



61st City Council

Mayor Chuck Burtcher

Ward I – Trey Ayers, John Wood Ward II – Mary Coffin, Patty Hazlewood

Ward III – Sheri Mueller, Gaylord Z. Thomas

GUTHRIE PUBLIC WORKS AUTHORITY

City Hall – 101 N. 2ND Street; Guthrie, Oklahoma

Council Chambers

November 15, 2011, 7:00pm

Agenda

- 1. Call to Order
- 2. Public Comments
- 3. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

- A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held November 1, 2011.....3
- B. Consider approval of claims.....7

- 4. Adjourn

CITY COUNCIL MEETING

- 1. Call to Order
- 2. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

- A. Consider approval of minutes of the Special Workshop Meeting held on October 25, 201133
- B. Consider approval of minutes of the Special Workshop Meeting held on November 1, 201136
- C. Consider approval of minutes of the Regular City Council Meeting held on November 1, 201139
- D. Consider approval of claims43
- E. Consider approval of Treasurer’s Report.....45
- F. Consider approval of Budget Amendment No. 1 increasing the budget for Hotel/Motel Tax Fund in the amount of \$15,000 (the portion removed at the November 1, 2011 meeting)..... 51
- G. Consider approval of Budget Amendment No. 10 increasing the budget for Hotel/Motel Tax Fund for FY 2011 Year End (the portion removed at the November 1, 2011 meeting)..... 55
- H. Consider approval of the Folio & Internet Cost Agreement for Code of Ordinances with American Legal Publishing Corporation..... 59
- I. Consider approval of the financing of the installation of water and sewer utilities for servicing the Corporate Hangers located along Taxiway Delta63
- J. Consider approval to recommend the following corporate hangar lease terms to Guthrie City Council consisting of the following: 1) Land lease for 75X75 or 100X100 hangar pad shall be twenty-five (\$.25) cents per square foot per year; 2) There should be a one (1) time charge for water and sewer hook-up of \$2,000 each; 3) The term of the lease shall be twenty-five (25) years with option of two (2) five (5) year extensions for a total of thirty-five (35) years; 4) Current lease terms enforced are adopted except as amended herein.....65
- 3. Consider approval to award Bid #2011-15, Construction of Guthrie Animal Shelter to the lowest and best responsible bidder 67

4. City Manager's Report
5. Requests/comments from members of the City Council
6. Consider convening an Executive Session Pursuant to the Authority of Title 25, O.S. 2001, Sections 307 (B)(1) for the Purpose of Discussing the Employment, Hiring, Appointment, Promotion, Demotion, Disciplining, Resignation or Termination of council-appointed employees (City Attorney).
7. Consideration of action regarding council-appointed employees (City Attorney).
8. Adjourn

Agenda posted on the bulletin board in the lobby of City Hall before 5:00pm on Thursday, November 10, 2011. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

MINUTES

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

November 1, 2011

The regular meeting of the Guthrie Public Works Authority was posted on Friday, October 28, 2011 before 5:00 p.m. and held November 1, 2011 in the Guthrie City Hall Council Chambers.

Municipal Judge David Hood administered the Oath of Office to Councilmember Mueller.

Invocation was given by Rev. Don Riepe, Guthrie Christian Church.

Pledge of Allegiance was led by Chairman Chuck Burtcher.

Chairman Chuck Burtcher called the meeting to order at 7:07 p.m.

Members Present:	Chuck Burtcher Sheri Mueller	John Wood	Mary Coffin
Members Absent:	Trey Ayers	Gaylord Z. Thomas	Patty Hazlewood
Staff Present:	Matt Mueller Lance Crenshaw Maxine Pruitt	Randel Shadid Rene Spineto Eric Harlow	Wanda Calvert Jim Ahlgren

Chairman Burtcher declared a quorum with four (4) Trustees in attendance.

Public Comments. Rev. Don Riepe invited and encouraged the Trustees and the community to participate in the upcoming downtown Christmas Events.

Evelyn Nephew expressed a “Thank You” to the Mayor for attending the 1st Annual NAACP Banquet and invited and encouraged the Trustees and the community to participate in the upcoming Thanksgiving Events.

Consent Agenda: Consent Agenda C, FY 2012 Budget Amendment No. 1, and Consent Agenda D, FY 2011 Budget Amendment No. 10, was removed for further discussion. Motion by Trustee Wood, seconded by Trustee Mueller, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on October 18, 2011.
- B. Consider approval of claims:

GPWA Fund:	Claims	\$ 80,425.19
CMOM Fund:	Claims	\$167,084.29
Utility Deposit Fund:	Claims	\$ 329.09

Total Claims: \$247,838.57

- E. Consider approval of entering into a Building Tenancy Agreement with Utility Safety Service, LLC for the rental of commercial space at 5909 South Division for the purpose of housing the large pieces of heavy equipment that were normally kept in the equipment sheds or in the shop, but because of the destruction by the May 24, 2011 tornado we have no place for the protection of our equipment, and as approved by the Oklahoma Municipal Assurance Group on October 26, 2011 and as stated in the agreement.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Wood, Mueller
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Consent Agenda C & D. Motion by Trustee Coffin, seconded by Trustee Wood, moved approval of the Consent Agenda as follows removing the Hotel/Motel Tax Fund portion on both of the Budget Amendments:

- C. Consider approval of Budget Amendment No. 1 increasing the budget for the General Fund, Guthrie Public Works Authority Fund, Grants Fund and Capital Projects Fund
- D. Consider approval of Budget Amendment No. 10 increasing the budget for the General Fund, Guthrie Public Works Authority Fund, Water Treatment Plant Fund, CMOM Fund, Airport Grant Fund and GIDA Fund for FY 2011 Year End.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Wood, Mueller
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Adjournment. Motion by Trustee Wood, seconded by Trustee Mueller, moved approval to adjourn. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Wood, Mueller
Nay: None

Chairman Burtcher declared the motion carried unanimously at 7:14 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Chairman

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GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

November 15, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in black ink, appearing to read "Kim Biggs". The signature is written over a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by General Manager.

Matt Mueller
General Manager

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
PR3463-1	AETNA - MIDDLETOWN 22051		01-00-00-2031	\$120.75
PR3469-1	AETNA - MIDDLETOWN 22051		01-00-00-2031	\$120.75
PR3463-1	AETNA HEALTHCARE 22795		01-00-00-2031	\$2,133.84
PR3469-1	AETNA HEALTHCARE 22795		01-00-00-2031	\$2,133.84
PR3463-1	AETNA - MIDDLETOWN 22051		01-00-00-2032	\$269.68
PR3469-1	AETNA - MIDDLETOWN 22051		01-00-00-2032	\$267.60
PR3469-1	AETNA - MIDDLETOWN 22051		01-00-00-2032	\$0.00
PR3463-1	AETNA HEALTHCARE 22795		01-00-00-2032	\$13,302.23
PR3469-1	AETNA HEALTHCARE 22795		01-00-00-2032	\$26,778.90
PR3469-1	AETNA HEALTHCARE 22795		01-00-00-2033	\$2,211.68
PR3469-1	AETNA HEALTHCARE 22795		01-00-00-2034	\$1,263.36
		Total		\$48,602.63
		Total		\$48,602.63
		Total GENERAL FUND		\$48,602.63
PR3463-2	AETNA - MIDDLETOWN 22051		20-00-00-2031	\$23.60
PR3469-2	AETNA - MIDDLETOWN 22051		20-00-00-2031	\$23.60
PR3463-2	AETNA - MIDDLETOWN 22051		20-00-00-2032	\$65.73
PR3469-2	AETNA - MIDDLETOWN 22051		20-00-00-2032	\$65.73
PR3463-2	AETNA HEALTHCARE 22795		20-00-00-2032	\$3,352.65
PR3469-2	AETNA HEALTHCARE 22795		20-00-00-2032	\$3,352.65
PR3469-1	AETNA HEALTHCARE 22795		20-00-00-2033	\$527.94
PR3469-1	AETNA HEALTHCARE 22795		20-00-00-2034	\$210.56
		Total		\$7,622.46
		Total		\$7,622.46
		Total GPWA OPERATING FUND		\$7,622.46
PR3463-1	AETNA - MIDDLETOWN 22051		98-00-00-2032	\$3.13
PR3469-1	AETNA - MIDDLETOWN 22051		98-00-00-2032	\$3.13
PR3463-1	AETNA HEALTHCARE 22795		98-00-00-2032	\$159.65
PR3469-1	AETNA HEALTHCARE 22795		98-00-00-2032	\$159.65
PR3469-1	AETNA HEALTHCARE 22795		98-00-00-2033	\$25.14
		Total		\$350.70
		Total		\$350.70
		Total AIRPORT FUND		\$350.70
		Total All Funds		\$56,575.79

City of Guthrie
A/P Claims List
from 10/20/2011 to 10/20/2011

Invoice #	Vendor	Description	Account	Cost
	QTR ENDING - 9 GUTHRIE CHAMBER OF COMME	Hotel/Motel Tax - Quarterly - Tourism Portion	45-45-00-6367	\$21,253.75
		Total		\$21,253.75
		Total HOTEL/MOTEL-TOURISM		\$21,253.75
		Total HOTEL/MOTEL TAX FUND		\$21,253.75

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
OCTOBER 2011	C.L.E.E.T.(125)	563.72	01-00-00-2012	\$563.72
OCTOBER 2011	O.S.B.I. (820)	Municipal Court Collection - OSBI	01-00-00-2012	\$300.12
OCTOBER 2011	O.S.B.I. (820)	Municipal Court Collection - OSBI	01-00-00-2012	\$289.75
		Total		\$1,153.59
		Total		\$1,153.59
NOV2011	AT&T LONG DISTANCE(21268)	Monthly Billing for Long Distance Telephone	01-01-00-6301	\$135.11
NOVEMBER 201	OKLAHOMA NATURAL GAS COM	ONG Monthly Payment	01-01-00-6307	\$1,137.96
NOVEMBER 201	O.M.A.G.(21303)	Building and Property Monthly Insurance	01-01-00-6326	\$4,705.35
NOVEMBER201	O.M.A.G.(21302)	Workers' Compensation Insurance	01-01-00-6326	\$22,082.14
NOVEMBER 201	O.M.A.G.(425)	Liability Auto and Mobile Equipment Insuranc	01-01-00-6326	\$8,001.34
6114	CRAWFORD & ASSOCIATES,P.C.	Professional Services-Accounting & Consulting	01-01-00-6330	\$2,960.00
NOVEMBER 201	GODDARD ENTERPRISES (798)	Siren Maintenance Contract for 2011-2012	01-01-00-6372	\$200.00
		Total		\$39,221.90
		Total GENERAL GOVERNMENT		\$39,221.90
NOVEMBER 201	LOGAN COMMUNITY SERVICES,	Community Services Per Contract	01-07-70-6345	\$125.00
		Total POLICE ADMINISTRATION		\$125.00
		Total POLICE		\$125.00
MEAL REIMBUR	CODY MCNALLY 22732	Meal Reimbursment for HazMat Ops Class	01-09-90-6104	\$89.35
		Total SUPPRESSION		\$89.35
		Total FIRE		\$89.35
0419044628	CINTAS FIRST AID & SAFETY (21	Safety Supplies	01-12-00-6110	\$342.12
0419044810	CINTAS FIRST AID & SAFETY (21	Safety Supplies	01-12-00-6110	\$138.35
		Total		\$480.47
		Total STREET		\$480.47
NOVEMBER201	RURAL WATER DISTRICT #1(206	Rural Water for 6512 S. Coltrane, Mitchal Par	01-15-11-6112	\$66.00
		Total PARKS		\$66.00
		Total PARKS & PUBLIC GROUNDS		\$66.00
		Total GENERAL FUND		\$41,136.31
NOVEMBER 201	OKLAHOMA NATURAL GAS COM	ONG Monthly Payment	20-21-00-6307	\$552.36
NOVEM2011	USPS - UNITED STATES POSTAL	Monthly Postage	20-21-00-6309	\$1,000.00
NOVEMBER201	USPS - UNITED STATES POSTAL	Monthly Postage	20-21-00-6309	\$2,000.00
OCTOBER 2011	DHH DISPOSAL 22381	Sanitation Service for 21st Street and Johndol	20-21-00-6348	\$157.50
		Total		\$3,709.86
		Total PUBLIC WORKS GENERAL		\$3,709.86
0419044306	CINTAS FIRST AID & SAFETY (21	First Aid Cabinet Supplies for Street Maintena	20-26-00-6110	\$25.05
0419045687	CINTAS FIRST AID & SAFETY (21	First Aid Cabinet Supplies for Street Maintena	20-26-00-6110	\$99.19
		Total		\$124.24
		Total CONVENIENCE CENTER		\$124.24
OCTOBER2011	BURRELL INC. (21286)	Contract Meter Monthly Reading	20-28-00-6054	\$2,766.46
		Total		\$2,766.46
		Total METER DEPARTMENT		\$2,766.46

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
Total GPWA OPERATING FUND				\$6,600.56
COG-08-11	WIND ENERGY CONSULTING	2 Contractual Engineering Services for Wind Tu	30-30-02-6589	\$19,283.70
Total ADMINISTRATION				\$19,283.70
Total GRANTS				\$19,283.70
Total GRANTS FUND				\$19,283.70
NOV2011	BANCFIRST(884)	Loan #0159731200 Upgrade for Camera's on	54-54-27-6706	\$1,116.00
Total LINE MAINTENANCE				\$1,116.00
Total FACILITIES				\$1,116.00
2011NOVEMBE	FARMERS & MERCHANTS BANK(Loan # 8144500 2009 Chevrolet Tahoe (Polic	54-56-07-6707	\$720.30
NOV2011	FARMERS & MERCHANTS BANK(Loan # 8144600 2009 Dodge Charger (Police	54-56-07-6707	\$641.86
NOVEMBER 201	OKLAHOMA STATE BANK (22069	Loan #52623 (4) 2009 Dodge Chargers - Poli	54-56-07-6707	\$3,232.30
Total POLICE DEPARTMENT				\$4,594.46
NOVEM2011	OKLAHOMA STATE BANK (22069	Loan #52860 - 10 Wheel Dump Truck with Att	54-56-12-6708	\$2,031.00
Total STREET DEPARTMENT				\$2,031.00
NOV2011	OKLAHOMA STATE BANK (22069	Loan #52924 3 Chevorlet Silverado Trucks	54-56-23-6711	\$715.00
Total PURCHASING/ACCOUNTS PAYABLE				\$715.00
NOV2011	OKLAHOMA STATE BANK (22069	Loan #52924 3 Chevorlet Silverado Trucks	54-56-27-6708	\$835.00
NOV2011	OKLAHOMA STATE BANK (22069	Loan #52924 3 Chevorlet Silverado Trucks	54-56-27-6711	\$634.00
Total LINE MAINTENANCE				\$1,469.00
Total VEHICLES & EQUIPMENT				\$8,809.46
Total CAPITAL PROJECTS				\$9,925.46
02-020430-003 R	MISCELLANEOUS		71-00-00-5555	\$42.46
05-051790-005 R	MISCELLANEOUS		71-00-00-5555	\$19.74
07-072841-011 R	MISCELLANEOUS		71-00-00-5555	\$6.14
08-080830-004 R	MISCELLANEOUS		71-00-00-5555	\$75.00
11-112260-002 R	MISCELLANEOUS		71-00-00-5555	\$8.78
12-121300-001 R	MISCELLANEOUS		71-00-00-5555	\$375.38
13-130991-014 R	MISCELLANEOUS		71-00-00-5555	\$6.19
14-142755-015 R	MISCELLANEOUS		71-00-00-5555	\$39.93
14-144120-003 R	MISCELLANEOUS		71-00-00-5555	\$18.27
15-150115-013 R	MISCELLANEOUS		71-00-00-5555	\$50.59
15-150350-004 R	MISCELLANEOUS		71-00-00-5555	\$26.19
99-999960-002 R	MISCELLANEOUS		71-00-00-5555	\$31.68
Total				\$700.35
Total				\$700.35
Total UTILITY DEPOSIT FUND				\$700.35
NOV2011	AT&T LONG DISTANCE(21268)	Monthly Billing for Long Distance Telephone	98-98-00-6301	\$0.15
NOVEMBER 201	O.M.A.G.(21303)	Building and Property Monthly Insurance	98-98-00-6326	\$304.07
NOVEMBER201	O.M.A.G.(21302)	Workers' Compensation Insurance	98-98-00-6326	\$177.09
NOVEMBER 201	O.M.A.G.(425)	Liability Auto and Mobile Equipment Insuranc	98-98-00-6326	\$67.69
Total				\$549.00
Total AIRPORT FUND				\$549.00

