



61st City Council

Mayor Chuck Burtcher

Ward I – Vice Mayor Trey Ayers, John Wood Ward II – Mary Coffin, Patty Hazlewood

Ward III – Ellen Gomes, Gaylord Z. Thomas

CITY COUNCIL MEETING

101 N. 2nd Street

Tuesday, May 3, 2011, ~ Following the 60th City Council Meeting

Swearing-In of the 61st City Council Members by Municipal Judge, David Hood.

- 1. Call to Order
- 2. Public Comments
- 3. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

- A. Consider approval of claims 3
- B. Consider approval of authorizing staff to sell the property located at 1324 West Noble (Lots 13 and 14, Block 34, West Guthrie, Logan County), commonly known as the Westside Fire Station at public auction15
- 4. Public Hearing and consider action of a request by Gary Doolittle for a Special Use Permit to remodel an existing two-story residence, located at 824 North Wentz, into a duplex..... 19
- 5. Public Hearing and consider action of a request by Paul and Carol Lee Creed for a Special Use Permit to place a manufactured home in an R-1 Residential Zone, located at 1723 East Edmunds Avenue25
- 6. Public Hearing and consider action to declare the property at 511 S. Capital Street dilapidated and detrimental to the health, safety or welfare of the general public in the community, and proceed with action to tear down and remove the building.....33
- 7. Public Hearing and consider action to declare the property at 924 East Vilas dilapidated and detrimental to the health, safety or welfare of the general public in the community, and proceed with action to tear down and remove the building.....39
- 8. Public Hearing and consider action to declare the property at 508 East Vilas dilapidated and detrimental to the health, safety or welfare of the general public in the community, and proceed with action to tear down and remove the building.....45
- 9. Public Hearing and consider action to declare the property at 1802 W. Mansur dilapidated and detrimental to the health, safety or welfare of the general public in the community, and proceed with action to tear down and remove the building.....51
- 10. Consider the election of a Vice Mayor for a term of two years.
- 11. Consider approval of Mayor’s appointment of three Council Members to the **Finance Committee** and one Councilmember as Chairman of that Committee.
- 12. Consider approval of Mayor’s appointment of three Council Members to the **Street Committee** and one Councilmember as Chairman of that Committee.
- 13. Consider approval of Mayor’s appointment of one Council member as the City’s representative and one Council member as the City’s alternate representative to the **ACOG Board of Directors**, the Intermodal Transportation Policy Committee, the Garber Wellington Policy Committee and the 911 Association Board of Directors.

Resolution

- 14. Consider adoption of Resolution #2011-07, supporting an agreement with the Pollard Theatre to apply for a Local Government Challenge Grant from the Oklahoma Arts Council and providing a cash match in the amount of \$5,000.....59
- 15. City Manager’s Report
- 16. Requests/comments from members of the City Council
- 17. Adjourn

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

- 1. Call to Order
- 2. Consent Agenda
All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
 - A. Consider approval of claims63
- 3. Adjourn

Agenda posted on the bulletin board in the lobby of City Hall by 5:00 pm on Friday, April 29, 2011. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.



CITY OF GUTHRIE

CLAIMS

May 3, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the city of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kim Biggs". The signature is written in a cursive style and is positioned above a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by City Manager.

