



61st City Council

Mayor Chuck Burtcher

Ward I – Trey Ayers, John Wood **Ward II** – Mary Coffin, Patty Hazlewood

Ward III – Sheri Mueller, Gaylord Z. Thomas

SPECIAL CITY COUNCIL MEETING WORKSHOP

City Hall – 101 N. 2ND Street; Guthrie, Oklahoma

Third Floor Conference Room

January 17, 2012, 6:00pm

Agenda

The special meeting of the Guthrie City Council will convene at 6:00 p.m. at Guthrie City Hall, 101 N. 2nd Street.

CALL TO ORDER – This meeting is called to order on Tuesday, January 17, 2012 at 6:00 p.m. Mayor and Council members are present and declare a quorum present.

1. Discussion concerning the required redistricting of Municipal Ward boundaries due to the 2010 Census.
2. Discussion and consideration of approval of Ordinance No. 3228 amending Article 5, Section 10-7 of Ordinance 2422 of the Guthrie Code of Ordinances providing for restrictions of off-street parking within the Guthrie City limits.
3. Questions and discussion regarding agenda items.
4. Request for future items of discussion.
5. Adjournment.

Agenda posted on the bulletin board in the lobby of City Hall before 5:00pm on Thursday, January 12, 2011. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.



Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input type="checkbox"/> City Council	January 17, 2012	Matt Mueller
<input type="checkbox"/> GPWA		
<input checked="" type="checkbox"/> Other: <u>Council Workshop</u>		

Agenda Item

Discussion and action concerning the required redistricting of municipal ward boundaries due to 2010 Census.

Summary

Council met previously to discuss a proposal to adopt new City Council Ward boundaries as mandated by State law. Because of the population changes identified in the 2010 Census, the City of Guthrie is required to adjust its Ward boundaries. The State law requires that anytime there is a five percent (5%) change in any Ward, the boundaries must be changed to reflect an even division of citizens. This adjustment will provide an equitable distribution of representation among the three Wards.

Guthrie's latest population count is 10,191. Therefore, the ideal population of each Ward should target 3,397, with a variance (up or down) of no more than 5% of that ideal target. There are four possible scenarios:

Redistricting Proposal 1:

Ward One: 3,306

Ward Two: 3,350

Ward Three: 3,535

Redistricting Proposal 2:

Ward One: 3,448

Ward Two: 3,350

Ward Three: 3,393

Redistricting Proposal 3:

Ward One: 3,364

Ward Two: 3,319

Ward Three: 3,508

Redistricting Proposal 4:

