

MINUTES

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

November 5, 2013

The regular meeting of the Guthrie Public Works Authority was posted on Friday, November 1, 2013 before 5:00 p.m. and held November 5, 2013 in the Guthrie City Hall Council Chambers.

Pledge of Allegiance was led by Chairman Mark Spradlin.

Invocation was given by Rev. Don Riepe, Guthrie Christian Church.

Chairman Mark Spradlin called the meeting to order at 7:03 p.m.

Members Present:	Mark Spradlin	John Wood	Trey Ayers
	Jeff Taylor	Mary Coffin	Sharyl Padgett

Members Absent: Gaylord Z. Thomas

Staff Present:	Sereniah Breland	Randel Shadid	Wanda Calvert
	Aaron Ryburn	Jim Ahlgren	Rene Spineto
	Maxine Pruitt	Justin Heid	

Chairman Spradlin declared a quorum with six (6) Trustees in attendance.

Community Announcements and Public Recognition. Rev. Hersey Hammons invited the City Council and the community to the 16th Annual General Daniels' Thanksgiving Fest and Musical.

Chairman Spradlin read a Proclamation declaring November 4, 2013 as Verdell Smith Day and explained retiree Verdell Smith has displayed a true commitment and loyalty for his community and City of Guthrie for thirty six years.

Jay Hannah read a Proclamation extending the City of Guthrie's deepest thanks to Bill Lehmann for his many, many contributions and the indelible legacy he has left to the City and that it wishes him and his wife Rosemary Lehmann all the best.

Consent Agenda. Motion by Trustee Ayers, seconded by Trustee Taylor, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes of the Regular Guthrie Public Works Authority Meeting held on October 15, 2013.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Taylor, Padgett, Ayers, Coffin
Nay: None

Chairman Spradlin declared the motion carried unanimously.

Advanced Metering Infrastructure and Automated Meter Reading Implementation Services. Motion by Trustee Wood, seconded by Trustee Taylor, moved approval of awarding Request for Proposals (RFP) No. 2013-06 for Advanced Metering Infrastructure (AMI) and Automated Meter Reading (AMR) Implementation Services to Utility Technology Services, Inc., an Oklahoma Corporation, for their proposal in the amount of \$1,154,915, subject to approval of final contract. Trustees entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Taylor, Padgett, Ayers, Coffin
Nay: None

Chairman Spradlin declared the motion carried unanimously.

Adjourn. There being no further business for the Guthrie Public Works Authority Trustees, Chairman Spradlin declared the meeting adjourned at 7:17 p.m.

Wanda Calvert, City Clerk

Mark Spradlin, Chairman



Agenda Item Cover Letter

Meeting

City Council

GPWA

Other: _____

Date of Meeting

November 19, 2013

Contact

Maxine Pruitt
Municipal Services Director

Agenda Item

Consider approval of an Agreement with City of Crescent, Oklahoma for the purpose of exchanging certain pieces of equipment owned by the City of Guthrie/Guthrie Public Works Authority and certain pieces of equipment owned by the City of Crescent to perform work which would not otherwise be possible without the purchase, rental or leasing of that specific equipment.

Summary

The City of Guthrie and the City of Crescent desire to work together for the betterment of each community in the exchanging of some pieces of equipment. Each City has equipment that the other city does not own and each city sees the benefit of using an exchange system to help keep down costs for both communities. The agreement is setup so that each specific piece of equipment is assessed by the Fleet Maintenance Department of either city prior to lending and upon returning. Each city will hold harmless the other city from any claims arising out of the contract relating to the use of the equipment. Further, each city will be responsible for the equipment when in its possession.

Funding Expected Revenue Expenditure N/A

Budgeted Yes No N/A

Account Number _____ **Amount** _____

Supporting documents attached:

Agreement, 1 pg.

Recommendation

Approve Agreement with the City of Crescent for the purpose of exchanging the use of equipment.

Action Needed Public Hearing Motion Emergency Clause

AGREEMENT

This agreement entered into this ____ day of _____, 2013 between the City of Guthrie, Oklahoma and the City of Crescent, Oklahoma for the exchange and use of certain pieces of equipment by either City.

Whereas, the City of Guthrie and the City of Crescent desire to work with each other to pool equipment resources and keep costs down; and

Whereas, the City of Crescent and the City of Guthrie seek to provide their citizens service in the most economic manner;

1. It is agreed between the City of Guthrie and the City of Crescent that both cities will work together for the betterment of each community in the lending of pieces of equipment that are not part of one city's fleet to perform work that would not otherwise be possible without the purchase, rental or leasing of that specific equipment.
2. The City of Crescent shall indemnify and hold harmless the City of Guthrie from any claims arising out of this contract relating to the use of the City of Guthrie's equipment.
3. The City of Guthrie shall indemnify and hold harmless the City of Crescent from any claims arising out of this contract relating to the use of the City of Crescent's equipment.
4. The City of Guthrie and the City of Crescent, when using the other city's equipment, shall be responsible for any damage to that equipment while in possession of the city using it and shall promptly reimburse the owning city for any damage caused to the equipment.
5. Request for specific equipment shall be made by _____ at the City of Crescent to the Fleet Maintenance Supervisor at the City of Guthrie and by the Fleet Maintenance Supervisor at the City of Guthrie to _____ of the City of Crescent.
6. When equipment is loaned, the receiving city shall sign a receipt for said equipment and the receiving/borrowing city shall be responsible for transportation to said city and shall be responsible for returning said equipment to the lending city. Time required for use of the equipment by the borrowing city shall be agreed to in writing before the equipment leaves the lending city.
7. This agreement may be terminated upon ten (10) days written notice by either party.

8. This agreement in no way creates any type of partnership or joint venture between the cities.
9. This agreement constitutes the entire agreement of the parties and may only be modified, amended or terminated by written agreement.

Executed this _____ day of _____, 2013.

CITY OF GUTHRIE

By Mayor

ATTEST:

City Clerk, Guthrie

CITY OF CRESCENT

By Mayor

ATTEST:

City Clerk, Crescent



Agenda Item Cover Letter

Meeting <input type="checkbox"/> City Council <input checked="" type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	Date of Meeting November 19, 2013	Contact Wanda Calvert City Clerk/Treasurer
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Agenda Item

Discussion and possible action to approve Resolution No. 2013-24 amending Utility Rates.