Matt Mueller
City Manager

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
35662 APRIL 20	NOBEL SYSTEMS 22623	Telephone System Maintenance	01-01-00-6347	\$310.00
		Total		\$310.00
		Total GENERAL GOVERNMENT		\$310.00
1723 EAST EDM	GUTHRIE NEWS LEADER (1578)	Notice of Public Hearing 9/26/2010 511 North	01-05-50-6334	\$24.00
824 N. WENTZ P	GUTHRIE NEWS LEADER (1578)	Notice of Public Hearing 9/26/2010 511 North	01-05-50-6334	\$26.40
		Total COMMUNITY DEVELOPMENT		\$50.40
		Total PLANNING		\$50.40
9214957 APRIL	RICOH AMERICAS CORPORATIO	Monthly Maintenance for Copier Fire Departm	01-09-90-6317	\$115.96
		Total SUPPRESSION		\$115.96
		Total FIRE		\$115.96
		Total GENERAL FUND		\$476.36
35662A APRIL 2	NOBEL SYSTEMS 22623	Telephone System Maintenance	20-21-00-6347	\$35.00
		Total		\$35.00
		Total PUBLIC WORKS GENERAL		\$35.00
		Total GPWA OPERATING FUND		\$35.00
06-061170-004 R	MISCELLANEOUS		71-00-00-5555	\$2.29
07-072460-003 R	MISCELLANEOUS		71-00-00-5555	\$4.59
09-091595-012 R	MISCELLANEOUS		71-00-00-5555	\$60.04
10-100548-009 R	MISCELLANEOUS		71-00-00-5555	\$36.13
12-124113-001 R	MISCELLANEOUS		71-00-00-5555	\$6.66
13-131821-007 R	MISCELLANEOUS		71-00-00-5555	\$32.13
15-153251-012 R	MISCELLANEOUS		71-00-00-5555	\$9.30
99-992780-002 R	MISCELLANEOUS		71-00-00-5555	\$54.00
		Total		\$205.14
		Total		\$205.14
		Total UTILITY DEPOSIT FUND		\$205.14
		Total All Funds		\$716.50

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
4554090	AETNA (22198)	Overpayment Ambulance Invoice - Francine	01-00-00-5435	\$773.60
3744185	OHCA - FINANCE (22111)	Overpayment Ambulance Invoice Timothy Ca	01-00-00-5435	\$187.58
4458893	OHCA - FINANCE (22111)	Overpayment Ambulance Invoice Stephen Pri	01-00-00-5435	\$106.06
4737433	OHCA - FINANCE (22111)	Overpayment Ambulance Invoice Fay Carpen	01-00-00-5435	\$66.21
3997977	OKLAHOMA CRIME VICTIMS CO	Overpayment Ambulance Invoice, Lewis Frye	01-00-00-5435	\$233.49
3744185	TRAILBLAZER HEALTH ENTERP	Overpayment Ambulance Invoice - Timothy C	01-00-00-5435	\$132.36
		Total		\$1,499.30
		Total		\$1,499.30
35739	NOBEL SYSTEMS 22623	Trouble Shoot Problem with Phone and Phon	01-01-00-6112	\$106.25
783	GUTHRIE CHAMBER OF COMME	Chamber Banquet	01-01-00-6350	\$200.00
		Total		\$306.25
		Total GENERAL GOVERNMENT		\$306.25
APRIL 2011 REI	RANDEL C. SHADID(20656)	Reimbursement for Postage and Seminars fo	01-02-20-6054	\$83.80
		Total CITY MANAGER		\$83.80
		Total ADMINISTRATION		\$83.80
R11-055	C.L.E.E.T.(125)	Lodging Bryan Crumb, Criminal Investigation	01-07-70-6343	\$300.00
		Total POLICE ADMINISTRATION		\$300.00
		Total POLICE		\$300.00
REIMBURSMEN	JAIME MAKER (21662)	Meal Reimbursement	01-09-90-6107	\$24.52
REIMBURSEME	MARK LEY 22416	Meal Reimbursement	01-09-90-6107	\$23.34
REIMBURSEME	SHANE WOLMACK 22371	Damaged Cell Phone Reimbursement from S	01-09-90-6114	\$199.99
		Total SUPPRESSION		\$247.85
		Total FIRE		\$247.85
		Total GENERAL FUND		\$2,437.20
897855a	WASTE CONNECTIONS, INC (210		20-00-00-5466	(\$250.00)
		Total		(\$250.00)
		Total		(\$250.00)
APRIL 2011	USPS - UNITED STATES POSTAL	Postage Meter	20-21-00-6309	\$1,000.00
APRIL2011	USPS - UNITED STATES POSTAL	Postage Meter	20-21-00-6309	\$2,000.00
APRIL 2011.	COX COMMUNICATIONS(20698)	Water Treatment Plant Internet services	20-21-00-6318	\$59.95
MARCH 2011 #9	WASTE CONNECTIONS, INC (210	Commerical Sanitation Monthly Service	20-21-00-6348	\$34,833.93
MARCH 2011 #9	WASTE CONNECTIONS, INC (210	Residential Sanitation Monthly Service	20-21-00-6348	\$29,312.31
MARCH 2011 #9	WASTE CONNECTIONS, INC (210	State Flow Fee	20-21-00-6348	\$871.36
MARCH 2011 #9	WASTE CONNECTIONS, INC (210	Compactors (Autoquip & Wal-Mart)	20-21-00-6348	\$2,616.45
		Total		\$70,694.00
		Total PUBLIC WORKS GENERAL		\$70,694.00
MARCH 2011 #9	WASTE CONNECTIONS, INC (210	Convenience Center	20-26-00-6375	\$4,324.06
MARCH 2011 #9	WASTE CONNECTIONS, INC (210	Recycle	20-26-00-6375	\$943.87
		Total		\$5,267.93
		Total CONVENIENCE CENTER		\$5,267.93
		Total GPWA OPERATING FUND		\$75,711.93

