letter with John M. Arledge & Associates, P.C. to provide auditing services for FY 200959
5. Consider approval of Engagement Letter with Crawford & Associates, P.C. for Accounting and Consulting Services for FY 2010.....67

6. Consider award of Bid #2009-11 Phase 1 Lakeside Drive Paving & Drainage Improvements to the low bid of All Roads Paving of Oklahoma City, in the amount of \$63,710.5073
7. Consider approval of Diversified Construction of Okla. Inc., Change Order No. 2 for items not covered by the plans or specifications when bid, and adding a cost of \$6,171.00 to the contract77
8. Consider approval of HCCCo LLC Change Order No. 2 for Section A of the Water Systems Improvements - Water Treatment Plant - increasing the calendar days of the contract by thirty and increasing the contract price by \$74,773.80 to meet the field conditions as described in Exhibits A & B.....79
9. Consider approval of Change Order No. 3 for Section D of the Water Systems Improvements - Retrofit Intake Structure Gates at Liberty Lake and Guthrie Lake - increasing the contract by \$5,669.00 for Item #5 and Item #683
10. Consider approval of expanded beer garden boundaries for the Art & Wine Festival and permit the sale of wine and 6.0 beer in addition to low-point beer on October 3 and 4, 200987
11. Consider approval of consent to Assignment of Hangar Ground Lease Agreement from Joe Underwood to Brian Greg93

RESOLUTION

12. Consider approval of Resolution No. 2009-16, adopting FY 2010 Budget for the General Fund, Guthrie Public Works Authority Fund and miscellaneous funds To Adopt Budget (see pg 15)
13. City Manager’s Report
14. Requests/comments from members of the City Council.
15. Consider convening an Executive Session pursuant to the Authority of Title 25, O.S. 2001, Sections:
 - 307 (B)(1) to discuss the employment, hiring, appointment, promotion, demotion, discipline, resignation or termination of council-appointed employees (City Manager).
 - 307(B)(3) for the Purpose of Discussing the purchase or appraisal of real property (Logan County Asphalt).
16. Consideration of action regarding the employment, hiring, appointment, promotion, demotion, discipline, resignation or termination of council-appointed employees (City Manager).
17. Consideration of action regarding the purchase or appraisal of real property (Logan County Asphalt).
18. Adjourn

MINUTES

GUTHRIE PUBLIC WORKS AUTHORITY

September 1, 2009

The regular meeting of the Guthrie Public Works Authority was posted on Friday, August 28, 2009 and held September 1, 2009 in the Guthrie City Hall Council Chambers.

Invocation was given by Rev. Don Riepe, Guthrie Christian Church.

Pledge of Allegiance was led by Chairman Chuck Burtcher.

Chairman Chuck Burtcher called the meeting to order at 7:03 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Ellen Gomes
	John Wood	Patty Hazlewood	Gaylord Z. Thomas

Members Absent: Mary Coffin

Staff Present:	Melody Kellogg	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Rene Spineto	Aaron Barth
	Jim Ahlgren	Kevin Dixon, Jr.	

Chairman Chuck Burtcher declared a quorum with six (6) Trustees in attendance.

Public Comments. Ms. Karen Schandorf addressed the Guthrie Public Works Authority Trustees regarding the citizen's petition.

Consent Agenda: Motion by Trustee Ayers, seconded by Trustee Thomas, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on August 18, 2009.
- B. Consider approval of Claims:

GPWA Fund:	Regular Claims	\$17,003.58
Water Treatment Plant Fund:	Regular Claims	\$ 2,509.60
Miscellaneous Funds:	Early Pays	<u>\$ 2,849.05</u>
	TOTAL CLAIMS:	\$22,362.23

- C. Consider approval of the Water Meter Reading Services Agreement between the Guthrie Public Works Authority and Burrell, Inc. for the period of October 1, 2009 through September 30, 2010.

- D. Consider approval of the Agricultural Lease Agreement between Guthrie Public Works Authority and Hugh Plagg for the period of October 1, 2009 through September 30, 2010.
- E. Consider approval of Requisition for Payment from the Guthrie Custodial Agency Account to City of Guthrie for the annual lease/purchase payment on the American Eagle Pumper Truck in the amount of \$21,834.52.
- F. Consider approval of Budget Amendment No.7 increasing GPWA Fund, Grants Fund, Hotel/Motel Tax Fund, Capital Projects Fund, Airport Grant Fund and Airport Fund for funds received by different entities.
- G. Consider Renewal Agreement between the Guthrie Public Works Authority and Waste Connections of Oklahoma, Inc. for collection and disposal of trash and garbage.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Hazlewood, Wood, Thomas
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Adjournment. Motion by Trustee Thomas, seconded by Trustee Wood, moved approval to adjourn. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Hazlewood, Wood, Thomas
Nay: None

Chairman Burtcher declared the motion carried unanimously at 7:11 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Chairman



GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

September 15, 2009

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kevin Dixon Jr.", written over a horizontal line.

