



Historic Preservation Commission

Chair: Joe Chappell

Commission Members: Lyn Bilodeau, Patrick Kerr, Carol McPeek,
James Hensley, Erin Brown, Valerie Duncan and Ex-Officio: Ed Wood.

HISTORIC PRESERVATION COMMISSION MEETING

Monday, March 4th, 2019 at 5:30 PM

City Hall – 2nd Floor Council Chambers

101 North Second Street, Guthrie, Oklahoma 73044

1. Call to order.
2. Public comments.
3. Approval of previous minutes from the regular meeting on February 4, 2019.
4. Discussion and potential action on the Certificate of Appropriateness application from Dana & Susan Hobson for the application of the color “Sundance” to the front exterior of the Pioneer Picnic Tables Building at 120 S. 2nd Street.
5. Discussion and potential action on the Certificate of Appropriateness application from James Long for the window decal (sign) and possibly window tint to the Little Victor Building at 115 South 1st Street.
6. Staff comments.
7. Commissioner comments.
8. Adjournment.

Agenda posted on the bulletin board in the lobby of City Hall by 5:00 PM on Thursday, February 28, 2019. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hours rule if signing is not the necessary accommodation.

HISTORIC PRESERVATION COMMISSION MINUTES

February 4th, 2019

The regular meeting of the Historic Preservation Commission was posted on or before February 1st, 2019 before 5:00 PM. The meeting was held February 4th, 2019 at Guthrie City Hall.

Members: Joe Chappell, Chair
Lynn Bilodeau
Erin Brown *Absent*
Patrick Kerr
James Hensley *Absent*
Valerie Duncan
Carol McPeek *Absent*
Ed Wood, Ex-Officio

Also Present: Rebecca Blaine, Planning Director.
Tenny Maker, Public Works Director.

Call to Order

The meeting was called to order on Monday, February 4th, 2019 at 5:30 PM. Commission members were present and a quorum declared.

Public Comments

None.

Approval of Minutes

A motion was made by Bilodeau and seconded by Kerr to approve the regular meeting minutes of December 3, 2018. All voted aye.

A motion was made by Kerr and seconded by Bilodeau to approve the regular meeting minutes of January 7, 2019. All voted aye.

Discussion Item 1

Discussion and possible action on the proposed exterior paint at 120 S. 2nd Street (Pioneer Picnic Tables). Façade was a bone/cream color (Google street view May 2018) until recently painted Sundance, which is on Historic Color Palette, but was painted without review and approval of application. Code Enforcement stated owner had permission to paint exterior façade per meeting in 2009. Minutes from May 18, 2009 and June 1, 2009 mention material and front door change along with new signage. By observation, these maintenance items were never conducted. Under Section 12.10, 'work sanctioned shall commence within six (6) months of its issuance and shall be completed within one year of its issuance.' *A motion was made by Kerr and seconded by Bilodeau to reject the proposed Sundance color. All voted aye. Applicant will need to select new color(s) from the palette and submit for second review.*

Discussion Item 2

Discussion and possible action on rock sculpture in Mineral Wells Park (*Public Works Department*). Tenny Maker, Public Works Director, presented conceptual photos of a rock sculpture/waterfall feature for the pond at Mineral Wells Park. Commission liked the idea of the concept, but requested a more detailed plan for specific approval. Tenny mentioned red sandstone rock. Commission inquired about liability of people having access to or sitting on structure by pond. *A motion was made by Kerr and*

Historic Preservation Commission Minutes

November 5th, 2018

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seconded by Duncan to obtain more detailed plan information on rock sculpture/water feature. All voted aye.

Staff Comments

Rebecca Blaine reminded Commission to save the date for the Historic Preservation Conference in Chickasha April 24th-26th.

Commissioners Comments

Commissioner Chappell mentioned refining the color palate to specific primary and secondary/accent colors to clarify selection options for applicants.

Adjournment

Meeting was adjourned at 5:50 p.m.

PUBLIC NOTICE

Please be advised that the local unit of government of the City of Guthrie will hear a request for a Certificate of Appropriateness at the regular Historic Preservation Committee meeting on Monday, March 4, 2019, 2019 at 5:30 p.m. in the Council Chambers 2nd floor of City Hall located at 101 N. 2nd Street.