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
		Total AIRPORT FUND		\$549.00
NOVEMBER201	OKLAHOMA DEPARTMENT OF C	Loan Payment - Spirit Wing	99-99-00-6702	\$1,041.67
NOVEMBER201	LOGAN CNTY ECON. DEV. COUN	LCEDC Excel Jet Loan	99-99-00-6704	\$2,786.37
NOVEMBER201	BANCFIRST(884)	Excel Jet Loan #158674000	99-99-00-6705	\$2,063.00
		Total		\$5,891.04
		Total GUTHRIE INDUSTRIAL DEVLEOPMENT		\$5,891.04
		Total GUTHRIE INDUSTRIAL DEVELOPMENT		\$5,891.04
		Total All Funds		\$84,086.42

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
000358	GHM ENTERPRISES (1097)	Dust Mop Cleaning	01-01-00-6103	\$3.00
0001929	HURLEY PLUMBING 267	Misc. Plumbing Repairs	01-01-00-6112	\$62.40
713553	SMART TECHNOLOGIES (21652)	Trend Micro Support for Server	01-01-00-6311	\$722.50
977485ER	AFLAC (20180)	Montly URM Service Fee	01-01-00-6346	\$33.00
1096	GUTHRIE CHAMBER OF COMME	Business Membership dues - 12-2-2011 throu	01-01-00-6350	\$400.00
4124	JACKSON & JACKSON ENGINEE	Cost Estimate for SRTS Grant Proposal for G	01-01-00-6373	\$275.00
		Total		\$1,495.90
		Total GENERAL GOVERNMENT		\$1,495.90
000353	GHM ENTERPRISES (1097)	Monthly Laundry	01-07-70-6310	\$10.80
000359	GHM ENTERPRISES (1097)	Monthly Laundry	01-07-70-6310	\$12.60
000478	GHM ENTERPRISES (1097)	Monthly Laundry	01-07-70-6310	\$3.00
000493	GHM ENTERPRISES (1097)	Monthly Laundry	01-07-70-6310	\$6.00
000497	GHM ENTERPRISES (1097)	Monthly Laundry	01-07-70-6310	\$6.00
GPD/10/2011	GHM ENTERPRISES (1097)	20	01-07-70-6310	\$7.20
PDG10/18	GHM ENTERPRISES (1097)	Monthly Laundry	01-07-70-6310	\$7.80
11-497	XAMOL TECHNOLOGY SOLUTIO	Repairs to Dispatch Computer	01-07-70-6311	\$177.85
2033679	INTEGRATED CIRCUITS (21906)	Batteries BP209 Coax Kit and Service Call for	01-07-70-6318	\$175.00
MILEAGE REIM	SUZY BROWN(20467)	Mileage Reimbursement for Training inMcAle	01-07-70-6343	\$173.16
		Total POLICE ADMINISTRATION		\$579.41
2033674	RUGGS CONSTRUCTION (21106)	Repairs to Roof at Animal Shelter	01-07-72-6112	\$275.00
		Total ANIMAL CONTROL		\$275.00
		Total POLICE		\$854.41
2033670	GUTHRIE TAG AGENCY(243)	Tag and Title for 1984 AM General for Fire D	01-09-90-6316	\$42.00
		Total SUPPRESSION		\$42.00
EMS BILLING.	INTERMEDIX (22025)	September 2011 - Intermedix	01-09-92-6373	\$2,700.50
		Total EMS		\$2,700.50
		Total FIRE		\$2,742.50
		Total GENERAL FUND		\$5,092.81
OVERPAY ON FI DANNY EDGE 22804		Overpayment on Final Bill	20-00-00-5480	\$30.58
		Total		\$30.58
		Total		\$30.58
NOV DEPOSIT	C-21, GOODYEAR GREEN - JAN	Security Deposit and Monthly Rent for Cantrel	20-21-00-6120	\$1,000.00
NOVEMBER RE	C-21, GOODYEAR GREEN - JAN	Security Deposit and Monthly Rent for Cantrel	20-21-00-6120	\$3,500.00
PM FEE CANTR	C-21, GOODYEAR GREEN - JAN	Property Management Fee for Cantrell Buildin	20-21-00-6120	\$1,260.00
2012417	MYERS ENGINEERING CORPOR	Task Order #58 - Engineering Services - Arch	20-21-00-6120	\$3,615.57
2033665	U.S. POST OFFICE(20263)	Permit No. 17 Annual Fee for 2012	20-21-00-6309	\$190.00
11101598	BNSF RAILWAY COMPANY (25)	Contract Number 80713 from 11-28-2011 to 1	20-21-00-6382	\$103.00
		Total		\$9,668.57
		Total PUBLIC WORKS GENERAL		\$9,668.57
662	MID AMERICA HYDRO TECH (211	Aluminum Chlorhydrate Blend	20-23-00-6104	\$16,199.28
		Total		\$16,199.28
		Total WATER PLANT		\$16,199.28
000352	GHM ENTERPRISES (1097)	Monthly Laundry Service WWTP	20-24-00-6016	\$7.20

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
000356	GHM ENTERPRISES (1097)	Monthly Laundry Service WWTP	20-24-00-6016	\$7.80
000492	GHM ENTERPRISES (1097)	Monthly Laundry Service WWTP	20-24-00-6016	\$6.60
000496	GHM ENTERPRISES (1097)	Monthly Laundry Service WWTP	20-24-00-6016	\$5.40
PTWW	GHM ENTERPRISES (1097)	Monthly Laundry Service WWTP	20-24-00-6016	\$6.60
WWPT	GHM ENTERPRISES (1097)	Monthly Laundry Service WWTP	20-24-00-6016	\$6.00
		Total		\$39.60
		Total WASTE WATER TREATMENT PLANT		\$39.60
5141	RED DIRT CONSTRUCTION, LLC.	Bore for New Service at Hogan Avenue	20-27-00-6119	\$600.00
		Total		\$600.00
		Total LINE MAINTENANCE		\$600.00
		Total GPWA OPERATING FUND		\$26,538.03
93338	CIVICPLUS 22473	Annual Fee for Hosting and Support of Airport	98-98-00-6301	\$1,260.00
		Total		\$1,260.00
		Total AIRPORT FUND		\$1,260.00
		Total AIRPORT FUND		\$1,260.00
		Total All Funds		\$32,890.84

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
OCTOBER 2011/	BANK OF AMERICA 22774	Office Supplies	01-01-00-6100	\$2,008.70
OCTOBER 2011/	BANK OF AMERICA 22774	Janitorial Supplies	01-01-00-6103	\$2,339.99
OCTOBER 2011/	BANK OF AMERICA 22774	Building Maintenance	01-01-00-6112	\$1,411.57
OCTOBER 2011/	BANK OF AMERICA 22774	CGA Snacks, Employee Celebration Chili Co	01-01-00-6114	\$360.67
OCTOBER 2011/	BANK OF AMERICA 22774	Monthly Telephone Service	01-01-00-6301	\$2,252.93
OCTOBER 2011/	BANK OF AMERICA 22774	Garage Sales Signs	01-01-00-6308	\$809.00
OCTOBER 2011/	BANK OF AMERICA 22774	Ipads for C. Kenyon and S. Mueller and Suppl	01-01-00-6311	\$1,042.76
OCTOBER 2011/	BANK OF AMERICA 22774	Verizon Wireless Cell Monthly Bill	01-01-00-6318	\$273.66
OCTOBER 2011/	BANK OF AMERICA 22774	Legan and Bid Notices	01-01-00-6334	\$83.52
OCTOBER 2011/	BANK OF AMERICA 22774	M. Pruitt Get Well Flowers	01-01-00-6346	\$65.00
		Total		\$10,647.80
		Total GENERAL GOVERNMENT		\$10,647.80
OCTOBER 2011/	BANK OF AMERICA 22774	Metered Paper Reading	01-02-20-6317	\$129.65
OCTOBER 2011/	BANK OF AMERICA 22774	CMAO Yearly Dues	01-02-20-6355	\$432.00
		Total CITY MANAGER		\$561.65
OCTOBER 2011/	BANK OF AMERICA 22774	Classified Ads for Police Officer Open Positio	01-02-24-6334	\$108.71
		Total HUMAN RESOURCES		\$108.71
OCTOBER 2011/	BANK OF AMERICA 22774	Work Boots	01-02-25-6110	\$104.95
		Total BUILDING SERVICES		\$104.95
		Total ADMINISTRATION		\$775.31
OCTOBER 2011/	BANK OF AMERICA 22774	Monthly Lease Payment for Laserfische	01-03-30-6317	\$680.06
OCTOBER 2011/	BANK OF AMERICA 22774	Software Renewal - Stuffing Folding Machine	01-03-30-6347	\$2,776.95
		Total FINANCE		\$3,457.01
		Total FINANCE		\$3,457.01
OCTOBER 2011/	BANK OF AMERICA 22774	Cox Communications Monthly Billing and Vid	01-04-45-6381	\$453.85
		Total INFORMATION SERVICES		\$453.85
		Total INFORMATION SERVICES		\$453.85
OCTOBER 2011/	BANK OF AMERICA 22774	IAEI and Intentional Code Book	01-05-50-6355	\$143.00
		Total COMMUNITY DEVELOPMENT		\$143.00
		Total PLANNING		\$143.00
OCTOBER 2011/	BANK OF AMERICA 22774	Library Supplies	01-06-60-6117	\$271.90
OCTOBER 2011/	BANK OF AMERICA 22774	Library Books	01-06-60-6130	\$574.25
OCTOBER 2011/	BANK OF AMERICA 22774	Library Videos and DVD's	01-06-60-6131	\$2,820.92
OCTOBER 2011/	BANK OF AMERICA 22774	Monthly Metered Paper	01-06-60-6317	\$25.73
OCTOBER 2011/	BANK OF AMERICA 22774		01-06-60-6387	\$52.00
		Total LIBRARY		\$3,744.80
		Total LIBRARY		\$3,744.80
OCTOBER 2011/	BANK OF AMERICA 22774	Boots - Haddock	01-07-70-6019	\$225.00
OCTOBER 2011/	BANK OF AMERICA 22774	Jail/Prisoners Food	01-07-70-6106	\$50.42
OCTOBER 2011/	BANK OF AMERICA 22774	Tactical Defense Supplies	01-07-70-6110	\$538.57
OCTOBER 2011/	BANK OF AMERICA 22774	Supplies	01-07-70-6114	\$168.16
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-70-6122	\$358.00
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-70-6308	\$91.47

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-70-6311	\$466.21
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-70-6316	\$1,637.50
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-70-6317	\$62.99
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-70-6318	\$77.40
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-70-6340	\$818.85
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-70-6343	\$381.33
		Total POLICE ADMINISTRATION		\$4,875.90
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-71-6019	\$439.45
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-71-6105	\$27.75
		Total POLICE OPERATIONS		\$467.20
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-72-6110	\$104.99
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-72-6112	\$42.00
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-72-6114	\$96.33
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-72-6316	\$41.50
		Total ANIMAL CONTROL		\$284.82
OCTOBER 2011/	BANK OF AMERICA 22774		01-07-77-6336	\$79.72
		Total CRIMINAL INVESTIGATIONS		\$79.72
		Total POLICE		\$5,707.64
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-90-6016	\$701.75
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-90-6102	\$70.00
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-90-6104	\$207.96
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-90-6112	\$59.04
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-90-6316	\$1,139.27
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-90-6317	\$180.00
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-90-6318	\$242.90
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-90-6355	\$1,668.00
		Total SUPPRESSION		\$4,268.92
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-92-6016	\$116.59
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-92-6104	\$4,458.03
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-92-6316	\$2,286.14
		Total EMS		\$6,860.76
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-96-6016	\$582.95
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-96-6114	\$105.20
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-96-6121	\$536.30
OCTOBER 2011/	BANK OF AMERICA 22774		01-09-96-6316	\$45.00
		Total PREVENTION		\$1,269.45
		Total FIRE		\$12,399.13
OCTOBER 2011-	BANK OF AMERICA 22774	Uniforms	01-12-00-6016	\$700.00
OCTOBER 2011/	BANK OF AMERICA 22774		01-12-00-6102	\$279.99
OCTOBER 2011/	BANK OF AMERICA 22774		01-12-00-6110	\$904.75
OCTOBER 2011/	BANK OF AMERICA 22774		01-12-00-6112	\$241.25
OCTOBER 2011/	BANK OF AMERICA 22774		01-12-00-6113	\$3,315.86
OCTOBER 2011/	BANK OF AMERICA 22774		01-12-00-6316	\$194.77
OCTOBER 2011/	BANK OF AMERICA 22774		01-12-00-6317	\$2,800.93
OCTOBER 2011/	BANK OF AMERICA 22774		01-12-00-6321	\$149.90

