



61st City Council

Mayor Chuck Burtcher

Ward I – Vice Mayor Trey Ayers, John Wood Ward II – Mary Coffin, Patty Hazlewood

Ward III – Ellen Gomes, Gaylord Z. Thomas

CITY COUNCIL MEETING

Council Chambers, 101 N. 2nd Street; Guthrie, OK 73044

Tuesday, July 19, 2011 ~ 7:00 PM

- 1. Call to Order
2. Public Comments
A. Council recognition of recent fire department promotions with presentation of new fire helmets and badges3
3. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

- A. Consider approval of minutes of the Special City Council Workshop held on July 5, 2011 5
B. Consider approval of minutes of the Regular City Council Meeting held on July 5, 2011 9
C. Consider approval of claims 13
D. Consider approval of Treasurer’s Report..... To Be Distributed
E. Consider approval to reappoint Cheri French to the Guthrie Park Board 27
F. Consider approval of FY 2010 Audit Engagement Letter Addendum with Arledge & Associates, P.C. to provide Single Audit Reports 31
G. Consider approval to receive grant-funded equipment from Oklahoma Office of Homeland Security’s Urban Area Security Initiatives program for a Medlite EMS Transportation Skid for the fire department’s Polaris utility vehicle..... 35
4. City Manager’s Report
5. Requests/comments from members of the City Council
6. Adjourn.

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

- 1. Call to Order
2. Consent Agenda
All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held July 5, 201137
B. Consider approval of claims.....39
3. Consider convening an Executive Session pursuant to the Authority of Title 25, O.S. 2001, Section 307 (B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim (HCCC Co, LLC).
4. Consideration of action regarding a pending investigation or claim (HCCC Co, LLC).
5. Adjourn

Agenda posted on the bulletin board in the lobby of City Hall by 5:00 pm on Friday, July 15, 2011. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

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Agenda Item Cover Letter

Meeting: [x] City Council, [] GPWA, [] Other:
Date of Meeting: July 19, 2011
Contact: Eric Harlow, Fire Chief

Agenda Item

Council recognition of recent fire department promotions with presentation of new fire helmets and badges.

Summary

The Fire Department recently conducted a promotional process for Battalion Chief, Captain and Lieutenant. Captain Greg Machtloff was promoted to the rank of Battalion Chief, filling the vacancy left by Battalion Chief Shawn Hamill's retirement. Lieutenant Jason Starns was promoted to the rank of Captain, filling Machtloff's vacancy and Firefighter Ryan Adams was promoted to Lieutenant, filling Starns' vacancy. These individuals had to endure rigorous written and oral assessments to achieve their promotions and we wish to recognize their hard work and dedication to the City of Guthrie and the Guthrie Fire Department.

(Chief Harlow will present each employee with his new helmet and each employee's wife will pin their new badge on their chest.)

Funding Expected: [] Revenue, [] Expenditure, [x] N/A
Budgeted: [] Yes, [] No, [x] N/A
Account Number: _____ Amount: _____
Legal Review: [x] N/A, [] Required, Completed Date: _____
Mayor's Appt.: [] Yes, [x] No

Supporting documents attached
N/A

Recommendation

Action Needed: [] Public Hearing, [] Motion, [] Emergency Clause

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MINUTES

CITY COUNCIL MEETING

Council Workshop

July, 5, 2011

The special meeting of the sixty-first City Council of Guthrie, Oklahoma, was posted on Friday, July 1, 2011 before 5:00 p.m. and held July 5, 2011 in the Guthrie City Hall Third Floor Conference Room.

Mayor Chuck Burtcher called the meeting to order at 6:00 p.m.

Members Present: Chuck Burtcher Mary Coffin Gaylord Z. Thomas
 John Wood Patty Hazlewood

Members Absent: Trey Ayers Ellen Gomes

Staff Present: Matt Mueller Randel Shadid Wanda Calvert
 Lance Crenshaw Maxine Pruitt Damon Devereaux
 Rene Spineto

Mayor Burtcher declared a quorum with five (5) Councilmembers in attendance.

Discussion of Lake Ordinance Changes. On the City Council’s Strategic Plan, one of the Performance Targets was to create a written plan for Liberty Lake. City Manager Mueller presented to City Council a draft of the staff’s proposed changes to the Lake Ordinance. He informed the proposed changes will be discussed with the Guthrie Park Board for their recommendations.

Discussion of the Economic Development Plan. On the City Council’s Strategic Plan, one of the Performance Targets was to complete Economic Development/Downtown Sustainability Plan. City Manager Mueller presented to City Council a draft of the Economic Development Plan prepared by Community Development Director Rene Spineto. He informed this is a working document and would like City Council’s input in order to move forward on implementing the plan.

Questions and discussion regarding agenda items:

Special City Judge. This item is to consider appointing Sheri Mueller as a Special City Judge. The Guthrie City Charter Article 2, Section 2-15 states that at such times as a vacancy occurs, the City Council shall appoint by affirmative vote of at least four (4) Councilmembers a City Judge and/or an alternate City Judge; in the same manner the City Council may at their discretion appoint additional City Judges as necessary, but one of the City Judges so appointed shall be designated as the presiding City Judge. The City has a presiding judge and an alternate judge but in certain situations, there are instances where both

the Presiding Judge and Alternate Judge feel a conflict of interest would exist if they were to hear a case. This is not to be unexpected in a town the size of Guthrie, so the appointment of a Special City Judge would allow a third option to exist so that any potential conflicts of interest can be avoided yet all cases can be heard. Ms. Mueller has served as the City's Alternate Judge in the past.

Declaration of a Disaster Emergency Proclamation. This item is to consider approval of a Declaration of a Disaster Emergency Proclamation for the tornado that occurred on May 24, 2011. On June 21, 2011 FEMA declared this event a disaster for public assistance and we need to approve this proclamation to begin the process of reimbursement for costs associated with this event.

Contract for Street CIP. This item is to consider approval of increasing the Contract with Atlas Paving by \$25,000 to include repairing the base work on the three areas of Lakewood Drive that were originally scheduled in the Street Capital Improvement Program (CIP) as the City's portion of work and declaring an emergency because of the hazardous condition of the road. We have a contract with Atlas Paving for our Street CIP and they have nearly completed the job. The one street lacking is not a complete street, just three very large patches which the City was supposed to do all the prep and base work on and then Atlas was to lay 2" of asphalt over our work. This was to save money. With the tornado's damage to our building and equipment, and with everything that has occurred, we cannot do the prep and base work. Atlas Paving will do it for us, but for an additional \$25,000 dollars. Their total contract was \$67,900, but with the addition of \$25,000 this change is more than 15% to the contract, therefore, needs Council approval. There have been numerous complaints and concerns regarding the road condition. City staff has contacted PMSI and Logan County Asphalt and they will not quote us on patch projects.

Resolution No. 2011-11. Recently, Logan County began the process of creating a county-wide Hazard Mitigation Plan. Several City of Guthrie staff members were invited by Logan County Emergency Management to participate in the development of their plan. Initially the scope of the County Mitigation Plan did not include the City of Guthrie, since the City's plan was already completed and approved by FEMA. After thorough discussion and review, it is obvious that a greater partnership between the City of Guthrie and Logan County would result in a more thorough, comprehensive Hazard Mitigation Plan for the entire region. By including the City of Guthrie's information and identified task items with the County Plan, the City of Guthrie would become eligible to apply for further funding of items not included in the City's initial Hazard Mitigation Plan. This Multi-Hazard Mitigation Plan for the City of Guthrie fulfills the requirements of the Hazard Mitigation Grant Program as outlined by the Federal Emergency Management Agency (FEMA). The Plan provides guidance for the City and participating jurisdictions' hazard mitigation activities for the next five years and ensures that the City of Guthrie and participating jurisdictions implement activities that are most effective for mitigating natural hazard events.

Request for future items of discussion. None.

Adjournment. There being no further business for the Guthrie City Council, Mayor

Burtcher declared the meeting adjourned at 6:50 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

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MINUTES

CITY COUNCIL MEETING

July 5, 2011

The regular meeting of the sixty-first City Council of Guthrie, Oklahoma was posted on Friday, July 1, 2011 before 5:00 p.m. and held July 5, 2011 in the Guthrie City Hall Council Chambers.