1. This is a Certificate of Appropriateness application for 120 S 2nd ST, Zoned CBD. A Certificate of Appropriateness for the color of the exterior façade
2. This is a Certificate of Appropriateness application for 115 S 1st ST, Zoned CBD. A Certificate of Appropriateness application for design and installation of new signs.

At that time, you may submit your views on the matter in person or by representative. You may also write to the City of Guthrie Planning Department, PO Box 908, Guthrie, OK 73044, prior to the Public Hearing. Written responses should be received before 5 p.m. on Friday February 28, 2019.

FURTHER NOTICE IS HEREBY GIVEN to all property owner(s), mortgage holders and residents of the City of Guthrie, that if the Monday March 4, 2019 Historic Preservation Committee Meeting is canceled due to any reason such as but not limited to adverse weather conditions, lack of a quorum, etc., the March 4, 2019 Historic Preservation Committee Meeting will either be adjourned to be continued to a new specific date and time as announced at the March 4, 2019 Meeting to conduct the above Public Hearing or the Public Hearing will automatically be rescheduled and placed on the agenda for the Monday April 1, 2019 Historic Preservation Committee Meeting at 5:30 p.m.



HISTORIC PRESERVATION APPLICATION

The Historic Preservation Commission meets the first Monday of each month. Applications must be submitted to Community Development at least 14 days prior to the meeting. Required drawings, photos, samples, and related materials must be filed with the application.

Business and property owners within the historic district must have approval for any alteration, new construction, or demolition before work is started. Fees double for work started without approval.

Property Present Name of Building PIONEER PICNIC TABLES Historic Name of Building ~~PIONEER TABLES~~ Date Built 1910

Address of proposed work 120 S. 2ND - GUTHRIE OK

Property Owner Name DANA & SUSAN HOBSON Daytime Phone 405-922-8864

Mailing Address 508 CRIPPLE CRK. NORMAN OK. 73071

Applicant Name DANA & SUSAN HOBSON Daytime Phone 405-922-8864

Mailing Address 508 CRIPPLE CRK NORMAN OK-73071

- Application Type:
 Sign
 Paint (to apply or to remove)
 Awning
 Window
 Door
 Façade Change (minor/major)
 New Construction
 Demolition
Other _____

Brief description of proposed project (attach more pages if needed)
THIS IS THE SAME COLOR PREVIOUSLY APPROVED IN 2010.
Color = SUNDANCE

The applicant or a representative for the applicant must be present at the meeting.

Applicant Signature [Signature] Date 1-20-19

HISTORIC PRESERVATION APPLICATION REQUIREMENTS

SIGN APPLICATIONS

N/A

Applications for construction, alteration, restoration or removal of any sign (including glass, window, door, and sandwich board signs) must be submitted with the following materials:

- ___ a. Photo of façade or site showing placement of proposed sign(s).
- ___ b. Detailed drawings of proposed sign(s) with dimensions, design, size of lettering, type of lettering, materials, textures, colors, and means of illumination.
- ___ c. Paint samples of proposed colors from the historic color palette.

If approved, a sign permit from the building department will cost \$50.00 (including inspection). Fees double for signs installed without approval.

ALL OTHER APPLICATIONS

Applications must be submitted with the following materials:

- ___ a. An elevation of all sides of proposed change(s) as seen from the street or alley that show all materials, textures, and colors to be used from the historic color palette.
- ___ b. Samples of all materials.
- ___ c. Copies of old photos or historical site records, if available.