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
Total				\$8,587.45
Total STREET				\$8,587.45
OCTOBER 2011/	BANK OF AMERICA 22774		01-14-00-6016	\$198.30
OCTOBER 2011/	BANK OF AMERICA 22774		01-14-00-6102	\$14.97
OCTOBER 2011/	BANK OF AMERICA 22774		01-14-00-6112	\$94.93
OCTOBER 2011/	BANK OF AMERICA 22774		01-14-00-6114	\$94.76
OCTOBER 2011/	BANK OF AMERICA 22774		01-14-00-6316	\$41.50
Total				\$444.46
OCTOBER 2011/	BANK OF AMERICA 22774		01-14-41-6116	\$253.49
OCTOBER 2011/	BANK OF AMERICA 22774		01-14-41-6118	\$1,229.30
Total FLEET MAINTENANCE				\$1,482.79
Total FLEET MAINTENANCE				\$1,927.25
OCTOBER 2011/	BANK OF AMERICA 22774		01-15-11-6016	\$1,829.62
OCTOBER 2011/	BANK OF AMERICA 22774		01-15-11-6110	\$1,885.32
OCTOBER 2011/	BANK OF AMERICA 22774		01-15-11-6112	\$1,107.63
OCTOBER 2011/	BANK OF AMERICA 22774		01-15-11-6114	\$300.00
OCTOBER 2011/	BANK OF AMERICA 22774		01-15-11-6316	\$334.28
OCTOBER 2011/	BANK OF AMERICA 22774		01-15-11-6317	\$52.20
Total PARKS				\$5,509.05
Total PARKS & PUBLIC GROUNDS				\$5,509.05
Total GENERAL FUND				\$53,352.29
OCTOBER 2011/	BANK OF AMERICA 22774		20-21-00-6112	\$191.90
OCTOBER 2011/	BANK OF AMERICA 22774		20-21-00-6308	\$10.00
OCTOBER 2011/	BANK OF AMERICA 22774		20-21-00-6309	\$290.00
OCTOBER 2011/	BANK OF AMERICA 22774		20-21-00-6317	\$18.79
OCTOBER 2011/	BANK OF AMERICA 22774		20-21-00-6318	\$236.34
OCTOBER 2011/	BANK OF AMERICA 22774		20-21-00-6340	\$26.16
Total				\$773.19
Total PUBLIC WORKS GENERAL				\$773.19
OCTOBER 2011/	BANK OF AMERICA 22774		20-23-00-6104	\$2,430.00
OCTOBER 2011/	BANK OF AMERICA 22774		20-23-00-6109	\$95.00
OCTOBER 2011/	BANK OF AMERICA 22774		20-23-00-6303	\$1,911.00
OCTOBER 2011/	BANK OF AMERICA 22774		20-23-00-6317	\$1,688.13
OCTOBER 2011/	BANK OF AMERICA 22774		20-23-00-6324	\$262.88
Total				\$6,387.01
Total WATER PLANT				\$6,387.01
OCTOBER 2011-	BANK OF AMERICA 22774	Uniforms	20-24-00-6016	\$952.50
OCTOBER 2011/	BANK OF AMERICA 22774		20-24-00-6102	\$209.99
OCTOBER 2011/	BANK OF AMERICA 22774		20-24-00-6109	\$1,438.68
OCTOBER 2011/	BANK OF AMERICA 22774		20-24-00-6114	\$91.78
OCTOBER 2011/	BANK OF AMERICA 22774		20-24-00-6317	\$2,468.98
OCTOBER 2011/	BANK OF AMERICA 22774		20-24-00-6357	\$140.00
Total				\$5,301.93

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
Total WASTE WATER TREATMENT PLANT				\$5,301.93
OCTOBER 2011/	BANK OF AMERICA 22774		20-26-00-6016	\$120.00
OCTOBER 2011/	BANK OF AMERICA 22774		20-26-00-6316	\$1,679.72
Total				\$1,799.72
Total CONVENIENCE CENTER				\$1,799.72
OCTOBER 2011/	BANK OF AMERICA 22774		20-27-00-6016	\$496.32
OCTOBER 2011/	BANK OF AMERICA 22774		20-27-00-6110	\$1,527.86
OCTOBER 2011/	BANK OF AMERICA 22774		20-27-00-6114	\$130.85
OCTOBER 2011/	BANK OF AMERICA 22774		20-27-00-6119	\$32.27
OCTOBER 2011/	BANK OF AMERICA 22774		20-27-00-6313	\$2,044.60
OCTOBER 2011/	BANK OF AMERICA 22774		20-27-00-6316	\$1,023.44
OCTOBER 2011/	BANK OF AMERICA 22774		20-27-00-6317	\$560.70
Total				\$5,816.04
Total LINE MAINTENANCE				\$5,816.04
OCTOBER 2011/	BANK OF AMERICA 22774		20-28-00-6129	\$872.00
OCTOBER 2011/	BANK OF AMERICA 22774		20-28-00-6316	\$189.40
Total				\$1,061.40
Total METER DEPARTMENT				\$1,061.40
Total GPWA OPERATING FUND				\$21,139.29
OCTOBER 2011/	BANK OF AMERICA 22774		54-54-04-6706	\$1,046.76
Total INFORMATION SERVICES				\$1,046.76
Total FACILITIES				\$1,046.76
Total CAPITAL PROJECTS				\$1,046.76
OCTOBER 2011/	BANK OF AMERICA 22774		98-98-00-6112	\$52.00
OCTOBER 2011/	BANK OF AMERICA 22774		98-98-00-6301	\$175.24
OCTOBER 2011/	BANK OF AMERICA 22774		98-98-00-6308	\$24.54
OCTOBER 2011/	BANK OF AMERICA 22774		98-98-00-6316	\$27.74
Total				\$279.52
Total AIRPORT FUND				\$279.52
Total AIRPORT FUND				\$279.52
Total All Funds				\$75,817.86

**Manager Weekly
Expense Report**

Purchases	84,823.63	Company Name	City of Guthrie, Oklahoma
Other Charges	0.00	Post Date	Between 2011-10-01 00:00:00 and 2011-10-31 23:59:59
Credits	(1,139.33)	Report Owner	Biggs, Kim
Total	83,684.30	Report Time	2011-11-08 13:28:52
Payments	0.00	Transaction Type	One of: Cash advance or Misc Credit or Misc Debit or Purchase or Payment

Item GL Combination	Post Date	Vendor Name	Item Description	Total Card Spend
01-01-00-6100				
	10/07/2011	QUILL CORPORATION	Ink for Dispatch Printer	388.68
	10/07/2011	MCLAIN-CHITWOOD OFFICE PR	Misc Office Supplies	464.81
	10/10/2011	MCLAIN-CHITWOOD OFFICE PR	Card Paper	50.37
	10/10/2011	MCLAIN-CHITWOOD OFFICE PR	Office Supples Paper, peins, stick notes, white out, tap ext.	925.79
	10/13/2011	AMERICAN STAMP & MARKIN	Self-Inking stamp	67.15
	10/24/2011	WM SUPERCENTER	WM SUPERCENTER - Purchase	39.94
	10/25/2011	QUILL CORPORATION	Ink for Dispatch Printer	71.96
	count: 7			2,008.70
01-01-00-6103				
	10/13/2011	AMSAN #439	Multifold towel, Kitchen roll towel, and cleaner, foaming, blunch ast.	1,839.77
	10/13/2011	AMSAN #439	Foaming Disinfectant	148.72
	10/13/2011	AMSAN #439	Urinal Screen	126.00
	10/13/2011	AMSAN #439	Sofpull towel, Citrus cleaner	63.84
	10/13/2011	AMSAN #439	Toilet bowl brush holder	20.00
	10/13/2011	AMSAN #439	Sofpull towels	112.08
	10/20/2011	WM SUPERCENTER	Lysol Speay 6ae	29.58
	count: 7			2,339.99
01-01-00-6112				
	10/10/2011	PARTSTORE	Agltator Part for Vaccoum Cleaner	56.33
	10/12/2011	WARREN CAT #11	Worked on the Generator at city hall	720.93
	10/18/2011	OKLAHOMA HOME CENTERS	Paint and rooler for Library Parking lot	40.46
	10/19/2011	RITE WAY SHREDDING	Community Shred Day for paper shredding	200.00
	10/20/2011	TERMINIX INT. LOCKBOX	Past Control	90.00
	10/20/2011	OKLAHOMA HOME CENTERS	Washer	0.59
	10/24/2011	SEARS COM INTERNET	SEARS COM INTERNET - Purchase	44.23
	10/25/2011	THYSSENKRUPP ELEVATOR	ELEVATOR Maintenance	247.09
	10/28/2011	WM SUPERCENTER	Power stripd for Chily cook off	11.94
	count: 9			1,411.57
01-01-00-6114				
	10/07/2011	WM SUPERCENTER	WM SUPERCENTER - CGA SNACKS SESSION	36.28
	10/10/2011	TAKEABREAK	Coffe Pot Cleaner	74.85
	10/17/2011	HOMELAND #188	01-01-00-6114 - CGA Snacks for Session 3 / October 13th	28.46
	10/21/2011	WM SUPERCENTER	CGA Snacks	8.66
	10/28/2011	WM SUPERCENTER	CGA Snacks	8.96
	10/31/2011	GAGES STEAK HOUSE	Employee Celebration - Chili Cookoff - Prize	50.00
	10/31/2011	ROMAS ITALIAN REST	Employee Celebration - Chili Cookoff - Prize	50.00
	10/31/2011	HOMELAND #188	Chili Cookoff supplies (cheese, onions, pop, chips)	57.69
	10/31/2011	GENOS CHOPHOUSE	Employee Celebration - Chili Cookoff - Prize	45.77
	count: 9			360.67
01-01-00-6301				
	10/07/2011	ATT BUS PHONE PMT	ATT BUS PHONE PMT - Monthly Telephone	2,252.93
	count: 1			2,252.93
01-01-00-6308				

Item GL Combination	Post Date	Vendor Name	Item Description	Total Card Spend
	10/21/2011	SQ UNIQUE DESIGNS	Garage Sales	809.00
	count: 1			809.00
01-01-00-6311	10/18/2011	WM SUPERCENTER	iPads for Cindy Kenyon and Sherry Mueller	998.00
	10/18/2011	WM SUPERCENTER	iPad accessories	44.76
	count: 2			1,042.76
01-01-00-6318	10/25/2011	VERIZON WRLS MYACCT VE	Wirless Phone Service for City of Guthrie	273.66
	count: 1			273.66
01-01-00-6334	10/11/2011	GUTHRIE NEWS LEADER	GUTHRIE NEWS LEADER - Legal Notice for Ord. 3225	16.50
	10/11/2011	GUTHRIE NEWS LEADER	GUTHRIE NEWS LEADER - Bid Notice for Bid #2011-16	67.02
	count: 2			83.52
01-01-00-6346	10/10/2011	FTD FURROW FLOWERS & G	M. Pruitt Get Well Flowers	65.00
	count: 1			65.00
01-02-20-6355	10/06/2011	EBS	EBS - CMAO YEARLY DUES	432.00
	count: 1			432.00
01-02-23-6317	10/19/2011	BMI IMAGENET	JJM01895 Monthly Metered Rate-September2011	129.65
	count: 1			129.65
01-02-24-6334	10/06/2011	GUTHRIE NEWS LEADER	Classified for Police Department Open Position	21.85
	10/14/2011	THE OKLAHOMAN-ADVERTISING	Classified Ad Open Position Police Officer	86.86
	count: 2			108.71
01-02-25-6110	10/06/2011	ONLINE SHOES	Work boots	104.95
	count: 1			104.95
01-03-30-6317	10/19/2011	BMI IMAGENET	JJM02574 Monthly Metered Rate-August2011	246.42
	10/19/2011	BMI IMAGENET	JJM02674 Monthly Metered Rate-September2011	160.87
	10/19/2011	BMI IMAGENET	LF-S10 Laserfische Monthly Maintenance with credits applied	136.39
	10/19/2011	BMI IMAGENET	Laserfische Annual Renewal with (\$285.00, \$260.50 & \$437.64) in credits	136.38
	count: 4			680.06
01-03-30-6347	10/26/2011	INVENSYS METERING	Autoread Software Support - Yearly Renewal 12/8/11 to 12/8/12	1,452.00
	10/26/2011	SUMMIT MAILING SYS	Stuffing/Folding Machine - Renewal contract period 11/14/11 to 11/13/12	1,324.95
	count: 2			2,776.95
01-04-45-6381	10/10/2011	PANOPTO INC	PANOPTO INC - Video Hosting October	49.00
	10/12/2011	COX OKLAHOMA COMM SV	Internet Police Department	124.95
	10/25/2011	COX OKLAHOMA COMM SV	Monthly Internet Service for Fire Dept	39.95
	10/25/2011	COX OKLAHOMA COMM SV	Monthly Internet Service for City Hall	239.95
	count: 4			453.85
01-05-50-6355	10/06/2011	INT'L CODE COUNCIL	INT'L CODE COUNCIL CODE BOOK MAINTENANCE - Purchase	41.00
	10/07/2011	I.A.E.I.	I.A.E.I. - Purchase	102.00

Item GL Combination	Post Date	Vendor Name	Item Description	Total Card Spend
count: 2				143.00
01-06-60-6116				
	10/14/2011	TARGET 00013987	Movie for Children Program	16.99
	10/19/2011	WM SUPERCENTER	Items for Halloween Crafts	21.31
	10/21/2011	PBD ALA-GRAPH EDITIONS	Bookmarks, banned books display	233.60
count: 3				271.90
01-06-60-6130				
	10/10/2011	CENTER POINT LARGE PRINT	8 large print titles	127.02
	10/11/2011	PBD ALA-GRAPH EDITIONS	6 professional development books	225.60
	10/13/2011	DART/TARTAN/MCNAUGH	1 Adult fiction title	15.61
	10/14/2011	CENTER POINT LARGE PRINT	8 Large print titles	127.02
	10/17/2011	GUTHRIE NEWS LEADER	1 year subscription	79.00
count: 5				574.25
01-06-60-6131				
	10/10/2011	SWANK MOTION PICTURES	Movie license for 1 year	385.00
	10/12/2011	RH RANDOM HOUSE INC	3 Adult books on CD	95.20
	10/17/2011	LEL LERNATEST.COM	Internet Database	1,355.00
	10/27/2011	AMAZON MKTPLACE PMTS	Totally Trucks juvenile DVD	16.99
	10/28/2011	AMAZON MKTPLACE PMTS	Napping House juvenile DVD	11.19
	10/31/2011	Amazon.com	1 Juvenile DVD	11.99
	10/31/2011	Amazon.com	30 Adult and Juvenile DVDs	420.69
	10/31/2011	AMAZON MKTPLACE PMTS	23 Adult and Juvenile DVDs	487.89
	10/31/2011	Amazon.com	3 Juvenile DVDs	36.97
count: 9				2,820.92
01-06-60-6317				
	10/19/2011	BMI IMAGENET	JJM00477 Monthly Metered Rate-September2011	25.73
count: 1				25.73
01-06-60-6387				
	10/20/2011	TERMINIX INT. LOCKBOX	Past Control	52.00
count: 1				52.00
01-07-70-6019				
	10/17/2011	COPS	Haddock Boots Per Contract	225.00
count: 1				225.00
01-07-70-6106				
	10/14/2011	WM SUPERCENTER	WM SUPERCENTER - Purchase jail food	50.42
count: 1				50.42
01-07-70-6110				
	10/19/2011	SIG SAUER, INC.	Tactical Defense Lights for Tact team INV 1117995	450.00
	10/24/2011	COPS	Holster for Glock	88.57
count: 2				538.57
01-07-70-6114				
	10/11/2011	WM SUPERCENTER	WM SUPERCENTER - Purchase	8.61
	10/17/2011	AIRSOFT G.I	Madbull Propane Adapter #345203	26.43
	10/17/2011	DURACELLDIRECT COM	DURACELL Batters for cammers in PD	99.55
	10/31/2011	WM SUPERCENTER	Flash Light Batteries/Bike Lube/ Degreaser	33.57
count: 4				168.16
01-07-70-6122				
	10/14/2011	KAESER AND BLAIR INC	KAESER AND BLAIR INC - Purchase Halloween Bags	358.00
count: 1				358.00
01-07-70-6308				