Kevin Dixon Jr.
Senior Buyer
Administrative Services

Monthly Claims Approved As Per Ordinance #2973

By City Manager

City Manager

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
1634487	AMERICAN STAMP & MARKING	Stamp Order Plus Shipping	01-01-00-6100	\$30.52
168074	MCLAIN-CHITWOOD (358)	Misc. Office Supplies	01-01-00-6100	\$1,023.56
8721980	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	\$67.48
8798512	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	\$1,233.47
8810627	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	\$5.98
8920958	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	\$180.05
8938992	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	\$71.76
207630443	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	\$2,732.82
207809203	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	\$164.68
208064071	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	\$213.64
208333054	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	\$3.00
20285249/09	GHM ENTERPRISES (1097)	Dust Mop Cleaning	01-01-00-6103	\$5.40
2028704	WALMART COMMUNITY BRC(207	Supplies	01-01-00-6103	\$13.50
4218	ADVANCE DOOR CONTROLS(20	1ea Countral Swich for the front door	01-01-00-6112	\$84.48
AUGUST2009	CREDIT CARD OPERATIONS(206	Parts for the Coffee Maker	01-01-00-6112	\$37.94
001809	HURLEY PLUMBING(267)	Misc. Repairs	01-01-00-6112	\$50.00
001825	HURLEY PLUMBING(267)	Misc. Repairs	01-01-00-6112	\$50.00
001828	HURLEY PLUMBING(267)	Misc. Repairs	01-01-00-6112	\$48.00
2317941 AND 23	OKLA HOME CENTERS, INC. (20	Misc. Building Supplies	01-01-00-6112	\$18.15
21140	STANDARD HOME & IND.,INC. (1	Repair Leaks on City Hall Roof	01-01-00-6112	\$420.00
2028704	WALMART COMMUNITY BRC(207	Bathroom Shower Soap Supplies	01-01-00-6112	\$19.96
2029223	AT&T (569)	Phone Service Aug. 2009	01-01-00-6301	\$1,869.69
2029222aug09	ALLTEL COMMUNICATIONS,INC.(Cell phone serves Aug. 2009	01-01-00-6318	\$229.53
2029221jun09	ALLTEL (BLACKBERRY SERVICE	Monthly Billing Black Berry phones Jun.2009	01-01-00-6318	\$131.79
AUGUST ROOF	GUTHRIE NEWS LEADER (1578)	Bid Notice for Roof Bids	01-01-00-6334	\$672.03
9/8/2009 ELECTI	GUTHRIE NEWS LEADER (1578)	Legal Publications - Special Election for Sept	01-01-00-6338	\$119.75
717839ER	AFLAC(20180)	Service Fee - August/2009	01-01-00-6346	\$29.25
255705	THYSSENKRUPP ELEVATOR(168	Elevator Maintenance	01-01-00-6347	\$195.31
OKC09090399	JANI-KING (21595)	Monthly Contact Billing	01-01-00-6373	\$1,514.00
		Total		\$11,235.74
		Total GENERAL GOVERNMENT		\$11,235.74
030806	O.M.L.(426)	Newly Elected Officials Seminar - June 11th t	01-02-20-6048	\$125.00
CNIN057794	BMI SYSTEMS, INC. (664)	Maintenance for Finance Canon Copier (JJM	01-02-20-6317	\$365.30
		Total CITY MANAGER		\$490.30
CNIN057966	BMI SYSTEMS, INC. (664)	Maintenance for 3rd floor Canon Copier (JJM	01-02-23-6317	\$239.97
		Total PURCHASING/ACCOUNTS PAYABLE		\$239.97
		Total ADMINISTRATION		\$730.27
AUGUST2009	DEWART- GUMERSON INS. AGE	Notary Renewal & Seal for Kim Biggs	01-03-30-6331	\$100.00
		Total FINANCE		\$100.00
		Total FINANCE		\$100.00
793966	CREDIT CARD OPERATIONS(206	Font Software	01-04-45-6125	\$107.06
71591	CIVICPLUS 22473	1/3 Setup Fee for Website	01-04-45-6381	\$5,853.00
AUGUST.2009	COX COMMUNICATIONS(20698)	Fire Dept. Internet services	01-04-45-6381	\$39.95
AUGUST2009	COX COMMUNICATIONS(20698)	PD Internet services	01-04-45-6381	\$124.95
		Total INFORMATION SERVICES		\$6,124.96
		Total INFORMATION SERVICES		\$6,124.96

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
SI092907	CREDIT CARD OPERATIONS(206	AutoCad Renewal - Rene Spineto	01-05-50-6355	\$565.27
062309-1	VILLAGIS 22288	3rd Quarter Invoice August & September Villa	01-05-50-6356	\$1,500.00
		Total COMMUNITY DEVELOPMENT		\$2,065.27
CNIN057655BMI	BMI SYSTEMS, INC. (664)	Maintenance and Lease for Planning Canon Co	01-05-53-6123	\$203.00
		Total ECONOMIC DEVELOPMENT		\$203.00
		Total PLANNING		\$2,268.27
5310	AIR TRON MECHANICAL INC (20	Repairs on Ait Unit (Replaces Bad Bourd, an	01-06-60-6112	\$901.74
5312	AIR TRON MECHANICAL INC (20	Repairs on Ait Unit (Replaces Bad Bourd, an	01-06-60-6112	\$817.00
2028704	WALMART COMMUNITY BRC(207	Swiffer Products	01-06-60-6112	\$20.94
2028704	WALMART COMMUNITY BRC(207	Swiffer Products and Cleaners	01-06-60-6112	\$16.06
47801	JUNIOR LIBRARY GUILD (1896)	Juvenile and Teen Books/Standing Order 8 p	01-06-60-6130	\$101.76
		Total LIBRARY		\$1,857.50
		Total LIBRARY		\$1,857.50
2009-05186	INTEGRIS HEALTH (1603)	Physicals for Lamb and Thorne	01-07-70-6030	\$900.00
2028704	WALMART COMMUNITY BRC(207	Food for Jail	01-07-70-6106	\$72.44
2028704	WALMART COMMUNITY BRC(207	SunnyD	01-07-70-6106	\$4.16
50101/1	BONEYARD GRILL (22102)	Meals for visiting Sergeants - Oral Boards 8/2	01-07-70-6107	\$53.25
159926	ONE-HOUR MASTER PHOTO(452	2 Tapes to DVD	01-07-70-6120	\$24.00
2028704	WALMART COMMUNITY BRC(207	Camera-Cam Accessories	01-07-70-6120	\$100.00
2028704	WALMART COMMUNITY BRC(207	Camera-Cam Accessories	01-07-70-6120	\$383.76
2028704	WALMART COMMUNITY BRC(207	DVD 10 Pack	01-07-70-6311	\$9.98
2028704	WALMART COMMUNITY BRC(207	HP Mouse	01-07-70-6311	\$13.44
1460	DEAN'S WRECKER(20430)	Tow 2009 Dodge to GMS, plus mileage, fuel	01-07-70-6316	\$72.08
2028704	WALMART COMMUNITY BRC(207	Belt Dressing, 22" Michelin HP	01-07-70-6316	\$9.14
CNIN055133	BMI SYSTEMS, INC. (664)	Maintenance for Police Canon Copier	01-07-70-6317	\$143.12
2026771AUGUS	LOGAN COMMUNITY SERVICES,	Shelter Service	01-07-70-6345	\$125.00
		Total POLICE ADMINISTRATION		\$1,910.37
0026238-2176-2	WASTE MANAGEMENT (22106)	DEY-Dead Animals, Fuel Surcharge	01-07-72-6114	\$89.23
		Total ANIMAL CONTROL		\$89.23
AUGUST NUISA	GUTHRIE NEWS LEADER (1578)	Ad for Bids for Nuisance Abatement to Clean	01-07-74-6334	\$25.00
2028704	WALMART COMMUNITY BRC(207	Camera-Cam and Accessories	01-07-74-6354	\$508.76
		Total CODE COMPLIANCE		\$533.76
		Total POLICE		\$2,533.36
B714	EMBROIDERY MAGIC(20589)	Fire Department Uniform Caps	01-09-90-6016	\$446.40
456444	HOMETOWN RENTAL & FEED(16	HC-150 Hedge Trimmer	01-09-90-6102	\$279.99
40587	BLOOM APPLIANCE & SATELLIT	Service Ice Maker	01-09-90-6107	\$60.00
21486	COMMERCIAL OFFICE INTERIOR (2)	Reclining Chairs	01-09-90-6112	\$1,250.00
0218-327623	O'REILLY AUTO PARTS (952)	Misc Parts and Supplies	01-09-90-6112	\$129.99
0218-328072	O'REILLY AUTO PARTS (952)	Misc Parts and Supplies	01-09-90-6112	\$16.40
2028704	WALMART COMMUNITY BRC(207	Program Coffee Maker	01-09-90-6112	\$39.88
2028704	WALMART COMMUNITY BRC(207	Soap Supplies	01-09-90-6114	\$11.32
157454	CHIEF FIRE & SAFETY(92)	Rotator Lights Q-1	01-09-90-6316	\$344.00
897262	HOMETOWN RENTAL & FEED(16	Parts, Supplies	01-09-90-6317	\$117.85
2316527	OKLA HOME CENTERS, INC. (20	Parts and Supplies	01-09-90-6317	\$5.15
2317547	OKLA HOME CENTERS, INC. (20	Parts and Supplies	01-09-90-6317	\$5.99
2317715	OKLA HOME CENTERS, INC. (20	Parts and Supplies	01-09-90-6317	\$100.51