Summary

In 2007, City staff and members of the Council/Authority met with Municipal Finance Services to determine the best way to finance a new water treatment plant. An increase in water rates and improvement fees were adopted as the most cost effective means of financing the projects and implementing the new rates as soon as possible was to reduced the annual financial burden on all customers. All revenue generated from the increased water rates and the improvement fee has been placed in a separate account only to be used to repay the OWRB Notes. Annually the water rates and the Water Treatment Plant Fee were to be reevaluated and adjusted to minimize the burden on water customers. In 2007, the plan was to increase water rates each year ranging from \$.50 to \$1.00 on the base charge per month and the volumetric charges ranging from 2% to 5% per 1,000 gallons of water per month. Water rates have not been increased since May 2008 due to an Initiative Petition that was filed with the District Court and water rates have not been increased for operation costs since September 2006. On April 17, 2012 the GPWA Trustees increased Langston University’s water rate by fifteen percent (15%), or \$40,500 annually to cover the cost of treating the water (chemicals), with no increase to the City of Guthrie’s customers. Now with the closing of the two OWRB Notes and the delay in increasing rates, there is a financial need to increase water rates to meet the annual debt service. On October 28, 2013 the Guthrie Public Works Authority received notification from Oklahoma Water Resources Board (OWRB) that the Certification of Project Completions for OWRB Loan Application No. ORF-08-0009-DW and ORF-08-0009-DWA have been received and accepted. Also, enclosed were the long-term amortization schedules. On November 7, 2013 the Citizens Rate and Fee Advisory Committee met with City staff and Municipal Finance Services to discuss utility rates and fees. A Water Charge/Rate Analysis was provided to the Committee with a projected increase of 40% to the base charge and the volumetric charges. Information was also provided to the Committee that if the water base rate would have been increased five percent (5%) each year, what was proposal in 2008, the water rate would be at the rate being proposal today. It was the consensus of the Citizens Rate & Fee Advisory Committee, six members in attendance, to recommend to City Council to approve increasing water rates. If approved, City staff is recommending the proposed Water Rates to be effective with the utility billing to be mailed on or about January 31, 2014 to allow time to notify our customers of the rate changes and the financial burden. The proposed water rate increase is 30% to the base rate and an increase to the volumetric charge from thirty- two percent to fifty-eight percent. Also, included in Resolution No. 2013-24 is a proposal to increase the base rate and volumetric charge by five percent each year, including 2017, to help cover the increase expenditure costs to the Guthrie Public Works Authority. The proposed increases for FY14 only address the debt payment, not rising costs of operations, therefore staff is proposing the 5% increase for the following years to FY17.

Funding Expected	<input checked="" type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A

Account Number 20-00-00-5480 **Amount** \$575,725.56

Legal Review N/A **X** Required Completed Date: 11-13-2013

Supporting documents attached

- Resolution No. 2013-24
- Water Charge/Rate Analysis

Recommendation

Approve Resolution No. 2013-24 amending Utility Rates.

Action Needed Public Hearing **X** Motion Emergency Clause

RESOLUTION NO. 2013-24

A RESOLUTION OF THE TRUSTEES OF THE GUTHRIE PUBLIC WORKS AUTHORITY AMENDING WATER RATES.

WHEREAS, the Guthrie Public Works Authority Trustees has heretofore adopted Ordinance No. 3129, also known as the Master Fee Ordinance, which is a comprehensive compilation of all rates, charges, and fees to be charged for services provided by either or both the City of Guthrie and the Guthrie Public Works Authority;

WHEREAS, said Ordinance provides that the rates, charges and fees for services may be revised and amended as necessary by Resolution; and

WHEREAS, the Trustees of the Guthrie Public Works Authority have determined that in order to provide uniform rates, charges, fees and policies for services in connection with water rates that the same should be revised, amended and established.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Trustees of the Guthrie Public Works Authority, that:

1. The rates, charges, fees and policies for services provided in connection with water rates as contained in the attached "Exhibit A" are hereby adopted and incorporated herein by reference.
2. Said rates, charges, fees and policies shall become effective from and including with the utility billing to be mailed on or about January 31, 2014 and each respective effective dates on said Resolution.

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the Chairman and Guthrie Public Works Authority Trustees on the 19th day of November, 2013.

ATTEST: (Seal)

Wanda Calvert, Secretary

Mark Spradlin, Chairman

APPROVED AS TO FORM:

Randel Shadid, General Attorney

EXHIBIT A

Rates to be effective with the utility bills to be mailed on or about January 31, 2014

WATER RATES SCHEDULE
(MONTHLY -- INSIDE CITY LIMITS)

RESIDENTIAL

First 2,000 gallons	\$12.64 minimum
3,000 - 5,000 gallons	\$ 5.57 per 1,000 gallons
6,000 - 9,000 gallons	\$ 6.37 per 1,000 gallons
10,000 - 19,000 gallons	\$ 7.57 per 1,000 gallons
Over 19,000 gallons	\$ 8.72 per 1,000 gallons

DUPLEXES AND TRIPLEXES

First 2,000 gallons	\$13.39 minimum
3,000 - 5,000 gallons	\$ 5.57 per 1,000 gallons
6,000 - 9,000 gallons	\$ 6.37 per 1,000 gallons
10,000 - 19,000 gallons	\$ 7.57 per 1,000 gallons
Over 19,000 gallons	\$ 9.04 per 1,000 gallons

The \$13.39 per month minimum applies to each separate family living unit occupied or not, if the units are served by a single water meter.

MULTI-FAMILY (FOUR UNITS OR MORE)

First 2,000 gallons	\$13.39 minimum
3,000 - 5,000 gallons	\$ 5.57 per 1,000 gallons
6,000 - 9,000 gallons	\$ 6.37 per 1,000 gallons
10,000 - 19,000 gallons	\$ 7.57 per 1,000 gallons
Over 19,000 gallons	\$ 9.04 per 1,000 gallons

If the units are served by a single water meter, the \$13.39 per month minimum charge shall apply to each occupied unit -- the number of occupied units to be determined by average occupancy rate as established by semi-annual occupancy verifications -- to be provided by the complex owner.

COMMERCIAL

Meter Size		
5/8 - 3/4"	First 2,000 gallons	\$ 13.39 minimum
1"		\$ 16.67 minimum
1 1/2"		\$ 20.61 minimum
2"		\$ 31.68 minimum
3"		\$112.97 minimum

4"	\$143.07 minimum
6"	\$213.29 minimum
8"	\$293.55 minimum

3,000 – 5,000 gallons	\$ 5.57 per 1,000 gallons
6,000 – 9,000 gallons	\$ 6.37 per 1,000 gallons
10,000 – 19,000 gallons	\$ 7.57 per 1,000 gallons
Over 19,000 gallons	\$ 9.04 per 1,000 gallons

CENTRAL BUSINESS DISTRICT

The Central Business District consists of the south side of Cleveland Avenue to north side of Vilas Avenue to the west side of Ash Street to Santa Fe Rail Road tracks.

Meter Size

5/8 – 3/4"	First 2,000 gallons	\$ 13.39 minimum
1"		\$ 16.67 minimum
1 1/2"		\$ 20.61 minimum
2"		\$ 31.68 minimum
3"		\$112.97 minimum
4"		\$143.07 minimum
6"		\$213.29 minimum
8"		\$293.55 minimum

3,000 – 5,000 gallons	\$ 5.57 per 1,000 gallons
6,000 – 9,000 gallons	\$ 6.37 per 1,000 gallons
10,000 – 19,000 gallons	\$ 7.57 per 1,000 gallons
Over 19,000 gallons	\$ 9.04 per 1,000 gallons

WATER RATES SCHEDULE (MONTHLY -- OUTSIDE CITY LIMITS)

RESIDENTIAL

First 2,000 gallons	\$21.85 minimum
3,000 - 5,000 gallons	\$ 8.34 per 1,000 gallons
6,000 – 9,000 gallons	\$ 8.73 per 1,000 gallons
10,000 – 19,000 gallons	\$ 9.60 per 1,000 gallons
Over 19,000 gallons	\$10.70 per 1,000 gallons

DUPLEXES AND TRIPLEXES

First 2,000 gallons	\$23.35 minimum
3,000 – 5,000 gallons	\$ 8.34 per 1,000 gallons
6,000 – 9,000 gallons	\$ 8.73 per 1,000 gallons
10,000 – 19,000 gallons	\$ 9.60 per 1,000 gallons
Over 19,000 gallons	\$10.70 per 1,000 gallons

The \$23.35 per month minimum applies to each separate family living unit occupied or not, if the units are served by a single water meter.