Mayor Chuck Burtcher called the meeting to order at 7:14 p.m.

Members Present: Chuck Burtcher Mary Coffin Gaylord Z. Thomas
 Patty Hazlewood John Wood

Members Absent: Trey Ayers Ellen Gomes

Staff Present: Matt Mueller Randel Shadid Wanda Calvert
 Lance Crenshaw Rene Spineto Maxine Pruitt
 Damon Devereaux Kevin Dixon, Jr.

Mayor Burtcher declared a quorum with five (5) Councilmembers in attendance.

Consent Agenda: Motion by Councilmember Thomas, seconded by Councilmember Coffin, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Special City Council Workshop Meeting held on June 21, 2011.
- B. Consider approval of the minutes from the Regular City Council Meeting held on June 21, 2011.
- C. Consider approval of Claims:

General Fund:	Claims	\$20,864.76
Grants Fund:	Claims	\$ 6,824.25
Capital Projects Fund:	Claims	\$ 3,070.15
Airport Fund:	Claims	<u>\$ 710.31</u>
	Total Claims:	\$31,469.47

- D. Consider approval of appointing Sheri Mueller as the City of Guthrie Special City Judge.
- E. Consider approval of a Declaration of a Disaster Emergency Proclamation for the tornado that occurred on May 24, 2011 and is #FEMA-DR-1989.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Hazlewood, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider approval of increasing the contract with Atlas Paving by \$25,000 to include repairing the base work on the three areas of Lakewood Drive that were originally scheduled in the Street Capital Improvement Program (CIP) as the City's portion of work and declaring an emergency because of the hazardous condition of the road. The City of Guthrie has a contract with Atlas Paving for our Street CIP and they have nearly completed the job. The one street lacking is not a complete street, just three very large patches which the City was supposed to do all the prep and base work and then Atlas was to lay 2" of asphalt over our work. This was to save money. With the tornado's damage to our building and equipment, and with everything that has occurred, we cannot do the prep and base work. Atlas Paving has given the City a quote of \$25,000 to do the prep and base work. Their total contract was \$67,900, but with the addition of \$25,000 this change more than 15% to the contract, therefore, needs Council approval. There have been numerous complaints and concerns regarding the road condition. City staff has contacted PMSI and Logan County Asphalt and they will not quote us on patch projects. Motion by Councilmember Thomas, seconded by Councilmember Hazlewood, moved approval of increasing the contract with Atlas Paving by \$25,000 to include repairing the base work on the three areas of Lakewood Drive that were originally scheduled in the Street Capital Improvement Program (CIP) as the City's portion of work and declaring an emergency because of the hazardous condition of the road. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Hazlewood, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider approval of Resolution No. 2011-11 adopting the Hazard Mitigation Plan, which partners hazard mitigation efforts between the City of Guthrie and Logan County. Recently, Logan County began the process of creating a county-wide Hazard Mitigation Plan. Several City of Guthrie staff members were invited by Logan County Emergency Management to participate in the development of their plan. Initially the scope of the County Mitigation Plan did not include the City of Guthrie, since the City's plan was already completed and approved by FEMA. After thorough discussion and review, it is obvious that a greater partnership between the City of Guthrie and Logan County would result in a more thorough, comprehensive Hazard Mitigation Plan for the entire region. By including the City of Guthrie's information and identified task items with the County Plan, the City of Guthrie would become eligible to apply for further funding of items not included in the City's initial Hazard Mitigation Plan. This Multi-Hazard Mitigation Plan for the City of Guthrie fulfills the requirements of the Hazard Mitigation Grant Program as outlined by the Federal Emergency Management Agency (FEMA). The Plan provides guidance for the City and participating jurisdictions' hazard mitigation activities for the next five years and ensures that the City of Guthrie and participating jurisdictions implement activities that are

most effective for mitigating natural hazard events. Motion by Councilmember Coffin, seconded by Councilmember Hazlewood, moved approval of Resolution No. 2011-11 adopting the Hazard Mitigation Plan, which partners hazard mitigation efforts between the City of Guthrie and Logan County. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Hazlewood, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

City Manager's Report. Informed that an auction will be held on July 21, 2001 at 6:00 p.m. to sell the Westside Fire Station and informed the City will hold its second Public Input Meeting regarding Recycle Bank through Waste Connections on Thursday, July 7, 2011.

Requests/comments from members of the City Council. Councilmember Hazlewood expressed a "Thank You" to the Police and Fire Departments for a safe July 4th, to the Dentis family for putting out a fire at Liberty Lake, and to Councilmembers Coffin and Wood on their effort to bring the train back to Guthrie; and updated the Council and citizens on the Simple Life event.

Councilmember Coffin informed the City Council and the community on the events happening in Guthrie and encouraged the community to attend the Benefit Supper being held for Sergeant Rusty Dunagan, who was injured in Afghanistan.

Councilmember Wood commended Councilmember Coffin on the Farmer's Market success and informed the community of the Westside Fire Station auction.

Mayor Burtcher expressed a "Thank You" to the community for a safe July 4th; commended the Police Department on the great job during the recent car event; and stated the Fire Department is staying busy - the grass is in bad shape.

Executive Session. Motion by Councilmember Wood, seconded by Councilmember Thomas, moved approval to convene into Executive Session pursuant to the authority of Title 25 O.S. 2001, Section 307(B)(3) for the purpose of discussing purchase or appraisal of real property (old fire station and park barn). Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Hazlewood, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:30 p.m. Attending Executive Session was Mayor Burtcher, Councilmembers Coffin, Hazlewood, Thomas and Wood, City Manager Mueller and City Attorney Shadid.

Reconvene. Mayor Burtcher reconvened the Guthrie City Council Meeting at 7:35 p.m. and stated no action was taken in Executive Session.

Consideration of action regarding the purchase or appraisal of real property (old fire station and park barn). Motion by Councilmember Wood, seconded by Councilmember Thomas, moved approval to authorize the Mayor to execute the Building Improvement Extension Agreement with Lauren and Michelle Ladd for the property located at 111 South Second Street known as the Old Fire Station and the property located at 300 West Harrison known as the Old Park Barn. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Hazlewood, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Adjournment. Motion by Councilmember Thomas, seconded by Councilmember Hazlewood, moved approval to adjourn. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Hazlewood, Thomas, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:36 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor



CITY OF GUTHRIE

CLAIMS

July 19, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the city of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kim Biggs", written over a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by City Manager.

