



64th City Council
Mayor Steven J. Gentling
Ward I – Ed Wood, Jim Case Ward II – Brian Bothroyd, Jeff Taylor
Ward III –Sharyl Padgett, Gaylord Z. Thomas

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

Tuesday, May 7, 2019 at 7:00 pm
City Hall Council Chambers
101 N. 2nd Street, Guthrie, Oklahoma, 73044

- 1. Call to Order.
2. Consent Agenda.
All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
A. Approve the minutes of the Regular Guthrie Public Works Authority Meeting held on April 2, 2019
3. Adjournment.

CITY COUNCIL MEETING

64th City Council
Tuesday, May 7, 2019 at 7:00 pm
City Hall Council Chambers
101 2nd Street, Guthrie, Oklahoma, 73044

- 1. Call to Order.
2. Consent Agenda
All matters listed will be enacted by one motion unless a request is made for discussion by any council member or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
A. Approve the minutes of the City Council Retreat held on August 24, 2018
B. Approve the minutes of the City Council Workshop held on April 2, 2019
C. Approve the minutes of the Regular City Council Meeting held on April 2, 2019.....
3. Recognition of Service - Presentation of Ceremonial Dollar to Council Members
Editor’s Note- This will be the opportunity for all City Council Members to make remarks reflecting on the past year, but especially an opportunity for outgoing members to make final comments.
4. Requests/comments from members of the City Council.
5. Adjournment.

Agenda posted on the bulletin board in the lobby of City Hall by 5:00 pm on Friday, May 3, 2019. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

MINUTES
GUTHRIE PUBLIC WORKS AUTHORITY MEETING
April 2, 2019

The regular meeting of the Guthrie Public Works Authority was posted on Friday, March 29, 2019, before 5:00 p.m. and held Tuesday, April 2, 2019, in the Guthrie City Hall Council Chambers.

Pledge of Allegiance was led by Chairman Steven J. Gentling.

Invocation was given by Pastor Andy Starnes, Friendship Church.

Chairman Gentling called the meeting to order at 7:01 p.m.

Members Present:	Steven J. Gentling	Ed Wood	Jeff Taylor
	Sharyl Padgett	Jim Case	Brian Bothroyd
	Gaylord Z. Thomas		

Members Absent: None

Staff Present:	Leroy Alsup	Billy Wheeler	Kim Biggs
	Don Sweger	Justin Fortney	Shawnda Price
	Jim Ahlgren		

Chairman Gentling declared a quorum with all Trustee members in attendance.

Public Comments, Community Announcements and Recognitions.

- A. Mayor Gentling proclaimed April 7-13, 2019 as National Crime Victim's Rights Week.
- B. Mayor Gentling proclaimed April 8-14, 2019 as National Telecommunicator Week.
- C. Mayor Gentling proclaimed April 26, 2019 as National Arbor Day.
- D. Mayor Gentling presented a proclamation to the City of Guthrie from Governor Kevin Stitt for 89er Days.

Consent Agenda. Motion by Vice Chairman Wood, seconded by Trustee Padgett, moved approval of the Consent Agenda as follows:

- A. Approve the minutes of the Public Works Authority Meeting held on March 19, 2019.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Gentling, Wood, Taylor, Padgett, Case, Bothroyd, Thomas
Nay: None

Chairman Gentling declared the motion carried unanimously.

Resolution No. 2019-08, Langston University water rates. Motion by Council Member Thomas, seconded by Council Member Bothroyd, moved approval of Resolution No. 2019-08 revising Langston University water rates effective from and including with the utility billing to be mailed on or about June 30, 2019. Trustees entered their votes and the votes were displayed with the following results:

Aye: Gentling, Wood, Taylor, Padgett, Case, Bothroyd, Thomas

Nay: None

Chairman Gentling declared the motion carried unanimously.

