



61st City Council

Mayor Chuck Burtcher

Ward I – Vice Mayor Trey Ayers, John Wood Ward II – Mary Coffin, Patty Hazlewood

Ward III – Ellen Gomes, Gaylord Z. Thomas

CITY COUNCIL MEETING

Council Chambers, 101 N. 2nd Street; Guthrie, OK 73044

Tuesday, August 16, 2011 ~ 7:00 PM

- 1. Call to Order
- 2. Public Comments
- 3. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

- A. Consider approval of minutes of the Special City Council Workshop held on August 2, 2011..... 3
- B. Consider approval of minutes of the Regular City Council Meeting held on August 2, 2011 7
- C. Consider approval of claims 13
- D. Consider approval of Treasurer’s Report..... 25
- E. Consider approval to amend Exhibit “E” of the FY2011 Sports Field Use Agreement for the Logan County Soccer Club, Inc. for the use of the Soccer Field at 300 N. Academy Road, stating the bleachers and the goals belong to the City of Guthrie..... 33
- F. Consider approval to accept the Homeland Security Grant for the 800MHz Radio Project 35
- G. Consider approval of Budget Amendment No. 8 increasing the budget for the Guthrie Public Works Fund in the amount of \$27,762; Capital Projects Fund in the amount of \$23,000; and Hotel/Motel Tax Fund in the amount of \$15,000..... 37
- H. Consider approval of Change Order No. 5 for Section A, Guthrie Water Treatment Plant, deleting the painting of interior roof deck and roof joist system which decreases the HCCCo contract by a total of \$10,871.03 41
- I. Consider approval of the Water Treatment Plant Project which will allow for approval of the Oklahoma Department of Environmental Quality (ODEQ) and the receipt of the final reimbursement from the Oklahoma Water Resources Board (OWRB) 45
- J. Consider approval of an amendment to the Airport Improvement Project (AIP) 3-40-0036-012-2011; specifically changing task order #11-002 (which was the design and construction of new Precision Approach Path Indicator Lights (PAPI) at the airport) to task order # 11-002-01 which is the design for the replacement of the electrical vault equipment and direct bury wire serving the PAPI lights on the end of Runway 16 and Runway 34 49
- K. Consider approval of an application for a salt water disposal well (within the Guthrie City Limit boundaries) more specifically located in Section 31, Township 16 North, Range 2 W.I.M. 53
- L. Consider approval of the recommendation of the Guthrie Park Board that a Community Vegetable Garden be established at Mineral Wells Park in the area south of Mineral Wells Park..... 61
- M. Consider approval to pay the registration fee/hotel costs for attendance to the Oklahoma Municipal League by the following individuals as listed: Mayor Chuck Burtcher (\$345), Matt Mueller (\$295) and Councilmember John Wood (\$280) 65

- 4. City Manager’s Report
- 5. Requests/comments from members of the City Council
- 6. Adjourn

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

1. Call to Order
2. Consent Agenda
All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
 - A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held August 2, 2011 67
 - B. Consider approval of claims..... 69
 - C. Consider approval of a Memorandum of Understanding between the City of Guthrie and the Logan County Historical Society regarding restoration of the exterior of the historical Guthrie Water Treatment Plant located at 1111 S. Division..... 71
 - D. Consider approval of Budget Amendment No. 8 increasing the budget for the Guthrie Public Works Fund in the amount of \$27,762; Capital Projects Fund in the amount of \$23,000; and Hotel/Motel Tax Fund in the amount of \$15,000 (see pg 37)
 - E. Consider approval of Change Order No. 5 for Section A, Guthrie Water Treatment Plant, deleting the painting of interior roof deck and roof joist system which decreases the HCCCo contract by a total of \$10,871.03 (see pg 41)
 - F. Consider approval of the Water Treatment Plant Project which will allow for approval of the Oklahoma Department of Environmental Quality (ODEQ) and the receipt of the final reimbursement from the Oklahoma Water Resources Board (OWRB) (see pg 45)
 - G. Consider approval to award Bid No. 2011-10, Partial Exterior Restoration of the Old Water Treatment Plant Building to the low bid of \$27,262 to Kneal Construction, LLC of Oklahoma City, OK and authorize staff to execute a contract..... 75
3. Consider approval to authorize sale of water to Southside Mini Storage, LLC for the Day Care Center property located at 2421 S. Division 79
4. Adjourn

Agenda posted on the bulletin board in the lobby of City Hall by 5:00 pm on Friday, August 12, 2011. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

MINUTES

CITY COUNCIL MEETING

Council Workshop

August 2, 2011

The special meeting of the sixty-first City Council of Guthrie, Oklahoma, was posted on Friday, July 29, 2011 before 5:00 p.m. and held August 2, 2011 in the Guthrie City Hall Third Floor Conference Room.

Mayor Burtcher called the meeting to order at 6:08 p.m.

Members Present:	Chuck Burtcher John Wood	Ellen Gomes	Gaylord Z. Thomas
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Members Absent:	Trey Ayers	Mary Coffin	Patty Hazlewood
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Staff Present:	Matt Mueller Maxine Pruitt	Wanda Calvert Jim Ahlgren	Lance Crenshaw
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Mayor Burtcher declared a quorum with four (4) Councilmembers in attendance.

Presentation of FY 2012 Budget. City Manager Mueller presented City Council the FY 2012 Budget. He explained we again find ourselves in the difficult situation faced by Cities across the state and nation which is the need to provide the service levels expected by the citizens while facing the increasing costs to do business and address swelling regulations and unfunded mandates with little growth in major revenues. The Fiscal Year 2012 budget has once again been a team effort by City staff and is a conservative document that seeks to meet the needs of the community while still ensuring that we have a strong organization that can sustain its operations in future years. The overall budget philosophy of the City of Guthrie is to provide the highest level of service at the greatest value. This means that the City must operate in the most effective and efficient method possible to accomplish this goal.

Discussion of potential Ordinance dealing with Tobacco Displays. Human Resources Manager Jim Ahlgren and representatives from Project STUNN introduced to City Council an ordinance proposing to make it unlawful for any person or retail store to display or offer for sale tobacco products in any manner that allows public access to tobacco products without assistance from the person displaying the tobacco products or an employee or owner of the store. The provisions of this ordinance shall not apply to a retail store which does not admit into the store persons under the age of eighteen years of age.

Councilmember Coffin present at 6:38 p.m.

Questions and discussion regarding agenda items:

Special Use Permit requested by Angie Byte. Angie Byte submitted a request to establish a Massage Therapy as a home occupation and allow that use to be permitted at her home located at 507 North Park Street. Mrs. Byte is a licensed massage therapist and works solely with patients who have medical requirements and whose physicians have recommended massage therapy for their medical condition. Zoning Ordinance No. 2422 is restrictive of the activities which are allowed in a residential zone. Staff initially opposed the application; however, the applicant satisfactorily addressed the nature of her business and described the conditions of her work. Consideration was given to the parking issues that may become problematic in the neighborhood. Letters were sent to thirty-nine neighbors in the surrounding area regarding the request. The Planning Commission heard the request on July 14th and held a discussion regarding the application. There were no objections to the application by any neighbors.

The Planning Commission recommends approval with the following conditions:

1. There shall be no street parking to accommodate business activities.
2. No signage will be allowed.

The Planning Commission recommends the City Council approve the request to establish the Massage Therapy Special Use category for a home business and issue a Special Use Permit to the applicant with the above listed conditions.

Special Use Permit requested by Howard G. Williams. Howard Williams submitted a request for a Special Use Permit for his property located at 1901 East Harrison which is in an R-1 Zoning District (Single Family Home). The applicant requests permission to place a manufactured home on his property. His previous home was completely destroyed by a fire. There are other homes located nearby that are manufactured homes. The Zoning Ordinance allows placement of manufactured home in an R-1 Zone only when a Special Use Permit has been issued. Letters were sent to thirty neighbors in the surrounding area regarding the request. The Planning Commission heard the request on July 14th and held a discussion regarding the application. One neighbor attended the Planning Commission hearing and requested that Mr. Williams repair his fence. There were no objections to the placement of the manufactured home. The Planning Commission recommends approval with the following conditions:

1. Applicant must install skirting all around the manufactured home within one year from the placement date of the home at the site.
2. The mobile home requires a permanent concrete foundation with tie downs.
3. Landscaping must be installed.

The Planning Commission recommends the City Council approve the request to issue a Special Use Permit to the applicant with the above listed conditions.

Resolution No. 2011-13. The proposed Resolution is casting a vote for the office of Oklahoma Municipal Retirement Fund Trustee representing District 6. The City of Guthrie participates in the Oklahoma Municipal Retirement Fund (OMRF) and is eligible to cast one

vote for the OMRF Trustee to represent District 6. A brief bio was provided by OMRF of the two nominees – Tim Rundel and John Shugart. The official ballot must be returned to OMRF by August 30, 2011. Staff recommended Tim Rundel.

Sports Field Use Agreement. The proposed Sports Field Use Agreement is with Logan County Soccer Club, Inc. for the use of the Soccer Field at 300 North Academy Road. The Guthrie Park Board met on July 21st and recommended approval of the Sports Field Use Agreement and waiving the 5% of all net proceeds from concession sales, gate and entry fees. The Logan County Soccer Club, Inc. has been a long-time user of the Soccer Field and its new agreement for use is now ready for approval and execution by the City. The Association has paid the deposit in the amount of \$100 and has supplied proof of insurance as required.

Request for future items of discussion. None.

Adjournment. There being no further business for the Guthrie City Council, Mayor Burtcher declared the meeting adjourned at 6:50 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

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MINUTES

CITY COUNCIL MEETING

August 2, 2011

The regular meeting of the sixty-first City Council of Guthrie, Oklahoma was posted on Friday, July 29, 2011 before 5:00 p.m. and held August 2, 2011 in the Guthrie City Hall Council Chambers.

Mayor Chuck Burtcher called the meeting to order at 7:06 p.m.

Members Present:	Chuck Burtcher	Mary Coffin	Gaylord Z. Thomas
	John Wood	Ellen Gomes	

Members Absent:	Trey Ayers	Patty Hazlewood
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Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Rene Spineto	Maxine Pruitt
	Damon Devereaux	Eric Harlow	Jim Ahlgren

Mayor Burtcher declared a quorum with five (5) Councilmembers in attendance.

Presentation. Police Chief Damon Devereaux and Citizens Police Academy Coordinator J. W. Williams presented Certificates to the graduates of the first Citizens Police Academy: Doyle Fortney, Shannon Foster, Ben Hester, Bunnie Craddock, Linda Tatom, Mary Coffin, Veronica Morava, Danelle Barker, John Lewis and Jobi Swearengin.

Consent Agenda: Consent Agenda C, Consider approval of Claims, was removed for further discussion. Motion by Councilmember Thomas, seconded by Councilmember Coffin, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Special City Council Workshop Meeting held on July 19, 2011.
- B. Consider approval of the minutes from the Regular City Council Meeting held on July 19, 2011.
- D. Consider approval of the Sports Field Use Agreement with the Logan County Soccer Club, Inc. for the use of the Soccer Field at 300 North Academy Road and waiving the 5% fee as recommended by the Guthrie Park Board.
- E. Consider approval of Budget Amendment No. 6 increasing the budget for the General Fund in the amount of \$6,080.

- F. Consider approval of the Agreement for Professional Engineering Services between the City of Guthrie and Jackson & Jackson Engineering, Inc. for engineering services for the Safe Routes to School Project.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Gomes, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Councilmember Coffin temporarily left the Council Chambers.

Consent Agenda C. Motion by Councilmember Thomas, seconded by Councilmember Wood, moved approval of the Claims as follows:

General Fund:	Claims	\$ 87,956.40
Grants Fund:	Claims	\$ 8,892.00
Hotel/Motel Tax Fund:	Claims	\$ 18,452.40
Capital Projects Fund:	Claims	\$ 1,255.72
Airport Fund:	Claims	<u>\$ 1,106.65</u>
	Total Claims:	\$117,663.17

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Gomes, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Councilmember Coffin returned to the Council Chambers.

Public hearing and consider approval to issue a Special Use Permit requested by Angie Byte to establish "Massage Therapy" as a Home Occupation in an R-1 Zone (Single Family Dwelling) located at 507 North Park Street. Angie Byte submitted a request to establish a Massage Therapy as a home occupation and allow that use to be permitted at her home located at 507 North Park Street. Mrs. Byte is a licensed massage therapist and works solely with patients who have medical requirements and whose physicians have recommended massage therapy for their medical condition. Zoning Ordinance No. 2422 is restrictive of the activities which are allowed in a residential zone. Staff initially opposed the application; however, the applicant satisfactorily addressed the nature of her business and described the conditions of her work. Consideration was given to the parking issues that may become problematic in the neighborhood. Letters were sent to thirty-nine neighbors in the surrounding area regarding the request. The Planning Commission heard the request on July 14th and held a discussion regarding the application. There were no objections to the

application by any neighbors. The Planning Commission recommends approval with the following conditions: (1) there shall be no street parking to accommodate business activities and (2) no signage will be allowed. The Planning Commission recommends the City Council approve the request to establish the Massage Therapy Special Use category for a home business and issue a Special Use Permit to the applicant with the above listed conditions. A public hearing was held for the purpose of soliciting public comment(s) regarding the issuance of a Special Use Permit to establish a "Massage Therapy" as a Home Occupation in an R-1 Zone. There was no public comment. Motion by Councilmember Wood, seconded by Councilmember Coffin, moved approval of issuing a Special Use Permit requested by Angie Byte to establish a "Massage Therapy" as a Home Occupation in an R-1 Zone (Single Family Dwelling) located at 507 North Park Street with the following conditions:

1. There shall be no street parking to accommodate business activities.
2. No signage will be allowed.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Gomes, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Public hearing and consider approval to issue a Special Use Permit requested by Howard G. Williams to place a manufactured home in an R-1 Residential Zone located at 1901 East Harrison Avenue. Howard Williams submitted a request for a Special Use Permit for his property located at 1901 East Harrison which is in an R-1 Zoning District (Single Family Home). The applicant requests permission to place a manufactured home on his property. His previous home was completely destroyed by a fire. There are other homes located nearby that are manufactured homes. The Zoning Ordinance allows placement of manufactured home in an R-1 Zone only when a Special Use Permit has been issued. Letters were sent to thirty neighbors in the surrounding area regarding the request. The Planning Commission heard the request on July 14th and held a discussion regarding the application. One neighbor attended the Planning Commission hearing and requested that Mr. Williams repair his fence. There were no objections to the placement of the manufactured home. The Planning Commission recommends approval with the following conditions: (1) applicant must install skirting all around the manufactured home within one year from the placement date of the home at the site; (2) the mobile home requires a permanent concrete foundation with tie downs; and (3) landscaping must be installed. The Planning Commission recommends the City Council approve the request to issue a Special Use Permit to the applicant with the above listed conditions. A public hearing was held for the purpose of soliciting public comment(s) regarding the issuance of a Special Use Permit to place a manufactured home in an R-1 Zone. There was no public comment. Motion by Councilmember Coffin, seconded by Councilmember Thomas, moved approval of issuing a Special Use Permit requested by Howard G. Williams to place a manufactured home in an R-1 Residential Zone located at 1901 East Harrison Avenue with the following conditions:

1. Applicant must install skirting all around the manufactured home within one year from the placement date of the home at the site.
2. The mobile home requires a permanent concrete foundation with tie downs.
3. Landscaping must be installed.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Gomes, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider approval of Resolution No. 2011-12 executing the Safe Routes to School Project Agreement (Number 1034A) by and between the City of Guthrie and the Oklahoma Department of Transportation. The Safe Routes to School Program is a 100% federally funded reimbursement program established by the August 2005 SAFETEA-LU (Save, Accountable, Flexible, Efficient Transportation Equity Act) Transportation Bill. The legislation provides funding for State Departments of Transportation to create and administer Safe Routes to School (SRTS) Programs which allows communities to compete for local safety projects. These funds are available for infrastructure and non-infrastructure projects that benefit elementary and middle school children in grades K-8. The intent of the program is (1) to enable and encourage children to walk and bicycle to school; (2) to make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age; and (3) to facilitate the planning, development, and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of schools. The Guthrie City Council adopted Resolution 2011-03 earlier this year authorizing a partnership between the City, Guthrie Public Schools and the Logan County Health Department to apply for a \$200,000 grant to build sidewalks and provide for other street enhancements near Fogarty School which will provide a safer walking environment for the students. We have been awarded the grant and the proposed contract outlines the details of the SRTS grant. Motion by Councilmember Wood, seconded by Councilmember Thomas, moved approval of Resolution No. 2011-12 executing the Safe Routes to School Project Agreement (Number 1034A) by and between the City of Guthrie and the Oklahoma Department of Transportation. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Gomes, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider approval of Resolution No. 2011-13 casting a vote for the office of Oklahoma Municipal Retirement Fund Trustee representing District 6. Resolution No. 2011-13 is casting a vote for the office of Oklahoma Municipal Retirement Fund Trustee representing District 6. The City of Guthrie participates in the Oklahoma Municipal Retirement Fund (OMRF) and is eligible to cast one vote for the OMRF Trustee to represent District 6. A

brief bio was provided by OMRF of the two nominees – Tim Rundel and John Shugart. The official ballot must be returned to OMRF by August 30, 2011. Motion by Councilmember Coffin, seconded by Councilmember Thomas, moved approval of Resolution No. 2011-13 casting a vote for Tim Rundel to serve the office of Oklahoma Municipal Retirement Fund Trustee representing District 6. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Gomes, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

City Manager’s Report. Expressed a “Thank You” to Police Damon Devereaux and his staff for the successful first Citizens Police Academy and informed a Budget Workshop is scheduled for Tuesday, August 9th at City Hall 3rd Floor Conference Room at 6:00 p.m.

Requests/comments from members of the City Council. Councilmember Coffin informed the City Council and the community on the events happening in Guthrie and informed the Citizens Police Academy was very informative and the Children Festival was a success.

Councilmember Wood informed there is a new Neighborhood Association being created and encouraged the citizens in the proposed area to attend the meeting.

Mayor Burtcher informed Guthrie is a great community.

Mayor Burtcher left the Council Chambers.

Executive Session. Motion by Councilmember Wood, seconded by Councilmember Coffin, moved approval to convene into Executive Session pursuant to the authority of Title 25 O.S. 2001, Section 307(B)(4) for the purpose of discussing confidential communication between City Council and its Attorney concerning a pending investigation or claim (Logan County Rural Water District No. 1). Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Coffin, Gomes, Thomas, Wood
Nay: None

Councilmember Wood declared the motion carried unanimously at 7:34 p.m. Attending Executive Session was Councilmembers Coffin, Gomes, Thomas and Wood, City Manager Mueller and City Attorney Shadid.

Reconvene. Councilmember Wood reconvened the Guthrie City Council Meeting at 7:51 p.m. and stated no action was taken in Executive Session.

Consideration of action regarding a pending investigation or claim (Logan County Rural Water District No. 1). Motion by Councilmember Wood, seconded by

Councilmember Coffin, moved approval to appeal the 10th Circuit decision to the full appellate court. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Coffin, Gomes, Thomas, Wood

Nay: None

Councilmember Wood declared the motion carried unanimously.