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
2317847	OKLA HOME CENTERS, INC. (20	Parts and Supplies	01-09-90-6317	\$2.78
2028704	WALMART COMMUNITY BRC(207	Multi Tow Adaptor	01-09-90-6317	\$18.88
		Total SUPPRESSION		\$2,829.14
B715	EMBROIDERY MAGIC(20589)	Fire Department Caps	01-09-92-6016	\$138.00
124888	SPECIAL-OPS UNIFORMS, INC.(5	Misc. Supplies	01-09-92-6016	\$201.97
INV1193097	EMERGENCY MEDICAL PRODUC	EMS Supplies	01-09-92-6104	\$753.42
INV1201095	EMERGENCY MEDICAL PRODUC	EMS Supplies	01-09-92-6104	\$559.95
INV1203128	EMERGENCY MEDICAL PRODUC	EMS Supplies	01-09-92-6104	\$1,431.27
CL55304	LAMPTON WELDING SUPPLY(32	Oxygen	01-09-92-6104	\$122.04
PE68317	LAMPTON WELDING SUPPLY(32	Misc Welding Supplies	01-09-92-6104	\$26.00
PE68619	LAMPTON WELDING SUPPLY(32	Oxygen	01-09-92-6104	\$47.09
2028704	WALMART COMMUNITY BRC(207	Bayer	01-09-92-6104	\$6.43
233808	CASCO INDUSTRIES (666)	Bunker Boots (New FF - Mike Nettles)	01-09-92-6110	\$315.00
1026829	WAYEST SAFETY, INC.(1024)	Braket Kit for Ben 2 Helment , plus estimated	01-09-92-6110	\$67.93
2028704	WALMART COMMUNITY BRC(207	Laundry Supplies - FD	01-09-92-6310	\$71.54
2029141JULY 20	INTERMEDIX (22025)	EMS Billing 7/1/2009 to 7/31/2009	01-09-92-6373	\$5,545.65
		Total EMS		\$9,286.29
2028704	WALMART COMMUNITY BRC(207	Powerforce Turbo Vac	01-09-96-6114	\$72.44
2029019SEPTE	INTEGRATED CIRCUITS (21906)	F-50 Radio	01-09-96-6318	\$410.00
AUGUST 2009	INTEGRATED CIRCUITS (21906)	Icom F50 Battery Clips	01-09-96-6318	\$48.00
		Total PREVENTION		\$530.44
		Total FIRE		\$12,645.87
2028704	WALMART COMMUNITY BRC(207	Phone Car and Wall Chargers	01-12-00-6316	\$44.88
2028704	WALMART COMMUNITY BRC(207	No Smoking Signs	01-12-00-6316	\$10.00
		Total		\$54.88
		Total STREET		\$54.88
825 0495851	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$45.08
825 0497224	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$45.08
142598 AND 142	NAPA (30)	Oil Dry, Rough servie Bulbs, etc.	01-14-00-6114	\$59.18
143498 AND 143	NAPA (30)	Oil Dry, Rough Service Bulbs, Etc.	01-14-00-6114	\$55.38
		Total		\$204.72
113797	A-1 RADIATOR SERVICE, INC. 2	Radiator Repairs and Service	01-14-41-6116	\$240.00
39871	COUNTRY FORD-MERCURY (130	Misc. Ford Parts	01-14-41-6116	\$823.71
GPWA AUGUST	EIGHT BALL CAR WASH(20776)	Wash GPWA City Vehicles	01-14-41-6116	\$29.38
121445	JOHN VANCE MOTORS(602)	Misc GM and Chrysler Parts	01-14-41-6116	\$748.62
142587	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$32.75
142707	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$14.77
142912	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$9.73
143005	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$6.00
143029	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$34.66
143042	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$18.22
143442	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$13.90
143487	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$8.50
0218-325882	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$11.02
0218-325897	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$35.51
0218-325967	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$84.95
0218-325985	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$52.46

