



**61<sup>st</sup> City Council**

**Mayor** Chuck Burtcher

**Ward I** – Trey Ayers, John Wood    **Ward II** – Mary Coffin, Patty Hazlewood

**Ward III** – Sheri Mueller, Gaylord Z. Thomas

**GUTHRIE PUBLIC WORKS AUTHORITY**

City Hall – 101 North 2<sup>ND</sup> Street, Guthrie, Oklahoma

Council Chambers

June 19, 2012, at 7:00pm

**Agenda**

1. Call to Order

2. Community Announcements and Recognitions

3. Consent Agenda

*All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*

A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held June 5, 2012 ..... 3

B. Consider approval of Claims..... 5

C. Consider approval of the Finance Committee recommendation to adjust a utility account for Eve Cushing at 704 East Warner Avenue..... 14

D. Consider approval of receipt on Permit No. SL000042120097, for the construction of 2,850 L.F. of 6-inch water line and Permit No. SL000042120098 for the construction of 3,109 L.F. of 8-inch sewer line and a lift station upgrade with 140-gpm pumps and 795 L.G. of 6-inch force-main to serve the Silent Harvest Homes Development in the City of Guthrie, Logan County, Oklahoma, and to be noted in the minutes after which will be maintained as a permanent record. .... 16

4. Adjourn.

**CITY COUNCIL MEETING**

1. Call to Order

2. Consent Agenda

*All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*

A. Consider approval of minutes of the Special City Council Workshop Meeting held on June 5, 2012..... 25

B. Consider approval of minutes of the Regular City Council Meeting held on June 5, 2012..... 30

C. Consider approval of Claims ..... 34

D. Consider approval of Treasurer's Report.....	35
E. Consider approval to award Bid No. 2012-02, Demolition Services and Debris Removal, to the low bid of \$4,786 to K & M Wrecking, Oklahoma City for the demolition and removal of 402 N. Division, and authorize staff to execute a contract .....	43
F. Consider approval of awarding RFP No. 2012-3, Community Signage and Installation Project to Sign Productions, Inc. from Cedar Rapids, IA.....	45
G. Consider approval of Budget Amendment No.9 increasing the budget for the General Fund and Capital Projects Fund.....	60
H. Consider approval of accepting the Healthy Communities Incentive Grant.....	63
3. Consider approval of Ordinance 3233, amending Ordinance 3232, to close a portion of the alley between Warner Street and Noble Avenue, west of 20 <sup>th</sup> Street.....	67
4. Public Hearing and Consider approval of Special Use Permit to establish a Refuse Recycling Center at 2103 South Division.....	70
5. Consider approval to award Bid No. 2012-5, NW Development, TW Rehabilitation and PAPI Wiring Project to the low bid of \$1,012,926.17 to Total Investments, Guthrie, OK as part of the AIP #3-40-0036-012-2012 Airport Project.....	76
6. City Manager's Report.	
7. Requests/Comments from Members of the City Council.	
8. Adjourn.	

MINUTES

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

June 5, 2012

The regular meeting of the Guthrie Public Works Authority was posted on Friday, June 1, 2012 before 5:00 p.m. and held June 5, 2012 in the Guthrie City Hall Council Chambers.

Invocation was given by Rev. Don Riepe, Guthrie

Pledge of Allegiance was led by Chairman Chuck Burtcher.

Chairman Chuck Burtcher called the meeting to order at 7:03 p.m.

Members Present:    Chuck Burtcher            Trey Ayers                    Patty Hazlewood  
                                 Sheri Mueller                Mary Coffin

Members Absent:    John Wood                    Gaylord Z. Thomas

Staff Present:        Matt Mueller                Randel Shadid                Wanda Calvert  
                                 Aaron Ryburn                Eric Harlow                    Maxine Pruitt  
                                 Jim Ahlgren                 Rene Spineto                 Justin Heid  
                                 Cyndi Selinger              Kevin Dixon, Jr.

Chairman Burtcher declared a quorum with five (5) Trustees in attendance.

**Community Announcements and Recognitions.** Fire Chief Eric Harlow presented Certificates to the graduates of the 2012 Citizens Fire Academy: Elise M. Ellis, Maria Wilson, Tamara Kuriger, Ginny Queior, Chris Evans, Donna Russell, Kathy McNally, Dannelle Barker, Mary Schneider, Elizabeth Owens, and Craig Deatherage.

Ms. Lucy Swanson presented the Chamber of Commerce/Convention and Visitors Bureau Quarterly Report.

**Consent Agenda:** Motion by Trustee Ayers, seconded by Trustee Hazlewood, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on May 15, 2012.
- B. Consider approval of claims:

GPWA Fund:	Claims	\$118,662.68
CMOM Fund:	Claims	<u>\$ 62,200.00</u>
	Total Claims:	\$180,862.68

- C. Consider approval to cancel the Tuesday, July 3, 2012 City Council and Guthrie Public Works Authority Meetings due to Independence Day Holiday.
- D. Consider approval of Renewing the Building Tenancy Agreement with CIL Investments LLC for rental of commercial space at 1923 Ruhi Drive, Guthrie, Oklahoma for the purpose of housing and operation of the departments of the Guthrie Public Works Facility which was heavily damaged by the May 24, 2011 tornado while the rebuilding of this facility takes place and as approved by the Oklahoma Municipal Assurance Group on May 9, 2012.
- E. Consider approval to deny Tort Claim No. 32005-BD as recommended by the Oklahoma Municipal Assurance Group.
- F. Consider approval of Change Order No. 2 for Bid No. 2011-2, CMOM Repair and Replacement of Sanitary Sewer Mains and Manholes, which addresses three additional sanitary sewer lines to be repaired with the contingency funds of the CWSRF No. ORF-10-0008-CW Loan, other reconciliation items relating to the base bid items and an increase of 90 calendar days to the construction contract.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Hazlewood, Coffin, Mueller

Nay: None

Chairman Burtcher declared the motion carried unanimously.

**Adjourn.** There being no further business for the Guthrie Public Works Authority Trustees, Chairman Burtcher declared the meeting adjourned at 7:13 p.m.

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Wanda Calvert, City Clerk

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Chuck Burtcher, Chairman



GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

**June 19, 2012**

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

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Kim Biggs  
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by General Manager

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Matt Mueller  
General Manager

**City of Guthrie**  
**A/P Claims List**  
 from 5/24/2012 to 5/24/2012

Invoice #	Vendor	Description	Account	Cost
<b>Total ADMINISTRATION</b>				<b>\$96,124.00</b>
<b>Total FACILITIES</b>				<b>\$96,124.00</b>
JUNE 2012	FARMERS & MERCHANTS BANK	Loan # 8144600 2009 Dodge Charger (Police	54-56-07-6707	\$641.86
JUNE2012	FARMERS & MERCHANTS BANK	Loan # 8144500 2009 Chevrolet Tahoe (Polic	54-56-07-6707	\$720.30
<b>Total POLICE DEPARTMENT</b>				<b>\$1,362.16</b>
JUNE 2012	OKLAHOMA STATE BANK (22069	Loan #52860 - 10 Wheel Dump Truck with Att	54-56-12-6708	\$2,031.00
<b>Total STREET DEPARTMENT</b>				<b>\$2,031.00</b>
JUNE 2012 PAID	OKLAHOMA STATE BANK (22069	Loan #52924 3 Chevorlet Silverado Trucks	54-56-23-6711	\$0.00
<b>Total PURCHASING/ACCOUNTS PAYABLE</b>				<b>\$0.00</b>
JUNE 2012 PAID	OKLAHOMA STATE BANK (22069	Loan #52924 3 Chevorlet Silverado Trucks	54-56-27-6708	\$1,670.00
JUNE 2012 PAID	OKLAHOMA STATE BANK (22069	Loan #52924 3 Chevorlet Silverado Trucks	54-56-27-6711	\$297.31
<b>Total LINE MAINTENANCE</b>				<b>\$1,967.31</b>
<b>Total VEHICLES &amp; EQUIPMENT</b>				<b>\$5,360.47</b>
<b>Total CAPITAL PROJECTS</b>				<b>\$101,484.47</b>
02-020730-005 R	MISCELLANEOUS		71-00-00-5555	\$31.16
02-020840-002 R	MISCELLANEOUS		71-00-00-5555	\$30.44
02-022331-006 R	MISCELLANEOUS		71-00-00-5555	\$19.59
07-070886-004 R	MISCELLANEOUS		71-00-00-5555	\$15.06
08-082280-009 R	MISCELLANEOUS		71-00-00-5555	\$32.08
09-090810-010 R	MISCELLANEOUS		71-00-00-5555	\$23.68
10-100690-002 R	MISCELLANEOUS		71-00-00-5555	\$360.56
10-102861-018 R	MISCELLANEOUS		71-00-00-5555	\$26.57
12-121793-010 R	MISCELLANEOUS		71-00-00-5555	\$21.89
12-122770-004 R	MISCELLANEOUS		71-00-00-5555	\$29.00
12-123930-003 R	MISCELLANEOUS		71-00-00-5555	\$37.63
14-141500-007 R	MISCELLANEOUS		71-00-00-5555	\$25.55
14-144080-012 R	MISCELLANEOUS		71-00-00-5555	\$93.28
20-200009-001 R	MISCELLANEOUS		71-00-00-5555	\$300.00
99-127076-003 R	MISCELLANEOUS		71-00-00-5555	\$40.60
99-993803-001 R	MISCELLANEOUS		71-00-00-5555	\$4.78
<b>Total</b>				<b>\$1,091.87</b>
<b>Total</b>				<b>\$1,091.87</b>
<b>Total UTILITY DEPOSIT FUND</b>				<b>\$1,091.87</b>
PR3575-1	AETNA - MIDDLETOWN 22051		98-00-00-2032	\$3.13
PR3580-1	AETNA - MIDDLETOWN 22051		98-00-00-2032	\$3.13
PR3575-1	AETNA HEALTHCARE 22795		98-00-00-2032	\$159.65
PR3580-1	AETNA HEALTHCARE 22795		98-00-00-2032	\$159.65
PR3575-1	AETNA HEALTHCARE 22795		98-00-00-2033	\$12.22
PR3580-1	AETNA HEALTHCARE 22795		98-00-00-2033	\$12.22
<b>Total</b>				<b>\$350.00</b>
<b>Total</b>				<b>\$350.00</b>
JUNE 2012	O.M.A.G.(21303)	Building and Property Monthly Insurance	98-98-00-6326	\$304.07
JUNE 2012	O.M.A.G.(21302)	Workers' Compensation Insurance	98-98-00-6326	\$177.09
JUNE 2012	O.M.A.G.(425)	Liability Auto and Mobile Equipment Insuranc	98-98-00-6326	\$67.69
City of Guthrie/GPWA 6-19-2012				

**City of Guthrie**  
**A/P Claims List**  
*from 5/24/2012 to 5/24/2012*

Invoice #	Vendor	Description	Account	Cost
		Total		\$548.85
		Total AIRPORT FUND		\$548.85
		Total AIRPORT FUND		\$898.85
JUNE 2012	OKLAHOMA DEPARTMENT OF C	Loan Payment - Spirit Wing	99-99-00-6702	\$1,041.67
		Total		\$1,041.67
		Total GUTHRIE INDUSTRIAL DEVLEOPMENT		\$1,041.67
		Total GUTHRIE INDUSTRIAL DEVELOPMENT		\$1,041.67
		Total All Funds		\$198,817.04

**City of Guthrie**  
**A/P Claims List**  
*from 5/31/2012 to 5/31/2012*

Invoice #	Vendor	Description	Account	Cost
2033931	BETTIE MCINNIS 22843	Overpayment of Ambulance Invoice for Bettie	01-00-00-5435	\$294.96
2033930	OHCA - FINANCE (22111)	OVERPAYMENT OF AMBULANCE INVOICE	01-00-00-5435	\$68.16
2033930	OHCA - FINANCE (22111)	OVERPAYMENT OF AMBULANCE INVOICE	01-00-00-5435	\$91.16
2033930	OHCA - FINANCE (22111)	OVERPAYMENT OF AMBULANCE INVOICE	01-00-00-5435	\$101.91
		<b>Total</b>		<b>\$556.19</b>
		<b>Total</b>		<b>\$556.19</b>
MAY 2012	AT&T LONG DISTANCE (21268)	Monthly Billing for Long Distance Telephone	01-01-00-6301	\$191.00
		<b>Total</b>		<b>\$191.00</b>
		<b>Total GENERAL GOVERNMENT</b>		<b>\$191.00</b>
JUNE 2012	LOGAN CO. ECON. DEV. COUNCI	Per Agreement - Quarterly Payments - Kay W	01-05-53-6054	\$4,500.00
		<b>Total ECONOMIC DEVELOPMENT</b>		<b>\$4,500.00</b>
		<b>Total PLANNING</b>		<b>\$4,500.00</b>
		<b>Total GENERAL FUND</b>		<b>\$5,247.19</b>
APPLICATION 3	DIVERSIFIED LABOR & CONSTR	Guthrie Animal Shelter, Bid No 2011-15 (Mat	54-54-02-6526	\$1,912.50
		<b>Total ADMINISTRATION</b>		<b>\$1,912.50</b>
		<b>Total FACILITIES</b>		<b>\$1,912.50</b>
		<b>Total CAPITAL PROJECTS</b>		<b>\$1,912.50</b>
APPLICATION 1	JORDAN CONTRACTORS INC. 2	Sanitary Sewer System Improvements (CMO	55-55-00-6547	\$115,154.87
		<b>Total</b>		<b>\$115,154.87</b>
		<b>Total INFRASTRUCTURE</b>		<b>\$115,154.87</b>
		<b>Total CMOM Fee</b>		<b>\$115,154.87</b>
MAY 2012	AT&T LONG DISTANCE (21268)	Monthly Billing for Long Distance Telephone	98-98-00-6301	\$15.08
		<b>Total</b>		<b>\$15.08</b>
		<b>Total AIRPORT FUND</b>		<b>\$15.08</b>
		<b>Total AIRPORT FUND</b>		<b>\$15.08</b>
		<b>Total All Funds</b>		<b>\$122,329.64</b>

**City of Guthrie**  
**A/P Claims List**  
 from 6/7/2012 to 6/7/2012

Invoice #	Vendor	Description	Account	Cost
May 2012	C.L.E.E.T. (125)	Municipal Court Collection for CLEET Assess	01-00-00-2012	\$561.96
AFIS MAY 2012	O.S.B.I. (820)	Municipal Court Collection - OSBI	01-00-00-2012	\$314.88
FORENSIC MAY	O.S.B.I. (820)	Municipal Court Collection - OSBI	01-00-00-2012	\$299.25
MAY 2012	OKLAHOMA UNIFORM BLDG CO	Permit Fee Collection - September 2011 thro	01-00-00-2013	\$84.00
MAY 2012	OKLAHOMA DEPARTMENT OF P	Child Passenger Restraint System Collection	01-00-00-5497	\$100.00
		<b>Total</b>		<b>\$1,360.09</b>
		<b>Total</b>		<b>\$1,360.09</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	01-01-00-6118	\$76.29
JUNE 2012	OKLAHOMA NATURAL GAS COM	2	01-01-00-6307	\$957.76
		<b>Total</b>		<b>\$1,034.05</b>
		<b>Total GENERAL GOVERNMENT</b>		<b>\$1,034.05</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	01-02-25-6118	\$94.41
		<b>Total BUILDING SERVICES</b>		<b>\$94.41</b>
		<b>Total ADMINISTRATION</b>		<b>\$94.41</b>
MILEAGE	ANNETTE LEGRANDE (22710)	Mileage for Court Clerk Conference May 9-11	01-03-30-6047	\$46.86
		<b>Total FINANCE</b>		<b>\$46.86</b>
		<b>Total FINANCE</b>		<b>\$46.86</b>
MAY 2012	CITY OF EDMOND (21508)	Information Technology Support Agreement	01-04-45-6054	\$1,106.86
		<b>Total INFORMATION SERVICES</b>		<b>\$1,106.86</b>
		<b>Total INFORMATION SERVICES</b>		<b>\$1,106.86</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	01-05-50-6118	\$101.09
		<b>Total COMMUNITY DEVELOPMENT</b>		<b>\$101.09</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	01-05-51-6118	\$88.77
		<b>Total CODE COMPLIANCE</b>		<b>\$88.77</b>
		<b>Total PLANNING</b>		<b>\$189.86</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	01-07-70-6118	\$3,904.73
MAY 2012	LOGAN COMMUNITY SERVICES,	Community Services Per Contract	01-07-70-6345	\$125.00
		<b>Total POLICE ADMINISTRATION</b>		<b>\$4,029.73</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	01-07-72-6118	\$283.99
		<b>Total ANIMAL CONTROL</b>		<b>\$283.99</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	01-07-78-6118	\$208.41
		<b>Total LAKE ENFORCEMENT</b>		<b>\$208.41</b>
		<b>Total POLICE</b>		<b>\$4,522.13</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	01-09-90-6118	\$1,364.13
		<b>Total SUPPRESSION</b>		<b>\$1,364.13</b>
LICENSE RENE	OKLA STATE DEPT OF HEALTH (	EMT Recertifications	01-09-92-6048	\$232.50
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	01-09-92-6118	\$3,214.43
		<b>Total EMS</b>		<b>\$3,446.93</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	01-09-96-6118	\$394.77
		<b>Total PREVENTION</b>		<b>\$394.77</b>

**City of Guthrie**  
**A/P Claims List**  
 from 6/7/2012 to 6/7/2012

Invoice #	Vendor	Description	Account	Cost
		<b>Total FIRE</b>		<b>\$5,205.83</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	01-12-00-6118	\$3,358.02
		<b>Total</b>		<b>\$3,358.02</b>
		<b>Total STREET</b>		<b>\$3,358.02</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	01-14-00-6118	\$127.35
		<b>Total</b>		<b>\$127.35</b>
JUNE 2012	SHINEY BAYS (22581)	GPWA Monthly Car Wash	01-14-41-6116	\$46.80
		<b>Total FLEET MAINTENANCE</b>		<b>\$46.80</b>
		<b>Total FLEET MAINTENANCE</b>		<b>\$174.15</b>
JUNE 2012	RURAL WATER DISTRICT #1(206	Rural Water for 6512 S. Coltrane, Mitchal Par	01-15-11-6112	\$66.00
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	01-15-11-6118	\$2,877.15
		<b>Total PARKS</b>		<b>\$2,943.15</b>
		<b>Total PARKS &amp; PUBLIC GROUNDS</b>		<b>\$2,943.15</b>
		<b>Total GENERAL FUND</b>		<b>\$20,035.41</b>
OVERPAYMENT	HARD TIME CLUB 22844	Overpayment on Final Bill - 2001 West Okalh	20-00-00-5480	\$88.19
		<b>Total</b>		<b>\$88.19</b>
		<b>Total</b>		<b>\$88.19</b>
6582	STUDIO ARCHITECTURE, P.C. 2	Animal Shelter Reconstruction After May 24,	20-21-00-6120	\$337.50
JUNE 2012	OKLAHOMA NATURAL GAS COM	ONG Monthly Payment	20-21-00-6307	\$418.00
MAY 2012	DHH DISPOSAL 22381	Sanitation Service for 21st Street and Johndol	20-21-00-6348	\$157.50
		<b>Total</b>		<b>\$913.00</b>
		<b>Total PUBLIC WORKS GENERAL</b>		<b>\$913.00</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	20-23-00-6118	\$152.34
		<b>Total</b>		<b>\$152.34</b>
		<b>Total WATER PLANT</b>		<b>\$152.34</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	20-24-00-6118	\$1,072.53
		<b>Total</b>		<b>\$1,072.53</b>
		<b>Total WASTE WATER TREATMENT PLANT</b>		<b>\$1,072.53</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	20-26-00-6118	\$0.00
		<b>Total</b>		<b>\$0.00</b>
		<b>Total CONVENIENCE CENTER</b>		<b>\$0.00</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	20-27-00-6118	\$1,686.80
		<b>Total</b>		<b>\$1,686.80</b>
		<b>Total LINE MAINTENANCE</b>		<b>\$1,686.80</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	20-28-00-6118	\$794.15
		<b>Total</b>		<b>\$794.15</b>
		<b>Total METER DEPARTMENT</b>		<b>\$794.15</b>
		<b>Total GPWA OPERATING FUND</b>		<b>\$4,707.01</b>