Matt Mueller
City Manager

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
PR3385-1	AETNA - MIDDLETOWN 22051		01-00-00-2031	\$107.00
PR3392-1	AETNA - MIDDLETOWN 22051		01-00-00-2031	\$107.00
PR3385-1	PRINCIPAL FINANCIAL GROUP 2		01-00-00-2031	\$1,776.13
PR3392-1	PRINCIPAL FINANCIAL GROUP 2		01-00-00-2031	\$1,776.13
PR3385-1	AETNA - MIDDLETOWN 22051		01-00-00-2032	\$263.52
PR3392-1	AETNA - MIDDLETOWN 22051		01-00-00-2032	\$288.36
PR3385-1	PRINCIPAL FINANCIAL GROUP 2		01-00-00-2032	\$13,658.81
PR3392-1	PRINCIPAL FINANCIAL GROUP 2		01-00-00-2032	\$17,729.73
PR3385-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2033	\$956.84
PR3392-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2033	\$915.52
PR3385-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2034	\$582.25
PR3392-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2034	\$582.25
Total				\$38,743.54
Total				\$38,743.54
6592797216	VERIZON WIRELESS (21875)	Cell Phone Monthly Services 2010-2011	01-01-00-6318	\$288.97
JULY 2011	O.M.A.G.(21303)	Building and Property Insurance for Fiscal Ye	01-01-00-6326	\$3,431.42
JULY 2011	O.M.A.G.(21302)	Workers' Comp Insurance for 2010-2011	01-01-00-6326	\$22,259.23
JULY 2011	O.M.A.G.(425)	Liability/Automobile/Contractors Insurance Fi	01-01-00-6326	\$8,488.95
July 2011	GODDARD ENTERPRISES (798)	Siren Maintenance	01-01-00-6372	\$200.00
Total				\$34,668.57
Total GENERAL GOVERNMENT				\$34,668.57
JULY 2011	COX COMMUNICATIONS(20698)	City Hall and Fire Dept. Internet services	01-04-45-6381	\$239.95
JULY2011	COX COMMUNICATIONS(20698)	City Hall and Fire Dept. Internet services	01-04-45-6381	\$39.95
Total INFORMATION SERVICES				\$279.90
Total INFORMATION SERVICES				\$279.90
507 N. PARK BU	GUTHRIE NEWS LEADER (1578)	Notice of Public Hearing 9/26/2010 511 North	01-05-50-6334	\$23.85
Total COMMUNITY DEVELOPMENT				\$23.85
Total PLANNING				\$23.85
REIMBURSEME	ERIC HARLOW 22753	Reimbursement - Promotional Test Evaluatio	01-09-96-6107	\$67.00
Total PREVENTION				\$67.00
Total FIRE				\$67.00
Total GENERAL FUND				\$73,782.86
PR3385-2	AETNA - MIDDLETOWN 22051		20-00-00-2031	\$23.90
PR3392-2	AETNA - MIDDLETOWN 22051		20-00-00-2031	\$23.90
PR3385-2	PRINCIPAL FINANCIAL GROUP 2		20-00-00-2031	\$26.56
PR3392-2	PRINCIPAL FINANCIAL GROUP 2		20-00-00-2031	\$26.56
PR3385-2	AETNA - MIDDLETOWN 22051		20-00-00-2032	\$65.73
PR3392-2	AETNA - MIDDLETOWN 22051		20-00-00-2032	\$65.73
PR3385-2	PRINCIPAL FINANCIAL GROUP 2		20-00-00-2032	\$3,441.90
PR3392-2	PRINCIPAL FINANCIAL GROUP 2		20-00-00-2032	\$3,441.90
PR3385-2	AETNA MEDICAL/ DENTAL 2205		20-00-00-2033	\$233.52
PR3392-2	AETNA MEDICAL/ DENTAL 2205		20-00-00-2033	\$233.52
PR3385-2	AETNA MEDICAL/ DENTAL 2205		20-00-00-2034	\$69.87
PR3392-2	AETNA MEDICAL/ DENTAL 2205		20-00-00-2034	\$69.87

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
		Total		\$7,722.96
		Total		\$7,722.96
6592797216	VERIZON WIRELESS (21875)	Cell Phone Monthly Services 2010-2011	20-21-00-6318	\$217.99
		Total		\$217.99
		Total PUBLIC WORKS GENERAL		\$217.99
		Total GPWA OPERATING FUND		\$7,940.95
JUL 2011	BANCFIRST(884)	Loan for Upgrade for both Cameras trucks	54-54-27-6706	\$1,116.00
		Total LINE MAINTENANCE		\$1,116.00
		Total FACILITIES		\$1,116.00
JUL2011	FARMERS & MERCHANTS BANK(Dodge Charger (Police Vehicles)	54-56-07-6707	\$641.86
JULY 2011	FARMERS & MERCHANTS BANK(2009 Chevrolet Tahoe (Police Vehicles)	54-56-07-6707	\$720.30
JULY 2011	OKLAHOMA STATE BANK (22069	Four - 2009 Dodge Chargers (Police Vechicle	54-56-07-6707	\$3,232.30
		Total POLICE DEPARTMENT		\$4,594.46
JUL2011	OKLAHOMA STATE BANK (22069	10 Wheel Dump Truck with Attachments	54-56-12-6708	\$2,031.00
		Total STREET DEPARTMENT		\$2,031.00
JULY2011	OKLAHOMA STATE BANK (22069	3 New Chevrolet Truck Silverado	54-56-23-6711	\$715.00
		Total PURCHASING/ACCOUNTS PAYABLE		\$715.00
Principal plus Int	OKLAHOMA STATE BANK (22069	Maturity Notice on Loan #52247 - from Late F	54-56-26-6721	\$54.01
		Total CONVENIENCE CENTER		\$54.01
JULY2011	OKLAHOMA STATE BANK (22069	3 New Chevrolet Truck Silverado	54-56-27-6708	\$835.00
JULY2011	OKLAHOMA STATE BANK (22069	3 New Chevrolet Truck Silverado	54-56-27-6711	\$634.00
		Total LINE MAINTENANCE		\$1,469.00
		Total VEHICLES & EQUIPMENT		\$8,863.47
		Total CAPITAL PROJECTS		\$9,979.47
03-031696-001 R	MISCELLANEOUS		71-00-00-5555	\$40.45
04-045890-006 R	MISCELLANEOUS		71-00-00-5555	\$51.44
07-072950-007 R	MISCELLANEOUS		71-00-00-5555	\$55.64
99-991910-001 R	MISCELLANEOUS		71-00-00-5555	\$59.00
		Total		\$206.53
		Total		\$206.53
		Total UTILITY DEPOSIT FUND		\$206.53
PR3385-1	AETNA - MIDDLETOWN 22051		98-00-00-2032	\$3.13
PR3392-1	AETNA - MIDDLETOWN 22051		98-00-00-2032	\$3.13
PR3385-1	PRINCIPAL FINANCIAL GROUP 2		98-00-00-2032	\$163.90
PR3392-1	PRINCIPAL FINANCIAL GROUP 2		98-00-00-2032	\$163.90
PR3385-1	AETNA MEDICAL/ DENTAL 2205		98-00-00-2033	\$11.12
PR3392-1	AETNA MEDICAL/ DENTAL 2205		98-00-00-2033	\$11.12
		Total		\$356.30
		Total		\$356.30
		Total AIRPORT FUND		\$356.30

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
JULY 2011	OKLAHOMA DEPARTMENT OF C	Spirit Wing Loan	99-99-00-6702	\$1,041.67
JULY2011	LOGAN COUNTY ECON. DEV. CO	EDA Grant Loan	99-99-00-6703	\$4,872.54
JULY 2011	LOGAN CO. ECON. DEV. COUNCI	LCEDC Excel Jet Loan	99-99-00-6704	\$2,786.37
JULY 2011	BANCFIRST(884)	Excel Jet Loan	99-99-00-6705	\$2,063.00
		Total		\$10,763.58
		Total GUTHRIE INDUSTRIAL DEVLEOPMENT		\$10,763.58
		Total GUTHRIE INDUSTRIAL DEVELOPMENT		\$10,763.58
		Total All Funds		\$103,029.69

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
JUNE 2011	AT&T LONG DISTANCE(21268)	General Fund Monthly Long Distance Service	01-01-00-6301	\$70.78
		Total		\$70.78
		Total GENERAL GOVERNMENT		\$70.78
		Total GENERAL FUND		\$70.78
JUNE 2011	BURRELL INC. (21286)	Contract Meter Reading 2010-2011	20-28-00-6054	\$2,705.12
		Total		\$2,705.12
		Total METER DEPARTMENT		\$2,705.12
		Total GPWA OPERATING FUND		\$2,705.12
APPLICATION #	JORDAN CONTRACTORS INC. 2	SANTITARY SEWER SYSTEM IMPROVEME	55-55-00-6547	\$3,000.00
		Total		\$3,000.00
		Total INFRASTRUCTURE		\$3,000.00
		Total CMOM Fee		\$3,000.00
JUNE 2011	AT&T LONG DISTANCE(21268)	Airport Monthly Long Distance Service	98-98-00-6301	\$9.93
		Total		\$9.93
		Total AIRPORT FUND		\$9.93
		Total AIRPORT FUND		\$9.93
		Total All Funds		\$5,785.83

