



61st City Council

Mayor Chuck Burtcher

Ward I – Vice Mayor Trey Ayers, John Wood Ward II – Mary Coffin, Patty Hazlewood

Ward III – Gaylord Z. Thomas

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

Council Chambers, 101 N. 2nd Street; Guthrie, OK 73044

Tuesday, October 4, 2011 ~ 7:00 PM

- 1. Call to Order
2. Public Comments
3. Consent Agenda
All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held September 20, 2011..... 3
B. Consider approval of claims..... 5
4. Consider approval of Amendment of the Guthrie Public Works Authority Trust Indenture..... 21
5. Adjourn

CITY COUNCIL MEETING

- 1. Call to Order
2. Consent Agenda
All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
A. Consider approval of minutes of the Regular City Council Meeting held on September 20, 2011..... 25
B. Consider approval of claims..... 31
C. Consider approval of appointing Jim Reazer to the Guthrie Housing Authority Board of Commissioners to serve an unexpired term to expire August 2012 33
D. Consider approval of Lease Agreement between the City of Guthrie and North American Shooting Academy for use of the City of Guthrie Gun Range 39

Resolution

- 3. Consider approval of Resolution No. 2011-16 consenting and agreeing to an Amendment to the Declaration of Trust of the Guthrie Public Works Authority, accepting Beneficial Interest therein..... 45
4. Consider approval to accept Beneficial Interest of the Guthrie Public Works Authority Indenture as amended..... 47
5. City Manager’s Report
6. Requests/comments from members of the City Council
7. Consider convening an Executive Session pursuant to Authority of Title 25, O.S. 2001, Sections:
a. 307 (B)(2) for the discussion negotiations concerning employees and representatives of the International Association of Fire Fighters (IAFF), Local 2145.
b. 307 (B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim (Logan County Rural Water District #1 Lawsuits).
c. 307 (B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim:
i. Initiative Petition filed September 7, 2008 for proposed Ordinance to the City of Guthrie; specifically Case No. CJ 2009-3; AND
ii. Initiative Petition dated July 15, 2011 to City Council

8. Consideration of action on Collective Bargaining Agreement for FY 2012 with employees in the International Association of Fire Fighters (IAFF), Local 2145.
9. Consideration of action regarding Logan County Rural Water District #1 Lawsuits.
10. Adjourn

Agenda posted on the bulletin board in the lobby of City Hall by 5:00 pm on Friday, September 30, 2011. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

MINUTES

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

September 20, 2011

The regular meeting of the Guthrie Public Works Authority was posted on Friday, September 16, 2011 before 5:00 p.m. and held September 20, 2011 in the Guthrie City Hall Council Chambers.

Invocation was given by Rev. Don Riepe, Guthrie Christian Church.

Pledge of Allegiance was led by Chairman Chuck Burtcher.

Chairman Chuck Burtcher called the meeting to order at 7:03 p.m.

| | | | |
|------------------|----------------|-------------|-------------------|
| Members Present: | Chuck Burtcher | Trey Ayers | Gaylord Z. Thomas |
| | John Wood | Mary Coffin | Patty Hazlewood |

Members Absent: Ellen Gomes (Resigned on September 8, 2011)

| | | | |
|----------------|--------------|---------------|-----------------|
| Staff Present: | Matt Mueller | Wanda Calvert | Lance Crenshaw |
| | Rene Spineto | Maxine Pruitt | Damon Devereaux |
| | Jim Ahlgren | Lee Ivie | Eric Harlow |

Chairman Burtcher declared a quorum with six (6) Trustees in attendance.

Public Comments. Chairman Burtcher explained that a plaque was being presented to Ellen Gomes for her outstanding and dedicated service to this community as a City Councilmember from May 2003 through September 8, 2011.

Consent Agenda: Consent Agenda E, Change Order No. 6 for the Water Treatment Plant, was removed for further discussion. Motion by Trustee Ayers, seconded by Trustee Thomas, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on September 6, 2011.
- B. Consider approval of claims:

| | | |
|-----------------------------|--------|---------------------|
| GPWA Fund: | Claims | \$120,074.98 |
| Water Treatment Plant Fund: | Claims | \$ 6,321.01 |
| CMOM Fund: | Claims | <u>\$296,107.03</u> |

Total Claims: \$422,503.02

- C. Consider approval of the Agricultural Lease Agreement between the Guthrie Public Works Authority and Hugh Plagg for the period of October 1, 2011 through September 30, 2012.
- D. Consider approval of the Water Meter Reading Service Agreement between the Guthrie Public Works Authority and Burrell, Inc. for the period of October 1, 2011 through September 30, 2012.
- F. Consider approval of Audit Engagement Letter and Compilation Engagement Letter with Arledge & Associates, P.C. to provide auditing services for FY 2011.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Thomas, Wood, Hazlewood
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Consent Agenda E. Motion by Trustee Hazlewood, seconded by Trustee Wood, moved approval of Change Order No. 6 for Section A, Guthrie Water Treatment Plant, for one item of change: deduction of \$50,000 as the settlement agreement between HCCCo, LLC (the Contractor) and the City of Guthrie/Guthrie Public Works Authority, making the final contract price \$10,747,745.79 and the final payment to HCCCo, LLC in the amount of \$115,000 which will close out the project. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Thomas, Wood, Hazlewood
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Adjournment. Motion by Trustee Ayers, seconded by Trustee Thomas, moved approval to adjourn. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Thomas, Wood, Hazlewood
Nay: None

Chairman Burtcher declared the motion carried unanimously at 7:11 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Chairman



GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

October 4, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kim Biggs", written over a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by General Manager.

Matt Mueller
General Manager

City of Guthrie
A/P Claims List

| Invoice # | Vendor | Description | Account | Cost |
|---------------|-----------------------------|--|---------------|--------------------|
| NO #876 | KAREN HAMMETT 22791 | Refund Animal Bond Adoption NO. 876 | 01-00-00-2017 | \$25.00 |
| | | Total | | \$25.00 |
| | | Total | | \$25.00 |
| SEPTEMBER 20 | OG&E 405 | Monthly Billing for Electric Service General | 01-01-00-6305 | \$9,259.24 |
| SEPTEMBER 20 | OG&E 405 | Monthly Billing for Electric Service Street Ligh | 01-01-00-6306 | \$9,676.21 |
| | | Total | | \$18,935.45 |
| | | Total GENERAL GOVERNMENT | | \$18,935.45 |
| CNIN097509B | BMI SYSTEMS, INC. 664 | Maintenance for 3rd Floor Copier JJM01895 | 01-02-23-6317 | \$150.67 |
| | | Total PURCHASING/ACCOUNTS PAYABLE | | \$150.67 |
| | | Total ADMINISTRATION | | \$150.67 |
| CNIN097739B | BMI SYSTEMS, INC. 664 | Monthly Maintenance for Finance Canon Copi | 01-03-30-6317 | \$178.52 |
| FY 2010 AUDIT | GUTHRIE NEWS LEADER (1578) | Legal Notices | 01-03-30-6334 | \$1,086.00 |
| | | Total FINANCE | | \$1,264.52 |
| | | Total FINANCE | | \$1,264.52 |
| CNIN098384B | BMI SYSTEMS, INC. 664 | Monthly Maintenance for Library Copier | 01-06-60-6317 | \$127.27 |
| | | Total LIBRARY | | \$127.27 |
| | | Total LIBRARY | | \$127.27 |
| CNIN098396B | BMI SYSTEMS, INC. 664 | Maintenance for Police Department copier (S | 01-07-70-6317 | \$210.80 |
| ANIMAL CONTR | GUTHRIE NEWS LEADER (1578) | Subscription - PD and Animal Control | 01-07-70-6355 | \$79.00 |
| GUTHRIE POLIC | GUTHRIE NEWS LEADER (1578) | Subscription - PD and Animal Control | 01-07-70-6355 | \$79.00 |
| | | Total POLICE ADMINISTRATION | | \$368.80 |
| | | Total POLICE | | \$368.80 |
| 10723151 | RICOH AMERICAS CORPORATIO | Monthly Maintenance for Copier Fire Departm | 01-09-90-6317 | \$115.96 |
| | | Total SUPPRESSION | | \$115.96 |
| | | Total FIRE | | \$115.96 |
| | | Total GENERAL FUND | | \$20,987.67 |
| SEP.2011 | WASTE CONNECTIONS, INC (210 | | 20-00-00-5466 | (\$250.00) |
| 2033479 | McRASA FOODS, INC. 22790 | Overbilled from July 18, 2011 to August 11, 2 | 20-00-00-5480 | \$5,216.64 |
| | | Total | | \$4,966.64 |
| | | Total | | \$4,966.64 |
| SEPTEMBER 20 | OG&E 405 | Monthly Billing for Electric Service GPWA | 20-21-00-6305 | \$16,575.79 |
| CNIN098392B | BMI SYSTEMS, INC. 664 | Monthly Maintenance for GPWA Copier (JJM | 20-21-00-6317 | \$111.42 |
| AUGUST 2011 | WASTE CONNECTIONS, INC (210 | Monthly Sanitation Service | 20-21-00-6348 | \$66,928.16 |
| | | Total | | \$83,615.37 |
| | | Total PUBLIC WORKS GENERAL | | \$83,615.37 |
| 1318 | MIDCO DIVING & MARINE SERVI | Cleaning and Inspection of East Elevated Wa | 20-23-00-6302 | \$2,299.00 |
| | | Total | | \$2,299.00 |
| | | Total WATER PLANT | | \$2,299.00 |
| AUGUST 2011 | WASTE CONNECTIONS, INC (210 | Convenience Center | 20-26-00-6375 | \$3,223.30 |

EARLY PAY

**City of Guthrie
A/P Claims List**

| Invoice # | Vendor | Description | Account | Cost |
|---------------|-----------------------|---|---------------|---------------------|
| | | Total | | \$3,223.30 |
| | | Total CONVENIENCE CENTER | | \$3,223.30 |
| | | Total GPWA OPERATING FUND | | \$94,104.31 |
| CNIN097581 | BMI SYSTEMS, INC. 664 | Copier Lease for 6 Copiers (JJM00477), (JJM 54-54-02-6705 | | \$308.00 |
| CNIN097830 | BMI SYSTEMS, INC. 664 | Copier Lease for 6 Copiers (JJM00477), (JJM 54-54-02-6705 | | \$574.39 |
| CNIN098320 | BMI SYSTEMS, INC. 664 | Copier Lease for 6 Copiers (JJM00477), (JJM 54-54-02-6705 | | \$574.39 |
| CNIN098393 | BMI SYSTEMS, INC. 664 | Copier Lease for 6 Copiers (JJM00477), (JJM 54-54-02-6705 | | \$308.00 |
| CNIN098395 | BMI SYSTEMS, INC. 664 | Copier Lease for 6 Copiers (JJM00477), (JJM 54-54-02-6705 | | \$260.00 |
| CNIN98383 | BMI SYSTEMS, INC. 664 | Copier Lease for 6 Copiers (JJM00477), (JJM 54-54-02-6705 | | \$260.00 |
| | | Total ADMINISTRATION | | \$2,284.78 |
| | | Total FACILITIES | | \$2,284.78 |
| | | Total CAPITAL PROJECTS | | \$2,284.78 |
| 02-023710-008 | R MISCELLANEOUS | | 71-00-00-5555 | \$0.70 |
| 02-024010-004 | R MISCELLANEOUS | | 71-00-00-5555 | \$54.68 |
| 08-081942-007 | R MISCELLANEOUS | | 71-00-00-5555 | \$47.25 |
| 12-121793-009 | R MISCELLANEOUS | | 71-00-00-5555 | \$6.36 |
| 15-151350-012 | R MISCELLANEOUS | | 71-00-00-5555 | \$14.56 |
| 99-996300-001 | R MISCELLANEOUS | | 71-00-00-5555 | \$25.51 |
| | | Total | | \$149.06 |
| | | Total | | \$149.06 |
| | | Total UTILITY DEPOSIT FUND | | \$149.06 |
| 948 | COWBOY CONCRETE(285) | Repair Damaged Sections of Runway and Ta | 98-98-00-6112 | \$8,009.02 |
| SEPTEMBER 20 | OG&E 405 | Monthly Billing for Electric Serice Airport (GE | 98-98-00-6305 | \$517.32 |
| | | Total | | \$8,526.34 |
| | | Total AIRPORT FUND | | \$8,526.34 |
| | | Total AIRPORT FUND | | \$8,526.34 |
| | | Total All Funds | | \$126,052.16 |