Ward One: 3,277

Ward Two: 3,352

Ward Three:3,562

Funding Expected Revenue Expenditure N/A

Budgeted Yes No N/A

Account Number _____ **Amount**

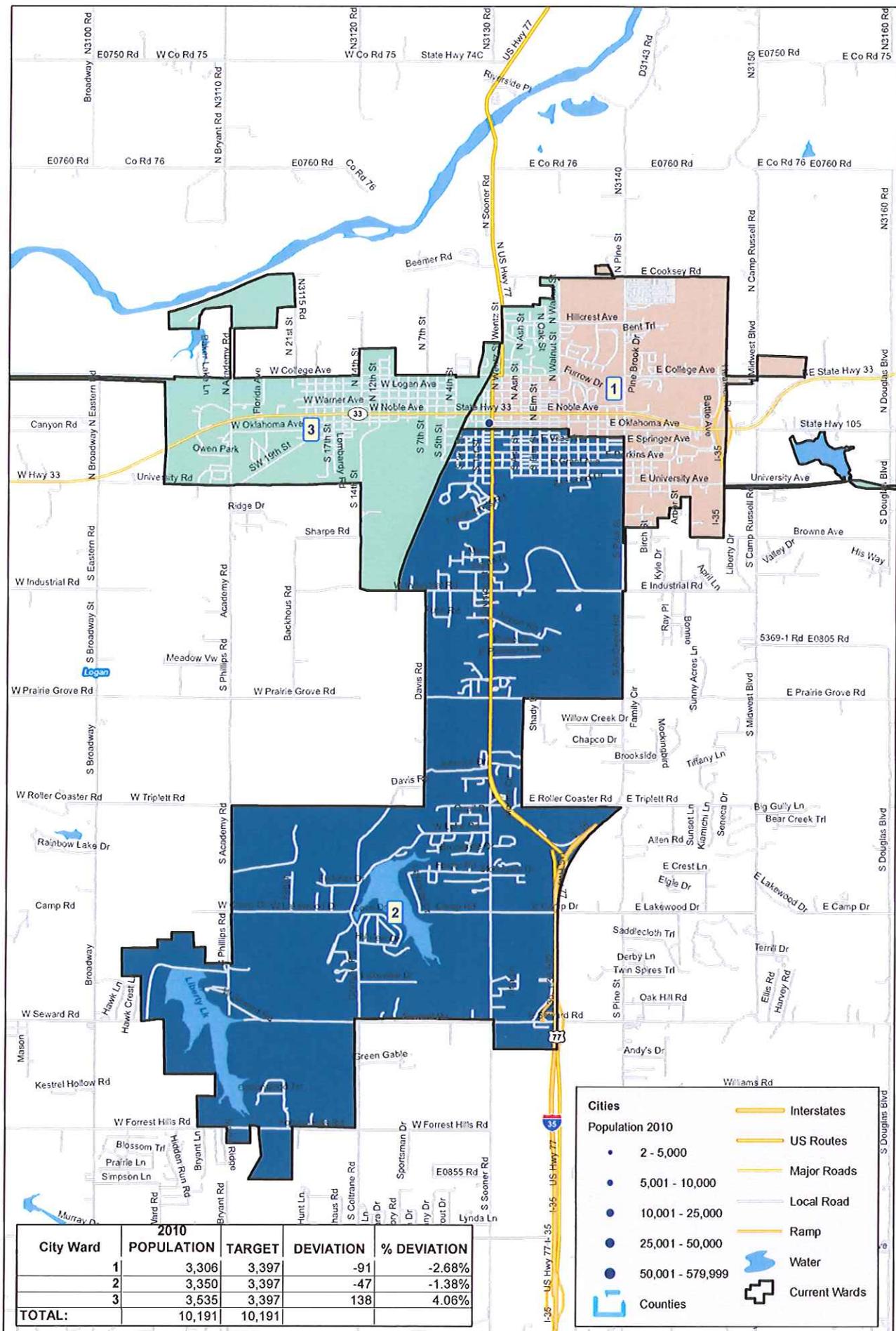
Legal Review N/A Required Completed Date: _____

Mayor's Appt. Yes No

Supporting documents attached:

- Four maps showing boundary lines and population allocation counts.

Action Needed Public Hearing Motion Emergency Clause



City Ward	2010				
	POPULATION	TARGET	DEVIATION	% DEVIATION	
1	3,306	3,397	-91	-2.68%	
2	3,350	3,397	-47	-1.38%	
3	3,535	3,397	138	4.06%	
TOTAL:	10,191	10,191			

Cities

- 2 - 5,000
- 5,001 - 10,000
- 10,001 - 25,000
- 25,001 - 50,000
- 50,001 - 579,999