MULTI-FAMILY (FOUR UNITS OR MORE)

First 2,000 gallons	\$23.35 minimum
3,000 – 5,000 gallons	\$ 8.34 per 1,000 gallons
6,000 – 9,000 gallons	\$ 8.73 per 1,000 gallons
10,000 – 19,000 gallons	\$ 9.60 per 1,000 gallons
Over 19,000 gallons	\$10.70 per 1,000 gallons

If the units are served by a single water meter, the \$23.35 per month minimum shall apply to each occupied unit -- the number of occupied units to be determined by average occupancy rate as established by semi-annual occupancy verifications -- to be provided by complex owner.

COMMERCIAL

Meter Size

5/8 – 3/4"	First 2,000 gallons	\$ 23.35 minimum
1"		\$ 30.58 minimum
1 1/2"		\$ 38.63 minimum
2"		\$ 60.75 minimum
3"		\$223.32 minimum
4"		\$283.51 minimum
6"		\$423.98 minimum
8"		\$584.50 minimum

3,000 – 5,000 gallons	\$ 8.34 per 1,000 gallons
6,000 – 9,000 gallons	\$ 8.73 per 1,000 gallons
10,000 – 19,000 gallons	\$ 9.60 per 1,000 gallons
Over 19,000 gallons	\$ 10.70 per 1,000 gallons

Rates to be effective with the utility bills to be mailed on or about October 31, 2014

WATER RATES SCHEDULE

(MONTHLY -- INSIDE CITY LIMITS)

RESIDENTIAL

First 2,000 gallons	\$13.27 minimum
3,000 - 5,000 gallons	\$ 5.84 per 1,000 gallons
6,000 - 9,000 gallons	\$ 6.68 per 1,000 gallons
10,000 - 19,000 gallons	\$ 7.94 per 1,000 gallons
Over 19,000 gallons	\$ 9.15 per 1,000 gallons

DUPLEXES AND TRIPLEXES

First 2,000 gallons	\$14.05 minimum
3,000 - 5,000 gallons	\$ 5.84 per 1,000 gallons
6,000 - 9,000 gallons	\$ 6.68 per 1,000 gallons
10,000 - 19,000 gallons	\$ 7.94 per 1,000 gallons
Over 19,000 gallons	\$ 9.15 per 1,000 gallons

The \$14.05 per month minimum applies to each separate family living unit occupied or not, if the units are served by a single water meter.

MULTI-FAMILY (FOUR UNITS OR MORE)

First 2,000 gallons	\$14.05 minimum
3,000 - 5,000 gallons	\$ 5.84 per 1,000 gallons
6,000 - 9,000 gallons	\$ 6.68 per 1,000 gallons
10,000 - 19,000 gallons	\$ 7.94 per 1,000 gallons
Over 19,000 gallons	\$ 9.15 per 1,000 gallons

If the units are served by a single water meter, the \$14.05 per month minimum charge shall apply to each occupied unit -- the number of occupied units to be determined by average occupancy rate as established by semi-annual occupancy verifications -- to be provided by the complex owner.

COMMERCIAL

Meter Size

5/8 - 3/4"	First 2,000 gallons	\$ 14.05 minimum
1"		\$ 17.50 minimum
1 1/2"		\$ 21.64 minimum
2"		\$ 33.26 minimum
3"		\$118.61 minimum
4"		\$150.22 minimum
6"		\$223.95 minimum
8"		\$308.22 minimum
	3,000 - 5,000 gallons	\$ 5.84 per 1,000 gallons
	6,000 - 9,000 gallons	\$ 6.68 per 1,000 gallons

10,000 – 19,000 gallons	\$ 7.94 per 1,000 gallons
Over 19,000 gallons	\$ 9.15 per 1,000 gallons

CENTRAL BUSINESS DISTRICT

The Central Business District consists of the south side of Cleveland Avenue to north side of Vilas Avenue to the west side of Ash Street to Santa Fe Rail Road tracks.

Meter Size

5/8 – 3/4”	First 2,000 gallons	\$ 14.05 minimum
1”		\$ 17.50 minimum
1 1/2”		\$ 21.64 minimum
2”		\$ 33.26 minimum
3”		\$118.61 minimum
4”		\$150.22 minimum
6”		\$223.95 minimum
8”		\$308.22 minimum

3,000 – 5,000 gallons	\$ 5.84 per 1,000 gallons
6,000 – 9,000 gallons	\$ 6.68 per 1,000 gallons
10,000 – 19,000 gallons	\$ 7.94 per 1,000 gallons
Over 19,000 gallons	\$ 9.15 per 1,000 gallons

WATER RATES SCHEDULE
(MONTHLY -- OUTSIDE CITY LIMITS)

RESIDENTIAL

First 2,000 gallons	\$22.94 minimum
3,000 - 5,000 gallons	\$ 8.75 per 1,000 gallons
6,000 – 9,000 gallons	\$ 9.16 per 1,000 gallons
10,000 – 19,000 gallons	\$10.08 per 1,000 gallons
Over 19,000 gallons	\$11.23per 1,000 gallons

DUPLEXES AND TRIPLEXES

First 2,000 gallons	\$24.51 minimum
3,000 – 5,000 gallons	\$ 8.75 per 1,000 gallons
6,000 – 9,000 gallons	\$ 9.16 per 1,000 gallons
10,000 – 19,000 gallons	\$10.08 per 1,000 gallons
Over 19,000 gallons	\$11.23 per 1,000 gallons

The \$24.51 per month minimum applies to each separate family living unit occupied or not, if the units are served by a single water meter.

MULTI-FAMILY (FOUR UNITS OR MORE)

First 2,000 gallons	\$24.51 minimum
3,000 – 5,000 gallons	\$ 8.75 per 1,000 gallons
6,000 – 9,000 gallons	\$ 9.16 per 1,000 gallons
10,000 – 19,000 gallons	\$10.08 per 1,000 gallons
Over 19,000 gallons	\$11.23 per 1,000 gallons

If the units are served by a single water meter, the \$24.51 per month minimum shall apply to each occupied unit -- the number of occupied units to be determined by average occupancy rate as established by semi-annual occupancy verifications -- to be provided by complex owner.

COMMERCIAL

Meter Size

5/8 – 3/4"	First 2,000 gallons	\$ 24.51 minimum
1"		\$ 32.10 minimum
1 ½"		\$ 40.56 minimum
2"		\$ 63.78 minimum
3"		\$234.48 minimum
4"		\$297.68 minimum
6"		\$445.17 minimum
8"		\$613.72 minimum

3,000 – 5,000 gallons	\$ 8.75 per 1,000 gallons
6,000 – 9,000 gallons	\$ 9.16 per 1,000 gallons
10,000 – 19,000 gallons	\$ 10.08 per 1,000 gallons
Over 19,000 gallons	\$ 11.23 per 1,000 gallons

Rates to be effective with the utility bills to be mailed on or about October 31, 2015

WATER RATES SCHEDULE
(MONTHLY -- INSIDE CITY LIMITS)

RESIDENTIAL

First 2,000 gallons	\$13.93 minimum
3,000 - 5,000 gallons	\$ 6.13 per 1,000 gallons
6,000 - 9,000 gallons	\$ 7.01 per 1,000 gallons
10,000 - 19,000 gallons	\$ 8.33 per 1,000 gallons
Over 19,000 gallons	\$ 9.60 per 1,000 gallons

DUPLEXES AND TRIPLEXES

First 2,000 gallons	\$14.75 minimum
3,000 - 5,000 gallons	\$ 6.13 per 1,000 gallons
6,000 - 9,000 gallons	\$ 7.01 per 1,000 gallons
10,000 - 19,000 gallons	\$ 8.33 per 1,000 gallons
Over 19,000 gallons	\$ 9.60 per 1,000 gallons

The \$14.75 per month minimum applies to each separate family living unit occupied or not, if the units are served by a single water meter.