EARLY PAY

**City of Guthrie
A/P Claims List**

| Invoice # | Vendor | Description | Account | Cost |
|-----------|------------------------|--|---------------|--------------------|
| COG-07-11 | WIND ENERGY CONSULTING | 2 Contractural Engineering Services - Wind Tur | 30-30-02-6589 | \$11,787.16 |
| | | Total ADMINISTRATION | | \$11,787.16 |
| | | Total GRANTS | | \$11,787.16 |
| | | Total GRANTS FUND | | \$11,787.16 |
| | | Total All Funds | | \$11,787.16 |

EARLY PAY

City of Guthrie
A/P Claims List

| Invoice # | Vendor | Description | Account | Cost |
|-----------|------------------------------|--|---------------|-------------------|
| 184287 | MCLAIN-CHITWOOD PRODUCTS, | Misc. Office Supplies | 01-01-00-6100 | \$319.92 |
| 5396891 | QUILL CORPORATION(489) | Misc. Office Supplies | 01-01-00-6100 | \$1,381.58 |
| 000474 | GHM ENTERPRISES (1097) | Dust Mop Cleaning | 01-01-00-6103 | \$4.20 |
| 5565 | AIR TRON MECHANICAL INC (209 | Misc. Air unit repairs | 01-01-00-6112 | \$255.00 |
| 21129 | ED HUMES LOCKSMITH (21141) | Repairs to Doors at Warehouse | 01-01-00-6112 | \$192.95 |
| 37710 | NOBEL SYSTEMS 22623 | Replace Damaged Phone from Tornado 5/24/ | 01-01-00-6112 | \$156.60 |
| 2381131 | OKLAHOMA HOME CENTERS, IN | Misc. Supplies | 01-01-00-6112 | \$27.76 |
| 2381198 | OKLAHOMA HOME CENTERS, IN | Misc. Supplies | 01-01-00-6112 | \$3.66 |
| 2381560 | OKLAHOMA HOME CENTERS, IN | Misc. Supplies | 01-01-00-6112 | \$4.49 |
| 2382697 | OKLAHOMA HOME CENTERS, IN | Misc. Supplies | 01-01-00-6112 | \$13.47 |
| 307575840 | TERMINEX 22413 | Pest Control | 01-01-00-6112 | \$90.00 |
| 3081 | UNIQUE DESIGNS (21785) | (No Guns- City Ordinance) Signs for Municipa | 01-01-00-6112 | \$80.00 |
| 428075 | WALKER COMPANY (1975) | Silver Baby Cup - B.Crumb's Bundle of Joy | 01-01-00-6114 | \$26.50 |
| 2033158 | USTI(763) | Service Request to Correct the Draft Date on | 01-01-00-6311 | \$200.00 |
| 977112 | THYSSENKRUPP ELEVATOR(168 | Elevator Maintenance | 01-01-00-6347 | \$247.09 |
| 21019 | MGT OF AMERICA, INC (22726) | Indirect Cost Analysis - Cost Allocation Plan | 01-01-00-6373 | \$1,928.00 |
| | | Total | | \$4,931.22 |
| | | Total GENERAL GOVERNMENT | | \$4,931.22 |
| 2033513 | CINDY KENYON (22062) | Mileage Reimbursement | 01-02-20-6047 | \$33.53 |
| 2033462 | CHARLES BURTCHEER (1042) | Perdium for OML | 01-02-20-6048 | \$103.90 |
| 2033464 | JOHN WOOD 22508 | Perdium - OML | 01-02-20-6048 | \$84.00 |
| 5492 | STRATEGIC GOVERNMENT RES | Game Changers Luncheon | 01-02-20-6048 | \$76.00 |
| | | Total CITY MANAGER | | \$297.43 |
| 2033489 | JIM AHLGREN (21811) | Mileage Reimbursement | 01-02-24-6047 | \$100.10 |
| 2031494 | LOGAN COUNTY COURIER 2265 | Classified Ads | 01-02-24-6334 | \$100.00 |
| | | Total HUMAN RESOURCES | | \$200.10 |
| | | Total ADMINISTRATION | | \$497.53 |
| 10728 | AUTOMATIC ENTRANCES OF OK | Repair Main Door (Handicap) | 01-06-60-6387 | \$270.09 |
| 0003477 | H&M CARPET CENTER (258) | Tile for the Library Floor Repairs | 01-06-60-6387 | \$78.75 |
| 307255273 | TERMINEX 22413 | Pest Control | 01-06-60-6387 | \$52.00 |
| | | Total LIBRARY | | \$400.84 |
| | | Total LIBRARY | | \$400.84 |
| 1098935 | ITAC DEFENCE 22720 | Rifle Mounted Lighting System, Rifle Mounted | 01-07-70-6110 | \$360.00 |
| 32789 | MIDWEST PUBLISHING COMPAN | Shift Line Up Forms | 01-07-70-6308 | \$180.50 |
| 2033501 | WILKINS AUTO BODY (20367) | Repairs to Unit 2009 Dodge Charger | 01-07-70-6316 | \$2,752.96 |
| 55733 | BOWMAN'S WRECKER SERVICE | Wrecker for Towing Cars in front of Anima Co | 01-07-70-6318 | \$150.00 |
| 27568 | LEON'S RADIO, INC. (22038) | Rapair to Radio | 01-07-70-6318 | \$148.79 |
| 23221 | ALS TECHNOLOGIES, INC. 2276 | Training for D. Pugh - Less Lethal Munitions I | 01-07-70-6343 | \$750.00 |
| 2033518 | MARK BRUNING (20292) | Reimbursment for Conference - Reimbursed | 01-07-70-6343 | \$148.50 |
| 6800436 | CHEAPER THAN DIRT (21865) | Ammo plus shipping | 01-07-70-6343 | \$926.00 |
| 41401 | PRECISION DELTA CORP. (892) | Ammo for Training Purposes plus shipping | 01-07-70-6343 | \$1,055.00 |
| 2033374 | ROYCE GRACIE 22784 | Training Course for M. Loya and M. Swartzba | 01-07-70-6343 | \$1,200.00 |
| | | Total POLICE ADMINISTRATION | | \$7,671.75 |
| 408478 | SOUTHPOINTE VETERINARY CLI | Euthanasia 9/7, 9/13, 9/15, 9/22 | 01-07-72-6104 | \$18.00 |
| 408479 | SOUTHPOINTE VETERINARY CLI | Euthanasia 9/7, 9/13, 9/15, 9/22 | 01-07-72-6104 | \$27.00 |
| 408480 | SOUTHPOINTE VETERINARY CLI | Euthanasia 9/7, 9/13, 9/15, 9/22 | 01-07-72-6104 | \$21.00 |

**City of Guthrie
A/P Claims List**

| Invoice # | Vendor | Description | Account | Cost |
|-------------|----------------------------|---|---------------|--------------------|
| 408481 | SOUTHPOINTE VETERINARY CLI | Euthanasia 9/7, 9/13, 9/15, 9/22 | 01-07-72-6104 | \$30.00 |
| | | Total ANIMAL CONTROL | | \$96.00 |
| 2382952 | OKLAHOMA HOME CENTERS, IN | Shipping for UPS | 01-07-78-6114 | \$9.49 |
| | | Total LAKE ENFORCEMENT | | \$9.49 |
| | | Total POLICE | | \$7,777.24 |
| 2033488 | JAIME MAKER (21662) | Meal Reimbursement | 01-09-90-6107 | \$112.26 |
| 2033487 | GREG MACHTOLFF(740) | Meal Reimbursement | 01-09-90-6107 | \$13.40 |
| 2033482 | MARK LEY 22416 | Meal Reimbursement | 01-09-90-6107 | \$44.00 |
| 167734 | CHIEF FIRE & SAFETY(92) | Misc. Supplies | 01-09-90-6110 | \$352.00 |
| 933655 | ALLMED (21869) | Supplies | 01-09-90-6112 | \$52.61 |
| 934148 | ALLMED (21869) | Supplies | 01-09-90-6112 | \$320.70 |
| 2033494 | BLAIR SIGNS (1749) | Door Signs | 01-09-90-6112 | \$50.00 |
| 3636 | COMFORT & POWER LLC 22786 | Service and Repair | 01-09-90-6317 | \$290.47 |
| 5625 | CRESCENT PIPE & SUPPLY COM | Plumbing Repair | 01-09-90-6317 | \$176.59 |
| 1059935 | WAYEST SAFETY, INC.(1024) | Supplies, etc. | 01-09-90-6318 | \$2,426.06 |
| | | Total SUPPRESSION | | \$3,838.09 |
| 41512 | FRAZER, LTD (21394) | Repairs & Service | 01-09-92-6316 | \$352.25 |
| 2033411 | GUTHRIE TAG AGENCY(243) | Tag and Title for Ambulance 2005 Ford F450 | 01-09-92-6316 | \$37.50 |
| | | Total EMS | | \$389.75 |
| | | Total FIRE | | \$4,227.84 |
| 281 | CD KYLE COMPANY (21748) | Storm Driain Rebuild SW Corner of Harrision | 01-12-00-6113 | \$2,950.00 |
| 282 | CD KYLE COMPANY (21748) | Rebuild Storm Drain at NW Corner of Harris | 01-12-00-6113 | \$1,750.00 |
| 1221 | J.E. NEUHAUS TRANSPORTATIO | Hauling Gravel for Street Maintenance | 01-12-00-6113 | \$1,016.24 |
| 10244 | LOGAN COUNTY ASPHALT(1543) | Asphalt, Gravel, Sand and Tack for Misc Stre | 01-12-00-6113 | \$3,814.44 |
| 10246 | LOGAN COUNTY ASPHALT(1543) | Asphault. Gravel, Sand and Tack for Misc. Str | 01-12-00-6113 | \$4,002.50 |
| 10247 | LOGAN COUNTY ASPHALT(1543) | Asphault. Gravel, Sand and Tack for Misc. Str | 01-12-00-6113 | \$487.50 |
| 10248 | LOGAN COUNTY ASPHALT(1543) | Asphault. Gravel, Sand and Tack for Misc. Str | 01-12-00-6113 | \$453.15 |
| 10249 | LOGAN COUNTY ASPHALT(1543) | Asphalt, Gravel, Sand and Tack for Misc. Stre | 01-12-00-6113 | \$4,991.30 |
| 14757 | LOGAN COUNTY ASPHALT(1543) | Asphalt, Gravel, Sand and Tack for Misc Stre | 01-12-00-6113 | \$302.24 |
| 14774 | LOGAN COUNTY ASPHALT(1543) | Asphalt, Gravel, Sand and Tack for Misc Stre | 01-12-00-6113 | \$315.21 |
| 14809 | LOGAN COUNTY ASPHALT(1543) | Asphalt, Gravel, Sand and Tack for Misc Stre | 01-12-00-6113 | \$522.69 |
| 189888 | NAPA AUTO PARTS AND MACHI | Misc Supplies for Street Projects | 01-12-00-6113 | \$300.36 |
| 190477 | NAPA AUTO PARTS AND MACHI | Plastic Zip Ties for Parks/Bluegrass Festival | 01-12-00-6113 | \$12.00 |
| 6738 | OKLA CONSTRUCTION MATERIA | Gravel | 01-12-00-6113 | \$321.63 |
| 0218-478284 | O'REILLY AUTO PARTS (952) | Misc Supplies for Street Projects | 01-12-00-6113 | \$290.05 |
| I0099035 | PMSI (PAVING MAINTENANCE S | Paint and Glass Beads etc., for Striping Soon | 01-12-00-6113 | \$2,980.34 |
| 2382800 | OKLAHOMA HOME CENTERS, IN | Bolts, Nuts and Concrete for Signs | 01-12-00-6115 | \$331.28 |
| 90147 | RON'S MOBILE TIRE 506 | Misc Repair on Tires and Tire Replacement | 01-12-00-6317 | \$47.00 |
| 90211 | RON'S MOBILE TIRE 506 | Misc Repair on Tires and Tire Replacement | 01-12-00-6317 | \$12.00 |
| 90214 | RON'S MOBILE TIRE 506 | Misc Repair on Tires and Tire Replacement | 01-12-00-6317 | \$24.00 |
| 90218 | RON'S MOBILE TIRE 506 | Misc Repair on Tires and Tire Replacement | 01-12-00-6317 | \$24.00 |
| 90842 | RON'S MOBILE TIRE 506 | Misc Repair on Tires and Tire Replacement | 01-12-00-6317 | \$277.50 |
| 0283731 | UNITED ENGINES (787) | 3 Sets of Gutter Brooms for Typco Street Sw | 01-12-00-6317 | \$832.78 |
| | | Total | | \$26,058.21 |
| | | Total STREET | | \$26,058.21 |
| 0532407524 | AZ COMMERCIAL (1556) | Replace Hand Tools | 01-14-00-6102 | \$29.99 |