Resolution No. 2019-09, Logan Rural Water, Sewer and Solid Waste Management District No. 1 water rates. Motion by Council Member Taylor, seconded by Vice Chairman Wood, moved approval of Resolution No. 2019-09 revising Logan Rural Water, Sewer and Solid Waste Management District No. 1 water rates effective from and including with the utility billing due April 15, 2019. Trustees entered their votes and the votes were displayed with the following results:

Aye: Gentling, Wood, Taylor, Padgett, Case, Bothroyd, Thomas

Nay: None

Chairman Gentling declared the motion carried unanimously.

Adjournment. There being no further business for the Guthrie Public Works Authority Trustees, Chairman Gentling declared the meeting adjourned at 7:13 p.m.

Kim Biggs, Secretary

Steven J. Gentling, Chairman

MINUTES
SPECIAL CITY COUNCIL MEETING
August 24, 2018

The special meeting of the sixty-fourth City Council of Guthrie, Oklahoma was posted on Tuesday, August 21, 2018, before 5:00 p.m. and held Friday, August 24, 2018 at Cimarron National Golf Club, 500 Duffy's Way, Guthrie, OK.

Mayor Steven J. Gentling called the meeting to order at 9:03 a.m.

Members Present: Steven J. Gentling Brian Bothroyd Jim Case
 Jason Smedley

Members Absent: Ed Wood Jeff Taylor Sharyl Padgett

Staff Present: Leroy Alsup Randel Shadid Kim Biggs
 Eric Harlow Justin Fortney Schellon Stanley
 Jim Ahlgren Rebecca Blaine Tenny Maker
 Suzette Chang Don Sweger Aaron Ryburn
 Bill Myers Matthew Coe

Facilitator: Rebecca Eastham, Executive Director, Business and Industry Services
 Meridian Technology Center

Mayor Gentling declared a quorum with four (4) Council Members in attendance.

Accomplishments by Department. Directors from each department presented their top ten greatest accomplishments, equipment purchases, building improvements, best projects, etc. for FY2017-2018 which included a description of the project, total cost and funding source, completion date, pictures of final project, and a brief narrative on the merits of the project.

Council Member Jeff Taylor joined the council meeting at 9:10 a.m.

Community Service / Community Involvement by Department. Directors from each department presented their top seven community service/community involvement activities for FY2017-2018 which included a description, purpose, and total cost of the activity.

Waste Water Treatment Plant Discussion. City Manager Alsup provided information regarding the status of the existing Waste Water Treatment Plant (WWTP) and stated that it's urgent that we begin addressing the replacement of the old plant but it is not a crisis to date. Alsup reviewed the total cost estimate to construct a new WWTP of \$16.9 million which includes the increase in operations and maintenance. Alsup discussed financing operations and cash flow and stated that in the proposed FY19 budget, staff recommends reducing the transfer from GPWA to General Fund from \$350,000 to \$200,000 and transferring the \$150,000 savings to a separate fund to be used for the construction of the WWTP. Alsup reviewed the outstanding long-term debts currently on the books that begin falling off in FY2025 through FY2031. After

FY2025, GPWA would have more funds available to put towards a payment for a new WWTP. In addition to using GPWA funds, the possibility of using \$4,000,000 of the ¾ cent CIP sales tax was also discussed.

Discussion of Fund 54 Capital Improvement Fund Projects. City Manager Alsup reviewed the ballot question and the results of the citizen's survey. Alsup provided a history of multiple efforts to establish funding priorities with previous and current council members. Directors from each department presented their top five to seven projects, equipment, or buildings they would like to fund with the CIP Sales Tax including a description of project, equipment, building improvements; total cost estimate, engineering, construction, easements, etc., where it fits in the priority ranking from the 2015 citizen survey results, a narrative explaining how it will benefit our local residents or how it will make their departments operate better, and/or how it will attract tourism or business to our community. Alsup also stated that if Council decides to use a portion of the CIP sales tax towards the WWTP then we would need to take that into consideration when developing a long-range plan for capital improvement projects. Alsup provided a list of Public Amenities under Consideration – Parks, Sports Complex, Trails, Etc.

Other Topic for Discussion – No discussion due to limited time.