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
JUNE 2011	C.L.E.E.T.(125)	Municipal Court Collection of CLEET Assess	01-00-00-2012	\$559.96
JUNE AFIS FEE	O.S.B.I. (820)	Municipal Court Collections for OSBI 2010-20	01-00-00-2012	\$303.04
JUNE FORENSI	O.S.B.I. (820)	Municipal Court Collections for OSBI 2010-20	01-00-00-2012	\$289.75
2032878.	CREDIT CARD OPERATIONS (20	Kennels for Animals - Total of 11	01-00-00-5452	\$387.92
2032878	CREDIT CARD OPERATIONS (20	Kennels for Animals - Total of 11	01-00-00-5452	\$899.96
JUNE2011	OKLAHOMA DEPARTMENT OF P	Child Passenger Restraint System Collection	01-00-00-5497	\$50.00
		Total		\$2,490.63
		Total		\$2,490.63
203193 4	WALMART COMMUNITY CARD B	Misc. Supplies	01-01-00-6103	\$18.48
2032980	CREDIT CARD OPERATIONS (20	Parts for 2nd Floor Coffe Maker	01-01-00-6112	\$45.67
203193 4	WALMART COMMUNITY CARD B	Misc. Supplies	01-01-00-6112	\$73.00
2032982	CREDIT CARD OPERATIONS (20	Higgins Printing to create pdf file for Blue Pri	01-01-00-6114	\$10.00
JULY2011	AT&T (569)	Monthly Telephone Services 2010/2011	01-01-00-6301	\$2,174.80
484661069-007	SPRINT CUSTOMER SERVICE 2	Wireless Internet Card - (4 aircards) City	01-01-00-6301	\$168.96
		Total		\$2,490.91
		Total GENERAL GOVERNMENT		\$2,490.91
2032948	CREDIT CARD OPERATIONS (20	Hotel for CMAO Summer Conference	01-02-20-6048	\$152.00
		Total CITY MANAGER		\$152.00
		Total ADMINISTRATION		\$152.00
09-10 FY Annual	GUTHRIE NEWS LEADER (1578)	Legal Notices	01-03-30-6334	\$10.55
		Total FINANCE		\$10.55
		Total FINANCE		\$10.55
JULY/2011	COX COMMUNICATIONS(20698)	PD Internet service	01-04-45-6381	\$124.95
		Total INFORMATION SERVICES		\$124.95
		Total INFORMATION SERVICES		\$124.95
67	A CUT ABOVE LAWN SERVICE 2	ABATEMENT	01-05-51-6354	\$200.00
70	A CUT ABOVE LAWN SERVICE 2	ABATEMENT	01-05-51-6354	\$50.00
71	A CUT ABOVE LAWN SERVICE 2	ABATEMENT	01-05-51-6354	\$185.00
		Total CODE COMPLIANCE		\$435.00
		Total PLANNING		\$435.00
2032879	CREDIT CARD OPERATIONS (20	Replacement Boots for Brian Crumb	01-07-70-6019	\$209.00
2032873.	WALMART COMMUNITY CARD B	Jail food for Prisoners	01-07-70-6106	\$27.44
2032873	WALMART COMMUNITY CARD B	Jail food for Prisoners	01-07-70-6106	\$94.29
203 2799	WALMART COMMUNITY CARD B	Misc. Supplies	01-07-70-6114	\$41.41
203279 9	WALMART COMMUNITY CARD B	Misc. Supplies	01-07-70-6114	\$24.60
2032799.	WALMART COMMUNITY CARD B	Misc. Supplies	01-07-70-6114	\$16.85
2032799	WALMART COMMUNITY CARD B	Misc. Supplies	01-07-70-6114	\$20.58
2032944.	WALMART COMMUNITY CARD B	Misc. Supplies	01-07-70-6114	\$5.78
2032944	WALMART COMMUNITY CARD B	Misc. Supplies	01-07-70-6114	\$24.24
2032903	CREDIT CARD OPERATIONS (20	Memory for Computers	01-07-70-6311	\$91.98
682481061-007	SPRINT CUSTOMER SERVICE 2	Wireless Internet Card - PD/Mark Bruning	01-07-70-6311	\$45.75
U0326751G	USA MOBILITY WIRELESS, INC.	Pager Service for Police Department	01-07-70-6318	\$77.34
2032578	CREDIT CARD OPERATIONS (20	Lodging Holiday Inn Owasso (D Pugh) - Traini	01-07-70-6343	\$240.00
JULY 2011	LOGAN COMMUNITY SERVICES,	Shelter Service	01-07-70-6345	\$125.00

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
Total POLICE ADMINISTRATION				\$1,044.26
Total POLICE				\$1,044.26
412674523	RICOH AMERICAS CORPORATIO	Monthly Maintenance for Copier Fire Departm	01-09-90-6317	\$3.01
Total SUPPRESSION				\$3.01
20 32730	WALMART COMMUNITY CARD B	Blanket Purchase Order	01-09-96-6114	\$15.16
203 2730.	WALMART COMMUNITY CARD B	Blanket Purchase Order	01-09-96-6114	\$9.47
203 2730	WALMART COMMUNITY CARD B	Blanket Purchase Order	01-09-96-6114	\$8.88
20327 30.	WALMART COMMUNITY CARD B	Blanket Purchase Order	01-09-96-6114	\$41.00
20327 30	WALMART COMMUNITY CARD B	Blanket Purchase Order	01-09-96-6114	\$41.58
2032730.	WALMART COMMUNITY CARD B	Blanket Purchase Order	01-09-96-6114	\$16.14
Total PREVENTION				\$132.23
Total FIRE				\$135.24
2032000.	WALMART COMMUNITY CARD B	Misc. Supplies	01-12-00-6114	\$24.00
Total				\$24.00
Total STREET				\$24.00
2032599	WALMART COMMUNITY CARD B	Misc Fluids, Cleaners and Lube	01-14-41-6116	\$73.14
Total FLEET MAINTENANCE				\$73.14
Total FLEET MAINTENANCE				\$73.14
910237	LOWE'S CO. INC. (20372)	Replacement of Trash Containers and Buildin	01-15-11-6112	\$35.38
937463	LOWE'S CO. INC. (20372)	Replacement of Trash Containers and Buildin	01-15-11-6112	\$414.28
6512 COLTRAN	RURAL WATER DISTRICT #1(206	Water service for 6512 S Coltrane and Mitcha	01-15-11-6112	\$13.00
MITCHELL PAR	RURAL WATER DISTRICT #1(206	Water service for 6512 S Coltrane and Mitcha	01-15-11-6112	\$13.00
RESTROOMS	RURAL WATER DISTRICT #1(206	Water service for 6512 S Coltrane and Mitcha	01-15-11-6112	\$86.40
2 032687	WALMART COMMUNITY CARD B	Building and Grounds Supplies	01-15-11-6112	\$19.76
203 2687	WALMART COMMUNITY CARD B	Building and Grounds Supplies	01-15-11-6112	\$15.00
2032687.	WALMART COMMUNITY CARD B	Building and Grounds Supplies	01-15-11-6112	\$37.94
Total PARKS				\$634.76
Total PARKS & PUBLIC GROUNDS				\$634.76
Total GENERAL FUND				\$7,615.44
#12-121490-002	DAVE DOGGETT 22761	Overpayment on final bill at 715 East Logan A	20-00-00-5480	\$18.75
#06-060260-003	GENESYS HOMES LLC 22756	Overpayment on final bill at 410 North Broad	20-00-00-5480	\$5.00
06-060480-006	KELLIE HENKE 22763	Overpayment on final bill at 521 North Broad	20-00-00-5480	\$44.71
12-12860-001	LOREN MCKENZIE 22759	Overpayment on final bill a 610 East Mansur	20-00-00-5480	\$57.04
02-023771-004	SHERI BROWN 22762	Overpayment on final bill at 1520 West Washi	20-00-00-5480	\$5.00
03-0317020-004	THURMAN WITT 22758	Overpayment on final bill at 5832 Cimarron M	20-00-00-5480	\$45.55
Total				\$176.05
Total				\$176.05
JUL2011	COX COMMUNICATIONS(20698)	Water Treatment Plant Internet services	20-21-00-6318	\$59.95
548282	TELETOUCH COMMUNICATIONS	Lift Station Monthly Tracker Service	20-21-00-6318	\$24.90
JULY 2011	DHH DISPOSAL 22381	Sanitation Service for 21st Street and Johndo	20-21-00-6348	\$157.50
Total				\$242.35
Total PUBLIC WORKS GENERAL				\$242.35