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
0218-326070	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$72.00
0218-326090	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$87.58
0218-326150	O'REILLY AUTO PARTS (952)	CREDIT	01-14-41-6116	(\$52.49)
0218-326511	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$6.25
0218-326518	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$49.98
0218-326721	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$19.99
218-328948	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$357.48
218-329156	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$70.31
218-330185	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$37.04
218-330389	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$109.04
218-330472	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	(\$37.04)
218-330625	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	(\$35.00)
218-330800	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$14.99
218331511	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$64.98
218-331569	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$6.99
218-331705	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$19.99
5524443	ROBERTS TRUCK CENTER(2001)	International Truck Parts	01-14-41-6116	\$10.41
2028704	WALMART COMMUNITY BRC(207	Lucas Oil Stabilizer/Brake Cleaner	01-14-41-6116	\$231.43
2029133	WESTERN MOBILE GLASS & AT	Vehicle Windshields	01-14-41-6116	\$225.00
Total VEHICLE MAINTENANCE				\$3,423.11
Total FLEET MAINTENANCE				\$3,627.83
2028704	WALMART COMMUNITY BRC(207	Drinks/Hydration Gatorade	01-15-11-6110	\$125.70
25117	WILLOBY'S WHOLESALE (631)	Ice and Water	01-15-11-6110	\$27.96
5306	AIR TRON MECHANICAL INC (20	Repairs to 2 airunits at Highland Hall	01-15-11-6112	\$170.00
AUGUST2009	BLAIR SIGNS (1749)	No Skateboards Signs for Mineral Wells Pavil	01-15-11-6112	\$120.00
431165	GOOCH-SMITH ELECTRIC(1279)	Highland Hall, Highland Park Trails - Light Re	01-15-11-6112	\$496.00
1824	HURLEY PLUMBING(267)	Kiwanis Sewer Repairs	01-15-11-6112	\$93.90
1826	HURLEY PLUMBING(267)	Kiwanis Sewer Repairs	01-15-11-6112	\$18.50
16743	MAKER'S GLASS SHOP(346)	314 West Springer - Repairs to Storm Doors	01-15-11-6112	\$72.49
2028704	WALMART COMMUNITY BRC(207	Supplies	01-15-11-6112	\$93.35
2029178AUGUS	WALKER TIRES(160)	Back Hoe Tires	01-15-11-6316	\$794.00
2028704	WALMART COMMUNITY BRC(207	Outdoor Maintenance Supplies	01-15-11-6316	\$148.88
ED1366	CENTRAL NEW HOLLAND(93)	Parts for bad boy mowers	01-15-11-6317	\$195.85
0218-329006	O'REILLY AUTO PARTS (952)	Supplies for Vehicles, Mowers and Power Eq	01-15-11-6317	\$43.09
0218-330448	O'REILLY AUTO PARTS (952)	Supplies for Vehicles, Mowers and Power Eq	01-15-11-6317	\$17.75
0218-330913	O'REILLY AUTO PARTS (952)	Supplies for Vehicles, Mowers and Power Eq	01-15-11-6317	\$29.98
0218-332146	O'REILLY AUTO PARTS (952)	Supplies for Vehicles, Mowers and Power Eq	01-15-11-6317	\$17.94
440306	PRO POWER EQUIPMENT(20625	Weed Eater Head, Trimming Line and Spark	01-15-11-6317	\$320.46
8/11/2009	SUTTON TRACTOR (21650)	Mower Blades, Pulley and Oil Filters	01-15-11-6317	\$585.13
2028704	WALMART COMMUNITY BRC(207	Car Wash Cleaning Supplies	01-15-11-6317	\$99.60
2028704	WALMART COMMUNITY BRC(207	Maintenance Supplies for Ground Equipment	01-15-11-6317	\$75.31
Total PARKS				\$3,545.89
Total PARKS & PUBLIC GROUNDS				\$3,545.89
2118	LEISURE TIME POOLS & SPAS	2 Small Tabs for Pool Chemicals	01-16-00-6104	\$187.90
2132	LEISURE TIME POOLS & SPAS	2 Small Tabs for Pool Chemicals	01-16-00-6104	\$12.99
2028704	WALMART COMMUNITY BRC(207	Highland Pool Cleaning Supplies	01-16-00-6112	\$143.70
000790 AND 007	SAM'S CLUB DIRECT(516)	Poll Concessions	01-16-00-6128	\$759.49
003566	SAM'S CLUB DIRECT(516)	Poll Concessions	01-16-00-6128	\$228.48

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
2028704	WALMART COMMUNITY BRC(207	NPL .5 Liter 24 Pack PUR	01-16-00-6128	\$7.76
		Total		\$1,340.32
		Total MUNICIPAL POOL		\$1,340.32
		Total GENERAL FUND		\$46,064.89
419034814	CINTAS FIRST AID & SAFETY (21	Supplies for First Aid Cabinet	20-21-00-6114	\$70.00
2029223	AT&T (569)	Phone Service Aug. 2009	20-21-00-6301	\$329.95
2026774SEPTE	USPS - UNITED STATES POSTAL	Post Meter	20-21-00-6309	\$1,055.00
2029222aug09	ALLTEL COMMUNICATIONS,INC.(Cell phone serves Aug. 2009	20-21-00-6318	\$304.25
2029221jun09	ALLTEL (BLACKBERRY SERVICE	Monthly Billing Black Berry phones Jun.2009	20-21-00-6318	\$50.00
2029158AUGUS	O.M.A.G.(21303)	Endorsement from 6/2009 through 11/1/2009	20-21-00-6326	\$1,725.20
2028038JULY09	C.A.C. FINANCIAL CORP. (1405)	Collection Fees for February 2009	20-21-00-6340	\$51.97
2027872SEPTE	OKLA STATE BANK (22069)	GPWA Revenue Bonds 2001 - Moved From	20-21-00-6938	\$23,321.26
		Total		\$26,907.63
		Total PUBLIC WORKS GENERAL		\$26,907.63
2029176AUGUS	VALERIE EPPERSON (329)	Mileage for August 2009	20-22-00-6047	\$17.05
		Total		\$17.05
		Total PUBLIC WORKS ADMINISTRATION		\$17.05
157026	ALTIVIA(20798)	Chlorine Gas	20-23-00-6104	\$1,700.00
162	MID AMERICA HYDRO TECH (211	Chemicals	20-23-00-6104	\$7,509.00
2842053	SIEMANS WATER TECHNOLOGI	Mixed Bed Type Distilled Water Tank and fuel	20-23-00-6109	\$163.00
9H13072	ACCURATE ENVIRONMENTAL,LL	Testing	20-23-00-6303	\$300.00
9H13073	ACCURATE ENVIRONMENTAL,LL	Testing	20-23-00-6303	\$50.00
9H20042	ACCURATE ENVIRONMENTAL,LL	Testing	20-23-00-6303	\$125.00
2317963	OKLA HOME CENTERS, INC. (20	Contractors Supplies, Parts and Misc.	20-23-00-6317	\$2.19
2318026	OKLA HOME CENTERS, INC. (20	Contractors Supplies, Parts and Misc.	20-23-00-6317	\$8.75
2318042	OKLA HOME CENTERS, INC. (20	Contractors Supplies, Parts and Misc.	20-23-00-6317	\$4.98
		Total		\$9,862.92
		Total WATER PLANT		\$9,862.92
20268408/09	GHM ENTERPRISES (1097)	Cleaning (Blanket)	20-24-00-6016	\$10.80
143950	NAPA (30)	Estimated Price for Portable Fuel Tank	20-24-00-6102	\$582.61
9H06056	ACCURATE ENVIRONMENTAL,LL	Annual Testing	20-24-00-6109	\$300.00
2318801	OKLA HOME CENTERS, INC. (20	Misc Parts and Supplies	20-24-00-6112	\$14.77
06 25841	P&K EQUIPMENT, INC. (273) ED	Lawn Mower Parts	20-24-00-6112	\$38.65
2028704	WALMART COMMUNITY BRC(207	KIWI Boot Protector	20-24-00-6114	\$15.00
2028704	WALMART COMMUNITY BRC(207	Batteries	20-24-00-6114	\$11.25
2028704	WALMART COMMUNITY BRC(207	Rain Gauge	20-24-00-6114	\$4.00
1690	S & D ELECTRIC MOTOR SHOP (Repair of 2.2 Flygt Pump	20-24-00-6317	\$2,210.00
26161	WILLOBY'S WHOLESALE (631)	Misc Supplies and Hardware	20-24-00-6317	\$32.54
		Total		\$3,219.62
		Total WASTE WATER TREATMENT PLANT		\$3,219.62
0419034219	CINTAS FIRST AID & SAFETY (21	First Aide Cabinet Filled	20-26-00-6110	\$155.55
2028704	WALMART COMMUNITY BRC(207	Tire Mount, Balance TR413 Pkge	20-26-00-6317	\$84.00
2028704	WALMART COMMUNITY BRC(207	Carry Tank	20-26-00-6317	\$28.88
		Total		\$268.43