MULTI-FAMILY (FOUR UNITS OR MORE)

First 2,000 gallons	\$14.75 minimum
3,000 - 5,000 gallons	\$ 6.13 per 1,000 gallons
6,000 - 9,000 gallons	\$ 7.01 per 1,000 gallons
10,000 - 19,000 gallons	\$ 8.33 per 1,000 gallons
Over 19,000 gallons	\$ 9.60 per 1,000 gallons

If the units are served by a single water meter, the \$14.75 per month minimum charge shall apply to each occupied unit -- the number of occupied units to be determined by average occupancy rate as established by semi-annual occupancy verifications -- to be provided by the complex owner.

COMMERCIAL

Meter Size		
5/8 - 3/4"	First 2,000 gallons	\$ 14.75 minimum
1"		\$ 18.37 minimum
1 1/2"		\$ 22.72 minimum
2"		\$ 34.92 minimum
3"		\$124.54 minimum
4"		\$157.73 minimum
6"		\$235.14 minimum
8"		\$323.63 minimum
	3,000 - 5,000 gallons	\$ 6.13 per 1,000 gallons
	6,000 - 9,000 gallons	\$ 7.01 per 1,000 gallons
	10,000 - 19,000 gallons	\$ 8.33 per 1,000 gallons
	Over 19,000 gallons	\$ 9.60 per 1,000 gallons

CENTRAL BUSINESS DISTRICT

The Central Business District consists of the south side of Cleveland Avenue to north side of Vilas Avenue to the west side of Ash Street to Santa Fe Rail Road tracks.

Meter Size

5/8 – 3/4”	First 2,000 gallons	\$ 14.75 minimum
1”		\$ 18.37 minimum
1 1/2”		\$ 22.72 minimum
2”		\$ 34.92 minimum
3”		\$124.54 minimum
4”		\$157.73 minimum
6”		\$235.14 minimum
8”		\$323.63 minimum
	3,000 – 5,000 gallons	\$ 6.13 per 1,000 gallons
	6,000 – 9,000 gallons	\$ 7.01 per 1,000 gallons
	10,000 – 19,000 gallons	\$ 8.33 per 1,000 gallons
	Over 19,000 gallons	\$ 9.60 per 1,000 gallons

WATER RATES SCHEDULE
(MONTHLY -- OUTSIDE CITY LIMITS)

RESIDENTIAL

First 2,000 gallons	\$24.08 minimum
3,000 - 5,000 gallons	\$ 9.18 per 1,000 gallons
6,000 – 9,000 gallons	\$ 9.61 per 1,000 gallons
10,000 – 19,000 gallons	\$10.58 per 1,000 gallons
Over 19,000 gallons	\$11.79 per 1,000 gallons

DUPLEXES AND TRIPLEXES

First 2,000 gallons	\$25.73 minimum
3,000 – 5,000 gallons	\$ 9.18 per 1,000 gallons
6,000 – 9,000 gallons	\$ 9.61 per 1,000 gallons
10,000 – 19,000 gallons	\$10.58 per 1,000 gallons
Over 19,000 gallons	\$11.79 per 1,000 gallons

The \$25.73 per month minimum applies to each separate family living unit occupied or not, if the units are served by a single water meter.

MULTI-FAMILY (FOUR UNITS OR MORE)

First 2,000 gallons	\$25.73 minimum
3,000 – 5,000 gallons	\$ 9.18 per 1,000 gallons
6,000 – 9,000 gallons	\$ 9.61 per 1,000 gallons

10,000 – 19,000 gallons	\$10.58 per 1,000 gallons
Over 19,000 gallons	\$11.79 per 1,000 gallons

If the units are served by a single water meter, the \$25.73 per month minimum shall apply to each occupied unit -- the number of occupied units to be determined by average occupancy rate as established by semi-annual occupancy verifications -- to be provided by complex owner.

COMMERCIAL

Meter Size

5/8 – 3/4"	First 2,000 gallons	\$ 25.73 minimum
1"		\$ 33.70 minimum
1 1/2"		\$ 42.58 minimum
2"		\$ 66.96 minimum
3"		\$246.20 minimum
4"		\$312.56 minimum
6"		\$467.42 minimum
8"		\$644.40 minimum

3,000 – 5,000 gallons	\$ 9.18 per 1,000 gallons
6,000 – 9,000 gallons	\$ 9.61 per 1,000 gallons
10,000 – 19,000 gallons	\$ 10.58 per 1,000 gallons
Over 19,000 gallons	\$ 11.79 per 1,000 gallons

Rates to be effective with the utility bills to be mailed on or about October 31, 2016

WATER RATES SCHEDULE
(MONTHLY -- INSIDE CITY LIMITS)

RESIDENTIAL

First 2,000 gallons	\$14.62 minimum
3,000 - 5,000 gallons	\$ 6.43 per 1,000 gallons

6,000 – 9,000 gallons	\$ 7.36 per 1,000 gallons
10,000 – 19,000 gallons	\$ 8.74 per 1,000 gallons
Over 19,000 gallons	\$10.08 per 1,000 gallons

DUPLEXES AND TRIPLEXES

First 2,000 gallons	\$15.48 minimum
3,000 – 5,000 gallons	\$ 6.43 per 1,000 gallons
6,000 – 9,000 gallons	\$ 7.36 per 1,000 gallons
10,000 – 19,000 gallons	\$ 8.74 per 1,000 gallons
Over 19,000 gallons	\$10.08 per 1,000 gallons

The \$15.48 per month minimum applies to each separate family living unit occupied or not, if the units are served by a single water meter.

MULTI-FAMILY (FOUR UNITS OR MORE)

First 2,000 gallons	\$15.48 minimum
3,000 – 5,000 gallons	\$ 6.43 per 1,000 gallons
6,000 – 9,000 gallons	\$ 7.36 per 1,000 gallons
10,000 – 19,000 gallons	\$ 8.74 per 1,000 gallons
Over 19,000 gallons	\$10.08 per 1,000 gallons

If the units are served by a single water meter, the \$15.48 per month minimum charge shall apply to each occupied unit -- the number of occupied units to be determined by average occupancy rate as established by semi-annual occupancy verifications -- to be provided by the complex owner.

COMMERCIAL

Meter Size		
5/8 – 3/4"	First 2,000 gallons	\$ 15.48 minimum
1"		\$ 19.28 minimum
1 1/2"		\$ 23.85 minimum
2"		\$ 36.66 minimum
3"		\$130.76 minimum
4"		\$165.61 minimum
6"		\$246.89 minimum
8"		\$339.81 minimum
	3,000 – 5,000 gallons	\$ 6.43 per 1,000 gallons
	6,000 – 9,000 gallons	\$ 7.36 per 1,000 gallons
	10,000 – 19,000 gallons	\$ 8.74 per 1,000 gallons
	Over 19,000 gallons	\$ 10.08 per 1,000 gallons

CENTRAL BUSINESS DISTRICT

The Central Business District consists of the south side of Cleveland Avenue to north side of Vilas Avenue to the west side of Ash Street to Santa Fe Rail Road tracks.