Counties

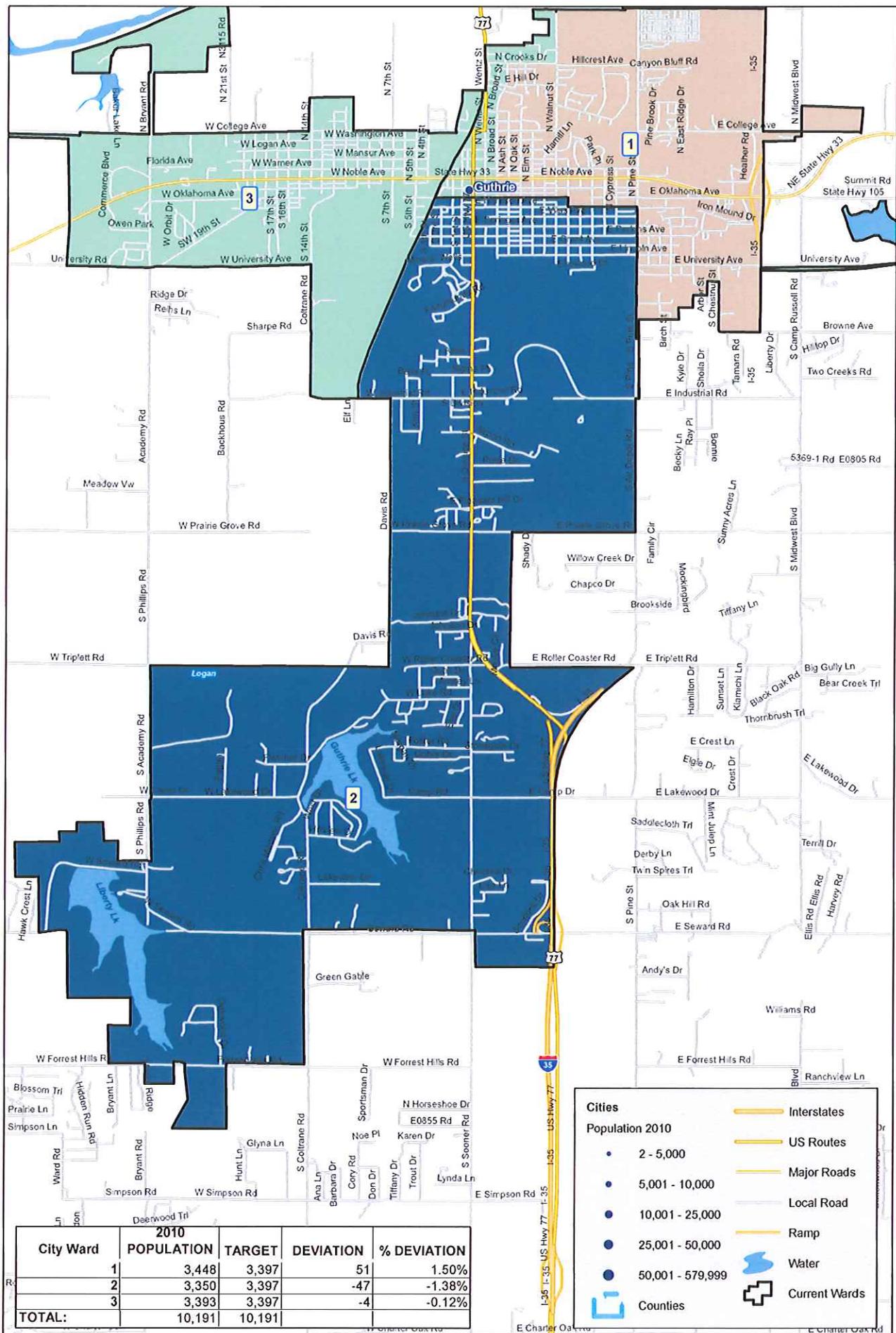
- Interstates
- US Routes
- Major Roads
- Local Road
- Ramp
- Water
- Current Wards