**City of Guthrie
A/P Claims List**

| Invoice # | Vendor | Description | Account | Cost |
|-------------|------------------------------|--|---------------|-------------------|
| 0532408105 | AZ COMMERCIAL (1556) | | 01-14-00-6102 | (\$29.99) |
| 0532408948 | AZ COMMERCIAL (1556) | Replace Hand Tools | 01-14-00-6102 | \$59.97 |
| 0532408954 | AZ COMMERCIAL (1556) | Replace Hand Tools | 01-14-00-6102 | \$20.79 |
| 0218-473899 | O'REILLY AUTO PARTS (952) | Misc. Replacement Hand Tools | 01-14-00-6102 | \$24.99 |
| 0218-477302 | O'REILLY AUTO PARTS (952) | Misc. Replacement Hand Tools | 01-14-00-6102 | \$81.96 |
| 0218-478337 | O'REILLY AUTO PARTS (952) | Misc. Replacement Hand Tools | 01-14-00-6102 | \$29.99 |
| 0218-478353 | O'REILLY AUTO PARTS (952) | Misc. Replacement Hand Tools | 01-14-00-6102 | \$29.99 |
| 2382084 | OKLAHOMA HOME CENTERS, IN | Misc Supplies for building, lights, etc. | 01-14-00-6112 | \$49.98 |
| 2382120 | OKLAHOMA HOME CENTERS, IN | | 01-14-00-6112 | (\$49.98) |
| 2383120 | OKLAHOMA HOME CENTERS, IN | Misc Supplies for building, lights, etc. | 01-14-00-6112 | \$48.96 |
| | | Total | | \$296.65 |
| 115740 | A-1 RADIATOR SERVICE, INC. 2 | Radiator Repairs | 01-14-41-6116 | \$759.00 |
| 0532402028 | AZ COMMERCIAL (1556) | Misc. Automotive Parts | 01-14-41-6116 | \$4.39 |
| 0532402274 | AZ COMMERCIAL (1556) | | 01-14-41-6116 | (\$4.39) |
| 0532404357 | AZ COMMERCIAL (1556) | Misc. Automotive Parts | 01-14-41-6116 | \$14.75 |
| 0532407419 | AZ COMMERCIAL (1556) | Misc. Automotive Parts | 01-14-41-6116 | \$75.99 |
| 0532408398 | AZ COMMERCIAL (1556) | Misc. Automotive Parts | 01-14-41-6116 | \$12.72 |
| 0532408411 | AZ COMMERCIAL (1556) | Misc. Automotive Parts | 01-14-41-6116 | \$4.79 |
| 44168 | COUNTRY FORD-MERCURY (130 | Ford Parts and Service | 01-14-41-6116 | \$18.38 |
| 44173 | COUNTRY FORD-MERCURY (130 | | 01-14-41-6116 | (\$18.38) |
| 44220 | COUNTRY FORD-MERCURY (130 | Ford Parts and Service | 01-14-41-6116 | \$87.16 |
| 44243 | COUNTRY FORD-MERCURY (130 | Ford Parts and Service | 01-14-41-6116 | \$7.88 |
| 0121353-IN | DELCO DIESEL SERVICES (1057) | Repair Fuel Injector Pump for Tractor #121 | 01-14-41-6116 | \$416.59 |
| 263169 | JOHN VANCE MOTORS(602) | Misc. GM and Chrysler Pars and Service | 01-14-41-6116 | \$1,056.09 |
| 188671 | NAPA AUTO PARTS AND MACHI | Misc. Automotive Parts | 01-14-41-6116 | \$9.96 |
| 188786 | NAPA AUTO PARTS AND MACHI | Misc. Automotive Parts | 01-14-41-6116 | \$71.69 |
| 188962 | NAPA AUTO PARTS AND MACHI | Misc. Automotive Parts | 01-14-41-6116 | \$69.21 |
| 188987 | NAPA AUTO PARTS AND MACHI | Misc. Automotive Parts | 01-14-41-6116 | \$8.06 |
| 189134 | NAPA AUTO PARTS AND MACHI | Misc. Automotive Parts | 01-14-41-6116 | \$44.39 |
| 189184 | NAPA AUTO PARTS AND MACHI | Misc. Automotive Parts | 01-14-41-6116 | \$35.43 |
| 189673 | NAPA AUTO PARTS AND MACHI | Misc. Automotive Parts | 01-14-41-6116 | \$46.40 |
| 189987 | NAPA AUTO PARTS AND MACHI | Misc. Automotive Parts | 01-14-41-6116 | \$4.84 |
| 190021 | NAPA AUTO PARTS AND MACHI | Misc. Automotive Parts | 01-14-41-6116 | \$1.60 |
| 190063 | NAPA AUTO PARTS AND MACHI | Misc. Automotive Parts | 01-14-41-6116 | \$33.90 |
| 190129 | NAPA AUTO PARTS AND MACHI | Misc. Automotive Parts | 01-14-41-6116 | \$53.44 |
| 18300 | OKLAHOMA TERRITORY CONST | Parts and Repair for Link Belt Excavator | 01-14-41-6116 | \$172.48 |
| 0218-475201 | O'REILLY AUTO PARTS (952) | Misc. Automotive Parts | 01-14-41-6116 | \$9.98 |
| 0218-475760 | O'REILLY AUTO PARTS (952) | Misc. Automotive Parts | 01-14-41-6116 | \$152.98 |
| 0218-476163 | O'REILLY AUTO PARTS (952) | Misc. Automotive Parts | 01-14-41-6116 | \$5.61 |
| 0218-476857 | O'REILLY AUTO PARTS (952) | Misc. Automotive Parts | 01-14-41-6116 | \$1.52 |
| 0218-476886 | O'REILLY AUTO PARTS (952) | Misc. Automotive Parts | 01-14-41-6116 | \$1.87 |
| 0218-477033 | O'REILLY AUTO PARTS (952) | Misc. Automotive Parts | 01-14-41-6116 | \$51.96 |
| 0218-477071 | O'REILLY AUTO PARTS (952) | Misc. Automotive Parts | 01-14-41-6116 | \$22.48 |
| 0218-478096 | O'REILLY AUTO PARTS (952) | | 01-14-41-6116 | (\$3.74) |
| 825 0670927 | UNIFIRST(20865) | Uniform & Shop Towel Service | 01-14-41-6116 | \$33.05 |
| 826 0672661 | UNIFIRST(20865) | Uniform & Shop Towel Service | 01-14-41-6116 | \$33.05 |
| 826 0674468 | UNIFIRST(20865) | Uniform & Shop Towel Service | 01-14-41-6116 | \$33.05 |
| | | Total FLEET MAINTENANCE | | \$3,328.18 |
| | | Total FLEET MAINTENANCE | | \$3,624.83 |

City of Guthrie
A/P Claims List

| Invoice # | Vendor | Description | Account | Cost |
|--------------|-----------------------------|--|---------------|--------------------|
| 01-284274-86 | CROSSLAND'S RENTAL(134) | Portable Toilet Rental at Guthrie Lake and Lib | 01-15-11-6112 | \$73.00 |
| 01-284275-85 | CROSSLAND'S RENTAL(134) | Portable Toilet Rental at Guthrie Lake and Lib | 01-15-11-6112 | \$73.00 |
| 01-425908-28 | CROSSLAND'S RENTAL(134) | Portable Toilet Rental at Guthrie Lake and Lib | 01-15-11-6112 | \$83.00 |
| 0001921 | HURLEY PLUMBING 267 | Restroom Repairs at Highland Hall | 01-15-11-6112 | \$55.00 |
| 190475 | NAPA AUTO PARTS AND MACHI | Plastic Zip Ties for Parks/Bluegrass Festival | 01-15-11-6112 | \$135.26 |
| 2382924 | OKLAHOMA HOME CENTERS, IN | Building Supplies | 01-15-11-6112 | \$8.40 |
| 203 3526 | WILLOBY'S WHOLESALE (631) | T-Posts and Orange Fencing for Bluegrass F | 01-15-11-6112 | \$207.90 |
| 2033526 | WILLOBY'S WHOLESALE (631) | T-Posts and Orange Fencing for Bluegrass F | 01-15-11-6112 | \$266.02 |
| 188534 | NAPA AUTO PARTS AND MACHI | Vehicle Parts | 01-15-11-6316 | \$3.20 |
| 189176 | NAPA AUTO PARTS AND MACHI | Vehicle Parts | 01-15-11-6316 | \$67.59 |
| 189999 | NAPA AUTO PARTS AND MACHI | Vehicle Parts | 01-15-11-6316 | \$135.92 |
| ED3439 | CENTRAL NEW HOLLAND, INC. (| Belts, Blades, Filters and Parts for Bad Boy M | 01-15-11-6317 | \$337.89 |
| ED3442 | CENTRAL NEW HOLLAND, INC. (| Belts, Blades, Filters and Parts for Bad Boy M | 01-15-11-6317 | \$114.84 |
| 479296 | PRO POWER EQUIPMENT(20625 | Weed Eating String, Parts for Chainsaw | 01-15-11-6317 | \$196.89 |
| 500439 | PRO POWER EQUIPMENT(20625 | Weed Eating String, Parts for Chainsaw | 01-15-11-6317 | \$452.21 |
| | | Total PARKS | | \$2,210.12 |
| | | Total PARKS & PUBLIC GROUNDS | | \$2,210.12 |
| | | Total GENERAL FUND | | \$49,727.83 |
| 2012306 | MYERS ENGINEERING CORPOR | Task Order #58 Engineering Services, Archit | 20-21-00-6112 | \$14,381.95 |
| 22137 | PARKnPOOL 22775 | Bleacher Replacement - Tornado Damage 5/ | 20-21-00-6112 | \$24,145.59 |
| 306154136 | TERMINEX 22413 | Pest Control | 20-21-00-6112 | \$67.00 |
| 307891432 | TERMINEX 22413 | Pest Control | 20-21-00-6112 | \$67.00 |
| 3550 | FORMS PLUS (185) | Envelope billing #9 Return Envelopes and #1 | 20-21-00-6308 | \$1,589.55 |
| 14575931 | HASLER INC. (280) | Rental of Postage Meter | 20-21-00-6309 | \$175.50 |
| 60401 | USTI(763) | Monthly eBill Base and Transaction Charges | 20-21-00-6340 | \$25.68 |
| 0150433-IN | ENVIRONMENTAL MANAGEMEN | Dead Fish Clean Up in Mineral Wells Pond | 20-21-00-6373 | \$2,334.81 |
| 2012338 | MYERS ENGINEERING CORPOR | Services for Specifications of Secondary Clari | 20-21-00-6373 | \$750.00 |
| | | Total | | \$43,537.08 |
| | | Total PUBLIC WORKS GENERAL | | \$43,537.08 |
| BSW277857 | BRENNTAG SOUTHWEST, INC. (| Sodium Hypochlorite 12.5% | 20-23-00-6104 | \$4,626.81 |
| 645 | MID AMERICA HYDRO TECH (211 | Aluminum Chlorhydrate Blend | 20-23-00-6104 | \$15,861.60 |
| 92686 | SOUTHWEST CHEMICAL (20977) | Flouride | 20-23-00-6104 | \$1,787.50 |
| 1H07018 | ACCURATE ENVIRONMENTAL, L | Blanket Testing | 20-23-00-6303 | \$155.00 |
| 1H23027 | ACCURATE ENVIRONMENTAL, L | Blanket Testing | 20-23-00-6303 | \$50.00 |
| 1H07017 | ACCURATE ENVIRONMENTAL, L | Blanket Testing | 20-23-00-6303 | \$130.00 |
| 2382343 | OKLAHOMA HOME CENTERS, IN | Misc Supplies | 20-23-00-6317 | \$17.63 |
| 2383666 | OKLAHOMA HOME CENTERS, IN | Parts required to repair Sump Pump | 20-23-00-6317 | \$7.28 |
| 2383676 | OKLAHOMA HOME CENTERS, IN | Parts required to repair Sump Pump | 20-23-00-6317 | \$13.36 |
| 0218-480120 | O'REILLY AUTO PARTS (952) | Parts required to repair Sump Pump | 20-23-00-6317 | \$13.98 |
| | | Total | | \$22,663.16 |
| | | Total WATER PLANT | | \$22,663.16 |
| 000477 | GHM ENTERPRISES (1097) | Cleaning Laundry Uniforms for Waste Water | 20-24-00-6016 | \$11.40 |
| 1H13009 | ACCURATE ENVIRONMENTAL, L | Testing Blanket | 20-24-00-6109 | \$85.00 |
| 1H30006 | ACCURATE ENVIRONMENTAL, L | Testing Blanket | 20-24-00-6109 | \$85.00 |
| 1H01008 | ACCURATE ENVIRONMENTAL, L | Testing Blanket | 20-24-00-6109 | \$225.00 |
| 1H06009 | ACCURATE ENVIRONMENTAL, L | Testing Blanket | 20-24-00-6109 | \$85.00 |
| 1H08007 | ACCURATE ENVIRONMENTAL, L | Testing Blanket | 20-24-00-6109 | \$375.00 |