Meter Size

5/8 – 3/4”	First 2,000 gallons	\$ 15.48 minimum
1”		\$ 19.28 minimum
1 1/2”		\$ 23.85 minimum
2”		\$ 36.66 minimum
3”		\$130.76 minimum
4”		\$165.61 minimum
6”		\$246.89 minimum
8”		\$339.81 minimum
	3,000 – 5,000 gallons	\$ 6.43 per 1,000 gallons
	6,000 – 9,000 gallons	\$ 7.36 per 1,000 gallons
	10,000 – 19,000 gallons	\$ 8.74 per 1,000 gallons
	Over 19,000 gallons	\$ 10.08 per 1,000 gallons

WATER RATES SCHEDULE
(MONTHLY -- OUTSIDE CITY LIMITS)

RESIDENTIAL

First 2,000 gallons	\$25.28 minimum
3,000 - 5,000 gallons	\$ 9.63 per 1,000 gallons
6,000 – 9,000 gallons	\$10.09 per 1,000 gallons
10,000 – 19,000 gallons	\$11.10 per 1,000 gallons
Over 19,000 gallons	\$12.37 per 1,000 gallons

DUPLEXES AND TRIPLEXES

First 2,000 gallons	\$27.01 minimum
3,000 – 5,000 gallons	\$ 9.63 per 1,000 gallons
6,000 – 9,000 gallons	\$10.09 per 1,000 gallons
10,000 – 19,000 gallons	\$11.10 per 1,000 gallons
Over 19,000 gallons	\$12.37 per 1,000 gallons

The \$27.01 per month minimum applies to each separate family living unit occupied or not, if the units are served by a single water meter.

MULTI-FAMILY (FOUR UNITS OR MORE)

First 2,000 gallons	\$27.01 minimum
3,000 – 5,000 gallons	\$ 9.63 per 1,000 gallons
6,000 – 9,000 gallons	\$10.09 per 1,000 gallons
10,000 – 19,000 gallons	\$11.10 per 1,000 gallons
Over 19,000 gallons	\$12.37 per 1,000 gallons

If the units are served by a single water meter, the \$27.01 per month minimum shall apply to each occupied unit -- the number of occupied units to be determined by average occupancy rate as established by semi-annual occupancy verifications -- to be provided by complex owner.

COMMERCIAL

Meter Size

5/8 – 3/4”	First 2,000 gallons	\$ 27.01 minimum
1”		\$ 35.38 minimum
1 1/2”		\$ 44.70 minimum
2”		\$ 70.30 minimum
3”		\$258.51 minimum
4”		\$328.18 minimum
6”		\$490.79 minimum
8”		\$676.62 minimum
	3,000 – 5,000 gallons	\$ 9.63 per 1,000 gallons
	6,000 – 9,000 gallons	\$ 10.09 per 1,000 gallons
	10,000 – 19,000 gallons	\$ 11.10 per 1,000 gallons
	Over 19,000 gallons	\$ 12.37 per 1,000 gallons

Rates to be effective with the utility bills to be mailed on or about October 31, 2017

WATER RATES SCHEDULE
(MONTHLY -- INSIDE CITY LIMITS)

RESIDENTIAL

First 2,000 gallons	\$15.35 minimum
3,000 - 5,000 gallons	\$ 6.75 per 1,000 gallons
6,000 – 9,000 gallons	\$ 7.74 per 1,000 gallons
10,000 – 19,000 gallons	\$ 9.17 per 1,000 gallons

Over 19,000 gallons	\$10.58 per 1,000 gallons
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DUPLEXES AND TRIPLEXES

First 2,000 gallons	\$16.25 minimum
3,000 – 5,000 gallons	\$ 6.75 per 1,000 gallons
6,000 – 9,000 gallons	\$ 7.74 per 1,000 gallons
10,000 – 19,000 gallons	\$ 9.17 per 1,000 gallons
Over 19,000 gallons	\$10.58 per 1,000 gallons

The \$16.25 per month minimum applies to each separate family living unit occupied or not, if the units are served by a single water meter.

MULTI-FAMILY (FOUR UNITS OR MORE)

First 2,000 gallons	\$16.25 minimum
3,000 – 5,000 gallons	\$ 6.75 per 1,000 gallons
6,000 – 9,000 gallons	\$ 7.74 per 1,000 gallons
10,000 – 19,000 gallons	\$ 9.17 per 1,000 gallons
Over 19,000 gallons	\$10.58 per 1,000 gallons

If the units are served by a single water meter, the \$16.25 per month minimum charge shall apply to each occupied unit -- the number of occupied units to be determined by average occupancy rate as established by semi-annual occupancy verifications -- to be provided by the complex owner.

COMMERCIAL

Meter Size

5/8 – 3/4"	First 2,000 gallons	\$ 16.25 minimum
1"		\$ 20.24 minimum
1 1/2"		\$ 25.04 minimum
2"		\$ 38.49 minimum
3"		\$137.29 minimum
4"		\$173.89 minimum
6"		\$259.23 minimum
8"		\$356.80 minimum

3,000 – 5,000 gallons	\$ 6.75 per 1,000 gallons
6,000 – 9,000 gallons	\$ 7.74 per 1,000 gallons
10,000 – 19,000 gallons	\$ 9.17 per 1,000 gallons
Over 19,000 gallons	\$ 10.58 per 1,000 gallons

CENTRAL BUSINESS DISTRICT

The Central Business District consists of the south side of Cleveland Avenue to north side of Vilas Avenue to the west side of Ash Street to Santa Fe Rail Road tracks.

Meter Size		
5/8 – 3/4”	First 2,000 gallons	\$ 16.25 minimum
1”		\$ 20.24 minimum
1 ½”		\$ 25.04 minimum
2”		\$ 38.49 minimum
3”		\$137.29 minimum
4”		\$173.89 minimum
6”		\$259.23 minimum
8”		\$356.80 minimum
	3,000 – 5,000 gallons	\$ 6.75 per 1,000 gallons
	6,000 – 9,000 gallons	\$ 7.74 per 1,000 gallons
	10,000 – 19,000 gallons	\$ 9.17 per 1,000 gallons
	Over 19,000 gallons	\$ 10.58 per 1,000 gallons

WATER RATES SCHEDULE
(MONTHLY -- OUTSIDE CITY LIMITS)

RESIDENTIAL

First 2,000 gallons	\$26.54 minimum
3,000 - 5,000 gallons	\$10.11 per 1,000 gallons
6,000 – 9,000 gallons	\$10.59 per 1,000 gallons
10,000 – 19,000 gallons	\$11.65 per 1,000 gallons
Over 19,000 gallons	\$12.98 per 1,000 gallons

DUPLEXES AND TRIPLEXES

First 2,000 gallons	\$28.36 minimum
3,000 – 5,000 gallons	\$10.11 per 1,000 gallons
6,000 – 9,000 gallons	\$10.59 per 1,000 gallons
10,000 – 19,000 gallons	\$11.65 per 1,000 gallons
Over 19,000 gallons	\$12.98 per 1,000 gallons

The \$28.36 per month minimum applies to each separate family living unit occupied or not, if the units are served by a single water meter.

MULTI-FAMILY (FOUR UNITS OR MORE)

First 2,000 gallons	\$28.36 minimum
3,000 – 5,000 gallons	\$10.11 per 1,000 gallons
6,000 – 9,000 gallons	\$10.59 per 1,000 gallons
10,000 – 19,000 gallons	\$11.65 per 1,000 gallons
Over 19,000 gallons	\$12.98 per 1,000 gallons

If the units are served by a single water meter, the \$28.36 per month minimum shall apply to each occupied unit -- the number of occupied units to be determined by average

occupancy rate as established by semi-annual occupancy verifications -- to be provided by complex owner.