Adjournment. Motion by Councilmember Thomas, seconded by Councilmember Coffin, moved approval to adjourn. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Coffin, Gomes, Thomas, Wood

Nay: None

Councilmember Wood declared the motion carried unanimously at 7:53 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor



CITY OF GUTHRIE

CLAIMS

August 16, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the city of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in black ink, appearing to read "Kim Biggs". The signature is written over a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by City Manager.

Matt Mueller
City Manager

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
PR3396-1	AETNA - MIDDLETOWN 22051		01-00-00-2031	\$107.00
PR3410-1	AETNA - MIDDLETOWN 22051		01-00-00-2031	\$107.00
PR3396-1	PRINCIPAL FINANCIAL GROUP 2		01-00-00-2031	\$1,776.13
PR3410-1	PRINCIPAL FINANCIAL GROUP 2		01-00-00-2031	\$1,776.13
PR3396-1	AETNA - MIDDLETOWN 22051		01-00-00-2032	\$263.42
PR3410-1	AETNA - MIDDLETOWN 22051		01-00-00-2032	\$288.46
PR3396-1	PRINCIPAL FINANCIAL GROUP 2		01-00-00-2032	\$13,658.81
PR3410-1	PRINCIPAL FINANCIAL GROUP 2		01-00-00-2032	\$18,057.54
PR3396-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2033	\$956.84
PR3410-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2033	\$981.70
PR3396-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2034	\$582.25
PR3410-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2034	\$582.25
		Total		\$39,137.53
		Total		\$39,137.53
6605698240	VERIZON WIRELESS (21875)	Cell Phone Monthly Services 2010-2011	01-01-00-6318	\$291.88
AUGUST 2011	O.M.A.G.(21303)	Building and Property Insurance for Fiscal Ye	01-01-00-6326	\$3,431.42
AUGUST 2011	O.M.A.G.(21302)	Workers' Comp Insurance for 2010-2011	01-01-00-6326	\$22,259.23
AUGUST 2011	O.M.A.G.(425)	Liability/Automobile/Contractors Insurance Fi	01-01-00-6326	\$8,488.95
2033056	GUTHRIE NEWS LEADER (1578)	Advertisement for Bid 2011-10 for the WTP R	01-01-00-6334	\$49.85
AUGUST 2011	GODDARD ENTERPRISES (798)	Siren Maint.	01-01-00-6372	\$200.00
		Total		\$34,721.33
		Total GENERAL GOVERNMENT		\$34,721.33
CNIN0944445BM	BMI SYSTEMS, INC. 664	Maintenance for 3rd Floor Copier JJM01895	01-02-23-6317	\$129.64
		Total PURCHASING/ACCOUNTS PAYABLE		\$129.64
		Total ADMINISTRATION		\$129.64
CNIN094620BMI	BMI SYSTEMS, INC. 664	Monthly Maintenance for Finance Canon Copi	01-03-30-6317	\$274.71
		Total FINANCE		\$274.71
		Total FINANCE		\$274.71
**JUNE 2011	COX COMMUNICATIONS(20698)	City Hall and Fire Dept. Internet services	01-04-45-6381	\$39.95
*JUNE2011	COX COMMUNICATIONS(20698)	City Hall and Fire Dept. Internet services	01-04-45-6381	\$239.95
		Total INFORMATION SERVICES		\$279.90
		Total INFORMATION SERVICES		\$279.90
CNIN095799BMI	BMI SYSTEMS, INC. 664	Maintenance for Copier in Planning Departme	01-05-50-6317	\$30.36
		Total COMMUNITY DEVELOPMENT		\$30.36
		Total PLANNING		\$30.36
CNIN095503BMI	BMI SYSTEMS, INC. 664	Monthly Maintenance for Library Copier	01-06-60-6317	\$96.02
		Total LIBRARY		\$96.02
		Total LIBRARY		\$96.02
2033221	DAMON R. DEVEREAUX (1117)	Reimbursement for Citizen's Academy	01-07-70-6114	\$25.67
CNIN095397BMI	BMI SYSTEMS, INC. 664	Maintenance for Police Department copier (S	01-07-70-6317	\$209.37
AUGUST 2011	LOGAN COMMUNITY SERVICES,	Shelter Service	01-07-70-6345	\$125.00
		Total POLICE ADMINISTRATION		\$360.04

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
Total POLICE				\$360.04
Total GENERAL FUND				\$75,029.53
PR3396-2	AETNA - MIDDLETOWN 22051		20-00-00-2031	\$23.90
PR3410-2	AETNA - MIDDLETOWN 22051		20-00-00-2031	\$23.90
PR3396-2	PRINCIPAL FINANCIAL GROUP 2		20-00-00-2031	\$26.56
PR3410-2	PRINCIPAL FINANCIAL GROUP 2		20-00-00-2031	\$26.56
PR3396-2	AETNA - MIDDLETOWN 22051		20-00-00-2032	\$65.73
PR3410-2	AETNA - MIDDLETOWN 22051		20-00-00-2032	\$65.73
PR3396-2	PRINCIPAL FINANCIAL GROUP 2		20-00-00-2032	\$3,441.90
PR3410-2	PRINCIPAL FINANCIAL GROUP 2		20-00-00-2032	\$3,441.90
PR3396-2	AETNA MEDICAL/ DENTAL 2205		20-00-00-2033	\$233.52
PR3410-2	AETNA MEDICAL/ DENTAL 2205		20-00-00-2033	\$233.52
PR3396-2	AETNA MEDICAL/ DENTAL 2205		20-00-00-2034	\$69.87
PR3410-2	AETNA MEDICAL/ DENTAL 2205		20-00-00-2034	\$69.87
Total				\$7,722.96
Total				\$7,722.96
2031503	USPS - UNITED STATES POSTAL	Post Meter	20-21-00-6309	\$2,000.00
CNIN095393BMI	BMI SYSTEMS, INC. 664	Monthly Maintenance for GPWA Copier (JJM	20-21-00-6317	\$119.45
6605698240	VERIZON WIRELESS (21875)	Cell Phone Monthly Services 2010-2011	20-21-00-6318	\$220.19
Total				\$2,339.64
Total PUBLIC WORKS GENERAL				\$2,339.64
Total GPWA OPERATING FUND				\$10,062.60
CNIN094507BMI	BMI SYSTEMS, INC. 664	Copier Lease for 6 Copiers (JJM00477), (JJM	54-54-02-6705	\$308.00
CNIN094774BMI	BMI SYSTEMS, INC. 664	Copier Lease for 6 Copiers (JJM00477), (JJM	54-54-02-6705	\$574.39
CNIN095330BMI	BMI SYSTEMS, INC. 664	Copier Lease for 6 Copiers (JJM00477), (JJM	54-54-02-6705	\$574.39
CNIN095384BMI	BMI SYSTEMS, INC. 664	Copier Lease for 6 Copiers (JJM00477), (JJM	54-54-02-6705	\$260.00
CNIN095394BMI	BMI SYSTEMS, INC. 664	Copier Lease for 6 Copiers (JJM00477), (JJM	54-54-02-6705	\$308.00
CNIN095396BMI	BMI SYSTEMS, INC. 664	Copier Lease for 6 Copiers (JJM00477), (JJM	54-54-02-6705	\$260.00
CNIN095799BMI	BMI SYSTEMS, INC. 664	Copier Lease for 6 Copiers (JJM00477), (JJM	54-54-02-6705	\$179.00
Total ADMINISTRATION				\$2,463.78
AUGUST 2011.	BANCFIRST(884)	Loan for Upgrade for both Cameras trucks	54-54-27-6706	\$1,116.00
Total LINE MAINTENANCE				\$1,116.00
Total FACILITIES				\$3,579.78
AUG 2011	FARMERS & MERCHANTS BANK(2009 Chevrolet Tahoe (Police Vehicles)	54-56-07-6707	\$720.30
AUGUST 2011	FARMERS & MERCHANTS BANK(Dodge Charger (Police Vehicles)	54-56-07-6707	\$641.86
AUGUST 2011..	OKLAHOMA STATE BANK (22069	Four - 2009 Dodge Chargers (Police Vehicle	54-56-07-6707	\$3,232.30
Total POLICE DEPARTMENT				\$4,594.46
AUGUST 2011.	OKLAHOMA STATE BANK (22069	10 Wheel Dump Truck with Attachments	54-56-12-6708	\$2,031.00
Total STREET DEPARTMENT				\$2,031.00
AUGUST 2011	OKLAHOMA STATE BANK (22069	3 New Chevrolet Truck Silverado	54-56-23-6711	\$715.00
Total PURCHASING/ACCOUNTS PAYABLE				\$715.00
AUGUST 2011	OKLAHOMA STATE BANK (22069	3 New Chevrolet Truck Silverado	54-56-27-6708	\$835.00
AUGUST 2011	OKLAHOMA STATE BANK (22069	3 New Chevrolet Truck Silverado	54-56-27-6711	\$634.00

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
		Total LINE MAINTENANCE		\$1,469.00
		Total VEHICLES & EQUIPMENT		\$8,809.46
		Total CAPITAL PROJECTS		\$12,389.24
PR3396-1	AETNA - MIDDLETOWN 22051		98-00-00-2032	\$3.13
PR3410-1	AETNA - MIDDLETOWN 22051		98-00-00-2032	\$3.13
PR3396-1	PRINCIPAL FINANCIAL GROUP 2		98-00-00-2032	\$163.90
PR3410-1	PRINCIPAL FINANCIAL GROUP 2		98-00-00-2032	\$163.90
PR3396-1	AETNA MEDICAL/ DENTAL 2205		98-00-00-2033	\$11.12
PR3410-1	AETNA MEDICAL/ DENTAL 2205		98-00-00-2033	\$11.12
		Total		\$356.30
		Total		\$356.30
		Total AIRPORT FUND		\$356.30
AUGUST 2011	OKLAHOMA DEPARTMENT OF C	Spirit Wing Loan	99-99-00-6702	\$1,041.67
AUGUST 2011	LOGAN CO. ECON. DEV. COUNCI	LCEDC Excel Jet Loan	99-99-00-6704	\$2,786.37
AUGUST 2011	BANCFIRST(884)	Excel Jet Loan	99-99-00-6705	\$2,063.00
		Total		\$5,891.04
		Total GUTHRIE INDUSTRIAL DEVLEOPMENT		\$5,891.04
		Total GUTHRIE INDUSTRIAL DEVELOPMENT		\$5,891.04
		Total All Funds		\$103,728.71

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
JULY 2011	C.L.E.E.T.(125)	Municipal Court Collection of CLEET Assess	01-00-00-2012	\$572.80
AFIS FEES JUL	O.S.B.I. (820)	Municipal Court Collections for OSBI 2010-20	01-00-00-2012	\$314.88
FORESIC FEES	O.S.B.I. (820)	Municipal Court Collections for OSBI 2010-20	01-00-00-2012	\$308.75
		Total		\$1,196.43
		Total		\$1,196.43
2032956.	WALMART COMMUNITY CARD B	Misc. Supplies	01-01-00-6112	\$260.03
2032956	WALMART COMMUNITY CARD B	Misc. Supplies	01-01-00-6112	\$2.18
2032370.	FURROW FLOWERS & GIFTS (1	Condolences and Get Well Flowers and Plant	01-01-00-6114	\$65.00
2033260	HIGGINS PRINTING 22741	Water Treatment Plant Invitations	01-01-00-6114	\$22.05
JULY 2011	AT&T (569)	Monthly Telephone Services 2010/2011	01-01-00-6301	\$2,333.13
JULY 2011	AT&T LONG DISTANCE(21268)	General Fund Monthly Long Distance Service	01-01-00-6301	\$54.16
484661069-008	SPRINT CUSTOMER SERVICE 2	Wireless Internet Card - (4 aircards) City	01-01-00-6301	\$168.96
2033170	DENNIS OCHS AUCTION SERV.	Ochs as Auctioneer for Auctioning Westside	01-01-00-6373	\$1,000.00
20737	MGT OF AMERICA, INC (22726)	Indirect Cost Analysis - Cost Allocation Plan	01-01-00-6373	\$7,712.00
		Total		\$11,617.51
		Total GENERAL GOVERNMENT		\$11,617.51
340	RETAIL ATTRACTIONS, LLC(2216	Consultation for Retail Development, Per Agr	01-05-53-6054	\$1,250.00
811	RETAIL ATTRACTIONS, LLC(2216	Consultation for Retail Development, Per Agr	01-05-53-6054	\$1,250.00
		Total ECONOMIC DEVELOPMENT		\$2,500.00
		Total PLANNING		\$2,500.00
2033020	WALMART COMMUNITY CARD B	Misc. Supplies	01-07-70-6114	\$157.64
682481061-008	SPRINT CUSTOMER SERVICE 2	Wireless Internet Card - PD/Mark Bruning	01-07-70-6311	\$45.75
		Total POLICE ADMINISTRATION		\$203.39
5349	CENTRAL ROOFING & CONSTRU	Remove and Replace Roof at Animal Shelter	01-07-72-6112	\$1,800.00
		Total ANIMAL CONTROL		\$1,800.00
REIMBURSEME	DAMON R. DEVEREAUX (1117)	10 Certificate Holders for Citizens Academy -	01-07-77-6323	\$24.98
		Total CRIMINAL INVESTIGATIONS		\$24.98
2033020	WALMART COMMUNITY CARD B		01-07-78-6114	\$72.88
		Total LAKE ENFORCEMENT		\$72.88
		Total POLICE		\$2,101.25
412941211	RICOH AMERICAS CORPORATIO	Monthly Maintenance for Copier Fire Departm	01-09-90-6317	\$14.12
		Total SUPPRESSION		\$14.12
2032338..	WALMART COMMUNITY CARD B	Misc. Supplies (EMS)	01-09-92-6104	\$59.84
		Total EMS		\$59.84
2032 730	WALMART COMMUNITY CARD B	Blanket Purchase Order	01-09-96-6114	\$247.62
2032730..	WALMART COMMUNITY CARD B	Blanket Purchase Order	01-09-96-6114	\$8.93
		Total PREVENTION		\$256.55
		Total FIRE		\$330.51
2032000..	WALMART COMMUNITY CARD B	Misc. Supplies	01-12-00-6114	\$45.81
2033122	WALMART COMMUNITY CARD B	Misc Supplies for Break Room at Street Depa	01-12-00-6114	\$32.29
2032613.	WALMART COMMUNITY CARD B	Lube for Trucks, Oils, Freon, Grease, etc	01-12-00-6118	\$180.98
		Total		\$259.08

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
		Total STREET		\$259.08
2033130	WALMART COMMUNITY CARD B	Safety Supplies	01-14-00-6110	\$17.03
2032497..	WALMART COMMUNITY CARD B	Misc. Lights, Cleaners and Supplies	01-14-00-6114	\$51.34
2032497.	WALMART COMMUNITY CARD B	Misc. Lights, Cleaners and Supplies	01-14-00-6114	\$15.76
2033094	WALMART COMMUNITY CARD B	Misc. lights, cleaners and supplies	01-14-00-6114	\$47.94
		Total		\$132.07
2032599.	WALMART COMMUNITY CARD B	Misc Fluids, Cleaners and Lube	01-14-41-6116	\$16.32
		Total FLEET MAINTENANCE		\$16.32
		Total FLEET MAINTENANCE		\$148.39
2032748.	WALMART COMMUNITY CARD B	Safety Supplies	01-15-11-6110	\$105.06
2033041.	WALMART COMMUNITY CARD B	Safety Supplies	01-15-11-6110	\$134.40
2033041	WALMART COMMUNITY CARD B	Safety Supplies	01-15-11-6110	\$79.48
2033088	LARRY ALLEN TREE SERVICE 2	Cut Tree at Lions with Lift	01-15-11-6112	\$550.00
COLTRANE	RURAL WATER DISTRICT #1(206	Water service for 6512 S Coltrane and Mitcha	01-15-11-6112	\$13.00
MITCHEL PARK	RURAL WATER DISTRICT #1(206	Water service for 6512 S Coltrane and Mitcha	01-15-11-6112	\$13.00
RV PARK/REST	RURAL WATER DISTRICT #1(206	Water service for 6512 S Coltrane and Mitcha	01-15-11-6112	\$60.60
2032687..	WALMART COMMUNITY CARD B	Building and Grounds Supplies	01-15-11-6112	\$54.26
		Total PARKS		\$1,009.80
		Total PARKS & PUBLIC GROUNDS		\$1,009.80
		Total GENERAL FUND		\$19,162.97
JULY 2011..	COX COMMUNICATIONS(20698)	Temporary Set up of Internet and Email Servi	20-21-00-6112	\$264.85
2033089	LARRY ALLEN TREE SERVICE 2	Cut Tree at Lions with Lift - Tree Cracking fro	20-21-00-6112	\$750.00
2032860	LOGAN COUNTY CLERK(1135)	Storage Container for Tools and Equipment d	20-21-00-6112	\$5,000.00
JUNE 2011	DHH DISPOSAL 22381	Sanitation Service for 21st Street and Johndo	20-21-00-6348	\$157.50
		Total		\$6,172.35
		Total PUBLIC WORKS GENERAL		\$6,172.35
2033093	WALMART COMMUNITY CARD B	Blanket for Supplies	20-23-00-6112	\$205.35
2032297.	WALMART COMMUNITY CARD B	Misc Supplies	20-23-00-6114	\$45.95
		Total		\$251.30
		Total WATER PLANT		\$251.30
15840	J & R EQUIPMENT 21216	Freight and Handling Charges	20-27-00-6317	\$82.02
		Total		\$82.02
		Total LINE MAINTENANCE		\$82.02
JULY 2011	BURRELL INC. (21286)	Contract Meter Reading 2010-2011	20-28-00-6054	\$2,490.12
		Total		\$2,490.12
		Total METER DEPARTMENT		\$2,490.12
		Total GPWA OPERATING FUND		\$8,995.79
COG-05-11	WIND ENERGY CONSULTING 2	Contractual Engineering Services - Wind Tur	30-30-02-6589	\$4,443.75
		Total ADMINISTRATION		\$4,443.75
2032968	WALMART COMMUNITY CARD B	Misc Supplies	30-30-06-6541	\$34.70
		Total LIBRARY		\$34.70

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
		Total GRANTS		\$4,478.45
		Total GRANTS FUND		\$4,478.45
22773	WESTERN CARTERET FIRE-EMS	Purchase 2005 Ford F-550/AEV Type 1 Amb	54-56-09-6557	\$23,000.00
		Total FIRE DEPARTMENT		\$23,000.00
		Total VEHICLES & EQUIPMENT		\$23,000.00
		Total CAPITAL PROJECTS		\$23,000.00
2033044	WALMART COMMUNITY CARD B	Spade Shovel and Lock Set	98-98-00-6102	\$28.94
JULY 2011	AT&T (569)	Monthly Telephone Services Airport 2010/201	98-98-00-6301	\$101.19
JULY 2011	AT&T LONG DISTANCE(21268)	Airport Monthly Long Distance Service	98-98-00-6301	\$7.52
		Total		\$137.65
		Total AIRPORT FUND		\$137.65
		Total AIRPORT FUND		\$137.65
		Total All Funds		\$55,774.86