- a. Existing Swimming Pool
- b. Ambulance Service / Funding
- c. Trash Recycling

Lunch Break

- a. Demonstration of new Ladder Truck
- b. Demonstration of new Vactor Truck

Vice Mayor Ed Wood joined the council meeting at 12:50 p.m.

Limited Feedback from Live-Streaming Viewers & General Public in Attendance.

Comments from the live-streaming feed included positive comments for the purchase of the ladder truck and support for the construction of a sports complex.

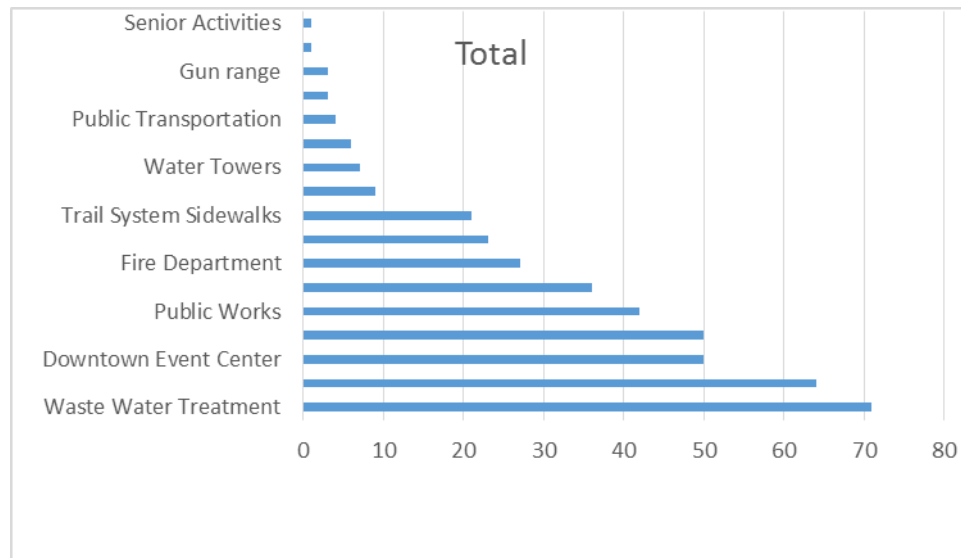
Ms. Carol Hirzel addressed the City Council and asked the following questions:

1. **How much did the City spend installing master meters?** As part of the agreement with Logan County Rural Water District No. 1, GPWA was required to install master meters. The total cost for this project was approximately \$711,000.
2. **Whose idea was it to construct Banner Park?** It was a City Council decision.
3. **In 2018, water rates were increased. Was this in violation of the City Charter?** The water rates were restructured, not increased.
4. **Provided information on how to hire a city engineer.**

Agenda posted on the bulletin board in the lobby of City Hall before 5:00 pm on Tuesday, August 21, 2018. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

Exercise to identify ¾ Cent CIP Sales Tax Funding Priorities. Facilitator, Rebecca Eastham, led Council members and staff through an exercise to help identify and prioritize capital improvement projects. See results of the exercise below:

Project	Staff	City Council	Total	Project	Total
Waste Water Treatment	39	32	71	Waste Water Treatment	71
Economic Development	28	36	64	Economic Development	64
Downtown Event Center	26	24	50	Downtown Event Center	50
Sports Complex	27	23	50	Sports Complex	50
Public Works	23	19	42	Public Works	42
Police Department	29	7	36	Police Department	36
Fire Department	27	0	27	Fire Department	27
Airport	18	5	23	Airport	23
Trail System Sidewalks	14	7	21	Trail System Sidewalks	21
Sidewalk to Walmart	3	6	9	Sidewalk to Walmart	9
Water Towers	7	0	7	Water Towers	7
Tourism Development	6	0	6	Tourism Development	6
Public Transportation	0	4	4	Public Transportation	4
Library	2	1	3	Library	3
Gun range	0	3	3	Gun range	3
Pool	1	0	1	Pool	1
Senior Activities	0	1	1	Senior Activities	1



Identification of non-CIP Funded Priorities. No action.

Mayor’s Update and Comments. Mayor Gentling thanked Rebecca for facilitating the meeting and thanked staff for participating and providing information to assist in the process.