Item GL Combination	Post Date	Vendor Name	Item Description	Total Card Spend
	10/17/2011	ID SPECIALISTS INC	ID SPECIALISTS INC - Purchase ID printable Cards and Overlays	91.47
	count: 1			91.47
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01-07-70-6311				
	10/07/2011	SPRINT WIRELESS	Wireless Cards GPWA	168.96
	10/07/2011	SPRINT WIRELESS	Wireless Card / OSBI	45.75
	10/17/2011	WM SUPERCENTER	WM SUPERCENTER - Purchase Ink for New OLETS Printer in Dispatch	19.97
	10/21/2011	MONOPRICE INC	Equipment to install printer in CID Office	231.53
	count: 4			466.21
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01-07-70-6316				
	10/05/2011	AUTO PARTS & MACHINE INC	AUTO PARTS & MACHINE INC - Purchase	279.16
	10/06/2011	AUTO PARTS & MACHINE INC	AUTO PARTS & MACHINE INC - Purchase	33.62
	10/10/2011	SHINES KWIK LUBE	SHINES KWIK LUBE - Purchase	38.15
	10/10/2011	AUTO PARTS & MACHINE INC	AUTO PARTS & MACHINE INC - Purchase	101.95
	10/10/2011	COUNTRY FORD MERCURY	COUNTRY FORD MERCURY - Purchase	30.84
	10/11/2011	GAL GALLS INC	GAL GALLS INC - Purchase	104.98
	10/13/2011	COUNTRY FORD MERCURY	Blower motor relay connector, unit #26	28.23
	10/13/2011	SHINES KWIK LUBE	Oil & filter change, unit #17	41.50
	10/13/2011	COUNTRY FORD MERCURY	2 rotors & brake pads for unit #26	515.10
	10/13/2011	COUNTRY FORD MERCURY	Credit for invoice #44417	(30.84)
	10/14/2011	COUNTRY FORD MERCURY	Credit for over-charge on invoice #44429	(300.00)
	10/17/2011	COUNTRY FORD MERCURY	Center steering shaft for unit #26	140.68
	10/18/2011	OREILLY AUTO 00002188	Heater core for unit #9	26.24
	10/19/2011	AUTOZONE #0532	Molded heater hoses for unit #9	20.98
	10/20/2011	SHINES KWIK LUBE	Oil & filter change for unit #29	45.00
	10/21/2011	AUTOZONE #0532	Wiper blades for unit # 21	21.98
	10/21/2011	OREILLY AUTO 00002188	Body fasteners for unit #9	2.49
	10/28/2011	JOHN VANCE MOTORS	Replace trans control module & RF tire press sensor	537.44
	count: 18			1,637.50
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01-07-70-6317				
	10/19/2011	BMI IMAGENET	SJN00106 Monthly Metered Rate-September2011	62.99
	count: 1			62.99
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01-07-70-6318				
	10/10/2011	USA MOBILITY WIRELE	SWAT- Police Department Pagers	77.40
	count: 1			77.40
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01-07-70-6340				
	10/14/2011	WARRNT ENFRC9723947200	WARRNT ENFRC9723947200 - Purchase	255.00
	10/24/2011	WARRNT ENFRC9723947200	Collection Fee for Warrants	563.85
	count: 2			818.85
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01-07-70-6343				
	10/14/2011	BROWNELLS INC	BROWNELLS INC - Purchase Parts for guns	241.33
	10/24/2011	COMFORT SUITES	Hotel Room for Class McAlester	140.00
	count: 2			381.33
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01-07-71-6019				
	10/24/2011	COPS	Boots for Officers Per Contract	439.45
	count: 1			439.45
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01-07-71-6105				
	10/19/2011	IACP	MP87 Impact Projectiles/ MP71 Fireamrs/ MP104 Patrol Rifle INV 1000999381	27.75
	count: 1			27.75
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01-07-72-6110				

Item GL Combination	Post Date	Vendor Name	Item Description	Total Card Spend
	10/06/2011	SPECIAL OPS UNIFORMS,	SPECIAL OPS UNIFORMS, - Purchase	104.99
	count: 1			104.99
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01-07-72-6112	10/20/2011	TERMINIX INT. LOCKBOX	Pest Control	42.00
	count: 1			42.00
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01-07-72-6114	10/19/2011	WM EZPAY	Disposal of Dead Animals INV 0030944-2176-9	96.33
	count: 1			96.33
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01-07-72-6316	10/31/2011	SHINES KWIK LUBE	Oil & filter change	41.50
	count: 1			41.50
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01-07-77-6336	10/17/2011	WM SUPERCENTER	Water for Investigation	9.82
	10/17/2011	DOMINO'S 6491	Pizza for Investagtion Suicide	69.90
	count: 2			79.72
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01-09-90-6016	10/07/2011	SPECIAL OPS UNIFORMS,	SPECIAL OPS UNIFORMS, - Purchase	61.92
	10/13/2011	SPECIAL OPS UNIFORMS,	Special Ops Uniforms - Lausen, uniform pants x2; Adams, boots	439.97
	10/21/2011	SPECIAL OPS UNIFORMS,	Badges and repair	61.50
	10/21/2011	SPECIAL OPS UNIFORMS,	Namepins	25.98
	10/27/2011	SPECIAL OPS UNIFORMS,	SPECIAL OPS UNIFORMS, - Badge polish, Machtolff shirt, Reihs shirt,	112.38
	count: 5			701.75
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01-09-90-6102	10/31/2011	FIRE SAFETY USA	Ladder Cover	70.00
	count: 1			70.00
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01-09-90-6104	10/24/2011	ENVIRO SAFETY TECHNOLOGIE	ENVIRO SAFETY TECHNOLOGIE - Car wash supplies	207.96
	count: 1			207.96
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01-09-90-6112	10/07/2011	OKLAHOMA HOME CENTERS	Drill bit	46.17
	10/13/2011	OKLAHOMA HOME CENTERS	OKLAHOMA HOME CENTERS - Goo Gone cleaner	7.49
	10/14/2011	OREILLY AUTO 00002188	OREILLY AUTO 00002188 - Switch repair kit, screwdriver	3.98
	10/25/2011	OKLAHOMA HOME CENTERS	4 lag bolts to mount gear grid on wall of bay	1.40
	count: 4			59.04
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01-09-90-6316	10/05/2011	AUTO PARTS & MACHINE INC	AUTO PARTS & MACHINE INC - Purchase	1.62
	10/05/2011	OKLAHOMA HOME CENTERS	wiring supplies BT#3	9.77
	10/06/2011	AUTO PARTS & MACHINE INC	toggle switch BT#3	4.18
	10/07/2011	RON'S TIRE	Four tires for the Ford Explorer #54	566.00
	10/10/2011	AUTO PARTS & MACHINE INC	Wire connectors, shrink wrap, torch, wire clamps	84.15
	10/10/2011	AUTO PARTS & MACHINE INC	Wire clamps	9.24
	10/10/2011	OREILLY AUTO 00002188	Wire loom	3.78
	10/17/2011	JOHN VANCE MOTORS	Shift cable assy for brush pumper #68	96.54
	10/20/2011	CHIEF FIRE & SAFETY COMPA	Foot Button for Air Horn on Engine-1	50.00
	10/26/2011	AUTO PARTS & MACHINE INC	Filters for Sutphen ladder truck #64	249.82
	10/27/2011	AUTO PARTS & MACHINE INC	Oil filter for Sutphen ladder truck	24.96
	10/31/2011	OREILLY AUTO 00002188	OREILLY AUTO 00002188 - Purchase	39.21
	count: 12			1,139.27
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01-09-90-6317				

Item GL Combination	Post Date	Vendor Name	Item Description	Total Card Spend
	10/20/2011	HOMETOWN RENTAL AND FEED	HOMETOWN RENTAL AND FEED - Chainsaw repairs	180.00
	count: 1			180.00
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01-09-90-6318	10/10/2011	TOTAL RADIO INC	Antenna, Coax, Connector	37.04
	10/13/2011	STOLZ TELECOM LLC	STOLZ TELECOM LLC - Four (4) VHF high gain radio antennas	184.54
	10/13/2011	TOTAL RADIO INC	TOTAL RADIO INC - One (1) antenna coax, one (1) connector	21.32
	count: 3			242.90
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01-09-90-6355	10/07/2011	EMERGENCY REPORTING	EMERGENCY REPORTING - Purchase	1,668.00
	count: 1			1,668.00
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01-09-92-6016	10/10/2011	SPECIAL OPS UNIFORMS,	Chris Sharp - Nomex Uniform Pants, 1 pair	116.59
	count: 1			116.59
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01-09-92-6104	10/06/2011	EMERGENCY MEDICAL PROD	EMERGENCY MEDICAL PROD - Purchase	105.45
	10/10/2011	LAMPTON WELDING SUPPLY	LAMPTON WELDING SUPPLY - Purchase	99.97
	10/11/2011	WM SUPERCENTER	WM SUPERCENTER - Purchase	114.98
	10/17/2011	LAMPTON WELDING SUPPLY	Oxygen, Acetylene Bottles and Leases	81.88
	10/18/2011	STERICYCLE INC	Hazardous Waste Disposal	280.23
	10/21/2011	INTERSTATE ALL BATTERY CE	Battery for Suction Unit	60.17
	10/24/2011	WM SUPERCENTER	Amb Supplies for State Inspectin	182.69
	10/24/2011	OKLAHOMA HOME CENTERS	Amb Supplies for State Inspection A-4	29.47
	10/24/2011	OKLAHOMA HOME CENTERS	A-4 On-board Suction Parts	0.40
	10/28/2011	FIRE SERVICE TRAINING	FIRE SERVICE TRAINING - Purchase	96.00
	10/31/2011	BOUND TREE MEDICAL LLC	Thomas ALS Bag	414.45
	10/31/2011	BOUND TREE MEDICAL LLC	Blood Glucose Lancets	59.28
	10/31/2011	BOUND TREE MEDICAL LLC	Amb Supplies	647.34
	10/31/2011	LAMPTON WELDING SUPPLY	Oxygen Tank Leases	281.35
	10/31/2011	BOUND TREE MEDICAL LLC	Flow meters A-4	99.15
	10/31/2011	BOUND TREE MEDICAL LLC	Finance Charge	2.84
	10/31/2011	BOUND TREE MEDICAL LLC	BVM	31.32
	10/31/2011	BOUND TREE MEDICAL LLC	Amb Supplies	1,840.91
	10/31/2011	EMERGENCY MEDICAL PROD	Endotracheal Tube Kit	30.15
	count: 19			4,458.03
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01-09-92-6316	10/06/2011	COUNTRY FORD MERCURY	COUNTRY FORD MERCURY - Purchase	233.26
	10/07/2011	COUNTRY FORD MERCURY	COUNTRY FORD MERCURY - Purchase	1,855.27
	10/07/2011	COUNTRY FORD MERCURY	COUNTRY FORD MERCURY - Credit	(50.00)
	10/07/2011	AUTO PARTS & MACHINE INC	AUTO PARTS & MACHINE INC - Purchase	16.52
	10/07/2011	COUNTRY FORD MERCURY	COUNTRY FORD MERCURY - Purchase	164.42
	10/24/2011	WM SUPERCENTER	glucometer for ambulance #4,label maker for bins in ambulance	66.67
	10/24/2011	WM SUPERCENTER	credit on account	72.84
	10/26/2011	WAL-MART #0108 SE2	WAL-MART #0108 SE2 - Credit	(72.84)
	count: 8			2,286.14
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01-09-96-6016	10/10/2011	SPECIAL OPS UNIFORMS,	Eric Harlow - five (5) pair uniform pants	582.95
	count: 1			582.95
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01-09-96-6114	10/10/2011	LYNN CARD COMPANY	75 Thank You and 75 Sympathy Cards	90.20
	10/17/2011	ONE STOP COPY SHOP	Business Card for Machtoff	15.00

Item GL Combination	Post Date	Vendor Name	Item Description	Total Card Spend
	count: 2			105.20
01-09-96-6121				
	10/25/2011	R D J SPECIALTIES	R D J SPECIALTIES - Purchase	455.14
	10/26/2011	WM SUPERCENTER	WM SUPERCENTER - Purchase	81.16
	count: 2			536.30
01-09-96-6316				
	10/07/2011	WESTERN GLASS AND ATV INC	Windshield Repair - #72 Chevy Tahoe	45.00
	count: 1			45.00
01-12-00-6016				
	10/27/2011	WILLOBY'S FEED AND OUFITT	WILLOBY'S FEED AND OUFITT - coat	105.00
	10/27/2011	WILLOBY'S FEED AND OUFITT	WILLOBY'S FEED AND OUFITT - coat	125.00
	10/27/2011	WILLOBY'S FEED AND OUFITT	WILLOBY'S FEED AND OUFITT - coat	105.00
	10/27/2011	WILLOBY'S FEED AND OUFITT	coat for tenny	125.00
	10/27/2011	WILLOBY'S FEED AND OUFITT	WILLOBY'S FEED AND OUFITT - coat and coveralls	240.00
	count: 5			700.00
01-12-00-6102				
	10/31/2011	OKLAHOMA HOME CENTERS	OKLAHOMA HOME CENTERS - 24' ext ladder	279.99
	count: 1			279.99
01-12-00-6110				
	10/27/2011	WILLOBY'S FEED AND OUFITT	WILLOBY'S FEED AND OUFITT - boots	189.95
	10/27/2011	WILLOBY'S FEED AND OUFITT	WILLOBY'S FEED AND OUFITT - boots	189.95
	10/27/2011	WILLOBY'S FEED AND OUFITT	WILLOBY'S FEED AND OUFITT - boots	144.95
	10/31/2011	WILLOBY'S FEED AND OUFITT	WILLOBY'S FEED AND OUFITT - boots for Forrest	189.95
	10/31/2011	WILLOBY'S FEED AND OUFITT	WILLOBY'S FEED AND OUFITT - boots for josh	189.95
	count: 5			904.75
01-12-00-6112				
	10/18/2011	OKLAHOMA HOME CENTERS	OKLAHOMA HOME CENTERS - heater/pipe/fittings/latch	241.25
	count: 1			241.25
01-12-00-6113				
	10/05/2011	PMSI EDMOND	PMSI EDMOND - Purchase	115.57
	10/10/2011	WADES HARDWARE & SUPPLY	WADES HARDWARE & SUPPLY - Purchase	27.92
	10/14/2011	AUTO PARTS & MACHINE INC	AUTO PARTS & MACHINE INC - hose ends/fittings/paint/clamps/tape/tank repair	41.42
	10/17/2011	LOGAN COUNTY ASPHALT CO.	LOGAN COUNTY ASPHALT CO. - Proline	349.13
	10/17/2011	LOGAN COUNTY ASPHALT CO.	LOGAN COUNTY ASPHALT CO. - Proline	211.47
	10/18/2011	OKLAHOMA HOME CENTERS	OKLAHOMA HOME CENTERS - mineral spirits/linseed oil/tupentine	110.94
	10/20/2011	LOGAN COUNTY ASPHALT CO.	LOGAN COUNTY ASPHALT CO. - proline	365.09
	10/20/2011	LOGAN COUNTY ASPHALT CO.	LOGAN COUNTY ASPHALT CO. - proline	377.06
	10/20/2011	TRAFFIC SIGNALS	TRAFFIC SIGNALS - led bolbs	785.00
	10/21/2011	UNITED ENGINES	UNITED ENGINES - gutter brooms	853.86
	10/24/2011	HOMETOWN RENTAL AND FEED	HOMETOWN RENTAL AND FEED - propane	20.21
	10/24/2011	HOMETOWN RENTAL AND FEED	HOMETOWN RENTAL AND FEED - Credit due to being charged taxes	(1.71)
	10/28/2011	HOMETOWN RENTAL AND FEED	HOMETOWN RENTAL AND FEED - weedeater head for weedeater	59.90
	count: 13			3,315.86
01-12-00-6313				
	10/13/2011	LAMPTON WELDING SUPPLY	LAMPTON WELDING SUPPLY - annual rent on torch bottles	149.90
	count: 1			149.90
01-12-00-6316				
	10/06/2011	AUTO PARTS & MACHINE INC	AUTO PARTS & MACHINE INC - Purchase	145.33