COMMERCIAL

Meter Size

5/8 – 3/4”	First 2,000 gallons	\$ 28.36 minimum
1”		\$ 37.14 minimum
1 1/2”		\$ 46.93 minimum
2”		\$ 73.81 minimum
3”		\$271.43 minimum
4”		\$344.58 minimum
6”		\$515.32 minimum
8”		\$710.45 minimum
	3,000 – 5,000 gallons	\$ 10.11 per 1,000 gallons
	6,000 – 9,000 gallons	\$ 10.59 per 1,000 gallons
	10,000 – 19,000 gallons	\$ 11.65 per 1,000 gallons
	Over 19,000 gallons	\$ 12.98 per 1,000 gallons

Guthrie Public Works Authority

Water Charge\Rate Analysis

Rate Increase Option - 10% Increase for Langston University

Water Usage\Billing Summary - FYE 2013

Month	Consumption	Actual Billed Revenue	Proposed Billed Revenue	Proposed Revenue Increase
10/2012	33,929,000	\$172,265.58	\$233,115.45	\$60,849.87
11/2012	27,683,000	\$150,413.00	\$202,470.88	\$52,057.88
12/2012	28,076,000	\$146,742.26	\$195,714.14	\$48,971.88
01/2013	24,706,000	\$134,252.98	\$178,776.95	\$44,523.97
02/2013	23,495,000	\$135,469.32	\$180,034.59	\$44,565.27
03/2013	23,750,000	\$129,641.58	\$171,267.53	\$41,625.95
04/2013	22,687,000	\$121,679.29	\$159,875.76	\$38,196.47
05/2013	25,016,000	\$131,803.72	\$175,211.82	\$43,408.10
06/2013	32,681,000	\$119,622.28	\$157,492.60	\$37,870.32
07/2013	23,799,000	\$129,520.02	\$172,253.55	\$42,733.53
08/2013	30,087,000	\$163,891.02	\$222,373.22	\$58,482.20
09/2013	47,653,000	\$214,524.53	\$300,252.17	\$85,727.64
	343,562,000	\$ 1,749,825.58	\$ 2,348,838.64	\$ 599,013.06

Proposed	% Increase	Volumetric Charge - Next					Example Bill - 5000 Gallons Increase Over Current Chgs	
		Minimum Bill - 1st 2000 Gallons	3000 Gallons	4000 Gallons	10000 Gallons	Volumetric Charge - Next - Over 19000 Gallons	Example Bill - 5000 Gallons	5000 Gallons Increase Over Current Chgs
		30.00%	32.00%	35.00%	45.00%	58.00%		
Residential Inside City Limits		\$12.64	\$5.57	\$6.37	\$7.57	\$8.72	\$29.35	\$6.97
Commercial Inside City Limits - 3/4" Meter		\$13.39	\$5.57	\$6.37	\$7.57	\$8.72	\$30.10	\$7.14
Commercial Inside City Limits - 1" Meter		\$16.67	\$5.57	\$6.37	\$7.57	\$9.04	\$33.38	\$7.90
Commercial Inside City Limits - 2" Meter		\$31.68	\$5.57	\$6.37	\$7.57	\$9.04	\$48.39	\$11.36
Commercial Inside City Limits - 3" Meter		\$112.97	\$5.57	\$6.37	\$7.57	\$9.04	\$129.68	\$30.12
Commercial Inside City Limits - 4" Meter		\$143.07	\$5.57	\$6.37	\$7.57	\$9.04	\$159.78	\$37.07
Commercial Inside City Limits - 6" Meter		\$213.29	\$5.57	\$6.37	\$7.57	\$9.04	\$230.00	\$53.27
Multi-Family Inside City Limits		\$13.39	\$5.57	\$6.37	\$7.57	\$9.04	\$30.10	\$7.14
Duplex & Triplex Inside City Limits		\$13.39	\$5.57	\$6.37	\$7.57	\$9.04	\$30.10	\$7.14
Jelsma Stadium (Base 180,000 gallons)		\$0.00	\$5.57	\$6.37	\$7.57	\$8.72		
Langston University (Base 6 million gallons)		\$28,462.50	\$4.99	\$4.99	\$4.99	\$4.99		
Residential Outside City Limits		\$21.85	\$8.34	\$8.73	\$9.60	\$10.70	\$46.88	\$11.11
Commercial Outside City Limits		\$23.35	\$8.34	\$8.73	\$9.60	\$10.70	\$48.38	\$11.46
Commercial Outside City Limits - 2" Meter		\$60.75	\$8.34	\$8.73	\$9.60	\$10.70	\$85.78	\$20.09
Multi-Family Outside City Limits		\$23.35	\$8.34	\$8.73	\$9.60	\$10.70	\$48.38	\$11.46
Multi-Family Outside City Limits - Water Only		\$23.35	\$8.34	\$8.73	\$9.60	\$10.70	\$48.38	\$11.46

Langston Univ.	
Base Charge Increase %	10%
Volumetric Increase %	10%

Existing	
Residential Inside City Limits	\$9.72
Commercial Inside City Limits - 3/4" Meter	\$10.30
Commercial Inside City Limits - 1" Meter	\$12.82
Commercial Inside City Limits - 2" Meter	\$24.37
Commercial Inside City Limits - 3" Meter	\$86.90
Commercial Inside City Limits - 4" Meter	\$110.05
Commercial Inside City Limits - 6" Meter	\$164.07
Multi-Family Inside City Limits	\$10.30
Duplex & Triplex Inside City Limits	\$10.30
Jelsma Stadium (Base 180,000 gallons)	\$0.00
Langston University (Base 6 million gallons)	\$25,875.00
Residential Outside City Limits	\$16.81
Commercial Outside City Limits	\$17.96
Commercial Outside City Limits - 2" Meter	\$46.73
Multi-Family Outside City Limits	\$17.96
Multi-Family Outside City Limits - Water Only	\$17.96

\$1,273,921	Ferguson Waterworks – Option 2 – Positive Displacement meter
\$1,169,047	HD Supply – Positive Displacement meter
\$1,000,981	Badger Meter, Inc. – Option 1 – Positive Displacement meter
\$1,094,009	Badger Meter, Inc. – Option 2 – Positive Displacement meter
\$ 996,000	Utility Metering Solutions – Positive Displacement meter
\$1,849,603	McKinstry

The Selection Committee, comprised of Director of GPWA, Line Maintenance Supervisor, Purchasing Agent, Myer’s Engineering, and the City Manager did not select the lowest priced proposal due to the more advanced technology (iPerl meter) proposed by Utility Technology Services (UTS) and long term savings available. The return on the initial investment will yield an approximate 4 year return at current water rates, and the City will be able to decrease the annual cost of the meter reading service by at least \$16,000.

Additionally, the surplus of the used meters will yield approximately \$25,000 in revenues. The iPerl meter has no moving parts (OG&E is going away from moving part devices). It is the lowest in maintenance time and cost. It guarantees accurate recording and consistent meter reading over a 20 year period. It offers true two-way communication on a licensed frequency. It offers real-time on demand reading which will assist us in helping customers identify possible leaks. The web-based office software provides advanced communication that can be shared between City Hall and Public Works. The communities we called to inquire about their experience with UTS and the iPerl technology was very positive.

Disbursement of USDA Rural Business Enterprise Grant. In September 2007 the City of Guthrie received a United States Department of Agriculture (USDA) Rural Development Revolving Grant in the amount of \$99,990. The funds were loaned to expand operations and improve and rehabilitate the building located at 122 West Oklahoma Avenue. On July 2, 2013 City Council approved to loan funds to provide improvements to the building facade at 221 East Harrison in the amount of \$10,000. The loans have been repaid in accordance with the Promissory Notes and the revolving loan fund has a balance of \$43,819.71. The City Council approved for the Logan County Economic Development Council to administer and monitor the distribution of the USDA Grant funds and assure compliance with the terms of the grant to provide micro-loans to businesses in the downtown historic district for the purpose of renovation and/or revitalization of building and/or building facades. Logan County Economic Development Council Loan Committee received a Loan Application from Phillip Carothers, Managing Member of Carothers Holding Group, LLC, in the amount of \$14,136.86 to provide improvements to the building facade at 107 East Oklahoma Avenue. The Committee has reviewed the financial information and has determined that the loan application and related information is complete and meets USDA Rural Development Rural Business Enterprise Grant requirements and recommends City Council approval.