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Council Member Comments. Council members stated that they enjoyed the process and thanked City Manager Alsup and staff for their participation.

Adjournment. There being no further business for the Guthrie City Council, Mayor Gentling declared the meeting adjourned at 3:15 p.m.

Kim Biggs, City Clerk

Steven J. Gentling, Mayor

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MINUTES
CITY COUNCIL WORKSHOP
April 2, 2019

The special meeting of the sixty-fourth City Council of Guthrie, Oklahoma was posted on Friday, March 29, 2019 before 5:00 p.m. and held April 2, 2019 in the Guthrie City Hall 3rd Floor Conference Room.

Mayor Steven J. Gentling called the meeting to order at 6:00 p.m.

Members Present: Steven J. Gentling Ed Wood Jeff Taylor
 Sharyl Padgett Jim Case Brian Bothroyd
 Gaylord Z. Thomas

Members Absent: None

Staff Present: Leroy Alsup Billy Wheeler Kim Biggs
 Don Sweger Justin Fortney Shawnda Price
 Jim Ahlgren

Mayor Gentling declared a quorum with all Council members in attendance.

Discussion of the Guthrie Multi-Sports Complex Concept Plan, inclusive of but not limited to:

- **Prioritization of the Complex in relation to other City needs**
- **Proposed location of the Complex at E College Ave & Midwest Blvd**
- **Conceptual Plan of the Complex (Specific Improvements)**
- **Projected Cost Estimate for the Complex- Complete project vs. Phase I**
- **Proposed Phasing of the Complex into three Phases**
- **Water & Sewer Utility Extensions to serve the Complex**
- **Funding Format to Fund the Complex Project**
- **Are we ready to move forward with the project**

City Manager Alsup provided a PowerPoint presentation covering following information:

- Minutes of the May 2, 2017 City Council meeting establishing a Sports Complex Task Force including the original committee members appointed to the task force.
- Conceptual Plan of the Sports Complex designed by Myers Engineering utilizing 68 acres of the 80 acre site off of College and Midwest Blvd.
- Total Cost Estimate for the entire project --- \$14,189,572.72.
- Potential 12 acre Industrial Tract and cost estimate to extend utilities to the property (\$1,211,788.09) – possibly grant funded.
- Proposed plan to construct the Sports Complex in three phases.
- Estimated cost of Phase I is \$6,628,960.94.
- Benefits of Sports Tourism and the potential economic impact on the community.

- Task Force recommendation of possible ways to fund the multi-sports complex.
 - Increase Hotel/Motel Tax from 4% to 8%.
 - Apply for a Land & Water Conservation Fund Grant (50/50 Grant).
 - Use a portion of the City ¾% Capital Improvement Sales Tax.
 - Pass an additional 5-yr Special Project Sales Tax.
 - General Obligation Tax Bond.
 - Foundations, e.g., Inasmuch Foundation, etc.
 - Pursue participation from Langston University.
- 2015 Citizen Survey Results for use of the ¾% CIP Tax.
- Hotel/Motel Tax comparison of surrounding communities.
- History of Hotel/Motel Tax Revenue.
- Projected Revenue if increased to 8% --- using the additional 4% to fund the complex over 15 years would generate approximately \$3,368,415.
- Cost of a Revenue Bond Issue --- borrowing \$2,500,000.
- 2019 Election Dates and Deadlines.
- Alternate Funding Plans.
 - Combination of Hotel Tax and Special Sales Tax.
- Metro Sales Tax Rates.

City Council is in support of treating this project as a priority but is undecided on how to fund it at this time. Staff was instructed to provide a scaled down version of the proposed complex to only include the basics and to identify what could be done in-house to save on costs. This item will continue to be discussed at future workshops and/or council meetings.

Adjourn. There being no further business for the Guthrie City Council, Mayor Gentling declared the meeting adjourned at 6:58 p.m.

