



64th City Council
Mayor Steven J. Gentling
Ward I – Ed Wood, Jim Case **Ward II** – Brian Bothroyd, Jeff Taylor
Ward III – Sharyl Padgett, Jason Smedley

**SPECIAL CITY COUNCIL MEETING
(COUNCIL RETREAT)**

August 3, 2017, at 9:00 am
Cimarron National Golf Club - Fireplace Room
500 Duffy's Way, Guthrie, OK 73044

Retreat Moderator: Kirsten Hurley
Industrial Coordinator - Market and Partner Development
Center for Municipal Excellence – A Francis Tuttle Technology Center and
City of Edmond Partnership

8:15 Continental Breakfast Prior to Retreat

1. Call to Order – 9:00 AM
2. Introductions for the benefit of Moderator Kirsten Hurley
3. Discussion of Fund 54 Capital Improvement Fund Projects, inclusive of but not limited to the specific projects listed below.
 - ▶ Available CIP Funding (3/4% - July 2016 through June 30, 2031)
 - ▶ Review Results of Citizen Survey Questionnaire
 - ▶ Overview of Completed Projects
 - Administration- Phone System
 - Parks- Disc Golf Course (*being modified*)
 - Parks- Cab Tractor
 - Police Department- E911 Equipment
 - Police Department- Lease/Purchase one Police Patrol Vehicle
 - Streets- Maintenance of Downtown Street Light Poles/ New Banners
 - Streets- FY2017 Street Improvement Program
 - Water Treatment Plant- Installation of LED Lighting
 - ▶ Review Status of Projects in Progress
 - Police Department- Acquisition of 10 Police Patrol Vehicles
 - Police Department- Digital File Storage and Retention System
 - Police Department- Enlarge PSAP (Dispatch) Room

- Fire Department- Acquisition of Ladder Truck
- Administration- Lease Purchase of Copier (Expires FY2021)
- City Hall- Installation of Tile & Carpet Flooring
- Library- ADA Improvements
- Parks- 2017 Dodge Ram 2500 truck
- Parks Improvements
 - * Mineral Wells Park- New Basketball Court/ Retrofit Tennis Courts
 - * Highland Park- Retrofit Tennis Courts
- Stormwater- 5th Street Storm Water Drainage Project
- Streets- Lease/Purchase - 10 Wheel Dump Truck (Expires FY2018)
- Streets- Lease/Purchase - Vehicles & Equipment (Expires FY2018)
- Streets- Lease/Purchase - Backhoe, Grader, Loader - ongoing

► Discuss Prioritization of potential Capital Infrastructure and Equipment

- New Wastewater Treatment Plan – CIP Sales Tax/ Wastewater User Fee/Combo?
 - * *Engineering/ Construction/ Additional Annual Operating Cost*
- Annual Street Improvement Program- \$200,000 CIP/ \$100,000 Utility Fee
- Annual ADA Compliance Projects- \$100,000
- Police Department- At least Three Additional Patrol Cars Annually
- Fire Department- At least one replacement Pumper Truck prior to 2031
- Fire Department- Additional On-Site Equipment Storage Building
- Public Works- Rotation Plan for Parks/Streets/ Convenience Center Equipment
- Eighty Acre Industrial Park-
 - * Utility Extensions/Road Improvements
 - * 40,000 to 50,000 Sq. Ft. Shell Building
- Banner Park- Splash Pad/Playground Equipment/Picnic Shelters /Trails/Park Maintenance Building
- Downtown Bridge/Drainage/Green Outdoor Event Center
 1. Harrison Street Bridge Repair/Removal
 2. Harrison/Wentz Stormwater Drainage Project
 3. Green Outdoor Entertainment/Park Venue at Harrison/Wentz
- Mineral Wells Park- Extension from Raw Water Line to feed existing Ponds
- TAP Grant Street Improvements on Division (Oklahoma/Harrison Intersections)
- Future TAP Grant- Sidewalk project along Division from Harrison to Industrial
- Safe Route to School Project- Along Walnut Street
- Guthrie-Edmond Regional Airport- Matching Funds for Future FAA Grants

4. Discussion of potential projects without a dedicated funding source to date, inclusive of but not limited to the specific projects listed below.

► Regional Sports Complex

► Multipurpose Walking/Bicycle Trail System Backbone to tie Highland Park, Downtown and South Division together

5. Discussion of Fund 90 Oklahoma City Water Line Fund, inclusive of but not limited to the specific projects listed below.
 - ▶ Available Oklahoma City Water Line Funds
 - ▶ Review Status of Current Projects in Progress
 - Cottonwood Creek Raw Water Intake Project
 - Water Master Meter Project- Rural Water District #1 Settlement
6. Discussion of Fund 55 CMOM Fee Projects, inclusive of but not limited to the specific projects listed below.
 - ▶ Available CMOM Fee Funds
 - ▶ Wastewater Collection System Improvement Priorities
 - ▶ Replacement of Vector Sewer Cleaning Truck
7. General Discussion of Dispatch, Fire, EMS, etc. services provided outside the City Limits- Cost of Services vs. Compensation Received.
8. Discussion of Fund #45 Hotel/Motel Tax
 - ▶ Available Hotel/Motel Tax Funds
 - ▶ Goals/Objectives of City of Guthrie Tourism Effort
9. Discussion on updating the 2002 Comprehensive Plan Update
 - ▶ Community Master Plan
 - ▶ Zoning, Subdivision Regulations, Signage Ordinance, Design Standards, etc.
10. Discussion of Draft FY2018 Municipal Budget
11. Review FY2017 City of Guthrie Goals, Vision for Community and Strategic Plan
12. Discussion of FY2018 City of Guthrie Goals, Vision for Community and Strategic Plan
13. Mayor's Update and Comments
14. Council Member Comments
15. Consider approval to convene into Executive Session pursuant to the Authority of Title 25, O.S. 2001, Section 307(B)(3) for the purpose of discussing the purchase or appraisal of real

property (State of Oklahoma Commissioners of the Land Office property for a regional Sports Complex)

16. Adjournment