Item GL Combination	Post Date	Vendor Name	Item Description	Total Card Spend
	10/10/2011	SHINES KWIK LUBE	SHINES KWIK LUBE - Purchase	38.15
	10/18/2011	OREILLY AUTO 00002188	OREILLY AUTO 00002188 - plug for presure washer	2.72
	10/18/2011	OREILLY AUTO 00002188	OREILLY AUTO 00002188 - this is a Credit	(2.72)
	10/18/2011	OREILLY AUTO 00002188	OREILLY AUTO 00002188 - pipe plug charged to me (mistake)	2.49
	10/28/2011	AUTOZONE #0532	Wiper blades truck #135	8.80
	count: 6			194.77
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01-12-00-6317				
	10/06/2011	RON'S TIRE	RON'S TIRE - Purchase	30.00
	10/07/2011	RON'S TIRE	RON'S TIRE - Purchase	1,875.00
	10/10/2011	RON'S TIRE	RON'S TIRE - Purchase	12.00
	10/13/2011	RON'S TIRE	RON'S TIRE - 2 split rim repairs	60.00
	10/17/2011	WM SUPERCENTER	WM SUPERCENTER - water valve for sweeper/cash box to lock key up in for equip.	44.85
	10/20/2011	BELSHE INDUSTRIES INC	BELSHE INDUSTRIES INC - jack for trailer damage from tornado	188.13
	10/20/2011	RON'S TIRE	RON'S TIRE - 3 repairs and one new tire	585.00
	10/21/2011	HOMETOWN RENTAL AND FEED	HOMETOWN RENTAL AND FEED - primer bulb	5.95
	count: 8			2,800.93
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01-14-00-6016				
	10/07/2011	UFIRST LAUNDRY SVCS	UFIRST LAUNDRY SVCS - Purchase	33.05
	10/07/2011	UFIRST LAUNDRY SVCS	UFIRST LAUNDRY SVCS - Purchase	33.05
	10/07/2011	UFIRST LAUNDRY SVCS	UFIRST LAUNDRY SVCS - Purchase	33.05
	10/11/2011	UFIRST LAUNDRY SVCS	UFIRST LAUNDRY SVCS - Purchase	33.05
	10/18/2011	UFIRST LAUNDRY SVCS	Uniform & shop towel service	33.05
	10/25/2011	UFIRST LAUNDRY SVCS	Uniform & shop towel service	33.05
	count: 6			198.30
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01-14-00-6102				
	10/25/2011	WM SUPERCENTER	Propane torch kit	14.97
	count: 1			14.97
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01-14-00-6112				
	10/19/2011	OKLAHOMA HOME CENTERS	Replacement light bulbs and bulb changer for north east cooler at 1923 Ruhl Dr.	94.93
	count: 1			94.93
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01-14-00-6114				
	10/05/2011	WM SUPERCENTER	WM SUPERCENTER - Purchase	11.37
	10/06/2011	AUTO PARTS & MACHINE INC	AUTO PARTS & MACHINE INC - Purchase	21.91
	10/10/2011	WAL-MART #0108 SE2	WAL-MART #0108 SE2 - Credit	(11.37)
	10/24/2011	WM SUPERCENTER	12 ga. 50 ft. extension cord and cord reels.	72.85
	count: 4			94.76
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01-14-00-6316				
	10/20/2011	SHINES KWIK LUBE	Oil & filter change for truck #155	41.50
	count: 1			41.50
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01-14-41-6116				
	10/19/2011	WW GRAINGER	1 package, M20x1.50 metric nuts	20.46
	10/25/2011	WM SUPERCENTER	Penetrating oil, WD-40, winter windshield washer solvent	62.78
	10/27/2011	WADES HARDWARE & SUPPLY	Oxygen and acetylene bottle refills	87.67
	10/28/2011	LAWSON PRODUCTS	Misc, fasteners & bulbs	82.58
	10/28/2011	AUTOZONE #0532	3M trim adhesive	20.99
	10/28/2011	AUTOZONE #0532	Credit for invoice 428159	(20.99)
	count: 6			253.49
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01-14-41-6118				
	10/20/2011	JIM JOHNSON OIL CO	55 gal UTH fluid	550.00

Item GL Combination	Post Date	Vendor Name	Item Description	Total Card Spend
	10/26/2011	JIM JOHNSON OIL CO	15w40 Motorcraft diesel motor oil	679.30
	count: 2			1,229.30
01-15-11-6016				
	10/05/2011	WM SUPERCENTER	WM SUPERCENTER - Purchase	859.59
	10/26/2011	SQ UNIQUE DESIGNS	SQ UNIQUE DESIGNS - work shirts	970.03
	count: 2			1,829.62
01-15-11-6110				
	10/12/2011	RED WING SHOE STORE	RED WING SHOE STORE - steel toe safety boots parks employees	1,196.47
	10/12/2011	WM SUPERCENTER	WM SUPERCENTER - installed coveralls, jackets	653.89
	10/31/2011	WILLOBY'S FEED AND OUFITT	WILLOBY'S FEED AND OUFITT - water and ice	34.96
	count: 3			1,885.32
01-15-11-6112				
	10/06/2011	OKLAHOMA HOME CENTERS	OKLAHOMA HOME CENTERS - Purchase	47.98
	10/13/2011	DAVIS PIPE & SUPPLY-EDMON	DAVIS PIPE & SUPPLY-EDMON - harrison and division parking sprinkler weather monitor	214.47
	10/13/2011	OKLAHOMA HOME CENTERS	OKLAHOMA HOME CENTERS - soccer field bleachers (skid plates) 5-24-11 tornado	119.76
	10/17/2011	OKLAHOMA HOME CENTERS	OKLAHOMA HOME CENTERS - highland hall door plate, tape mark dead trees	30.98
	10/17/2011	CROSSLANDS A&A RENTALL	CROSSLANDS A&A RENTALL - portable toilet rental	614.00
	10/18/2011	OKLAHOMA HOME CENTERS	OKLAHOMA HOME CENTERS - pry bars, drill bits bleacher assembly	49.47
	10/26/2011	OKLAHOMA HOME CENTERS	OKLAHOMA HOME CENTERS - liberty lake house lock and hasp	30.97
	count: 7			1,107.63
01-15-11-6114				
	10/07/2011	INNOVATIVE TECHNOLOGY	INNOVATIVE TECHNOLOGY - Cemetery Web Hosting	300.00
	count: 1			300.00
01-15-11-6316				
	10/12/2011	WALKER DISCOUNT TIRE	WALKER DISCOUNT TIRE - tire repair vehicle # 107	10.00
	10/20/2011	WALKER DISCOUNT TIRE	WALKER DISCOUNT TIRE - replace tire 15-67 trailer	97.50
	10/24/2011	AUTO PARTS & MACHINE INC	AUTO PARTS & MACHINE INC - pulley mower 15 -101	9.88
	10/26/2011	WM SUPERCENTER	WM SUPERCENTER - ties for weed eater line	11.82
	10/28/2011	AUTOZONE #0532	LT3157BX bulbs for truck #131	4.24
	10/28/2011	AUTOZONE #0532	Spray headliner adhesive truck #131	10.99
	10/31/2011	AUTOZONE #0532	Door panel retainers for truck #131	3.99
	10/31/2011	AUTO PARTS & MACHINE INC	Pitman arm, idler arm & strobe light for truck #131	185.86
	count: 8			334.28
01-15-11-6317				
	10/14/2011	CENTRAL NEW HOLLAND OF ED	CENTRAL NEW HOLLAND OF ED - cable kd mower 15-102	52.20
	count: 1			52.20
20-21-00-6112				
	10/06/2011	COX OKLAHOMA COMM SV	COX OKLAHOMA COMM SV - Internet	64.95
	10/10/2011	COX OKLAHOMA COMM SV	Water Treatment Plant Internet/Email	59.95
	10/25/2011	TERMINIX INT. LOCKBOX	Pest Control	67.00
	count: 3			191.90
20-21-00-6308				
	10/28/2011	ONE STOP COPY SHOP	Business cards for Maxine Pruitt-Director	10.00
	count: 1			10.00
20-21-00-6309				
	10/17/2011	SUMMIT MAILING SYS	Postage Machine - Renewal Contract Period -	290.00

Item GL Combination	Post Date	Vendor Name	Item Description	Total Card Spend
			10/1/2011 thru 9/30/2012	
	count: 1			290.00
20-21-00-6317	10/19/2011	BMI IMAGENET	JJM02809 Monthly Metered Rate- Septemeber2011	18.79
	count: 1			18.79
20-21-00-6318	10/14/2011	TELETOUCH TWO WAY TYLER	Tracker Alarm for WWTP Lift Stations	29.90
	10/25/2011	VERIZON WRLS MYACCT VE	Wireless Phone Service for GPWA	206.44
	count: 2			236.34
20-21-00-6340	10/19/2011	UNITED SYSTEMS TECHNOL	eBills for month of September 2011	26.16
	count: 1			26.16
20-23-00-6104	10/26/2011	BRENNTAG SOUTHWEST	Water Treatment Chemicals (Polymer)	2,430.00
	count: 1			2,430.00
20-23-00-6109	10/12/2011	CULLIGAN WATER OF OKLAHOM	D.I. filter for labratory water	95.00
	count: 1			95.00
20-23-00-6303	10/07/2011	ACCURATE	ACCURATE - Purchase	914.00
	10/14/2011	ACCURATE	Mandated water testing	370.00
	10/14/2011	ACCURATE	Mandated water testing	105.00
	10/14/2011	ACCURATE	Mandated water testing	42.00
	10/14/2011	ACCURATE	Mandated water testing	25.00
	10/14/2011	ACCURATE	Mandated water testing	155.00
	10/14/2011	ACCURATE	Mandated water testing	105.00
	10/21/2011	ACCURATE	Mandated water testing	195.00
	count: 8			1,911.00
20-23-00-6317	10/07/2011	OKLAHOMA HOME CENTERS	OKLAHOMA HOME CENTERS - Purchase	31.30
	10/10/2011	OKLAHOMA HOME CENTERS	OKLAHOMA HOME CENTERS - Purchase	98.56
	10/20/2011	W W GRAINGER 916	backup sump pump for the pipe gallery	276.30
	10/28/2011	USA BLUE BOOK	PVC pipe fittings (plant Maintenance)	971.49
	10/31/2011	USA BLUE BOOK	PVC pipe fittings (plant Maintenance)	310.48
	count: 5			1,688.13
20-23-00-6324	10/05/2011	WM SUPERCENTER	WM SUPERCENTER - Purchase	262.88
	count: 1			262.88
20-24-00-6016	10/20/2011	WILLOBY'S FEED AND OUFITT	Work jeans for Larry, Clayton, and Richard.	792.00
	10/26/2011	SQ UNIQUE DESIGNS	Uniform shirts for Larry, Richard, and Clayton.	160.50
	count: 2			952.50
20-24-00-6102	10/20/2011	OKLAHOMA HOME CENTERS	Push mower for mowing around the lab/control building.	209.99
	count: 1			209.99
20-24-00-6109	10/12/2011	ACCURATE	Lab supplies	48.68
	10/12/2011	ACCURATE	Lab testing	270.00
	10/12/2011	ACCURATE	Lab testing (inv. 1120008)	85.00
	10/12/2011	ACCURATE	Lab Testing (Invoice 1127022)	85.00
	10/12/2011	ACCURATE	Lab testing (Invoice 1122013)	225.00