**City of Guthrie**  
**A/P Claims List**  
 from 6/7/2012 to 6/7/2012

Invoice #	Vendor	Description	Account	Cost
BID 2012-01	TJ CAMPBELL CONST CO 1573	Bid No. 2012-1, FY12 Street Capital Improve	54-55-12-6521	\$95,471.50
		<b>Total STREET DEPARTMENT</b>		<b>\$95,471.50</b>
		<b>Total INFRASTRUCTURE</b>		<b>\$95,471.50</b>
		<b>Total CAPITAL PROJECTS</b>		<b>\$95,471.50</b>
07-071022-010 R	MISCELLANEOUS		71-00-00-5555	\$71.22
07-071091-007 R	MISCELLANEOUS		71-00-00-5555	\$11.13
12-120450-010 R	MISCELLANEOUS		71-00-00-5555	\$33.44
12-121261-008 R	MISCELLANEOUS		71-00-00-5555	\$11.20
12-122850-011 R	MISCELLANEOUS		71-00-00-5555	\$14.98
14-142421-001 R	MISCELLANEOUS		71-00-00-5555	\$61.03
17-171024-001 R	MISCELLANEOUS		71-00-00-5555	\$43.71
99-991020-006 R	MISCELLANEOUS		71-00-00-5555	\$6.79
		<b>Total</b>		<b>\$253.50</b>
		<b>Total</b>		<b>\$253.50</b>
		<b>Total UTILITY DEPOSIT FUND</b>		<b>\$253.50</b>
NP34566156	FLEETCOR TECHNOLOGIES (219	Fuel & Lube for all Departments	98-98-00-6118	\$439.53
		<b>Total</b>		<b>\$439.53</b>
		<b>Total AIRPORT FUND</b>		<b>\$439.53</b>
		<b>Total AIRPORT FUND</b>		<b>\$439.53</b>
		<b>Total All Funds</b>		<b>\$120,906.95</b>

**City of Guthrie**  
**A/P Claims List**  
 from 6/11/2012 to 6/12/2012

Invoice #	Vendor	Description	Account	Cost
0001974	HURLEY PLUMBING 267	Misc. Plumbing Repairs	01-01-00-6112	\$60.00
0001975	HURLEY PLUMBING 267	Misc. Plumbing Repairs	01-01-00-6112	\$60.00
0001978	HURLEY PLUMBING 267	Misc. Plumbing Repairs	01-01-00-6112	\$121.85
0001981	HURLEY PLUMBING 267	Misc. Plumbing Repairs	01-01-00-6112	\$60.95
JUNE 2012	OG&E 405	OG&E Monthly Payment	01-01-00-6305	\$4,898.26
JUNE 2012	OG&E 405	OG&E Monthly Payment	01-01-00-6306	\$10,027.65
WATTS 4X4 FO	O.M.A.G.(425)	Portion of paid loss on Claim Number 29627	01-01-00-6326	\$1,000.00
WATTS 4X4 FO	O.M.A.G.(425)	Liability Endorsement for 4x4 Ford F250 - Fire	01-01-00-6326	\$475.74
6538	CRAWFORD & ASSOCIATES,P.C.	Professional Services-Accounting & Consultin	01-01-00-6330	\$8,074.95
		<b>Total</b>		<b>\$24,779.40</b>
		<b>Total GENERAL GOVERNMENT</b>		<b>\$24,779.40</b>
5613	AIR TRON MECHANICAL INC (209	Repairs to the Library Air Units, Fan Motor	01-06-60-6387	\$836.00
		<b>Total LIBRARY</b>		<b>\$836.00</b>
		<b>Total LIBRARY</b>		<b>\$836.00</b>
000514	GHM ENTERPRISES (1097)	Monthly Laundry	01-07-70-6310	\$10.20
000517	GHM ENTERPRISES (1097)	Monthly Laundry	01-07-70-6310	\$8.40
000520	GHM ENTERPRISES (1097)	Monthly Laundry	01-07-70-6310	\$13.80
000523	GHM ENTERPRISES (1097)	Monthly Laundry	01-07-70-6310	\$4.20
MAY 2012	SHINEY BAYS (22581)	Monthly Car Wash Police Department	01-07-70-6316	\$286.50
		<b>Total POLICE ADMINISTRATION</b>		<b>\$323.10</b>
20121422	C.O.P.S. PRODUCTS, L.L.C. 226	Boots Per Contract Jacob Garrett	01-07-71-6019	\$143.99
		<b>Total POLICE OPERATIONS</b>		<b>\$143.99</b>
JUNE 2012	OKLA DEPARTMENT OF PUBLIC	Olets Monthly Payments	01-07-79-6304	\$350.00
		<b>Total COMMUNICATIONS</b>		<b>\$350.00</b>
		<b>Total POLICE</b>		<b>\$817.09</b>
		<b>Total GENERAL FUND</b>		<b>\$26,432.49</b>
JUNE 2012	OG&E 405	OG&E Monthly Payment	20-21-00-6305	\$9,627.40
2023007	MYERS ENGINEERING CORPOR	Task Order No. #62 Evaluate the City of Gut	20-21-00-6373	\$5,692.50
		<b>Total</b>		<b>\$15,319.90</b>
		<b>Total PUBLIC WORKS GENERAL</b>		<b>\$15,319.90</b>
000510	GHM ENTERPRISES (1097)	Blanket for laundry service WWTP	20-24-00-6016	\$6.00
000515	GHM ENTERPRISES (1097)	Blanket for laundry service WWTP	20-24-00-6016	\$6.00
000519	GHM ENTERPRISES (1097)	Blanket for laundry service WWTP	20-24-00-6016	\$6.60
000522	GHM ENTERPRISES (1097)	Blanket for laundry service WWTP	20-24-00-6016	\$7.20
000525	GHM ENTERPRISES (1097)	Blanket for laundry service WWTP	20-24-00-6016	\$5.40
224573	ALTIVIA (20798)	Estimate on One Ton Cylinder of Chlorine	20-24-00-6104	\$1,520.00
94498	SOUTHWEST CHEMICAL (20977)	Sodium Bisulfite	20-24-00-6104	\$1,747.50
2033782	PROPANE SALES, INC. (22027)	Fill Propane Tank at #4 Lift Station	20-24-00-6118	\$210.00
4222	D & B PROCESS CONTROLS (13	Calibration Kit for Chlorine Detection Unit	20-24-00-6317	\$898.19
157911	GOOCH-SMITH ELECTRIC(1279)	Estimate to reinstall defective GFI outlets and	20-24-00-6317	\$307.00
3905	S & D ELECTRIC MOTOR SHOP	3/4" Packing for Transfer Pump	20-24-00-6317	\$500.00
		<b>Total</b>		<b>\$5,213.89</b>
		<b>Total WASTE WATER TREATMENT PLANT</b>		<b>\$5,213.89</b>

**City of Guthrie**  
**A/P Claims List**  
*from 6/11/2012 to 6/12/2012*

Invoice #	Vendor	Description	Account	Cost
		<b>Total GPWA OPERATING FUND</b>		<b>\$20,533.79</b>
SRA1034A-1	JACKSON & JACKSON ENGINEE	Grant for Safe Routes to School Survey and	30-30-05-6577	\$4,000.00
		<b>Total COMMUNITY DEVELOPMENT</b>		<b>\$4,000.00</b>
0033069	AUTO-GRAPHICS, INC. (21799)	Software Package and Mainenance / Support,	30-30-06-6541	\$2,084.00
		<b>Total LIBRARY</b>		<b>\$2,084.00</b>
#7	RYAN G. JENKINS CONSULTING	Configuration and Set Up Cisco Router	30-30-07-6598	\$270.00
		<b>Total POLICE DEPARTMENT</b>		<b>\$270.00</b>
		<b>Total GRANTS</b>		<b>\$6,354.00</b>
		<b>Total GRANTS FUND</b>		<b>\$6,354.00</b>
JUNE 2012	OG&E 405	OG&E Monthly Payment	98-98-00-6305	\$380.50
		<b>Total</b>		<b>\$380.50</b>
		<b>Total AIRPORT FUND</b>		<b>\$380.50</b>
		<b>Total AIRPORT FUND</b>		<b>\$380.50</b>
		<b>Total All Funds</b>		<b>\$53,700.78</b>



**Agenda Item Cover Letter**

Meeting  
 City Council  
 GPWA  
 Other: \_\_\_\_\_

Date of Meeting  
June 19, 2012

Contact  
Wanda Calvert  
City Clerk/Treasurer

**Agenda Item**

Consider approval of the Finance Committee recommendation to adjust a utility account for Eve Cushing at 704 East Warner Avenue.

**Summary**

Eve Cushing established utility services at 704 East Warner Avenue on May 25, 2010. She received two utility bills with high water consumption: July 16, 2010 with the water consumption at 185,000 gallons and August 13, 2010 with the water consumption at 98,000 gallons. Ms. Cushing is requesting an adjustment for the water used from June 16, 2010 to August 13, 2010. The Finance Committee met on June 12, 2012 and unanimously approved to recommend to City Council to adjust the utility account at 704 East Warner Avenue for the water used from June 16, 2010 to August 13, 2010 by applying the major water leak rate, to waive the penalties and adjust the sanitary sewer charges.

Funding Expected     Revenue             Expenditure             N/A  
Budgeted                 Yes                         No                          N/A  
Account Number    20-00-00-5480            Amount            \$1,129.30  
Legal Review         N/A                         Required    Completed Date: \_\_\_\_\_  
Mayor's Appt.         Yes                         No

**Supporting documents attached**

- Account History

**Recommendation**

Staff recommends approval

Action Needed     Public Hearing     Motion     Emergency Clause

City of Guthrie  
Account History

*Established 5/25/2010*

12-123870-002			Eve Cushing		704 E Warner Ave		Reading/Receipt	
Transaction Date	Bill Number	Transaction Type	Number	Type	Cons/Ref#	Transaction Amount		
					0	\$0.00		
5/15/2010	1049	Water		A		\$10.94		
6/15/2010	1063	sewer				\$5.87		
6/15/2010	1063	CMOM Fee				\$5.50		
6/15/2010	1063	Water Treatment Plant Fee				\$9.71		
6/15/2010	1063	Garbage (Refuse)				\$7.45		
6/15/2010	1063	Water	1734	E	2000	\$3.12	<i>6/16/10</i>	
6/15/2010	1063	User Fee				(\$42.59)	<i>42.59</i>	
7/14/2010	1077	Payment	517231	P	2	\$8.00		
7/15/2010	1077	CMOM Fee				\$1,009.78	<i>781.98</i>	
7/15/2010	1077	Water	1919	A	185000	\$453.80	<i>10.13</i>	
7/15/2010	1077	sewer				\$13.24	<i>4.13</i>	
7/15/2010	1077	Garbage (Refuse)				\$4.25	<i>2.27</i>	
7/15/2010	1077	User Fee				\$7.50	<i>2.27</i>	
7/15/2010	1077	Water Treatment Plant Fee				\$243.26	<i>10.13</i>	
8/15/2010	1090	sewer				\$13.24		
8/15/2010	1090	Garbage (Refuse)				\$4.25		
8/15/2010	1090	User Fee				\$529.54	<i>119.84</i>	
8/15/2010	1090	Water	2017	A	98000	\$7.50	<i>810.79</i>	
8/15/2010	1090	Water Treatment Plant Fee				\$8.00	<i>233.13</i>	
8/15/2010	1090	CMOM Fee				\$5.00	<i>114.70</i>	
8/17/2010	1086	User Fee (LC)				(\$100.00)		
8/25/2010	1090	Payment	522630	P	7442sl	\$13.24		
9/15/2010	1102	Garbage (Refuse)				\$8.00		
9/15/2010	1102	CMOM Fee				\$4.25		
9/15/2010	1102	User Fee				\$20.62		
9/15/2010	1102	sewer				\$27.10		
9/15/2010	1102	Water	2023	A	6000	\$7.50	<i>85.71</i>	
9/15/2010	1102	Water Treatment Plant Fee				\$5.00		
9/16/2010	1097	User Fee (LC)				(\$100.00)		
9/30/2010	1108	Payment	527014	P	7453sl	\$165.22		
10/15/2010	1108	Water	2055	A	32000	\$7.50		
10/15/2010	1108	Water Treatment Plant Fee				\$4.25		
10/15/2010	1108	User Fee				\$13.24		
10/15/2010	1108	Garbage (Refuse)				\$83.54	<i>201.95</i>	
10/15/2010	1108	sewer				\$8.00		
10/15/2010	1108	CMOM Fee				(\$100.00)		
10/15/2010	1108	Payment	529704	P	7466	\$5.00		
10/18/2010	1103	User Fee (LC)				\$4.25		
11/15/2010	1119	User Fee				\$7.50		
11/15/2010	1119	Water Treatment Plant Fee				\$8.00		
11/15/2010	1119	CMOM Fee				\$13.24		
11/15/2010	1119	Garbage (Refuse)				\$8.52	<i>56.23</i>	
11/15/2010	1119	sewer				\$9.72		
11/15/2010	1119	Water	2056	A	1000	\$5.00		
11/16/2010	1113	User Fee (LC)				(\$100.00)		
11/16/2010	1119	Payment	534124	P	7484	(\$100.00)		
12/9/2010	1130	Payment	537139	P		\$7.50		
12/15/2010	1130	Water Treatment Plant Fee				\$8.00		
12/15/2010	1130	CMOM Fee				\$4.25		
12/15/2010	1130	User Fee				\$13.24		
12/15/2010	1130	Garbage (Refuse)				\$6.10	<i>53.81</i>	
12/15/2010	1130	sewer				\$9.72		
12/15/2010	1130	Water	2056	A	0	\$9.72		



Agenda Item Cover Letter

Meeting: City Council, GPWA, Other: Date of Meeting: June 19, 2012 Contact: Maxine Pruitt, M S Director

Agenda Item

Consider acknowledging the receipt of Permit No. SL000042120097, for the construction of 2,850 L.F. of 6-inch water line and Permit No. SL000042120098 for the construction of 3,109 L.F. of 8-inch sewer line and a lift station upgrade with 140-gpm pumps and 795 L.G. of 6-inch force-main to serve the Silent Harvest Homes Development in the City of Guthrie, Logan County, Oklahoma, and to be noted in the minutes after which will be maintained as a permanent record.

Summary

These permits are issued by the Oklahoma Department of Environmental Quality (DEQ) as approval for the construction of both a 6-inch water line and an 8-inch sewer line, with lift station upgrade and 6-inch force-main to serve the City of Guthrie as stated in the permit.

Funding Expected: Revenue, Expenditure, Budgeted: Yes, No, Account Number, Amount, Legal Review: N/A, Required, Completed Date, Mayor's Appt.: Yes, No

Supporting documents attached

- 1. Permits to construct supplied by the DEQ. (8 pages)

Recommendation

Staff recommends approval.

Action Needed: Public Hearing, Motion, Emergency Clause



STEVEN A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

May 16, 2012

Mr. Chuck Burtcher, Chairman  
City of Guthrie  
101 North 2nd Street  
Guthrie, Oklahoma 73044

Re: Permit No. WL000042120097  
Silent Harvest Homes Development  
Facility No. 1020903

Dear Mr. Burtcher:

Enclosed is Permit No. WL000042120097 for the construction of 2,850 L.F. of 6-inch water lines to serve the Silent Harvest Homes Development, Logan County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on May 16, 2012. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Guthrie, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Duke Newin', is written over a horizontal line.

Duke Newin, P.E.  
Construction Permit Section  
Water Quality Division

DN/RC/bg

Enclosure

c: Bruce Vande Lune, Regional Manager, DEQ  
Oklahoma City DEQ Office  
Gregory Armstrong, P.E., Holloway, Updike and Bellen, Inc.





STEVEN A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

Permit No WL000042120097

WATER LINES

PWSID No. 1020903

PERMIT TO CONSTRUCT

May 16, 2012

Pursuant to O.S. 27A 2-6-304, the City of Guthrie is hereby granted this Tier I Permit to construct 2,850 L.F. of 6-inch water lines to serve the Silent Harvest Homes Development, located in the SW, Section 7, T-17-N, R-2-W, I.M., Logan County, Oklahoma, in accordance with the plans approved May 16, 2012.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 5) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with Public Water Supply Construction Standards [OAC 252:626-19-2].





STEVEN A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

Permit No WL000042120097

WATER LINES

PWSID No. 1020903

PERMIT TO CONSTRUCT

- 6) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 7) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 8) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 9) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 10) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (GP-005) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 11) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 12) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.
- 13) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.





STEVEN A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

Permit No WL000042120097

WATER LINES

PWSID No. 1020903

PERMIT TO CONSTRUCT

- 14) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(8)(A) and OAC 252:626-19-2(8)(B), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling in accordance with Water Pollution Construction Standard OAC 252:656-5-4(c)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

---

Rocky Chen, P.E., Engineering Manager, Construction Permit Section  
Water Quality Division

*DN*





STEVEN A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

May 16, 2012

Mr. Chuck Burtcher, Chairman  
City of Guthrie  
101 North 2nd Street  
Guthrie, Oklahoma 73044

Re: Permit No. SL000042120098  
Silent Harvest Homes Development  
Facility No. S-20930

Dear Mr. Burtcher:

Enclosed is Permit No. SL000042120098 for the construction of 3,109 L.F. of 8-inch sewer lines, a lift station upgrade with 140-gpm pumps and 795 L.F. of 6-inch forcemain to serve the Silent Harvest Homes Development, Logan County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on May 16, 2012. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Guthrie, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in black ink, appearing to read 'Duke Newin', is written over a horizontal line.

Duke Newin, P.E.  
Construction Permit Section  
Water Quality Division

DN/RC/bg

Enclosure

c: Bruce Vande Lune, Regional Manager, DEQ  
Oklahoma City DEQ Office  
Gregory Armstrong, P.E., Holloway, Updike and Bellen, Inc.





STEVEN A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

PERMIT No. SL000042120098

SEWER LINES

FACILITY No. S-20930

PERMIT TO CONSTRUCT

May 16, 2012

Pursuant to O.S. 27A 2-6-304, the City of Guthrie is hereby granted this Tier I Permit to construct 3,109 L.F. of 8-inch sewer lines, a lift station upgrade with 140-gpm pumps and 795 L.F. of 6-inch forcemain to serve the Silent Harvest Homes Development, located in the SW, Section 7, T-17-N, R-2-W, I.M., Logan County, Oklahoma, in accordance with the plans approved May 16, 2012.

By acceptance of this permit, the permittee agrees to operate and maintain the facilities in accordance with the "Oklahoma Pollutant Discharge Elimination System Standards - OPDES" (OAC 252:606) rules and to comply with the state certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with OAC 252:656-5-4(c)(3) of the standards for Water Pollution Control Facility Construction.
- 5) That tests will be conducted as necessary to insure that the construction of the sewer lines will prevent excessive infiltration and that the leakage will not exceed 10 gallons per inch of pipe diameter per mile per day.
- 6) That the Oklahoma Department of Environmental Quality shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.





STEVEN A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

PERMIT No. SL000042120098

SEWER LINES

FACILITY No. S-20930

PERMIT TO CONSTRUCT

- 7) That the permittee will take steps to assure that the connection of house services to the sewers is done in such a manner that the functioning of the sewers will not be impaired and that earth and ground water will be excluded from the sewers when the connection is completed.
- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 9) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 10) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 11) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (GP-005) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 12) That all manholes shall be constructed in accordance with the standards for Water Pollution Control Facility Construction (OAC 252:656-5-3), as adopted by the Oklahoma Department of Environmental Quality.
- 13) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Water Pollution Control Facility Construction OAC 252:656-5-4(c)(1) and OAC 252:656-5-4(c)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested using the ASTM air test procedure with no detectable leakage prior to backfilling, in accordance with the standards for Water Pollution Control Facility Construction OAC 252:656-5-4(c)(3).





STEVEN A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

PERMIT No. SL000042120098

SEWER LINES

FACILITY No. S-20930

PERMIT TO CONSTRUCT

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

A handwritten signature in black ink, appearing to read 'Rocky Chen', is written over a horizontal line.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section  
Water Quality Division

DN



MINUTES

CITY COUNCIL MEETING

Council Workshop

June 5, 2012

The special meeting of the sixty-first City Council of Guthrie, Oklahoma, was posted on Friday, June 1, 2012 before 5:00 p.m. and held June 5, 2012 in the Guthrie City Hall Third Floor Conference Room.

Mayor Burtcher called the meeting to order at 6:00 p.m.

Members Present:	Chuck Burtcher	Mary Coffin	Patty Hazlewood
Members Absent:	Trey Ayers Sheri Mueller	John Wood	Gaylord Z. Thomas
Staff Present:	Matt Mueller Aaron Ryburn Justin Heid Cyndi Selinger	Randel Shadid Maxine Pruitt Rene Spineto Kim Biggs	Wanda Calvert Jim Ahlgren Eric Harlow

Mayor Burtcher informed there is not a quorum with three (3) Councilmembers in attendance, but the agenda items are for discussion only.