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
APRIL 201 TO J	LOGAN COUNTY CLERK(1135)	Civil Defense per Agreement	01-01-00-6371	\$104.31
		Total		\$104.31
		Total GENERAL GOVERNMENT		\$104.31
ZBT6179	CDW GOVERNMENT, INC. (2019	Primer Color Print and Black Print Cartridge	01-04-45-6126	\$80.11
		Total INFORMATION SERVICES		\$80.11
		Total INFORMATION SERVICES		\$80.11
2033261	BALSIGER TIRE (907)	Tire change	01-05-51-6316	\$10.00
91	A CUT ABOVE LAWN SERVICE	2 Abatement for 401 N. Division, 309 E. Lincoln	01-05-51-6354	\$175.00
92	A CUT ABOVE LAWN SERVICE	2 Abatement for 401 N. Division, 309 E. Lincoln	01-05-51-6354	\$130.00
93	A CUT ABOVE LAWN SERVICE	2 Abatement for 401 N. Division, 309 E. Lincoln	01-05-51-6354	\$80.00
94	A CUT ABOVE LAWN SERVICE	2 Abatement for 401 N. Division, 309 E. Lincoln	01-05-51-6354	\$40.00
		Total CODE COMPLIANCE		\$435.00
		Total PLANNING		\$435.00
2033251	AL'S BICYCLES(20596)	26 Inch Wheel Spokes - (Fuji Police Mountai	01-07-70-6114	\$8.94
55627	BOWMAN'S WRECKER SERVICE	Towing of Unit	01-07-70-6316	\$77.00
89797	RON'S MOBILE TIRE 506	Tires for Unit 25 and Waste Fee	01-07-70-6316	\$12.00
89844	RON'S MOBILE TIRE 506	Tires for Unit 25 and Waste Fee	01-07-70-6316	\$142.48
8638	AMERICAN MUNICIPAL SERVICE	June Collection Fees	01-07-70-6340	\$382.00
40930	NASRO (20739)	Membership Dues - A. Gibbs	01-07-70-6355	\$40.00
		Total POLICE ADMINISTRATION		\$662.42
408467	SOUTHPOINTE VETERINARY CLI	Euth, 7/12, 7/15, 7/18, 7/21, 7/22/2011	01-07-72-6104	\$30.00
408468	SOUTHPOINTE VETERINARY CLI	Euth, 7/12, 7/15, 7/18, 7/21, 7/22/2011	01-07-72-6104	\$45.00
408469	SOUTHPOINTE VETERINARY CLI	Euth, 7/12, 7/15, 7/18, 7/21, 7/22/2011	01-07-72-6104	\$3.00
408470	SOUTHPOINTE VETERINARY CLI	Euth, 7/12, 7/15, 7/18, 7/21, 7/22/2011	01-07-72-6104	\$30.00
408471	SOUTHPOINTE VETERINARY CLI	Euth, 7/12, 7/15, 7/18, 7/21, 7/22/2011	01-07-72-6104	\$24.00
		Total ANIMAL CONTROL		\$132.00
		Total POLICE		\$794.42
10936497	BURSAR/OKLAHOMA STATE UNI	Promotional Testing	01-09-90-6048	\$1,200.00
164300	SPECIAL-OPS UNIFORMS, INC. (Uniforms and Supplies	01-09-90-6110	\$402.94
1052648	WAYEST SAFETY, INC.(1024)	Supplies	01-09-90-6110	\$1,454.36
1052841	WAYEST SAFETY, INC.(1024)	Supplies	01-09-90-6110	\$238.31
2377342	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$42.98
2377545	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$9.00
2378110	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$28.51
2378248	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$13.47
186654	NAPA AUTO PARTS AND MACHI	Misc. Supplies for Fire Department	01-09-90-6316	\$24.49
186833	NAPA AUTO PARTS AND MACHI	Misc. Supplies for Fire Department	01-09-90-6316	\$10.50
0218-437438	O'REILLY AUTO PARTS (952)	Misc Supplies and Parts	01-09-90-6316	\$23.98
0218-441228	O'REILLY AUTO PARTS (952)	Misc Supplies and Parts	01-09-90-6316	\$2.99
0218-462107	O'REILLY AUTO PARTS (952)	Misc Supplies and Parts	01-09-90-6316	\$8.99
0218-468297	O'REILLY AUTO PARTS (952)	Misc Supplies and Parts	01-09-90-6316	\$55.21
0218-468300	O'REILLY AUTO PARTS (952)	Parts and Supplies	01-09-90-6316	\$3.87
0218-468666	O'REILLY AUTO PARTS (952)	Parts and Supplies	01-09-90-6316	\$245.98
		Total SUPPRESSION		\$3,765.58
10-477	XAMOL TECHNOLOGY SOLUTIO	Computer Work and Virus Protection	01-09-92-6356	\$625.04

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
		Total EMS		\$625.04
2445	ASSESSMENT, INC. (1014)	MMPI Testing / Fire Marshal	01-09-96-6101	\$120.00
		Total PREVENTION		\$120.00
		Total FIRE		\$4,510.62
0419044305	CINTAS FIRST AID & SAFETY (21	First Aid Cabinet - Safety Supplies for Street	01-12-00-6110	\$546.26
185965	CINTAS FIRST AID & SAFETY (21	Safety Supplies	01-12-00-6110	\$56.84
I0094911	PMSI (PAVING MAINTENANCE S	60 Traffic Cones	01-12-00-6111	\$810.00
1017608991	GEMPLER'S INC.(1797)	Paint, etc and Sand Bags	01-12-00-6113	\$547.35
820514	GOOCH-SMITH ELECTRIC(1279)	Additional Wall Plugs in Street Dept Bldg so t	01-12-00-6113	\$1,275.00
0129620-IN	RAILROAD YARD, INC.(208)	Bent Guardrails for Curves - Street Maintenanc	01-12-00-6113	\$1,000.08
8485	LUTHER SIGN COMPANY(343)	Sign Brackets for Stop Signs	01-12-00-6115	\$725.28
89843	RON'S MOBILE TIRE 506	Miscellaneous Tire Repair	01-12-00-6317	\$234.00
89864	RON'S MOBILE TIRE 506	Miscellaneous Tire Repair	01-12-00-6317	\$12.00
89922	RON'S MOBILE TIRE 506	Miscellaneous Tire Repair	01-12-00-6317	\$35.00
89942	RON'S MOBILE TIRE 506	New Tires for Street Maintenance	01-12-00-6317	\$262.50
0275539	UNITED ENGINES (787)	Parts for Tymcco Street Sweeper	01-12-00-6317	\$3,138.16
		Total		\$8,642.47
		Total STREET		\$8,642.47
032379062	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	\$4.79
0532371931	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	\$18.38
0532378657	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	\$199.99
0532378975	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	\$27.99
0532379023	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	\$217.58
0532379145	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	\$199.99
0532379187	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	\$7.19
0532379478	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	\$16.99
0532379516	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	\$15.98
0532381153	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	\$236.79
0532381343	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	(\$199.99)
0532381345	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	\$19.08
0532382278	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	(\$7.19)
0532382662	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	\$79.99
0532384037	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	\$70.95
0532384292	AZ COMMERCIAL (1556)	Misc Automotive Parts	01-14-41-6116	(\$236.79)
161300	COUNTRY FORD-MERCURY (130	Ford Parts and Service	01-14-41-6116	\$632.08
43866	COUNTRY FORD-MERCURY (130	Ford Parts and Service	01-14-41-6116	\$65.01
K36362	OCT EQUIPMENT, INC.(404)	Case Tractor & Equipment Parts	01-14-41-6116	\$366.03
0002455	SHINES KWIK LUBE 21052	Vehicle Preventive Maintenance	01-14-41-6116	\$41.50
002449	SHINES KWIK LUBE 21052	Vehicle Preventive Maintenance	01-14-41-6116	\$41.50
002456	SHINES KWIK LUBE 21052	Vehicle Preventive Maintenance	01-14-41-6116	\$38.15
002458	SHINES KWIK LUBE 21052	Vehicle Preventive Maintenance	01-14-41-6116	\$38.15
002459	SHINES KWIK LUBE 21052	Vehicle Preventive Maintenance	01-14-41-6116	\$41.50
825 0657068	UNIFIRST(20865)	Uniform & Shop Towel Service	01-14-41-6116	\$33.55
825 0658767	UNIFIRST(20865)	Uniform & Shop Towel Service	01-14-41-6116	\$33.05
825 0660491	UNIFIRST(20865)	Uniform & Shop Towel Service	01-14-41-6116	\$33.05
825 0662187	UNIFIRST(20865)	Uniform & Shop Towel Service	01-14-41-6116	\$33.05
F7331	JIM JOHNSON OIL CO. (21480)	Lubricants and Fluids	01-14-41-6118	\$1,017.47
F7837	JIM JOHNSON OIL CO. (21480)	Lubricants and Fluids	01-14-41-6118	\$674.00

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
Total FLEET MAINTENANCE				\$3,759.81
Total FLEET MAINTENANCE				\$3,759.81
2033206	WILLOBY'S WHOLESALE (631)	Steel Toed Boots for Kenneth Ladd	01-15-11-6110	\$130.46
777/11	BRANCH'S HEAT & AIR (75)	R-22 Outdoor Condensing Unit	01-15-11-6112	\$1,800.00
127200	GOOCH-SMITH ELECTRIC(1279)	Highland Hall Ballast and Circuit Repairs	01-15-11-6112	\$206.00
2375828	OKLAHOMA HOME CENTERS, IN	Building Supplies	01-15-11-6112	\$19.90
2375891	OKLAHOMA HOME CENTERS, IN	Building Supplies	01-15-11-6112	\$12.49
2376912	OKLAHOMA HOME CENTERS, IN	Building Supplies	01-15-11-6112	\$28.02
2377377	OKLAHOMA HOME CENTERS, IN	Building Supplies	01-15-11-6112	\$99.96
2378172	OKLAHOMA HOME CENTERS, IN	Building Supplies	01-15-11-6112	\$106.36
2378232	OKLAHOMA HOME CENTERS, IN	Building Supplies	01-15-11-6112	\$5.49
2034	DEAN'S WRECKER(20430)	Tow Truck #107 and #197	01-15-11-6316	\$116.50
2048	DEAN'S WRECKER(20430)	Tow Truck #107 and #197	01-15-11-6316	\$116.30
S14561	WALKER TIRES(160)	Tire Repairs and Replacements	01-15-11-6316	\$42.50
Total PARKS				\$2,683.98
Total PARKS & PUBLIC GROUNDS				\$2,683.98
Total GENERAL FUND				\$21,010.72
508	B C M CONSTRUCTION (22059)	Repair Damaged Municipal Services Sign fro	20-21-00-6112	\$175.00
667546-0001	PIONEER EQUIPMENT RENTAL,	Mower Rental with Bagger, Tyvek Clothing, R	20-21-00-6112	\$125.82
670538-0001	PIONEER EQUIPMENT RENTAL,	Mower Rental with Bagger, Tyvek Clothing, R	20-21-00-6112	\$641.35
Total				\$942.17
Total PUBLIC WORKS GENERAL				\$942.17
12329	HOMETOWN RENTAL & FEED(16	Repairs on Small Engines 2-Cycle Oil and Su	20-22-00-6047	\$127.75
Total				\$127.75
Total PUBLIC WORKS ADMINISTRATION				\$127.75
BSW264613	BRENNTAG SOUTHWEST, INC. (Bennfloc AP2659 Polymer	20-23-00-6104	\$1,620.00
BSW264898	BRENNTAG SOUTHWEST, INC. (Sodium Hypochlorite 12.5%	20-23-00-6104	\$4,334.92
BSW7381	BRENNTAG SOUTHWEST, INC. (AP2659 Polymer	20-23-00-6104	\$2,430.00
0288911-IN	MANLEY BROS. OF INDIANA, INC	6000 lbs of #80 Silica Sand (50# Bags)	20-23-00-6104	\$974.00
580	MID AMERICA HYDRO TECH (211	Aluminum Chlorhydrate Blend	20-23-00-6104	\$17,281.44
604.	MID AMERICA HYDRO TECH (211	Polymer (Filter Aid)	20-23-00-6104	\$498.00
92167	SOUTHWEST CHEMICAL (20977)	Blanket (Chlorine Gas)	20-23-00-6104	\$298.50
9588685165	GRAINGER, INC.(220)	Blanket (Lab Supplies)	20-23-00-6109	\$76.78
DR05539	MOLLMAN'S WATER CONDITION	D.I. Water Filter	20-23-00-6109	\$95.00
1G06032	ACCURATE ENVIRONMENTAL, L	130.	20-23-00-6303	\$130.00
1G06033	ACCURATE ENVIRONMENTAL, L	Testing Blanket	20-23-00-6303	\$370.00
1G06034	ACCURATE ENVIRONMENTAL, L	Testing Blanket	20-23-00-6303	\$195.00
1G06035	ACCURATE ENVIRONMENTAL, L	Testing Blanket	20-23-00-6303	\$155.00
1G13056	ACCURATE ENVIRONMENTAL, L	Testing Blanket	20-23-00-6303	\$25.00
1G13058	ACCURATE ENVIRONMENTAL, L	Testing Blanket	20-23-00-6303	\$105.00
1G13059	ACCURATE ENVIRONMENTAL, L	Testing Blanket	20-23-00-6303	\$42.00
2032916	OKLAHOMA HOME CENTERS, IN	Blanket Supplies	20-23-00-6317	\$16.28
2377671	OKLAHOMA HOME CENTERS, IN	Blanket Supplies	20-23-00-6317	\$101.79
2378753	OKLAHOMA HOME CENTERS, IN	Blanket Supplies	20-23-00-6317	\$25.62
Total				\$28,774.33

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
Total WATER PLANT				\$28,774.33
000336	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$4.20
000341	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$6.00
000343	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$6.12
000346	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$5.70
1G07036	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$225.00
1G12007	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$85.00
1G14036	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$425.00
1G29012	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$85.00
2032735	ACCURATE ENVIRONMENTAL, L	Blanket for Lab Supplies	20-24-00-6109	\$48.68
2984	S & D ELECTRIC MOTOR SHOP	Emergency Repair of #5 Lift Pump	20-24-00-6317	\$11,268.60
00040634	BIO-AQUATIC TESTING, INC. (64	Bio-Monitoring Blanket	20-24-00-6357	\$590.00
149926	EVANS ENTERPRISES, INC. (64	Repair Chlorine Cylinder Hoist	20-24-00-6357	\$862.16
6158718	OKLAHOMA HOME CENTERS, IN	Misc. Supplies Blanket	20-24-00-6357	\$43.40
Total				\$13,654.86
Total WASTE WATER TREATMENT PLANT				\$13,654.86
2377443	OKLAHOMA HOME CENTERS, IN	Hand Tools	20-27-00-6102	\$59.99
2377772	OKLAHOMA HOME CENTERS, IN	Hand Tools	20-27-00-6102	\$370.82
2377781	OKLAHOMA HOME CENTERS, IN	Hand Tools	20-27-00-6102	\$97.96
12797	HOMETOWN RENTAL & FEED(16	Small Pump for Meter Boxes	20-27-00-6119	\$412.80
016528	WADE'S HARDWARE (607)	Small Plumbing Supplies	20-27-00-6119	\$6.52
185428	NAPA AUTO PARTS AND MACHI	Misc. Parts	20-27-00-6317	\$9.91
89979	RON'S MOBILE TIRE 506	For tire repairs as needed	20-27-00-6317	\$75.00
89987	RON'S MOBILE TIRE 506	For tire repairs as needed	20-27-00-6317	\$30.00
000330	GHM ENTERPRISES (1097)	Laundry Service Line Maintenance	20-27-00-6346	\$18.60
000337	GHM ENTERPRISES (1097)	Laundry Service Line Maintenance	20-27-00-6346	\$7.50
000342	GHM ENTERPRISES (1097)	Laundry Service Line Maintenance	20-27-00-6346	\$5.70
000349	GHM ENTERPRISES (1097)	Laundry Service Line Maintenance	20-27-00-6346	\$7.20
12861	HOMETOWN RENTAL & FEED(16	Small Generator for Service Van	20-27-00-6392	\$499.99
Total				\$1,601.99
Total LINE MAINTENANCE				\$1,601.99
2033143	BACKYARD POOLS (22644)	Pool Chemicals, Chlorine Pump Repairs	20-29-00-6104	\$1,652.30
Total				\$1,652.30
Total MUNICIPAL POOL				\$1,652.30
Total GPWA OPERATING FUND				\$46,753.40
10292800	DELAGE LANDEN PUBLIC FINAN	Lease Payment on Antex 900 X2O	54-54-04-6706	\$328.64
Total INFORMATION SERVICES				\$328.64
Total FACILITIES				\$328.64
Total CAPITAL PROJECTS				\$328.64
MILEAGE REIM	LEE IVIE 22746	Mileage Reimbursement	98-98-00-6047	\$42.18
56254	KNUTSON IRRIGATION DESIGN,	Irrigation Materials plus freight	98-98-00-6112	\$1,216.46
2378364	OKLAHOMA HOME CENTERS, IN	Supplies for Repairs	98-98-00-6112	\$44.13
89967	RON'S MOBILE TIRE 506	Repair Flat Tire	98-98-00-6316	\$12.00
Total				\$1,314.77

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
		Total AIRPORT FUND		\$1,314.77
		Total AIRPORT FUND		\$1,314.77
		Total All Funds		\$69,407.53