**City of Guthrie
A/P Claims List**

| Invoice # | Vendor | Description | Account | Cost |
|---------------|-------------------------------|---|---------------|---------------------|
| 1108008 | ACCURATE ENVIRONMENTAL, L | Testing Blanket | 20-24-00-6109 | \$50.00 |
| 1820 | AMERICAN BUSINESS FINANCE | Estimate to Repair #7 (Job Corp) Lift Station | 20-24-00-6312 | \$261.49 |
| 4170 | D & B PROCESS CONTROLS (13 | Remote Chlorine Sensor | 20-24-00-6317 | \$3,294.00 |
| 3121 | S & D ELECTRIC MOTOR SHOP | Repair 2.2 Flyght Pump from final clarifier slu | 20-24-00-6317 | \$1,780.86 |
| 3122 | S & D ELECTRIC MOTOR SHOP | Repair 7.5 KSB Pump from Interstate Pump | 20-24-00-6317 | \$3,220.84 |
| 00040893 | BIO-AQUATIC TESTING, INC. (64 | Bio Monitoring Testing | 20-24-00-6357 | \$450.00 |
| | | Total | | \$9,923.59 |
| | | Total WASTE WATER TREATMENT PLANT | | \$9,923.59 |
| 2382774 | OKLAHOMA HOME CENTERS, IN | Tools | 20-26-00-6102 | \$69.96 |
| 2033250 | BLAIR SIGNS (1749) | Larger Sign for Gate at the Convenience Cent | 20-26-00-6112 | \$400.00 |
| 10245 | LOGAN COUNTY ASPHALT(1543) | Concrete for Equipment Building Floor at Stre | 20-26-00-6112 | \$1,247.90 |
| 32815 | MIDWEST PUBLISHING COMPAN | Gate House Tickets | 20-26-00-6308 | \$246.00 |
| 189886 | NAPA AUTO PARTS AND MACHI | Misc Supplies for Street Maintenance | 20-26-00-6317 | \$95.10 |
| | | Total | | \$2,058.96 |
| | | Total CONVENIENCE CENTER | | \$2,058.96 |
| 3079 | UNIQUE DESIGNS (21785) | Shirts for Employees | 20-27-00-6016 | \$466.50 |
| 0419046081 | CINTAS FIRST AID & SAFETY (21 | Gatorade | 20-27-00-6110 | \$577.14 |
| 144088 | STILLWATER MILLING (1386) | Boots for Employees for Line Maintenance | 20-27-00-6110 | \$822.70 |
| 190493 | NAPA AUTO PARTS AND MACHI | Gaskets for Water Hook Ups in the Flats for | 20-27-00-6119 | \$29.97 |
| 2383446 | OKLAHOMA HOME CENTERS, IN | Glue and Cleaner on Hydrants for BlueGrass | 20-27-00-6119 | \$59.45 |
| 2383752 | OKLAHOMA HOME CENTERS, IN | Plywood for BlueGrass Festival - Covers | 20-27-00-6119 | \$119.92 |
| 10099168 | PMSI (PAVING MAINTENANCE S | New Replacement Warning Signs | 20-27-00-6119 | \$827.84 |
| 192945 00 | STILLWATER WINNELSON 2278 | Crimping Tool for Poly Pipe | 20-27-00-6119 | \$307.26 |
| 192975 | STILLWATER WINNELSON 2278 | Parts to Rebuild Hydrants in Cottonwood Flat | 20-27-00-6119 | \$908.08 |
| 193038 00 | STILLWATER WINNELSON 2278 | | 20-27-00-6119 | (\$26.02) |
| 185520 | NAPA AUTO PARTS AND MACHI | Misc. Parts | 20-27-00-6317 | \$8.13 |
| 90216 | RON'S MOBILE TIRE 506 | Tires for Cat Backhoe | 20-27-00-6317 | \$436.00 |
| 90217 | RON'S MOBILE TIRE 506 | Tires for John Deere Tractor | 20-27-00-6317 | \$350.00 |
| 634 | CIMMARRON REDI MIX 22576 | Concrete for Various Sewer Projects | 20-27-00-6392 | \$530.00 |
| 110909 | DAVENPORT CONSTRUCTION (2 | Emergency Repair on Sewer located at Pineb | 20-27-00-6392 | \$3,210.00 |
| | | Total | | \$8,626.97 |
| | | Total LINE MAINTENANCE | | \$8,626.97 |
| 144089 | STILLWATER MILLING (1386) | Boots for Meter Reader (ET Vick) | 20-28-00-6110 | \$101.95 |
| | | Total | | \$101.95 |
| | | Total METER DEPARTMENT | | \$101.95 |
| | | Total GPWA OPERATING FUND | | \$86,911.71 |
| 9630381078 | GRAINGER, INC.(220) | 4HA38 Rotary Drum Pump | 30-30-09-6110 | \$115.70 |
| | | Total FIRE DEPARTMENT | | \$115.70 |
| | | Total GRANTS | | \$115.70 |
| | | Total GRANTS FUND | | \$115.70 |
| 0009340-IN | HAYNES EQUIPMENT CO.(250) | Balance for SCADA Telemetry and Control P | 50-50-00-6373 | \$26,965.92 |
| APPLICATION 3 | HCCCo, L.L.C. 22368 | Guthrie Water Treatment Plant - Section A 20 | 50-50-00-6373 | \$115,000.00 |
| 2033541 | OKLAHOMA MEDIATION/ARBITR | Mitigation for Dispute - COG .vs. HCCCO, Inc | 50-50-00-6373 | \$587.50 |
| | | Total | | \$142,553.42 |

**City of Guthrie
A/P Claims List**

| Invoice # | Vendor | Description | Account | Cost |
|------------|------------------------------|--|---------------|---------------------|
| | | Total WATER TREATMENT PLANT IMPROVEMENT | | \$142,553.42 |
| | | Total WATER TREATMENT PLANT FUND | | \$142,553.42 |
| RO50669-01 | CENTRAL NEW HOLLAND, INC. (| Back Hoe Repairs | 72-72-00-6346 | \$1,932.79 |
| | | Total | | \$1,932.79 |
| | | Total CEMETERY CARE | | \$1,932.79 |
| | | Total CEMETERY CARE FUND | | \$1,932.79 |
| 01728 | CHIEF KENNY'S FIRE EXTINGUIS | Inspection and Tags on Five fire Extinguisher | 98-98-00-6112 | \$110.00 |
| 306199277 | TERMINEX 22413 | Pest Control | 98-98-00-6112 | \$52.00 |
| 307255271 | TERMINEX 22413 | Pest Control | 98-98-00-6112 | \$52.00 |
| 14079 | HOMETOWN RENTAL & FEED(16 | Repair Hustler Mower Starter | 98-98-00-6317 | \$17.95 |
| 14370 | HOMETOWN RENTAL & FEED(16 | Repair Hustler Mower Starter | 98-98-00-6317 | \$45.00 |
| 190187 | NAPA AUTO PARTS AND MACHI | Supplies and Repair | 98-98-00-6317 | \$50.81 |
| 190278 | NAPA AUTO PARTS AND MACHI | 20 Amp Breaker for Golf Cart Charger | 98-98-00-6317 | \$11.64 |
| | | Total | | \$339.40 |
| | | Total AIRPORT FUND | | \$339.40 |
| | | Total AIRPORT FUND | | \$339.40 |
| | | Total All Funds | | \$281,580.85 |

**City of Guthrie
A/P Claims List**

| Invoice # | Vendor | Description | Account | Cost |
|------------|-------------------------|--|---------------|-------------------|
| 2033542 | CHARLES BURTCHE (1042) | Perdium for OML | 01-02-20-6048 | \$9.95 |
| | | Total CITY MANAGER | | \$9.95 |
| | | Total ADMINISTRATION | | \$9.95 |
| | | Total GENERAL FUND | | \$9.95 |
| 0150433-IN | ENVIRONMENTAL MANAGEMEN | Dead Fish Clean Up in Mineral Wells Pond | 20-21-00-6373 | \$2,334.81 |
| 149680C-CM | ENVIRONMENTAL MANAGEMEN | | 20-21-00-6373 | (\$221.00) |
| | | Total | | \$2,113.81 |
| | | Total PUBLIC WORKS GENERAL | | \$2,113.81 |
| | | Total GPWA OPERATING FUND | | \$2,113.81 |
| | | Total All Funds | | \$2,123.76 |