**Questions and discussion regarding agenda items.**

**Cancel the July 3, 2012 City Council and Guthrie Public Works Authority Meetings.**

The proposed item is to consider approval to cancel the Tuesday, July 3, 2012 City Council and Guthrie Public Works Authority Meetings due to Independence Day Holiday. Several of the City Councilmembers have inquired about not meeting on Tuesday, July 3, 2012. The Guthrie City Charter, Section 2-14 states the City Council shall hold their regular meetings on the first and third Tuesday of each month. Oklahoma Statutes Title 25, Section 311(A)(8), Open Meeting Act, states if any change is made of the date, time or place of regularly scheduled meetings of public bodies, then notice in writing shall be given to the municipal clerk, no less than ten days prior to the implementation of any such change.

Councilmember Mueller present at 6:05 p.m.

**Building Tenancy Agreement.** The proposed item is to consider approval of renewing the building tenancy agreement with CIL Investments, LLC for rental of commercial space at 1923 Ruhl Drive. This facility houses the operation of the departments of the Guthrie Public Works Facility which was heavily damaged by the May 24, 2011 tornado. The Ruhl Building has been the temporary home of the Guthrie Public Works since June 21, 2011 after

the May 24, 2011 tornado destroyed most of our facility. The building has accommodated our Fleet Maintenance Department and the administrative office since October 2011. It will be at least three more months before our facility will be rebuilt. The owner of the Ruhl Building is willing to renew the lease of the building for an additional three month period. The cost will continue at \$3,500 per month plus utilities.

Vice Mayor Ayers present at 6:10 p.m.

**Tort Claim No. 32005-BD.** The proposed item is to consider approval to deny Tort Claim No. 32005-BD regarding damage to a grave marker as recommended by the Oklahoma Municipal Assurance Group. The tort claim was filed alleging that the City had moved the grave stone and damaged it. With further examination, the Parks & Public Grounds employees discovered the date the gravestone marker was mounted and installed was not the same date as when Parks & Public Grounds employees had any equipment in that area. The damages were too high on the grave stone and could have only happened when it was mounted and installed.

**Bid No. 2011-2, CMOM Repair and Replacement of Sanitary Sewer Mains and Manholes, Change Order No. 2.** The proposed item is to consider approval of Change Order No. 2 for CMOM Repair and Replacement of Sanitary Sewer Mains and Manholes, which addresses three (3) additional sewer lines to be repaired with the contingency funds of the CWSRF No. ORF-10-0008-CW Loan, other reconciliation items relating to the base bid items and an increase of 90 calendar days to the contract. In keeping with the policy of having as few change orders as possible to any given project, Change Order No. 2 deals with the reconciliation of base bid items as associated with the repair and replacement of the sanitary sewer mains and manholes of the CMOM Project and it covers the newly added lines which is an increase in the amount of the total contract price. The three lines being proposed are as follows:

1. A line running 887 feet east of Walnut Street. At the first creek crossing (there are 2) the line drops from 12 inches to 8 inches. This drop causes a bottle-neck and is the reason for the overflows that occur in the 3 manholes in that section of line. This line will be pipe burst.
2. A 15 inch clay line that runs 1,068 feet west of Walnut Street. The clay pipe is deteriorating and collapsing in areas along this section of line and the 4 existing manholes are brick and because of their age have a lot of infiltration. A 15 inch line of PVC pipe will be installed in its place along with 4 new manholes. This will be an open trench repair.
3. An 8 inch line that runs 495 feet from Hill Drive to Jon Street between Oak Street and Elm Street. This line is in poor condition with 2 manholes and 18 services. This line will be pipe burst.

This increases the total contract price from \$3,406,380.52 to \$3,618,508.18, a difference of \$212,127.66 with an additional 90 calendar days to complete the project. The extra cost for the construction, engineering and other fees is \$263,685.27.

**Assignment of Airport Lease.** The proposed item is to consider approval of assignment of lease between Billy Dale and Twila Jones Guthrie and the City of Guthrie for property at Guthrie-Edmond Regional Airport (Space No. 7) to Stanley Young. Mr. and Mrs. Guthrie wish to sell their hangar at the airport to Mr. Young. Under the terms of the property lease, any assignment of this lease needs to have written consent from the lessor and signed by the Mayor of Guthrie. The present lease was entered into on the January 21, 1997 and ends on December 31, 2026. Additionally, lessee shall have the right to renew the term of this lease for one (1) term of ten (10) years. This property is leased at a rate of \$.0809 per square foot annually with a consumer price index (CPI) adjustment every five (5) years preceding the anniversary date of the lease.

**Amendment to the Purchasing Card Program Agreement.** The proposed item is to consider approval of an amendment to the State of Oklahoma Purchasing Card Program Linking Authorization Agreement with the Bank of America. In March 2011, City Council approved a Linking Authorization Agreement with the State of Oklahoma (State) and Bank of America (BOA) for the participation in the statewide commercial purchasing card program. The City of Guthrie implemented the program on October 1, 2011. Since that time, the City has a total net card spend of \$791,138.11. The purchasing card provides a rebate based on the volume of use. The larger spend; the greater the rebate percentage is back to the participants. We can anticipate a 1% to 1.5% rebate based on our volume of use and promptness of payment. For administering the program, the State collects a Contract Administration Fee of 5% of the rebate amount from all participants. The first two years, the State agreed to waive the 5% fee. The City of Guthrie joined the program during the second year of this agreement, which ends June 30, 2012. The amendment allows BOA to withhold the 5% Contract Administration Fee from our rebate total and submit it directly to the State on our behalf.

**Bid No. 2012-02, Demolition Services and Debris Removal.** The proposed item is to consider approval to award Bid No. 2012-02, Demolition Services and Debris Removal, to the low bid of \$6,293 to K & M Wrecking of Oklahoma City for the demolition and removal of 618 East Perkins and 915 West Washington and authorize staff to execute a contract. On January 17, 2012, the City Council authorized staff to solicit bids for the demolition and removal of ten (10) dilapidated structures declared to be a nuisance by City Council. The properties include:

618 East Perkins	518 South 1st Street (awarded to K&M Wrecking)
623 South Capital *	514 South 1st Street (awarded to K&M Wrecking)
905 West Mansur *	624 South Capital (demo permit)
915 West Washington	402 North Division (pending 6/19/12)
1223 West College (demo permit)	
212 East Grant (awarded to Midwest Wrecking)	

\* Two properties were demolished by the property owners prior to soliciting bids. A bid notice was published in the Guthrie News Leader on January 19 and 26, 2012, six (6) bid packets were mailed to interested parties and published on the City's website. Seven (7) bid proposals were received. The solicitation for bids allowed for an award to be based on the cost of a per lot basis or on a lump sum basis, whichever method is deemed to be in the best interest of the City. K & M Wrecking is the apparent low bidder for the demolition and removal of 618 East Perkins in the amount of \$2,655 and 915 West Washington in the amount of \$3,638 for a total amount of \$6,293.

**Budget Amendment No. 8.** The proposed item is to consider approval of Budget Amendment No. 8 increasing the budget for the General Fund. The amendment is moving \$1,378 from Library State Aid to Library Department to cover a part-time position for eight weeks and increasing in the amount of \$1,100 for funds received from an insurance company for a traffic light that was damaged.

**Pegasus Properties, LLC to Build an Airport Hangar.** The proposed item is to consider approval for Pegasus Properties, LLC. to build a 55 foot by 110 foot hangar on their leased property at Guthrie-Edmond Regional Airport (Space No. 9) pending approval from the Federal Aviation Administration (FAA). The building plans have been submitted and approved by the City of Guthrie Planning and Zoning. A Federal Aviation Administration Form 7460-1; Title: Notice of Proposed Construction or Alteration has been submitted to the FAA Regional Office and is pending approval. An initial FAA Form 7460-1 was submitted in 2006 and approved by the FAA, but was only valid for eighteen (18) months and due to delayed construction is void. Pegasus Properties, LLC has resubmitted their documentation and is currently awaiting FAA approval. Staff is recommending the Council approve the construction of the hangar on Space No. 9 pending FAA approval of the Form 7460-1, allowing for construction to begin upon receipt of FAA approval.

**Guthrie-Edmond Regional Airport Board Appointment.** The Guthrie City Council approved the renewal agreement between the Cities of Guthrie and Edmond on June 16, 2009; the City of Edmond has also approved the agreement. One of the terms of the agreement provides for a change in the makeup of the Guthrie-Edmond Regional Airport Board. No member of the Board shall have a direct or indirect interest in the airport or in any entity located at the airport or its hangars, except this section shall not prohibit an airplane owner who houses their plane at the airport from being on the Board.

**Accept Oklahoma Office of Homeland Security Grant.** The proposed item is to consider approval to accept Oklahoma Office of Homeland Security Grant for VHF radio equipment. On May 16, 2012 Guthrie Fire-EMS received notification of a grant award from the Oklahoma Office of Homeland Security's (OKOHS) Urban Area Security Initiatives program in the amount of \$2,617.02. This grant is part of an Oklahoma City Metro-wide project involving fire departments upgrading their VHF communications equipment for interoperability on large fires or other emergency incidents. The project will allow all departments to ensure their radio equipment meets the OKOHS Interoperability Subscriber Equipment Standards put in place in 2011. This project is fully funded by the OKOHS at no

cost to the City. The funds will be distributed to the City and the City will then purchase and install the equipment.

**Accept Oklahoma Humanities Council Grant.** The proposed item is to consider approval for a Oklahoma Humanities Council Grant in the amount of \$948.69 for the purpose of conducting a "Let's Talk About It, Oklahoma!" program at the Guthrie Public Library and authorizing the staff to sign the related agreement. This grant from the Oklahoma Humanities Council is available to public libraries in Oklahoma to present a reading and discussion program. Through the grant, the Oklahoma Humanities Council will provide multiple copies of the books for participants to borrow and will pay a stipend to each of the five scholars who are scheduled to lead the book discussions. The theme chosen for this series is "Journey Stories", which will run one Monday per month from August through December. The City Council authorized staff to apply for this grant at their regular meeting on April 17, 2012.

**Wholesale Water Contract.** City Manager Mueller is requesting authorization to work with the Finance Committee in the development of a proposal of wholesale water contract with the Town of Coyle.

**Request for future items of discussion.** Stabilization Ordinance.

**Adjournment.** There being no further business for the Guthrie City Council, Mayor Burtcher declared the meeting adjourned at 6:33 p.m.

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Wanda Calvert, City Clerk

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Chuck Burtcher, Mayor

MINUTES

CITY COUNCIL MEETING

June 5, 2012

The regular meeting of the sixty-first City Council of Guthrie, Oklahoma was posted on Friday, June 1, 2012 before 5:00 p.m. and held June 5, 2012 in the Guthrie City Hall Council Chambers.

Mayor Chuck Burtcher called the meeting to order at 7:14 p.m.

Members Present:      Chuck Burtcher              Trey Ayers                      Patty Hazlewood  
                                 Mary Coffin                      Sheri Mueller

Members Absent:      John Wood                      Gaylord Z. Thomas

Staff Present:              Matt Mueller                      Randel Shadid                      Wanda Calvert  
                                 Aaron Ryburn                      Maxine Pruitt                      Rene Spineto  
                                 Jim Ahlgren                      Eric Harlow                      Justin Heid  
                                 Cyndi Selinger                      Kevin Dixon, Jr.

Mayor Burtcher declared a quorum with five (5) Councilmembers in attendance.

**Consent Agenda.** Motion by Vice Mayor Ayers, seconded by Councilmember Coffin, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Special City Council Workshop Meeting held on May 15, 2012.
- B. Consider approval of the minutes from the Regular City Council Meeting held on May 15, 2012.
- C. Consider approval of Claims:

General Fund:	Claims	\$ 71,520.37
Grants Fund:	Claims	\$ 2,908.58
Hotel/Motel Tax Fund:	Claims	\$ 394.00
Capital Projects Fund:	Claims	\$ 3,914.77
Airport Fund:	Claims	<u>\$ 28,413.63</u>

Total Claims: \$107,151.35

- D. Consider approval to deny Tort Claim No. 32005-BD as recommended by the Oklahoma Municipal Assurance Group.

- E. Consider approval of Change Order No. 2 for Bid No. 2011-2, CMOM Repair and Replacement of Sanitary Sewer Mains and Manholes, which addresses the three additional sanitary sewer lines to be repaired with the contingency funds of the CWSRF No. ORF-10-0008-CW Loan, other reconciliation items relating to the base bid items and an increase of 90 calendar days to the construction contract.
- F. Consider approval of Assignment of Lease between Billy Dale and Twila Jones Guthrie and the City of Guthrie for property at the Guthrie-Edmond Regional Airport (Space No. 7) to Stanley K. Young.
- G. Consider approval of an Amendment to the State of Oklahoma Purchasing Card Program Linking Authorization Agreement with the Bank of America.
- H. Consider approval to award Bid No. 2012-02, Demolition Services and Debris Removal, to the low bid of \$6,293 to K & M Wrecking of Oklahoma City for the demolition and removal of 618 East Perkins and 915 West Washington and authorize staff to execute a contract.
- I. Consider approval to cancel the Tuesday, July 3, 2012 City Council and Guthrie Public Works Authority Meetings due to Independence Day Holiday.
- J. Consider approval of Budget Amendment No. 8 increasing the budget for the General Fund in the amount of \$2,478.
- K. Consider approval for Pegasus Properties, LLC to build a 55 foot by 110 foot hangar on their leased property at the Guthrie-Edmond Regional Airport (Space No. 9) pending approval from the Federal Aviation Administration.
- L. Consider approval of appointing Kerry Owens to serve as a member of the Guthrie-Edmond Regional Airport as required by the agreement between the Cities of Guthrie and Edmond.
- M. Consider approval to accept the Oklahoma Office of Homeland Security Grant for VHF radio equipment in the amount of \$2,617.02.
- N. Consider approval to accept the Oklahoma Humanities Council Grant in the amount of \$948.69 for the purpose of conducting a "Let's Talk About It, Oklahoma!" program at the Guthrie Public Library and authorizing the staff to sign the related agreement.
- O. Consider approval to allow City Manager to work with Finance Committee in development of proposal of wholesale water contract to the Town of Coyle.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Hazlewood, Coffin, Mueller

Nay: None

Mayor Burtcher declared the motion carried unanimously.

**City Manager's Report.** Informed we are moving forward and updated the City Council on the projects we are working on: (1) the Free Wheel Event, (2) the Stabilization Ordinance, (2) contract to sell water to Town of Coyle and (3) the budget process has begun. He explained the improvements completed at Mineral Wells Park such as the roads and the foundation and reported the progress God's Food Bank organization is making on the Community Garden.

**Requests/comments from members of the City Council.** Councilmember Coffin informed the City Council and the community on the events happening in Guthrie.

Councilmember Mueller informed she is hosting the Chamber Coffee tomorrow.

Councilmember Hazlewood expressed a "Thank You" to Librarian Cyndi Selinger on the great programs happening at the Guthrie Public Library.

Vice Mayor Ayers informed he will be participating in See Spot Run.

Mayor Burtcher expressed a "Thank You" to Parks & Public Grounds employees on the great job at Summit View Cemetery in preparation for Memorial Day.

**Executive Session.** Motion by Vice Mayor Ayers, seconded by Councilmember Mueller, moved approval to convene into Executive Session pursuant to the authority of Title 25, O.S. 2001, Section 307(B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim (Logan County Rural Water District No. 1). Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Hazlewood, Coffin, Mueller

Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:24 p.m. Attending Executive Session were Vice Mayor Ayers, Councilmembers Hazlewood, Coffin, and Mueller, City Manager Mueller and City Attorney Shadid.

**Reconvene the Guthrie City Council Meeting.** Vice Mayor Ayers reconvened the Guthrie City Council Meeting at 7:59 p.m. and stated no action was taken in Executive Session.

**Consideration of action regarding Logan County Rural Water District No. 1.** Motion by Councilmember Mueller, seconded by Vice Mayor Ayers, moved approval to authorize City staff to submit settlement proposal to Logan County Rural Water District No. 1. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Ayers, Hazlewood, Coffin, Mueller  
Nay: None

Vice Mayor Ayers declared the motion carried unanimously.

Mayor Burtcher present at 8:00 p.m.

**Adjourn.** There being no further business for the Guthrie City Council, Mayor Burtcher declared the meeting adjourned at 8:00 p.m.

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Wanda Calvert, City Clerk

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Chuck Burtcher, Mayor



CITY OF GUTHRIE

CLAIMS

**June 19, 2012**

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the City of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

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Kim Biggs  
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by City Manager

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Matt Mueller  
City Manager

**CITY OF GUTHRIE  
TREASURER'S REPORT  
May 30, 2012**

	BANK OR DEPOSITORY	ACCT. TYPE	ACCT. NO.	RATE	DATE OF MATURITY	BEGINNING BALANCE	DEPOSITS	WITH-DRAWALS	ENDING BALANCE
General	InterBank	MM	13-416-3	0.25		\$243,304.65	\$15,885.86	\$200,200.00	\$58,990.51
	F & M Bank	MM	1022003929	0.25		\$538,934.71	\$774,313.10	\$747,586.34	\$565,661.47
						<b>\$782,239.36</b>	<b>\$790,198.96</b>	<b>\$947,786.34</b>	<b>\$624,651.98</b>
Cemetery Care	F & M Bank	MM	1022003996	0.25		\$43,680.55	\$378.05	\$0.00	\$44,058.60
Hotel/Motel Tax	F & M Bank	MM	1022003937	66.67%	Tourism	\$739.49	\$254.13	\$0.00	\$993.62
	F & M Bank	MM	1022003937	33.33%	Parks	\$118,694.41	\$152.41	\$3,191.67	\$115,655.15
			<b>Total: Hotel/Motel Tax</b>			<b>\$119,433.90</b>	<b>\$406.54</b>	<b>\$3,191.67</b>	<b>\$116,648.77</b>
Sinking Fund	InterBank	MM	13-925-4	0.00		\$455.05	\$0.00	\$0.00	\$455.05
GIDA	F & M Bank	MM	1022003953	0.25		\$10,049.40	\$2.08	\$1,041.67	\$9,009.81
Airport Grant	InterBank	MM	1310219657	0.00		\$93,288.68	\$39,763.00	\$0.00	\$133,051.68
Airport Escrow 2010	F & M Bank	MM	1022004577	0.25		\$42,339.01	\$8.99	\$0.00	\$42,348.00
USDA Rural Devel.	InterBank	MM	23-695-0	0.25		\$40,701.63	\$5.21	\$0.00	\$40,706.84
Capital Projects	F & M Bank	MM	1022003961	0.25		\$186,592.06	\$283,029.67	\$164,175.72	\$305,446.01
Grants Fund	InterBank	MM	25-045-7	0.25		\$2,968.04	\$0.50	\$0.00	\$2,968.54
	F & M Bank	MM	1022004038	0.25		\$36,036.97	\$1,049.01	\$9,509.13	\$27,576.85
						<b>\$39,005.01</b>	<b>\$1,049.51</b>	<b>\$9,509.13</b>	<b>\$30,545.39</b>
Fed Equitable Sharing	InterBank	MM	25-477-0	0.25		\$1,594.75	\$0.07	\$0.00	\$1,594.82
GPWA	InterBank	MM	13-415-5	0.25		\$168,012.36	\$18,205.20	\$100,000.00	\$86,217.56
	F & M Bank	MM	1022003864	0.50		\$221,287.36	\$349,966.03	\$495,849.18	\$75,404.21
	Bancfirst -Drafts	MM	150182648	0.15		\$514,251.30	\$48,114.83	\$32,603.89	\$529,762.24
			<b>Total: GPWA Operating</b>			<b>\$903,551.02</b>	<b>\$416,286.06</b>	<b>\$628,453.07</b>	<b>\$691,384.01</b>
Meter Deposits	InterBank	SN	1310018422	0.25		\$709.90	\$1.53	\$0.00	\$711.43
	F & M Bank	MM	1022003880	0.50		\$245,166.66	\$5,056.16	\$5,176.20	\$245,046.62
	InterBank	CD	25375	0.30	11/26/2012	\$99,000.00	\$0.00	\$0.00	\$99,000.00
			<b>Total: Meter Deposits</b>			<b>\$344,876.56</b>	<b>\$5,057.69</b>	<b>\$5,176.20</b>	<b>\$344,758.05</b>
WTP Fund	InterBank	MM	1310251437	0.25		\$3,470.24	\$0.59	\$0.00	\$3,470.83
	Bancfirst - WTP	MM	154047848	0.15		\$760,374.08	\$32,406.72	\$0.00	\$792,780.80
	F & M Bank	MM	1022003872	0.50		\$270,835.13	\$23,297.46	\$0.00	\$294,132.59
						<b>\$1,034,679.45</b>	<b>\$55,704.77</b>	<b>\$0.00</b>	<b>\$1,090,384.22</b>
CMOM Fund	Bank of New York	MM	250599	0.00		\$3,000.00	\$0.00	\$0.00	\$3,000.00
	F & M Bank	MM	1022004534	0.50		\$333,138.45	\$22,711.35	\$62,200.00	\$293,649.80
	F & M Bank	MM	1022004917	0.50		\$75,884.60	\$265,580.71	\$150,394.82	\$191,070.49
						<b>\$412,023.05</b>	<b>\$288,292.06</b>	<b>\$212,594.82</b>	<b>\$487,720.29</b>
<b>Trusts</b>									
OKC Waterline	Bank of Oklahoma	TR	75-4037-01-8	0.03		\$1,901,597.15	\$55.07	\$0.00	\$1,901,652.22