Assigning Airport Lease. Jason Perkins wishes to sell his hangar at the airport to Mordy Duke. Under the terms of the property lease, any assignment of this lease needs to have written consent from the Lessor and signed by the Mayor of Guthrie. The present lease was entered into on the September 22, 2010 and ends on the September 22, 2030. Additionally, Lessee shall have the right to renew the term of this lease for two (2) terms of five (5) years each). This property is leased at a rate of \$0.17 per square foot annually with a consumer price index (CPI) adjustment every five years preceding the anniversary date of the lease.

Request for future items of discussion.

- Volunteers Recognition

Adjournment. There being no further business for the Guthrie City Council, Mayor Spradlin declared the meeting adjourned at 6:30 p.m.

Wanda Calvert, City Clerk

Mark Spradlin, Mayor

MINUTES

CITY COUNCIL MEETING

November 5, 2013

The regular meeting of the sixty-second City Council of Guthrie, Oklahoma was posted on Friday, November 1, 2013 before 5:00 p.m. and held November 5, 2013 in the Guthrie City Hall Council Chambers.

Mayor Mark Spradlin called the meeting to order at 7:18 p.m.

Members Present:	Mark Spradlin	John Wood	Trey Ayers
	Jeff Taylor	Mary Coffin	Sharyl Padgett

Members Absent: Gaylord Z. Thomas

Staff Present:	Sereniah Breland	Randel Shadid	Wanda Calvert
	Aaron Ryburn	Jim Ahlgren	Rene Spineto
	Maxine Pruitt	Justin Heid	

Mayor Spradlin declared a quorum with six (6) Councilmembers in attendance.

Consent Agenda. Motion by Vice Mayor Wood, seconded by Councilmember Taylor, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes of the Special City Council Workshop Meeting held on October 15, 2013.
- B. Consider approval of the minutes of the Regular City Council Meeting held on October 15, 2013.
- C. Consider approval of awarding Request for Proposals (RFP) No. 2013-06 for Advanced Metering Infrastructure (AMI) and Automated Meter Reading (AMR) Implementation Services to Utility Technology Services, Inc. an Oklahoma Corporation, for their proposal in the amount of \$1,154,915, subject to approval of final contract.
- D. Consider approval of assigning the Ground Hangar Lease (Space No. 20A) between Jason Perkins and the City of Guthrie for property at the Guthrie-Edmond Regional Airport to Mordy Duke.
- E. Consider approval of denying Tort Claim No. 133919-KW as recommended by the Oklahoma Municipal Assurance Group.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Taylor, Padgett, Ayers, Coffin
Nay: None

Mayor Spradlin declared the motion carried unanimously.

Resolution No. 2013-22. Motion by Councilmember Taylor, seconded Councilmember Padgett, moved approval of lease-purchase of one (1) 2013 International Workstar 7000 Series Dump Truck to be purchased under the Oklahoma Statewide Contract and approval of Resolution No. 2013-22 to finance the lease-purchase with SunTrust Equipment Finance & Leasing Corp. at an interest rate of 1.79% for five years in the amount of \$135,860 with the non-appropriation clause as required by Oklahoma State Statutes. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Taylor, Padgett, Ayers, Coffin
Nay: None

Mayor Spradlin declared the motion carried unanimously.

Resolution No. 2013-23. Motion by Vice Mayor Wood, seconded by Councilmember Coffin, moved approval of Resolution No. 2013-23 supporting Oklahoma House Bill 1875 reducing the Retention Fee charged to cities, towns and counties by the Oklahoma Tax Commission to .5% of a municipality's and county's collections. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Taylor, Padgett, Ayers, Coffin
Nay: None

Mayor Spradlin declared the motion carried unanimously.

Oklahoma Highway Safety Office Grant. Motion by Vice Mayor Wood, seconded by Councilmember Taylor, moved approval of acceptance of Oklahoma Highway Safety Office Grant (Project Number OP-14-03-07-01) for Fiscal Year 2014 in the amount of \$20,000 to allow officers to focus on occupant protection along with general traffic violations while working an overtime shift. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Taylor, Padgett, Ayers, Coffin
Nay: None

Mayor Spradlin declared the motion carried unanimously.

USDA Rural Business Enterprise Grant. Motion by Councilmember Padgett, seconded by Vice Mayor Wood, move approval of authorizing the disbursement of \$14,136.86 from the Rural Business Enterprise Grant No. 42-042-0736005239 to Carothers Holding Group, LLC, at a rate of 4.5% for a term of eight years to be used to provide improvements to the building facade at 107 East Oklahoma Avenue in the commercial district of downtown Guthrie to be

managed by Logan County Economic Development Council. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Taylor, Padgett, Ayers, Coffin
Nay: None

Mayor Spradlin declared the motion carried unanimously.

City Manager's Report. Expressed a "Thank You" to the Guthrie High School Art Students for the wonderful job on the electrical boxes in the downtown area; informed the Citizens Rate & Fee Advisory Committee has a meeting schedule Thursday at noon; asked the downtown merchants to remove Mumford & Sons signage; and reminded the community to wear their seat belts.

Requests/comments from members of the City Council. Expressed a "Thank You" to Community Development & Planning Director Rene Spineto and Family for preparing the electrical boxes for the Guthrie High School Art Students to paint; expressed a "Thank You" for repairing the stop light at Sooner and Division Street; expressed congratulations to the Guthrie High School Football Team and Band; informed updates on the Territorial Race is on Facebook; expressed a "Thank You" to Verdell Smith for his commitment and outstanding dedication for 36 years; updated the community of events happening in Guthrie; and informed the Territorial Riders donated \$800 to the 16th Annual General Daniels' Thanksgiving Fest.

Executive Session. Consider approval to convene into Executive Session pursuant to the authority of Title 25, O.S. 2001, Section 307(B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claims: Initiative Petition and Logan County Rural Water District No. 1. No action was taken.

Consideration of action regarding Initiative Petition. No action was taken.

Consideration of action regarding Logan County Rural Water District No. 1. No action was taken.

Adjourn. There being no further business for the Guthrie City Council, Mayor Spradlin declared the meeting adjourned at 7:36 p.m.