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
203186 0	WALMART COMMUNITY CARD B	Misc. Supplies	20-24-00-6114	\$245.00
		Total		\$245.00
		Total WASTE WATER TREATMENT PLANT		\$245.00
2033024.	WALMART COMMUNITY CARD B	Misc. Supplies	20-26-00-6316	\$16.00
2033024	WALMART COMMUNITY CARD B	Misc. Supplies	20-26-00-6316	\$11.00
		Total		\$27.00
		Total CONVENIENCE CENTER		\$27.00
2032689.	WALMART COMMUNITY CARD B	Misc Supplies for Swimming Pool	20-29-00-6114	\$40.88
2032689	WALMART COMMUNITY CARD B	Misc Supplies for Swimming Pool	20-29-00-6114	\$397.70
		Total		\$438.58
		Total MUNICIPAL POOL		\$438.58
		Total GPWA OPERATING FUND		\$1,128.98
203 210 9	WALMART COMMUNITY CARD B	Misc Supplies for Guthrie Library	30-30-06-6541	\$52.51
203210 9.	WALMART COMMUNITY CARD B	Misc Supplies for Guthrie Library	30-30-06-6541	\$73.00
203210 9	WALMART COMMUNITY CARD B	Misc Supplies for Guthrie Library	30-30-06-6541	\$12.24
		Total LIBRARY		\$137.75
		Total GRANTS		\$137.75
		Total GRANTS FUND		\$137.75
06-060390-004 R MISCELLANEOUS			71-00-00-5555	\$26.19
07-070540-004 R MISCELLANEOUS			71-00-00-5555	\$2.48
08-081821-002 R MISCELLANEOUS			71-00-00-5555	\$5.46
14-143820-015 R MISCELLANEOUS			71-00-00-5555	\$15.52
		Total		\$49.65
		Total		\$49.65
		Total UTILITY DEPOSIT FUND		\$49.65
2032953	WALMART COMMUNITY CARD B	Tools	98-98-00-6102	\$84.37
2032838	WALMART COMMUNITY CARD B	Cable Ties, Silicone Caulk and Flood Light Bu	98-98-00-6112	\$31.42
JULY2011	AT&T (569)	Monthly Telephone Services Airport 2010/201	98-98-00-6301	\$98.19
		Total		\$213.98
		Total AIRPORT FUND		\$213.98
		Total AIRPORT FUND		\$213.98
		Total All Funds		\$9,145.80

EARLY PAY

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
182564	MCLAIN-CHITWOOD PRODUCTS,	Misc. Office Supplies	01-01-00-6100	\$399.90
3825131C	QUILL CORPORATION(489)		01-01-00-6100	(\$419.18)
4875774	QUILL CORPORATION(489)	Supplies	01-01-00-6100	\$1,241.40
4902645	QUILL CORPORATION(489)	Supplies	01-01-00-6100	\$170.99
4944708	QUILL CORPORATION(489)	Supplies	01-01-00-6100	\$59.97
247151582	AMSAN (21320)	Janitorial Supplies	01-01-00-6103	\$679.50
247327224	AMSAN (21320)	Janitorial Supplies	01-01-00-6103	\$71.70
000328	GHM ENTERPRISES (1097)	Dust Mop Cleaning	01-01-00-6103	\$3.60
5567-A	AIR TRON MECHANICAL INC (209	Misc. Air unit repairs	01-01-00-6112	\$85.00
0001914	HURLEY PLUMBING 267	Misc Repairs	01-01-00-6112	\$99.10
0001916	HURLEY PLUMBING 267	Misc Repairs	01-01-00-6112	\$70.60
36329	NOBEL SYSTEMS 22623	Trouble Call for GPWA, Transfer Phone Num	01-01-00-6112	\$445.00
2374461	OKLAHOMA HOME CENTERS, IN	Misc. Supplies	01-01-00-6112	\$3.99
2376308	OKLAHOMA HOME CENTERS, IN	Misc. Supplies	01-01-00-6112	\$7.32
66725144	SIMPLEX-GRINNELL(20886)	Internal Valve Check and Replace Trim on Su	01-01-00-6112	\$462.00
305659329	TERMINEX 22413	Pest Control	01-01-00-6112	\$90.00
102572	WADDELL WATER PUMP (606)	Fix Water Wall at the Temporary Anicam She	01-01-00-6112	\$123.28
769598ER	AFLAC (20180)	Service Fee for June 2011	01-01-00-6346	\$33.00
929075	THYSSENKRUPP ELEVATOR(168	Elevator Maintenance	01-01-00-6347	\$247.09
2012020	MYERS ENGINEERING CORPOR	Task Order #54 - Opn Call Peer Reivew Servi	01-01-00-6373	\$1,100.00
		Total		\$4,974.26
		Total GENERAL GOVERNMENT		\$4,974.26
61	A CUT ABOVE LAWN SERVICE 2	ABATEMENT	01-05-51-6354	\$175.00
62	A CUT ABOVE LAWN SERVICE 2	ABATEMENT	01-05-51-6354	\$120.00
6548	GABINO LAWN AND LANDSCAPE	Abatement 408 & 409 South Second	01-05-51-6354	\$170.00
		Total CODE COMPLIANCE		\$465.00
		Total PLANNING		\$465.00
B1809624	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$14.53
B1809632	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$10.13
B1812375	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$31.24
B1813309	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$15.08
B1813450	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$30.71
B1816701	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$15.71
B1823736	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$22.79
B1823758	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$5.73
B1823759	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$13.26
B1823993	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$29.07
B1823994	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$9.55
B1827206	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$14.51
B1828323	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$15.09
B1828444	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$10.13
B1830371	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$9.58
B1831576	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$27.15
B1834627	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$15.71
B1835986	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$57.81
B1836533	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$33.36
B1837847	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$45.24
B1839989	BRODART(289)	Adult & Juvenile Books	01-06-60-6130	\$14.53

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
301374233010	AMAZON.COM 22641		01-06-60-6131	(\$0.50)
GUTTHRIE PUB	AMAZON.COM 22641	Adult & Juvenile DVD's	01-06-60-6131	\$812.01
1081725085	RANDOM HOUSE, INC (21561)	Standing Order - 2 Adult per Month/2 Ch/J/Y/	01-06-60-6131	\$38.25
5515	AIR TRON MECHANICAL INC (209	Misc Repair on Units	01-06-60-6387	\$878.00
5567	AIR TRON MECHANICAL INC (209	Misc Repair on Units	01-06-60-6387	\$340.00
305595102	TERMINEX 22413	Pest Control	01-06-60-6387	\$52.00
		Total LIBRARY		\$2,560.67
		Total LIBRARY		\$2,560.67
20111009	C.O.P.S. PRODUCTS, L.L.C. 226	Double Mag Pouches, Tactical Elbow Pads, T	01-07-70-6110	\$146.98
89652	RON'S MOBILE TIRE 506	Heavy Duty Reciever Hitch to be installed on	01-07-70-6316	\$263.00
2033081	SHINEY BAYS (22581)	June Car Wash	01-07-70-6316	\$223.80
42476037	REMINGTON ARMS CO. (21532)	Fire Arm Training D. Pugh 6/20 - 6/22/2011	01-07-70-6343	\$675.00
		Total POLICE ADMINISTRATION		\$1,308.78
305787682	TERMINEX 22413	Pest Control	01-07-72-6112	\$42.00
		Total ANIMAL CONTROL		\$42.00
2033068	BASS PRO SHOPS 22754	Mustang Survival Vest - Mustang Survival PF	01-07-78-6114	\$215.97
		Total LAKE ENFORCEMENT		\$215.97
		Total POLICE		\$1,566.75
2369648	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$31.96
2374915	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$63.98
2374919	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$122.47
2375069	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$23.58
2375348	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$15.78
2375723	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$25.97
6375077	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$6.58
0218-462299	O'REILLY AUTO PARTS (952)	Misc Supplies and Parts	01-09-90-6316	\$16.98
0218-464662	O'REILLY AUTO PARTS (952)	Misc Supplies and Parts	01-09-90-6316	\$19.98
		Total SUPPRESSION		\$327.28
919266	ALLMED (21869)	Supplies	01-09-92-6104	\$150.15
919784	ALLMED (21869)	Supplies	01-09-92-6104	\$53.34
920132	ALLMED (21869)	Supplies	01-09-92-6104	\$274.80
921975	ALLMED (21869)	Supplies	01-09-92-6104	\$26.67
922351	ALLMED (21869)	Supplies	01-09-92-6104	\$542.62
000220	GHM ENTERPRISES (1097)	Laundry Service	01-09-92-6310	\$6.00
2032877	INTEGRATED CIRCUITS (21906)	ICOM FR-5000 50 Watt Repeater and Installa	01-09-92-6318	\$1,850.00
		Total EMS		\$2,903.58
		Total FIRE		\$3,230.86
184511	NAPA AUTO PARTS AND MACHI	Locks for Street Department Trailers	01-12-00-6113	\$181.16
1975	OKLAHOMA HOME CENTERS, IN	Plywood, concrete Nails, Screws, Paint, Misc	01-12-00-6113	\$120.05
2375212	OKLAHOMA HOME CENTERS, IN	Plywood, concrete Nails, Screws, Paint, Misc	01-12-00-6113	\$597.23
2375217	OKLAHOMA HOME CENTERS, IN	Plywood, concrete Nails, Screws, Paint, Misc	01-12-00-6113	\$29.90
2375397	OKLAHOMA HOME CENTERS, IN	Plywood, concrete Nails, Screws, Paint, Misc	01-12-00-6113	\$188.65
2375454	OKLAHOMA HOME CENTERS, IN	Plywood, concrete Nails, Screws, Paint, Misc	01-12-00-6113	\$15.25
2375836	OKLAHOMA HOME CENTERS, IN	Plywood, concrete Nails, Screws, Paint, Misc	01-12-00-6113	\$70.96
11878	TRAFFIC SIGNALS, INC.(584)	Reparis to Signal on Noble and Division	01-12-00-6113	\$1,500.00
016504	WADE'S HARDWARE (607)	Iron and Bottle Refills for Street Repairs	01-12-00-6113	\$45.75