**City of Guthrie
A/P Claims List**

| Invoice # | Vendor | Description | Account | Cost |
|-----------------|----------------------------|---|---------------|-------------------|
| ADOPT. 617 | PAUL OLINGER 22793 | Refund Animal Bond Adoption No. 617 | 01-00-00-2017 | \$25.00 |
| PR3441-1 | AETNA - MIDDLETOWN 22051 | | 01-00-00-2031 | \$114.30 |
| PR3449-1 | AETNA - MIDDLETOWN 22051 | | 01-00-00-2031 | \$114.30 |
| PR3441-1 | AETNA - MIDDLETOWN 22051 | | 01-00-00-2032 | \$272.81 |
| PR3449-1 | AETNA - MIDDLETOWN 22051 | | 01-00-00-2032 | \$279.90 |
| PR3441-1 | AETNA MEDICAL/ DENTAL 2205 | | 01-00-00-2033 | \$990.20 |
| PR3449-1 | AETNA MEDICAL/ DENTAL 2205 | | 01-00-00-2033 | \$1,407.13 |
| PR3441-1 | AETNA MEDICAL/ DENTAL 2205 | | 01-00-00-2034 | \$582.25 |
| PR3449-1 | AETNA MEDICAL/ DENTAL 2205 | | 01-00-00-2034 | \$582.25 |
| | | Total | | \$4,368.14 |
| | | Total | | \$4,368.14 |
| 252616461 | AMSAN (21320) | Janitorial Supplies | 01-01-00-6103 | \$105.00 |
| 252649405 | AMSAN (21320) | | 01-01-00-6103 | (\$81.95) |
| 252708466 | AMSAN (21320) | Janitorial Supplies | 01-01-00-6103 | \$316.32 |
| 252708474 | AMSAN (21320) | Janitorial Supplies | 01-01-00-6103 | \$213.24 |
| 0005778 | SAM'S CLUB DIRECT COMMERC | Misc and Coffee Supplies | 01-01-00-6103 | \$147.98 |
| 0005778 | SAM'S CLUB DIRECT COMMERC | Misc and Coffee Supplies | 01-01-00-6103 | \$0.00 |
| 2032956... | WALMART COMMUNITY CARD B | Misc. Supplies | 01-01-00-6112 | \$114.38 |
| 0005778 | SAM'S CLUB DIRECT COMMERC | Misc and Coffee Supplies | 01-01-00-6114 | \$360.94 |
| 6631503014 | VERIZON WIRELESS (21875) | Cell Phone Monthly Services 2010-2011 | 01-01-00-6318 | \$271.33 |
| 2004-2005 M.O.C | O.M.A.G.(21302) | Payment Back for Workers Comp Loss Fund | 01-01-00-6326 | \$7,161.74 |
| | | Total | | \$8,608.98 |
| | | Total GENERAL GOVERNMENT | | \$8,608.98 |
| 2033398 | OKPELRA 22796 | OKPELRA Seminar - Public Employers Labor | 01-02-20-6016 | \$65.00 |
| 1780 | CITY MANAGMENT ASSOCIATIO | CMAO Yearly Dues 2010-2011 | 01-02-20-6048 | \$40.00 |
| 1871 | CITY MANAGMENT ASSOCIATIO | CMAO Yearly Dues 2010-2011 | 01-02-20-6048 | \$200.00 |
| 2033167 | RANDEL C. SHADID (20656) | Seminars, Postage, etc. Reimbursements | 01-02-20-6054 | \$249.14 |
| SPECIAL TABS. | GUTHRIE NEWS LEADER (1578) | GNA Business Card Directory | 01-02-20-6355 | \$135.00 |
| | | Total CITY MANAGER | | \$689.14 |
| | | Total ADMINISTRATION | | \$689.14 |
| REIMBURMENT | CITY TREASURERS (105) | Filing at Courthouse | 01-03-30-6355 | \$65.00 |
| | | Total FINANCE | | \$65.00 |
| | | Total FINANCE | | \$65.00 |
| SEPT2011 | COX COMMUNICATIONS(20698) | City Hall and Fire Dept. Internet services | 01-04-45-6381 | \$239.95 |
| SEPTEMBER20 | COX COMMUNICATIONS(20698) | City Hall and Fire Dept. Internet services | 01-04-45-6381 | \$39.95 |
| | | Total INFORMATION SERVICES | | \$279.90 |
| | | Total INFORMATION SERVICES | | \$279.90 |
| CNIN098862BMI | BMI SYSTEMS, INC. 664 | Maintenance for Copier in Planning Departme | 01-05-50-6317 | \$30.36 |
| | | Total COMMUNITY DEVELOPMENT | | \$30.36 |
| | | Total PLANNING | | \$30.36 |
| 2033473 | WALMART COMMUNITY CARD B | Jail Food for Prisoners | 01-07-70-6106 | \$35.52 |
| 0005778 | SAM'S CLUB DIRECT COMMERC | Misc and Coffee Supplies | 01-07-70-6114 | \$421.76 |
| 2033475 | WALMART COMMUNITY CARD B | Misc. Supplies | 01-07-70-6114 | \$13.68 |
| TRP/100020359 | GLOCK PROFESSIONAL INC. 22 | Glock Class for Bryan Crumb | 01-07-70-6343 | \$195.00 |

City of Guthrie
A/P Claims List

| Invoice # | Vendor | Description | Account | Cost |
|---|------------------------------|---|---------------|--------------------|
| Total POLICE ADMINISTRATION | | | | \$665.96 |
| Total POLICE | | | | \$665.96 |
| 167854 | SPECIAL-OPS UNIFORMS, INC. (| Uniforms and Supplies | 01-09-90-6016 | \$234.98 |
| 168035 | SPECIAL-OPS UNIFORMS, INC. (| Uniforms and Supplies | 01-09-90-6016 | \$199.99 |
| 168075 | SPECIAL-OPS UNIFORMS, INC. (| Uniforms and Supplies | 01-09-90-6016 | \$186.90 |
| 168176 | SPECIAL-OPS UNIFORMS, INC. (| Uniforms and Supplies | 01-09-90-6016 | \$196.38 |
| 3103 | UNIQUE DESIGNS (21785) | Daily Uniforms | 01-09-90-6016 | \$3,517.50 |
| 14393 | HOMETOWN RENTAL & FEED(16 | Chain Saws for Brush Pumpers | 01-09-90-6102 | \$637.90 |
| 14395 | HOMETOWN RENTAL & FEED(16 | Depth Gauge Ventilation Saw | 01-09-90-6102 | \$220.00 |
| 934874 | ALLMED (21869) | Supplies | 01-09-90-6112 | \$142.20 |
| 218-479654 | O'REILLY AUTO PARTS (952) | Parts and Repair | 01-09-90-6316 | \$9.88 |
| 168333 | CHIEF FIRE & SAFETY(92) | Equipment Extrication Gloves | 01-09-90-6317 | \$1,250.00 |
| 14394 | HOMETOWN RENTAL & FEED(16 | Metal Cutting Extrication Saws | 01-09-90-6362 | \$1,800.00 |
| Total SUPPRESSION | | | | \$8,395.73 |
| 494842 | CASCO INDUSTRIES (666) | Uniform/Bunker Gloves | 01-09-92-6016 | \$616.00 |
| 168330 | CHIEF FIRE & SAFETY(92) | Structural Eyewear | 01-09-92-6016 | \$950.00 |
| 3104 | UNIQUE DESIGNS (21785) | Daily Uniforms | 01-09-92-6016 | \$2,203.00 |
| REIMBURMENT | CITY TREASURERS (105) | EMS Certification - Mark Ley | 01-09-92-6048 | \$85.00 |
| 3236528-01 | HENRY SCHEIN (EMS) INC. 227 | Backboards and Name Printing on Backboard | 01-09-92-6104 | \$1,360.00 |
| 2032338... | WALMART COMMUNITY CARD B | Misc. Supplies (EMS) | 01-09-92-6104 | \$53.88 |
| 3/2011-8/2011 | INTERMEDIX (22025) | EMS Billing Service | 01-09-92-6373 | \$25,583.07 |
| Total EMS | | | | \$30,850.95 |
| 1059456 | WAYEST SAFETY, INC.(1024) | Harlow Bunker Gear | 01-09-96-6016 | \$2,477.00 |
| 2032730... | WALMART COMMUNITY CARD B | Blanket Purchase Order | 01-09-96-6114 | \$236.76 |
| Total PREVENTION | | | | \$2,713.76 |
| Total FIRE | | | | \$41,960.44 |
| 90246 | RON'S MOBILE TIRE 506 | Tire Repair | 01-12-00-6113 | \$12.00 |
| 2033122. | WALMART COMMUNITY CARD B | Misc Supplies for Break Room at Street Depa | 01-12-00-6114 | \$43.76 |
| Total | | | | \$55.76 |
| Total STREET | | | | \$55.76 |
| 2033094.. | WALMART COMMUNITY CARD B | Misc. lights, cleaners and supplies | 01-14-00-6114 | \$58.29 |
| Total | | | | \$58.29 |
| Total FLEET MAINTENANCE | | | | \$58.29 |
| 2033210. | WALMART COMMUNITY CARD B | Safety Supplies, Ice and Water | 01-15-11-6110 | \$28.52 |
| 2031674. | WILLOBY'S WHOLESALE (631) | Ice and Water for Parks and Grounds Depart | 01-15-11-6110 | \$320.98 |
| REIMBURMENT | CITY TREASURERS (105) | Supplies | 01-15-11-6112 | \$3.28 |
| S14739 | WALKER TIRES(160) | Tire Repair | 01-15-11-6316 | \$10.00 |
| Total PARKS | | | | \$362.78 |
| Total PARKS & PUBLIC GROUNDS | | | | \$362.78 |
| Total GENERAL FUND | | | | \$57,144.75 |
| PR3441-2 | AETNA - MIDDLETOWN 22051 | | 20-00-00-2031 | \$23.90 |
| PR3449-2 | AETNA - MIDDLETOWN 22051 | | 20-00-00-2031 | \$23.90 |
| PR3441-2 | AETNA - MIDDLETOWN 22051 | | 20-00-00-2032 | \$62.60 |
| PR3449-2 | AETNA - MIDDLETOWN 22051 | | 20-00-00-2032 | \$65.73 |

**City of Guthrie
A/P Claims List**

| Invoice # | Vendor | Description | Account | Cost |
|-------------------|----------------------------|---|---------------|--------------------|
| PR3441-2 | AETNA MEDICAL/ DENTAL 2205 | | 20-00-00-2033 | \$222.40 |
| PR3449-2 | AETNA MEDICAL/ DENTAL 2205 | | 20-00-00-2033 | \$233.52 |
| PR3441-2 | AETNA MEDICAL/ DENTAL 2205 | | 20-00-00-2034 | \$69.87 |
| PR3449-2 | AETNA MEDICAL/ DENTAL 2205 | | 20-00-00-2034 | \$69.87 |
| | | Total | | \$771.79 |
| | | Total | | \$771.79 |
| RESTORATION 37720 | KNEAL PROPERTIES (22782) | Partial Restoration of the Old WTP Building - | 20-21-00-6112 | \$27,262.00 |
| | NOBEL SYSTEMS 22623 | Service Repair on Municipal Services Admin | 20-21-00-6112 | \$85.00 |
| 0005778 | SAM'S CLUB DIRECT COMMERC | Misc and Coffee Supplies | 20-21-00-6114 | \$463.14 |
| 6631503014 | VERIZON WIRELESS (21875) | Cell Phone Monthly Services 2010-2011 | 20-21-00-6318 | \$204.68 |
| | | Total | | \$28,014.82 |
| | | Total PUBLIC WORKS GENERAL | | \$28,014.82 |
| 2032297.. | WALMART COMMUNITY CARD B | Misc Supplies | 20-23-00-6114 | \$8.64 |
| | | Total | | \$8.64 |
| | | Total WATER PLANT | | \$8.64 |
| 2033365 | WALMART COMMUNITY CARD B | Misc. Supplies | 20-24-00-6110 | \$179.00 |
| | | Total | | \$179.00 |
| | | Total WASTE WATER TREATMENT PLANT | | \$179.00 |
| 2033300 | WALMART COMMUNITY CARD B | Jeans for Employees | 20-27-00-6016 | \$882.00 |
| 0121763 | DITCH WITCH(151) | Oil for Pierce Arrow | 20-27-00-6119 | \$135.00 |
| | | Total | | \$1,017.00 |
| | | Total LINE MAINTENANCE | | \$1,017.00 |
| SEPTEMBER 20 | BURRELL INC. (21286) | Contract Meter Reading 2010-2011 | 20-28-00-6054 | \$2,645.62 |
| | | Total | | \$2,645.62 |
| | | Total METER DEPARTMENT | | \$2,645.62 |
| | | Total GPWA OPERATING FUND | | \$32,636.87 |
| 0005778 | SAM'S CLUB DIRECT COMMERC | Misc and Coffee Supplies | 30-30-06-6541 | \$102.90 |
| 2032968.. | WALMART COMMUNITY CARD B | Misc Supplies | 30-30-06-6541 | \$204.16 |
| | | Total LIBRARY | | \$307.06 |
| 1291-0 | STOLZ TELECOM, INC. 22785 | Programming Equipment | 30-30-09-6110 | \$1,743.55 |
| | | Total FIRE DEPARTMENT | | \$1,743.55 |
| | | Total GRANTS | | \$2,050.61 |
| | | Total GRANTS FUND | | \$2,050.61 |
| CNIN098862BMI | BMI SYSTEMS, INC. 664 | Monthly Lease Payment for 6 Copiers | 54-54-02-6705 | \$179.00 |
| | | Total ADMINISTRATION | | \$179.00 |
| | | Total FACILITIES | | \$179.00 |
| OCTOBER 2011 | FARMERS & MERCHANTS BANK(| 2009 Chevrolet Tahoe Monthly Payment | 54-56-07-6707 | \$720.30 |
| | | Total POLICE DEPARTMENT | | \$720.30 |
| | | Total VEHICLES & EQUIPMENT | | \$720.30 |