CITY OF GUTHRIE STATEMENT OF ESTIMATE - ACTUAL REVENUE

May-12 66.67%

Revenue Source	Annual Budget	YTD Estimate	Current		YTD Actual	YTD Variance	Percent Variance	Percent Total Collected
			Month Collected	Collected				
Sales Tax Revenue	\$3,660,000	\$2,440,000	\$355,183	\$2,659,071	\$219,071	8.98%	72.65%	
Use Tax	\$153,000	\$102,000	\$15,196	\$83,038	(\$18,962)	-18.59%	54.27%	
Cigarette Tax Revenue	\$50,000	\$33,333	\$4,545	\$37,795	\$4,462	13.39%	75.59%	
Franchise Taxes	\$497,500	\$331,667	\$63,822	\$335,987	\$4,320	1.30%	67.54%	
Licenses & Permits	\$89,600	\$59,733	\$3,739	\$42,547	(\$17,186)	-28.77%	47.49%	
Com. Vehicle Tax	\$73,500	\$49,000	\$5,654	\$45,669	(\$3,331)	-6.80%	62.14%	
Gas Excise Tax	\$20,000	\$13,333	\$4,900	\$15,764	\$2,431	18.23%	78.82%	
Alcoholic Beverage Tax	\$86,500	\$57,667	\$7,669	\$58,560	\$893	1.55%	67.70%	
Ambulance Collections	\$420,000	\$280,000	\$33,203	\$292,033	\$12,033	4.30%	69.53%	
EMS Contract	\$332,712	\$221,808	\$27,726	\$221,808	\$0	0.00%	66.67%	
Rents & Royalties	\$20,800	\$13,867	\$1,195	\$9,439	(\$4,428)	-31.93%	45.38%	
Cemetery Revenue	\$67,080	\$44,720	\$2,671	\$35,224	(\$9,496)	-21.23%	52.51%	
Court Fines/Forfeiture	\$306,000	\$204,000	\$17,036	\$121,354	(\$82,646)	-40.51%	39.66%	
Interest	\$2,200	\$1,467	\$246	\$1,843	\$377	25.68%	83.79%	
Library Fines & Fees	\$9,000	\$6,000	\$862	\$7,432	\$1,432	23.86%	82.58%	
Lake Fees/Permits	\$27,000	\$18,000	\$1,062	\$3,038	(\$14,962)	-83.12%	11.25%	
Fire Runs	\$2,000	\$1,333	\$2,020	\$4,625	\$3,292	246.88%	231.25%	
Reimb Rev/Misc. Income	\$106,359	\$70,906	\$2,583	\$142,973	\$72,067	101.64%	134.42%	
Plan/Bd of Adjustments	\$3,000	\$2,000	\$350	\$2,300	\$300	15.00%	76.67%	
Oil/Gas Inspect/Leases	\$15,870	\$10,580	\$0	\$3,250	(\$7,330)	-69.28%	20.48%	
Sale of Property	\$0	\$0	\$0	\$4,193	\$4,193	0.00%	0.00%	
Weed Abatement	\$2,000	\$1,333	\$0	\$1,887	\$553	41.50%	94.33%	
Fire Subscriptions	\$5,000	\$3,333	\$0	\$5,476	\$2,142	64.27%	109.51%	
<b>Subtotal</b>	<b>\$5,949,121</b>	<b>\$3,966,081</b>	<b>\$549,661</b>	<b>\$4,135,305</b>	<b>\$169,224</b>	<b>4.27%</b>	<b>69.51%</b>	
Transfer from GPWA	\$1,372,782	\$915,188	\$131,126	\$988,185	\$72,997	7.98%	71.98%	
Transfer from Hotel Tax	\$38,300	\$25,533	\$3,192	\$25,533	\$0	0.00%	66.67%	
Transfer from Capital Project	\$213,000	\$142,000	\$17,750	\$142,000	\$0	0.00%	66.67%	
Transfer from Grants Fund	\$19,378	\$12,919	\$0	\$4,079	(\$8,840)	-68.43%	21.05%	
Budgeted Fund Balance	\$159,815	\$106,543	\$0	\$0	(\$106,543)	0.00%	0.00%	
<b>TOTALS</b>	<b>\$7,752,396</b>	<b>\$5,168,264</b>	<b>\$701,729</b>	<b>\$5,295,102</b>	<b>\$126,838</b>	<b>2.45%</b>	<b>68.30%</b>	

CITY OF GUTHRIE DEPARTMENT EXPENDITURE SUMMARY

May-12 66.67%

Department	Annual Budget	YTD Estimate	Current Month		% of Budget	YTD Expend	% of Budget	Encumbered Balance	Remaining Budget
			Expend	% of Budget					
General Government	\$991,463	\$660,975	\$68,761	6.94%	\$613,050	61.83%	\$195,843	\$182,570	
Administration	\$466,897	\$311,265	\$34,836	7.46%	\$304,053	65.12%	\$11,951	\$150,893	
Finance	\$167,557	\$111,705	\$12,319	7.35%	\$107,007	63.86%	\$0	\$60,550	
Planning	\$317,433	\$211,622	\$32,883	10.36%	\$167,394	52.73%	\$10,261	\$139,778	
Library	\$198,041	\$132,027	\$16,655	8.41%	\$117,113	59.14%	\$0	\$80,928	
Police	\$1,513,708	\$1,009,139	\$114,759	7.58%	\$978,872	64.67%	\$1,652	\$533,184	
Fire	\$1,519,040	\$1,012,693	\$106,923	7.04%	\$964,660	63.50%	\$2,691	\$551,690	
Street	\$496,237	\$330,825	\$39,707	8.00%	\$300,905	60.64%	\$2,520	\$192,812	
Vehicle Maintenance	\$138,982	\$92,655	\$9,980	7.18%	\$83,483	60.07%	\$0	\$55,499	
Parks & Public Grounds	\$394,901	\$263,267	\$40,072	10.15%	\$259,196	65.64%	\$14,079	\$121,627	
Transfer to GPWA Fund	\$1,220,000	\$813,333	\$118,394	9.70%	\$886,330	72.65%	\$0	\$333,670	
Transfer to Grants Fund	\$12,500	\$8,333	\$1,042	8.33%	\$8,333	66.67%	\$0	\$4,167	
Transfer to Capital Project	\$252,553	\$168,369	\$45,380	17.97%	\$168,369	66.67%	\$0	\$84,184	
Transfer to Airport Fund	\$63,084	\$42,056	\$31,542	50.00%	\$42,056	66.67%	\$0	\$21,028	
<b>TOTALS</b>	<b>\$7,752,396</b>	<b>\$5,168,264</b>	<b>\$673,253</b>	<b>8.68%</b>	<b>\$5,000,820</b>	<b>64.51%</b>	<b>\$238,998</b>	<b>\$2,512,579</b>	

**GUTHRIE PUBLIC WORKS AUTHORITY STATEMENT OF ESTIMATE - ACTUAL REVENUE**

May-12 66.67%

Revenue Source	Annual Budget	YTD Estimate	Current		YTD Actual	YTD Variance	Percent Variance	Percent Total Collected
			Month Collected	Month Collected				
Water	\$1,760,000	\$1,117,072	\$137,152	\$1,110,666	(\$6,406)	-0.57%	63.11%	
Sewer	\$755,000	\$503,333	\$62,692	\$525,085	\$21,752	4.32%	69.55%	
Sanitation	\$1,158,000	\$772,000	\$98,163	\$779,503	\$7,503	0.97%	67.31%	
Convenience Center	\$40,000	\$26,667	\$6,302	\$29,930	\$3,264	12.24%	74.83%	
Interest	\$1,500	\$1,000	\$205	\$1,957	\$957	95.68%	130.45%	
Rents & Royalties	\$4,400	\$2,933	\$0	\$2,058	(\$875)	-29.84%	46.77%	
Transfer-Other Funds	\$1,222,100	\$814,733	\$118,494	\$887,464	\$72,731	8.93%	72.62%	
Miscellaneous	\$7,000	\$4,667	\$120	\$30,267	\$25,601	548.58%	432.39%	
Late Charges	\$40,000	\$26,667	\$4,030	\$31,540	\$4,873	18.28%	78.85%	
Extension Charges	\$2,000	\$1,333	\$255	\$1,740	\$407	30.50%	87.00%	
FEMA/State/Insurance Reimb	\$114,740	\$76,493	\$0	\$0	(\$76,493)	-100.00%	0.00%	
Service Initiation	\$13,600	\$9,067	\$1,470	\$10,495	\$1,428	15.75%	77.17%	
Sale of Station/Park Barn/LC Pr	\$21,000	\$14,000	\$1,750	\$17,500	\$3,500	25.00%	83.33%	
<b>Subtotal</b>	<b>\$5,139,340</b>	<b>\$3,369,965</b>	<b>\$430,633</b>	<b>\$3,428,206</b>	<b>\$58,241</b>	<b>1.73%</b>	<b>66.71%</b>	
Budgeted Fund Balance	\$460,842	\$268,825	\$94,047	\$171,680	\$0	0.00%	0.00%	
<b>TOTALS</b>	<b>\$5,600,182</b>	<b>\$3,638,790</b>	<b>\$524,680</b>	<b>\$3,599,886</b>	<b>\$58,241</b>	<b>1.60%</b>	<b>64.28%</b>	

**GUTHRIE PUBLIC WORKS DEPARTMENT EXPENDITURE SUMMARY**

May-12

66.67%

Department	Annual Budget	YTD Estimate	Current Month			YTD Expend	% of Budget	Encumbered Balance	Remaining Budget
			Expend	% of Budget	% of Budget				
General Government	\$340,020	\$226,680	\$8,755	2.57%	\$258,618	76.06%	\$61,771	\$19,631	
Administration	\$281,583	\$187,722	\$21,721	7.71%	\$182,662	64.87%	\$762	\$98,159	
Water Plant	\$476,259	\$317,506	\$40,424	8.49%	\$298,203	62.61%	\$68,324	\$109,731	
Wastewater Plant	\$226,669	\$151,113	\$15,760	6.95%	\$146,342	64.56%	\$18,375	\$61,951	
Convenience Center	\$128,189	\$85,459	\$4,282	3.34%	\$59,002	46.03%	\$29,853	\$39,335	
Line Maintenance	\$517,733	\$345,155	\$51,515	9.95%	\$320,119	61.83%	\$13,467	\$184,147	
Meter Department	\$62,750	\$41,833	\$3,731	5.95%	\$35,039	55.84%	\$14,011	\$13,700	
Sanitation Contract	\$818,000	\$545,333	\$158	0.02%	\$480,727	58.77%	\$269,354	\$67,919	
Swimming Pool	\$20,500	\$13,667	\$0	0.00%	\$0	0.00%	\$300	\$20,200	
Transfer-General Fund	\$1,372,782	\$915,188	\$131,126	9.55%	\$988,185	71.98%	\$0	\$384,597	
Transfer-GIDA	\$154,383	\$102,922	\$0	0.00%	\$154,383	100.00%	\$0	\$0	
Transfer-Capital Project	\$686,314	\$457,543	\$214,902	31.31%	\$457,543	66.67%	\$0	\$228,771	
Transfer-WTP Fund	\$515,000	\$343,333	\$32,307	0.00%	\$219,062	0.00%	\$0	\$295,938	
<b>TOTALS</b>	<b>\$5,600,182</b>	<b>\$3,733,455</b>	<b>\$524,680</b>	<b>9.37%</b>	<b>\$3,599,886</b>	<b>64.28%</b>	<b>\$476,218</b>	<b>\$1,524,078</b>	

JUNE 07, 2012

CITY OF GUTHRIE

SALES TAX

DEAR TREASURER;

FUNDS HAVE BEEN ELECTRONICALLY TRANSFERRED TO YOUR BANK ACCOUNT, EFFECTIVE 06/08/12, FOR YOUR CITY SALES TAX COLLECTIONS RECEIVED BY THE OKLAHOMA TAX COMMISSION DURING THE MONTH OF MAY.

THIS PAYMENT REPRESENTS COLLECTIONS FROM SALES MADE THE PREVIOUS MONTH AND MAY INCLUDE INTEREST, PENALTY, AND DELINQUENT REMITTANCES DUE FROM AN EARLIER MONTH. SEE DETAILS BELOW.

IF THERE ARE ANY QUESTIONS CONCERNING THIS PAYMENT, PLEASE CALL OR WRITE DAVE FRANCIS, (405) 522-6600, SALES AND USE TAX SECTION, TAXPAYER ASSISTANCE DIVISION, OKLAHOMA TAX COMMISSION.

TOTAL TAX, PENALTY AND INTEREST COLLECTED	\$337,859.18
LESS AMOUNT REFUNDED TO TAXPAYERS	\$ .00
LESS AMOUNT SUSPENDED	\$ .00
LESS .010000 RETENTION TO OKLAHOMA TAX COMMISSION	\$3,378.59
PLUS INTEREST	\$382.96
TOTAL PAYMENT	\$334,863.55

Total Sales Tax:	\$334,863.55		
Last Month:	\$355,183.21	Increase/Decrease:	(\$20,319.66) -5.72%
Last Year:	\$322,418.35	Increase/Decrease:	\$12,445.20 3.86%

# Sales Tax Trend

	October	November	December	January	February	March	April	May	June	July	August	September	Total
FY06	\$246,126.80	\$247,166.48	\$255,287.17	\$252,346.47	\$280,599.88	\$273,995.53	\$225,384.57	\$270,696.75	\$253,932.39	\$275,360.59	\$265,620.06	\$266,262.27	\$3,112,778.96
FY07	\$265,544.71	\$255,866.27	\$235,736.87	\$272,647.08	\$279,826.90	\$258,521.60	\$262,435.69	\$323,454.97	\$266,759.41	\$268,835.24	\$248,729.13	\$264,594.42	\$3,202,952.29
+/-	\$19,417.91	(\$8,699.79)	(\$19,550.30)	\$20,300.61	(\$72.98)	(\$15,473.93)	\$37,051.12	\$52,758.22	\$12,827.02	(\$6,525.35)	(\$16,800.93)	(\$1,667.85)	\$90,173.33
FY08	\$336,192.72	\$273,686.34	\$305,867.98	\$327,700.48	\$323,323.73	\$301,524.85	\$312,425.88	\$302,995.95	\$299,010.25	\$323,499.39	\$305,933.07	\$319,840.12	\$3,732,000.76
+/-	\$70,648.01	\$17,820.07	\$70,131.11	\$55,053.40	\$43,492.83	\$43,003.25	\$49,990.19	(\$20,459.02)	\$32,550.84	\$54,664.15	\$72,203.94	\$55,245.70	\$529,048.47
FY09	\$313,045.38	\$308,052.33	\$315,833.60	\$322,189.68	\$327,243.02	\$337,888.81	\$301,080.66	\$336,812.70	\$318,282.56	\$340,158.44	\$328,216.24	\$317,273.63	\$3,866,077.05
+/-	(\$23,147.34)	\$34,365.99	\$9,665.62	(\$3,510.80)	\$3,919.29	\$36,363.96	(\$11,345.22)	\$33,816.75	\$19,272.31	\$16,659.05	\$22,283.17	(\$2,566.49)	\$134,076.29
FY10	\$319,745.40	\$281,954.15	\$292,942.85	\$273,582.13	\$349,722.78	\$268,221.69	\$297,277.57	\$299,814.50	\$306,161.46	\$311,865.38	\$310,884.69	\$299,022.23	\$3,611,194.83
+/-	\$6,700.02	(\$26,098.16)	(\$22,890.75)	(\$48,607.53)	\$22,479.76	(\$69,607.12)	(\$3,803.09)	(\$36,998.20)	(\$12,121.10)	(\$28,293.06)	(\$17,331.55)	(\$18,251.40)	(\$254,882.22)
FY11	\$314,336.08	\$278,585.70	\$319,195.49	\$318,007.66	\$316,226.95	\$300,630.31	\$293,948.88	\$327,993.41	\$322,418.35	\$322,249.15	\$331,039.49	\$327,507.77	\$3,772,139.24
+/-	(\$5,409.32)	(\$3,368.45)	\$26,252.64	\$44,425.53	(\$33,493.83)	\$32,408.62	(\$3,328.69)	\$28,178.91	\$16,256.89	\$10,383.77	\$20,154.80	\$28,485.54	\$160,944.41
FY12	\$339,165.35	\$328,983.53	\$310,401.47	\$325,390.82	\$337,024.64	\$344,397.16	\$318,524.36	\$355,183.21	\$334,863.55				\$2,993,934.09
+/-	\$24,829.27	\$50,397.83	(\$8,794.02)	\$7,383.16	\$20,797.69	\$43,766.85	\$24,575.48	\$27,189.80	\$12,445.20				\$202,591.26