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
016995	WADE'S HARDWARE (607)	Iron and Bottle Refills for Street Repairs	01-12-00-6113	\$24.92
2375213	OKLAHOMA HOME CENTERS, IN	Bolts and Nuts for Signs	01-12-00-6115	\$165.64
2375395	OKLAHOMA HOME CENTERS, IN	Bolts and Nuts for Signs	01-12-00-6115	\$40.05
6158189	OKLAHOMA HOME CENTERS, IN	Bolts and Nuts for Signs	01-12-00-6115	\$27.99
89814	RON'S MOBILE TIRE 506	Miscellaneous Tire Repair	01-12-00-6317	\$8.00
		Total		\$3,015.55
		Total STREET		\$3,015.55
185001	NAPA AUTO PARTS AND MACHI	Oil Dry, Rough Service Bulbs, Etc	01-14-00-6114	\$16.49
2375548	OKLAHOMA HOME CENTERS, IN	Misc. Hardware, Chains, Hooks, etc.	01-14-00-6114	\$29.85
0218-462156	O'REILLY AUTO PARTS (952)	Oil Dry, Rough Service Bulbs and Misc. Suppl	01-14-00-6114	\$16.70
0218-462914	O'REILLY AUTO PARTS (952)	Oil Dry, Rough Service Bulbs and Misc. Suppl	01-14-00-6114	\$59.10
0218-462919	O'REILLY AUTO PARTS (952)		01-14-00-6114	(\$42.40)
		Total		\$79.74
2375954	OKLAHOMA HOME CENTERS, IN	Misc. Hardware, Chain, Hooks, etc.	01-14-41-6116	\$7.32
825 0651941	UNIFIRST(20865)	Uniform & Shop Towel Service	01-14-41-6116	\$33.05
825 0653673	UNIFIRST(20865)	Uniform & Shop Towel Service	01-14-41-6116	\$33.05
825 0655376	UNIFIRST(20865)	Uniform & Shop Towel Service	01-14-41-6116	\$33.05
		Total FLEET MAINTENANCE		\$106.47
		Total FLEET MAINTENANCE		\$186.21
2032723	P.M. SHOE'S (22514)	Steel Toed Boots for Naymon Braggs	01-15-11-6110	\$80.24
2032973	WILLOBY'S WHOLESALE (631)	Ice and Water	01-15-11-6110	\$27.96
S14532	WALKER TIRES(160)	Tire Repairs and Replacements	01-15-11-6316	\$10.00
S14539	WALKER TIRES(160)	Tire Repairs and Replacements	01-15-11-6316	\$35.00
658748-0001	PIONEER EQUIPMENT RENTAL,	Mower Parts	01-15-11-6317	\$212.22
659804-0001	PIONEER EQUIPMENT RENTAL,	Mower Parts	01-15-11-6317	\$236.67
492215	PRO POWER EQUIPMENT(20625	Weed Eater, Edger and Blower	01-15-11-6317	\$313.97
		Total PARKS		\$916.06
		Total PARKS & PUBLIC GROUNDS		\$916.06
		Total GENERAL FUND		\$16,915.36
0225178-IN	OVERHEAD DOOR COMPANY 2	emergency repairs to overhead door to blue b	20-21-00-6112	\$3,800.00
30524784	TERMINEX 22413	Pest Control	20-21-00-6112	\$67.00
		Total		\$3,867.00
		Total PUBLIC WORKS GENERAL		\$3,867.00
552	MID AMERICA HYDRO TECH (211	Aluminum Chlorhydrate Solution	20-23-00-6104	\$3,498.66
553	MID AMERICA HYDRO TECH (211	Polymer (Filter Aid)	20-23-00-6104	\$497.56
556	MID AMERICA HYDRO TECH (211	Aluminum Chlorhydrate Solution	20-23-00-6104	\$17,024.00
1F08029	ACCURATE ENVIRONMENTAL, L	Blanket (Lab Supplies)	20-23-00-6109	\$125.00
1F08030	ACCURATE ENVIRONMENTAL, L	Blanket (Lab Supplies)	20-23-00-6109	\$145.00
1F15061	ACCURATE ENVIRONMENTAL, L	Blanket (Lab Supplies)	20-23-00-6109	\$40.00
1F15064	ACCURATE ENVIRONMENTAL, L	Blanket (Lab Supplies)	20-23-00-6109	\$100.00
SU14092	ACCURATE ENVIRONMENTAL, L	Blanket (Lab Supplies)	20-23-00-6109	\$1,071.71
423885	UTILITY SUPPLY OF AMERICA (Misc Supplies	20-23-00-6109	\$363.46
423945	UTILITY SUPPLY OF AMERICA (Misc Supplies	20-23-00-6109	\$41.95
2375726	OKLAHOMA HOME CENTERS, IN	Blanket Supplies	20-23-00-6317	\$26.94
1773	AMERICAN BUSINESS FINANCE	Installation of Relays of Telemetry Monitoring	20-23-00-6335	\$641.37