**City of Guthrie
A/P Claims List**

| Invoice # | Vendor | Description | Account | Cost |
|-----------------------------------|----------------------------|-------------|---------------|--------------------|
| Total CAPITAL PROJECTS | | | | \$899.30 |
| 03-031580-003 R | MISCELLANEOUS | | 71-00-00-5555 | \$38.84 |
| 05-051120-011 R | MISCELLANEOUS | | 71-00-00-5555 | \$24.40 |
| 06-060450-011 R | MISCELLANEOUS | | 71-00-00-5555 | \$3.40 |
| 09-091730-005 R | MISCELLANEOUS | | 71-00-00-5555 | \$30.01 |
| 10-100115-005 R | MISCELLANEOUS | | 71-00-00-5555 | \$24.00 |
| 10-102761-009 R | MISCELLANEOUS | | 71-00-00-5555 | \$17.21 |
| 13-130523-011 R | MISCELLANEOUS | | 71-00-00-5555 | \$9.19 |
| 13-132490-005 R | MISCELLANEOUS | | 71-00-00-5555 | \$24.91 |
| 14-141140-004 R | MISCELLANEOUS | | 71-00-00-5555 | \$10.97 |
| 14-144051-010 R | MISCELLANEOUS | | 71-00-00-5555 | \$39.25 |
| 99-118036-001 R | MISCELLANEOUS | | 71-00-00-5555 | \$15.43 |
| Total | | | | \$237.61 |
| Total | | | | \$237.61 |
| Total UTILITY DEPOSIT FUND | | | | \$237.61 |
| PR3441-1 | AETNA - MIDDLETOWN 22051 | | 98-00-00-2032 | \$3.13 |
| PR3449-1 | AETNA - MIDDLETOWN 22051 | | 98-00-00-2032 | \$3.13 |
| PR3441-1 | AETNA MEDICAL/ DENTAL 2205 | | 98-00-00-2033 | \$11.12 |
| PR3449-1 | AETNA MEDICAL/ DENTAL 2205 | | 98-00-00-2033 | \$11.12 |
| Total | | | | \$28.50 |
| Total | | | | \$28.50 |
| Total AIRPORT FUND | | | | \$28.50 |
| Total All Funds | | | | \$92,997.64 |

**City of Guthrie
A/P Claims List**

| Invoice # | Vendor | Description | Account | Cost |
|--------------|----------------------------|--|---------------|-------------------|
| SEPTEMBER 20 | AT&T LONG DISTANCE(21268) | General Fund Monthly Long Distance Service | 01-01-00-6301 | \$70.05 |
| 2033509 | CREDIT CARD OPERATIONS (20 | Plaque, Cake, Food, Punch - Reception for EI | 01-01-00-6346 | \$120.17 |
| | | Total | | \$190.22 |
| | | Total GENERAL GOVERNMENT | | \$190.22 |
| 2033463 | CREDIT CARD OPERATIONS (20 | Matt Mueller - OML | 01-02-20-6048 | \$320.19 |
| | | Total CITY MANAGER | | \$320.19 |
| | | Total ADMINISTRATION | | \$320.19 |
| 914886 | LOWE'S CO. INC. (20372) | Supplies to Repair Floor in Guthrie Library | 01-06-60-6387 | \$53.57 |
| | | Total LIBRARY | | \$53.57 |
| | | Total LIBRARY | | \$53.57 |
| 2033453 | CREDIT CARD OPERATIONS (20 | Training Ammo - 223 Remington 55 & 44 S& | 01-07-70-6343 | \$328.81 |
| 2033454 | CREDIT CARD OPERATIONS (20 | Hotel -Bruning Las Vegas for OSBI Septemb | 01-07-70-6343 | \$520.80 |
| | | Total POLICE ADMINISTRATION | | \$849.61 |
| 2033361 | CREDIT CARD OPERATIONS (20 | Replace 25.1 cu ft Chest Freezer for Animal | 01-07-72-6112 | \$849.99 |
| CREDIT SEARS | CREDIT CARD OPERATIONS (20 | | 01-07-72-6112 | (\$50.00) |
| | | Total ANIMAL CONTROL | | \$799.99 |
| | | Total POLICE | | \$1,649.60 |
| 2033458 | CREDIT CARD OPERATIONS (20 | Flourescent Work Lights | 01-14-00-6102 | \$164.91 |
| | | Total | | \$164.91 |
| | | Total FLEET MAINTENANCE | | \$164.91 |
| | | Total GENERAL FUND | | \$2,378.49 |
| 2033413 | CREDIT CARD OPERATIONS (20 | 2 Man Boat to Access the Intake Tower(s) on | 20-23-00-6317 | \$601.97 |
| | | Total | | \$601.97 |
| | | Total WATER PLANT | | \$601.97 |
| | | Total GPWA OPERATING FUND | | \$601.97 |
| SEPTEMBER 20 | AT&T LONG DISTANCE(21268) | Airport Monthly Long Distance Service | 98-98-00-6301 | \$10.68 |
| | | Total | | \$10.68 |
| | | Total AIRPORT FUND | | \$10.68 |
| | | Total AIRPORT FUND | | \$10.68 |
| | | Total All Funds | | \$2,991.14 |



Agenda Item Cover Letter

| | | |
|--|---|--|
| Meeting <input type="checkbox"/> City Council <input checked="" type="checkbox"/> GPWA <input type="checkbox"/> Other: _____ | Date of Meeting October 4, 2011 | Contact Randel Shadid City Attorney |
|--|---|--|

Agenda Item

Consider approval of Fourth Supplement to Declaration of Trust of the Guthrie Public Works Authority.

Summary

This is an amendment to the Guthrie Public Works Authority Trust that delineates further separation between the City of Guthrie as the Beneficial Interest of the Trust and the business operations of the Trust as separate legal entities.

| | | | |
|-------------------------|----------------------------------|--|--|
| Funding Expected | <input type="checkbox"/> Revenue | <input type="checkbox"/> Expenditure | <input checked="" type="checkbox"/> N/A |
| Budgeted | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |
| Account Number | <u>N/A</u> | Amount | <u>N/A</u> |
| Legal Review | <input type="checkbox"/> N/A | <input checked="" type="checkbox"/> Required | Completed Date: <u>09-30-2011</u> |
| Mayor's Appt. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | |

Supporting documents attached

- Fourth Supplement to Declaration of Trust of the Guthrie Public Works Authority

Recommendation

Approval of Amendment to Trust

Action Needed Public Hearing Motion Emergency Clause

FOURTH SUPPLEMENT TO DECLARATION OF TRUST
OF THE GUTHRIE PUBLIC WORKS AUTHORITY

WHEREAS, there exists in the City of Guthrie, Oklahoma, an urgent need to provide improvements to the water and sanitary sewer systems owned by the City of Guthrie, Oklahoma, and expedite the acquisition, establishment and operation thereof by the Trustees of the Guthrie Public Works Authority:

IT IS AGREED by and between all the Trustees of the Guthrie Public Works Authority and the City of Guthrie, Oklahoma, a municipal corporation, as follows:

1. The undersigned Trustees of the Guthrie Public Works Authority, a public trust, by and with the consent of the City of Guthrie, Oklahoma, the beneficiary thereof, hereby contract, agree and covenant between themselves with and to the State of Oklahoma and with and to the beneficiary of said Trust, pursuant to the terms of said Declaration of Trust and this instrument, that they do declare that they will execute the trust created by the Declaration of Trust of the Guthrie Public Works Authority, Dated November 2, 1965, and recorded in the office of the county clerk of Logan County, State of Oklahoma, on May 13, 1966, in Book 490 at Pages 175 and following, as supplemented by three (3) supplements and is further supplemented and amended by this instrument as Trustees for the beneficiary, and they do and will hold, receive and administer the trust estate in trust solely for the use and benefit of beneficiary in the manner provided in the said Declaration of Trust, as hereby supplemented and amended.

2. In pursuance of the foregoing, each and every of the provisions of the aforesaid Declaration of Trust excepting only as herein after set forth, hereby are recontracted, recovenanted and redeclared to be effective from and after endorsement thereon of acceptable of beneficial interest for the beneficiary by the governing body thereof, and thereafter.

III(A) of the Declaration of Trust shall be amended as provided as follows:

III(A). To furnish and supply to inhabitants, owners and occupants of property, and to industrial, commercial and mercantile establishments and enterprises within the corporate limits of the beneficiary municipality and in territory and reasonably convenient proximity thereto, and to the beneficiary and any other governmental agencies or endeavors, utility services and facilities for all purposes that the same be authorized or proper as a function of the beneficiary; and affix, demand and collect charges, rates and fees for said services and facilities: provided, that the furnishing of any services or facilities to any person delinquent in the payment of any indebtedness whatsoever to the trust may be disconnected at any time;

Dated this _____ day of _____, 2011.

TRUSTEES:

CITY OF GUTHRIE, OKLAHOMA

By: _____
Mayor

ATTEST:

City Clerk

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MINUTES

CITY COUNCIL MEETING

September 20, 2011

The regular meeting of the sixty-first City Council of Guthrie, Oklahoma was posted on Friday, September 16, 2011 before 5:00 p.m. and held September 20, 2011 in the Guthrie City Hall Council Chambers.

Mayor Chuck Burtcher called the meeting to order at 7:12 p.m.

| | | | |
|------------------|----------------|-------------|-------------------|
| Members Present: | Chuck Burtcher | Trey Ayers | Gaylord Z. Thomas |
| | John Wood | Mary Coffin | Patty Hazlewood |

Members Absent: Ellen Gomes (Resigned on September 8, 2011)

| | | | |
|----------------|--------------|---------------|-----------------|
| Staff Present: | Matt Mueller | Wanda Calvert | Lance Crenshaw |
| | Rene Spineto | Maxine Pruitt | Damon Devereaux |
| | Jim Ahlgren | Lee Ivie | Eric Harlow |

Mayor Burtcher declared a quorum with six (6) Councilmembers in attendance.

Consent Agenda. Consent Agenda H, Agreement with the Guthrie Chamber of Commerce, was removed for further discussion. Motion by Vice Mayor Ayers, seconded by Councilmember Thomas, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Special City Council Workshop Meeting held on September 6, 2011.
- B. Consider approval of the minutes from the Regular City Council Meeting held on September 6, 2011.

C. Consider approval of the Claims:

| | | |
|------------------------|---------------|--------------------|
| General Fund: | Claims | \$126,701.79 |
| Grants Fund: | Claims | \$ 1,280.82 |
| Capital Projects Fund: | Claims | \$ 486.48 |
| Airport Fund: | Claims | <u>\$ 2,166.55</u> |
| | Total Claims: | \$130,635.64 |

D. Consider approval of Treasurer Reports.

E. Consider approval of Change Order No. 6 for Section A, Guthrie Water Treatment Plant, for one item of change: deduction of \$50,000 as the settlement

agreement between HCCCo, LLC (the Contractor) and the City of Guthrie/Guthrie Public Works Authority, making the final contract price \$10,747,745.79 and the final payment to HCCCo, LLC in the amount of \$115,000 which will close out the project.

- F. Consider approval of Audit Engagement Letter and Compilation Engagement Letter with Arledge & Associates, P.C. to provide auditing services for FY 2011.
- G. Consider approval of Engagement Letter with Crawford & Associates, P.C. for Accounting and Consulting Services for FY 2012.
- I. Consider approval of the EMS Agreement between the City of Guthrie and Logan County Emergency Medical Services District Board of Trustees for the period of October 1, 2011 through September 30, 2012.
- J. Consider approval of Civil Defense Siren Maintenance Agreement between the City of Guthrie and Goddard Enterprises.
- K. Consider approval of Agreement between the City of Guthrie and Logan County Economic Development Council for economic recruitment and broad based development.
- L. Consider approval of Agreement between the City of Guthrie and Logan Community Services, Inc. for temporary shelter care for juveniles.
- M. Consider approval to allow for periodical use of the Guthrie-Edmond Regional Airport for Air Traffic Control Operations to be conducted by United States Air Force based out of Tinker Air Force Base.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Hazlewood, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Councilmember Coffin temporarily left the Council Chambers.

Consent Agenda H. Consider approval of Agreement between the City of Guthrie and Guthrie Chamber of Commerce for the purpose of encouraging, promoting and fostering tourism in the City of Guthrie to be funded by the Hotel/Motel Tax receipts. Motion by Councilmember Wood, seconded by Vice Mayor Ayers, moved approval of Agreement between the City of Guthrie and Guthrie Chamber of Commerce for the purpose of encouraging, promoting and fostering tourism in the City of Guthrie to be funded by the Hotel/Motel Tax receipts. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Hazlewood, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Councilmember Coffin returned to the Council Chambers.

Consider approval to accept a letter of resignation from Councilmember Gomes.