Item GL Combination

Post Date	Vendor Name	Item Description	Total Card Spend
10/13/2011	ACCURATE	Lab testing (1129013)	375.00
10/21/2011	ACCURATE	Lab testing	150.00
10/27/2011	ACCURATE	Lab testing	200.00
count: 8			1,438.68
20-24-00-6114			
10/07/2011	WM SUPERCENTER	WM SUPERCENTER - Mouse for computer	9.97
10/12/2011	WM SUPERCENTER	Keyboard for monitoring computer	11.97
10/25/2011	WM SUPERCENTER	Replaced office chair in the lab.	69.84
count: 3			91.78
20-24-00-6317			
10/17/2011	WW GRAINGER	Combination locks for use around the plant and at lift stations	170.02
10/19/2011	OKLAHOMA HOME CENTERS	Light bulbs for the transfer pump building.	11.99
10/25/2011	OKLAHOMA HOME CENTERS	Supplies for air compressor and screen to keep spiders out.	2.24
10/27/2011	AUTO PARTS & MACHINE INC	Silicone for electrical connection at grit chamber.	7.02
10/28/2011	EPAC SOFTWARE TECHNOLO	Maintenance program	2,125.00
10/31/2011	P & K EQUIPMENT #6	Tractor Seat for our 5310 John Deere tractor	152.71
count: 6			2,468.98
20-24-00-6357			
10/17/2011	BIO-AQUATIC TESTING CORP	Lab testing (00040858)	140.00
count: 1			140.00
20-26-00-6016			
10/28/2011	WILLOBY'S FEED AND OUFITT	WILLOBY'S FEED AND OUFITT - overall for joe mackey	120.00
count: 1			120.00
20-26-00-6316			
10/06/2011	AUTO PARTS & MACHINE INC	AUTO PARTS & MACHINE INC - Purchase	26.97
10/20/2011	BELGER CRTG SVCS	Replace aux hyd circuit relief valve, rebuild hyd cylinder for thumb attachment	1,652.75
count: 2			1,679.72
20-27-00-6016			
10/17/2011	STILLWATER MILLING COMP	winter coat and coveralls also see credit memo 145611	260.93
10/17/2011	STILLWATER MILLING COMP	coat and coveralls	184.85
10/20/2011	WILLOBY'S FEED AND OUFITT	stocking cap and mink oil for boots	25.55
10/21/2011	WILLOBY'S FEED AND OUFITT	stocking hat and boot toe savers	24.99
count: 4			496.32
20-27-00-6110			
10/17/2011	USA BLUE BOOK	hip waders for guys	817.36
10/27/2011	WILLOBY'S FEED AND OUFITT	insulated steel toe rubber boots	710.50
count: 2			1,527.86
20-27-00-6114			
10/07/2011	WM SUPERCENTER	WM SUPERCENTER - Purchase	68.61
10/21/2011	OKLAHOMA HOME CENTERS	post to put around open trenches	32.25
10/25/2011	OKLAHOMA HOME CENTERS	lock for office door	24.99
10/25/2011	OKLAHOMA HOME CENTERS	had to get a different lock the first one didnt have ant keys	5.00
count: 4			130.85
20-27-00-6119			
10/17/2011	AUTO PARTS & MACHINE INC	nuts and washers	23.94
10/31/2011	OKLAHOMA HOME CENTERS	fittings for line repair	8.33
count: 2			32.27
20-27-00-6313			
10/24/2011	LOGAN COUNTY ASPHALT CO.	concrete for road repair	202.00

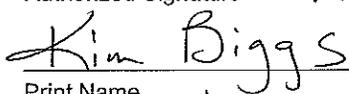
Item GL Combination	Post Date	Vendor Name	Item Description	Total Card Spend
	10/24/2011	LOGAN COUNTY ASPHALT CO.	asphalt for road repair	1,842.60
	count: 2			2,044.60
<hr/>				
20-27-00-6316				
	10/12/2011	OREILLY AUTO 00002188	Refund for tax charged on invoice # 483581, O-Reilly's	(2.12)
	10/12/2011	OREILLY AUTO 00002188	Spark plugs for truck #242, O-Reilly's	25.00
	10/13/2011	OREILLY AUTO 00002188	Air filter for truck #242	11.25
	10/14/2011	SHINES KWIK LUBE	Oil & filter change for truck # 231 and truck #242	79.65
	10/19/2011	WARREN CAT #11	Stabilizer pads, cutting edges for bucket, spacers, bolts & nuts for backhoe #225	648.96
	10/20/2011	AUTO PARTS & MACHINE INC	Chain half links for cable spool guide on camera truck #233	5.84
	10/20/2011	AUTO PARTS & MACHINE INC	Oil filter and air filter for generator #234	40.90
	10/28/2011	WARREN CAT #11	Stabilizer pads for backhoe #225	172.46
	10/31/2011	SHINES KWIK LUBE	Oil & filter change	41.50
	count: 9			1,023.44
<hr/>				
20-27-00-6317				
	10/07/2011	O C T EQUIPMENT INC	O C T EQUIPMENT INC - Purchase	94.60
	10/11/2011	J AND R EQUIPMENT	purchased two swivel elbows for jet trucks	466.10
	count: 2			560.70
<hr/>				
20-28-00-6129				
	10/18/2011	PRIMARY STRUCTURE INC	new lid for water meter at Willow Creek	350.00
	10/21/2011	OKLAHOMA CONTRACTORS SUPP	OKLAHOMA CONTRACTORS SUPP - Purchase	522.00
	count: 2			872.00
<hr/>				
20-28-00-6316				
	10/06/2011	SHINES KWIK LUBE	SHINES KWIK LUBE - Purchase	47.10
	10/13/2011	OREILLY AUTO 00002188	Alternator & belt for truck #229	142.61
	10/13/2011	OREILLY AUTO 00002188	Credit from invoice #483792	(25.00)
	10/17/2011	OREILLY AUTO 00002188	Door lock set for truck #229	12.73
	10/17/2011	OREILLY AUTO 00002188	Door rod clip for truck #229	2.99
	10/17/2011	OREILLY AUTO 00002188	Door rod clips for truck #229	8.97
	count: 6			189.40
<hr/>				
54-54-04-6706				
	10/10/2011	SUSQUEHANNA COMMERCIAL	SUSQUEHANNA COMMERCIAL - October 2011 Lease Broadcast Pix	523.38
	10/31/2011	SUSQUEHANNA COMMERCIAL	SUSQUEHANNA COMMERCIAL - Purchase	523.38
	count: 2			1,046.76
<hr/>				
98-98-00-				
	10/19/2011	METROSTYLE APPAREL	METROSTYLE APPAREL - Purchase	379.83
	10/19/2011	METROSTYLE APPAREL	METROSTYLE APPAREL - Purchase	241.91
	10/26/2011	CREDIT PURCHASE BALANCE	CREDIT PURCHASE BALANCE - Credit	(241.91)
	10/26/2011	CREDIT PURCHASE BALANCE	CREDIT PURCHASE BALANCE - Credit	(379.83)
	count: 4			0.00
<hr/>				
98-98-00-6112				
	10/20/2011	TERMINIX INT. LOCKBOX	Past Control	52.00
	count: 1			52.00
<hr/>				
98-98-00-6301				
	10/07/2011	ATT BUS PHONE PMT	ATT BUS PHONE PMT - Monthly Telephone, Internet, Voice Mail	175.24
	count: 1			175.24
<hr/>				
98-98-00-6308				
	10/26/2011	FEDEX 07488751	Overnight to Edward Agnew FAA	24.54
	count: 1			24.54
<hr/>				
98-98-00-6316				

Item GL Combination

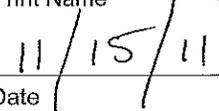
Post Date	Vendor Name	Item Description	Total Card Spend
10/05/2011	AUTO PARTS & MACHINE INC	AUTO PARTS & MACHINE INC - Purchase	18.38
10/07/2011	AUTO PARTS & MACHINE INC	AUTO PARTS & MACHINE INC - Purchase	9.36
count: 2			27.74
report count: 360			75,817.86



Authorized Signature



Print Name



Date

Authorized Signature 2

Print Name

Date

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MINUTES

CITY COUNCIL MEETING

Council Workshop

October 25, 2011

The special meeting of the sixty-first City Council of Guthrie, Oklahoma, was posted on Friday, October 21, 2011 before 5:00 p.m. and held October 25, 2011 in the Guthrie City Hall Council Chambers.

Mayor Burtcher called the meeting to order at 6:30 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Gaylord Z. Thomas
	Sheri Mueller	John Wood	Patty Hazlewood

Members Absent: Mary Coffin

Staff Present:	Matt Mueller	Wanda Calvert	Lance Crenshaw
	Rene Spineto	Damon Devereaux	Eric Harlow
	Maxine Pruitt	Verdell Smith	

Mayor Burtcher declared a quorum with six (6) Councilmembers in attendance.

Discussion on Liberty Lake Master Plan. City Manager Mueller informed the Liberty Lake Master Plan is a priority of the City Council's Strategic Plan and explained the goal of this first meeting will be for the City Council to express their desires for the overall development options for the Liberty Lake area. Britt Flaten and Ben Trantnam, representatives from Jacobs Group (the City Engineers for this project), were available to answer questions. Several citizens had questions and/or comments on the Liberty Lake area. City Council instructed the Jacobs Group to compile information on what would be suitable for the areas around Liberty Lake, whether it be residential housing, event pavilions, an RV area and/or nature trails for hiking or for equestrian. City Manager Mueller explained there will be a second public input meeting with the Guthrie Parks Board to get input on the parks portion of Liberty Lake. Once these two meetings are complete, Jacobs Group will take the information back along with a site analysis to develop conceptual programming options. These options will then be presented at a public meeting and then a final master plan will be developed and presented to City Council.

Adjournment. There being no further business for the Guthrie City Council, Mayor Burtcher declared the meeting adjourned at 8:19 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

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MINUTES

CITY COUNCIL MEETING

Council Workshop

November 1, 2011

The special meeting of the sixty-first City Council of Guthrie, Oklahoma, was posted on Friday, October 28, 2011 before 5:00 p.m. and held November 1, 2011 in the Guthrie City Hall Third Floor Conference Room.

Mayor Burtcher called the meeting to order at 6:00 p.m.

Members Present:	Chuck Burtcher Sheri Mueller	Mary Coffin	John Wood
Members Absent:	Trey Ayers	Gaylord Z. Thomas	Patty Hazlewood
Staff Present:	Matt Mueller Lance Crenshaw	Randel Shadid Rene Spineto	Wanda Calvert Eric Harlow

Mayor Burtcher declared a quorum with four (4) Councilmembers in attendance.

Questions and discussion regarding agenda items:

FY 2011 Year End Budget Amendment and FY 2012 Budget Amendment No. 1. The proposed Budget Amendments include the close out of the 2010-2011 Fiscal Year as well as the amendments needed to manage the tornado recovery projects and roll over projects that began last year, but have not yet been completed.

Building Tenancy Agreement. The proposed item is to consider approval of entering into a Building Tenancy Agreement with Utility Safety Services, LLC for the rental of commercial space at 5909 South Division for the purpose of housing the large pieces of heavy equipment during the re-build of the Public Works maintenance facility. The Damage Assessment Project Manager with Young & Associates, hired by the Oklahoma Municipal Assurance Group, informed staff on Wednesday, October 26, 2011 that the insurance approved the use of the building for the housing of our equipment such as the street sweeper, the camera truck, the jet truck, the vactor truck, the motor grader and the sand spreaders. The agreement is for a six month period with a month-to-month extension after that, if it is needed, the agreement requires a 30 day written notification by either party. The cost is \$3,500 per month plus utilities with a \$1,000 security deposit due upon signing the contract along with a \$1,260.00 property management fee to Century 21 Goodyear Green Realtors.

Guthrie Community Garden Agreement. The proposed item is to consider approval of a revised agreement with God's Food Bank reflecting a new location for the Guthrie Community Garden. At the August 16, 2011 City Council meeting, the Council approved an Agreement between the City of Guthrie and God's Food Bank for the development, operation and maintenance of the Guthrie Community Gardens. The City will provide vacant land near Mineral Wells Park to God's Food Bank (GFB) at no charge. Since that time, a preferred location has been found, but it is still located in the general vicinity.

Solicit Bids – Bed Replacement/Repairs to Brush #4. The proposed item is to consider approval to solicit bids for the bed replacement and other repairs to Brush #4 (Unit #70) due to fire damage. On July 23, 2011 Brush #4 was damaged in a large grass fire near the City's Convenience Center on North Academy. Insurance adjusters declared most of the equipment on the unit a total loss and authorized the replacement of said equipment. The City received a check in the amount of \$33,498.36 for repairs with further repair costs currently being negotiated. We are requesting approval to solicit bids for the repair of this unit. Any costs above the insurance payment amount will come from funds that were collected from the sale of former Engine #7 to the Coyle Fire Department.

Purchase Vehicle/Accessories for Fire Department. The proposed item is to consider approval to purchase ¾ Ton Crew Cab, Four-Wheel Drive pickup and accessories for Fire Department utilizing Logan County Fire Sales Tax funds. This vehicle would replace the Battalion Chief's vehicle, which is currently a 2002 Ford Explorer. The vehicle will be equipped with aluminum camper-type shell, incident command equipment, radio equipment, emergency equipment and winch. The current Ford Explorer is not well equipped or designed for the rugged off-road terrain that our Battalion Chiefs must frequently travel during large wildfires and adverse weather conditions. The proposed pickup would have a higher ground clearance, four-wheel drive and a front bumper mounted winch to assist, when needed, in pulling out stuck ambulances or other vehicles in adverse conditions. This pickup would also be equipped with the proper incident command equipment and radio equipment to fully and safely command an emergency incident. This vehicle and financing will be bid through Logan County's Purchasing Department, utilizing no City funds.

Oklahoma Tax Commission Agreement. The proposed item is to consider approval of Oklahoma Tax Commission Agreement for Administration of the Sales and Use Tax. The proposed Agreement is the result of numerous discussions between the Oklahoma Municipal League Liaison Board and the Oklahoma Tax Commission and both parties have agreed to the terms. The new agreement, once executed, will replace the separate sales and use tax agreements currently in effect. The new Agreement, after one year, shall renew without action of the parties for additional terms of one year provided that the current rate has not been changed and neither party has given written notice of its intent to terminate the Agreement.

Street Committee Member. Mayor Burtcher is requesting that Councilmember Sheri Mueller be appointed to the Street Committee to fill the unexpired term of Ellen Gomes.

Request for future items of discussion. The City has received the Attorney General ruling on the annexation of the property located at Waterloo Road and I-35. The City Council has sixty days to review the ruling.

City Manager Mueller reminded the City Council that a Special City Council - Council Orientation Meeting is scheduled for next Tuesday, November 8, 2011.

Adjournment. There being no further business for the Guthrie City Council, Mayor Burtcher declared the meeting adjourned at 6:44 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

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MINUTES

CITY COUNCIL MEETING

November 1, 2011

The regular meeting of the sixty-first City Council of Guthrie, Oklahoma was posted on Friday, October 28, 2011 before 5:00 p.m. and held November 1, 2011 in the Guthrie City Hall Council Chambers.

Mayor Chuck Burtcher called the meeting to order at 7:15 p.m.

Members Present:	Chuck Burtcher	John Wood	Mary Coffin
	Sheri Mueller		

Members Absent:	Trey Ayers	Gaylord Z. Thomas	Patty Hazlewood
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Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Rene Spineto	Jim Ahlgren
	Maxine Pruitt	Eric Harlow	

Mayor Burtcher declared a quorum with four (4) Councilmembers in attendance.

Consent Agenda. Consent Agenda C, Consider approval of Claims; Consent Agenda I, FY 2012 Budget Amendment No. 1; and Consent Agenda J, FY 2011 Budget Amendment No. 10, was removed for further discussion. Motion by Councilmember Wood, seconded by Councilmember Mueller, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Special City Council Workshop Meeting held on October 18, 2011.
- B. Consider approval of the minutes from the Regular City Council Meeting held on October 18, 2011.
- D. Consider approval of the Treasurer Reports.
- E. Consider approval of a revised Agreement with God's Food Bank reflecting a new location for the Guthrie Community Garden.
- F. Consider approval to solicit bids for the bed replacement and other repairs to Brush #4 (Unit #70) due to fire damage that occurred in July 2011.
- G. Consider approval to purchase a ¾ ton, crew cab, four-wheel drive pickup and accessories for the Fire Department.