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
Total				\$23,575.65
Total WATER PLANT				\$23,575.65
000316	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$3.60
000320	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$7.80
000326	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$7.80
000329	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$7.80
000332	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$6.60
202181	ALTIVIA (20798)	Estimate on One Ton Cylinder of Chlorine	20-24-00-6104	\$760.00
91922	SOUTHWEST CHEMICAL (20977)	Blanket for Sodium Bisulfite	20-24-00-6104	\$873.75
1F07020	ACCURATE ENVIRONMENTAL, L	Testing Blanket	20-24-00-6109	\$60.00
1F09045	ACCURATE ENVIRONMENTAL, L	Testing Blanket	20-24-00-6109	\$350.00
1F14019	ACCURATE ENVIRONMENTAL, L	Testing Blanket	20-24-00-6109	\$60.00
1F16006	ACCURATE ENVIRONMENTAL, L	Testing Blanket	20-24-00-6109	\$200.00
1F21006	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$60.00
SU14037	ACCURATE ENVIRONMENTAL, L	Blanket for Lab Supplies	20-24-00-6109	\$50.19
421110	UTILITY SUPPLY OF AMERICA (4" Port Knife Gate Valves plus shipping	20-24-00-6112	\$164.40
00040532	BIO-AQUATIC TESTING, INC. (64	Bio-Monitoring	20-24-00-6357	\$140.00
00040559	BIO-AQUATIC TESTING, INC. (64	Bio-Monitoring	20-24-00-6357	\$450.00
2375199	OKLAHOMA HOME CENTERS, IN	Misc. Supplies Blanket	20-24-00-6357	\$5.28
2375570	OKLAHOMA HOME CENTERS, IN	Misc. Supplies Blanket	20-24-00-6357	\$20.97
2375675	OKLAHOMA HOME CENTERS, IN	Misc. Supplies Blanket	20-24-00-6357	\$17.98
2376031	OKLAHOMA HOME CENTERS, IN	Misc. Supplies Blanket	20-24-00-6357	\$1.29
2376197	OKLAHOMA HOME CENTERS, IN	Misc. Supplies Blanket	20-24-00-6357	\$27.94
Total				\$3,275.40
Total WASTE WATER TREATMENT PLANT				\$3,275.40
2367638.	OKLAHOMA HOME CENTERS, IN	Parts and Supplies	20-27-00-6119	\$13.99
2374030	OKLAHOMA HOME CENTERS, IN	Parts and Supplies	20-27-00-6119	\$5.49
15807	J & R EQUIPMENT 21216	Camera Truck Repair	20-27-00-6317	\$4,536.61
185040	NAPA AUTO PARTS AND MACHI	Parts as needed - storm damage	20-27-00-6317	\$49.12
89781	RON'S MOBILE TIRE 506	For tire repairs as needed	20-27-00-6317	\$25.00
89830	RON'S MOBILE TIRE 506	For tire repairs as needed	20-27-00-6317	\$70.00
89833	RON'S MOBILE TIRE 506	New Tires on Trucks and Equipment	20-27-00-6317	\$1,182.72
89856	RON'S MOBILE TIRE 506	New Tires on Trucks and Equipment	20-27-00-6317	\$766.00
532	CIMMARRON REDI MIX 22576	Concrete for Various Sewer Projects	20-27-00-6392	\$156.00
14516	LOGAN COUNTY ASPHALT(1543)	Purchase Class "A" Rock for Sewer Repairs a	20-27-00-6392	\$109.25
Total				\$6,914.18
Total LINE MAINTENANCE				\$6,914.18
2880	UNIQUE DESIGNS (21785)	Embroidery for ET. Vicks Shirts	20-28-00-6110	\$21.00
190433	PIONEER SUPPLY CO.(478)	3" Hydrant Meters	20-28-00-6129	\$1,290.00
Total				\$1,311.00
Total METER DEPARTMENT				\$1,311.00
Total GPWA OPERATING FUND				\$38,943.23
XSB8036	CDW GOVERNMENT, INC. (2019	Adobe Contribute CS5	30-30-06-6541	\$575.40
103807	JUNIOR LIBRARY GUILD (1896)	Adult & Juvenile Books	30-30-06-6541	\$56.00
Total LIBRARY				\$631.40

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
		Total GRANTS		\$631.40
		Total GRANTS FUND		\$631.40
9890576	DELAGE LANDEN PUBLIC FINAN	Lease Payment on Antex 900 X2O	54-54-04-6706	\$328.64
		Total INFORMATION SERVICES		\$328.64
206905	HERO247/INVENTORY TRADING	Replacement Shirts for Dispatchers - Women	54-54-07-6514	\$252.00
		Total POLICE DEPARTMENT		\$252.00
		Total FACILITIES		\$580.64
515-25	Atlas Paving (22722)	FY2011 Street CIP	54-55-12-6521	\$58,054.50
		Total STREET DEPARTMENT		\$58,054.50
		Total INFRASTRUCTURE		\$58,054.50
		Total CAPITAL PROJECTS		\$58,635.14
129944	CENTRAL NEW HOLLAND, INC.	(Back Hoe Repairs	72-72-00-6346	\$3,754.20
		Total		\$3,754.20
		Total CEMETERY CARE		\$3,754.20
		Total CEMETERY CARE FUND		\$3,754.20
GUTHRIE EDMO OAOA (21194)		Membership Renewal July 1, 2011 - June 30,	98-98-00-6048	\$275.00
110701-1	ADAMS FENCING (21918)	Installation of Livestock Fence on South End	98-98-00-6112	\$3,000.00
I0297575	STAR LIGHTING & SUPPLY(1965)	2 Electronic Ballasts	98-98-00-6112	\$126.45
305460183	TERMINEX 22413	Pest Control	98-98-00-6112	\$52.00
GOK-13349	BLUEGLOBES LLC 21214	Sockets, Lamps, Clamps and Lens plus shipp	98-98-00-6315	\$274.55
8116	LIBRA ELECTRIC CO. (21500)	Parts and Labor for Repairs on Runway Light	98-98-00-6315	\$1,115.64
89859	RON'S MOBILE TIRE 506	18 x 3.50 Tire (Golf Cart)	98-98-00-6316	\$46.00
12250	HOMETOWN RENTAL & FEED(16	Supplies for Mower	98-98-00-6317	\$102.75
		Total		\$4,992.39
10071271-5	GARVER ENGINEERING 22519	Administrative Services & Meeting Task Orde	98-98-93-6373	\$1,520.00
		Total LAND ACQUISITION		\$1,520.00
		Total AIRPORT FUND		\$6,512.39
		Total AIRPORT FUND		\$6,512.39
		Total All Funds		\$125,391.72

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Agenda Item Cover Letter

Meeting: [x] City Council, [] GPWA, [] Other:
Date of Meeting: July 19, 2011
Contact: Maxine Pruitt, M S Director

Agenda Item

Re-appoint of Cheri French, 111 N. Capital, Guthrie, OK 73044, to the Guthrie Park Board.

Summary

Ordinance No. 3174 Section 15-60 states that the Mayor will appoint five (5) members, all of whom are residents of the City of Guthrie and are appointed At-Large with the approval of the City Council.

The term of this board member has expired but Ms. French has expressed a desire to continue serving on the Guthrie Park Board. She has shown dedication by attending the scheduled meetings and has actively participated in all park concerns.

Funding Expected: [] Revenue, [] Expenditure, [x] N/A
Budgeted: [] Yes, [] No, [x] N/A
Account Number: [], Amount: []
Legal Review: [x] N/A, [] Required, Completed Date: []
Mayor's Appt.: [x] Yes, [] No

Supporting documents attached

- Attachment #1: Application - Cheri French

Recommendation: Mayor recommends approval.

Action Needed: [] Public Hearing, [x] Motion, [] Emergency Clause

City of Guthrie
 Application for Boards and Commissions



Please print legibly.

Name Cheri French Day Phone 974-8891
 Address 111 N. Capitol Evening Phone 260-2705
 Occupation Career Transition Specialist Education Bachelors
 How long have you lived in Guthrie? 14 Years _____ Months

Please answer the following questions and attach a resume, if desired.

1. Which board or commission interests you? PARKS BOARD

2. Why are you interested in serving on this board/commission? I HAVE SERVED FOR 2 YRS. I WOULD LIKE TO CONTINUE.

3. In what civic activities have you been involved during the past 3 years?
PARKS BOARD, Guthrie Housing Authority

4. What skills and/or experience will you contribute?
10 YEARS + w/ LANDSCAPING & GREENHOUSE

5. List 3 non-relatives who have known you at least 3 years for references.

Name	Address	Phone Number
<u>MARY COFFIN</u>	<u>Guthrie</u>	<u>282-1947</u>
<u>Melody Kellogg</u>	<u>Guthrie</u>	<u>CITY HALL</u>
<u>ROSLYN BURNER</u>	<u>Guthrie</u>	<u>436-4744</u>

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing ordinance or resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

[Signature]
 Signature

MAY 28, 2009
 Date

City of Guthrie

Boards and Commissions

Please note: All vacancies on any City of Guthrie Board or Commission are advertised in order to give the greatest opportunity for Guthrie residents to be notified about and apply for positions in which they are interested. A limited number of positions are available; therefore, application in itself does not guarantee appointment. The City appreciates every person who takes time to apply. If an applicant is not selected the first time, he/she is encouraged to reapply when another opening is available.