Motion by Vice Mayor Ayers, seconded by Councilmember Hazlewood, moved approval to accept the letter of resignation from Councilmember Ellen Gomes. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Hazlewood, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider approval of Resolution No. 2011-15 regarding the repair, maintenance or replacement of all brick streets in the Guthrie Historical Preservation District. Within the Historic Preservation District of the City of Guthrie, there are numerous brick streets that are historical in nature. The proposed Resolution will allow the existing brick streets in the Historic Preservation District to remain brick streets and any repair, maintenance or replacement of said streets shall be with brick similar to the existing brick street. Asphalt, concrete or any other non-brick construction or repair is strictly prohibited on an existing brick street in the Historic Preservation District. Motion by Vice Mayor Ayers, seconded by Councilmember Thomas, moved approval of Resolution No. 2011-15 regarding the repair, maintenance or replacement of all brick streets in the Guthrie Historical Preservation District. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Thomas, Wood, Hazlewood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider approval of Ordinance No. 3225 amending Chapter 14, Section 14-118 of the Guthrie Code by adding Section (B)(1) regarding the restriction of access to tobacco products. Stop Tobacco Use Now (STUN) has worked to combat aggressive marketing techniques by tobacco companies. The proposed Ordinance is to disallow access to tobacco products in retail establishments without the assistance of an employee or owner of the store. This ordinance would not apply to retail stores that do not admit persons under the age of eighteen (18) years of age into their establishments. Motion by Councilmember Coffin, seconded by Councilmember Wood, moved approval of Ordinance No. 3225 amending Chapter 14, Section 14-118 of the Guthrie Code by adding Section (B)(1) regarding the restriction of access to tobacco products. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Hazlewood, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

City Manager's Report. Informed that he has enjoyed working with the City Council and the community and would appreciate the opportunity to continue working for the community.

Requests/comments from members of the City Council. Councilmember Hazlewood expressed a "Thank You" to Ellen Gomes for serving on the City Council and informed she will be missed; and informed the community of the Simple Life activities.

Vice Mayor Ayers expressed a "Thank You" to Ellen Gomes for serving on the City Council and informed she will be missed.

Councilmember Thomas expressed a "Thank You" to Ellen Gomes for serving on the City Council and informed she will be missed.

Councilmember Coffin informed the City Council and the community on the events happening in Guthrie.

Councilmember Wood expressed a "Thank You" to Ellen Gomes for serving on the City Council and informed she will be missed.

Mayor Burtcher expressed a "Thank You" to Ellen Gomes for serving on the City Council and informed she will be missed; and encouraged the community to attend the events happening in Guthrie.

Executive Session. Motion by Vice Mayor Ayers, seconded by Councilmember Thomas, moved approval to convene into Executive Session pursuant to the authority of Title 25, O.S. 2001, Sections:

- A. 307(B)(1) for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, resignation or termination of Council-appointed employees (City Manager and Municipal Judge).
- B. 307(B)(2) for the purpose of discussing negotiations concerning employees and representatives of the Fraternal Order of Police (FOP), Lodge No. 105.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Thomas, Wood, Hazlewood
Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:28 p.m. Attending Executive Session A were Mayor Burtcher, Vice Mayor Ayers, Councilmembers Coffin, Thomas, Wood and Hazlewood and attending Executive Session B were Mayor Burtcher, Vice Mayor Ayers, Councilmembers Coffin, Thomas, Wood and Hazlewood; City Manager Mueller, City Attorney Shadid and Human Resources Manager Jim Ahlgren.

Reconvened. Mayor Burtcher reconvened the Guthrie City Council Meeting at 8:08 p.m. and stated no action was taken in Executive Session.

Consideration of action regarding the employment, hiring, appointment, promotion, demotion, disciplining, resignation or termination of Council-appointed employee (City Manager). Motion by Vice Mayor Ayers, seconded by Councilmember Thomas, moved approval to retain Matt Mueller as City Manager and adopt the Employment Agreement for Fiscal Year 2011-2012. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Thomas, Wood, Hazlewood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consideration of action regarding the employment, hiring, appointment, promotion, demotion, disciplining, resignation or termination of Council-appointed employee (Municipal Judge). Motion by Vice Mayor Ayers, seconded by Councilmember Hazlewood, moved approval to retain David Hood as Municipal Judge and adopt the Employee Agreement for Fiscal Year 2011-2012. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Thomas, Wood, Hazlewood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consideration of action regarding the Collective Bargaining Agreement for FY 2012 with employees in the Fraternal Order of Police (FOP), Lodge No. 105. Motion by Vice Mayor Ayers, seconded by Councilmember Wood, moved approval of the Collective Bargaining Agreement for FY 2012 with employees in the Fraternal Order of Police (FOP), Lodge No. 105. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Thomas, Wood, Hazlewood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Adjournment. Motion by Councilmember Thomas, seconded by Vice Mayor Ayers, moved approval to adjourn. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Hazlewood, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously at 8:10 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor



CITY OF GUTHRIE

CLAIMS

October 4, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the city of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kim Biggs". The signature is written over a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by City Manager.

Matt Mueller
City Manager

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Agenda Item Cover Letter

| | | |
|--|------------------------|----------------------|
| Meeting | Date of Meeting | Contact |
| <input checked="" type="checkbox"/> City Council | October 4, 2011 | Wanda Calvert |
| <input type="checkbox"/> GPWA | | City Clerk/Treasurer |
| <input type="checkbox"/> Other: _____ | | |

Agenda Item

Consider approval of appointing Jim Reazer to the Guthrie Housing Authority Board of Commissioners to serve an unexpired term to expire August 2012.

Summary

At the September 19, 2011 Guthrie Housing Authority monthly Board Meeting, the Commissioners reviewed the applications that had been submitted for the position created by the resignation of Janet Walker. The Board unanimously voted to recommend Mr. Reazer to serve the remainder of Janet Walker’s term, expiring August 2012.

| | | | |
|-------------------------|---|--|---|
| Funding Expected | <input type="checkbox"/> Revenue | <input type="checkbox"/> Expenditure | <input checked="" type="checkbox"/> N/A |
| Budgeted | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |
| Account Number | <u>N/A</u> | Amount | <u>N/A</u> |
| Legal Review | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Required | Completed Date: _____ |
| Mayor’s Appt. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | |

Supporting documents attached

- Letter from Frank Krusemark, Executive Director for the Guthrie Housing Authority
- Application Form

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause



Chairperson
Gary Weeks

September 27, 2011

Vice Chairperson
William Hairston

Commissioner
Lewis Robinson

Mayor Chuck Burtcher
P.O. Box 908
Guthrie OK 73044

Commissioner

Commissioner

Reference: Appointment of Jim Reazer to the open Commissioner Seat on the
Guthrie Housing Authority Board of Commissioners.

Executive Director
Frank Krusemark

Dear Mayor Chuck Burtcher:

At the September 19, 2011 Guthrie Housing Authority monthly board meeting, the commissioners reviewed the applicants that had been submitted for the position created by the resignation of Janet Walker. After discussion, the Board unanimously voted to recommend Mr. Reazer to serve the remainder of Janet Walker's term. The term expires August of 2012.

The Board of Commissioners of the Guthrie Housing Authority request that this matter be presented to the City Council and Mayor for their approval.

If you have any questions please feel free to call me at 405-282-3246.

Sincerely:

Frank Krusemark
Executive Director

Cc: Wanda Calvert
Board File

Attachments: Jim Reazer Application

Employment Application Form

Applicant Information

Full Name: Reazer Jim W Date: 4/15/2011 1:55:10 PM
Last First M.I.

Address: 6119 S Sooner Road
Street Address Apartment/Unit #
Guthrie OK 73044
City State ZIP Code

Phone: 405-227-3038 E-mail Address: jreazer@cox.net

Date Available: 5/1/2011 Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: Guthrie Housing Authority Board Member

Are you eligible to work in the United States? YES NO Employment Desired? Full Time Part Time

Have you ever worked for this organization? YES NO Hours of work (per week) desired? _____

Have you ever been convicted of a felony? YES NO

If yes, explain:

(Number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, and sentence(s) imposed)

Education

High School Midwest City High School Address: Midwest City, OK
 Did you graduate? YES NO Degree: HighSchoolDiploma

College Univ. of Central Oklahoma Address: Edmond, OK
 Did you graduate? YES NO Degree: Bachelors of Business

Other _____ Address: _____
 Did you graduate? YES NO Degree: _____

Previous Employment

Company: Oklahoma Lottery Commission Phone: 405-522-7736
Address: 3817 N Santa Fe Ave Supervisor: _____
Job Title: IT Director Starting Salary: \$ Ending Salary: \$

Responsibilities:

All responsibilities incumbent with the position of Director of Information Technology.

From: 11/09 To: _____ Reason for Leaving: Still Employed

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ Ending Salary: \$

Responsibilities:

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ Ending Salary: \$

Responsibilities:

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: Air Force From: 1972 To: 1974
Rank at Discharge: E4 Are you currently in the Armed Forces? YES NO

References

Please list three professional references.

Full Name: Kay Wade Relationship: Friend
Company: Wade's Hardware Phone: 405-282-1863
Address: 5604 S Sooner Rd

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge and that intentional misrepresentations or omissions may be cause for the rejection of my application and that if hired I may be released from employment.

I understand that the company may require me to successfully complete a pre-employment drug and alcohol test as a condition of employment and that continued employment may be based on the successful completion of similar tests.

I understand that the company may as part of the hiring process request an investigative consumer report from a third party entity or agency including information concerning my character, general reputation, personal characteristics, credit records, and mode of living. I may make a written request to the company to provide me with additional information regarding the nature and scope of any such report.

I understand that employment with your company is "at will" and nothing in the interview or hiring process, this application, or your company policies are intended to create an employment contract between myself and the company. Employment may be terminated by either party at any time for any reason with or without notice.

Signature: Electronically Submitted

Date: 4/15/2011 1:55:10 PM



Agenda Item Cover Letter

Meeting: [X] City Council, [] GPWA, [] Other:
Date of Meeting: October 4, 2011
Contact: Wanda Calvert, City Clerk/Treasurer

Agenda Item

Consider approval of Lease Agreement between the City of Guthrie and North American Shooting Academy for use of the City of Guthrie Gun Range.

Summary

The proposed Lease Agreement is a renewal. The Lease Agreement allows North American Shooting Academy, Inc. to conduct training at the City of Guthrie's Gun Range. The fee for renting the range will be \$2 per student and will be paid at the conclusion of each class.

Funding Expected: [X] Revenue, [] Expenditure, [] N/A
Budgeted: [] Yes, [X] No, [] N/A
Account Number: [], Amount: 2.00 Per Student
Legal Review: [X] N/A, [] Required, Completed Date: Same as last year
Mayor's Appt.: [] Yes, [X] No

Supporting documents attached

- Lease Agreement

Recommendation

Staff recommends approval

Action Needed: [] Public Hearing, [X] Motion, [] Emergency Clause

**Lease
The City of Guthrie Gunrange**

THIS LEASE, made this 1st day of October, 2011 between The City of Guthrie hereinafter called the Landlord and North American Shooting Academy, Inc. hereinafter called the Tenant.

WITNESSETH: That the Landlord in consideration of the covenants hereinafter set forth, does by these presents lease to the Tenant, for use as a gunrange, the following described premises, to-wit:

The City of Guthrie Gunrange

The Tenant is to use the above described premises for a training facility.

TO HAVE AND TO HOLD the same to the Tenant.

from the 1st day of October, 2011 to the 30th day of September, 2012 and the Tenant in consideration of the leasing of the above described premises, covenants and agrees with the Landlord to pay the said Landlord, as rent for the same the sum of two DOLLARS (\$2.00) per student for each day and every month this lease is in force, which said rent shall be payable in cash at the conclusion of each class. Checks for rent, taken subject to final collection, and not credited until collected. This lease may be renewed for an additional twelve (12) months from October 1, 2012 to September 30, 2013 and one additional option for another twelve (12) months from October 1, 2013 to September 30, 2014. All terms of this lease shall apply to any extension.

The said Tenant further covenants with the Landlord, that at the expiration of the time mentioned in this lease or sooner termination or any extension thereof, peaceable possession of said premises shall be given to the Landlord, in as good condition as they now are - the usual wear, inevitable accident, or loss by fire excepted, and that upon the non-payment of the whole or any portion of the said rent at the time same is promised, to be paid, the Landlord may at the said Landlord's election, either distrain for said rent due, or declare this lease at an end, and recover possession as if the same was held by forcible detainer; the Tenant hereby waiving any notice of said election, or any demand for the possession of said premises.