**CITY OF GUTHRIE
TREASURER'S REPORT**

July 31, 2011

	BANK OR DEPOSITORY	ACCT. TYPE	ACCT. NO.	RATE	DATE OF MATURITY	BEGINNING BALANCE	DEPOSITS	WITH- DRAWALS	ENDING BALANCE
General	InterBank	MM	13-416-3	0.50		\$167,520.78	\$21,013.78	\$300.00	\$188,234.56
	F & M Bank	MM	1022003929	0.50		\$183,561.92	\$564,169.78	\$389,616.33	\$358,115.37
						\$351,082.70	\$585,183.56	\$389,916.33	\$546,349.93
Cemetery Care	F & M Bank	MM	1022003996	0.50		\$43,273.65	\$399.14	\$3,754.20	\$39,918.59
Hotel/Motel Tax	F & M Bank	MM	1022003937	66.67% Tourism		\$1,322.94	\$17,841.46	\$18,452.40	\$712.00
		MM	1022003937	33.33% Parks		\$120,411.77	\$8,976.03	\$3,000.00	\$126,387.80
			Total: Hotel/Motel Tax			\$121,734.71	\$26,817.49	\$21,452.40	\$127,099.80
Sinking Fund	InterBank	MM	13-925-4	0.65		\$454.91	\$0.14	\$0.00	\$455.05
GIDA	F & M Bank	MM	1022003953	0.50		\$376.70	\$0.16	\$0.00	\$376.86
Centennial	Bancfirst	MM	154027499	0.00		\$519.69	\$0.00	\$0.00	\$519.69
Airport Grant	InterBank	MM	21-965-7	0.65		\$193.62	\$0.06	\$0.00	\$193.68
Airport Escrow 2010	F & M Bank	MM	1022004577	0.50		\$42,223.47	\$17.93	\$0.00	\$42,241.40
USDA Rural Devel.	InterBank	MM	23-695-0	0.65		\$27,443.83	\$9.96	\$0.00	\$27,453.79
Capital Projects	F & M Bank	MM	1022003961	0.50		\$106,778.42	\$107,738.61	\$88,528.71	\$125,988.32
Grants Fund	InterBank	MM	25-045-7	0.50		\$2,961.92	\$0.91	\$0.00	\$2,962.83
	F & M Bank	MM	1022004038	0.50		\$30,255.69	\$606.41	\$13,176.74	\$17,685.36
						\$33,217.61	\$607.32	\$13,176.74	\$20,648.19
Fed Equitable Sharing	InterBank	MM	25-470-0	0.65		\$1,593.63	\$0.50	\$0.00	\$1,594.13
GPWA	InterBank	MM	13-415-5	0.50		\$98,793.24	\$17,343.96	\$491.39	\$115,645.81
	F & M Bank	MM	1022003864	0.50		\$431,125.67	\$314,172.42	\$265,118.01	\$480,180.08
	Bancfirst -Drafts	MM	150182648	0.25		\$374,365.85	\$53,997.57	\$39,626.55	\$388,736.87
			Total: GPWA Operating			\$904,284.76	\$385,513.95	\$305,235.95	\$984,562.76
Meter Deposits	InterBank	SN	01-842-2	0.50		\$691.37	\$2.77	\$0.00	\$694.14
	F & M Bank	MM	1022003880	0.50		\$242,442.30	\$6,215.53	\$6,416.61	\$242,241.22
	InterBank	CD	26999	1.05	2/25/2012	\$99,000.00	\$0.00	\$0.00	\$99,000.00
			Total: Meter Deposits			\$342,133.67	\$6,218.30	\$6,416.61	\$341,935.36
WTP Fund	InterBank	MM	25-143-7	0.50		\$170.40	\$105,913.14	\$105,910.19	\$173.35
	Bancfirst - WTP	MM	154047848	0.25		\$742,632.13	\$39,062.87	\$0.00	\$781,695.00
	F & M Bank	MM	1022003872	0.50		\$410,625.98	\$128,904.23	\$111,838.07	\$427,692.14
						\$1,153,428.51	\$273,880.24	\$217,748.26	\$1,209,560.49
CMOM Fund	Bank of New York	MM	250599	0.00		\$1,500,000.00	\$0.00	\$0.00	\$1,500,000.00
	F & M Bank	MM	1022004534	0.50		\$82,377.00	\$22,363.39	\$3,000.00	\$101,740.39
	F & M Bank	MM	1022004917	0.50		\$118,077.84	\$487,754.54	\$181,458.80	\$404,373.58
						\$1,700,454.84	\$490,117.93	\$184,458.80	\$2,006,113.97
Trusts									
OKC Waterline	Bank of Oklahoma	TR	75-4037-01-8	0.03		\$1,901,059.65	\$64.58	\$0.00	\$1,901,124.23

CITY OF GUTHRIE STATEMENT OF ESTIMATE - ACTUAL REVENUE

Jul-11 83.33%

Revenue Source	Annual Budget	YTD Estimate	Current Month		YTD Actual	YTD Variance	Percent Variance	Percent Total Collected
			Collected	Collected				
Sales Tax Revenue	\$3,600,000	\$3,000,000	\$322,249	\$3,113,592	\$113,592	\$113,592	3.79%	86.49%
Use Tax	\$135,000	\$112,500	\$14,464	\$126,369	\$13,869	\$13,869	12.33%	93.61%
Cigarette Tax Revenue	\$50,000	\$41,667	\$6,042	\$45,310	\$3,643	\$3,643	8.74%	90.62%
Franchise Taxes	\$470,000	\$391,667	\$35,536	\$389,665	(\$2,002)	(\$653)	-0.51%	82.91%
Licenses & Permits	\$106,255	\$88,546	\$20,925	\$87,893	(\$653)	(\$653)	-0.74%	82.72%
Com. Vehicle Tax	\$67,000	\$55,833	\$5,990	\$64,559	\$8,725	\$8,725	15.63%	96.36%
Gas Excise Tax	\$20,000	\$16,667	\$2,064	\$18,046	\$1,380	\$1,380	8.28%	90.23%
Alcoholic Beverage Tax	\$72,000	\$60,000	\$6,603	\$70,537	\$10,537	\$10,537	17.56%	97.97%
Ambulance Collections	\$425,000	\$354,167	\$31,703	\$325,931	(\$28,235)	(\$28,235)	-7.97%	76.69%
EMS Contract	\$338,606	\$282,172	\$26,801	\$285,003	\$2,832	\$2,832	1.00%	84.17%
Rents & Royalties	\$18,700	\$15,583	\$1,203	\$18,266	\$2,682	\$2,682	17.21%	97.68%
Cemetery Revenue	\$53,900	\$44,917	\$2,679	\$54,745	\$9,828	\$9,828	21.88%	101.57%
Court Fines/Forfeiture	\$337,000	\$280,833	\$18,833	\$243,655	(\$37,178)	(\$37,178)	-13.24%	72.30%
Interest	\$2,500	\$2,083	\$337	\$2,365	\$281	\$281	13.51%	94.59%
Library Fines & Fees	\$12,000	\$10,000	\$1,617	\$8,640	(\$1,360)	(\$1,360)	-13.60%	72.00%
Lake Fees/Permits	\$24,000	\$20,000	\$3,904	\$14,163	(\$5,837)	(\$5,837)	-29.19%	59.01%
Fire Runs	\$7,500	\$6,250	\$100	\$2,070	(\$4,180)	(\$4,180)	-66.88%	27.60%
Reimb Rev/Misc. Income	\$199,620	\$166,350	\$5,817	\$204,726	\$38,376	\$38,376	23.07%	102.56%
Plan/Bd of Adjustments	\$1,050	\$875	\$100	\$2,899	\$2,024	\$2,024	231.31%	276.10%
Oil/Gas Inspect/Leases	\$13,500	\$11,250	\$13,213	\$16,713	\$5,463	\$5,463	48.56%	123.80%
Weed Abatement	\$2,500	\$2,083	\$0	\$723	(\$1,360)	(\$1,360)	-65.30%	28.92%
Fire Subscriptions	\$3,500	\$2,917	\$0	\$5,108	\$2,191	\$2,191	75.13%	145.94%
Subtotal	\$5,959,631	\$4,966,359	\$520,178	\$5,100,977	\$134,618	\$134,618	2.71%	85.59%
Transfer from GPWA	\$1,306,520	\$1,088,767	\$124,626	\$1,176,622	\$87,855	\$87,855	8.07%	90.06%
Transfer from Hotel Tax	\$36,000	\$30,000	\$3,000	\$30,000	\$0	\$0	0.00%	83.33%
Transfer from Capital Project	\$106,000	\$88,333	\$8,833	\$88,333	(\$0)	(\$0)	0.00%	83.33%
Transfer from Grants Fund	\$18,000	\$15,000	\$1,687	\$10,906	(\$4,094)	(\$4,094)	-27.29%	60.59%
Budgeted Fund Balance	\$30,051	\$25,043	\$68,487	\$0	(\$25,043)	(\$25,043)	0.00%	0.00%
TOTALS	\$7,456,202	\$6,213,502	\$726,812	\$6,406,838	\$193,337	\$193,337	3.11%	85.93%

CITY OF GUTHRIE DEPARTMENT EXPENDITURE SUMMARY

Jul-11 83.33%

Department	Annual Budget	YTD Estimate	Current Month Expend	% of Budget	YTD Expend	% of Budget	Encumbered Balance	Remaining Budget
General Government	\$970,601	\$808,834	\$74,207	7.65%	\$763,251	78.64%	\$160,215	\$47,135
Administration	\$491,009	\$409,174	\$52,178	10.63%	\$399,034	81.27%	\$4,662	\$87,312
Finance	\$130,452	\$108,710	\$14,945	11.46%	\$108,417	83.11%	\$149	\$21,886
Planning	\$305,648	\$254,707	\$25,803	8.44%	\$230,558	75.43%	\$23,534	\$51,556
Library	\$189,562	\$157,968	\$23,729	12.52%	\$163,533	86.27%	\$2,832	\$23,197
Police	\$1,423,872	\$1,186,560	\$149,600	10.51%	\$1,244,975	87.44%	\$13,463	\$165,434
Fire	\$1,474,801	\$1,229,001	\$151,210	10.25%	\$1,215,247	82.40%	\$58,166	\$201,387
Street	\$490,278	\$408,565	\$37,007	7.55%	\$344,601	70.29%	\$40,141	\$105,536
Vehicle Maintenance	\$138,895	\$115,746	\$13,984	10.07%	\$106,394	76.60%	\$2,055	\$30,446
Parks & Public Grounds	\$386,240	\$321,867	\$47,163	12.21%	\$321,931	83.35%	\$20,270	\$44,039
Transfer to GPWA Fund	\$1,100,000	\$916,667	\$107,416	9.77%	\$1,004,522	91.32%	\$0	\$95,478
Transfer to Airport Fund	\$69,945	\$58,288	\$5,829	8.33%	\$57,148	81.70%	\$0	\$12,798
Transfer to Capital Project	\$284,074	\$236,728	\$23,673	8.33%	\$236,728	83.33%	\$0	\$47,346
Transfer to Grants Fund	\$825	\$688	\$69	8.33%	\$688	83.33%	\$0	\$138
TOTALS	\$7,456,202	\$6,213,502	\$726,812	9.75%	\$6,197,027	83.11%	\$325,488	\$933,687

GUTHRIE PUBLIC WORKS AUTHORITY STATEMENT OF ESTIMATE - ACTUAL REVENUE

Jul-11 83.33%

Revenue Source	Annual Budget	YTD Estimate	Current Month Collected	YTD Actual	YTD Variance	Percent Variance	Percent
							Total Collected
Water	\$1,652,000	\$1,351,366	\$207,673	\$1,597,542	\$246,176	18.22%	96.70%
Sewer	\$754,000	\$628,333	\$67,933	\$647,602	\$19,269	3.07%	85.89%
Sanitation	\$1,158,000	\$965,000	\$96,409	\$966,012	\$1,012	0.10%	83.42%
Convenience Center	\$40,000	\$33,333	\$5,368	\$35,738	\$2,405	7.21%	89.34%
Interest	\$1,500	\$1,250	\$321	\$1,919	\$669	53.48%	127.90%
Rents & Royalties	\$4,400	\$3,667	\$250	\$3,900	\$233	6.36%	88.64%
Transfer-Other Funds	\$1,102,900	\$919,083	\$107,607	\$1,006,230	\$87,147	9.48%	91.23%
Miscellaneous	\$2,000	\$1,667	\$24,449	\$356,553	\$354,886	21293.15%	17827.63%
Late Charges	\$40,000	\$33,333	\$3,860	\$39,095	\$5,762	17.29%	97.74%
Extension Charges	\$2,000	\$1,667	\$270	\$2,260	\$593	35.60%	113.00%
Service Initiation	\$13,600	\$11,333	\$1,750	\$14,000	\$2,667	23.53%	102.94%
Sale of Station/Park Barn/LC Pr	\$21,000	\$17,500	\$8,500	\$22,500	\$5,000	28.57%	107.14%
Subtotal	\$4,791,400	\$3,967,533	\$524,390	\$4,693,351	\$725,818	18.29%	97.95%
Budgeted Fund Balance	\$3,500	\$2,917		\$0		0.00%	0.00%
TOTALS	\$4,794,900	\$3,970,449	\$524,390	\$4,693,351	\$725,818	18.28%	97.88%

GUTHRIE PUBLIC WORKS DEPARTMENT EXPENDITURE SUMMARY

Department	Annual Budget	Current Month			YTD Expend	% of Budget	YTD Expend	% of Budget	Encumbered Balance	Remaining Budget
		YTD Estimate	Expend	Expend						
Jul-11	83.33%									
General Government	\$263,348	\$219,457	\$25,735	\$190,450	9.77%	\$190,450	72.32%	\$105,013	(\$32,115)	
Administration	\$274,959	\$229,133	\$31,010	\$233,452	11.28%	\$233,452	84.90%	\$879	\$40,627	
Water Plant	\$413,872	\$344,893	\$44,277	\$382,445	10.70%	\$382,445	92.41%	\$66,623	(\$35,196)	
Wastewater Plant	\$218,431	\$182,026	\$20,250	\$199,612	9.27%	\$199,612	91.38%	\$34,337	(\$15,518)	
Convenience Center	\$113,106	\$94,255	\$18,251	\$96,994	16.14%	\$96,994	85.75%	\$8,519	\$7,593	
Line Maintenance	\$614,346	\$511,955	\$50,311	\$437,926	8.19%	\$437,926	71.28%	\$49,612	\$126,808	
Meter Department	\$61,099	\$50,916	\$2,004	\$42,175	3.28%	\$42,175	69.03%	\$9,900	\$9,025	
Sanitation Contract	\$776,500	\$647,083	\$67,142	\$668,536	8.65%	\$668,536	86.10%	\$107,964	(\$0)	
Swimming Pool	\$20,000	\$16,667	\$945	\$12,388	4.73%	\$12,388	61.94%	\$4,164	\$3,447	
Transfer-General Fund	\$1,306,520	\$1,088,767	\$124,626	\$1,176,622	9.54%	\$1,176,622	90.06%	\$0	\$129,898	
Transfer-GIDA	\$60,159	\$50,133	\$0	\$58,193	0.00%	\$58,193	96.73%	\$0	\$1,966	
Transfer-Capital Project	\$266,560	\$222,133	\$22,213	\$222,133	8.33%	\$222,133	83.33%	\$0	\$44,427	
Transfer-WTP Fund	\$406,000	\$338,333	\$38,903	\$318,841	9.58%	\$318,841	78.53%	\$0	\$87,159	
TOTALS	\$4,794,900	\$3,995,750	\$445,667	\$4,039,766	9.29%	\$4,039,766	84.25%	\$387,012	\$368,122	

AUGUST 05, 2011

CITY OF GUTHRIE

SALES TAX

DEAR TREASURER;

FUNDS HAVE BEEN ELECTRONICALLY TRANSFERRED TO YOUR BANK ACCOUNT, EFFECTIVE 08/08/11, FOR YOUR CITY SALES TAX COLLECTIONS RECEIVED BY THE OKLAHOMA TAX COMMISSION DURING THE MONTH OF JULY.

THIS PAYMENT REPRESENTS COLLECTIONS FROM SALES MADE THE PREVIOUS MONTH AND MAY INCLUDE INTEREST, PENALTY, AND DELINQUENT REMITTANCES DUE FROM AN EARLIER MONTH. SEE DETAILS BELOW.

IF THERE ARE ANY QUESTIONS CONCERNING THIS PAYMENT, PLEASE CALL OR WRITE DAVE FRANCIS, (405) 522-6600, SALES AND USE TAX SECTION, TAXPAYER ASSISTANCE DIVISION, OKLAHOMA TAX COMMISSION.

TOTAL TAX, PENALTY AND INTEREST COLLECTED	\$333,993.05
LESS AMOUNT REFUNDED TO TAXPAYERS	\$.00
LESS AMOUNT SUSPENDED	\$.00
LESS .010000 RETENTION TO OKLAHOMA TAX COMMISSION	\$3,339.93
PLUS INTEREST	\$386.37
TOTAL PAYMENT	\$331,039.49

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Total Sales Tax:	\$331,039.49			
Last Month:	\$322,249.15	Increase/Decrease:	\$8,790.34	2.73%
Last Year:	\$310,884.69	Increase/Decrease:	\$20,154.80	6.48%

Sales Tax Trend

	October	November	December	January	February	March	April	May	June	July	August	September	Total
FY 06	\$246,126.80	\$247,166.48	\$255,287.17	\$252,346.47	\$280,599.88	\$273,995.53	\$225,384.57	\$270,696.75	\$253,932.39	\$275,360.59	\$265,620.06	\$266,262.27	\$3,112,778.96
FY 07	\$265,544.71	\$255,866.27	\$235,736.87	\$272,647.08	\$279,826.90	\$258,521.60	\$262,435.69	\$323,454.97	\$266,759.41	\$268,835.24	\$248,729.13	\$264,594.42	\$3,202,952.29
+/-	\$19,417.91	\$8,699.79	(\$19,550.30)	\$20,300.61	(\$772.98)	(\$15,473.93)	\$37,051.12	\$52,758.22	\$12,827.02	(\$6,525.35)	(\$16,890.93)	(\$1,667.85)	\$90,173.33
FY 08	\$336,192.72	\$273,686.34	\$305,867.98	\$327,700.48	\$323,323.73	\$301,524.85	\$312,425.88	\$302,995.95	\$299,010.25	\$323,499.39	\$305,933.07	\$319,840.12	\$3,752,000.76
+/-	\$70,648.01	\$17,820.07	\$70,131.11	\$55,033.40	\$43,496.83	\$43,003.25	\$49,990.19	(\$20,459.02)	\$32,250.84	\$54,664.15	\$57,203.94	\$55,243.70	\$3,529,048.47
FY 09	\$313,045.38	\$308,052.33	\$315,835.60	\$322,189.68	\$327,243.02	\$337,888.81	\$301,080.66	\$336,812.70	\$318,282.56	\$340,158.44	\$328,216.24	\$317,273.63	\$3,866,077.05
+/-	(\$23,147.34)	\$34,365.99	\$9,965.62	(\$5,510.80)	\$3,919.29	\$36,363.96	(\$11,345.22)	\$33,816.75	\$19,272.31	\$16,659.05	\$22,283.17	(\$2,566.49)	\$134,076.29
FY 10	\$319,745.40	\$281,954.15	\$292,942.85	\$273,582.13	\$349,722.78	\$268,221.69	\$297,277.57	\$299,814.50	\$306,161.46	\$311,865.38	\$310,884.69	\$299,022.23	\$3,611,194.83
+/-	\$6,700.02	(\$26,098.18)	(\$22,890.75)	(\$48,607.55)	\$22,479.76	(\$69,667.12)	(\$3,803.09)	(\$36,998.20)	(\$12,121.10)	(\$28,293.06)	(\$17,331.55)	(\$18,251.40)	(\$254,882.22)
FY 11	\$314,336.08	\$278,585.70	\$319,195.49	\$318,007.66	\$316,226.95	\$300,630.31	\$327,993.41	\$327,993.41	\$322,418.35	\$322,249.15	\$331,039.49	\$331,039.49	\$3,444,631.47
+/-	(\$5,409.32)	(\$3,368.45)	\$26,252.64	\$44,425.53	(\$33,495.83)	\$32,408.62	(\$3,328.69)	\$28,178.91	\$16,256.89	\$10,383.77	\$20,154.80	\$20,154.80	\$132,458.87