Any board and commission positions are volunteer positions and require commitment on the part of the individual members without compensation of any kind.

Guthrie/Edmond Regional Airport Board

Membership: 7 (3 Guthrie residents, 3 Edmond Residents, Guthrie City Manager)
Term: 3 years, begins July
Meetings: 2nd Tuesdays, 3:30 pm, Airport
Established: 2004 by Agreement

Board of Adjustment

Membership: 5 Guthrie residents
Term: 3 years, begins February
Meetings: 3rd Thursdays, 5:30 pm, City Hall
Established: 2/4/1964 by Ordinance No. 2422

Forestry Advisory Board

Membership: 7 (5 Council appointed; 2 City Manager Appointed)
Qualifications: Interest, expertise in urban forestry
Term: 3 years, begins June
Meetings: 4th Tuesdays of Jan, Apr, Jul, Oct; 5:30 pm
Established: 12/16/1997 by Ordinance No. 3032

Historic Preservation Commission

Membership: 7 (2 Guthrie residents/Logan County Historical Society members; 1 Municipal Planning Commission member; 2 with Special Knowledge/Background preferred, not required)
Qualifications: Training, experience in a preservation Related profession
Residency: Those filling the requirement of special Knowledge/background preferred, not required
Term: 3 years, begins January
Meetings: 1st Mondays, 5:30 pm, City Hall
Established: 3/20/2001 by Ordinance No. 3075

Housing Authority

Membership: 5
Residency: Guthrie resident or live within one mile of City limits
Term: 3 years, begins August
Meetings: 3rd Mondays, 2 pm, Housing Authority – 1524 E. Perkins
Established: 8/3/1965 by Resolution No. 61

Library Board

Membership: 5
Residency: City of Guthrie, required
Term: 3 years, begins May
Meetings: 3rd Thursdays of Jan, Apr, Jul, Oct; 4 pm
Established 4/7/1981 by Ordinance No. 2678

Park Board

Membership: 5 (Mayor appoints 2, Council appoints 1 from each Ward)
Residency: City of Guthrie, required
Term: 2 years, begins June
Meetings: 4th Tuesdays of Jan, Apr, Jul, Oct; 6:30 pm
Established: 6/3/1997 by Ordinance No. 3020

Planning Commission

Membership: 5
Residency: City of Guthrie, required
Term: 3 years, begins March
Meetings: 2nd Thursdays, 5:30 pm
Established: 2/21/1978 by Ordinance No. 2590

Transportation Authority

Membership: 7 (6 trustees, 1 councilman with 4-year Term)
Residency: City of Guthrie, required
Term: 3 years, begins April
Meetings: 2nd Tuesday of Feb., May, Aug., Nov.; 6 pm
Established: 4/16/2003 by Trust

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Agenda Item Cover Letter

Meeting <input checked="" type="checkbox"/> City Council <input type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	Date of Meeting July 19, 2011	Contact Wanda Calvert City Clerk/Treasurer
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Agenda Item

Consider approval of FY 2010 Audit Engagement Letter Addendum with Arledge & Associates, P.C. to provide Single Audit Reports.

Summary

Arledge & Associates has been the City of Guthrie auditors since the FY 2004 audit. The original FY 2010 Audit Engagement Letter quoted fees that did not anticipate of the requirement of the Single Audit Act. The City did have expenditures from federal awards that exceeded \$500,000 and was required to comply with the Single Audit Act. Arledge and Associates are proposing a fee of \$3,000 for preparing the documents for said requirement.

Funding Expected	<input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<u>01-01-00-6330</u>	Amount	<u>\$3,000</u>
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: <u>07-08-11</u>
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

- FY 2010 Single Audit Engagement Letter Addendum

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause



**FY-2010 SINGLE AUDIT ENGAGEMENT LETTER
ADDENDUM**

June 21, 2011

City of Guthrie
Guthrie, Oklahoma

Our original engagement letter dated September 30, 2010, quoted fees that were not in anticipation of the requirements of the Single Audit Act. The City is required to comply with the Single Audit Act for fiscal 2010. Our standards under this Act will require significantly more auditing and reporting than originally contemplated.

Our fees to apply the additional standards under the Single Audit Act will be \$3,000.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Respectfully,

Arledge & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of Guthrie, Oklahoma.

By: _____

Title: _____

Date: _____



June 21, 2011

Wanda Calvert, City Clerk/Treasurer
City of Guthrie, Oklahoma
PO Box 908
Guthrie, OK 73044

Client No.: 3970
Invoice No.: M6212011

Professional services rendered:

Billing on City's FY-2010 Single Audit.

Total Fee \$ 3,000.00

All invoices are due upon receipt. A finance charge of 1.5% per month from invoice date will be added to all invoices outstanding for 60 days.

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Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	July 19, 2011	Eric Harlow, Fire Chief
<input type="checkbox"/> GPWA		
<input type="checkbox"/> Other: _____		

Agenda Item

Approval to receive grant-funded equipment from Oklahoma Office of Homeland Security’s Urban Area Security Initiatives program for a Medlite EMS Transportation Skid for the fire department’s Polaris utility vehicle.

Summary

This is a no-match grant funded piece of equipment, purchased and provided by the Oklahoma Office of Homeland Security’s (OKOHS) Urban Area Security Initiatives program. The Medlite EMS Transportation Skid is a device that attaches to our Polaris utility vehicle to allow for safe transport of victims and medical equipment in and out of remote areas that our ambulances cannot travel. This equipment will also be utilized during some of our annual festivals, such as 89’ers Weekend. This equipment would normally cost \$4,608.88 but we will receive it at no cost to the city. This equipment is entirely funded with grant money through the OKOHS.

Funding Expected	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Account Number	_____	Amount	_____
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
Mayor’s Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached
N/A

Recommendation

Staff recommend approval of acceptance of grant funded equipment from OKOHS.

Action Needed Public Hearing Motion Emergency Clause

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MINUTES

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

July 5, 2011

The regular meeting of the Guthrie Public Works Authority was posted on Friday, July 1, 2011 before 5:00 p.m. and held July 5, 2011 in the Guthrie City Hall Council Chambers.

Invocation was given by Rev. Don Riepe, Guthrie Christian Church.

Pledge of Allegiance was led by Chairman Chuck Burtcher.

Chairman Chuck Burtcher called the meeting to order at 7:03 p.m.

Members Present:	Chuck Burtcher	Mary Coffin	Patty Hazlewood
	John Wood	Gaylord Z. Thomas	

Members Absent:	Trey Ayers	Ellen Gomes
-----------------	------------	-------------

Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Rene Spineto	Maxine Pruitt
	Damon Devereaux	Kevin Dixon, Jr.	

Chairman Burtcher declared a quorum with five (5) Trustees in attendance.

Public Comments. Kathy Saunders expressed a “Thank You” for the new addition to the Skate Park and informed the Guthrie Chamber Coffee will be held at City Hall tomorrow to help support the Animal Shelter that was destroyed in the May tornado.

Chairman Burtcher read a proclamation honoring Madison Greer for her \$102 cash donation to the Animal Shelter she raised selling lemonade in Watonga, Oklahoma.

Consent Agenda: Motion by Trustee Wood, seconded by Trustee Thomas, moved approval of the Consent Agenda as follows:

A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on June 21, 2011.

B. Consider approval of claims:

GPWA Fund:	Claims	\$ 95,621.15
Water Treatment Plant Fund:	Claims	\$112,877.57
CMOM Fund:	Claims	\$181,458.80
Utility Deposit Fund:	Claims	<u>\$ 317.11</u>

Total Claims \$390,274.63

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Thomas, Wood, Hazlewood

Nay: None

Chairman Burtcher declared the motion carried unanimously.

Adjournment. Motion by Trustee Thomas, seconded by Trustee Hazlewood, moved approval to adjourn. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Coffin, Thomas, Wood, Hazlewood

Nay: None

Chairman Burtcher declared the motion carried unanimously at 7:13 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Chairman



GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

July 19, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kim Biggs", written over a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by General Manager.

Matt Mueller
General Manager