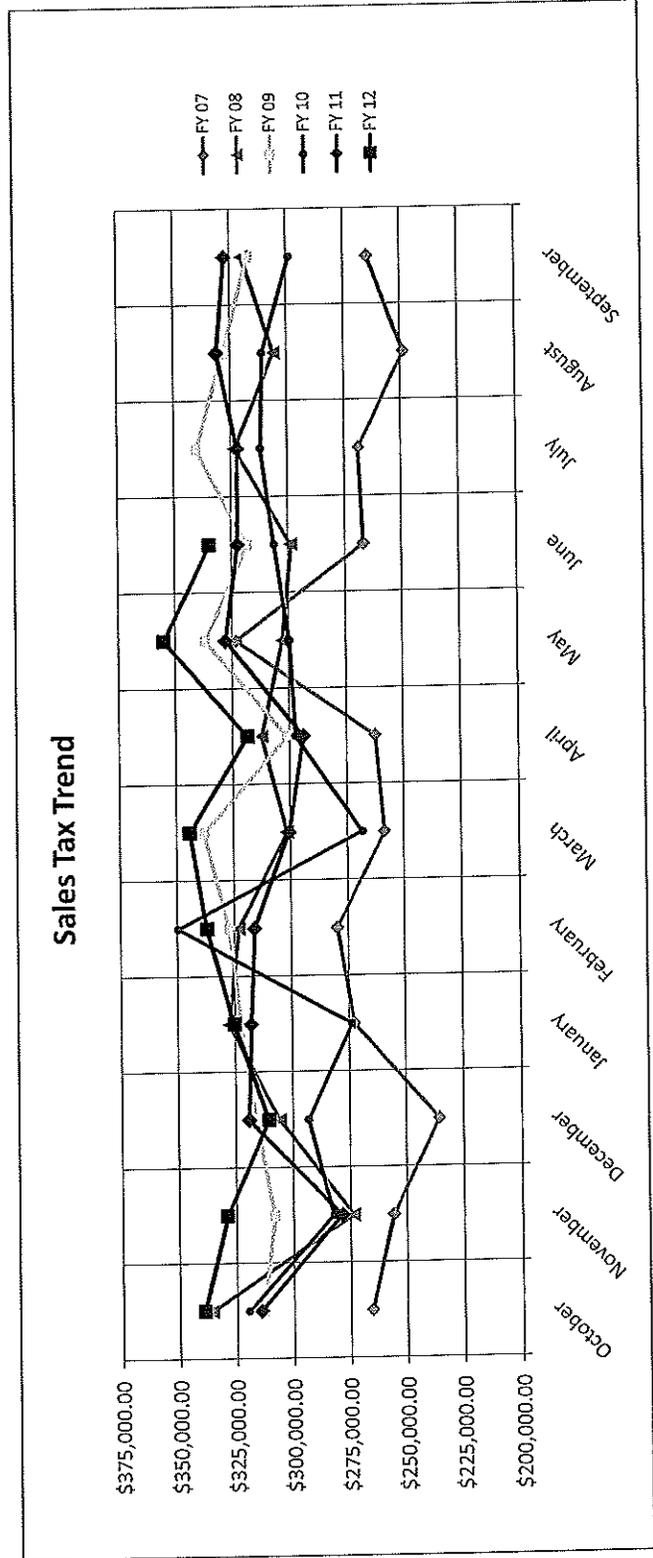
## Comparison of FY11 / FY12 Sales Tax

7.90% 18.09% -2.76% 2.32% 6.58% 14.56% 8.36% 8.29%

## YTD Comparison to Projected Budget

2012 Year to Date \$2,993,934.09  
 2012 Projected YTD \$2,745,000.00  
 Under/Over \$248,934.09

9.07% overall increase/decrease



CITY OF LOS ANGELES TAX COLLECTION BY CODE

Description	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12
Agricultural Production Crops	\$ 90.41	\$ (10.96)	\$ -	\$ -	\$ -	\$ -	\$ 383.18	\$ -	\$ -	\$ -	\$ -	\$ -
Livestock-Except Dairy/Poultry	\$ 53.38	\$ 60.62	\$ 54.45	\$ 51.45	\$ 78.92	\$ 56.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Agricultural Services	\$ 328.64	\$ 153.60	\$ 127.25	\$ 92.21	\$ 175.67	\$ 223.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Timber Tracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Commercial Fishing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Oil/Gas Extraction	\$ 7.15	\$ 24.69	\$ 97.30	\$ 88.89	\$ 22.69	\$ 7.78	\$ 7.69	\$ -	\$ -	\$ -	\$ -	\$ -
Mining & Quarrying of Non-metallic minerals, exc fuels	\$ -	\$ -	\$ 19.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bldg. Construction-General Contractors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction other than Bldg.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction-Special Trade Contractors	\$ 388.38	\$ 112.51	\$ 587.28	\$ 366.00	\$ (149.73)	\$ 253.31	\$ 394.30	\$ -	\$ -	\$ -	\$ -	\$ -
Food and Kindred Products	\$ 541.70	\$ 593.69	\$ 619.72	\$ 451.76	\$ 476.27	\$ 502.97	\$ 659.45	\$ -	\$ -	\$ -	\$ -	\$ -
Textile Mill Products	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apparel and other Finished Product Made from Fabrics	\$ 81.39	\$ 97.18	\$ 89.61	\$ 112.54	\$ (1.97)	\$ 1.22	\$ 23.34	\$ -	\$ -	\$ -	\$ -	\$ -
Lumber and Wood Products, except Furniture	\$ 184.88	\$ 335.37	\$ 74.35	\$ 372.67	\$ (59.65)	\$ 47.98	\$ 129.19	\$ -	\$ -	\$ -	\$ -	\$ -
Furniture and Fixtures	\$ (1.96)	\$ 82.08	\$ (52.25)	\$ -	\$ -	\$ (6.48)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Paper and Allied Products	\$ 566.57	\$ 271.22	\$ 217.95	\$ 282.44	\$ 332.45	\$ 830.21	\$ 444.51	\$ -	\$ -	\$ -	\$ -	\$ -
Printing, Publishing and Allied Industries	\$ 6.55	\$ 5.87	\$ 1.16	\$ 4.43	\$ -	\$ -	\$ 7.28	\$ -	\$ -	\$ -	\$ -	\$ -
Chemicals and Allied Products	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Petroleum Remaining & Related Industries	\$ -	\$ 206.45	\$ 126.39	\$ (11.99)	\$ -	\$ 48.91	\$ 901.04	\$ -	\$ -	\$ -	\$ -	\$ -
Rubber & Miscellaneous Plastics Products	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Leather & Leather Products	\$ 6.12	\$ 76.18	\$ 188.59	\$ 7.73	\$ 82.54	\$ 4.70	\$ 79.10	\$ -	\$ -	\$ -	\$ -	\$ -
Stone, Clay, Glass & Concrete Products	\$ 1,800.72	\$ 2,133.81	\$ 1,675.32	\$ 281.98	\$ 181.97	\$ 1,260.93	\$ 704.66	\$ -	\$ -	\$ -	\$ -	\$ -
Primary Metal Industries	\$ (46.16)	\$ (122.28)	\$ (6.20)	\$ 2.82	\$ -	\$ 23.55	\$ (5.99)	\$ -	\$ -	\$ -	\$ -	\$ -
Fabricated Metal Products, Except Machinery	\$ (58.16)	\$ 552.73	\$ 283.17	\$ 459.42	\$ 185.07	\$ 1,034.14	\$ 493.09	\$ -	\$ -	\$ -	\$ -	\$ -
Machinery, Except Electrical	\$ 29.89	\$ 94.33	\$ 5,177.49	\$ (1,606.07)	\$ 171.85	\$ 3,399.15	\$ (252.21)	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical & Electronic Machinery, Equip. & Supplies	\$ 56.06	\$ (29.54)	\$ 61.10	\$ 29.33	\$ 19.79	\$ 68.13	\$ 183.37	\$ -	\$ -	\$ -	\$ -	\$ -
Transportation Equipment	\$ -	\$ -	\$ 3.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Measuring, Analyzing & Controlling Instruments	\$ 321.44	\$ 277.06	\$ 273.05	\$ 616.82	\$ 266.00	\$ 237.50	\$ 417.69	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Manufacturing Industries	\$ (7.79)	\$ 4.00	\$ 88.31	\$ 22.26	\$ 33.69	\$ 22.16	\$ 50.64	\$ -	\$ -	\$ -	\$ -	\$ -
Railroad Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local & Suburban Transit & Interurban Hwy Passenger	\$ -	\$ 9.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Motor Freight Transportation & Warehousing	\$ 185.02	\$ 58.12	\$ (57.34)	\$ 115.51	\$ 78.70	\$ 75.24	\$ 286.01	\$ -	\$ -	\$ -	\$ -	\$ -
Transportation By Air	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Communications	\$ 15,242.07	\$ 12,974.71	\$ 17,913.98	\$ 13,886.35	\$ 14,236.92	\$ 14,449.51	\$ 15,661.45	\$ -	\$ -	\$ -	\$ -	\$ -
Electric, Gas & Sanitary Services	\$ 28,684.53	\$ 21,495.79	\$ 28,375.79	\$ 34,319.24	\$ 33,560.85	\$ 26,569.73	\$ 20,712.07	\$ -	\$ -	\$ -	\$ -	\$ -
Wholesale Trade-Durable Goods	\$ 10,288.04	\$ 5,925.48	\$ 4,181.21	\$ 5,487.09	\$ 6,775.58	\$ 6,729.65	\$ 9,133.71	\$ -	\$ -	\$ -	\$ -	\$ -
Wholesale Trade-Nondurable Goods	\$ 3,829.94	\$ 6,839.72	\$ 3,106.56	\$ 4,354.78	\$ 3,342.04	\$ 2,926.28	\$ 8,120.70	\$ -	\$ -	\$ -	\$ -	\$ -
Bldg Materials/Hardware/Garden Supply/Mobile Home Dealer	\$ 15,926.79	\$ 13,403.07	\$ 13,103.25	\$ 9,330.45	\$ 10,685.40	\$ 13,631.80	\$ 16,357.84	\$ -	\$ -	\$ -	\$ -	\$ -
General Merchandise Stores	\$ 94,727.75	\$ 105,292.87	\$ 121,749.91	\$ 113,058.49	\$ 108,761.64	\$ 103,836.54	\$ 108,705.83	\$ -	\$ -	\$ -	\$ -	\$ -
Food Stores	\$ 28,749.60	\$ 28,541.15	\$ 29,897.31	\$ 29,474.84	\$ 27,512.68	\$ 25,306.02	\$ 27,690.46	\$ -	\$ -	\$ -	\$ -	\$ -
Automotive Dealers & Gasoline Service Stations	\$ 22,583.69	\$ 15,756.23	\$ 16,117.17	\$ 25,243.13	\$ 16,823.70	\$ 16,270.33	\$ 17,545.55	\$ -	\$ -	\$ -	\$ -	\$ -
Apparel & Accessory Stores	\$ 3,184.52	\$ 2,688.27	\$ 3,080.83	\$ 3,145.31	\$ 2,794.49	\$ 3,676.14	\$ 4,122.30	\$ -	\$ -	\$ -	\$ -	\$ -
Furniture, Home Furnishings & Equipment Stores	\$ 5,989.06	\$ 7,907.62	\$ 6,612.97	\$ 6,521.06	\$ 13,092.50	\$ 7,878.86	\$ 14,278.46	\$ -	\$ -	\$ -	\$ -	\$ -
Eating & Drinking Places	\$ 51,440.93	\$ 49,699.29	\$ 46,715.57	\$ 40,618.27	\$ 69,333.97	\$ 51,013.47	\$ 65,625.22	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Retail	\$ 16,386.85	\$ 23,222.65	\$ 16,941.56	\$ 22,948.59	\$ 18,650.85	\$ 18,095.26	\$ 20,842.97	\$ -	\$ -	\$ -	\$ -	\$ -
Banking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credit Agencies other than Banks	\$ 12.92	\$ 14.07	\$ 4.82	\$ 21.90	\$ 13.49	\$ 4.61	\$ 8.55	\$ -	\$ -	\$ -	\$ -	\$ -
Security & Commodity Brokers, Dealers, Exchanges	\$ -	\$ 6.13	\$ -	\$ -	\$ -	\$ 6.41	\$ 0.52	\$ -	\$ -	\$ -	\$ -	\$ -
Life Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Holding & Other Investments Offices	\$ 83.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hotel, Rooming Houses, Camps & other Lodging Places	\$ 12,191.92	\$ 4,038.32	\$ 6,964.84	\$ 6,361.67	\$ 8,096.39	\$ 6,831.54	\$ 6,919.26	\$ -	\$ -	\$ -	\$ -	\$ -
Personal Services	\$ 1,138.62	\$ 3,232.91	\$ 1,500.09	\$ 1,260.88	\$ 1,858.56	\$ 1,787.73	\$ 2,213.11	\$ -	\$ -	\$ -	\$ -	\$ -
Business Services	\$ 8,666.50	\$ (650.62)	\$ 6,797.88	\$ 5,774.85	\$ 3,459.78	\$ 5,539.54	\$ 9,912.61	\$ -	\$ -	\$ -	\$ -	\$ -
Automotive Repair Services & Garages	\$ 3,909.45	\$ 3,746.14	\$ 3,068.66	\$ 8,801.65	\$ 3,080.81	\$ 3,339.65	\$ 3,693.64	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Repair Services	\$ 13.61	\$ 41.95	\$ 368.04	\$ 144.65	\$ (85.66)	\$ 113.18	\$ 66.74	\$ -	\$ -	\$ -	\$ -	\$ -
Motion Pictures	\$ 607.58	\$ 822.31	\$ 824.92	\$ 782.02	\$ 762.82	\$ 559.13	\$ 716.41	\$ -	\$ -	\$ -	\$ -	\$ -
Amusement & Recreation Services, Except Motion Pictures	\$ 516.75	\$ 1,284.06	\$ 4.31	\$ 1,023.22	\$ 55.96	\$ 2,146.34	\$ 31.93	\$ -	\$ -	\$ -	\$ -	\$ -
Health Services	\$ 912.07	\$ 121.69	\$ 130.23	\$ 125.58	\$ 198.88	\$ 235.02	\$ 54.42	\$ -	\$ -	\$ -	\$ -	\$ -
Educational Services	\$ -	\$ -	\$ 0.05	\$ 5.16	\$ 0.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Social Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Museums/Art Galleries, Botanical, Zoological Gardens	\$ -	\$ -	\$ -	\$ 1.75	\$ (0.15)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Membership Organizations	\$ 366.14	\$ 51.38	\$ 39.96	\$ 3,109.84	\$ 154.00	\$ 409.40	\$ 239.53	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering, Architectural, Surveying Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Services	\$ 15.94	\$ 7.49	\$ 9.72	\$ (9.72)	\$ 0.45	\$ 8.10	\$ (1.00)	\$ -	\$ -	\$ -	\$ -	\$ -
Justice, Public Order & Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Finance, Taxation, Monetary Policy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administration of Economic Programs	\$ 1.22	\$ -	\$ 2.59	\$ 1.34	\$ 1.72	\$ -	\$ 2.70	\$ -	\$ -	\$ -	\$ -	\$ -
Nonclassifiable Services	\$ 1,857.95	\$ 1,542.60	\$ 199.01	\$ 2,449.37	\$ 2,287.24	\$ 1,942.15	\$ 552.18	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 331,930.17	\$ 313,227.93	\$ 328,315.92	\$ 340,084.92	\$ 347,533.28	\$ 321,392.55	\$ 358,403.19	\$ -	\$ -	\$ -	\$ -	\$ -



**Agenda Item Cover Letter**

<b>Meeting</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	<b>Date of Meeting</b> June 19, 2012	<b>Contact</b> Kim Biggs, Purchasing Agent
--	---	--

**Agenda Item**

Consider approval to award Bid No. 2012-02, Demolition Services and Debris Removal, to the low bid of \$4,786 to K & M Wrecking, Oklahoma City for the demolition and removal of 402 N. Division, and authorize staff to execute a contract.

**Summary**

On January 17, 2012, the City Council authorized staff to solicit bids for the demolition and removal of ten (10) dilapidated structures declared to be a nuisance by City Council. The properties include:

- |  |   |
|--|---|
| 618 E. Perkins (awarded to K&M Wrecking)   | 518 S. 1 <sup>st</sup> Street (awarded to K&M Wrecking) |
| 623 S. Capital *                           | 514 S. 1 <sup>st</sup> Street (awarded to K&M Wrecking) |
| 624 S. Capital (demo permit)               | 905 W. Mansur *   |
| <b>402 N. Division (pending 6/19/12)</b>   | 915 W. Washington (awarded to K&M Wrecking)             |
| 212 E. Grant (awarded to Midwest Wrecking) | 1223 W. College (demo permit)                           |

Two properties were demolished by the property owners prior to soliciting bids. \*

A bid notice was published in the Guthrie News Leader on January 19 and 26, 2012, six (6) bid packets were mailed to interested parties, and published on the City's website. Seven (7) bid proposals were received – see bid tab sheet attached. The solicitation for bids allowed for an award to be based on the cost of a per lot basis or on a lump sum basis, whichever method is deemed to be in the best interest of the City.

K & M Wrecking is the apparent low bidder for the demolition and removal of 402 N. Division for \$4,786.

<b>Funding Expected</b>	<input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
<b>Budgeted</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
<b>Account Number</b>	<u>01-05-51-6354</u>	<b>Amount</b>	<u>\$4,786</u>
<b>Legal Review</b>	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
<b>Mayor's Appt.</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

**Supporting documents attached**  
 Bid Tab Sheet – Bid No. 2012-02

**Recommendation**  
 Staff recommends approval.

**Action Needed**     Public Hearing     Motion     Emergency Clause

**Bid Tab Sheet for Bid No. 2012-02 Demolition Services and Debris Removal**  
**Bid Opening: February 9, 2012 at 2:00 p.m.**

	618 E. Perkins	624 S. Capital	402 N. Division *	212 E. Grant	518 S. 1 <sup>st</sup> Street	514 S. 1 <sup>st</sup> Street	915 W. Washington	1223 W. College	ALL:	Required Forms
M & M Wrecking Blanchard **	\$2,700	\$2,200	\$4,709	\$2,434	\$5,049	\$4,250	\$3,052	\$0	\$24,394 if awarded all deduct \$1500	No Bid Bond
K & M Wrecking, Oklahoma City	<b>\$2,655</b>	\$3,038	<b>\$4,786</b>	\$3,184	<b>\$5,057</b>	<b>\$3,139</b>	<b>\$3,638</b>	<b>\$5,524</b>	\$31,021	Yes
Midwest Wrecking, Oklahoma City	\$2,800	\$3,100	\$8,900	<b>\$2,800</b>	\$6,100	\$4,200	\$4,600	\$6,100	\$38,600	Yes
Coles Construction, Guthrie	\$3,200	<b>\$1,600</b>	\$10,200	\$3,100	\$6,200	\$5,600	\$4,700	\$8,500	\$39,500	Yes
Ark Wrecking of Oklahoma, Tulsa	\$4,500	\$4,500	\$6,740	\$4,500	\$6,480	\$4,500	\$4,500	\$7,000	\$42,720	Yes
Diversified Labor & Construction, Stillwater	\$4,250	\$5,590	\$20,930	\$3,800	\$7,670	\$5,460	\$7,020	\$10,270	\$59,820	Yes
EMI, Inc., Guthrie	\$7,500	\$10,500	\$34,000	\$7,500	\$14,000	\$14,000	\$8,000	\$10,500	\$106,000	Yes

To be demolished by property owner.

\* Property owner has until June 18, 2012 to remove property. If property is not removed, Council may take action on June 19, 2012 to award bid.

\*\* M & M Wrecking did not submit a required bid bond; therefore, the bid proposal cannot be considered.



Agenda Item Cover Letter

Meeting
[X] City Council
GPWA
Other:

Date of Meeting
June 19, 2012

Contact
Kim Biggs,
Purchasing Agent

Agenda Item

Consider approval of awarding RFP No. 2012-3, Community Signage and Installation project to Sign Productions, Inc. from Cedar Rapids, IA.

Summary

On December 6, 2011, the City Council approved staff to solicit Request for Proposals (RFP) from vendors to design and price various types and styles of City signs as part of the Guthrie Gateway Beautification Plan...

The City of Guthrie received two proposals: Sign Productions, Inc. from Cedar Rapids, IA and Vital Signs of Edmond, Inc. Staff reviewed both proposals with members of the Jonquil Club, Chamber of Commerce, and OSU Extension...

Funding Expected: Revenue [ ], Expenditure [X], N/A [ ]
Budgeted: Yes [X], No [ ], N/A [ ]
Account Number: 54-54-05-6573, Amount: \$8,695 - Phase I (\$7,500/FY12 and balance FY13)
Legal Review: N/A [X], Required [ ], Completed Date: [ ]
Mayor's Appt.: Yes [ ], No [X]

Supporting documents attached

Bid Tab Sheet
Proposed Signage

Recommendation

The Review Committee recommends approval.

Action Needed: Public Hearing [ ], Motion [X], Emergency Clause [ ]

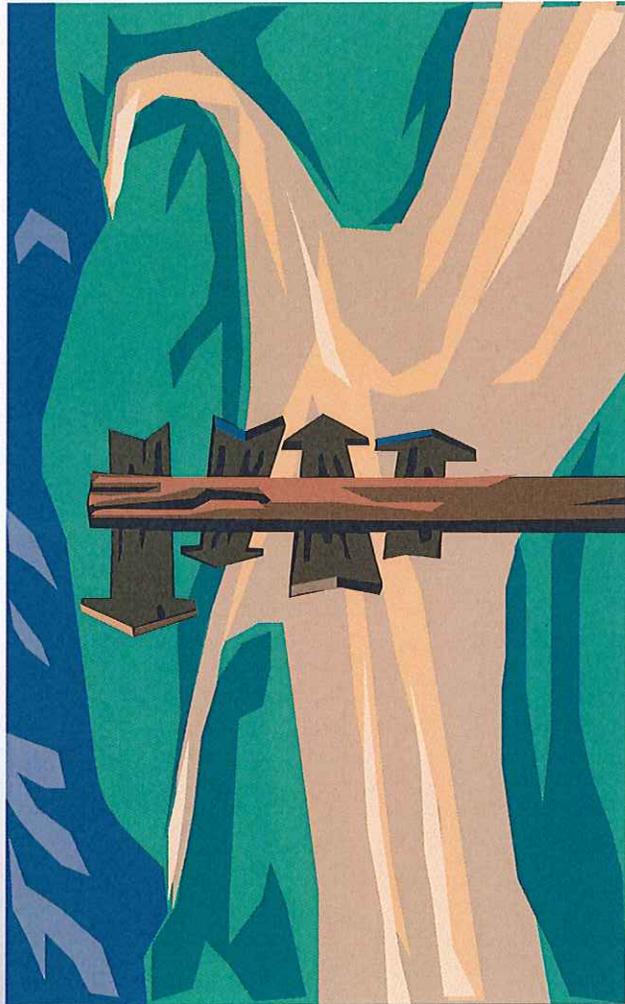
**BID TABULATION SHEET**

**OPENED: Tuesday, 2:00 p.m.  
January 24, 2012**

**Community Signage & Installation  
RFP No. 2012-3**

<b>VENDOR</b>	<b>BID FORM/AFFIDAVITS</b>	<b>TOTAL BID PRICE</b>
Sign Productions, Inc. 500 Walford Rd SW Cedar Rapids, IA 52404	Yes	\$57,025 (entire project) Depends on type/style
Vital Signs of Edmond, Inc. 3728 East 2 <sup>nd</sup> Street Edmond, OK 73013	Yes	\$50,906 or \$72,285 (entire project) Depends on type/style

# CITY OF GUTHRIE



**Signage**  
**6-19-12**

- **Four Types of Signs:**

- **Large Community Sign (i.e., at Division & Harrison)**
- **Road Side Entry Sign**
- **Park Identification Sign**
- **Facility Identification Sign**

## **Types of Signs**

# Sign Productions

City of Guthrie Signage

**Company:**  
**Sign Productions**

Costs: (each)  
Includes labor

- Large Community Sign
    - 10'8" w x 7'h
  - Entry Sign
    - 9'4"w x 5'3"h
  - Park ID Sign
    - 4'w x 8'h
  - Facility ID Sign
    - 3'7"w x 5'h
- \$13,620
- \$8,695
- \$3,400
- \$5,225

**Legend:**  
 STAINLESS STEEL  
 BRASS  
 POLYURETHANE

**Technical Drawing:**  
 Dimensions: 12'-0" (height), 12'-0" (width), 12'-0" (depth)  
 Mounting: 12'-0" (height), 12'-0" (width)

**Materials and Specifications:**

**WOOD FRAME OPTION**  
 1. ALL WOODWORK SHALL BE WESTERN RED CEDAR, 2x4 OR 2x6, UNPAINTED, AND SHALL BE TREATED WITH A PRESERVATIVE. ALL WOODWORK SHALL BE JOINTED AND FINISHED WITH A WATER-BASED POLYURETHANE FINISH.