Total Population: 10,191
Ideal Population: 3,397

City of Guthrie

Redistricting Proposal 1 - Nov. 29

0 0.375 0.75 1.5 Miles
Oklahoma House GIS Office: November, 2011



Total Population: 10,191

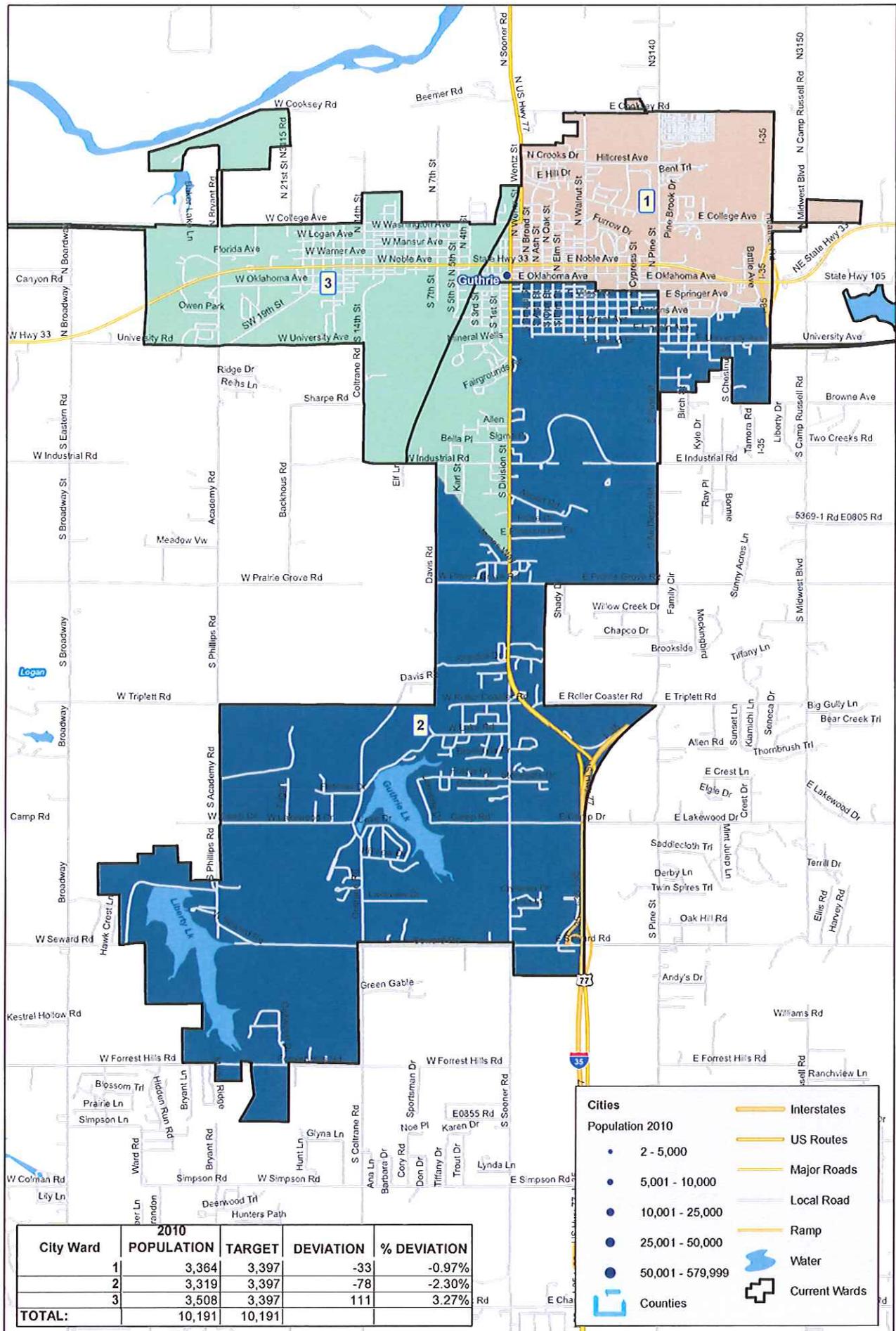
Ideal Population: 3,397

City of Guthrie

Redistricting Proposal 2 - Nov. 29

0 0.3 0.6 1.2 Miles

Oklahoma House GIS Office: November, 2011

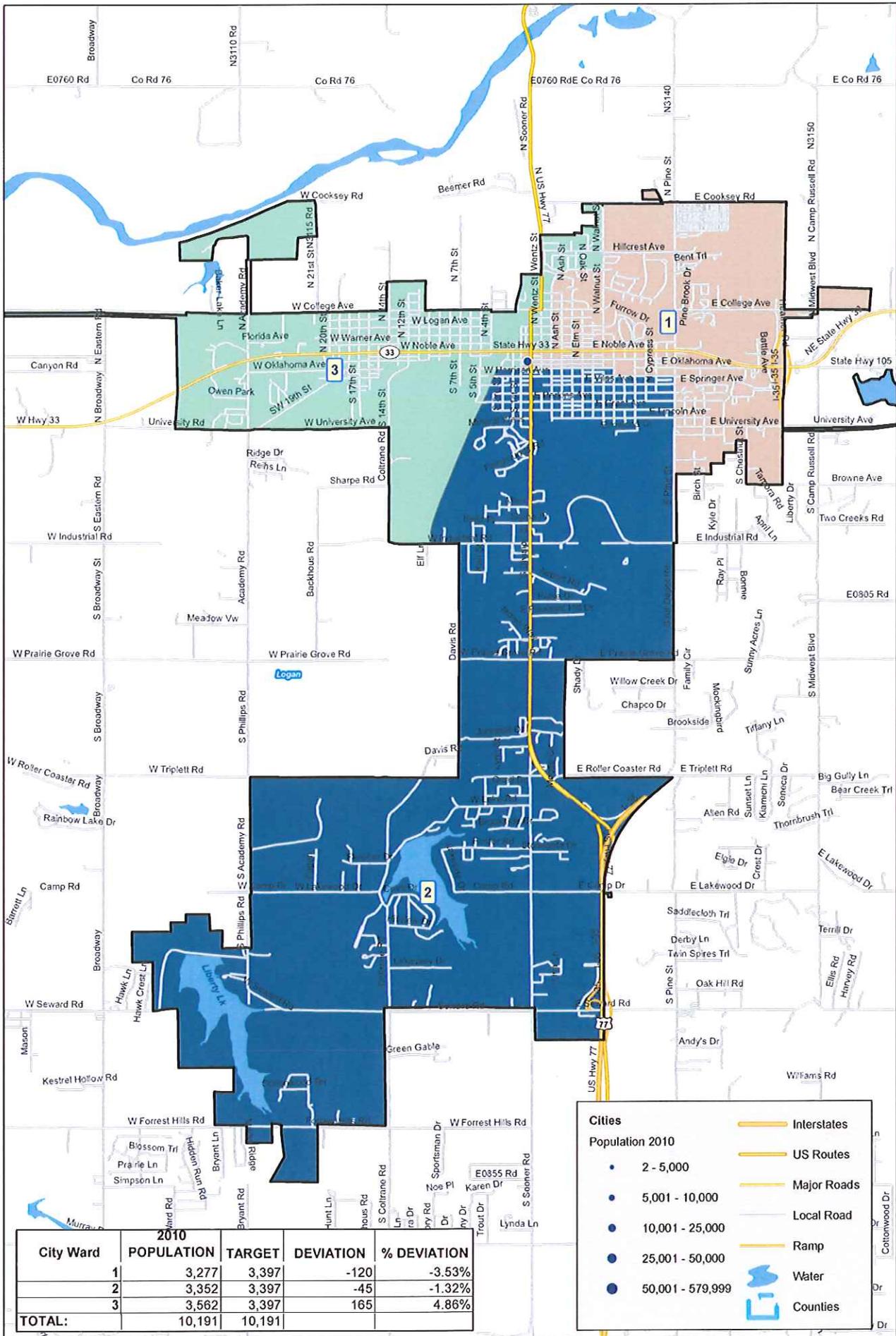


Total Population: 10,191
 Ideal Population: 3,397

City of Guthrie

Redistricting Proposal 3 - Nov. 29

0 0.375 0.75 1.5 Miles
 Oklahoma House GIS Office: November, 2011



City Ward	2010 POPULATION	TARGET	DEVIATION	% DEVIATION
1	3,277	3,397	-120	-3.53%
2	3,352	3,397	-45	-1.32%
3	3,562	3,397	165	4.86%
TOTAL:	10,191	10,191		

Cities

- 2 - 5,000
- 5,001 - 10,000
- 10,001 - 25,000
- 25,001 - 50,000
- 50,001 - 579,999

Population 2010

- Interstates
- US Routes
- Major Roads
- Local Road
- Ramp
- Water
- Counties

Total Population: 10,191
 Ideal Population: 3,397

City of Guthrie

Redistricting Proposal 4 - Nov. 29



Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	January 17, 2012	Rene Spineto
<input type="checkbox"/> GPWA		
<input checked="" type="checkbox"/> Other: <u>WORKSHOP</u>		

Agenda Item

Consider approval of Ordinance No. 3228 amending Article 5, Section 10-7 of Ordinance 2422 of the Guthrie Code of Ordinances providing for restrictions of off-street parking within the Guthrie City limits.

Summary

Currently Section 10-7 states, "All parking spaces and driveways providing access thereto shall be paved with a sealed surface pavement..." That section has proven to be unclear and difficult to enforce. The wording of the proposed Ordinance is more descriptive and concise. The proposed Ordinance also defines exact Exceptions to the Ordinance, and a procedure for granting a variance based on undue hardship.