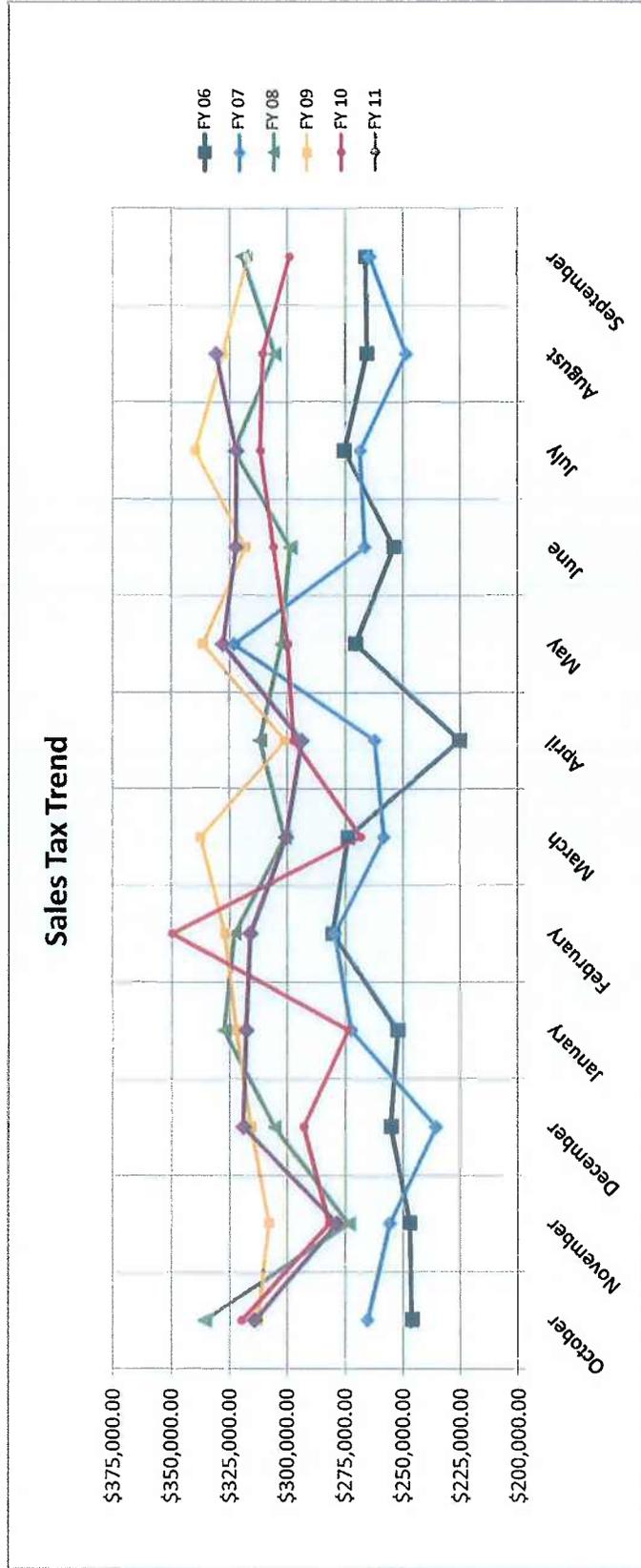
Comparison of FY10 / FY11 Sales Tax

-1.69% -1.19% 8.96% 16.24%

YTD Comparison to Projected Budget

2011 Year to Date \$3,444,631.47
 2011 Projected YTD \$3,300,000.00
Under/Over \$144,631.47

4.38% overall increase/decrease



CITY SALES TAX
COLLECTION BY CODE

Description	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11
Agricultural Production Crops	\$ 94.17	\$ 263.00	\$ (39.58)	\$ (9.75)	\$ -	\$ -	\$ 455.12	\$ (66.96)	\$ (26.76)			
Livestock, Except Dairy/Poultry	\$ 69.77	\$ 46.30	\$ 58.03	\$ 68.05	\$ 39.22	\$ 45.83	\$ 78.14	\$ 51.80	\$ 71.07			
Agricultural Services	\$ 497.77	\$ 420.02	\$ 385.70	\$ 382.78	\$ 357.38	\$ 323.21	\$ 607.49	\$ 503.98	\$ 586.62			
Timber Tracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Commercial Fishing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Oil/Gas Extraction	\$ -	\$ 7.50	\$ 110.87	\$ 86.30	\$ -	\$ -	\$ (0.59)	\$ 1.10	\$ -			
Mining & Quarrying of Non-metallic minerals, exc fuels	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Bldg. Construction-General Contractors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Construction other than Bldg.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Construction-Special Trade Contractors	\$ 339.81	\$ 236.93	\$ 788.43	\$ 754.75	\$ 765.67	\$ (77.87)	\$ 289.55	\$ 202.29	\$ 345.14			
Food and Kindred Products	\$ 654.48	\$ 551.85	\$ 325.64	\$ 927.81	\$ 377.22	\$ 638.60	\$ 733.60	\$ 664.27	\$ 541.78			
Textile/Mill Products	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Apparel and other Finished Product, Made from Fabrics	\$ 92.69	\$ 77.49	\$ 61.44	\$ 81.74	\$ 62.96	\$ 61.47	\$ 60.54	\$ 74.73	\$ 105.13			
Lumber and Wood Products, except Furniture	\$ 40.79	\$ 81.83	\$ 250.80	\$ 122.54	\$ (6.01)	\$ 283.70	\$ 607.10	\$ 16.35	\$ 65.16			
Furniture and Fixtures	\$ 112.72	\$ -	\$ -	\$ -	\$ (80.65)	\$ (48.34)	\$ -	\$ -	\$ 789.47			
Paper and Allied Products	\$ 642.56	\$ (45.52)	\$ 269.03	\$ (3.91)	\$ 11.91	\$ -	\$ -	\$ -	\$ 4.70			
Printing, Publishing and Allied Industries	\$ 22.43	\$ -	\$ 1.57	\$ 0.89	\$ 14.61	\$ 207.98	\$ 744.98	\$ 66.68	\$ 254.76			
Chemicals and Allied Products	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13.25	\$ 7.40	\$ 3.74			
Petroleum Remaining & Related Industries	\$ -	\$ 3,256.64	\$ (1,222.55)	\$ (104.32)	\$ 5.75	\$ (0.16)	\$ -	\$ -	\$ -			
Rubber & Miscellaneous Plastics Products	\$ 4.75	\$ 3.05	\$ 115.02	\$ 2.82	\$ 18.06	\$ -	\$ 2.29	\$ -	\$ -			
Leather & Leather Products	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Stone, Clay, Glass & Concrete Products	\$ 1,025.91	\$ 1,847.68	\$ 1,824.33	\$ 2,054.19	\$ 372.60	\$ 1,305.82	\$ 2,852.79	\$ 1,061.01	\$ 886.02			
Primary Metal Industries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Fabricated Metal Products, Except Machinery	\$ 182.04	\$ 291.86	\$ 276.15	\$ 45.47	\$ 77.25	\$ 818.28	\$ (45.37)	\$ 69.62	\$ 103.82			
Machinery, Except Electrical	\$ 90.21	\$ 11,515.72	\$ (1,335.00)	\$ 69.01	\$ (20.86)	\$ 286.43	\$ 131.58	\$ 133.67	\$ 212.49			
Electrical & Electronic Machinery, Equip. & Supplies	\$ 11.61	\$ 70.00	\$ 70.62	\$ 137.97	\$ 6.68	\$ 44.02	\$ 40.48	\$ 243.21	\$ 53.60			
Transportation Equipment	\$ 45.40	\$ -	\$ (4.14)	\$ 7.38	\$ -	\$ -	\$ -	\$ -	\$ -			
Measuring, Analyzing & Controlling Instruments	\$ 144.49	\$ 299.82	\$ 300.63	\$ 333.94	\$ 300.63	\$ 251.86	\$ 342.68	\$ 377.03	\$ 349.21			
Miscellaneous Manufacturing Industries	\$ 3.56	\$ 70.31	\$ (15.25)	\$ 59.42	\$ 1.25	\$ (0.83)	\$ 6,993.22	\$ (3,024.26)	\$ 15.63			
Railroad Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Local & Suburban Transit & Interurban Hwy Passenger	\$ -	\$ 8.91	\$ 13.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Motor Freight, Transportation & Warehousing	\$ 85.91	\$ 113.54	\$ 94.00	\$ 87.46	\$ 239.75	\$ 149.92	\$ (12.33)	\$ 85.09	\$ 151.24			
Transportation By Air	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Transportation Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Communications	\$ 12,302.57	\$ 14,271.03	\$ 16,059.48	\$ 14,760.51	\$ 12,938.19	\$ 14,340.02	\$ 14,625.96	\$ 13,586.03	\$ 13,287.49			
Electric, Gas & Sanitary Services	\$ 27,675.77	\$ 20,098.53	\$ 26,826.54	\$ 33,443.53	\$ 30,892.58	\$ 29,687.14	\$ 23,896.70	\$ 20,224.38	\$ 24,333.23			
Wholesale Trade-Durable Goods	\$ 6,326.28	\$ 14,294.86	\$ 6,561.64	\$ 6,501.98	\$ 8,137.63	\$ 5,154.29	\$ 7,941.39	\$ 7,783.66	\$ 7,905.45			
Wholesale Trade-Nondurable Goods	\$ 5,082.53	\$ 3,298.92	\$ 4,198.81	\$ 4,095.86	\$ 3,986.81	\$ 3,829.53	\$ 4,843.52	\$ 8,469.84	\$ 5,875.80			
General Merchandise Stores	\$ 11,024.11	\$ 11,252.60	\$ 10,661.21	\$ 10,279.38	\$ 3,577.82	\$ 17,091.11	\$ 12,695.65	\$ 29,129.77	\$ 10,727.73			
Automotive Dealers & Gasoline Service Stations	\$ 26,453.13	\$ 25,397.52	\$ 30,399.41	\$ 25,082.79	\$ 23,830.90	\$ 24,257.02	\$ 28,669.97	\$ 27,033.07	\$ 32,757.45			
Apparel & Accessory Stores	\$ 3,676.45	\$ 3,260.74	\$ 4,284.64	\$ 3,689.59	\$ 2,948.58	\$ 3,617.50	\$ 3,695.21	\$ 2,703.35	\$ 3,379.82			
Furniture, Home Furnishings & Equipment Stores	\$ 41,564.00	\$ 49,913.27	\$ 38,654.52	\$ 40,380.94	\$ 49,641.23	\$ 41,237.40	\$ 55,454.94	\$ 49,554.29	\$ 57,339.72			
Eating & Drinking Places	\$ 14,848.59	\$ 18,915.58	\$ 20,170.82	\$ 22,381.92	\$ 16,499.85	\$ 17,195.39	\$ 16,425.87	\$ 18,964.09	\$ 22,750.45			
Miscellaneous Retail	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Banking	\$ (6.12)	\$ 44.27	\$ 95.27	\$ (7.28)	\$ 5.50	\$ (2.66)	\$ 12.36	\$ 5.35	\$ -			
Credit Agencies other than Banks	\$ 0.04	\$ (0.50)	\$ (3.03)	\$ (0.27)	\$ -	\$ -	\$ -	\$ -	\$ -			
Security & Commodity Brokers, Dealers, Exchanges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Life Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Real Estate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Holding & Other Investments Offices	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Hotel, Rooming Houses, Camps & other Lodging Places	\$ 6,006.82	\$ 8,340.29	\$ 6,018.57	\$ 4,286.26	\$ 2,003.77	\$ 3,478.61	\$ 6,698.82	\$ 6,928.45	\$ 4,493.98			
Personal Services	\$ 1,764.05	\$ 2,910.63	\$ 944.37	\$ 2,764.19	\$ 2,369.06	\$ 1,995.18	\$ 3,456.32	\$ 1,778.13	\$ 1,847.17			
Business Services	\$ 6,839.54	\$ 4,808.86	\$ 5,930.88	\$ 4,866.77	\$ 4,489.04	\$ 5,557.51	\$ 4,508.20	\$ 4,768.56	\$ 4,056.98			
Automotive Repair Services & Garages	\$ 3,992.40	\$ 3,620.79	\$ 3,910.29	\$ 3,833.78	\$ 7,518.89	\$ 3,620.17	\$ 3,792.76	\$ 3,571.58	\$ 3,760.17			
Miscellaneous Repair Services	\$ 219.18	\$ 126.97	\$ 17.14	\$ 142.34	\$ 73.03	\$ 44.38	\$ 52.73	\$ 41.36	\$ 64.58			
Motion Pictures	\$ 708.86	\$ 590.70	\$ 632.48	\$ 650.46	\$ 745.03	\$ 688.75	\$ 575.48	\$ 751.29	\$ 716.33			
Amusement & Recreation Services, Except Motion Pictures	\$ 640.40	\$ 2.58	\$ 3,066.80	\$ 338.75	\$ 57.98	\$ (138.81)	\$ 1,665.97	\$ 2,454.34	\$ 3.62			
Health Services	\$ 195.42	\$ 153.97	\$ 312.51	\$ 293.11	\$ 582.34	\$ 524.77	\$ 948.33	\$ 887.08	\$ 1,156.90			
Educational Services	\$ -	\$ 0.59	\$ -	\$ 0.48	\$ -	\$ -	\$ 0.54	\$ -	\$ -			
Social Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Museums, Art Galleries, Botanical, Zoological Gardens	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Membership Organizations	\$ 1,063.39	\$ 764.25	\$ 1,118.80	\$ 1,491.69	\$ 97.09	\$ 575.18	\$ 237.13	\$ 620.14	\$ 453.65			
Engineering, Architectural, Surveying Services	\$ -	\$ 0.03	\$ -	\$ -	\$ -	\$ -	\$ 0.06	\$ -	\$ -			
Miscellaneous Services	\$ 0.39	\$ 2.52	\$ 137.12	\$ 9.19	\$ (55.74)	\$ (2.56)	\$ -	\$ -	\$ -			
Justice, Public Order & Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Public Finance, Taxation, Monetary Policy	\$ 1.33	\$ 2.40	\$ 1.60	\$ 0.74	\$ 1.84	\$ 1.34	\$ 3.06	\$ -	\$ -			
Administration of Economic Programs	\$ 1,802.81	\$ 2,771.90	\$ 5,134.31	\$ 4,295.78	\$ 870.08	\$ 2,147.76	\$ 2,449.64	\$ 2,323.39	\$ 2,949.29			
Nonclassifiable Services	\$ 280,140.72	\$ 322,144.74	\$ 320,896.60	\$ 319,048.38	\$ 303,363.05	\$ 296,598.35	\$ 331,017.18	\$ 325,290.71	\$ 325,118.70	\$ -	\$ -	\$ -



Agenda Item Cover Letter

Meeting: [x] City Council, [] GPWA, [] Other:
Date of Meeting: August 16, 2011
Contact: Maxine Pruitt, M S Director

Agenda Item

Consider Approval to Amend Exhibit E of the FY2011 Sports Field Use Agreement for the Logan County Soccer Club, Inc. for the use of the Soccer Field at 300 N. Academy Road, Stating the Bleachers and the Goals Belong to the City of Guthrie.

Summary

The Logan County Soccer Club, Inc. has been a long-time user of the Soccer Field located at 300 N. Academy Road. The Park Board recommended that the City Council approve its new agreement for use of the field, which Council approved, but a mistake was made on the Exhibit E sheet which defined the property of the Soccer Club. The City cannot legally replace such items and "give" those items to an entity not part of the City. In order for FEMA to make reimbursement the City has to take the responsibility of replacing the items that were destroyed, particularly the bleachers and the goals, and they must remain the property of the City. While they will be City property, they will remain at the Soccer Field to be used by the Logan County Soccer Club, Inc.

Funding Expected: [] Revenue, [] Expenditure, [x] N/A
Budgeted: [] Yes, [] No, [x] N/A
Account Number: [], Amount: []
Legal Review: [] N/A, [x] Required, Completed Date: 8/8/11
Mayor's Appt.: [] Yes, [] No

Supporting documents attached

- Sports Field Use Agreement with new Exhibit E

Recommendation

Staff recommends approval.

Action Needed: [] Public Hearing, [x] Motion, [] Emergency Clause

EXHIBIT E

SOCCKER CLUB
PROPERTY IDENTIFICATION SHEET
(Items NOT attached to the land)

1. One (1) Supply Container
2. _____
3. _____
4. _____
5. _____

Amended: 8/16/11

City of Guthrie, Lessor

Lessee



Agenda Item Cover Letter

Meeting: [X] City Council, [] GPWA, [] Other:
Date of Meeting: August 16, 2011
Contact: Damon R. Devereaux, Chief of Police

Agenda Item

Consider approval to accept the Homeland Security Grant for the 800MHz Radio Project.

Summary

On July 28, 2011 The City of Guthrie received notification of a grant award from Oklahoma Office of Homeland Security totaling \$300,071.24. The grant specifically covers the upgrade from our current radio system to the 800MHz system. This system enables interoperability with other agencies throughout the state of Oklahoma as well as state wide radio coverage. The grant covers the equipment for all emergency services as well as Emergency Management. This is the second phase of the 2 phase project with Homeland Security monies coming from 2008, 2009 and 2010. This program is fully funded by the Oklahoma Department of Homeland Security. With the Council's approval, The Department of Homeland Security, OKC Urban Area Security Initiative and The Department of Public Safety will purchase the equipment as well as absorb the installation costs.

Funding Expected: Revenue [], Expenditure [X] N/A
Budgeted: Yes [], No [X] N/A
Account Number: _____ Amount: _____
Legal Review: [X] N/A, [] Required, Completed Date: _____
Mayor's Appt.: Yes [], No [X]

Supporting documents attached

Oklahoma Department of Homeland Security Grant Contract

Recommendation

Staff recommends to accept the grant award

Action Needed: Public Hearing [], Motion [X], Emergency Clause []



SUB-GRANTEE AWARD

Sub-grantee – Required for Reimbursement		Award Amount	
FEI#		\$300,071.24	
City of Guthrie Chuck Burtcher, Mayor PO Box 908 Guthrie, OK 73044		Award Number	
		#290.053	
		Award Effective Date	
		9/17/2010	
		Project Period	
		8/1/2010 – 7/31/2012	
Project Title/IJ		CFDA	
Urban Area Security Initiative Interoperable Communications/IJ # 5		97.008 (OKOHS # 97.008 - 4700)	
Method of Payment	Applicable Funds	Region	
Reimbursement	Homeland Security Grant Program FY 2010 (UASI - Local)	6 & 8	
		County	
		All Counties in Region	
Agency/Jurisdiction Chief Executive Officer Information- Primary Authorized Official		Project Contact/ Secondary Authorized Official (If Applicable)	
<small>City or County Official (Mayor, City Manager, County Commissioner)</small>			
Title of Primary Authorized Official		Title of Secondary Authorized Official	
Mayor		Police Chief	
Name		Name	
Chuck Burtcher		Damon Devereaux	
Telephone	Fax	Telephone	Fax
405-282-0496		405-282-3535	
Email		Email	
		ddevereaux@cityofguthrie.com	
Signature of Primary Authorized Official: (Required)		Signature of Secondary Authorized Official: (Required)	
<small>Date</small>		<small>Date</small>	
The Primary Authorized Official certifies:			
<ul style="list-style-type: none"> • Legal authorization to accept grants on behalf of the named governmental entity. • Proposed project can be completed by July 31, 2012 • Sub-Grantee will comply with all laws, regulations, statutes, assurances, certifications, and other requirements referenced in Schedules A, B and C (if applicable) and Schedules 1-6 each of which is attached hereto. • All submitted data is true and correct to the best of signatory's knowledge. 			
Special Conditions			
OKOHS Approving Official		OKOHS Contact Information	
Kim Edd Carter Director		Oklahoma Office of Homeland Security P.O. Box 11415 Oklahoma City, OK 73136-0415	
Signature of OKOHS Approving Official		Telephone	Fax
		(405) 425-7296	(405) 425-7295



Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	August 16, 2011	Wanda Calvert
<input checked="" type="checkbox"/> GPWA		City Clerk/Treasurer
<input type="checkbox"/> Other: _____		

Agenda Item

Consider approval of Budget Amendment No. 8 increasing the budget for the Guthrie Public Works Fund in the amount of \$27,762; Capital Projects Fund in the amount of \$23,000; and Hotel/Motel Tax Fund in the amount of \$15,000.