**BRASS AND STAINLESS STEEL OPTION**  
 1. ALL BRASS AND STAINLESS STEEL SHALL BE 316 GRADE, UNPAINTED, AND SHALL BE POLISHED TO A #4 FINISH. ALL BRASS AND STAINLESS STEEL SHALL BE JOINTED AND FINISHED WITH A WATER-BASED POLYURETHANE FINISH.

**FINISHES AND MATERIALS**  
 1. ALL FINISHES SHALL BE WATER-BASED POLYURETHANE FINISHES. ALL FINISHES SHALL BE APPLIED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS.

**INSTALLATION**  
 1. ALL SIGNAGE SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS. ALL SIGNAGE SHALL BE INSTALLED IN A LOCATION THAT IS VISIBLE TO THE PUBLIC AND DOES NOT OBSTRUCT THE VIEW OF THE BUILDING OR OTHER SIGNAGE.

**GENERAL NOTES**  
 1. ALL MATERIALS SHALL BE SUPPLIED BY THE CONTRACTOR. ALL MATERIALS SHALL BE APPROVED BY THE ARCHITECT BEFORE INSTALLATION.

**DATE: 01/10/12**

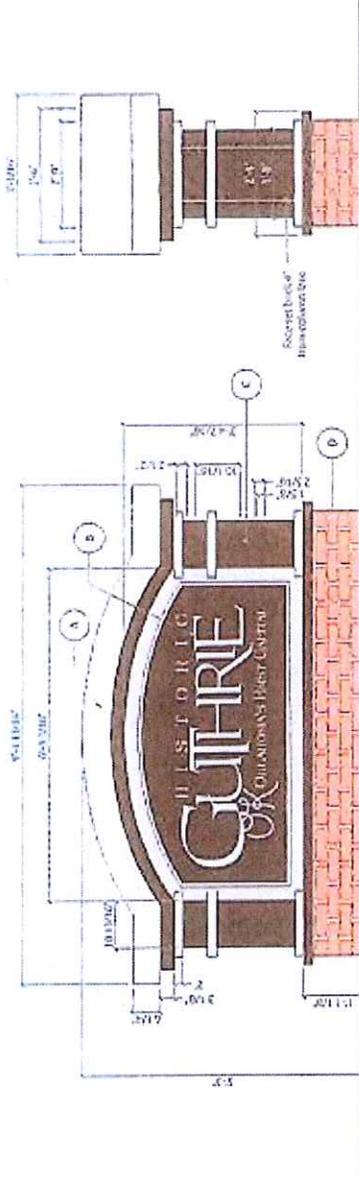
**PROJECT: GUTHRIE ORIGINALS FLEA MARKET**

**ARCHITECT: [Firm Name]**

**SCALE: 1/4" = 1'-0"**

# Sign Productions - Community Sign

Head Side Entry/Exit Sign



Front View  
1/2" = 1'-0" Scale

Side View  
1/2" = 1'-0" Scale

- 775-19 SANDSTONE IVYL
- 775-12 DARKWOOD PAINT
- 775-10 WHITE IVYL AND PAINT

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PLEASE PRINT ANY ADDITIONS TO THE INFORMATION CONTAINED HEREIN IN THE MARGINS OF THIS DRAWING.

Company: GPWA  
 Project: Guthrie  
 Revision: 01/12/12  
 Date: 01/12/12

Client: GPWA  
 Project: Guthrie  
 Revision: 01/12/12  
 Date: 01/12/12

Contractor: [Name]  
 Project: Guthrie  
 Revision: 01/12/12  
 Date: 01/12/12

Contractor: [Name]  
 Project: Guthrie  
 Revision: 01/12/12  
 Date: 01/12/12

**JOB DESCRIPTION**  
 SIGN ON LOCATED EXTERIOR MONUMENT SIGN.

A) ALUMINUM ROOF WITH ROUTED FACES AND SHAVED EDGES. PAINT WHITE AND DUBARODIC AS PER PRINT.

B) PAINTED ALUMINUM FACE WITH APPLIED SANDSTONE AND WHITE IVYL GRAPHS.

C) ALUMINUM COLLARS FABRICATED FROM SHEET AND TUBE. PAINT AS PER PRINT.

D) BRICK MASONRY BASE. SET BRICK ON TO STEEL ANGLE FRAME.

E) PAINTED REVEALS AS PER PRINT.

INSTALL IN LOCATION TID.

PROJECT: 2012-03-01 - GUTHRIE, GWA, 107' x 3'

LOCATION: 11111 11111 STREET, GUTHRIE, OK

DRAWN BY: JLS - GUTHRIE WALKER P. BUGH

DATE: \_\_\_\_\_

# Sign Productions - Entry Sign





# Vital Signs

City of Guthrie Signs

**Company:**  
Vital Signs

**Costs: (each)  
Includes labor**

- Large Community Sign

- 12'6" w x 6'3" h or
- 5'11" w x 8'4" h

\$11,672 - \$15,055  
\$11,520

- Entry Sign

- 4' w x 8' h

\$8,641

- Park and Facility ID Sign

- 5' w x 3'9" h

\$4,670 - \$11,150

Large community sign options

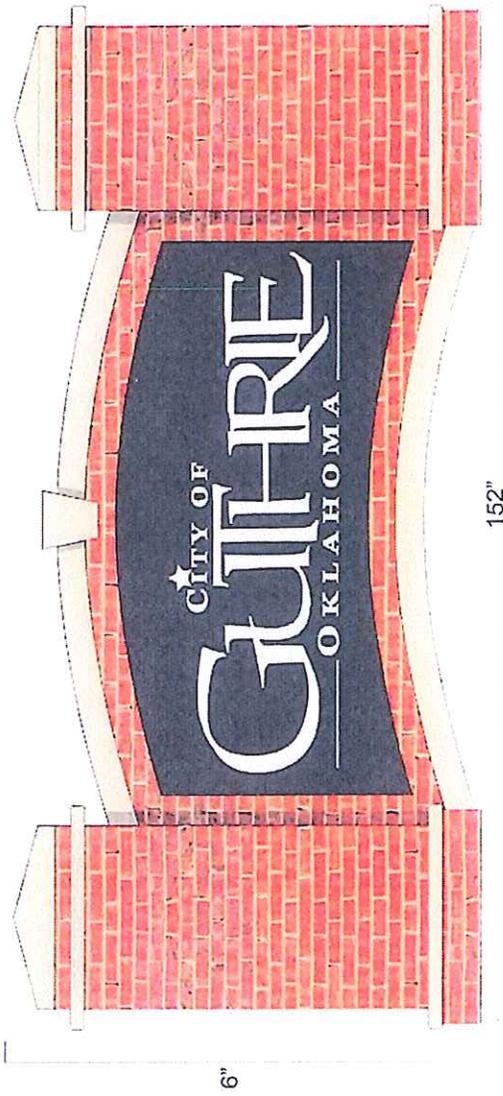
76"x152" custom stucco monument sign with faux red sandstone columns and recessed logo (to resemble cast stone)

sign cost - \$9,822  
 installation cost - \$1,850



76"x152" custom brick monument with cast stone accents. 48"x82"x2" black aluminum pan with 1/4" logo applied to face.

sign cost - \$11,455  
 labor to build sign and footing - \$3,600



# Vital Signs – Community Sign

Park/facility identification signs:

45"x60" custom stucco monument  
with recessed graphics/FCO

sign cost - \$3,720  
installation - \$950



45"x60" custom brick monument  
with concrete footing. 2" pans on  
face

sign cost - \$8,050  
labor to build sign and footing -  
\$3,100



# Vital Signs – Park/Facility ID Sign

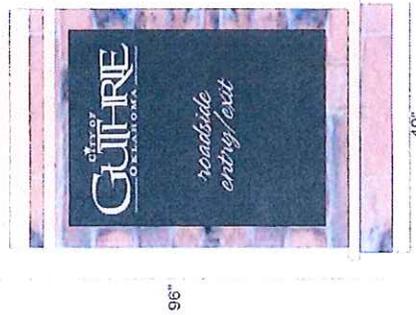
# Vital Signs

## — Entry Sign

Road side entry/exit signs:

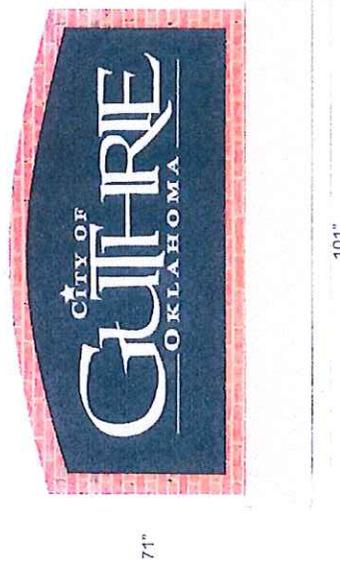
98"x49" custom faux red sandstone column with 59"x39"x2" pan. Pan could have vinyl or flat-cut out aluminum letters on face.

sign cost - \$7,541 (with FCC)  
installation - \$1,100



71"x101" custom brick monument with concrete footing. 46"x69"x2" pan with flat cut out logo.

sign cost - \$8,220  
labor to build sign and footing - \$3,300





**Agenda Item Cover Letter**

**Meeting**  
 City Council  
 GPWA  
 Other: \_\_\_\_\_

**Date of Meeting**  
June 19, 2012

**Contact**  
Wanda Calvert  
City Clerk/Treasurer

**Agenda Item**

Consider approval of Budget Amendment No. 9 increasing the budget for the General Fund and Capital Projects Fund.

**Summary**

Budget Amendment No. 9 is increasing the General Fund and Capital Projects Fund in the amount of \$10,500 from donations received for the Animal Shelter to transfer to Capital Projects for the purchase a vehicle.

**Funding Expected**     Revenue             Expenditure             N/A  
**Budgeted**             Yes                     No                         N/A  
**Account Number**    See Attached            **Amount**            See Budget Revision Report  
**Legal Review**         N/A                     Required            **Completed Date:** \_\_\_\_\_  
**Mayor's Appt.**         Yes                     No

**Supporting documents attached**

- Request for Budget Amendment
- Budget Revision Report

**Recommendation**

Staff recommends approval.

**Action Needed**         Public Hearing             Motion             Emergency Clause

**CITY OF GUTHRIE  
GUTHRIE PUBLIC WORKS AUTHORITY**

**REQUEST FOR BUDGET AMENDMENT**

Type of Amendment:

Date: June 19, 2012

- 1. Transfer of Appropriations
- 2. Supplemental Appropriations --X--
- 3. Appropriation Decrease
- 4. Revenue Increase

Amendment No. 9

\*\*\*\*\*

**Funds Effected:**

General Fund - \$10,500

Capital Projects Fund - \$10,500

**Comments:**

Budget Amendment No. 9 is increasing the General Fund in the amount of \$10,500 from donations received for the Animal Shelter to transfer to Capital Projects for the purchase a vehicle and increasing Capital Projects Fund in the amount of \$10,500 to purchase a vehicle for Animal Control.

\*\*\*\*\*

**APPROVAL**

Date: \_\_\_\_\_

Purchasing Agent: \_\_\_\_\_ City Manager: \_\_\_\_\_

\*\*\*\*\*

Council Approval Needed? Yes Date Posted: 06-20-2012

If yes, date approved: 06-19-2012 City Clerk: \_\_\_\_\_

\*\*\*\*\*

After amendment has been entered in the computer, copies are to be sent to the following:

- City Manager - 1 copy
- Purchasing Agent - 1 copy
- Department Head - 1 copy

**City of Guthrie  
Budget Revisions**

Number	Fiscal Year	Fiscal Period	Reason	Line Number	Account Number	Increase	Decrease
210	2012	9	Budget Amendment No. 9	1	54-00-00-5403 Transfer from General Fund	10,500.00	0.00
				2	54-56-07-6565 Animal Control Vehicle	10,500.00	0.00
				3	01-00-00-5452 Animal Shelter Donations	10,500.00	0.00
				4	01-01-00-6902 Transfer to Capital Projects Fund	10,500.00	0.00
<b>Totals:</b>						<b>42,000.00</b>	<b>0.00</b>



Agenda Item Cover Letter

Meeting

X City Council
GPWA
Other:

Date of Meeting

June 19, 2012

Contact

Rene Spineto, Director
Community Development

Agenda Item

Consider approval of accepting the Healthy Communities Incentive Grant.

Summary

On February 7, 2012 the Guthrie City Council approved partnering with the Logan County Health Department, in an application to the Oklahoma Tobacco Settlement Endowment Trust (TSET) for a Healthy Communities Grant.

As a result of that application, the City of Guthrie was awarded \$5,000 to support the activities of the Community Garden project. The grant funds will be used to purchase soils, materials to build the planting beds and compost bins, pipe and connections to install drip irrigation and to purchase vegetable plants, fruit trees and berry plants.

The grant does NOT require a match

Funding Expected x Revenue Expenditure x N/A

Budgeted Yes No x N/A

Account Number Amount

Legal Review N/A x Required Completed Date:

Mayor's Appt. Yes No x

Supporting documents attached:

- Letter of Agreement

Action Needed Public Hearing x Motion Emergency Clause

**LETTER OF AGREEMENT**  
**Between the**  
**Oklahoma Tobacco Settlement Endowment Trust**  
**And**  
**City of Guthrie, Oklahoma**

**Purpose**

This agreement is with the City of Guthrie (Grantee) for grant funds received from the Oklahoma Tobacco Settlement Endowment Trust Fund (TSET), through the Healthy Communities Incentive Grants Program.

**Period of Agreement**

The period of this agreement is from July 1, 2012 through June 30, 2013.

**Scope of Work**

1. The City of Guthrie has completed all requirements under the Healthy Communities Incentive Grants program for the Basic level of award in the amount of \$5,000. The Grantee's application and signed documents are contained in Attachment A.
2. The City of Guthrie will provide TSET:
  - a) Signed Letter of Agreement with associated Attachments A, B and C.
  - b) In the event that the grantee wishes to use grant funds for purposes other than those originally proposed, or if the grantee requires additional time beyond June 30, 2013 for completion of the project, the grantee agrees to seek prior written approval from TSET for any other uses of funding or an extension to the period of performance.
  - c) The Grantee agrees to send TSET documentation acceptable to TSET upon completion of the project.
3. TSET will:
  - a) Issue the grant funds by July 1, 2012 or within 45 days of receipt of a properly completed paperwork.
  - b) Work with the Grantee in the event that the grantee wishes to use grant funds for purposes other than those originally proposed, or if the grantee requires additional time beyond June 30, 2013 for completion of the project to compliance with the guidelines of the original application.
  - c) Verify the completion of the proposed project.

**TERMS and CONDITIONS**

**Access to Records:**

The Grantee agrees to maintain required records and supporting documentation as validation for dollars awarded and expended for a period of three years from the ending date of the Agreement. The Grantee also agrees to allow the State Auditor's Office, the TSET, or their authorized representatives access to the records, books, documents, accounting procedures, practices or any items of the service provider relevant to this Agreement for purpose of audit and examination. The Grantee further agrees to provide appropriate access by the aforementioned parties to any sub-Grantee's associated records. In the event any audit, litigation or other action involving these pertinent records is started before the end of the three (3) year period, the Grantee agrees to retain these records until all issues arising out of the action are resolved or until the end of the three (3) year period, whichever is later.

**Applicable Law:**

This Agreement shall be governed by the laws of the state of Oklahoma notwithstanding its choice of law provisions. Any legal action in connection with this Agreement shall be filed in a court of competent jurisdiction in Oklahoma County, Oklahoma, to which jurisdiction and venue TSET expressly agrees.

**Contact Persons:**

For the purposes of this Agreement, all contacts with the TSET shall be directed to its representative, Connie Befort, at (405)521-4985.

For the purpose of this Agreement, all fiscal contacts with the Grantee shall be directed to its representative, Rene Spineto at (405)282-0197.

**Entire Agreement:**

This Agreement, including referenced attachments, represents all the terms and conditions agreed upon by the parties. No other understandings or representations, oral or otherwise, regarding the subjectmatter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

**Failure To Comply Statement:**

The Grantee agrees that should it be in non-compliance with any applicable Federal or State laws, or regulations that the Agreement may be suspended, terminated, or canceled in part or in whole. Observance of the compliance with the requirements thereof shall be the responsibility of the Grantee, without reliance on or direction by the TSET.

**Grantee's Relation to the TSET:**

The Grantee is in all respects an independent entity and is neither an agent nor an employee of the TSET. Neither the Grantee nor any of its officers, employees, agents, or members shall have authority to bind the TSET nor are they entitled to any of the benefits or worker's compensation provided by the TSET to its employees.

**Non-Collusion**

The Non-Collusion Affidavit must be signed, notarized and completed by the Grantee. (Attachment B).

**Procurement Integrity:**

The Parties certify they have not entered into this Agreement with this or any other Oklahoma state agency that would result in a substantial duplication of the services or duplication of the end product rendered by the Parties or their employees.

**Statement Of Responsibility And Liability:**

The parties intend that each shall be responsible for its own intentional and negligent acts or omissions to act. The TSET shall be responsible for the acts and omissions to act of its officers, and employees while acting within the scope of their employment according to the Oklahoma Governmental Tort Claims Act, Title 51, O.S., 2001 & Supp. 2008, §151 et seq.





**Agenda Item Cover Letter**

<b>Meetings</b>	<b>Date of Meeting</b>	<b>Contact</b>
<input checked="" type="checkbox"/> City Council	June 19, 2012	Rene Spineto, Director
<input type="checkbox"/> GPWA		Community Development
<input type="checkbox"/> Other: _____		

**Agenda Item**

Consider approval of Ordinance 3233, amending Ordinance 3232, to close a portion of the alley between Warner Street and Noble Avenue, west of 20<sup>th</sup> Street.

**Summary**

City Council approved the request on May 1, 2012, to accept the Guthrie Planning Commission’s recommendation to close a portion of the alley between Warner Street and Noble Avenue, west of 20<sup>th</sup> Street. Ordinance 3233 corrects the legal description that was presented at that May 1<sup>st</sup> meeting.

The Guthrie Planning Commission heard a request by Dr. Lisa Cook to close a portion of the alley between Warner Street and Noble Avenue, West of 20<sup>th</sup> Street. Specifically, the alley area between Lots 9-17 on the north side of the alley, and Lots 18-26 on the south side of the alley. The two subject parcels are in Block 5 of the Fourth Capital Heights addition, and is commonly known as 2114 West Noble.

The request was heard by the Guthrie Planning Commission at a Public Hearing on April 12, 2012. Notification was sent two property owners within 300 feet of the location, as well as to all Utility Companies. Notification was also published in the Guthrie News Leader on March 24, 2012. There were no letters of comment nor discussion from the public. The motion passed unanimously in favor of the request, with a recommendation to Council for approval.