This lease is non-exclusive and the City of Guthrie will retain control and use of the premises with the Tenant using the premises at designated days and times and Tenant's use schedule to be approved by the Guthrie Police Chief. Tenants use shall not interfere with the City of Guthrie's use.

Notices to or service upon the Landlord or Owner may be made by delivering the same to the Owner, only, at the following address: City Manager, PO Box 908, Guthrie, OK 73044 .

Notice to Tenant - Doug Friesen , Attorney at Law, 1309 N. Shartel Ave., Oklahoma City, OK 73103

IT IS FURTHER COVENANTED AND AGREED between the parties hereto that-

- (A) The Tenant is not to sublet all or any part of the above described premises, without the written consent of the Landlord.
- (B) All damages to the gas, light, or plumbing systems, or to any part of the above described premises,

- occurring through the result or negligence of the Tenant, his agents, or employees, shall be paid for by the Tenant.
- (C) The Landlord shall keep the above described premises in a habitable condition, including all repairs due to natural wear and tear, provided that the Tenant must notify the Landlord of the need of such repair, so that the same may be made at the Landlord's direction. And it is further understood and mutually agreed by the parties hereto that the Tenant is *NOT* to incur any expense for repairs to said premises, or for any other purpose, which might be deductible from the rent, without first having obtained the written consent of the Landlord.
 - (D) In the event that the above described premises, or any part thereof, or the building of which they are a part, are substantially destroyed by fire or other hazard, then this lease shall become null and void, and any unearned rent paid in advance by the Tenant shall be refunded to the Tenant by the Landlord.
 - (E) The time of this lease cannot be extended beyond that stated above except by endorsement of both parties on the back hereof and any extensions by verbal agreement or implied are hereby declared void.
 - (F) Tenant agrees to comply with city, county, state and federal laws and regulations, and any violation of said laws or regulations will render this lease subject to immediate termination.
 - (G) It is further agreed between the parties hereto, that the Tenant will intend to use this facility as part of shooting instruction and gun handling skills.
 - (H) The City of Guthrie may terminate this lease on thirty (30) days written notice if in its sole discretion it determines that Tenant's activities are being conducted dangerous to Tenant, Tenant's customers, city employees or the public or if said use is interfering with the City of Guthrie's police activities or training at the facility.

Tenant Representatives

Tenant represents and warrants that (1) Tenant is duly qualified to train persons in shooting skills and firearms handling (2) Tenant will only hire instructors who are duly qualified to train persons in shooting skills and firearms handling (3) the operation of the Tenant shall comply in all material respects with all applicable environmental, health and safety statutes and regulations.

Liens

Tenant shall keep the premises free from any mechanic's, materialman's or similar liens or other such encumbrances in connection with the Lease, and shall indemnify and hold Landlord harmless from and against any claims, liabilities, judgments, or costs (including attorneys' fees) arising in connection therewith.

Insurance

Tenant shall maintain liability insurance covering the Tenants and all it's subcontractors in the amount of at least \$500,000 per occurrence, and comprehensive general liability insurance of at least \$1,000,000 combined single limit for bodily injury, death, or property damage; and the policies therefor shall cover Landlord as additional insureds, as well as the Tenant. The Tenant shall deliver copies of it's certificates for all such insurance to Landlord before the lease is commenced. All policies of insurance must require that the carrier give Landlord 30 days' advance written notice of any cancellation or reduction in the amounts of insurance.

Indemnification

To the fullest extent permitted by law, Tenant shall indemnify, defend and hold harmless Landlord, its parents and affiliated entities and its respective agents, servants, directors, officers and employees (each an "Indemnitee"; collectively, "Indemnitees"), for, from and against any and all claims, suits, demands, causes of action, damages, judgments, settlements, personal injury (including sickness, disease, or death), property damage (including loss of use and other economic loss), governmental action (including fines or penalties and levies) and executions and garnishments and all other expenses (including reasonable attorneys fees and litigation expenses) and losses resulting or arising,

directly or indirectly, from: (I) any act, error or mission of Tenant (or its employees, agents or Contractor or any subcontractors) in connection with, or with respect to, the provisions of this Lease; (II) any hazardous materials brought to the Premises or Project, or released by Tenant or any subcontractor; (III) the breach by Tenant of any warranties or representations made or given in, or pursuant to, or in connection with any agreements related to the Lease; (IV) any other breach by Tenant of any express or implied obligation hereunder; or (V) any execution, lien, levy and garnishment or other claim made or filed by a third party, whether or not arising from the Lease.

Improvements

It is agreed that upon prior written agreement between the Chief of Police of Guthrie and the Tenant, Tenant's rent may be offset by monies spent by the Tenant to improve the City of Guthrie's Gun Range.

GENERAL PROVISIONS

1. **Gender; Number**
The use of (s) the neuter gender includes the masculine and feminine and (II) the singular number includes the plural whenever the context requires.
2. **Captions**
Captions in this Lease Agreement are inserted for the convenience of reference only and do not define, describe, or limit the scope or intent of this Lease Agreement or any of its terms.
3. **Entire Agreement**
This Lease Agreement contains the entire agreement of Landlord and Tenant and supersedes any prior written or oral agreements between them concerning the subject matter contained herein. There are no representations, agreements, arrangements, or understandings, oral or written, among Landlord Tenant relating to the subject matter contained in this Lease Agreement which are not fully expressed herein.
4. **Modification**
No modification, waiver, amendment, discharge, or change of this Lease Agreement shall be valid unless it is in writing and signed by the party against which enforcement of the modification, waiver, amendment, discharge or change is or may be sought.
5. **Joint and Several Liability**
If any part consists of more than one person or entity, the liability of each such person or entity signing this Lease Agreement shall be joint and several.
6. **Governing Law**
This Lease Agreement shall be construed and enforced in accordance with the laws of the state of Oklahoma.
7. **Severability**
In the event any term, covenant, condition, or provision of this Lease Agreement is held to be invalid, void, or otherwise unenforceable by any court of competent jurisdiction, the fact that such term, covenant, condition, or provision is invalid, void, or otherwise unenforceable shall in no way affect the validity or enforceability of any other term, covenant, condition, or provision of this Lease Agreement.
8. **Counterparts**
This Lease Agreement may be executed in any number of counterparts, each of which shall be deemed an original. The counterparts shall together constitute but one agreement. Any signature on a copy of this Lease Agreement or any document necessary or convenient thereto sent electronically or by facsimile shall be binding upon transmission and the electronic or facsimile copy may be utilized for the purposes of this Lease Agreement.
9. **Successors and Assigns**

Except as otherwise provided herein, all terms of this Lease Agreement shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective legal representatives, successors, and assigns.

10. Attorneys' Fee

If any action at law or in equity shall be brought on account of any breach of, or to enforce or interpret any of the covenants, terms, conditions, or agreements of this Lease Agreement, the prevailing party shall be entitled to recover from the other party, as a part of the prevailing party's cost, reasonable attorneys' fees, the amount of which shall be fixed by the court and shall be made a part of any judgment rendered.

11. Information Provided

Both parties warrant and represent that all information each has provided to the other is accurate and correct.

CITY OF GUTHRIE, OKLAHOMA

Mayor



Doug Friksen for North American Shooting Academy, Inc.

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Agenda Item Cover Letter

| | | |
|--|------------------------|----------------|
| Meeting | Date of Meeting | Contact |
| <input checked="" type="checkbox"/> City Council | October 4, 2011 | Randel Shadid |
| <input type="checkbox"/> GPWA | | City Attorney |
| <input type="checkbox"/> Other: _____ | | |

Agenda Item

Consider approval of Resolution No. 2011-16 consenting and agreeing to an Amendment to the Declaration of Trust of the Guthrie Public Works Authority, accepting Beneficial Interest therein.

Summary

This is an amendment to the Guthrie Public Works Authority Trust that delineates further separation between the City of Guthrie as the Beneficial Interest of the Trust and the business operations of the Trust as separate legal entities.

| | | | |
|-------------------------|----------------------------------|--|--|
| Funding Expected | <input type="checkbox"/> Revenue | <input type="checkbox"/> Expenditure | <input checked="" type="checkbox"/> N/A |
| Budgeted | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |
| Account Number | <u>N/A</u> | Amount | <u>N/A</u> |
| Legal Review | <input type="checkbox"/> N/A | <input checked="" type="checkbox"/> Required | Completed Date: <u>09-30-2011</u> |
| Mayor's Appt. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | |

Supporting documents attached

- Resolution No. 2011-16

Recommendation

Approval of this Resolution

Action Needed Public Hearing Motion Emergency Clause

RESOLUTION NUMBER _____

A RESOLUTION CONSENTING AND AGREEING TO AN AMENDMENT TO THE DECLARATION OF TRUST OF THE GUTHRIE PUBLIC WORKS AUTHORITY, ACCEPTING BENEFICIAL INTEREST THEREIN;

Be it resolved by the Council of the City of Guthrie:

Section 1. The governing body of the City of Guthrie, Oklahoma, hereby consents and agrees that the Declaration of Trust of the Guthrie Pubic Works Authority, a public trust, dated November 2, 1065, be amended by the instrument denominated "Fourth Supplement to Declaration of Trust of the Guthrie Public Works Authority" Dated the _____ day of August, 2011. The mayor of the City of Guthrie hereby is authorized and directed to execute said instrument for and on behalf of the city and the governing body thereof.

Section 2. The governing body of the City of Guthrie, Oklahoma, hereby does accept for and on behalf of said municipality the beneficial interest in the public trust designated as "the Guthrie Public Works Authority", provided for in the Declaration of Trust Dated November 2, 1965, as amended and as further amended by the aforesaid supplement. The mayor of the city hereby is authorized and directed to endorse such acceptance of beneficial interest on said fourth supplement to the aforesaid Declaration of Trust for and on behalf of the municipality and the governing body thereof.

Past and approved this _____ day of September, 2011.

Mayor

ATTEST:

Wanda Calvert, City Clerk

I, the undersigned city clerk of the City of Guthrie, Oklahoma, hereby certify that the foregoing is a true, correct and complete copy of a Resolution adopted by the council of said city at a meeting held on the date therein stated, as the same appears in the minutes of said meeting on file in my office as a part of the official record thereof.

City Clerk, City of Guthrie, Oklahoma



Agenda Item Cover Letter

| | | |
|--|------------------------|----------------|
| Meeting | Date of Meeting | Contact |
| <input checked="" type="checkbox"/> City Council | October 4, 2011 | Randel Shadid |
| <input type="checkbox"/> GPWA | | City Attorney |
| <input type="checkbox"/> Other: _____ | | |

Agenda Item

Consider approval of Acceptance of Beneficial Interest of the Guthrie Public Works Authority Indenture as amended.

Summary

An amendment to the Guthrie Public Works Authority Trust that delineates further separation between the City of Guthrie as the Beneficial Interest of the Trust and the business operations of the Trust as separate legal entities has been presented to the Guthrie Public Works Authority for approval. Resolution No. 2011-16 consenting and agreeing to an Amendment to the Declaration of Trust of the Guthrie Public Works Authority, accepting Beneficial Interest has been presented to the City Council. This item is to allow the City Council to accept the Beneficial Interest.

| | | | |
|-------------------------|----------------------------------|--|---|
| Funding Expected | <input type="checkbox"/> Revenue | <input type="checkbox"/> Expenditure | <input checked="" type="checkbox"/> N/A |
| Budgeted | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |
| Account Number | <u>N/A</u> | Amount | <u>N/A</u> |
| Legal Review | <input type="checkbox"/> N/A | <input checked="" type="checkbox"/> Required | Completed Date: <u>09-30-2011</u> |
| Mayor's Appt. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | |

Supporting documents attached

- Acceptance of Beneficial Interest

Recommendation

Beneficial Interest

Action Needed Public Hearing Motion Emergency Clause

CERTIFICATE

I, the undersigned city clerk, City of Guthrie, Oklahoma, hereby certify that the foregoing is a true, correct and complete copy of the supplement to Declaration of Trust of the Guthrie Public Works Authority, a public trust, dated the _____ day of _____, 2011.

Seal

City Clerk
City of Guthrie, Oklahoma