Summary

Budget Amendment No. 8 is increasing the following:

- (a) GPWA Fund - Building & Grounds for repairs to the exterior of the Old Water Treatment Plant in the amount of \$27,762 of which Logan County Historical Society will be contributing half of the expense (\$13,881) for said repairs.
- (b) Capital Projects Fund - EMS Board has provided funds to purchase a used ambulance in the amount of \$23,000.
- (c) Hotel/Motel Tax Fund - to develop a Liberty Lake Master Plan in the amount of \$15,000.

Funding Expected	<input checked="" type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<u>See Attached</u>	Amount	<u>See Budget Revision Report</u>
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

- Request for Budget Amendment
- Budget Revision Report

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

**CITY OF GUTHRIE
GUTHRIE PUBLIC WORKS AUTHORITY**

REQUEST FOR BUDGET AMENDMENT

Type of Amendment:

Date: August 16, 2011

- 1. Transfer of Appropriations
- 2. Supplemental Appropriations—X--
- 3. Appropriation Decrease
- 4. Revenue Increase

Amendment No. 8

Funds Effected:

GPWA Fund - \$27,762
Capital Projects Fund - \$23,000
Hotel/Motel Tax Fund - \$15,000

Comments:

Budget Amendment No. 8 amends the budget to cover the expenses to repair the exterior of the Old Water Treatment Plant in the amount of \$27,762; to purchase an ambulance with EMS Board funds in the amount of \$23,000; and to develop a Liberty Lake Master Plan in the amount of \$15,000.

APPROVAL

Date: _____

Purchasing Agent: _____ City Manager: _____

Council Approval Needed? Yes Date Posted: 08-17-2011

If yes, date approved: _____ City Clerk: _____

After amendment has been entered in the computer, copies are to be sent to the following:

- City Manager - 1 copy
- Purchasing Agent - 1 copy
- Department Head - 1 copy

City of Guthrie
Budget Revision Header

Number	Fiscal Year	Fiscal Period	Reason	Line Number	Account Number	Increase	Decrease
197	2011	11	Budget Amendment No. 8	1	20-00-00-5400 GPWA Fund Balance	13,881.00	0.00
				2	20-00-00-5415 Reimbursable Revenues	13,881.00	0.00
				3	20-21-00-6112 Building & Grounds	27,762.00	0.00
				4	54-00-00-5437 EMS - Ambulance	23,000.00	0.00
				5	54-56-09-6557 EMS - Ambulance	23,000.00	0.00
				6	45-00-00-5401 Hotel/Motel Tax Fund Balance	15,000.00	0.00
				7	45-45-00-6373 Professional Services	15,000.00	0.00
Totals:						131,524.00	0.00

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Agenda Item Cover Letter

Meeting: [X] City Council, [X] GPWA, [] Other: _____
Date of Meeting: August 16, 2011
Contact: Maxine Pruitt, M.S., Director

Agenda Item

Consider approval of Change Order No. 5 for Section A, Guthrie Water Treatment Plant, deleting the painting of interior roof deck and roof joist system which decreases the HCCCo contract by a total of \$10,871.03.

Summary

HCCCo's Change Order No. 5 is attached. It itemizes the decrease and deduction which decreases the total contract price by \$10,871.03, making the contract total \$10,797,745.79

Funding Expected: [] Revenue, [X] Expenditure, [] N/A
Budgeted: [X] Yes, [] No, [] N/A
Account Number: 50-50-00-6500, Amount: (\$10,871.03)
Legal Review: [X] N/A, [] Required, Completed Date: _____
Mayor's Appt.: [] Yes, [X] No

Supporting documents attached

- Change Order #5 (2 pages)

Recommendation

Staff recommends approval.

Action Needed: [] Public Hearing, [X] Motion, [] Emergency Clause

Change Order

No. 5

Date of issuance: July 5, 2011

Effective Date: July 5, 2011

Project: <u>Water System Improvements</u>	Owner: <u>City of Guthrie/Guthrie Public Works Authority</u>	Owner's Contract No.: <u>DWSRF No. P40-1020903-02</u>
Contract: <u>Water Treatment Plant- Section A</u>		Date of Contract: <u>January 9, 2009</u>
Contractor: <u>HCCCo LLC</u>		Engineer's Project No.: <u>MEC 27050</u>

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Item 33 -Delete painting of interior roof deck and roof joist system. It was determined by all parties that painting of these elements was not required.

Attachments: (List documents supporting change):

Exhibits 'A' & 'B'

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 10,400,000.00

[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 4:

\$ 408,616.82

Contract Price prior to this Change Order:

\$ 10,808,616.82

[Increase] [Decrease] of this Change Order:

\$ 10,871.03

Contract Price incorporating this Change Order:

\$ 10,797,145.79

CHANGE IN CONTRACT TIMES:

Original Contract Times: Working days Calendar days

Substantial completion (days or date) April 2, 2010 (425 days)

Ready for final payment (days or date): N/A

[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 4:

Substantial completion (days): 90 days

Ready for final payment (days): N/A

Contract Times prior to this Change Order:

Substantial completion (days or date): September 24, 2010

Ready for final payment (days or date): November 17, 2010

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): December 31, 2010

Ready for final payment (days or date): February 17, 2011 (90 days from November 17, 2010)

Contract Times with all approved Change Orders:

Substantial completion (days or date) _____

Ready for final payment (days or date): _____

RECOMMENDED:
WILLIAM T. MYERS
Engineer (Authorized Signature)
16885
40MA

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: 7/14/11

Approved by Funding Agency (if applicable): _____

Date: _____

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Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	August 16, 2011	Maxine Pruitt, M.S.
<input checked="" type="checkbox"/> GPWA		Director
Other: _____		

Agenda Item

Consider approval of the Water Treatment Plant Project which will allow for approval of the Oklahoma Department of Environmental Quality (ODEQ) and the receipt of the final reimbursement from the Oklahoma Water Resources Board (OWRB).

Summary

In order to receive reimbursement of funds from the OWRB, the Engineer's Certification of Project Completion and Owner's Statement of Project Acceptance must be approved by the City Council/Guthrie Public Works Authority Trustees.

Funding Expected	_____ Revenue	_____ Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	_____ Yes	_____ No	<input checked="" type="checkbox"/> N/A
Account Number	_____	Amount	_____
Legal Review	_____ N/A	<input checked="" type="checkbox"/> Required	Completed Date: <u>08/05/2011</u>
Mayor's Appt.	_____ Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

- Engineer's Certification of Project Completion (1 page)
- Owner's Statement of Project Acceptance

Recommendation

Staff recommends approval.

Action Needed _____ Public Hearing Motion _____ Emergency Clause

ENGINEER'S CERTIFICATION OF PROJECT (CONTRACT) COMPLETION

Water System Name: City of Guthrie/Guthrie Public Works Authority Water Treatment Plant

DWSRF Project No.: P40 -1020902-02

Loan No. ORF -08-009- DW

Contract Number and Name: MEC #27050

Contractor Name: HCCC Co, LLC.

This is to certify that:

1. The Contract (Project) is fully operational and complies with all operational requirements of the approved Plans and Specifications and any related manufacturer requirements.
2. The Contract has been constructed in accordance with the approved Plans and Specifications and applicable laws, rules and regulations;
3. The Contract has passed all tests (including, but not limited to, concrete strength, compaction, bacteriological, hydrostatic, radiography, performance, functionality, etc.) as required per the specifications.
4. The design life of the Contract is to the year 2041 *.
5. The date of construction completion for the Contract is July 8th, 2011.
6. The warranty period for the Contract is 1 year beginning on 6-17-11. Check here for any exceptions and specify items, warranty period and warranty start date in an attachment.
7. All items of construction and operation related to the above referenced Contract are acceptable to the undersigned Engineer.

Signature of Engineer of Record: 

Typed/Printed Name: William T. Myers

Title: P.E., M.ASCE

Engineering/Consulting Firm: Myers Engineering, Consulting Engineers, Inc.

Date: 8-5-2011



* Note: Repayment terms of a loan made from the State Revolving Fund may not exceed the lesser of the loan repayment period (20 or 30 years, typically) from construction completion or the useful life of the project.

OWNER'S STATEMENT OF PROJECT (CONTRACT) ACCEPTANCE

Water System Name: City of Guthrie/Guthrie Public Works Authority Water Treatment Plant

DWSRF Project No.: P40 - 1020902-02

Loan No. ORF - 08-009 - DW

Contract Number and Name: MEC # 27050

Contractor Name: HCCCo, LLC

This is to certify that:

1. The Engineer for the above referenced Contract (Project) has completed an "ENGINEER'S CERTIFICATION OF PROJECT (CONTRACT) COMPLETION" (Form DW-121A) and has provided it to the appropriate representatives for both the above named Water System and ODEQ's Drinking Water State Revolving Fund Department.
2. A representative of the Water System has attended all final inspections for the Contract and has determined that the construction and operation of all infrastructure, facilities, lines, equipment, stations, etc. and all ancillary components to be in satisfactory and acceptable condition.
3. The Water System, via the undersigned designated authorized signatory, accepts the Contract (Project) wholly and without exception.

Signature: _____

Typed/Printed Name: _____

Title: _____

Date: _____

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Agenda Item Cover Letter

Meeting: [x] City Council, [] GPWA, [] Other:
Date of Meeting: August 16, 2011
Contact: Lee Ivie Airport Manager

Agenda Item

Consider approval of an amendment to the Airport Improvement Project (AIP) 3-40-0036-012-2011; specifically changing task order #11-002 (which was the design and construction of new Precision Approach Path Indicator Lights (PAPI) at the airport) to task order # 11-002-01 which is the design for the replacement of the electrical vault equipment and direct bury wire serving the PAPI lights on the end of Runway 16 and Runway 34.

Summary

The scope of work detailed in task order # 11-002 is ineligible for grant money from the FAA because the PAPI(s) that are currently at the airport were installed approximately five years ago as part of an AIP project. The grant assurances affixed to that project state that the airport sponsor is required to maintain that system for a twenty year period from the time the agreement was signed by both the FAA and the City of Guthrie. The installation of new electrical wire and electrical vault equipment was not part of the scope of work for that project. Therefore the scope of work in task order # 11-002-01 is eligible for federal funding. This task order is for the design phase of the project only. The construction phase of this project will take place at the time that taxiway lights are to be installed on taxiway Charlie and Delta in 2012.

Funding Expected: [x] Revenue 95%, [x] Expenditure 5%, [] N/A
Budgeted: [x] Yes, [] No, [] N/A
Account Number: 98-98-94-6373, Amount: \$29,500.00
Legal Review: [x] N/A, [] Required, Completed Date: 8/3/2011
Mayor's Appt.: [] Yes, [] No

Supporting documents attached

■

Recommendation

Approval of the amendment to task order #11-002 to task order #11-002-01.

Action Needed: [] Public Hearing, [x] Motion, [] Emergency Clause

Task 11-002-01: Runway 16/34 PAPIs
Amendment 01
Guthrie Line Item: 98-98-94-6373

1.1 Specific Project Data

Title: Design Only for Runway 16/34 Electrical Upgrades

Short Description: Engineering Design for the replacement of the electrical vault equipment and direct bury wire serving the Precision Approach Path Indicator lights on the end of Runway 16 and 34.

1.2 Detailed Scope of Services

Engineering Design for the replacement of the electrical vault equipment and direct bury wire serving the PAPIs on both ends of Runway 16/34. The intent of the project is to reuse the existing PAPI control unit, approach lights, and associated components and install new electrical power lines, in conduits, from the electrical vault to the PAPI control units. This project will also upgrade the electrical vault panel and install boost transformers at each of the PAPI control units. The engineer will perform a PAPI sighting survey to determine the appropriate aiming angles and threshold crossing height so this data can be filed with the FAA.

This project does not include any modifications or repairs to the existing control unit or PAPI lights nor does it include re-sighting the PAPI lights, should the existing location not be in compliance with FAA Advisory Circulars. Should the existing units be found to not be in full compliance with the advisory circulars, the Engineer will file a Modification to Standards with the FAA. Should the FAA not accept the Modification to Standards request, the Owner shall engage the Engineer to perform additional services to relocate and/or replace the PAPIs to the required location.

Preliminary & Final Design: The Engineer will prepare detailed construction drawings, specifications, instructions to bidders, general provisions and special provisions, all based on guides furnished to the Engineer by the Owner and FAA. Contract Documents (Plans, Specifications, and Estimates) will be incorporated into one (1) construction contract, in conjunction with the work described in Task Order 11-04: Taxiway C&D Edge Lighting Project.

These designs shall be in accordance with sound engineering principles and shall be submitted to the FAA office from which approval must be obtained. Detailed specifications shall be developed using FAA "Standards for Specifying Construction for Airports" AC 150/5370-10 (latest edition) or other appropriate standards approved for use by the FAA. A specimen copy of the General Provisions and applicable prevailing wage rates will be obtained by the Engineer from the FAA and the Oklahoma Department of Labor for incorporation into the specifications for the proposed project.

The Engineer will submit to the FAA Airport's Regional Office advance copies of the plans and specifications and cost estimates for review. The Engineer will make any additions to respond to comments by the FAA, and when the documents have been approved, the Engineer will furnish plans to the FAA and to the Owner for bidding and coordination purposes.

1.3 ADDITIONAL SERVICES:

- 1.3.1 Topographic and Property Surveys
- 1.3.2 Repair, replacement, or relocation of PAPI control units, lights, or supporting systems
- 1.3.3 Geotechnical Investigation and Materials Testing
- 1.3.4 Environmental Services

- 1.3.5 Property Acquisition Documents
- 1.3.6 When directed by the Owner, the ENGINEER will perform other engineering, design, and planning services at the airport.
- 1.3.7 When directed by the Owner, the ENGINEER will assist as expert witness in litigation arising from the development or construction of the Project.

1.4 Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
<u>Final Design</u>	<u>60 days from Notice to Proceed</u>
<u>Bidding Services</u>	<u>To be determined</u>
<u>Construction Services</u>	<u>To be determined</u>

1.5 Payments to Engineer

Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Previous Compensation</i>	<i>New Compensation</i>
Design Services	Lump Sum	\$ 11,250.00	\$ 22,000.00
<i>PAPI Sighting Survey</i>	<i>Lump Sum</i>	<i>\$ 0.00</i>	<i>\$ 7,500.00</i>
Bidding Services	Lump Sum	\$ 5,500.00	\$ 0.00
<i>Plan Reproduction</i>	<i>Lump Sum</i>	<i>\$ 1,700.00</i>	<i>\$ 0.00</i>
Construction Services	Hourly-Not-To-Exceed	\$ 17,650.00	\$ 0.00
TASK ORDER TOTAL		\$36,100.00	\$ 29,500.00

The terms of payment are set forth in Section 3 of the Agreement.

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____.

By: _____
 Chuck Burtcher, Mayor

DESIGNATED REPRESENTATIVES FOR TASK ORDER:

Lee Ivie
 Guthrie-Edmond Regional Airport
 520 Airport Road
 Guthrie, OK 73044
 405-282-2312
givie@cityofguthrie.com

Curtis Brown, PE
 Garver, LLC
 1016 24th Avenue NW
 Norman, OK 73069
 405-329-2555
 405-329-3555 (Fax)
CTBrown@GarverUSA.com

PAPI Design, Bidding, and Construction Services

WORK TASK DESCRIPTION	E-4	E-3	E-2	E-1
	\$130.00	\$110.00	\$95.00	\$85.00
	hr	hr	hr	hr
Preliminary and Final Design				
Preliminary Coordination	6	6		2
Grant Administration	8		4	
Design and Calculations	2		4	8
FAA Modification to Standard Coordination	6	4		
Final Contract Plans				
Sheet Preparation	2	2	12	12
Lighting Removal Plan (~1 Sheet)		2	4	12
Lighting Installation Plan (~5 Sheets)		3	10	40
Electrical Details (~3 Sheets)		3		6
Technical Specifications	4	4	8	8
Quantities		1	2	2
Opinion of Probable Construction Cost	1	1	2	2
QC Review	4	4	2	2
Sign / Publish Contract Documents	2	1	6	2
Subtotal	35	31	54	96

Salary Costs	\$4,550.00	\$3,410.00	\$5,130.00	\$8,160.00
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SUBTOTAL - SALARIES: \$21,250.00

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$200.00
Postage/Freight/Courier	\$100.00
Travel Costs	\$450.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: \$750.00

SUBTOTAL: \$22,000.00

SUBCONSULTANTS FEE: Lemke Land Surveying \$7,500.00

TOTAL FEE: \$29,500.00



Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	August 16, 2011	Rene Spineto
<input type="checkbox"/> GPWA		
<input type="checkbox"/> Other: _____		

Agenda Item

Consider approval of an application for a salt water disposal well within the Guthrie City Limit boundaries.

Summary

Guthrie Code of Ordinance, Chapter Four, Article 14, Section 4-272 states that *“no person shall convert any well from natural or artificial production to a use for enhanced recovery or disposal without first obtaining the necessary permit therefore.”* Cirrus Production Company has submitted an application for a salt water disposal well. An existing producer has been accepted by the Oklahoma Corporation Commission for conversion to a non-commercial salt water disposal. The applicant (Cirrus) has submitted the required approval forms from the Corporation Commission and supplemental documentation.

Section 4-273 “Enhanced Recovery and Disposal Wells” defines the procedures necessary for this permit within the Guthrie city limits. That Section also requires that *“the City Manager or his designee...shall review the application and make a recommendation of approval or disapproval to the City Council.”* There are no dwellings, oil, gas, or fresh water wells within 1,000 feet. The Corporation Commission has concluded that *“the disposal into the proposed well at the maximum requested rate and pressure will not allow fluids to migrate through the wellbore into fresh water strata and it will not initiate fractures through the overlying strata which could enable disposed fluids or deleterious formation fluids to enter fresh water strata.”*

City staff has reviewed all documentation and finds it in compliance with the Guthrie Code of Ordinances and recommends approval.

Funding Expected	<input checked="" type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	Amount \$1,000 permit fee		
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
Mayor’s Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached:

- Permit application, maps, corporation Commission affidavit.

Recommendation:

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

CIRRUS PRODUCTION COMPANY
Post Office Box 5469
Enid, Oklahoma 73702

OFF: 580-237-0002
FAX: 580-237-9822

7/13/2011

To: City of Guthrie
City Manager
Oil and Gas Inspector

From: Ray Gill

Re: Application for a salt water disposal well within the city limits of Guthrie.

An existing producer has been accepted by the Oklahoma Corporation Commission for conversion to a non-commercial salt water disposal.