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
Total CONVENIENCE CENTER				\$268.43
14600	HOMETOWN RENTAL & FEED(16	Rental of Trencher to relocate a water service	20-27-00-6119	\$75.00
2316699	OKLA HOME CENTERS, INC. (20	PVC Fittings, Concrete, etc.	20-27-00-6119	\$32.25
2316767	OKLA HOME CENTERS, INC. (20	PVC Fittings, Concrete, etc.	20-27-00-6119	\$21.99
2317964	OKLA HOME CENTERS, INC. (20	PVC Fittings, Concrete, etc.	20-27-00-6119	\$36.74
2317968	OKLA HOME CENTERS, INC. (20	PVC Fittings, Concrete, etc.	20-27-00-6119	\$5.49
2318340	OKLA HOME CENTERS, INC. (20	PVC Fittings, Concrete, etc.	20-27-00-6119	\$55.30
10598	J&R EQUIPMENT(21216)	Contractors Supplies	20-27-00-6317	\$3,006.28
85063	RON'S MOBILE TIRE (506)	Tire Repair	20-27-00-6317	\$107.50
85183	RON'S MOBILE TIRE (506)	Replace damaged Tire on the Vector Truck	20-27-00-6317	\$636.78
85440	RON'S MOBILE TIRE (506)	Tire Repair	20-27-00-6317	\$10.00
85465	RON'S MOBILE TIRE (506)	Tire Repair	20-27-00-6317	\$8.00
85627	RON'S MOBILE TIRE (506)	Tire Repair	20-27-00-6317	\$10.00
Total				\$4,005.33
Total LINE MAINTENANCE				\$4,005.33
Total GPWA OPERATING FUND				\$44,280.98
2029065	CREDIT CARD OPERATIONS(206	Hobby Lobby - Craft Supplies	30-30-00-6541	\$173.66
3631825	DEMCO(146)	Name Badges	30-30-00-6541	\$48.91
2028704	WALMART COMMUNITY BRC(207	Library Crafts/Supplies	30-30-00-6541	\$117.21
2028704	WALMART COMMUNITY BRC(207	Library Crafts/Supplies	30-30-00-6541	\$53.62
Total				\$393.40
Total GRANTS				\$393.40
Total GRANTS FUND				\$393.40
APP.#4	DIVERSIFIED CONSTRUCTION	Mineral Wells Park Pavilion - FEMA 2008 dis	45-45-00-6510	\$19,785.00
28147(06)	MYERS ENGINEERING CORPOR	Engineering Services - Partial Pay - Pavilion	45-45-00-6510	\$935.00
Total				\$20,720.00
Total HOTEL/MOTEL-TOURISM				\$20,720.00
Total HOTEL/MOTEL TAX FUND				\$20,720.00
CNIN057918BMI	BMI SYSTEMS, INC. (664)	Copy Machine Lease for all 5 copiers	54-54-02-6705	\$308.00
Total ADMINISTRATION				\$308.00
3173116	DELAGE LANDEN PUBLIC FINAN	Lease Payment Antec 900 X20 - October 20	54-54-04-6706	\$328.64
71624220	DELL FINANCIAL (21623)	Lease Payment on Finance Desktops - Septe	54-54-04-6706	\$471.76
71668611	DELL FINANCIAL (21623)	Lease Payment on Phaser Printer September	54-54-04-6706	\$106.68
Total INFORMATION SERVICES				\$907.08
39241	LUCAS COLOR CARD (22218)	Library Cards	54-54-06-6502	\$1,108.86
Total LIBRARY				\$1,108.86
2318120	OKLA HOME CENTERS, INC. (20	Misc. Supplies for Lube Pit	54-54-14-6583	\$4.20
2318187	OKLA HOME CENTERS, INC. (20	Misc. Supplies for Lube Pit	54-54-14-6583	\$31.47
2028704	WALMART COMMUNITY BRC(207	Safety Supplies	54-54-14-6583	\$36.18
2028704	WALMART COMMUNITY BRC(207	Outdoor Safety Supplies	54-54-14-6583	\$171.83
Total FLEET MAINTENANCE				\$243.68
Total FACILITIES				\$2,567.62

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
Total CAPITAL PROJECTS				\$2,567.62
2028913	CREDIT CARD OPERATIONS(206	Box Lunches for OAC	98-98-00-6101	\$176.22
00456406	OZARKA WATER(20773)	Water Dispenser for Building (No Water Fou	98-98-00-6101	\$14.00
00527476	OZARKA WATER(20773)	Water Dispenser for Building (No Water Fou	98-98-00-6101	\$12.90
2028704	WALMART COMMUNITY BRC(207	Drinking/Hydration Supplies	98-98-00-6101	\$7.00
4809	SUTTON TRACTOR (21650)	Main Belt for Mower	98-98-00-6112	\$23.22
6945	LIBRA ELECTRIC CO. (21500)	Repair Runway Lights, Taxiway Lights and R	98-98-00-6315	\$1,050.18
Total				\$1,283.52
Total AIRPORT FUND				\$1,283.52
Total AIRPORT FUND				\$1,283.52
2	LOGAN CO. ECON. DEV. COUNC	LCEDC Exel Jet Loan	99-99-00-6704	\$2,786.37
2026767SEP09	BANCFIRST(884)	Excel Jet Loan	99-99-00-6705	\$2,063.00
Total				\$4,849.37
Total GUTHRIE INDUSTRIAL DEVLEOPMENT				\$4,849.37
Total GUTHRIE INDUSTRIAL DEVELOPMENT				\$4,849.37
Total All Funds				\$120,159.78