<b>Funding Expected</b>	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
<b>Budgeted</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
<b>Account Number</b>	_____ <b>Amount</b>		
<b>Legal Review</b>	<input type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
<b>Mayor’s Appt.</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

**Supporting documents attached:**

- Ordinance for Alley closure

**Action Needed**     Public Hearing     Motion     Emergency Clause

## ORDINANCE NO. 3233

**AN ORDINANCE AMENDING ORDINANCE NO. 3232 CLOSING A PORTION OF THE EAST/WEST ALLEY LYING IN BLOCK 5, OF WEST GUTHRIE, GUTHRIE, OKLAHOMA, TO PUBLIC USE, AS SET FORTH HEREIN; RESERVING THE RIGHT TO REOPEN.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GUTHRIE:**

**Section 1.** The City Council of the City of Guthrie, Oklahoma, hereby determines it necessary and expedient to close to public use, the alley located between Warner Street and Noble Avenue, and west of 20<sup>th</sup> Street.

**Section 2.** The dedicated public alley right-of-way described as: a tract of land located in Fourth Capital Heights Addition to the City of Guthrie, Oklahoma, described as follows: Beginning at the Southeast (SE) corner of Lot Nine (9) in Block Five (5) of Fourth Capital Heights Addition to the City of Guthrie, Oklahoma, thence West along the South line of Lots Nine (9), Ten (10), Eleven (11), Twelve (12), Thirteen (13), Fourteen (14), Fifteen (15), Sixteen (16) and Seventeen (17) of said Block Five (5) a distance of 220 Feet to the Southwest (SW) Corner of said Lot Seventeen (17); thence South a distance of 20 feet to the Northwest (NW) corner of Lot Eighteen (18) in said Block Five (5); thence East a distance of 220 feet along the North line of Lots Eighteen (18), Nineteen (19), Twenty (20), Twenty-One (21), Twenty-Two(22), Twenty-Three (23), Twenty-Four (24), Twenty-Five (25) and Twenty-Six (26) in said Block Five (5) to the Northeast (NE) corner of said Lot Twenty-Six (26); thence North a distance of 20 feet to the point of beginning, such being shown on the Recorded Plat of Fourth Capital Heights Addition to the City of Guthrie, Oklahoma as an alleyway located within Block Five (5) of said addition is hereby closed and the public use thereof discontinued.

**Section 3.** The City retains the right to reopen said right-of-ways upon its own determination of necessity.

**Section 4.** Closing of the alley right-of-way shall not impair or effect the right of any municipal utility public service corporation or transmission company to continue to possess, occupy, use and have ingress and egress to the described area as a utility easement.

\*\*\*End\*\*\*

The undersigned hereby certify that the foregoing ordinance was adopted and approved by the Mayor and City Council of the City of Guthrie on the \_\_\_\_ day of \_\_\_\_\_, 2012, after thirty (30) days notice to franchise holders, utility companies and affected property owners in compliance with Resolution No. 97-10 of the Guthrie City Council, after public hearing, and after compliance with notice requirements of the Open Meeting Act (25 OSA, §301, et seq.).

\_\_\_\_\_  
Chuck Burtcher, Mayor

ATTEST: (Seal)

\_\_\_\_\_  
Wanda Calvert, City Clerk

Approved as to form and legality:

\_\_\_\_\_  
Randel Shadid, City Attorney



**Agenda Item Cover Letter**

**Meeting**

City Council  
 GPWA  
 Other: \_\_\_\_\_

**Date of Meeting**

June 19, 2012

**Contact**

Rene Spineto, Director  
 Community Development

**Agenda Item**

Consider approval for special use permit to establish a Refuse Recycling Center at 2103 South Division.

**Summary**

The Guthrie Planning Commission heard a request by GAM Investments to establish a Refuse Recycling Center at 2103 South Division on May 10, 2012. Notification was sent to 11 property owners within 300 feet of the location and utility companies. Notification was also published in the Guthrie News Leader on April 24, 2012. There were no letters of comment or discussion from the public. The motion passed unanimously in favor of the request, with a recommendation to Council for approval.

**Funding Expected**     Revenue                       Expenditure                       N/A

**Budgeted**                       Yes                       No                       N/A

**Account Number**                      \_\_\_\_\_ **Amount**

**Legal Review**                       N/A                       Required                      Completed Date: \_\_\_\_\_

**Mayor's Appt.**                       Yes                       No

- Supporting documents attached:**
- Planning Commission application
  - Parcel Map
  - Planning Commission minutes
  - Planning Report

**Action Needed**                       Public Hearing                       Motion                       Emergency Clause



APPLICATION  
PLANNING COMMISSION REVIEW

GAM Investments, LLC

Applicant Name  
P.O. Box 977

Address  
Guthrie, OK 73044

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Business Phone 289-2600

We, the undersigned, being owners of more than fifty-one percent (51%) of the following described property do hereby agree to comply with all municipal, county and state laws and respectfully make application and petition the Planning Commission and City Council to:

Rezone \_\_\_\_\_ Review Preliminary Plat \_\_\_\_\_  
Amend Zoning Ordinance 2422 \_\_\_\_\_ Review Final Plat \_\_\_\_\_  
Vacate or Close Public Easement \_\_\_\_\_ Other

Describe type of request (Rezoning from C-1 to C-2, etc.):  
Special Use Permit

Legal Description:  
17-16N-02W TR SE4; From SE/4 SE4, N 00 D 26' 40" E 358.23'  
P.B.; N 84 D 44' 28" W 120.41', N 00 D 26' 21" E 103.52'; S 84 D 44' 28" E  
204'; S 00 D 26' 40" W 103.52' P.B. LESS HWY ROW  
(if additional space is needed, please attach separate sheet)

Street Address: 2103 S. Division

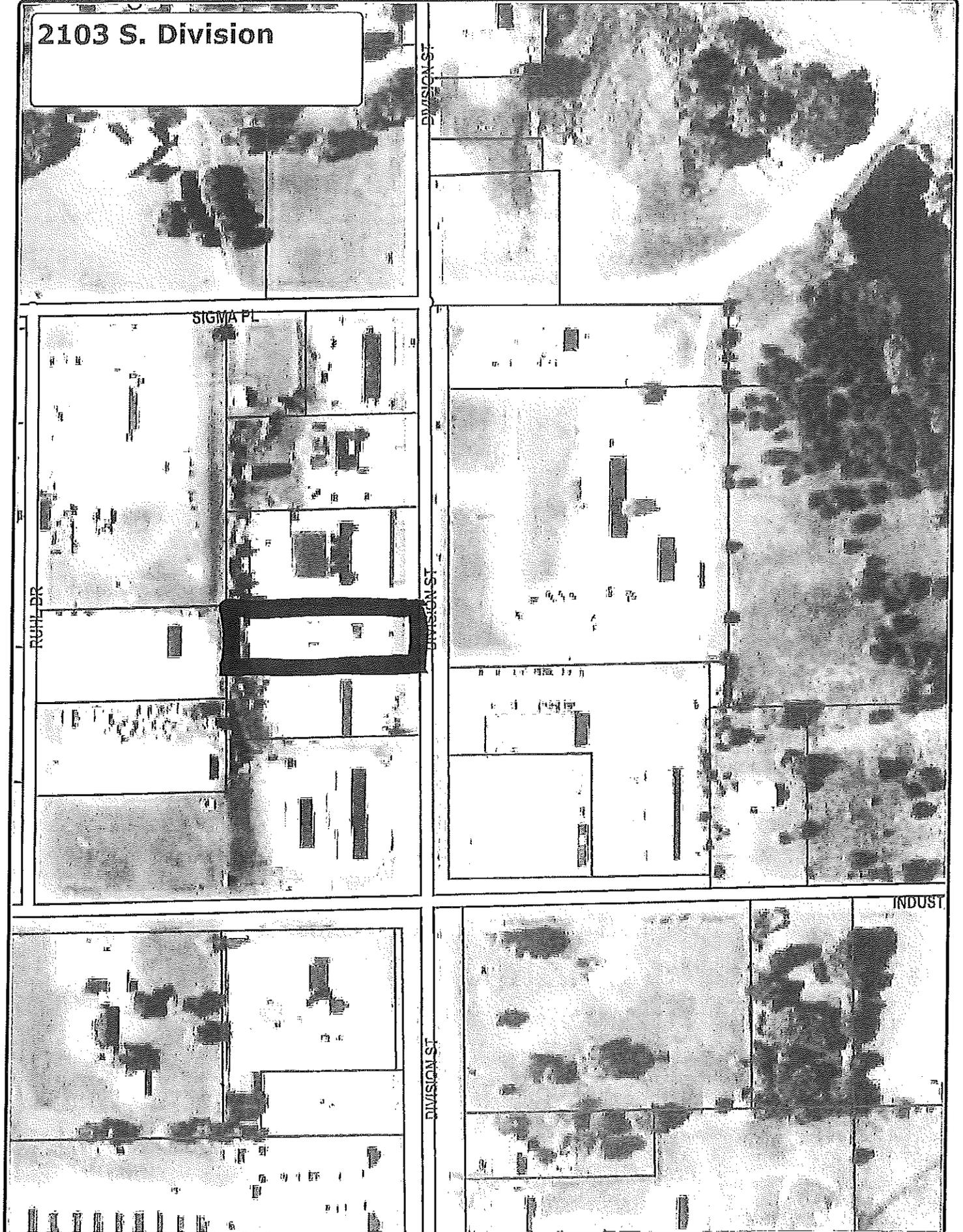
Describe the proposed use of the property:  
Drop off site for recyclables for people in Guthrie. Sorting  
and storage to occur inside car wash bays that will be  
closed in.

- Required Attachments:
1. A site drawing to scale of the property with all measurements present.
  2. Proof of ownership (Title, purchase contract or abstract certificate of ownership)
  3. List of all property owners within 300 feet of the exterior boundary of the proposed property affected by the change (Obtained from an abstractor) and typed mailing labels for each entity on the list.

Signature

Date 4/17/11

2103 S. Division



CITY OF GUTHRIE  
GUTHRIE PLANNING COMMISSION MEETING  
Regular Meeting  
Thursday, May 10, 2012

MINUTES

A regular Meeting of the Guthrie Planning Commission will convene at 5:30 p.m. at Guthrie City Hall at 101 North 2<sup>nd</sup> Street.

Commissioners present:	Doug Powell	Commissioner
	Sharyl Padgett	Commissioner
	Michael Smith	Commissioner
	Vern Ogden	Commissioner
	Ed Wood	Commissioner

**OTHERS PRESENT:** Jim Hanke, Antoine Smith, Gerald Duehning, Shawn Porter.

**CALL TO ORDER** – This meeting is called to order on Thursday, May 10, 2012 at 5:30 p.m.

1. Consent Agenda
  - A. Minutes for April 12, 2012 meeting.  
A motion was made by Comm. Smith, seconded by Comm. Wood to Approve the minutes as written. All voted Aye.
2. Public Comments. None.
3. Consideration and recommendation to City Council regarding a special use permit for the purpose of establishing a recycling center at 2103 S. Division.

Mr. Antoine Smith presented the commission with an overview of the recycling operation. The question arose of increased traffic in the area; it was not perceived that the traffic would mark ably increase. The hours of normal operation will be Monday – Saturday, 9:00-3:00. A motion was made by Comm. Ogden, seconded by Comm. Padgett to *Approve* the application as submitted. All voted Aye.

4. New Business: None.
5. Reports/Comments from Staff: None.
6. Comments from Commissioners: None.

The meeting adjourned at 5:45 p.m.

## PLANNING REPORT

**To:** Chairman and Members of the Planning Commission  
**From:** Jim Hanke, Chief Inspector of Construction Services  
**Date:** May 10, 2012  
**Subject:** Request for a "special use" permit at 2103 South Division.

### GENERAL INFORMATION:

**Applicant:**

GAM Investments LLC

**Owner:**

Same

**Requested Action:**

Consideration of and recommendation to the City Council regarding a request to establish a Refuse Recycling Center at the above address.

**Description:**

N/A

**Surrounding Land Use and Zoning:**

Retail Commercial

**Special Information:**

This site is the location of a former spray car wash facility. The applicant requests to establish and operate a recycle center at this site. The center will be operated by the Westview Living Center, Westview residents will participate in its operation. The operation will consist of the placement of an exterior collection bin, where the public may dispose of recyclable materials. These materials will then be separated, and moved into storage containers for metals, plastics, glass etc. the storage containers will be kept inside the former wash bays. Each of the wash bays will be enclosed. When the interior storage containers are filled they will transported to a recycling redemption center. The funds from this operation will support the programs of the Westview Living Center.

**Transportation:** N/A

**Utilities Available:** N/A

**History:** Former Car Wash

**Notification:** Notice was published in the Guthrie News leader on April 24, 2012, and 10 letters mailed to property owners within 300 feet of the subject property.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jim Hanke". The signature is written in black ink and is positioned above a horizontal line.

Jim Hanke,  
Chief Inspector of Construction Services.



**Agenda Item Cover Letter**

<b>Meeting</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	<b>Date of Meeting</b> June 19, 2012	<b>Contact</b> Justin Heid, Airport Manager
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**Agenda Item**

Consider approval to award Bid No. 2012-5, NW Development, TW Rehabilitation and PAPI Wiring Project to the low bid of \$1,012,926.17 to Total Investments, Guthrie, OK as part of the AIP #3-40-0036-012-2012.

**Summary**

On May 15, 2012, the City Council approved staff to solicit bids for the replacement of wires and controls for the Precision Approach Path Indicators (PAPIs), Taxiway C reconstruction and crack repair due to age and weathering, and to construct a new access taxiway to a new development area northwest of existing storage facilities and adjacent to Taxiway D. Bid notices were published in the Guthrie News Leader and The Journal Record on May 17 and 24, 2012 and posted to the City's website. Four (4) bid proposals were received. The bids were opened on Thursday, June 7, 2012 at 10:00 a.m. See below:

- Total Investments, Guthrie – Total Bid: \$1,012,926.17
- CGC, Inc., Edmond – Total Bid: \$1,047,218.90
- Nash Construction, OKC – Total Bid: \$1,151,114.75
- Continental Construction Company – Total Bid: \$1,158,511.14

These projects are funded with FAA grants and administered through the Oklahoma Aeronautics Commission. Funding is at a ratio of 95% to 5% - the 5% is the amount to be split between Guthrie and Edmond.

The apparent low bidder is Total Investments from Guthrie, OK for \$1,012,926.17.

<b>Funding Expected</b>	<input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
<b>Budgeted</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
<b>Account Number</b>	<u>Various</u>	<b>Amount</b>	<u>\$1,012,926.17</u>
<b>Legal Review</b>	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
<b>Mayor's Appt.</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

**Supporting documents attached**  
 Engineer's recommendation letter.

**Recommendation**  
 Staff recommends approval.

**Action Needed**      Public Hearing      Motion      Emergency Clause



1016 24<sup>th</sup> Avenue NW  
Norman, OK 73069

TEL 405.329.2555  
FAX 405.329.3555

www.GarverUSA.com

## TRANSMITTAL

**To:** Guthrie-Edmond Regional Airport **Date:** 6/14/2012  
**Attn:** Justin Heid, Airport Manager  
**From:** Marty Farris, EI  
**RE:** Bid Tabulation  
**Copies To:** As indicated below

---

QTY	DATE	DESCRIPTION
01	6/14/2012	Bid Tabulation and Letter of Recommendation
01	6/14/2012	Bid Open Sign-In Sheet (Original)
01	6/14/2012	As-Read Bid Result Form (Original)
01	6/14/2012	Individual Contractor Proposals (Originals)

Mr. Heid:

Attached to this transmittal is one (1) copy of the Bid Tabulations and Letter of Recommendation for the Guthrie-Edmond Regional Airport (GOK) Northwest Development, Taxiway Rehabilitation & PAPI Wiring Project. Also included for your records are the original documents from the Bid Opening held June 7, 2012.

If you have any questions please contact Curtis Brown or myself at (405) 329-2555.

Sincerely,

Marty Farris, EI  
Project Engineer



1016 24<sup>th</sup> Avenue NW  
Norman, OK 73069

TEL 405.329.2555  
FAX 405.329.3555

www.GarverUSA.com

June 14, 2012

Mr. Matt Mueller  
City Manager  
101 N. Second St.  
Guthrie, Oklahoma 73044

RE: Bid Tabulation and Recommendation  
Guthrie-Edmond Regional Airport (GOK) Northwest Development, Taxiway  
Rehabilitation & PAPI Wiring Project  
AIP Project: 3-40-0036-012-2012

Dear Mr. Mueller:

Bids were received for the Guthrie-Edmond Regional Airport (GOK) Northwest Development, Taxiway Rehabilitation & PAPI Wiring Project AIP Project: 3-40-0036-012-2012 at 10:00 a.m. on Thursday, June 7, 2012 in the City of Guthrie Council Chambers. A total of four (4) bidders submitted on the project. The Bid Bonds, Insurance, Statement of Bidders Qualifications, and List of proposed sub-contractors of each bidder have been reviewed for completeness and the following irregularities were found:

1. Total Investment Company
  - a. Did not submit proof of automobile and personal liability insurance. Garver contacted Total Investment Company and proof was submitted within 24 hours which showed the policy was in force prior to the bid opening date.
2. CGC, Inc.
  - a. Did not submit proof of automobile and personal liability insurance. Garver contacted CGC, Inc. and proof was immediately submitted which showed the policy was in force prior to the bid opening date.
3. Continental Construction Company
  - a. No apparent irregularities
4. Nash Construction
  - a. No apparent irregularities.

The irregularities found are administrative in nature and do not necessarily warrant disqualification. The bid proposal forms were also checked for accuracy. The unit prices of all proposals were properly calculated and did not require any corrections. The bid tabulation is attached to this letter.

The lowest bidder for this project was determined from the total project cost of all five bid schedules. The Engineer's estimate for the total project was \$1,450,832.50. The low bidder was Total Investment Company from Guthrie, Oklahoma with a low bid of \$1,012,926.04 for the total project. The bid is balanced and it is Garver's opinion that Total Investment Company's unit prices and totals are reasonable for the work specified. Furthermore, the

low bid amount from Total Investment Company, Inc is below the Engineer's estimate and the programmed construction project budget, which will be funded by a Federal Aviation Administration AIP Grant, Oklahoma Aeronautics Commission Grant, and matching local funds.

Garver reviewed and checked references for Total Investment Company's submitted financial statements, insurances, and equipment inventory. The financial references were presented however, no specific information on total bonding capacity or line of credit was provided or able to be confirmed. The submitted insurance documents meet the project requirements and Total Investment Company has sufficient equipment to successfully complete this project.

Furthermore, Garver reviewed the proposed percentage of Disadvantaged Business Enterprise (DBE) provided by Total Investment Company. The total DBE percentage listed in their proposal is 2.0% of the total project amount. Total Investment Company is aware that this is below the DBE goal (4.1%) for the total project, which is Schedules 1, 2, 3, 4, and 5 combined, and will attempt to meet the project goal and submit documentation of their efforts. However, if Total Investment Company is unable to meet the specified DBE goal or provide documentation of good faith effort to do so, they will be considered Non-responsive, shall be disqualified, and the project would be awarded to the second low bidder, CGC of Edmond.

Additionally, Garver checked many references of projects recently completed by Total Investment Company. Of these projects two gave poor reviews and four gave satisfactory reviews. However, from these conversations and the proximity of this project to both a larger metropolitan base and Total Investment Company's headquarters will provide for better access to higher quality materials and availability of equipment for the project. Based on this information, it is the opinion of Garver and City staff that Total Investment Company will likely be able to perform the work on this project.

Therefore, it is the recommendation of Garver to waive the aforementioned administrative irregularities and award Schedule 1 for \$113,251.75, Schedule 2 for \$692,893.10, Schedule 3 for \$78,500.00, Schedule 4 for \$75,619.34, and Schedule 5 for \$52,858.05 of the Guthrie-Edmond Regional Airport (GOK) Northwest Development, Taxiway Rehabilitation & PAPI Wiring Project AIP Project: 3-40-0036-012-2012 to Total Investment Company, Inc. from Guthrie, Oklahoma in the total amount of \$1,012,926.04.