- H. Consider approval of Oklahoma Tax Commission Agreement for Administration of the Sales and Use Tax.
- K. Consider approval of Mayor's appointment of Sheri Mueller to the Street Committee.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Wood, Mueller
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consent Agenda C. Consider approval of the Claims. Motion by Councilmember Wood, seconded by Councilmember Mueller, moved approval of Consent Agenda C, Approval of Claims, removing the Hotel/Motel Tax Fund portion:

General Fund:	Claims	\$2,987.73
Airport Fund:	Claims	\$ 29.76
GIDA Fund:	Claims	<u>\$6,935.54</u>
	Total Claims:	\$9,953.03

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Wood, Mueller
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consent Agenda I & J. Motion by Councilmember Wood, seconded by Councilmember Mueller, moved approval of the Consent Agenda as follows removing the Hotel/Motel Tax Fund portion on both of the Budget Amendments:

- I. Consider approval of Budget Amendment No. 1 increasing the budget for the General Fund, Guthrie Public Works Authority Fund, Grants Fund and Capital Projects Fund
- J. Consider approval of Budget Amendment No. 10 increasing the budget for the General Fund, Guthrie Public Works Authority Fund, Water Treatment Plant Fund, CMOM Fund, Airport Grant Fund and GIDA Fund for FY 2011 Year End.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Wood, Mueller
Nay: None

Mayor Burtcher declared the motion carried unanimously.

City Manager's Report. No report.

Requests/comments from members of the City Council. Councilmember Mueller informed we have a great Guthrie Public School System and her two children did wonderful the first nine weeks of school.

Councilmember Coffin informed the City Council and the community on the events happening in Guthrie.

Councilmember Wood informed the Cross Country Team, Kyle Staley with the OSU Football Team and the Guthrie High School Football Team are doing great and it is great to see this community having so many events and activities.

Mayor Burtcher informed this community has a huge heart and is pumped up for all of the events and agreed we have a great school system.

Consider convening into Executive Session pursuant to the authority of Title 25, O.S. 2001, Section 307(B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim (Initiative Petition filed September 7, 2008 for proposed Ordinance to the City of Guthrie; specifically Case No. CJ 2009-3). No action was taken.

Consideration of action regarding Initiative Petition filed September 7, 2008 for proposed Ordinance to the City of Guthrie; specifically Case No. CJ 2009-3. No action was taken.

Adjournment. Motion by Councilmember Wood, seconded by Councilmember Mueller, moved approval to adjourn. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Wood, Mueller
Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:27 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

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CITY OF GUTHRIE

CLAIMS

November 15, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the city of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in black ink, appearing to read "Kim Biggs". The signature is written over a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by City Manager.

Matt Mueller
City Manager

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**CITY OF GUTHRIE
TREASURER'S REPORT
October 30, 2011**

	BANK OR DEPOSITORY	ACCT. TYPE	ACCT. NO.	RATE	DATE OF MATURITY	BEGINNING BALANCE	DEPOSITS	WITH-DRAWALS	ENDING BALANCE
General	InterBank	MM	13-416-3	0.25		\$57,011.31	\$415,476.81	\$373,450.00	\$99,038.12
	F & M Bank	MM	1022003929	0.27		\$648,896.29	\$515,655.31	\$559,878.69	\$604,672.91
						\$705,907.60	\$931,132.12	\$933,328.69	\$703,711.03
Cemetery Care	F & M Bank	MM	1022003996	0.27		\$41,240.01	\$899.07	\$1,932.79	\$40,206.29
Hotel/Motel Tax	F & M Bank	MM	1022003937	66.67%	Tourism	\$896.97	\$21,364.78	\$21,253.75	\$1,008.00
		MM	1022003937	33.33%	Parks	\$120,585.26	\$10,712.47	\$3,191.67	\$128,106.06
			Total: Hotel/Motel Tax			\$121,482.23	\$32,077.25	\$24,445.42	\$129,114.06
Sinking Fund	InterBank	MM	13-925-4	0.00		\$455.05	\$0.00	\$0.00	\$455.05
GIDA	F & M Bank	MM	1022003953	0.25		\$95.06	\$66,362.45	\$10,763.58	\$55,693.93
Centennial	Bancfirst	MM	154027499	0.00		\$519.69	\$0.00	\$0.00	\$519.69
Airport Grant	InterBank	MM	1310219657	0.00		\$193.68	\$26,587.00	\$0.00	\$26,780.68
Airport Escrow 2010	F & M Bank	MM	1022004577	0.27		\$42,276.71	\$9.56	\$0.00	\$42,286.27
USDA Rural Devel.	InterBank	MM	23-695-0	0.25		\$30,663.63	\$5.21	\$0.00	\$30,668.84
Capital Projects	F & M Bank	MM	1022003961	0.27		\$53,808.20	\$51,712.01	\$29,930.64	\$75,589.57
Grants Fund	InterBank	MM	25-045-7	0.25		\$2,964.11	\$0.63	\$0.00	\$2,964.74
	F & M Bank	MM	1022004038	0.27		\$20,023.18	\$395,734.41	\$376,528.87	\$39,228.72
						\$22,987.29	\$395,735.04	\$376,528.87	\$42,193.46
Fed Equitable Sharing	InterBank	MM	25-477-0	0.25		\$1,594.27	\$0.07	\$0.00	\$1,594.34
GPWA	InterBank	MM	13-415-5	0.25		\$52,943.71	\$14,270.02	\$529.58	\$66,684.15
	F & M Bank	MM	1022003864	0.27		\$571,398.68	\$303,823.66	\$371,139.98	\$504,082.36
	Bancfirst -Drafts	MM	150182648	0.15		\$367,489.76	\$52,737.36	\$38,648.79	\$381,578.33
			Total: GPWA Operating			\$991,832.15	\$370,831.04	\$410,318.35	\$952,344.84
Meter Deposits	InterBank	SN	1310018422	0.25		\$698.01	\$1.90	\$0.00	\$699.91
	F & M Bank	MM	1022003880	0.27		\$240,887.60	\$4,508.54	\$3,192.62	\$242,203.52
	InterBank	GD	26999	1.05	2/25/2012	\$99,000.00	\$0.00	\$0.00	\$99,000.00
		Total: Meter Deposits			\$340,585.61	\$4,510.44	\$3,192.62	\$341,903.43	
WTP Fund	InterBank	MM	1310251437	.25		\$1,514.61	\$130,668.42	\$130,665.41	\$1,517.62
	Bancfirst - WTP	MM	154047848	0.15		\$928,688.94	\$38,293.17	\$0.00	\$966,982.11
	F & M Bank	MM	1022003872	0.27		\$122,853.75	\$22,631.67	\$11,888.01	\$133,597.41
					\$1,053,057.30	\$191,593.26	\$142,553.42	\$1,102,097.14	
CMOM Fund	Bank of New York	MM	250599	0.00		\$934,143.48	\$0.00	\$335,506.88	\$598,636.60
	F & M Bank	MM	1022004534	0.50		\$131,701.37	\$357,596.66	\$335,506.88	\$153,791.15
	F & M Bank	MM	1022004917	0.50		\$139,988.19	\$367,678.47	\$367,592.98	\$140,073.68
					\$1,205,833.04	\$725,275.13	\$1,038,606.74	\$892,501.43	
Trusts									
OKC Waterline	Bank of Oklahoma	TR	75-4037-01-8	0.03		\$1,901,216.42	\$31.25	\$0.00	\$1,901,247.67

FY 2011-2012

CITY OF GUTHRIE STATEMENT OF ESTIMATE - ACTUAL REVENUE

Oct-11 8.33%

Revenue Source	Annual Budget	YTD Estimate	Current Month		YTD Actual	YTD Variance	Percent Variance	Percent Total Collected
			Collected	Collected				
Sales Tax Revenue	\$3,660,000	\$305,000	\$339,165	\$339,165	\$339,165	\$34,165	11.20%	9.27%
Use Tax	\$153,000	\$12,750	\$8,248	\$8,248	\$8,248	(\$4,502)	-35.31%	5.39%
Cigarette Tax Revenue	\$50,000	\$4,167	\$5,628	\$5,628	\$5,628	\$1,461	35.07%	11.26%
Franchise Taxes	\$497,500	\$41,458	\$37,967	\$37,967	\$37,967	(\$3,491)	-8.42%	7.63%
Licenses & Permits	\$79,500	\$6,633	\$4,440	\$4,440	\$4,440	(\$2,194)	-33.07%	5.58%
Com. Vehicle Tax	\$73,500	\$6,125	\$5,696	\$5,696	\$5,696	(\$429)	-7.00%	7.75%
Gas Excise Tax	\$20,000	\$1,667	\$1,656	\$1,656	\$1,656	(\$11)	-0.67%	8.28%
Alcoholic Beverage Tax	\$86,500	\$7,208	\$7,237	\$7,237	\$7,237	\$29	0.40%	8.37%
Ambulance Collections	\$420,000	\$35,000	\$34,452	\$34,452	\$34,452	(\$548)	-1.56%	8.20%
EMS Contract	\$332,712	\$27,726	\$27,726	\$27,726	\$27,726	\$0	0.00%	8.33%
Rents & Royalties	\$20,800	\$1,733	\$774	\$774	\$774	(\$960)	-55.36%	3.72%
Cemetery Revenue	\$67,080	\$5,590	\$6,230	\$6,230	\$6,230	\$640	11.45%	9.29%
Court Fines/Forfeiture	\$306,000	\$25,500	\$15,964	\$15,964	\$15,964	(\$9,536)	-37.40%	5.22%
Interest	\$2,200	\$183	\$269	\$269	\$269	\$86	46.92%	12.24%
Library Fines & Fees	\$9,000	\$750	\$578	\$578	\$578	(\$172)	-22.88%	6.43%
Lake Fees/Permits	\$27,000	\$2,250	\$149	\$149	\$149	(\$2,101)	-93.37%	0.55%
Fire Runs	\$2,000	\$167	\$300	\$300	\$300	\$133	80.00%	15.00%
Reimb Rev/Misc. Income	\$93,734	\$7,811	\$2,463	\$2,463	\$2,463	(\$5,348)	-68.47%	2.63%
Plan/Bd of Adjustments	\$3,000	\$250	\$175	\$175	\$175	(\$75)	-30.00%	5.83%
Oil/Gas Inspect/Leases	\$15,870	\$1,323	\$0	\$0	\$0	(\$1,323)	-100.00%	0.00%
Weed Abatement	\$2,000	\$167	\$795	\$795	\$795	\$628	376.70%	39.73%
Fire Subscriptions	\$5,000	\$417	\$0	\$0	\$0	(\$417)	-100.00%	0.00%
Subtotal	\$5,926,496	\$493,875	\$499,913	\$499,913	\$499,913	\$6,039	1.22%	8.44%
Transfer from GPWA	\$1,372,782	\$114,399	\$125,787	\$125,787	\$125,787	\$11,388	9.96%	9.16%
Transfer from Hotel Tax	\$38,300	\$3,192	\$3,192	\$3,192	\$3,192	\$0	0.00%	8.33%
Transfer from Capital Project	\$213,000	\$17,750	\$17,750	\$17,750	\$17,750	\$0	0.00%	8.33%
Transfer from Grants Fund	\$18,000	\$1,500	\$913	\$913	\$913	(\$587)	-39.16%	5.07%
Budgeted Fund Balance	\$55,000	\$4,583	\$0	\$0	\$0	(\$4,583)	0.00%	0.00%
TOTALS	\$7,623,578	\$635,298	\$647,554	\$647,554	\$647,554	\$12,256	1.93%	8.49%

FY 2011-2012

CITY OF GUTHRIE DEPARTMENT EXPENDITURE SUMMARY

Oct-11 8.33%

Department	Annual Budget	YTD Estimate	Current Month Expend	% of Budget	YTD Expend	% of Budget	Encumbered Balance	Remaining Budget
General Government	\$991,463	\$82,622	\$56,166	5.66%	\$36,166	3.65%	\$620,345	\$334,952
Administration	\$466,897	\$38,908	\$36,245	7.76%	\$36,245	7.76%	\$4,051	\$426,601
Finance	\$167,557	\$13,963	\$11,668	6.96%	\$11,668	6.96%	\$925	\$154,964
Planning	\$317,433	\$26,453	\$16,598	5.23%	\$16,598	5.23%	\$21,159	\$279,676
Library	\$196,223	\$16,352	\$10,105	5.15%	\$10,105	5.15%	\$2,250	\$183,868
Police	\$1,496,738	\$124,728	\$105,459	7.05%	\$105,459	7.05%	\$65,904	\$1,325,376
Fire	\$1,519,040	\$126,587	\$99,335	6.54%	\$99,335	6.54%	\$52,345	\$1,367,360
Street	\$507,693	\$42,308	\$21,973	4.33%	\$21,973	4.33%	\$37,491	\$448,229
Vehicle Maintenance	\$138,982	\$11,582	\$9,661	6.95%	\$9,661	6.95%	\$1,454	\$127,867
Parks & Public Grounds	\$394,901	\$32,908	\$28,110	7.12%	\$28,110	7.12%	\$28,728	\$338,063
Transfer to GPWA Fund	\$1,220,000	\$101,667	\$113,055	9.27%	\$133,055	10.91%	\$0	\$1,086,945
Transfer to Airport Fund	\$12,500	\$1,042	\$1,042	8.33%	\$1,042	8.33%	\$0	\$11,458
Transfer to Capital Project	\$194,151	\$16,179	\$16,179	8.33%	\$16,179	8.33%	\$0	\$177,972
Transfer to Grants Fund	\$0	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	\$0
TOTALS	\$7,623,578	\$635,298	\$525,596	6.89%	\$525,596	6.89%	\$834,652	\$6,263,331

FY 2011-2012

GUTHRIE PUBLIC WORKS AUTHORITY STATEMENT OF ESTIMATE - ACTUAL REVENUE

Oct-11 8.33%

Revenue Source	Annual Budget	YTD Estimate	Current Month		YTD Actual	YTD Variance	Percent Variance	Percent Total Collected
			Collected	Collected				
Water	\$1,760,000	\$143,264	\$165,288	\$165,288	\$22,024	15.37%	9.39%	
Sewer	\$755,000	\$62,917	\$66,775	\$66,775	\$3,858	6.13%	8.84%	
Sanitation	\$1,158,000	\$96,500	\$96,764	\$96,764	\$264	0.27%	8.36%	
Convenience Center	\$40,000	\$3,333	\$4,324	\$4,324	\$991	29.72%	10.81%	
Interest	\$1,500	\$125	\$292	\$292	\$167	133.68%	19.47%	
Rents & Royalties	\$4,400	\$367	\$250	\$250	(\$117)	-31.82%	5.68%	
Transfer-Other Funds	\$1,222,100	\$101,842	\$113,055	\$113,055	\$11,213	11.01%	9.25%	
Miscellaneous	\$7,000	\$583	\$13,685	\$13,685	\$13,101	2245.94%	195.50%	
Late Charges	\$40,000	\$3,333	\$3,880	\$3,880	\$547	16.40%	9.70%	
Extension Charges	\$2,000	\$167	\$195	\$195	\$28	17.00%	9.75%	
Service Initiation	\$13,600	\$1,133	\$1,275	\$1,275	\$142	12.50%	9.38%	
Sale of Station/Park Barn/LC Pr	\$21,000	\$1,750	\$0	\$0	(\$1,750)	-100.00%	0.00%	
Subtotal	\$5,024,600	\$415,314	\$465,783	\$465,783	\$50,469	12.15%	9.27%	
Budgeted Fund Balance	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	
TOTALS	\$5,024,600	\$415,314	\$465,783	\$465,783	\$50,469	12.15%	9.27%	