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Invoice #	Vendor	Description	Account	Cost
QUARTER MAR	GUTHRIE CHAMBER OF COMME	Hotel/Motel Tax - Tourism Portion Per Agree	45-45-00-6367	\$16,509.45
		Total		\$16,509.45
		Total HOTEL/MOTEL-TOURISM		\$16,509.45
		Total HOTEL/MOTEL TAX FUND		\$16,509.45
		Total All Funds		\$94,658.58

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
1st QTR UNEMP	OKLA EMPLOYMENT SECURITY	Quarterly Unemployment Assessment 1st Qu	01-01-00-6040	\$922.09
1648959	AMERICAN STAMP & MARKING P	Stamp Order plus shipping	01-01-00-6100	\$21.00
181292	MCLAIN-CHITWOOD PRODUCTS,	Misc. Office Supplies	01-01-00-6100	\$319.92
3422723	QUILL CORPORATION(489)	Misc Supplies	01-01-00-6100	\$269.82
3484311	QUILL CORPORATION(489)	Misc Supplies	01-01-00-6100	\$448.45
3543478	QUILL CORPORATION(489)	Misc Supplies	01-01-00-6100	\$29.99
3546978	QUILL CORPORATION(489)	Misc Supplies	01-01-00-6100	\$125.98
110871	BUCKO GLOVES INC (1985)	Glove Order	01-01-00-6110	\$1,161.65
5493	AIR TRON MECHANICAL INC (209	Heater Repair at Municipal Services	01-01-00-6112	\$170.00
2368362	OKLAHOMA HOME CENTERS, IN	Misc. Supplies	01-01-00-6112	\$8.56
303378931	TERMINEX 22413	Pest Control	01-01-00-6112	\$90.00
303716882	TERMINEX 22413	Pest Control	01-01-00-6112	\$90.00
MAY 2011	O.M.A.G.(21303)	Building and Property Insurance for Fiscal Ye	01-01-00-6326	\$3,431.42
MAY 2011	O.M.A.G.(21302)	Workers' Compensation Insurance for Fiscal	01-01-00-6326	\$20,007.96
MAY 2011	O.M.A.G.(425)	Liability/Automobile/Contractors Insurance Fi	01-01-00-6326	\$8,488.95
2032721	LOGAN COUNTY ELECTION BOA	APRIL 5, 2011 ELECTION - WESTSIDE FOR	01-01-00-6338	\$1,628.83
MAY 2011	GODDARD ENTERPRISES (798)	Siren Maintenance	01-01-00-6372	\$200.00
Total				\$37,414.62
Total GENERAL GOVERNMENT				\$37,414.62
INV545	PANOPTO 22357	CourseCast Hosted Video - May 2011	01-04-45-6381	\$49.00
Total INFORMATION SERVICES				\$49.00
Total INFORMATION SERVICES				\$49.00
918612	CENTER POINT LARGE PRINT (2	Large Print Standing Order - General Fiction,	01-06-60-6130	\$127.02
263642139324	AMAZON.COM 22641	Children's and Grown Up DVD's	01-06-60-6131	\$20.98
270961457415	AMAZON.COM 22641	Children's and Grown Up DVD's	01-06-60-6131	\$26.83
301373612344	AMAZON.COM 22641	Children's and Grown Up DVD's	01-06-60-6131	\$20.48
301379038221	AMAZON.COM 22641	Children's and Grown Up DVD's	01-06-60-6131	\$34.98
390385	MICRO MARKETING LLC. (1721)	6 Audiobooks by Bestselling Authors	01-06-60-6131	\$159.95
1081228186	RANDOM HOUSE, INC (21561)	Standing Order - 2 Adult per Month/2 Ch/J/Y/	01-06-60-6131	\$38.25
1081264792	RANDOM HOUSE, INC (21561)	Standing Order - 2 Adult per Month/2 Ch/J/Y/	01-06-60-6131	\$38.25
303378930	TERMINEX 22413	Pest Control	01-06-60-6387	\$50.00
3037816884	TERMINEX 22413	Pest Control	01-06-60-6387	\$50.00
Total LIBRARY				\$566.74
Total LIBRARY				\$566.74
6438284A	CHEAPER THAN DIRT (21865)	AR 15 High 3 Slot Proviler Riser plus shipping	01-07-70-6110	\$28.60
563595	GUTHRIE BICYCLES (1778)	Repairs to Bikes and Parts	01-07-70-6114	\$20.00
INV097079	KETCHUM MFG. CO., INC. (2042	City License Dog Tags plus shipping	01-07-70-6114	\$146.30
2032672	ONE STOP COPY SHOP(20470)	Business Cards - D.Devereaux	01-07-70-6308	\$10.00
2032636	THE GARAGE (21814)	Towing Unit 24 and Hookup, Mileage, fuel sur	01-07-70-6316	\$88.80
MAY 2011	LOGAN COMMUNITY SERVICES,	Shelter Service	01-07-70-6345	\$125.00
9889	Emergency Network, Inc. (22714)	Reverse 911 - Emergency Notification Syste	01-07-70-6346	\$10,400.00
Total POLICE ADMINISTRATION				\$10,818.70
Total POLICE				\$10,818.70
CODY MCNALL	BURSAR/OKLAHOMA STATE UNI	Firefighter Class @ OSU-FST (McNally)	01-09-90-6048	\$950.00
BIS10079	EASTERN OKLA COUNTY TECH.	Flag Class @ EOC for Maker and Ley	01-09-90-6048	\$220.00
732225	GOOCH-SMITH ELECTRIC(1279)	Electrical Repairs, etc.	01-09-90-6112	\$709.00