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
2029152August	JAMES LUCKETT, JR. 22472	Refund Animal Bond Adoption No. 0988	01-00-00-2017	\$25.00
2029144August	JOHN GREEN 22470	Refund Animal Bond(s) - Adoption No. 0531 a	01-00-00-2017	\$50.00
2029138August	MELANIE BALLARD 22468	Refund Animal Bond Adoption No. 0619	01-00-00-2017	\$25.00
		Total		\$100.00
		Total		\$100.00
2029153August	OKLA NATURAL GAS COMPANY	Gas Bill Jul. 2009	01-01-00-6307	\$0.04
		Total		\$0.04
		Total GENERAL GOVERNMENT		\$0.04
2029130 August	MIKE LANOY (21940)	Reimbursement for Boots	01-07-70-6110	\$100.00
		Total POLICE ADMINISTRATION		\$100.00
		Total POLICE		\$100.00
2260	UNIQUE DESIGNS (21785)	Polo Shirts for Chief Branch - Lt. Starns	01-09-92-6016	\$130.44
		Total EMS		\$130.44
		Total FIRE		\$130.44
070900094	BARCO PRODUCTS COMPANY	Pet Station Systems	01-15-11-6112	\$1,061.50
		Total PARKS		\$1,061.50
		Total PARKS & PUBLIC GROUNDS		\$1,061.50
2076A	LEISURE TIME POOLS & SPAS 2	Chemical Pool Tabs	01-16-00-6104	\$494.86
2029150August	ANGELA MCBRIDE (22471)	Milage for the pool, drove to Leisure time Poo	01-16-00-6114	\$97.24
2028856August	OKLA TAX COMMISSION(438)	Swimming Pool Gate Collections June, July a	01-16-00-6300	\$65.59
		Total		\$657.69
		Total MUNICIPAL POOL		\$657.69
		Total GENERAL FUND		\$2,049.67
2029153August	OKLA NATURAL GAS COMPANY	Gas Bill Jul. 2009	20-21-00-6307	\$45.00
		Total		\$45.00
		Total PUBLIC WORKS GENERAL		\$45.00
		Total GPWA OPERATING FUND		\$45.00
2027900August	OKLA WATER RESOURCES BD.,	Water Treatment Plant - Construction Interest	50-50-00-6714	\$74,583.11
		Total		\$74,583.11
		Total WATER TREATMENT PLANT IMPROVEMENT		\$74,583.11
		Total WATER TREATMENT PLANT FUND		\$74,583.11
2027900August	OKLA WATER RESOURCES BD.,	Waterline Projects-Semi Annual Payment-OR	54-55-23-6714	\$84,356.77
		Total PURCHASING/ACCOUNTS PAYABLE		\$84,356.77
2027900August	OKLA WATER RESOURCES BD.,	Digester-Semi-Annual Payment-ORF-02-009-	54-55-24-6714	\$19,096.83
		Total HUMAN RESOURCES		\$19,096.83
		Total INFRASTRUCTURE		\$103,453.60
		Total CAPITAL PROJECTS		\$103,453.60
		Total All Funds		\$180,131.38

EARLY PAY

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
2026992	August C.L.E.E.T.(125)	Municipal Court collection for CLEET Assess	01-00-00-2012	\$872.16
2026988	Septem O.S.B.I. (820)	Municipal Court Collection for OSBI	01-00-00-2012	\$932.18
2029166	Septem SAMUEL DESTER 22474	Refund Animal Bond Adoption No. 0784	01-00-00-2017	\$25.00
2029168	Septem JOEL MAYNARD 22475	Overpayment on Ambulance Invoice - Joel M	01-00-00-5435	\$94.50
2029169	Septem MELVA SIMON 22476	Overpayment on Amubulance Invoice - Melva	01-00-00-5435	\$96.64
		Total		\$2,020.48
		Total		\$2,020.48
2283	UNIQUE DESIGNS (21785)	Vinyl Garage Sale Signs	01-01-00-6308	\$170.00
		Total		\$170.00
		Total GENERAL GOVERNMENT		\$170.00
2026763	August RANDEL C. SHADID(20656)	Contract Labor for City Atty. Services	01-02-20-6054	\$3,104.32
		Total CITY MANAGER		\$3,104.32
		Total ADMINISTRATION		\$3,104.32
2026762	August RURAL WATER DISTRICT #1(206	Water service for 6512 S Coltrane and Mitch	01-15-11-6112	\$104.41
		Total PARKS		\$104.41
		Total PARKS & PUBLIC GROUNDS		\$104.41
		Total GENERAL FUND		\$5,399.21
Rent July 2009	WASTE CONNECTIONS, INC (210	July 2009 Rent	20-00-00-5466	(\$250.00)
		Total		(\$250.00)
		Total		(\$250.00)
2028041	August DHH DISPOSAL 22381	Sanitation Service for 21st Street - January -	20-21-00-6348	\$997.50
807659	Septemb WASTE CONNECTIONS, INC (210	Sanitation Service - September 2008 Comm	20-21-00-6348	\$64,845.88
		Total		\$65,843.38
		Total PUBLIC WORKS GENERAL		\$65,843.38
807659	Septemb WASTE CONNECTIONS, INC (210	Convenience Center (Budget \$35,000/Balanc	20-26-00-6375	\$6,027.01
		Total		\$6,027.01
		Total CONVENIENCE CENTER		\$6,027.01
		Total GPWA OPERATING FUND		\$71,620.39
082109	LUCKINBILL CONSTRUCTION(20	1994 Mac Truck (tractor) Model # RD688S VI	54-56-12-6720	\$15,000.00
08212009	LUCKINBILL CONSTRUCTION(20	1997 Atoka Trailer , Model #35LB Serial: A9L	54-56-12-6720	\$15,000.00
		Total STREET DEPARTMENT		\$30,000.00
		Total VEHICLES & EQUIPMENT		\$30,000.00
		Total CAPITAL PROJECTS		\$30,000.00
		Total All Funds		\$107,019.60

EARLY PAY



Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	September 15, 2009	Wanda Calvert
<input checked="" type="checkbox"/> GPWA		City Clerk/Treasurer
Other: _____		

Agenda Item

Consider approval of Resolution No. 2009-16, adopting FY 2010 Budget for the General Fund, Guthrie Public Works Authority Fund and miscellaneous funds.

Summary

Staff has prepared and achieved a balanced budget for the General Fund, Guthrie Public Works Authority Fund and miscellaneous funds for Fiscal Year 2010. The proposed budget has been presented and discussed with the Mayor and City Council. A public hearing was held on September 1, 2009 for public comments. Staff has completed the budget process in accordance with Title 11 O.S. §17-201, et seq. Resolution No. 2009-16 provides the City Manager with the flexibility to control the Budget and amend one account to another within the same department or from one department to another within the same fund, without prior approval of the Council or Trustees, all as provided in Title 11 O.S. §17-215. Also, the proposed resolution provides the City Manager with the authority to submit grant applications for grants adopted within the FY 2010 Budget, without prior approval of the Council or Trustees.

Funding Expected	_____ Revenue	_____ Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	_____ Yes	_____ No	<input checked="" type="checkbox"/> N/A
Account Number	_____ N/A	Amount	_____ N/A
Legal Review	<input checked="" type="checkbox"/> N/A	Required	Completed Date: Same as last year
Mayor's Appt.	_____ Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

- Resolution No. 2009-16

Recommendation

Staff recommends approval.