FY 2011-2012

GUTHRIE PUBLIC WORKS DEPARTMENT EXPENDITURE SUMMARY

Department	Annual Budget	YTD Estimate	Current Month		YTD Expend	% of Budget	Encumbered Balance	Remaining Budget
			Expend	% of Budget				
Oct-11	8.33%							
General Government	\$223,480	\$18,623	\$16,531	7.40%	\$16,531	7.40%	\$148,290	\$68,659
Administration	\$281,583	\$23,465	\$21,248	7.55%	\$21,248	7.55%	\$50	\$260,285
Water Plant	\$476,259	\$39,688	\$19,371	4.07%	\$19,371	4.07%	\$205,471	\$251,418
Wastewater Plant	\$226,669	\$18,889	\$13,920	6.14%	\$13,920	6.14%	\$11,361	\$201,389
Convenience Center	\$116,189	\$9,682	\$7,255	6.24%	\$7,255	6.24%	\$57,955	\$60,979
Line Maintenance	\$520,748	\$43,396	\$26,915	5.17%	\$26,915	5.17%	\$40,859	\$452,974
Meter Department	\$62,750	\$5,229	\$625	1.00%	\$625	1.00%	\$41,675	\$20,450
Sanitation Contract	\$818,000	\$68,167	\$68,363	8.36%	\$68,363	8.36%	\$749,637	\$0
Swimming Pool	\$20,500	\$1,708	\$0	0.00%	\$0	0.00%	\$1,200	\$19,300
Transfer-General Fund	\$1,372,782	\$114,399	\$125,787	9.16%	\$125,787	9.16%	\$0	\$1,246,995
Transfer-GIDA	\$154,383	\$12,865	\$51,461	33.33%	\$51,461	33.33%	\$0	\$102,922
Transfer-Capital Project	\$236,257	\$19,688	\$19,688	8.33%	\$19,688	8.33%	\$0	\$216,569
Transfer-WTP Fund	\$515,000	\$42,917	\$38,175	0.00%	\$38,175	0.00%	\$0	\$476,825
TOTALS	\$5,024,600	\$418,717	\$409,337	8.15%	\$409,337	8.15%	\$1,256,498	\$3,358,764

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Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	November 15, 2011	Wanda Calvert
<input type="checkbox"/> GPWA		City Clerk/Treasurer
<input type="checkbox"/> Other: _____		

Agenda Item

Consider approval of Budget Amendment No. 1 increasing the budget for Hotel/Motel Tax Fund in the amount of \$15,000 (the portion removed at the November 1, 2011 meeting).

Summary

At the November 1, 2011 City Council Meeting, the Hotel/Motel Tax portion of Budget Amendment No. 1 was removed due to only having four Councilmembers present and one Councilmember needing to excuse herself due to a conflict of interest. So this is the remaining portion of Budget Amendment No. 1 increasing the Hotel/Motel Tax Fund in the amount of \$15,000 for Liberty Lake Master Plan.

Funding Expected	<input checked="" type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<u>See Attached</u>	Amount	<u>See Budget Revision Report</u>
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

- Request for Budget Amendment
- Budget Revision Report

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

**CITY OF GUTHRIE
GUTHRIE PUBLIC WORKS AUTHORITY**

REQUEST FOR BUDGET AMENDMENT

Type of Amendment:

Date: November 15, 2011

- 1. Transfer of Appropriations
- 2. Supplemental Appropriations --X--
- 3. Appropriation Decrease
- 4. Revenue Increase

Amendment No. 1

Funds Effected:

Hotel/Motel Tax - \$15,000

Comments:

Budget Amendment No. 1 is moving funds for the Liberty Lake Master Plan not completed in FY 2011.

APPROVAL

Date: _____

Purchasing Agent: _____ City Manager: _____

Council Approval Needed? Yes Date Posted: 11-15-2011

If yes, date approved: _____ City Clerk: _____

After amendment has been entered in the computer, copies are to be sent to the following:

- City Manager - 1 copy
- Purchasing Agent - 1 copy
- Department Head - 1 copy

City of Guthrie
Unposted Budget Revisions

Number	Fiscal Year	Fiscal Period	Fiscal Year	Fiscal Period	Reason	Line Number	Account Number	Increase	Decrease
201	2012	1	2012	1	Budget Amendment No. 1	1	45-00-00-5401 Hotel/Motel Tax Budgeted Fund Balance	15,000.00	0.00
						2	45-45-00-6373 Professional Services	15,000.00	0.00

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Agenda Item Cover Letter

Meeting <input checked="" type="checkbox"/> City Council <input type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	Date of Meeting November 15, 2011	Contact Wanda Calvert City Clerk/Treasurer
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Agenda Item

Consider approval of Budget Amendment No. 10 increasing the budget for Hotel/Motel Tax Fund for FY 2011 Year End (the portion removed at the November 1, 2011 meeting).

Summary

At the November 1, 2011 City Council Meeting, the Hotel/Motel Tax portion of Budget Amendment No. 10 was removed due to only having four Councilmembers present and one Councilmember needing to excuse herself due to a conflict of interest. So this is the remaining portion of Budget Amendment No. 10 increasing the Hotel/Motel Tax Fund because more funds were collected than originally projected.

Funding Expected	<input checked="" type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<u>See Attached</u>	Amount	<u>See Budget Revision Report</u>
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

- Request for Budget Amendment
- Budget Revision Report

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

**CITY OF GUTHRIE
GUTHRIE PUBLIC WORKS AUTHORITY**

REQUEST FOR BUDGET AMENDMENT

Type of Amendment:

Date: November 15, 2011 for

- 1. Transfer of Appropriations
- 2. Supplemental Appropriations --X--
- 3. Appropriation Decrease
- 4. Revenue Increase

September 30, 2011

Amendment No. 10

Funds Effected:

Hotel/Motel Tax - \$6,566

Comments:

Budget Amendment No. 10 is the Year End Budget Amendment to cover expenses in FY 2011.

APPROVAL

Date: _____

Purchasing Agent: _____ City Manager: _____

Council Approval Needed? Yes Date Posted: 11-15-2011

If yes, date approved: _____ City Clerk: _____

After amendment has been entered in the computer, copies are to be sent to the following:

- City Manager - 1 copy
- Purchasing Agent - 1 copy
- Department Head - 1 copy

**City of Guthrie
Budget Revision Header**

Number	Fiscal Year	Fiscal Period	Reason	Line Number	Account Number	Increase	Decrease
200	2011	12	Budget Amendment #10	1	45-00-00-5516 Hotel/Motel Tax Tourism Portion	6,037.00	0.00
				2	45-00-00-5418 Hotel/Motel Tax Interest Income	199.00	0.00
				3	45-00-00-5517 Hotel/Motel Tax Parks Portion	330.00	0.00
				4	45-45-00-6367 Promotion of Tourism	6,236.00	0.00
				4	45-45-00-6545 Parks Improvements	330.00	0.00

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Agenda Item Cover Letter

Meeting
[X] City Council
GPWA
Other:

Date of Meeting
November 15, 2011

Contact
Wanda Calvert
City Clerk/Treasurer

Agenda Item

Consider approval of the Folio & Internet Cost Agreement for Code of Ordinances with American Legal Publishing Corporation.

Summary

The proposed agreement is contracting with American Legal to convert the Guthrie Code of Ordinances into the Folio VIEWS Search and Retrieval Program and then placing the Code of Ordinances on the City's internet as a link. Training and installation is optional and is usually not needed and the phone support is free. American Legal will provide the City with a CD-ROM version in addition to placing the code on the internet. The internet version would be maintained on American Legal Publishing's website, with a link from the City's website. The cost to convert the Code into Folio VIEWS is a one-time fee in the amount of \$1,050; annual hosting fee in the amount of \$375; and annual update in the amount of \$195 up to 100 pages of changes.

Funding Expected ___ Revenue [X] Expenditure ___ N/A

Budgeted [X] Yes ___ No ___ N/A

Account Number 01-01-00-6373 Amount \$1,425

Legal Review ___ N/A [X] Required Completed Date: 10-31-2011

Mayor's Appt. ___ Yes [X] No

Supporting documents attached

- Folio & Internet Cost Agreement for Code of Ordinances

Recommendation

Staff recommends approval.

Action Needed ___ Public Hearing [X] Motion ___ Emergency Clause

FOLIO & INTERNET COST AGREEMENT FOR CODE OF ORDINANCES

May 23, 2011

American Legal Publishing will convert the Code of Ordinances of Guthrie, OK into Folio VIEWS at the following prices:

Code of Ordinances:

- 1) Code converted into Folio VIEWS (one-time fee) \$1,050
- 2) Future Supplements of Folio Code (cost is in addition to editing charge for printed pages and assumes that the printed code and Folio/Internet code are updated simultaneously):
 - Annual update: \$195 includes up to 100 pages
 - Six month updates: \$150 for each 6 month period; includes up to 75 pages
 - Quarterly updates: \$100 for each quarter, includes up to 50 pages
 - Excess pages charged at \$1.95 each
- 3) Code on the Internet (annual hosting fee) \$375 per year

Additional (Optional) Services:

- 1) Additional copies of CD (\$50 license fee and \$10 pressing fee) \$60/each
- 2) Phone Support no charge
- 3) Additional network licenses: \$50 each
- 4) On-site installation and training (usually not needed) \$695/day

Time to Completion:

- Number of days until complete Code on Folio 60 days
- Number of Days for Updated Supplements To be sent shortly after supplements to printed code

Terms: Due upon completion of project and receipt of invoice.

EXERCISE OF OPTIONS. The Municipality, by the initials of the person executing the agreement on its behalf, exercises the following options:

- | | INITIAL |
|--|---------|
| 1) Code in Folio | _____ |
| 2) Supplements to Code in Folio | _____ |
| 3) Code on the Internet | _____ |
| 4) Additional CD's (# _____ of additional CD's) | _____ |
| 5) Additional network licenses (# of licenses _____) | _____ |
| 6) On-site installation and training | _____ |

Transmittal As Offer

The transmittal of this Agreement to Municipality is an offer by Publisher to perform the stated services at the price and upon the terms and conditions referenced above and shall be subject to acceptance by Publisher's receipt of the agreement executed by Municipality no later than ~~October~~ ^{December} 31, 2011 unless such date is extended in writing by Publisher.

IN WITNESS WHEREOF the parties have hereunto set their hands on the date(s) indicated:

MUNICIPALITY OF GUTHRIE, OKLAHOMA

AMERICAN LEGAL PUBLISHING CORP.

BY _____

BY _____

TITLE _____ Date _____

TITLE _____ Date _____

/

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Agenda Item Cover Letter

Meeting <input checked="" type="checkbox"/> City Council <input type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	Date of Meeting November 15, 2011	Contact Lee Ivie Airport Manager
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Agenda Item

Consider approval of the financing of the installation of water and sewer utilities for servicing the Corporate Hangers located along Taxiway Delta.

Summary

1. The proper entity to receive the loan for this financing to be determined through negotiations with all partners involved.
2. The amount of the loan shall not exceed \$185,000.00 paid out as needed.
3. The note shall carry a maximum interest rate of 1.5%
4. The income for the repayment of the note shall come from the following sources:
 - a. Rent received from the lease on the gross square footage of the hangar.
 - b. The hook up costs received for both water and sewer.
 - c. All fees received over and above the cost of the sale of the water and sewer utilities, unless prohibited by the ruling in the Rural Water lawsuit.
5. The above stated income shall continue to be paid to the loaning entity until the entire amount of the loan and all interest is paid
6. The Edmond Economic Development Authority (EEDA) is willing to be the lender of last resort for the loan under the terms and conditions as outlined above.
7. If any entity or individual is desirous of entering into a loan agreement under the terms and conditions as outlined above, they must do so within thirty (30) days from today.

Funding Expected _____ **Expenditure** N/A

Budgeted _____ **No** N/A

Account Number _____ **Amount** _____

Legal Review N/A Required **Completed Date:** _____

Mayor's Appt. Yes No

Supporting documents attached

▪

Recommendation

Recommendation proposed by the Hangar Development Committee at the November 8, 2011 Airport Advisory Board Meeting.

Action Needed Public Hearing Motion Emergency Clause

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Agenda Item Cover Letter

Meeting: [x] City Council, [] GPWA, [] Other:
Date of Meeting: November 15, 2011
Contact: Lee Ivie Airport Manager

Agenda Item

Consider approval to recommend the following corporate hangar lease terms to Guthrie City Council consisting of the following: 1) Land lease for 75X75 or 100X100 hangar pad shall be twenty-five (\$.25) cents per square foot per year; 2) There should be a one (1) time charge for water and sewer hook-up of \$2,000 each; 3) The term of the lease shall be twenty-five (25) years with option of two (2) five (5) year extensions for a total of thirty-five (35) years; 4) Current lease terms enforced are adopted except as amended herein.

Summary

Funding Expected: [] Expenditure: [x] N/A

Budgeted: [] No: [x] N/A

Account Number: [] Amount: []

Legal Review: [x] N/A, [] Required, Completed Date: []

Mayor's Appt.: [] Yes, [x] No

Supporting documents attached

Recommendation

This motion was recommended by the Airport Advisory Board on November 8, 2011.

Action Needed: [] Public Hearing, [x] Motion, [] Emergency Clause

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Agenda Item Cover Letter

Meeting

X City Council
GPWA
Other:

Date of Meeting

November 15, 2011

Contact

Kim Biggs
Purchasing Agent

Agenda Item

Consider approval to award Bid #2011-15, Construction of Guthrie Animal Shelter to the lowest and best responsible bidder.

Summary

On May 24, 2011, a tornado struck the Animal Shelter located at 407 Commerce Blvd. On June 7, 2011, the City Council/Trustees authorized staff to solicit bids for the replacement and/or repair of the animal shelter. Bid specifications were prepared by the City's consultant, Studio Architecture, for the construction project. The bid was published in the Guthrie News Leader; six (6) bid packets were mailed to interested parties, and also posted on the City's website. A pre-bid conference was held November 8, 2011 and 10 prospective bidders attended. The bid opening is scheduled for Monday, November 14, 2011, at 2:00 p.m. A bid tabulation sheet and staff recommendation will be provided prior to the City Council meeting on November 15, 2011.

Funding Expected Revenue X Expenditure N/A

Budgeted X Yes No N/A

Account Number TBD Amount TBD

Legal Review X N/A Required Completed Date:

Mayor's Appt. Yes X No

Supporting documents attached

Recommendation

Staff recommends approval.

Action Needed Public Hearing X Motion Emergency Clause