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
8141	INTEGRITY HEAT & AIR LLC. 226	Water Heater Repair	01-09-90-6112	\$80.00
2367959	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$32.45
2368111	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$18.99
2369251	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$8.50
2369437	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$6.98
2369438	OKLAHOMA HOME CENTERS, IN	Misc Supplies	01-09-90-6112	\$10.09
178954	NAPA AUTO PARTS AND MACHI	Misc. Supplies for Fire Department	01-09-90-6316	\$17.31
178965	NAPA AUTO PARTS AND MACHI	Misc. Supplies for Fire Department	01-09-90-6316	\$5.44
0218-449372	O'REILLY AUTO PARTS (952)	Misc Supplies and Parts	01-09-90-6316	\$21.98
89510	RON'S MOBILE TIRE 506	Tire Repairs and Tire Replacement	01-09-90-6316	\$756.00
		Total SUPPRESSION		\$2,836.74
0314394	WORKRITE UNIFORM CO. INC(63		01-09-92-6016	(\$150.00)
0548169	WORKRITE UNIFORM CO. INC(63	Uniforms for Fire Department	01-09-92-6016	\$276.34
ERIN JONES	OSU/FIRE SERVICE TRAINING 2	EMS Update - Nivens, Starns, Stowe, Fairles	01-09-92-6048	\$50.00
JAMIE MAKER	OSU/FIRE SERVICE TRAINING 2	EMS Update - Nivens, Starns, Stowe, Fairles	01-09-92-6048	\$50.00
JASON STARNs	OSU/FIRE SERVICE TRAINING 2	EMS Update - Nivens, Starns, Stowe, Fairles	01-09-92-6048	\$50.00
JOHN FAIRLES	OSU/FIRE SERVICE TRAINING 2	EMS Update - Nivens, Starns, Stowe, Fairles	01-09-92-6048	\$50.00
JUSTIN MAINS	OSU/FIRE SERVICE TRAINING 2	EMS Update - Nivens, Starns, Stowe, Fairles	01-09-92-6048	\$50.00
KEVIN ROOT	OSU/FIRE SERVICE TRAINING 2	EMS Update - Nivens, Starns, Stowe, Fairles	01-09-92-6048	\$50.00
ROBERT BUKO	OSU/FIRE SERVICE TRAINING 2	EMS Update - Nivens, Starns, Stowe, Fairles	01-09-92-6048	\$50.00
909039	ALLMED (21869)	EMS Supplies for Fire Department	01-09-92-6104	\$134.55
PE73229	LAMPTON WELDING SUPPLY(32	Welding Supplies	01-09-92-6104	\$164.25
4002474859	STERICYCLE, INC. (1463)	EMS Supplies Disposal for Fire Department	01-09-92-6104	\$234.32
159153	SPECIAL-OPS UNIFORMS, INC. (Misc. Supplies	01-09-92-6110	\$70.29
159541	SPECIAL-OPS UNIFORMS, INC. (Misc. Supplies	01-09-92-6110	\$12.99
159549	SPECIAL-OPS UNIFORMS, INC. (Misc. Supplies	01-09-92-6110	\$77.94
		Total EMS		\$1,170.68
		Total FIRE		\$4,007.42
825 0636368	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$33.05
825 06374640	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$34.55
179078	NAPA AUTO PARTS AND MACHI	Hand Tool Replacements	01-14-00-6102	\$65.40
2368905	OKLAHOMA HOME CENTERS, IN	Misc. Hardware, Chains, Hooks, etc.	01-14-00-6114	\$50.48
2368947	OKLAHOMA HOME CENTERS, IN	Misc. Hardware, Chains, Hooks, etc.	01-14-00-6114	\$45.48
		Total		\$228.96
0532331793	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$11.99
0532331807	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$46.38
0532335376	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$50.14
125279	JOHN VANCE MOTORS(602)	Misc GM and Chrysler Parts	01-14-41-6116	\$265.05
178315	NAPA AUTO PARTS AND MACHI	Misc Auto Repair Parts	01-14-41-6116	\$211.64
178494	NAPA AUTO PARTS AND MACHI	Misc Auto Repair Parts	01-14-41-6116	\$287.01
178544	NAPA AUTO PARTS AND MACHI	Misc Auto Repair Parts	01-14-41-6116	\$16.38
178646	NAPA AUTO PARTS AND MACHI	Misc Auto Repair Parts	01-14-41-6116	\$20.04
178694	NAPA AUTO PARTS AND MACHI	Misc Auto Repair Parts	01-14-41-6116	\$21.49
178713	NAPA AUTO PARTS AND MACHI	Misc Auto Repair Parts	01-14-41-6116	\$141.40
178716	NAPA AUTO PARTS AND MACHI	Misc Auto Repair Parts	01-14-41-6116	\$14.15
178730	NAPA AUTO PARTS AND MACHI		01-14-41-6116	(\$31.86)
178795	NAPA AUTO PARTS AND MACHI	Misc Auto Repair Parts	01-14-41-6116	\$6.53
179017	NAPA AUTO PARTS AND MACHI	Misc Auto Repair Parts	01-14-41-6116	\$32.10