FEE SCHEDULE

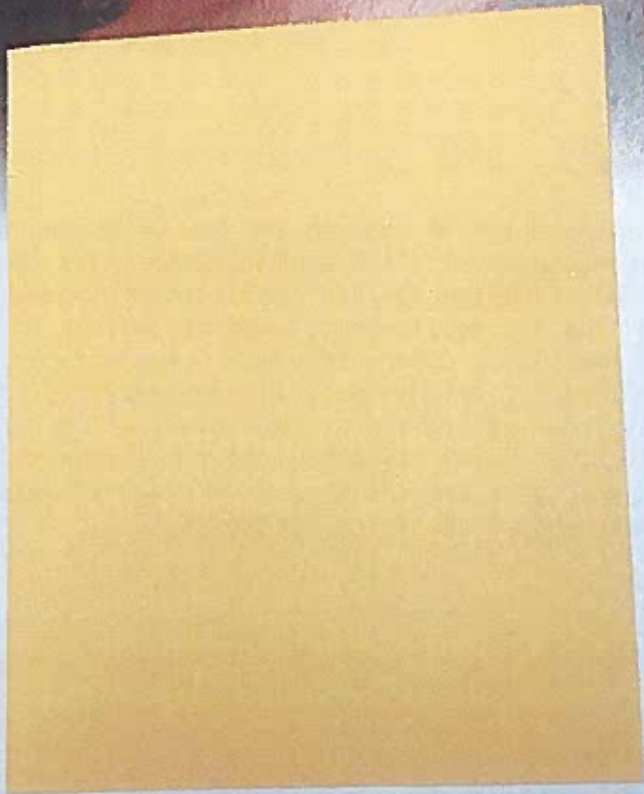
Permanent Sign	\$ 25.00
Paint (to apply or to remove)	\$ 25.00
Awning	\$ 25.00
Façade Change	
minor*	\$ 25.00
major**	\$ 50.00
New Construction	\$ 50.00
Demolition	\$250.00
(If approved, a \$50.00 refund is made to the applicant.)	
Certificate of Economic Hardship	\$ 50.00
Certificate of Unusual and Compelling Circumstances	\$ 50.00
Designation/Amendment of Landmark	\$ 50.00
Designation/Amendment of Historic District	\$ 10.00 per property
20 or fewer properties - \$200 minimum	
75 or more properties - \$750 maximum	
Notice of Appeal to City Council	\$ 50.00

* Minor façade changes include new doors, windows, and exterior paint/trim color.

** Major façade changes include at-risk properties (as identified by the Commission), and structural changes that alter the appearance of the site.

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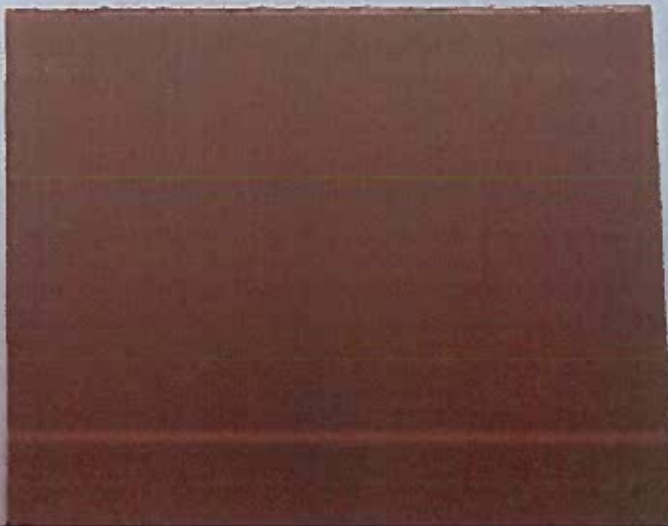
W



Sundance B23-5



Canvas







01/15/2019 14:34



REQUESTED TO BE RECEIVED 2:50
 ON MARCH 4TH AGENDA CASH
 VIA MILL DORBE JAN 15TH
 CITY OF GUTHRIE OKLAHOMA
 JW 1/14/19
 JST

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Property

Present Name no current name listed Historic Name of Building Little Victor Date Built 1900

Address of proposed work 115 South 1st Street

Property Owner

Name James Long Daytime Phone 715-1616

Mailing Address 208 E. Oklahoma Guthrie OK 73044

Applicant

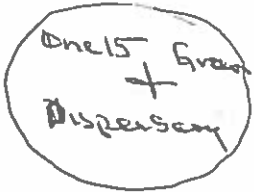
Name 115 Green / Stephanie Smith Daytime Phone 405-397-5447

Mailing Address 815 N. ASE Guthrie OK 73044

Application Type:

- Sign
- Paint (to apply or to remove)
- Awning
- Window
- Door
- Façade Change (minor/major)
- New Construction
- Demolition

Brief description of proposed project
(attach more pages if needed)



Other window Decal See attached centered on note
Possible window tint sets of windows

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Applicant Signature JST Date 12-10-18

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2016

7ft 7in Tall
8ft 2in Wide



This will not cover more
than 3090. These are
the **exact colors**
(NEED TO SELECT COLORS OFF OF
HISTORIC COLOR ~~PALETTE~~ PALETTE.)

Windows are 7' 7" Tall
8ft 2in. wide