Fruendt A # 1-31
Se Nw Se Nw 31-16N-2W
759' FSL & 1702' FWL of Nw/4

4-268 A) Applicant Name and Address:

- 1) Cirrus Production Company
PO Box 5469
Enid, Oklahoma 73702

Date of Application 7-13-2011

2) This application is for an existing well

- a) There are no dwellings, oil, gas, fresh water wells within 1000'
See attached map.

b) Surface Owner

KARL H FRUENDT
2223 SW PONDVIEW DRIVE
TOPEKA, KANSAS 66614

Mineral Owners

KARL H FRUENDT
2223 SW PONDVIEW DRIVE
TOPEKA, KANSAS 66614

ELLEN J FRUENDT
4401 S. ACADEMY ROAD
GUTHRIE, OKLAHOMA 73044

Lease Owners (Working Interest)

CIRRUS PRODUCTION COMPANY - OPERATOR
PO BOX 5469
ENID, OKLAHOMA 73702

C&H INVESTMENTS, LLC
PO BOX 1263
NORMAN, OKLAHOMA 73070-1263

FRACTAL OIL AND GAS, LLC
10 W MAIN STREET, STE 212
ARDMORE, OKLAHOMA 73401

KAYDET OIL LLC
PO BOX 5469
ENID, OKLAHOMA 73702

JAMES E PARRISH 1997 TRUST
7113 N BRYANT
OKLAHOMA CITY, OK 73121

SAND POINT PRODUCTION, INC.
5909 NW EXPRESSWAY, STE 490
OKLAHOMA CITY, OKLAHOMA 73132

- 3) Oklahoma Corporation Commission – UIC permit attached
- 4) Drilling prognosis – not applicable
- 5) Provision of water – not applicable
- 6) Service of process address:

Cirrus Production Company
Ray Gill
201 N. Grande , Suite 200
Enid, Oklahoma 73701



**Cirrus Production Company
Fruendt A 1-31
SWD Application
Nw/4 of 31-16N-2W**



**Cirrus Production Company
Fruendt A 1-31
SWD Application
Nw/4 of 31-16N-2W**

Bob Anthony
Commissioner

Jeff Cloud
Commissioner

Dana Murphy
Commissioner

OKLAHOMA

Corporation Commission

P.O. BOX 52000
OKLAHOMA CITY, OKLAHOMA 73152-2000

255 Jim Thorpe Building
Telephone: (405)521-2302
Fax: (405)521-3099

OIL & GAS CONSERVATION DIVISION



Lori Wrotenbery, Director

Disposal Well Permit

Page 1
Date JUN 13 2011

Operator Cirrus Production Company)
 Address P.O. Box 5469)
 City/State/Zip Code Enid OK 73702)
 Telephone No. 580 - 237 - 0002)
 E-mail Address RAY.GILL@CIRRUSPRODUCTION.COM)
 Well Name Fruendt "A" # 1 - 31)
 Well Location (Specify all quarter sections))
S/2 /4 NW /4 SE /4 NW /4)
 Section 31 Township 16N Range 2W)
Logan County, Oklahoma)
 Well API # 083 - 20498)

Application No. 1106940019
 Application Date May 10, 2011
 UIC Permit No. 1106940019
 PD Number _____

DECISION WITHOUT HEARING: During the fifteen day protest period established by OAC 165:10-5-5 and OAC 165:5-7-27, the Underground Injection Control ("UIC") Department of the Commission did not receive any written protest to the application or demand for hearing. Consequently, the requested relief was evaluated on the basis of the verified application and exhibits.

1. TYPE OF FLUIDS TO BE DISPOSED: Salt Water

2. BASE OF TREATABLE WATER BEARING STRATA is 318 feet in depth below ground level.

3. DISPOSAL INTERVAL:

Geological Name of Disposal Zone Cottage Grove Viola First Wilcox

Depth of Interval: Top 4598 ft. Bottom 5936 ft.

4. MAXIMUM DISPOSAL RATE AND PRESSURE:

500 Barrels Per Day

750 PSI Surface

5. CASING AND CEMENTING PROGRAM:

NAME OF STRING	SIZE	SETTING DEPTH	SACKS OF CEMENT	TOP OF CEMENT	DETERMINED BY
Conductor					
Surface	8 5/8"	362'	250	Surface	Circulation
Production	4 1/2"	2950'	350	1565'	CBL
Production	4 1/2"	5981'	400	4240'	CBL
Tubing	2 3/8"	4555'			

6. NAME-TYPE OF TUBING PACKER AND DEPTH: ASI @ 4555 feet

7. TOTAL DEPTH OF WELL: 5981 ft. Plugged Back Total Depth: 5862 ft.

8. NONCOMMERCIAL USE: The well shall not be used for commercial disposal.

9. PROTECTION OF FRESH WATER: The UIC Department concluded that disposal into the proposed well at the maximum requested rate and pressure will not allow fluids to migrate through the wellbore into fresh water strata and it will not initiate fractures through the overlying strata which could enable disposed fluids or deleterious formation fluids to enter fresh water strata.

10. TESTING AND REPORTING REQUIREMENTS: The well shall not be used for disposal until it meets the testing and reporting requirements in OAC 165:10-5-6. The initial mechanical integrity test addressed in OAC 165:10-5-6 must be witnessed by an authorized Corporation Commission representative. Applicant is required to secure the presence of a Commission representative for the purpose of witnessing such test. The well shall be subject to the testing and reporting requirements appearing in OAC 165:10-5-6 and OAC 165:10-5-7.

11. APPLICABILITY OF COMMISSION RULES: The well shall be subject to the requirements of all Commission rules.

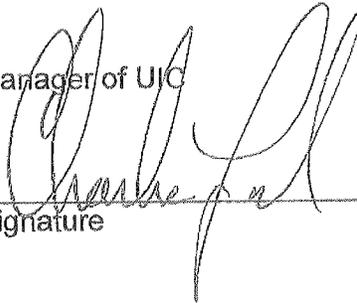
12. TRANSFERABILITY: Change of ownership or operatorship of the well shall not transfer authority to inject without Commission approval.

13. CESSATION OF INJECTION AUTHORITY: Disposal is prohibited if:
- A. The well is used for commercial disposal; or
 - B. Operation of the well for disposal pollutes or endangers subsurface treatable water; or
 - C. The well is operated at unauthorized rates or pressures; or
 - D. The operator does not maintain with the Commission an agreement to plug the operator's wells accompanied by security; or
 - E. The operator fails to comply with the requirements of this permit or Commission rules governing operation of the well.

14. ADDITIONAL REQUIREMENTS: In addition to the foregoing, the operator must also comply with the following requirements:

Manager of UIC

Signature



6/13/2011

Date



Agenda Item Cover Letter

Meeting
[X] City Council
GPWA
Other:

Date of Meeting
August 16, 2011

Contact
Guthrie Park Board

Agenda Item

Consider approval of the recommendation of the Guthrie Park Board that a Community Vegetable Garden be established at Mineral Wells Park in the area south of Mineral Wells Park.

Summary

The Guthrie Park Board met at their regularly scheduled meeting on Tuesday, May 19, 2011, regarding establishing a Community Garden. Dr. Kim Quigley, UCO Professor of Nutrition and Lori Fortney, Master Gardener, who are God's Food Bank Board Members, presented information concerning the Community Vegetable Garden they wish to establish in the area behind the water treatment plant and south of Mineral Wells Park. This idea was well received by the Park Board and the citizens who were in attendance. The Park Board approved the plan and is recommending approval by the City Council.

Attached is the Agreement between the City of Guthrie and God's Food Bank for the development, operation and maintenance of the Community Gardens. The City will provide vacant land near Mineral Wells Park to God's Food Bank (GFB) at no charge. GFB will be responsible for all aspect of designing, building, operating and maintaining the area.

Funding Expected ___ Revenue ___ Expenditure [X] N/A
Budgeted ___ Yes ___ No [X] N/A
Account Number ___ Amount ___
Legal Review ___ N/A [x] Required Completed Date: 8.10.11
Mayor's Appt. ___ Yes [X] No

Supporting documents attached

- Agreement between the City of Guthrie and God's Food Bank
Map of proposed area

Recommendation

Staff recommends approval.

Action Needed ___ Public Hearing [X] Motion ___ Emergency Clause

Agreement Between The City of Guthrie and God's Food Bank, Inc.

For the Development, Operation and Maintenance of Community Gardens

This agreement dated _____ is by and between the City of Guthrie, a municipal corporation ("City"), and God's Food Bank, Inc. ("GFB"), a Logan County, Not-for-Profit, organization.

Whereas, the City desires to develop a plan that plays a significant role in guiding the growth of the community; and

Whereas, the City acknowledges the need to take advantage of the City's unique attributes and lakes, creating a quality of life than can make Guthrie a place of choice in the Oklahoma City Metropolitan area; and

Whereas, the City's vision is to be a vibrant thriving city which enhances the quality of life for each citizen; and

Whereas, GFB strives to feed the hungry in Logan County; and

Whereas, GFB wishes to provide a not-for-profit community garden which is not otherwise offered to City residents or duplicated by the City;

Whereas, the God's Food Bank Community Garden (GFBCG) is a program under GFB and follows the same 501-C-3 guidelines as GFB ; and

Whereas, GFBCG wishes to use a portion of Mineral Wells Park for the purpose of providing a community garden.

Now therefore, in accordance with the City's Comprehensive Plan, the City of Guthrie and GFB enter into this agreement:

1. Obligations of City

City shall provide GFBCG exclusive use of an area of land located on the south west side of the parcel of land which includes Mineral Wells Park for the purpose of community gardening at no charge. The approximate location is shown on Attachment "A." The exact dimension will be determined jointly by representatives of the Guthrie Parks Board and God's Food Bank, and approved by the Guthrie City Manager. "Community gardening" shall be defined as:

"The group activity of growing and harvesting legal plants and produce, using organic gardening practices at designated locations in Guthrie intending to provide opportunities for: learning about various aspects of the natural world including organic food production and research; sharing a love of growing plants and caring for the environment; beautifying the community; meeting socially and sharing common gardening interests; teaching through hands-on gardening activities and workshops; and

providing gardening plots for residents who may not have space to garden on their personal property or knowledge or organic gardening practices.”

City shall provide GFBCG free use of space in the park for meetings and education purposes related to community gardening. The location of said meetings shall be at the sole discretion of the City subject to availability.

City shall provide water for the community garden only at no charge to GFBCG.

City shall review and approve design and construction plans and modifications to plans for community gardening prior to construction.

City shall review and approve all GFBCG community gardening by-laws, policy manuals, rules, regulations, processes and procedures used in connection with assignment of gardening plots and operation and maintenance of the community garden.

City shall pay all electric bills associated with the use of utilities by GFBCG for community gardening.

2. Obligations of God’s Food Bank –Community Garden

GFBCG shall be responsible for all aspects of designing, building, operations and maintaining the community garden with the exception of those mentioned in City’s obligations.

GFBCG shall provide a designated parking area for the community garden to include two designated parking spaces which comply with the Americans with Disability Act.

GFBCG shall provide a fence around the designated community garden area at no charge to the City and include an ADA accessible gate closest to ADA designated parking and a gate on the opposite side. The fence shall have the appropriate breakaway panels to conform to FEMA requirements. The timing for the fence installation shall be determined jointly by representatives of the Guthrie Parks Board and God’s Food Bank, and approved by the Guthrie City Manager.

GFBCG shall provide an ADA accessible sidewalk leading to the two (2) ADA accessible raised beds.

GFBCG shall not demolish any structure, grade facilities, or construct any amenity without first having obtained approval of the City in writing.

GFBCG shall maintain the approved location for the express purpose of community gardening.

GFBCG shall assign primary responsibility for community garden plots for those residents of Logan County only.

GFBCG shall assign approximately 50% of garden plots for use by the GFB for purposes of providing additional food to GFB clients.

GFBCG shall not perform community garden services for profit.

GFBCG shall provide City one copy of by-laws, policy manuals, rules, regulations, processes, and procedures it uses in connection with the assignment of garden plots and operation and maintenance of the community garden.

Either party may terminate this agreement on thirty (30) days written notice to the other party. This agreement may not be assigned without written approval of the City.

Executed this _____ day of _____, 2011.

CITY OF GUTHRIE

By: _____
Chuck Burtcher, Mayor

GOD'S FOOD BANK, INC.

By: _____

ATTEST: (seal)

Wanda Calvert, City Clerk

APPROVED AS TO LEGAL FORM:

Randel Shadid, City Attorney



Agenda Item Cover Letter

Meeting

City Council
 GPWA
 Other: _____

Date of Meeting

August 16, 2011

Contact

Matt Mueller,
City Manager

Agenda Item

Consider approval pay the registration fee/hotel costs for attendance to the Oklahoma Municipal League by the following individuals as listed: Mayor Chuck Burtcher (\$345), Matt Mueller (\$295) and Councilmember John Wood (\$280).

Summary

The Oklahoma Municipal League is holding its Annual Conference and Exposition on September 13-16 in Tulsa, Oklahoma. The Doubletree Hotel is hosting this conference and offers rooms at a reduced block rate of \$80 per night. The individual totals above include the cost for one night's stay. There is also a Mayor's breakfast event (\$15) and a City Manager's breakfast event (\$15).

When more than one individual from a municipality attends this conference, OML requires the first registrant pay the full registration price, and offers a 20% discount for the next 2-5 individuals; thus cost for the conference is \$250 for the first registrant, and \$200 for the next two individuals.

Funding Expected	<input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	TBD	Amount	\$920.00 Total
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

OML Registration Form

Recommendation

Approval requested

Action Needed Public Hearing Motion Emergency Clause

2011 Annual Conference & Exposition Registration Form

DELEGATE REGISTRATION: (Name will appear on badge exactly as given below. Please type or print clearly.)

Name: _____ Title/Position: _____

Municipality / Organization: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Work Phone: _____ Home Phone: _____ Cell Phone: _____ E-Mail: _____

Please check all that apply: OML Voting Delegate OML Alternate Voting Delegate (must be the mayor or the mayor's designee)
 First-Time Attendee Non-member

GUEST REGISTRATION: (Municipal officials and staff are not eligible for guest registration fees.)

Name: _____

Invoice municipality/organization for guest registration: Yes No

If no, please provide billing information below:

Billing Address: _____

City/Organization _____ State _____ Zip _____

REGULAR REGISTRATION FEES:	By 8/26/11	After 8/26/11	Subtotals
<input type="checkbox"/> Member Full Registration (does not include MCO & CMAO breakfasts)	\$250.00	\$300.00	\$
<input type="checkbox"/> Members Advanced Group Discount – Full Package (by 8/26/11) <i>First registrant must be at full price. Does not include MCO & CMAO breakfasts.</i>			\$
<input type="checkbox"/> 1st registrant @ \$250	\$250.00	\$300.00	\$
<input type="checkbox"/> 2 – 5 @ \$200 each (20% discount)	\$200.00	\$300.00	\$
<input type="checkbox"/> 6+ @ \$187.50 each (25% discount)	\$187.50	\$300.00	\$
<input type="checkbox"/> Non-member Full Registration	\$300.00	\$350.00	\$
<input type="checkbox"/> Member One-Day Registration: <input type="checkbox"/> Weds. <input type="checkbox"/> Thurs.	\$175.00	\$225.00	\$
<input type="checkbox"/> Non-member One-Day Registration: <input type="checkbox"/> Weds. <input type="checkbox"/> Thurs.	\$225.00	\$275.00	\$
<input type="checkbox"/> Member Half-Day Registration: <input type="checkbox"/> Weds. <input type="checkbox"/> Thurs.	\$125.00	\$175.00	\$
<input type="checkbox"/> Non-member Half-Day Registration: <input type="checkbox"/> Weds. <input type="checkbox"/> Thurs.	\$150.00	\$200.00	\$
<input type="checkbox"/> Spouse / Guest Registration	\$150.00	\$200.00	\$

SPECIAL EVENT MEAL TICKETS:

	Date	# of Tickets	Price Each	Subtotals
Weds. Mayors Breakfast (special event, not included in registration fee)	Sept. 14		\$15	\$
Weds. City Managers Breakfast (special event, not included in registration fee)	Sept. 14		\$15	\$

EXTRA MEAL TICKETS:

	Date	# of Tickets	Price Each	Subtotals
Weds. Exhibit Hall Lunch	Sept. 14		\$20	\$
Weds. Reception in the Exhibit Hall	Sept. 14		\$20	\$
Thurs. Business Mtg. & Awards Breakfast	Sept. 15		\$20	\$
Thurs. Exhibit Hall Lunch	Sept. 15		\$25	\$
Thurs. Reception, Banquet & Hall of Fame Induction Ceremony	Sept. 15		\$40	\$

PAYMENT PROCESSING:

TOTAL AMOUNT DUE: \$ _____

Please Bill Us, Purchase Order # _____ Check Enclosed Visa Master Card

Credit Card # _____ Expiration Date _____ 3 Digit VCode _____

Signature _____

*Please complete and return to OML, 201 N.E. 23rd Street, Oklahoma City, OK 73105 or fax to 405-528-7560.
Please duplicate for multiple registrants. You may also register online at www.oml.org.*

MINUTES

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

August 2, 2011

The regular meeting of the Guthrie Public Works Authority was posted on Friday, July 29, 2011 before 5:00 p.m. and held August 2, 2011 in the Guthrie City Hall Council Chambers.

Invocation was given by Rev. Don Riepe, Guthrie Christian Church.

Pledge of Allegiance was led by Chairman Chuck Burtcher.

Chairman Chuck Burtcher called the meeting to order at 7:03 p.m.

Members Present:	Chuck Burtcher	Mary Coffin	Gaylord Z. Thomas
	John Wood	Ellen Gomes	

Members Absent:	Trey Ayers	Patty Hazlewood
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Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Rene Spineto	Maxine Pruitt
	Damon Devereaux	Eric Harlow	Jim Ahlgren

Chairman Burtcher declared a quorum with five (5) Trustees in attendance.

Public Comments. None.

Consent Agenda: Motion by Trustee Thomas, seconded by Trustee Gomes, moved approval of the Consent Agenda as follows:

A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on July 19, 2011.

B. Consider approval of claims:

GPWA Fund:	Claims	\$106,082.19
Water Treatment Plant Fund:	Claims	\$374,887.28
CMOM Fund:	Claims	\$264,519.81
Utility Deposit Fund:	Claims	<u>\$ 790.81</u>
	Total Claims	\$746,280.09

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Thomas, Wood, Gomes

Nay: None

Chairman Burtcher declared the motion carried unanimously.

Adjournment. Motion by Trustee Coffin, seconded by Trustee Thomas, moved approval to adjourn. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Thomas, Wood, Gomes

Nay: None

Chairman Burtcher declared the motion carried unanimously at 7:05 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Chairman



GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

August 16, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in black ink, appearing to read "Kim Biggs". The signature is written over a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by General Manager.

Matt Mueller
General Manager

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Agenda Item Cover Letter

Meeting <input type="checkbox"/> City Council <input checked="" type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	Date of Meeting August 16, 2011	Contact Rene Spineto
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Agenda Item

Consider approval of a Memorandum of Understanding between the City of Guthrie and the Logan County Historical Society regarding restoration of the exterior of the historical Guthrie Water Treatment Plant located at 1111 S. Division.