Action Needed _____ Public Hearing Motion _____ Emergency Clause

RESOLUTION NO. 2009-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUTHRIE AND THE GUTHRIE PUBLIC WORKS AUTHORITY ADOPTING THE FISCAL YEAR 2010 BUDGET FOR THE GENERAL FUND, GUTHRIE PUBLIC WORKS AUTHORITY AND MISCELLANEOUS FUNDS; AND AUTHORIZING THE CITY MANAGER TO MAKE TRANSFERS WITHIN SAID FUNDS.

WHEREAS, the Council of the City of Guthrie, Oklahoma, and the Trustees of the Guthrie Public Works Authority, have conducted a public hearing on the FY 2010 Annual Budget on September 1, 2009 and have completed the budget process in accordance with Title 11 O.S. §17-201, et seq.; and

WHEREAS, the City Council and Trustees have reviewed and evaluated departmental proposals of the City and Authority staff, and they have solicited and incorporated public input into the Annual Budget; and

WHEREAS, the City Council and Trustees have determined that the Annual Budget meets the needs of the citizens of the City of Guthrie for Fiscal Year 2010; and

WHEREAS, the attached Exhibit "A", entitled "Budget Summary", represents the appropriations contained in the Annual Budget, and the same must be approved by resolution; and

WHEREAS, the City Council and Trustees desire to provide the City Manager with flexibility to control the Budget and amend certain accounts therein as the need arises, without prior approval of the Council or Trustees, all as provided in Title 11 O.S. Supplement 1996, §17-215; and

WHEREAS, the City Council and Trustees desire to provide the City Manager with the authority to submit grant applications for grants adopted through the FY 2010 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor, City Council, and Trustees of the City of Guthrie, Oklahoma, and the Guthrie Public Works Authority, respectively, that:

1. The appropriations of the Annual Budget contained in the attached Exhibit "A" are hereby adopted and incorporated herein by reference.
2. The interfund transfers included with the Budget are hereby approved.
3. The City Manager is authorized to proceed with implementation of the FY

2010 Annual Budget, and to purchase when necessary and appropriate the equipment or projects specified therein, subject to established policies governing expenditures, purchasing or contracts.

4. The City Manager is authorized to transfer any unexpended and unencumbered appropriation or any portion thereof from one account to another within the same department or from one department to another within the same fund; provided that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimums required. The City Manager shall submit for Council action all other budget amendments, including interfund transfers of appropriations and supplemental appropriations to any fund.
5. The City Manager is authorized to submit grant applications for grants that are included in the FY 2010 Budget.

*** END ***

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the Mayor and City Council of the City of Guthrie, Oklahoma, on the 15th day of September, 2009, after compliance with the notice requirements of the Open Meeting Act (25 OSA, § 301, et. seq.)

Chuck Burtcher, Mayor

ATTEST: (Seal)

Wanda Calvert, City Clerk

Approved as to form and legality on _____, 2009.

Randel Shadid, City Attorney

EXHIBIT A						
BUDGET SUMMARY						
	General	Grant	Hotel/Motel	Capital	Cemetery	Sinking
	Fund	Fund	Tax Fund	Projects Fund	Care Fund	Fund
REVENUES:						
Budgeted Fund Balance	\$ 247,466	\$ 40,000	\$ -	\$ 153,017	\$ 50	\$ -
Interfund Transfer	\$ 4,490,809	\$ 29,175	\$ -	\$ 899,407	\$ -	\$ -
Interest Income	\$ 7,000	\$ 1,000	\$ 2,100	\$ 200	\$ 350	\$ 6
Reimbursable Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Income	\$ 64,500	\$ -	\$ -	\$ -	\$ -	\$ -
Fees & Permits	\$ 226,650	\$ -	\$ -	\$ 196,500	\$ -	\$ -
Taxes	\$ 4,827,600	\$ -	\$ 114,000	\$ -	\$ -	\$ -
EMS Service	\$ 737,430	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery Lot/Interment/Fee	\$ 62,400	\$ -	\$ -	\$ -	\$ 9,600	\$ -
Fire Run Charges/Subscriptions	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Enhanced 911 Revenue	\$ -	\$ -	\$ -	\$ 11,500	\$ -	\$ -
Library Fees & Fines	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ -
Library State Aid	\$ -	\$ 21,882	\$ -	\$ -	\$ -	\$ -
Municipal Court Fines	\$ 268,000	\$ -	\$ -	\$ -	\$ -	\$ -
Nuisance Abatement	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	\$ -	\$ 2,305,672	\$ -	\$ -	\$ -	\$ -
Leases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS:	\$ 10,952,855	\$ 2,397,729	\$ 116,100	\$ 1,260,624	\$ 10,000	\$ 6
	USDA Rural	Airport				
	Development	Fund	GIDA			
REVENUES:						
Budgeted Fund Balance	\$ -	\$ -	\$ -			
Interfund Transfer	\$ -	\$ 217,000	\$ 57,502			
Interest Income	\$ 150	\$ -	\$ 50			
Partnership/Edmond	\$ -	\$ 217,000	\$ -			
Donations	\$ -	\$ 5,000				
Grants	\$ -	\$ 745,000	\$ -			
Leases	\$ 10,075	\$ 30,500	\$ 32,630			
TOTALS:	\$ 10,225	\$ 1,214,500	\$ 90,182			
EXPENDITURES:						
	Personal	Materials	Services	Fund		
	Services	& Supplies	& Charges	Transfers	Total	
General Government	\$ 15,500	\$ 107,500	\$ 869,170	\$ 4,581,260	\$ 5,573,430	
City Manager	\$ 191,570	\$ 200	\$ 4,400	\$ -	\$ 196,170	
Purchasing/Accounts Payable	\$ 71,555	\$ -	\$ 3,500	\$ -	\$ 75,055	
Human Resources	\$ 72,450	\$ 130	\$ 13,000	\$ -	\$ 85,580	
Building Services	\$ 48,223	\$ 800	\$ 400	\$ -	\$ 49,423	
Finance	\$ 234,618	\$ 1,500	\$ 9,452	\$ -	\$ 245,570	
Information Services	\$ 75,109	\$ 21,440	\$ 11,884	\$ -	\$ 108,433	
Community Development	\$ 230,034	\$ 3,700	\$ 16,395	\$ -	\$ 250,129	
Code Compliance	\$ 57,037	\$ 2,500	\$ 23,300	\$ -	\$ 82,837	
Economic Development	\$ 20,000	\$ 1,000	\$ 4,050	\$ -	\$ 25,050	
Library Administration	\$ 173,947	\$ 32,550	\$ 3,200	\$ -	\$ 209,697	
Police Administration	\$ 168,241	\$ 68,120	\$ 69,470	\$ -	\$ 305,831	
Police Operations	\$ 747,483	\$ 10,000	\$ 4,000	\$ -	\$ 761,483	
Police-Animal Control	\$ 78,233	\$ 20,150	\$ 3,500	\$ -	\$ 101,883	
Police-Criminal Investigations	\$ 62,088	\$ 2,800	\$ 2,700	\$ -	\$ 67,588	
Police-Lake Enforcement	\$ 42,304	\$ 8,500	\$ -	\$ -	\$ 50,804	
Police-Communications	\$ 136,720	\$ 4,200	\$ -	\$ -	\$ 140,920	
Fire-Suppression	\$ 586,470	\$ 37,650	\$ 30,500	\$ -	\$ 654,620	
Fire-EMS	\$ 467,908	\$ 52,800	\$ 72,175	\$ -	\$ 592,883	