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
179077	NAPA AUTO PARTS AND MACHI	Misc Auto Repair Parts	01-14-41-6116	\$10.34
179079	NAPA AUTO PARTS AND MACHI	Misc Auto Repair Parts	01-14-41-6116	\$10.04
179510	NAPA AUTO PARTS AND MACHI	Misc Auto Repair Parts	01-14-41-6116	\$45.67
179518	NAPA AUTO PARTS AND MACHI		01-14-41-6116	(\$60.00)
17449	OKLAHOMA TERRITORY CONTR	Filters & Parts for Link Belt Excavator	01-14-41-6116	\$256.51
0218-4433971	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$383.25)
0218-443638	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$114.19
0218-443683	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$13.49
0218-443765	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$383.25
0218-444259	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$29.99
0218-444354	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$13.49)
0218-444443	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$21.82
0218-444464	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$75.00)
0218-444544	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$214.22
0218-445038	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$29.99
0218-445195	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$68.90
0218-445197	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$63.88
0218-445207	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$1.79
0218-445216	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$59.98)
0218-445315	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$1.79)
0218-445618	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$10.98
0218-445621	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$3.29
0218-445841	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$15.88
0218-446571	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$39.01
0218-446611	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$3.99
0218-446647	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$3.99
0218-446652	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$3.99)
0218-447001	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$8.95
0218-447180	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$19.66
0218-447207	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$125.97
0218-447296	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$6.34
0218-447304	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$0.41)
0218-447320	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$4.64
0218-447830	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$8.95
0218-448018	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$60.20)
0218-448054	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$492.62
0218-448082	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$785.24
0218-448166	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$48.00)
0218-448195	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$33.74
0218-448277	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$3.53
0218-448304	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$3.53
0218-448352	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$13.28
0218-448411	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$114.69
222359	P&K EQUIPMENT, INC. (273) ED	New Engine for Hustler Mower (Parks Dept)	01-14-41-6116	\$1,700.00
11177	WESTERN MOBILE GLASS & AT	Vehicle Windshields and Glass, Replacement	01-14-41-6116	\$225.00
F4022	JIM JOHNSON OIL CO. (21480)	Lubricants and Fluids	01-14-41-6118	\$149.00
		Total FLEET MAINTENANCE		\$5,422.69
		Total FLEET MAINTENANCE		\$5,651.65
1903	HURLEY PLUMBING 267	Restroom Repairs at Mineral Wells	01-15-11-6110	\$55.00