Summary

Over the decades the old Guthrie Water Treatment Plant has deteriorated and the exterior needs restoration. The City of Guthrie has partnered with the Logan County Historical Society to develop a plan to ensure the building does not become completely dilapidated and that the integrity of the building is restored.

The Logan County Historical Society has agreed to supply half the cost of the restoration expense, in an amount not to exceed \$14,000, with the City of Guthrie supplying the other half. City staff compiled a scope of work for the project and solicited bids for the work. The recommended bid has a total cost of \$27,762. City of Guthrie staff will assume the responsibility for construction oversight.

This Memorandum of Understanding define the roles and responsibilities for each entity in completing this restoration project.

Funding Expected	<input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	Amount \$27,763.00		
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: <u>8.10.11</u>
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached:

- Memorandum of Understanding

Recommendation:
 Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

Memorandum of Understanding

This document constitutes a Memorandum of Understanding (MOU) between the City of Guthrie and the Logan County Historical Society regarding renovation of the exterior of the old historical Guthrie Water Treatment Plant located at 1111 S. Division.

History

- ◆ The old Guthrie Water Treatment Plant has deteriorated and the exterior needs restoration.
- ◆ The City of Guthrie solicited bids from contractors to restore the exterior. Two bids were received:
 - Scott Haas Construction - \$44,460
 - Kneal Construction - \$27,762
- ◆ Scope of Work for the restoration project includes all the materials and labor for the removal, replacement, and restoration of the old Water Treatment Plant, including:
 1. Roof
 - a. Remove existing roof material and decking and dispose
 - b. Install new 5/8 wood decking over entire roof structure
 - c. Replace roof with 30-year GAF/ELK architectural shingle or better
 - d. Install new metal drip edge
 2. Masonry
 - a. reuse existing brick – supply any new brick that may be needed
 - b. Secure roof joists
 - c. Repair hole in west wall
 - d. Tuck point all joints as needed
 3. Window and Door Repairs
 - a. Square windows and doors
 - b. Repair damaged wood, mill to match profile
 - c. Replace broken glass
 4. Paint
 - a. Clean and prep brick using power brush and vacuum or similar method, to remove loose debris. DO NOT use a pressure blast using sand. IF a low pressure water washing method is used, owner will specify a pressure, distance and angle between the wand nose and wall surface, and a maximum dwell time per wall section. Old paint CAN REMAIN on the walls.

- b. Repaint all brick in color to be specified by owner
 - c. Restore all wood surfaces where needed, i.e., soffits and fascia
 - d. Prep, caulk, seal, prime and repaint all wooden surfaces in color to be specified by owner
- ◆ City staff recommends accepting the bid from Kneal Construction.
 - ◆ Logan County Historical Society (at their Board Meeting on August 8, 2011) voted to accept the City's recommendation, and reimburse the City of Guthrie for the cost of the project in an amount not to exceed \$14,000.

Roles and Responsibilities

The City of Guthrie agrees to:

1. Provide construction management and oversight for the restoration project.
2. Invoice the Logan County Historical Society for one-half of the total cost of the project, not to exceed \$14,000.
3. The invoice shall be delivered to the Logan County Historical Society upon acceptance and completion of the restoration project.
4. With members of the Board of the Logan County Historical Society assist in the selection of the color of the roofing material, the selection of the color of paint to be used for repainting the brick and the wood surfaces.

Roles and Responsibilities

The Logan County Historical Society agrees to:

1. Pay the invoice for project reimbursement within 21 days of receipt.
2. With members of City Staff, assist in the selection of the color of the roofing material, the selection of the color of paint to be used for repainting the brick and the wood surfaces.

Approved this _____ day of _____, 2011.

Chris Hirzel
President, Logan County Historical Society
Date: _____

Chuck Burtcher
Mayor, City of Guthrie
Date: _____

Approved as to form and content:

Randel Shadid
Guthrie City Attorney



Agenda Item Cover Letter

Meeting

City Council
 GPWA
 Other: _____

Date of Meeting

August 16, 2011

Contact

Kim Biggs,
Purchasing Agent

Agenda Item

Consider approval to award Bid No. 2011-10, Partial Exterior Restoration of the Old Water Treatment Plant Building to the low bid of \$27,262 to Kneal Construction, LLC of Oklahoma City, OK and authorize staff to execute a contract.

Summary

The old Guthrie Water Treatment Plant has deteriorated and the exterior is in need of restoration. The Logan County Historical Society is interested in partnering with the City on this project and has agreed to reimburse the City for the cost of the project in an amount not to exceed \$14,000. In July, staff solicited bids for the restoration project. The bid specifications included the removal and replacement of the roof; repair and replacement of the brick façade, securing roof joists and tuck point all joints as needed; square windows and doors, repair damaged wood, replace broken glass, clean and prep brick, repaint all brick, restore all wood surfaces where needed, prep caulk, seal, prime and repaint all wooden surfaces.

A bid notice was published in the Guthrie News Leader on July 2 and 9, 2011, and six (6) bid packets were mailed to interested parties. Two (2) bid proposals were received:

Scott Haas Construction, Guthrie, Oklahoma: \$44,460

Kneal Construction, LLC, Guthrie, Oklahoma: \$27,262

The evaluation of both companies included the Cost/Fees, Responsiveness to Bid, and Qualifications and References. Both companies were thorough and adequately responded to the information requested and were competitive in all areas with the exception of price. On August 8, 2011, the bids were presented to the Logan County Historical Society Board for their review and consideration. Staff and the Logan County Historical Society Board recommend awarding the project to Kneal Construction, LLC for \$27,262.

Funding Expected Revenue Expenditure N/A

Budgeted Yes No N/A

Account Number 20-21-00-6112 **Amount** \$27,262 (See Budget Amendment)

Legal Review N/A Required Completed Date: July 29, 2011

Mayor's Appt. Yes No

Supporting documents attached

Bid Tabulation Sheet and Evaluation

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

BID TABULATION SHEET**OPENED: Monday, 10:00 a.m.
July 25, 2011****Partial Exterior Restoration for WTP Bldg.
BID #2011-10**

VENDOR	AFFIDAVITS	TOTAL BID PRICE
Scott Haas Construction PO Box 471 Guthrie, OK 73044	Yes	\$44,460.00
John Hildreth Signature Concretes 115 S. 1 st Street Guthrie, OK 73044		
Chuck Kyle CD Kyle Construction PO Box 896 Guthrie, OK 73044		
Aspen Roofing 1644 Coyote Trail Edmond, OK 73034		
Aaron Walters Kneal Construction 7703 S. Penn Oklahoma City, OK 73159	Yes	\$27,262.00
Triple A Construction Services, Inc. 9587 N. Harrison Shawnee, OK 74804		

Evaluation of Bid No. 2011-10

Partial Exterior Restoration for the Old Water Treatment Plant Building

	Scott Haas Construction	Kneal Properties, LLC
Cost/Fees	\$44,460.00	\$27,262.00
Responsiveness to Bid	Bid was complete and met specifications.	Bid was complete but needed clarification on a few items. Met Specifications.
Qualifications and References	<p>Established in 2009</p> <p>Mark Vaughn - Constructed a Home Personable, listens, fair on pricing, no problems, met deadlines</p> <p>Bill Canfield - 150 + Townhomes Reliable, no complaints, would work with him again</p>	<p>Established in 2004</p> <p>Florence Robedueax - 45+ Housing Renovation Project was bid, excellent job, easy to work with, met deadlines, and they travel from OKC to Noble County for this job.</p> <p>Urban Construction - Various Renovations Worked with Kneal Properties for 5 years, mostly renovations, meet deadlines, easy to work with, good workmanship</p>

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Agenda Item Cover Letter

Meeting <input type="checkbox"/> City Council <input checked="" type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	Date of Meeting August 16, 2011	Contact Rene Spineto, Director Community Development
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Agenda Item

Consider approval to authorize the sale of water to Southside Mini Storage, LLC for the Day Care Center property located at 2421 S. Division.

Summary

Southside Mini Storage, LLC owns the property located at 2421 South Division. Southside Mini Storage owns several properties north of Rush Road from 2421 to 2511 South Division. The owner's representative, Kim Darby, indicates that approximately ten years ago the businesses were connected to City supplied water, from the Powers Addition area. However, these businesses are currently on private wells.

Recently, the supply servicing the Day Care Center at 2421 S. Division experienced a severe drop in water supply. The applicant contacted a local plumber to apply for a plumbing permit to tap the City water main and connect to City water. City staff informed the plumber and the owner's representative that due to pending legal issues we could not issue a new tap permit at this time.

At the June 21, 2011 City Council meeting, Council authorized sale of water for a potential residential development, contingent upon a written statement from the applicant indicating that Rural Water District No. 1 could not make water available in a reasonable timeframe, and that all revenue from the sale of water or sanitary sewer would be escrowed until resolution of the dispute with Logan County Rural Water District No. 1.

Given the daily requirement for adequate water supply for the children at the Day Care Center, the owner is requesting approval to connect to the City's water supply as quickly as possible. City Staff has requested that the owner and plumber contact Rural Water District No.1.

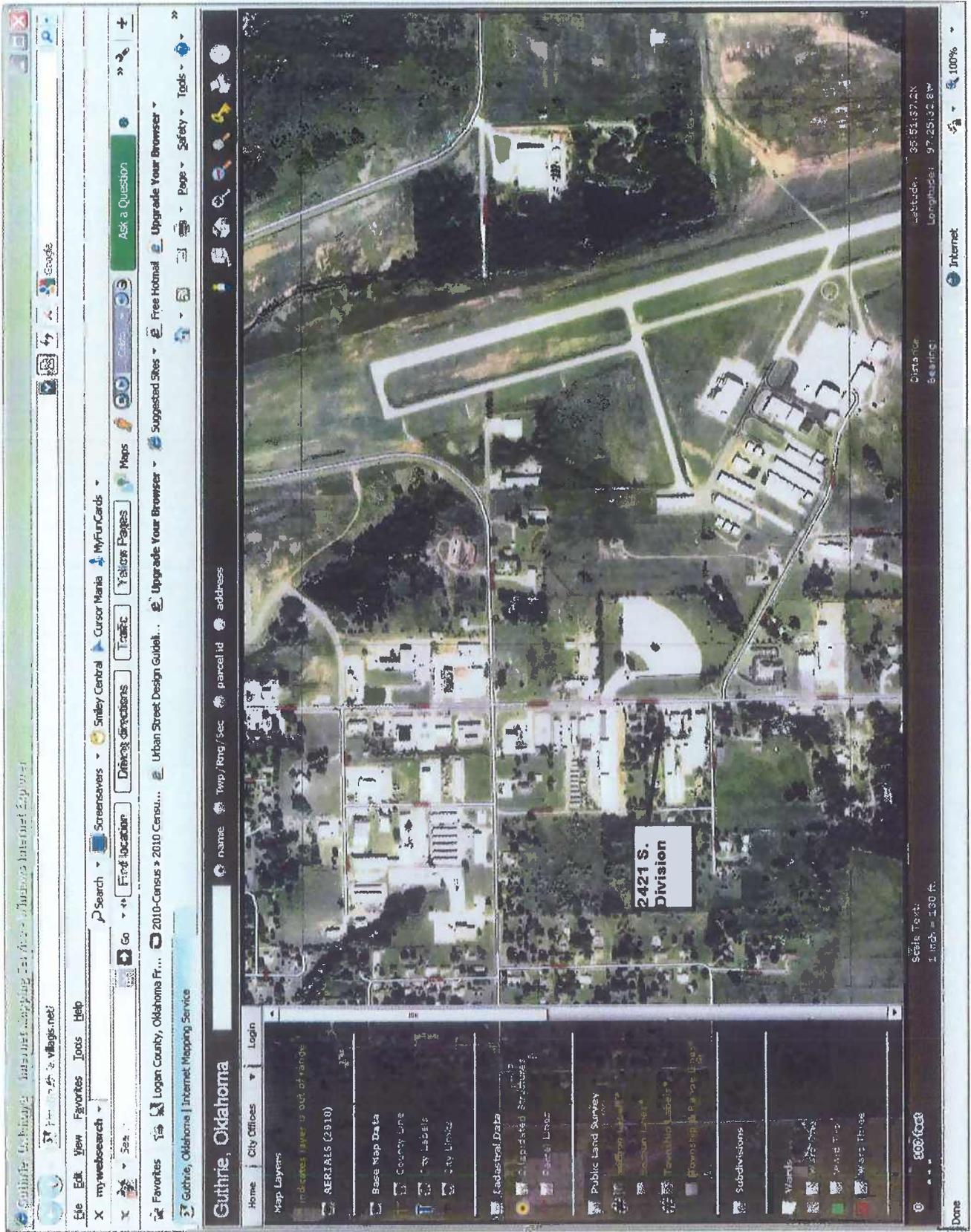
Funding Expected	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Account Number	_____ Amt:		
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: _____
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached:

- Maps of subject property
- Minutes of 6/21/11 Council meeting regarding similar water issue

Recommendation:

Staff recommends approval.

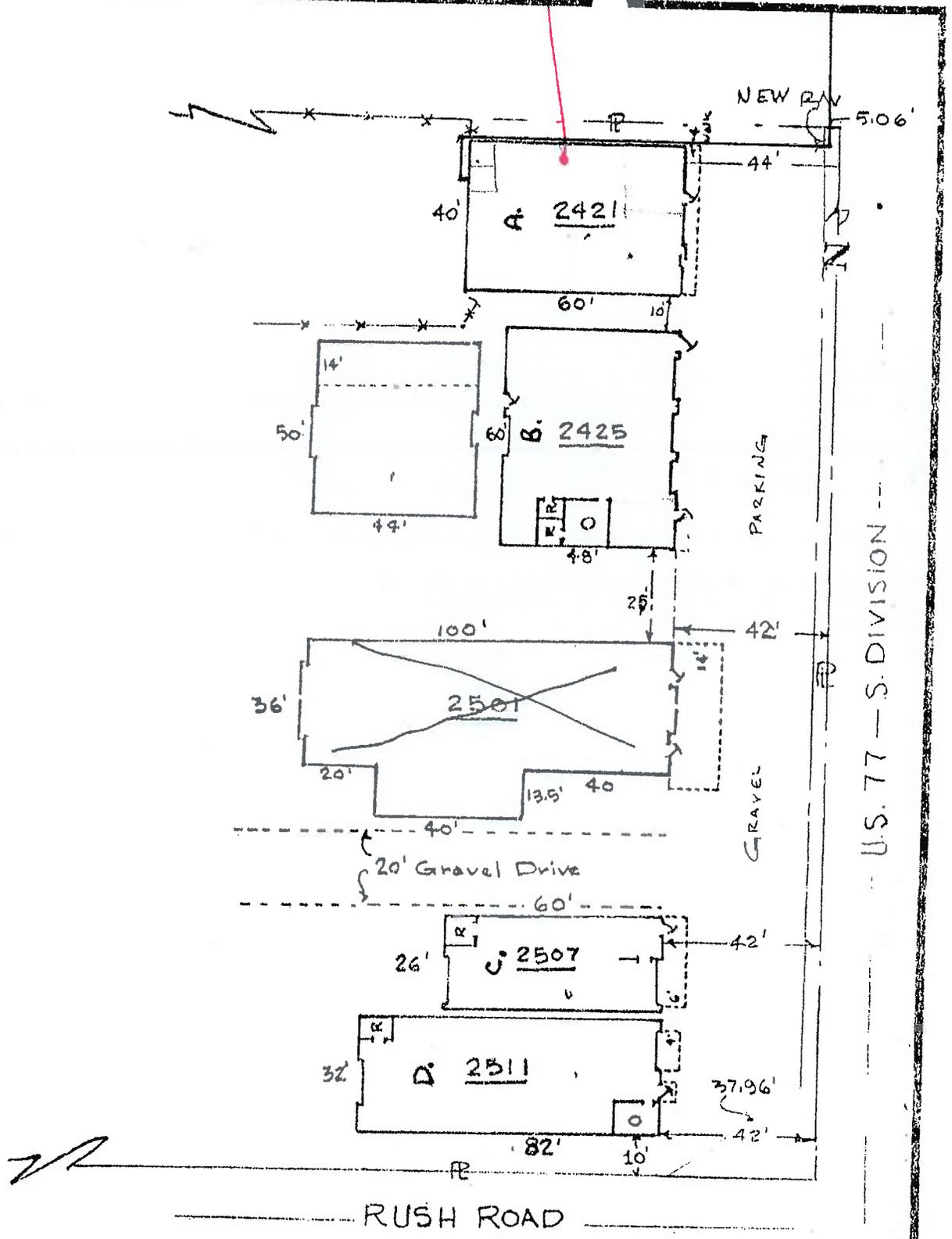


282-
2653

Kim
Derby -
MGR

SUBJECT
PROPERTY

SOUTHSIDE MINI STORAGE LLC
BUILDING "A"
2421 S. DIVISION



U.S. 77 - S. DIVISION

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Gomes, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Mayor Burtcher temporarily left the Council Chambers.

Consent Agenda I. Consider approval of authorizing sale of water to Marilyn Emery for the development of her property located south of Roosevelt and east of Pine Street.

Marilyn Emery owns 18.4 acres located at 1400 South Pine Street. The subject property is bordered by Pine Street on the west, Birch on the east and Edmunds on the north. Ms. Emery's plans are to develop the property into a residential subdivision with a minimum of fifteen (15) homes. Before proceeding with development plans, Ms. Emery seeks the ability either to develop individually or with a future partner, and have the assurance that she could purchase City of Guthrie's water and have the development connected to City's sanitary sewer system. Part of Ms. Emery's parcel to be sold lies inside of the City of Guthrie city limits and the other portion is located in the county area. Ms. Emery or her tenant has been a City of Guthrie water customer at that location since the early 1970's. Ms. Emery and her broker have contacted Rural Water for their service. Motion by Vice Mayor Ayers, seconded by Councilmember Wood, moved approval of selling water to the applicant contingent on receiving a written statement from the applicant stating that Logan County Rural Water District No. 1 cannot make water available for two years, that all revenue from the sale of water or sanitary sewer to the development be escrowed until resolution of dispute with Logan County Rural Water District No. 1 and allow connection to sanitary sewer service contingent upon staff's approval of capacity to handle the proposed future development. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Ayers, Coffin, Gomes, Thomas, Wood
Nay: None

Vice Mayor Ayers declared the motion carried unanimously.

Mayor Burtcher returned to the Council Chambers.

Public hearing and consider approval to issue Special Use Permit requested by Lorenzo Hathorne to construct two duplex units in an R-1 (Residential – Single Family) Zoned area. Mr. Hathorne submitted a request for a Special Use Permit for his property located at East Guthrie, Block 88, Lots 13-16, which is the northeast corner of Ash and Lincoln Streets. This special use permit is to construct two multi-family homes (duplex units) in an R-1 (single family dwellings) zoned area. Letters were mailed to 40 neighbors in the surrounding neighborhood regarding the request and a notice was placed in the Guthrie News Leader on May 14, 2011. There were no letters of comment received. The Planning Commission heard the request on June 9, 2011 and unanimously approved the request. The Planning Commission recommends the City Council approve the request to issue a Special Use Permit to the applicant. A public hearing was held for the purpose of soliciting public comment(s) regarding the issuance of a Special Use Permit to construct two duplex units in an R-1 Zone.