This revision will provide City staff with a clear tool to enforce the intent of the Parking section of the Zoning Ordinance, which requires that all motor vehicles or trailers be parked on either an asphalt or concrete pavement.

Funding Expected	<input checked="" type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<input type="text"/> Amount		
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: <u>1.10.12</u>
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached:

- Ordinance

Action Needed	<input type="checkbox"/> Public Hearing	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Emergency Clause
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ORDINANCE NO. 3228

AN ORDINANCE REVISING ARTICLE 5, SECTION 10 OF ORDINANCE 2422 OF THE GUTHRIE CODE OF ORDINANCES PROVIDING FOR RESTRICTIONS OF OFF-STREET PARKING WITHIN THE CITY LIMITS OF THE CITY OF GUTHRIE, OKLAHOMA.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF GUTHRIE, OKLAHOMA;

Ordinance 2422 of the Guthrie City Code is hereby revised to read as follows:

Art. 5, Sec. 10-7: PAVED SURFACE REQUIRED.

(a) *Motor vehicles.* No operator or owner of any motor vehicle or trailer, no owner or person exercising dominion over any real property, shall park or allow the parking of, any motor vehicle, boat or trailer upon any real property in the City of Guthrie except upon an artificial surface meeting adopted designed specifications.

(i) Design Specifications for Artificial Surfaces are as follows:

a. A Portland Cement concrete pavement surface, four inches (4") thick minimum, wide enough to extend from side to side of the vehicles or trailers parked on said surface, and of sufficient length to extend from bumper to bumper of the vehicle parked on said surface; or

b. Asphaltic-concrete pavement, or similar material, of uniform thickness of two inches (2") meeting all other requirements in (i) above.

(b) *Exceptions.* The provisions of paragraph (a) of this section shall not be applicable in the following instances:

(i) To real property under active construction and improvement pursuant to a duly-issued building permit, or

(ii) To legally non-conforming off-street parking surfaces, i.e., parking in an area abutting an unpaved alley, or any unpaved driveway or parking lot in existence at the time of passage of this Ordinance, or

(iii) In any case where a variance from the provisions of paragraph (a) of this Section has been granted by the Board of Adjustment of the City of Guthrie, or

(iv) Lots of one-half (1/2) acre or larger; however parking of all vehicles, boats or trailers must comply with the following:

a. vehicles must not be parked directly in front of the house.

b. vehicles must never be parked on the grass for more than thirty-six (36) consecutive hours.

c. no more than two vehicles can be parked on an unsealed surface.

(v) On Federal and State holidays when alternative parking is not available.

(c) *Commercial Vehicles.* All 18-wheelers, buses, dump trucks, vehicles in excess of two (2) tons or vehicles in excess of two (2) axles excluding recreational vehicles shall be prohibited from parking

on any residentially zoned or used property, regardless of surface parked on.

(d) *Variances-procedures.* Any person may apply for, and the Board of Adjustment may grant, a variance from this Section to any property in the City where, due to the particular circumstances of the case, the strict application hereof would result in undue hardship.

(e) Any person violating the provisions of this section shall be subject to a fine of One Hundred Dollars (\$100.00) per day that the violation exists.

Art. 5, Sec. 10-11: CITATION TAGS.

Police Officers, Code Enforcement Officers or others designated by the City Manager are hereby authorized to give notice to persons violating the parking regulations of this Title by delivering citations to violators or, if no person is present with the offending vehicle, to affix such citation to the subject vehicle.

Art. 5, Sec.10-12: PARKING OF TRUCKS, TRAILERS, BUSES, RECREATIONAL VEHICLES OR COMMERCIAL VEHICLES.

No truck, trailer, recreational vehicle, bus or commercial vehicle of a length of eighteen feet (18') or more shall be allowed to park on any street the principal use of which is for residential living, at any time except for the immediate loading or unloading of persons or materials, and only then when not in violation of any other provision of this Chapter.

Adopted and approved by the City Council of the City of Guthrie the ____ day of _____, 2012.

Chuck Burtcher, Mayor

ATTEST: Seal

Wanda Calvert, City Clerk

APPROVED AS TO SUBSTANCE
AND FORM:

Randel Shadid, City Attorney