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
1904	HURLEY PLUMBING 267	Restroom Repairs at Mineral Wells	01-15-11-6110	\$48.00
2032536	WILLOBY'S WHOLESALE (631)	Ice and Water	01-15-11-6110	\$20.97
01-284274-81	CROSSLAND'S RENTAL(134)	Portable Toilet Rental at Guthrie Lake and Lib	01-15-11-6112	\$73.00
01-284275-80	CROSSLAND'S RENTAL(134)	Portable Toilet Rental at Guthrie Lake and Lib	01-15-11-6112	\$73.00
01-425908-23	CROSSLAND'S RENTAL(134)	Portable Toilet Rental at Guthrie Lake and Lib	01-15-11-6112	\$83.00
219522	EASTON SOD FARM(20496)	Sod for Fresh Graves	01-15-11-6112	\$230.00
403673	H.I.S. PAINTS 1308	Paint and Supplies for Highland Hall, Restroo	01-15-11-6112	\$168.20
460113	H.I.S. PAINTS 1308	Paint and Supplies for Highland Hall, Restroo	01-15-11-6112	\$483.07
2366962	OKLAHOMA HOME CENTERS, IN	Building Supplies	01-15-11-6112	\$5.49
2367302	OKLAHOMA HOME CENTERS, IN	Building Supplies	01-15-11-6112	\$32.73
2367337	OKLAHOMA HOME CENTERS, IN	Building Supplies	01-15-11-6112	\$11.92
2367439	OKLAHOMA HOME CENTERS, IN	Building Supplies	01-15-11-6112	\$34.59
2368102	OKLAHOMA HOME CENTERS, IN	Building Supplies	01-15-11-6112	\$16.14
2368726	OKLAHOMA HOME CENTERS, IN	Building Supplies	01-15-11-6112	\$30.46
597CL11	LAMPTON WELDING SUPPLY(32)	Lease Renewal on Welding Cylinders	01-15-11-6114	\$149.90
DMP2529	LAMPTON WELDING SUPPLY(32)	Lease Renewal on Welding Cylinders	01-15-11-6114	\$149.90
S14403	WALKER TIRES(160)	Tires for Vehilce #131	01-15-11-6316	\$7.50
ED2883	CENTRAL NEW HOLLAND(93)	Belts, Blades, Filters, Parts for Bad Boy Mow	01-15-11-6317	\$26.46
632055-0001	PIONEER EQUIPMENT RENTAL,	Rental to Paint Back Side of Highland Hall, S	01-15-11-6317	\$499.50
633594-0001	PIONEER EQUIPMENT RENTAL,	Mower Parts and Repairs	01-15-11-6317	\$317.99
634768-0001	PIONEER EQUIPMENT RENTAL,	Rental to Paint Back Side of Highland Hall, S	01-15-11-6317	\$299.68
638355-0001	PIONEER EQUIPMENT RENTAL,	Rental to Paint Back Side of Highland Hall, S	01-15-11-6317	\$214.14
		Total PARKS		\$3,030.64
		Total PARKS & PUBLIC GROUNDS		\$3,030.64
		Total GENERAL FUND		\$61,538.77
5493	AIR TRON MECHANICAL INC (209	Heater Repair at Municipal Services	20-21-00-6112	\$1,512.00
303700365	TERMINEX 22413	Pest Control	20-21-00-6112	\$65.00
INSM041291	SUMMIT MAILING & SHIPPING S	Ink Cartridge for Postage Machine	20-21-00-6309	\$205.90
		Total		\$1,782.90
		Total PUBLIC WORKS GENERAL		\$1,782.90
BSW249992	BRENNTAG SOUTHWEST, INC. (Ferric Sulfate Aluminum Sulfate plus estimate	20-23-00-6104	\$1,265.25
91393	SOUTHWEST CHEMICAL (20977)	Blanket (Chlorine Gas)	20-23-00-6104	\$285.00
DR05160	MOLLMAN'S WATER CONDITION D.I.	Water System and Installation New Lab	20-23-00-6109	\$115.00
IN03955	MOLLMAN'S WATER CONDITION D.I.	Water System & Installation for the New	20-23-00-6109	\$280.00
1D06025	ACCURATE ENVIRONMENTAL, L	Testing	20-23-00-6303	\$340.00
1D06026	ACCURATE ENVIRONMENTAL, L	Testing	20-23-00-6303	\$195.00
1D06027	ACCURATE ENVIRONMENTAL, L	Testing	20-23-00-6303	\$145.00
1D06028	ACCURATE ENVIRONMENTAL, L	Testing	20-23-00-6303	\$125.00
21046625	D.E.Q.(436)	Laboratory Services	20-23-00-6303	\$43.62
2366502	OKLAHOMA HOME CENTERS, IN	Misc Supplies for Water Treatment Plant	20-23-00-6317	\$22.70
2368652	OKLAHOMA HOME CENTERS, IN	Misc Supplies for Water Treatment Plant	20-23-00-6317	\$11.88
2368872	OKLAHOMA HOME CENTERS, IN	Misc Supplies for Water Treatment Plant	20-23-00-6317	\$53.31
7182282	HACH COMPANY(244)	9 Month Service Contract for Laboratory Anal	20-23-00-6319	\$8,625.40
		Total		\$11,507.16
		Total WATER PLANT		\$11,507.16
2368576	OKLAHOMA HOME CENTERS, IN	Misc. Tools	20-24-00-6102	\$12.48
2368925	OKLAHOMA HOME CENTERS, IN	Misc. Tools	20-24-00-6102	\$24.45