Sincerely,  
Garver, LLC



Curtis Brown, PE  
Project Manager / Aviation Team Leader

Attachments: Bid Tabulation



# Guthrie-Edmond Regional Airport (GOK)

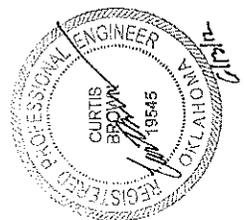
NW Development, TW Rehab & PAPI Wiring

Bid Summary

	<b>Garver Est.</b>	<b>Total Investment</b>	<b>CGC</b>	<b>Nash</b>	<b>Continental</b>
Schedule 1	\$ 149,925.00	\$ 113,251.75	\$ 94,031.25	\$ 116,255.00	\$ 102,896.00
Schedule 2	\$ 979,007.50	\$ 692,893.10	\$ 756,699.40	\$ 818,357.75	\$ 814,841.34
Schedule 3	\$ 105,160.00	\$ 78,500.00	\$ 64,865.95	\$ 66,452.00	\$ 84,107.80
Schedule 4	\$ 122,112.50	\$ 75,619.34	\$ 78,764.25	\$ 87,658.75	\$ 86,854.70
Schedule 5	\$ 94,627.50	\$ 52,661.85	\$ 52,858.05	\$ 62,391.25	\$ 69,811.30
Total	\$ 1,450,832.50	\$ 1,012,926.04	\$ 1,047,218.90	\$ 1,151,114.75	\$ 1,158,511.14

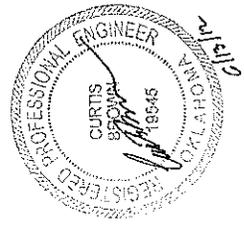
GUTHRIE-EDMOND REGIONAL AIRPORT  
 NW DEVELOPMENT T/W REHAB & LIGHTING, PAPI WIRING  
 BID TABULATION - SCHEDULE 1  
 BID OPENING: 6/7/12; 10:00 AM

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE			CGC			Continental			Nash			Total Investment		
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	
0-1	L-108-5.1	No. 8 AWG 5RY, L-824C Cable, Installed in Trench, Duct Bank or Conduit	LF	11,400	\$2.00	\$22,800.00	\$1.70	\$19,380.00	\$1.86	\$21,204.00	\$2.00	\$22,800.00	\$1.84	\$20,976.00					
0-2	L-108-5.2	No. 6 AWG Solid, Bare Counterpoise Wire, Installed in Trench, Above the Duct Bank or Conduit, Including Ground Rods and Ground Connectors.	LF	4,800	\$2.50	\$12,000.00	\$1.90	\$9,120.00	\$2.00	\$9,600.00	\$2.00	\$9,600.00	\$2.07	\$9,936.00					
3	L-108-5.3	No. 6 AWG Stranded, 600V Rated, Type XHHW, Green Insulated Equipment Ground, Installed in Duct Bank or Conduit, Including Ground Rods and Ground Connectors	LF	5,700	\$3.00	\$17,100.00	\$1.60	\$9,120.00	\$1.74	\$9,918.00	\$1.75	\$9,975.00	\$1.73	\$9,861.00					
4	L-110-5.1	Electrical Conduit, 1-Way, 2" Concrete Encased, Electrical Junction	LF	4,800	\$5.00	\$24,000.00	\$3.15	\$15,120.00	\$3.48	\$16,704.00	\$4.50	\$21,600.00	\$4.60	\$22,080.00					
5	L-115-5.1	Structure, L-867 Class 1, Size 16" Diameter by 24" Depth	EA	15	\$1,200.00	\$18,000.00	\$652.50	\$10,237.50	\$754.00	\$11,310.00	\$950.00	\$14,250.00	\$1,092.50	\$16,387.50					
6	SS-300-5.1	Existing Vault Modifications	LS	1	\$35,000.00	\$35,000.00	\$18,900.00	\$18,900.00	\$20,880.00	\$20,880.00	\$24,000.00	\$24,000.00	\$20,700.00	\$20,700.00					
7	SS-305-5.1	Directional Boring, 1-Way 4" Polyethylene Conduit	LF	245	\$45.00	\$11,025.00	\$36.75	\$9,003.75	\$40.00	\$9,800.00	\$44.00	\$10,780.00	\$40.25	\$9,861.25					
8	SS-310-5.1	Existing Precision Approach Path Indicator (PAPI) System Modifications	EA	2	\$5,000.00	\$10,000.00	\$1,575.00	\$3,150.00	\$1,740.00	\$3,480.00	\$1,625.00	\$3,250.00	\$1,725.00	\$3,450.00					
<b>TOTALS</b>						<b>\$149,925.00</b>	<b>\$84,031.25</b>	<b>\$102,896.00</b>	<b>\$116,255.00</b>	<b>\$119,251.75</b>									



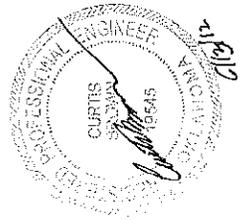
GUTHRIE-EDMOND REGIONAL AIRPORT  
 NW DEVELOPMENT TW REHAB & LIGHTING, PAPI WIRING  
 BID TABULATION - SCHEDULE 2  
 BID OPENING: 6/7/12; 10:00 AM

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE			CGC			Continental			Neesh			Total Investment			
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
01	SS-110-3.1a	Fire Hydrant Reset	Ea.	1	\$2,000.00	\$2,000.00	\$5,325.00	\$3,280.00	\$3,280.00	\$2,750.00	\$2,750.00	\$2,311.50	\$2,311.50							
02	SS-110-3.1b	Jacketed Conduit (18" Steel)	L.F.	138	\$150.00	\$20,700.00	\$205.00	\$28,290.00	\$189.00	\$26,082.00	\$325.00	\$44,850.00	\$268.50	\$36,816.40						
03	SS-110-3.1c	Flowable Fill	C.Y.	95	\$40.00	\$3,800.00	\$158.00	\$15,110.00	\$109.00	\$9,850.00	\$185.00	\$17,475.00	\$109.25	\$10,378.75						
04	SS-110-3.1d	12" Polyvinyl Chloride (PVC) Pipe	L.F.	722	\$45.00	\$32,490.00	\$28.65	\$20,685.30	\$55.92	\$40,362.04	\$125.00	\$90,250.00	\$54.05	\$39,024.10						
05	SS-110-3.1e	Air Release Valve	Ea.	1	\$3,000.00	\$3,000.00	\$1,725.00	\$1,725.00	\$2,227.00	\$1,650.00	\$1,650.00	\$1,581.25	\$1,581.25							
06	SS-120-3.1	Site Preparation	L.SUM	4	\$100,000.00	\$53,812.00	\$53,812.00	\$53,812.00	\$53,812.00	\$17,000.00	\$17,000.00	\$69,690.00	\$69,690.00							
07	D-701-5.1	12" Reinforced Concrete Pipe	L.F.	4	\$100.00	\$400.00	\$416.00	\$1,664.00	\$932.00	\$1,963.00	\$75.00	\$1,575.00	\$58.65	\$1,291.65						
08	D-701-5.1	18" Reinforced Concrete Pipe	L.F.	21	\$100.00	\$2,100.00	\$2,226.00	\$2,226.00	\$93.00	\$2,683.00	\$100.00	\$3,100.00	\$89.70	\$2,780.70						
09	D-701-5.1	24" Reinforced Concrete Pipe	L.F.	31	\$100.00	\$3,100.00	\$1,168.85	\$3,622.35	\$93.00	\$2,863.00	\$100.00	\$3,100.00	\$89.70	\$2,780.70						
10	D-752-5.1a	Miscellaneous Drainage Structure (Junction Box)	Ea.	2	\$3,000.00	\$6,000.00	\$3,622.50	\$7,245.00	\$3,246.00	\$6,496.00	\$2,600.00	\$5,200.00	\$3,220.00	\$6,440.00						
11	D-752-5.1b	Miscellaneous Drainage Structure (Headwall)	Ea.	2	\$1,000.00	\$2,000.00	\$2,127.50	\$4,255.00	\$928.00	\$1,856.00	\$2,000.00	\$4,000.00	\$1,017.75	\$2,035.50						
12	M-361-5.1a	Flexible Pavement - Less than 1" Crack Sealing	L.F.	1,420	\$4.00	\$5,680.00	\$1.15	\$1,633.00	\$3.80	\$5,396.00	\$3.00	\$4,260.00	\$3.45	\$4,899.00						
13	M-361-5.1b	Flexible Pavement - Greater than 1" Crack Sealing	L.F.	200	\$10.75	\$2,150.00	\$17.35	\$3,470.00	\$92.00	\$18,400.00	\$22.00	\$4,400.00	\$5.06	\$1,012.00						
14	P-101-5.1a	Asphalt Pavement Removal	S.Y.	3,163	\$5.00	\$15,815.00	\$5.65	\$17,870.95	\$5.34	\$16,960.42	\$5.50	\$17,396.50	\$5.75	\$18,187.25						
15	P-152-4.1a	Unclassified Excavation	C.Y.	1,630	\$10.00	\$16,300.00	\$4.60	\$7,498.00	\$17.40	\$28,362.00	\$7.50	\$12,225.00	\$6.39	\$10,317.80						
16	P-152-4.1b	Embankment in Place	C.Y.	5,556	\$15.00	\$83,340.00	\$12.00	\$66,672.00	\$20.88	\$116,183.28	\$7.50	\$41,670.00	\$4.89	\$26,980.84						
17	P-208-5.1	Aggregate Base Course	S.Y.	6,249	\$10.00	\$62,490.00	\$14.00	\$87,486.00	\$12.80	\$80,088.00	\$14.00	\$87,486.00	\$9.37	\$58,493.13						
18	P-501-8.1a	8" Portland Cement Concrete Pavement	S.Y.	7,128	\$60.00	\$427,680.00	\$45.15	\$321,829.20	\$41.00	\$292,248.00	\$47.00	\$335,016.00	\$40.25	\$286,902.00						
19	P-501-8.1b	8" Reinforced Portland Cement Concrete Pavement	S.Y.	1,121	\$80.00	\$89,680.00	\$43.35	\$48,595.36	\$43.00	\$48,203.00	\$50.00	\$56,050.00	\$49.45	\$55,493.45						
20	P-620-5.1	Runway and Taxiway Painting with Reflective Media	S.F.	4,943	\$2.50	\$12,357.50	\$1.00	\$4,943.00	\$1.80	\$8,897.40	\$2.25	\$11,121.75	\$2.01	\$9,935.43						
21	T-304-5.1	Spodding	S.Y.	14,185	\$5.00	\$70,925.00	\$1.85	\$26,242.25	\$2.40	\$34,044.00	\$2.50	\$35,462.50	\$2.19	\$30,874.05						
<b>TOTALS</b>						<b>\$979,007.50</b>		<b>\$756,699.40</b>		<b>\$914,841.54</b>		<b>\$818,957.75</b>		<b>\$692,899.10</b>						



GUTHRIE-EDMOND REGIONAL AIRPORT  
 NW DEVELOPMENT TV REHAB & LIGHTING, PAPI WIRING  
 BID TABULATION - SCHEDULE 3  
 BID OPENING: 6/7/12; 10:00 AM

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEERS ESTIMATE			CGC			Continental			Nash			Total Investment		
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	
1	SS-120-3.1	Site Preparation	LSUM	1	\$20,000.00	\$20,000.00	\$2,110.00	\$2,110.00	\$7,100.00	\$7,100.00	\$5,900.00	\$5,900.00	\$5,300.00	\$5,300.00	\$26,510.72				
2	P-152-4.1a	Unclassified Excavation	C.Y.	210	\$10.00	\$2,100.00	\$4.60	\$966.00	\$24.00	\$5,040.00	\$7.00	\$1,470.00	\$1,470.00	\$1,470.00	\$1,932.00				
3	P-152-4.1b	Embankment in Place	C.Y.	1,405	\$15.00	\$21,075.00	\$12.00	\$16,860.00	\$19.80	\$27,819.00	\$7.50	\$10,537.50	\$10,537.50	\$10,537.50	\$9,694.50				
4	P-208-5.1	6" Aggregate Base Course	S.Y.	670	\$10.00	\$6,700.00	\$14.00	\$9,380.00	\$12.80	\$8,576.00	\$14.00	\$9,380.00	\$9,380.00	\$9,380.00	\$6,924.80				
5	P-501-8.1a	8" Portland Cement Concrete Pavement	S.Y.	624	\$60.00	\$38,040.00	\$45.15	\$28,233.10	\$42.00	\$26,208.00	\$47.00	\$29,298.00	\$29,298.00	\$29,298.00	\$25,518.50				
6	P-501-8.1b	8" Reinforced Portland Cement Concrete Pavement	S.Y.	36	\$60.00	\$2,160.00	\$43.35	\$1,560.60	\$46.00	\$1,656.00	\$50.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,780.20				
7	P-650-6.1	Runway and Taxiway Paving with Reflective Media	S.F.	656	\$2.50	\$1,640.00	\$1.00	\$656.00	\$1.80	\$1,180.80	\$2.75	\$1,804.00	\$1,804.00	\$1,804.00	\$1,318.56				
8	T-904-5.1	Sodding	S.Y.	2,545	\$5.00	\$12,725.00	\$1.85	\$4,706.25	\$2.40	\$6,108.00	\$2.50	\$6,362.50	\$6,362.50	\$6,362.50	\$5,420.85				
<b>TOTALS</b>						<b>\$105,160.00</b>		<b>\$64,955.95</b>		<b>\$84,107.80</b>		<b>\$66,452.00</b>		<b>\$66,452.00</b>	<b>\$78,500.13</b>				



GUTHRIE-EDMOND REGIONAL AIRPORT  
 NW DEVELOPMENT TW REHAB & LIGHTING, PART WIRING  
 BID TABULATION - SCHEDULE 4  
 BID OPENING: 6/7/12; 10:00 AM

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE			CGC			Continental			Nash			Total Investment		
					PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE
1	SS-120-3.1	Site Preparation	LS/LIM	1	\$20,000.00	\$20,000.00	\$20,000.00	\$3,032.00	\$7,100.00	\$7,100.00	\$7,100.00	\$5,300.00	\$5,300.00	\$5,300.00	\$5,175.00	\$5,175.00	\$5,175.00		
2	P-152-4.1a	Unclassified Excavation	C.Y.	625	\$10.00	\$6,250.00	\$4.60	\$2,875.00	\$16.50	\$10,406.25	\$16.50	\$10,406.25	\$7.00	\$4,375.00	\$7.00	\$4,375.00	\$4,375.00		
3	P-152-4.1b	Embankment in Place	C.Y.	26	\$15.00	\$390.00	\$12.00	\$312.00	\$21.00	\$546.00	\$21.00	\$546.00	\$7.50	\$195.00	\$7.50	\$195.00	\$195.00		
4	P-208-3.1	6" Aggregate Base Course	S.Y.	1,175	\$10.00	\$11,750.00	\$14.00	\$16,450.00	\$12.60	\$14,805.00	\$12.60	\$14,805.00	\$14.00	\$16,450.00	\$14.00	\$16,450.00	\$16,450.00		
5	P-501-8.1a	8" Portland Cement Concrete Pavement	S.Y.	978	\$80.00	\$78,240.00	\$45.15	\$44,155.70	\$42.00	\$41,176.00	\$42.00	\$41,176.00	\$47.00	\$45,966.00	\$47.00	\$45,966.00	\$45,966.00		
6	P-501-8.1b	8" Reinforced Portland Cement Concrete Pavement	S.Y.	197	\$80.00	\$15,760.00	\$43.35	\$8,539.95	\$46.00	\$9,062.00	\$46.00	\$9,062.00	\$50.00	\$9,850.00	\$50.00	\$9,850.00	\$9,850.00		
7	P-620-5.1	Runway and Taxiway Painting with Reflective Media	S.F.	721	\$2.50	\$1,802.50	\$1.00	\$721.00	\$1.80	\$1,297.80	\$1.80	\$1,297.80	\$2.75	\$1,982.75	\$2.75	\$1,982.75	\$1,982.75		
8	T-904-5.1	Sodding	S.Y.	1,698	\$5.00	\$8,490.00	\$1.25	\$3,137.60	\$2.40	\$4,070.40	\$2.40	\$4,070.40	\$2.50	\$4,240.00	\$2.50	\$4,240.00	\$4,240.00		
<b>TOTALS</b>							<b>\$122,112.50</b>	<b>\$73,764.25</b>	<b>\$122,112.50</b>	<b>\$86,854.70</b>	<b>\$122,112.50</b>	<b>\$86,854.70</b>	<b>\$122,112.50</b>	<b>\$87,658.75</b>	<b>\$122,112.50</b>	<b>\$87,658.75</b>	<b>\$122,112.50</b>	<b>\$87,658.75</b>	



GUTHRIE-EDMOND REGIONAL AIRPORT  
 NW DEVELOPMENT TW REHAB & LIGHTING, PAPI WIRING  
 BID TABULATION - SCHEDULE 5  
 BID OPENING: 6/7/12; 10:00 AM

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE			CGC			Continental			Nash			Total Investment		
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT			
0	SS-120-3.1	Site Preparation	L.SUM	1	\$20,000.00	\$20,000.00	\$2,500.00	\$2,500.00	\$7,100.00	\$7,100.00	\$5,300.00	\$5,300.00	\$5,175.00	\$5,175.00					
1	P-152-4.1a	Unclassified Excavation	C.Y.	1,079	\$10.00	\$10,790.00	\$4.80	\$4,983.40	\$16.50	\$17,803.50	\$7.00	\$7,553.00	\$6.33	\$6,830.07					
2	P-20B-5.1	6" Aggregate Base Course	S.Y.	658	\$10.00	\$6,580.00	\$14.00	\$9,212.00	\$12.80	\$8,422.40	\$14.00	\$9,212.00	\$9.40	\$6,185.20					
3	P-501-6.1a	8" Portland Cement Concrete Pavement	S.Y.	940	\$60.00	\$55,800.00	\$46.15	\$43,359.00	\$42.00	\$39,480.00	\$47.00	\$44,130.00	\$40.25	\$37,812.50					
4	P-501-6.1b	8" Reinforced Portland Cement Concrete Pavement	S.Y.	18	\$80.00	\$1,440.00	\$43.35	\$780.30	\$55.00	\$990.00	\$50.00	\$900.00	\$48.45	\$872.10					
5	P-620-5.1	Runway and Taxiway Painting with Reflective Media	S.F.	425	\$2.50	\$1,062.50	\$1.00	\$425.00	\$1.80	\$765.00	\$2.75	\$1,168.75	\$2.01	\$854.25					
6	T-804-5.1	Sodding	S.Y.	3,271	\$51.00	\$166,356.00	\$1.85	\$6,051.35	\$2.40	\$7,850.40	\$2.50	\$8,177.50	\$2.13	\$6,967.23					
TOTALS						\$94,627.50	\$52,858.05	\$62,811.30	\$62,391.25										





**GUTHRIE-EDMOND REGIONAL AIRPORT (GOK)  
 RUNWAY 17/35 REHABILITATION  
 AIP # 3-40-0036-012-2012  
 GUTHRIE, OKLAHOMA**

10:00 A.M. THURSDAY, JUNE 7, 2012

ENGINEER'S ESTIMATE Garver, LLC	Schedule 1	\$ 149,925.00
	Schedule 2	\$ 978,915.66
	Schedule 3	\$ 105,165.88
	Schedule 4	\$ 122,135.67
	Schedule 5	\$ 94,635.05
BIDDER <sup>OKC</sup> Nash Const	Schedule 1	\$ 116,255.00
	Schedule 2	\$ 818,357.75
	Schedule 3	\$ 66,452.00
	Schedule 4	\$ 87,658.75
	Schedule 5	\$ 62,391.25
BIDDER <sup>Edmond</sup> GGC	Schedule 1	\$ 94,031.25
	Schedule 2	\$ 756,699.40
	Schedule 3	\$ 64,865.95
	Schedule 4	\$ 78,764.25
	Schedule 5	\$ 52,858.05
BIDDER <sup>Const. Corp</sup> Continental	Schedule 1	\$ 102,896.00
	Schedule 2	\$ 814,841.34
	Schedule 3	\$ 84,107.80
	Schedule 4	\$ 86,854.70
	Schedule 5	\$ 69,811.30

Guthrie

BIDDER Total Request	Schedule 1	\$ 113,251.75
	Schedule 2	\$ 692,893.10
	Schedule 3	\$ 78,500.13
	Schedule 4	\$ 75,619.34
	Schedule 5	\$ 52,661.85
BIDDER	Schedule 1	\$
	Schedule 2	\$
	Schedule 3	\$
	Schedule 4	\$
	Schedule 5	\$
BIDDER	Schedule 1	\$
	Schedule 2	\$
	Schedule 3	\$
	Schedule 4	\$
	Schedule 5	\$
BIDDER	Schedule 1	\$
	Schedule 2	\$
	Schedule 3	\$
	Schedule 4	\$
	Schedule 5	\$
BIDDER	Schedule 1	\$
	Schedule 2	\$
	Schedule 3	\$
	Schedule 4	\$
	Schedule 5	\$