Kim Biggs, City Clerk

Steven J. Gentling, Mayor

MINUTES
CITY COUNCIL MEETING
April 2, 2019

The meeting of the sixty-fourth City Council of Guthrie, Oklahoma was posted on Friday, March 29, 2019 before 5:00 p.m. and held Tuesday, April 2, 2019 in the Guthrie City Council Chambers.

Mayor Gentling called the meeting to order at 7:14 p.m.

Members Present:	Steven J. Gentling	Ed Wood	Jeff Taylor
	Sharyl Padgett	Jim Case	Brian Bothroyd
	Gaylord Z. Thomas		

Members Absent: None

Staff Present:	Leroy Alsup	Billy Wheeler	Kim Biggs
	Don Sweger	Justin Fortney	Shawnda Price
	Jim Ahlgren		

Mayor Gentling declared a quorum with all Council Members in attendance.

Consent Agenda. Motion by Council Member Padgett, seconded by Council Member Taylor, moved approval of the Consent Agenda as follows:

- A. Approve the minutes of the City Council Meeting held on March 19, 2019.
- B. Approve the agreement between the City of Guthrie and Sodexo Operations, LLC for use of Highland Hall facility for the Logan County Aging Services.

Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, Wood, Taylor, Padgett, Bothroyd, Case, Thomas
Nay: None

Mayor Gentling declared the motion carried unanimously.

Discussion and possible action of the Guthrie Multi-Sports Complex Concept Plan, inclusive of but not limited to:

- Prioritization of the Complex in relation to other City needs
- Proposed location of the Complex at E College Ave & Midwest Blvd
- Conceptual Plan of the Complex (Specific Improvements)
- Projected Cost Estimate for the Complex- Complete project vs. Phase I
- Proposed Phasing of the Complex into three Phases
- Water & Sewer Utility Extensions to serve the Complex
- Funding Format to Fund the Complex Project
- Are we ready to move forward with the project

A public comment was received from Shawn Davis regarding the Sports Complex. Mr. Davis asked if a feasibility study was done to identify the need for a complex in this area, what sports should be involved, and what would the overall economic impact be on the community. No action was taken at this time.

ONEGAS 10 foot right of way easement. Motion by Council Member Taylor, seconded by Council Member Case, moved approval of granting ONEGAS a 10 foot right of way easement lying in Lot 6, Block 3 of the Capitol Heights Addition in the NE/4 of Section Seven (7), Township Sixteen (16) North, Range Two (2) West of the Indian Meridian, Logan County, Oklahoma. Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, Wood, Taylor, Padgett, Bothroyd, Case, Thomas
Nay: None

Mayor Gentling declared the motion carried unanimously.

City Manager's Report. None.

Request/comments from members of the City Council. Councilmembers thanked those who exercised their right to vote today; reminded citizens of the upcoming 89er celebration; and Mayor Gentling announced vacancies on city boards and commissions and encouraged citizens to become involved with their community.

Executive Session. Motion by Council Member Bothroyd, seconded by Council Member Case, moved approval to convene into Executive Session pursuant to the Authority of Title 25, O.S. 2001, as follows:

- A. Section 307 (B)(3) for the purpose of discussing the purchase or appraisal of real property, procurement of option(s) to purchase industrial / retail site(s) for Economic Development Project(s).

Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, Wood, Taylor, Padgett, Bothroyd, Case, Thomas
Nay: None

Mayor Gentling declared the motion carried unanimously at 7:20 p.m. Attending Executive Session were Mayor Gentling, Vice Mayor Wood, Council Members Taylor, Padgett, Case, Bothroyd, and Thomas, City Manager Alsup, City Attorney Wheeler, City Clerk Biggs, and Economic Development Director Price.

Reconvene. Mayor Gentling reconvened the Guthrie City Council Meeting at 8:10 p.m. and stated no action was taken in Executive Session.

Consider action on purchase or appraisal of real property, procurement of option(s) to purchase industrial / retail site(s) for Economic Development Project(s). No action.

Adjourn. There being no further business for the Guthrie City Council, Mayor Gentling declared the meeting adjourned at 8:11 p.m.

Kim Biggs, City Clerk

Steven J. Gentling, Mayor