EXPENDITURES:	Personal	Materials	Services	Fund			
	Services	& Supplies	& Charges	Transfers	Total		
Fire-Prevention	\$ 216,215	\$ 8,500	\$ 3,900	\$ -	\$ 228,615		
Street	\$ 267,846	\$ 192,100	\$ 35,000	\$ -	\$ 494,946		
Fleet Maintenance	\$ 135,403	\$ 4,925	\$ 4,550	\$ -	\$ 144,878		
Parks & Public Grounds	\$ 343,259	\$ 76,500	\$ 22,800	\$ -	\$ 442,559		
Municipal Swimming Pool	\$ 40,971	\$ 19,500	\$ 4,000	\$ -	\$ 64,471		
TOTALS:	\$ 4,483,184	\$ 677,065	\$ 1,211,346	\$ 4,581,260	\$ 10,952,855		
EXPENDITURES:	Personal	Materials	Services	Capital	Debt	Fund	
	Services	& Supplies	& Charges	Outlay	Service	Transfers	Total
MISCELLANEOUS FUNDS:							
Grant Fund	\$ -	\$ -	\$ -	\$ 2,385,729	\$ -	\$ 12,000	\$ 2,397,729
Hotel/Motel Tax Fund	\$ -	\$ -	\$ 76,000	\$ 40,100	\$ -	\$ -	\$ 116,100
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 661,504	\$ 599,120	\$ -	\$ 1,260,624
Cemetery Care Fund	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000
Sinking Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
USDA Rural Development Fund	\$ -	\$ -	\$ 10,225	\$ -	\$ -	\$ -	\$ 10,225
Airport Fund	\$ 106,691	\$ 40,100	\$ 59,874	\$ 1,007,835	\$ -	\$ -	\$ 1,214,500
Industrial Development Authority	\$ -	\$ -	\$ -	\$ -	\$ 90,182	\$ -	\$ 90,182
		Water					
	Guthrie	Treatment	Utility	Job Corps			
	Public Works	Plant	Deposit	Sale			
	Authority	Fund	Fund	Fund			
REVENUES:							
Fee, Permits & License	\$ 3,906,500	\$ 350,000	\$ -	\$ -			
Reimbursable	\$ 2,000						
Interest	\$ 5,500	\$ 2,500	\$ 5,000	\$ 100			
Sale of Properties	\$ 21,000						
Lease Rent	\$ 4,000						
OWRB Loan	\$ -	\$ 9,423,433					
Interfund Transfers	\$ 3,998,400	\$ 408,000					
Budgeted Fund Balance	\$ 252,210	\$ -		\$ 48,510			
TOTALS:	\$ 8,189,610	\$ 10,183,933	\$ 5,000	\$ 48,610			
EXPENDITURES:	Personal	Materials	Services	Fund			
	Services	& Supplies	& Charges	Transfers	Total		
GPWA General Government	\$ -	\$ 11,000	\$ 1,057,854	\$ 5,456,123	\$ 6,524,977		
Administration	\$ 165,351	\$ 10,000	\$ 5,000	\$ -	\$ 180,351		
Water Treatment Plant	\$ 156,046	\$ 157,900	\$ 78,700	\$ -	\$ 392,646		
Wastewater Treatment Plant	\$ 122,055	\$ 21,500	\$ 79,000	\$ -	\$ 222,555		
Convenience Center	\$ 42,701	\$ 8,320	\$ 63,470	\$ -	\$ 114,491		
Line Maintenance	\$ 327,251	\$ 125,999	\$ 235,741	\$ -	\$ 688,991		
Meter Department	\$ 32,100	\$ 29,000	\$ 4,499	\$ -	\$ 65,599		
TOTALS:	\$ 845,504	\$ 363,719	\$ 1,524,264	\$ 5,456,123	\$ 8,189,610		
EXPENDITURES:	Personal	Materials	Services	Capital	Debt	Fund	
	Services	& Supplies	& Charges	Outlay	Service	Transfers	Total
MISCELLANEOUS FUNDS:							
Water Treatment Plant Fund	\$ -	\$ -	\$ 9,952,141	\$ -	\$ -	\$ -	\$ 9,952,141
Utility Deposit Fund	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ 4,800	\$ 5,000
Job Corps Sale Fund	\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ 46,110	\$ 48,610

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MINUTES

CITY COUNCIL MEETING

Council Workshop

August 27, 2009

The special meeting of the sixtieth City Council of Guthrie, Oklahoma, was posted on Tuesday, August 25, 2009 and held August 27, 2009 at 6:30 p.m. in the Guthrie City Hall Council Chambers.

Members Present:	Trey Ayers John Wood	Mary Coffin Patty Hazlewood	Ellen Gomes
Members Absent:	Chuck Burtcher	Gaylord Z. Thomas	
Staff Present:	Melody Kellogg Maxine Pruitt Damon Devereaux Tommy Bross Richard Romine	Randel Shadid Jim Ahlgren Aaron Barth Verdell Smith Lester Branch	Wanda Calvert Rene Spineto Bennie Barker Woody Epperson

Vice Mayor Ayers declared a quorum with five (5) Councilmembers in attendance.

Review and discussion of the proposed Fiscal Year 2010 Budget. City Manager Melody Kellogg provided the City Council with a balanced budget for the General Fund, Guthrie Public Works Authority Fund and miscellaneous funds for Fiscal Year 2010. A public hearing on the FY 2010 Budget will be held on the September 1, 2009 for adoption of the FY 2010 Budget at the September 15, 2009 regular meeting. There was discussion on General Fund Professional Services and Guthrie Public Works Sanitation Contract appropriations. City staff answered questions presented by City Council.

Adjournment. Motion by Councilmember Coffin, seconded by Councilmember Wood, moved approval to adjourn. A roll call vote was taken:

Aye: Ayers, Coffin, Gomes, Hazlewood, Wood
Nay: None

Vice Mayor Ayers declared the motion carried unanimously at 7:20 p.m.

Wanda Calvert, City Clerk

Trey Ayers, Vice Mayor

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