Wanda Calvert, City Clerk

Mark Spradlin, Mayor

City of Guthrie
A/P Claims List
 from 10/31/2013 to 10/31/2013

Invoice #	Vendor	Description	Account	Cost
OCTOBER 2013 00704	CRAWFORD & ASSOCIATES,P.C. KYLE WADE REAL ESTATE SER	Professional Services - Accounting and Cons LAND APPRAISAL - MIDWEST & COLLEGE	01-01-00-6330 01-01-00-6373	\$472.50 \$650.00
		Total		\$1,122.50
		Total GENERAL GOVERNMENT		\$1,122.50
6159	LEARNING EXPRESS, LLC (21705	LearningExpress Database Annual Subscripti	01-06-60-6131	\$1,370.00
		Total LIBRARY		\$1,370.00
		Total LIBRARY		\$1,370.00
		Total GENERAL FUND		\$2,492.50
3904	FORMS PLUS (185)	Utility Billing Envelopes	20-21-00-6308	\$1,633.19
2024217	MYERS ENGINEERING CORPOR	Restoration of Cottonwood Creek Dam	20-21-00-6373	\$7,000.00
2024218	MYERS ENGINEERING CORPOR	Automatic Meter Reading System	20-21-00-6373	\$1,030.00
2024236	MYERS ENGINEERING CORPOR	Various Plan Review	20-21-00-6373	\$781.25
253085	SAM PACK'S FIVE STAR FORD	2013 Ford F-150 VIN (WTP) 1FTEX1CM7DK	20-21-00-6373	\$238.31
		Total		\$10,682.75
		Total PUBLIC WORKS GENERAL		\$10,682.75
SEPT 2013 MILE MAXINE PRUITT (1915)		Mileage 2013-2014	20-22-00-6047	\$186.80
		Total		\$186.80
		Total PUBLIC WORKS ADMINISTRATION		\$186.80
98230	SOUTHWEST CHEMICAL (20977)	Chemicals	20-23-00-6104	\$4,630.00
		Total		\$4,630.00
		Total WATER PLANT		\$4,630.00
		Total GPWA OPERATING FUND		\$15,499.55
103	JEFF PROVINE 23030	Honorarium for Ghost Story Program	30-30-06-6541	\$50.00
		Total LIBRARY		\$50.00
		Total GRANTS		\$50.00
		Total GRANTS FUND		\$50.00
253085	SAM PACK'S FIVE STAR FORD	2013 Ford F-150 VIN (WTP) 1FTEX1CM7DK	54-56-23-6515	\$21,119.28
253085	SAM PACK'S FIVE STAR FORD	2013 Ford F-150 VIN (WTP) 1FTEX1CM7DK	54-56-23-6515	\$1,175.00
		Total PURCHASING/ACCOUNTS PAYABLE		\$22,294.28
		Total VEHICLES & EQUIPMENT		\$22,294.28
		Total CAPITAL PROJECTS		\$22,294.28
		Total All Funds		\$40,336.33

City of Guthrie
A/P Claims List
 from 11/7/2013 to 11/7/2013

Invoice #	Vendor	Description	Account	Cost
NOV2013	C.L.E.E.T. (125)	Municipal Court Collection for CLEET Assess	01-00-00-2012	\$764.04
FORENSICNOV	O.S.B.I. (820)	Municipal Court Collection AFIS And Forensic	01-00-00-2012	\$403.75
NOVAFIS2013	O.S.B.I. (820)	Municipal Court Collection AFIS And Forensic	01-00-00-2012	\$419.12
OCT2013	OKLAHOMA UNIFORM BLDG CO	Permit Fee Collections	01-00-00-2013	\$120.00
2034719	DONNA TEMPLETON 23035	Refund Animal Bond Adoption No. 983	01-00-00-2017	\$25.00
OCT2013	OKLAHOMA DEPARTMENT OF P	Child Passenger Restraint System Collection	01-00-00-5497	\$50.00
		Total		\$1,781.91
		Total		\$1,781.91
NP39606417	FLEETCOR TECHNOLOGIES (219	Guthrie Housing Authority	01-01-00-6118	\$0.00
NOV2013	OKLAHOMA NATURAL GAS COM	Natural Gas Billing - General	01-01-00-6307	\$1,010.27
142510	CIVICPLUS 22473	Website Hosting and Support Annual fee Civi	01-01-00-6381	\$3,612.00
		Total		\$4,622.27
		Total GENERAL GOVERNMENT		\$4,622.27
NP39606417	FLEETCOR TECHNOLOGIES (219	Building Services	01-02-25-6118	\$49.86
		Total BUILDING SERVICES		\$49.86
		Total ADMINISTRATION		\$49.86
NP39606417	FLEETCOR TECHNOLOGIES (219	Community Development	01-05-50-6118	\$31.05
		Total COMMUNITY DEVELOPMENT		\$31.05
NP39606417	FLEETCOR TECHNOLOGIES (219	Code Compliance	01-05-51-6118	\$0.00
		Total CODE COMPLIANCE		\$0.00
		Total PLANNING		\$31.05
NP39606417	FLEETCOR TECHNOLOGIES (219	Police Administration	01-07-70-6118	\$4,373.48
		Total POLICE ADMINISTRATION		\$4,373.48
		Total POLICE		\$4,373.48
NP39606417	FLEETCOR TECHNOLOGIES (219	Streets Department	01-12-00-6118	\$3,129.92
		Total		\$3,129.92
		Total STREET		\$3,129.92
NP39606417	FLEETCOR TECHNOLOGIES (219	Fleet	01-14-00-6118	\$61.08
		Total		\$61.08
		Total FLEET MAINTENANCE		\$61.08
NOV2013	RURAL WATER DISTRICT #1(206	Water for 6512 S Coltrane, Mitchal Park, RV	01-15-11-6112	\$66.00
NP39606417	FLEETCOR TECHNOLOGIES (219	Parks and Grounds	01-15-11-6118	\$1,377.19
		Total PARKS		\$1,443.19
		Total PARKS & PUBLIC GROUNDS		\$1,443.19
		Total GENERAL FUND		\$15,492.76
NP39606417	FLEETCOR TECHNOLOGIES (219	Suppression	09-09-90-6118	\$804.36
		Total SUPPRESSION		\$804.36
NP39606417	FLEETCOR TECHNOLOGIES (219	EMS	09-09-92-6118	\$2,778.01
		Total EMS		\$2,778.01
NP39606417	FLEETCOR TECHNOLOGIES (219	Fire Administration	09-09-96-6118	\$358.80

City of Guthrie
A/P Claims List
from 11/7/2013 to 11/7/2013

Invoice #	Vendor	Description	Account	Cost
		Total PREVENTION		\$358.80
		Total FIRE		\$3,941.17
		Total FIRE/EMS FUND		\$3,941.17
NOV2013	OKLAHOMA NATURAL GAS COM	Natural Gas Billing - GPWA	20-21-00-6307	\$657.52
NOV2013	DHH DISPOSAL 22381	Contracted Trash Service	20-21-00-6348	\$192.50
		Total		\$850.02
		Total PUBLIC WORKS GENERAL		\$850.02
NP39606417	FLEETCOR TECHNOLOGIES (219	WTP	20-23-00-6118	\$195.61
		Total		\$195.61
		Total WATER PLANT		\$195.61
NP39606417	FLEETCOR TECHNOLOGIES (219	WWTP	20-24-00-6118	\$487.59
		Total		\$487.59
		Total WASTE WATER TREATMENT PLANT		\$487.59
NP39606417	FLEETCOR TECHNOLOGIES (219		20-26-00-6118	\$54.82
		Total		\$54.82
		Total CONVENIENCE CENTER		\$54.82
NP39606417	FLEETCOR TECHNOLOGIES (219	Line Maintenance	20-27-00-6118	\$2,519.54
		Total		\$2,519.54
		Total LINE MAINTENANCE		\$2,519.54
		Total GPWA OPERATING FUND		\$4,107.58
2034720	CAROTHERS HOLDING GROUP L	Council approved November 5, 2013 Disburse	97-97-00-6391	\$14,136.86
		Total		\$14,136.86
		Total USDA RURAL DEVELOPMENT		\$14,136.86
		Total USDA RURAL DEVELOPMENT		\$14,136.86
NP39606417	FLEETCOR TECHNOLOGIES (219	Airport	98-98-00-6118	\$343.07
143165	CIVICPLUS 22473	Hosting and Support - Airport Website throug	98-98-00-6301	\$115.80
		Total		\$458.87
		Total AIRPORT FUND		\$458.87
		Total AIRPORT FUND		\$458.87
		Total All Funds		\$38,137.24