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
369855	USABlueBook - UTILITY SUPPLY	50 lb. Bucket of HTH Tablets, 25 lb. Buckets	20-24-00-6104	\$575.07
370881	USABlueBook - UTILITY SUPPLY	50 lb. Bucket of HTH Tablets, 25 lb. Buckets	20-24-00-6104	\$146.95
1C31006	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$150.00
1D07022	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$150.00
179238	NAPA AUTO PARTS AND MACHI	Misc. Supplies Blanket	20-24-00-6312	\$23.28
179452	NAPA AUTO PARTS AND MACHI	Misc. Supplies Blanket	20-24-00-6312	\$15.18
2368635	OKLAHOMA HOME CENTERS, IN	Misc. Supplies	20-24-00-6312	\$43.98
2368924	OKLAHOMA HOME CENTERS, IN	Misc. Supplies	20-24-00-6312	\$28.37
2369157	OKLAHOMA HOME CENTERS, IN	Misc. Supplies	20-24-00-6312	\$8.99
2369189	OKLAHOMA HOME CENTERS, IN	Misc. Supplies	20-24-00-6312	\$19.96
2369281	OKLAHOMA HOME CENTERS, IN	Misc. Supplies	20-24-00-6312	\$6.32
2798	S & D ELECTRIC MOTOR SHOP	Jam Washers for Lift Pumps #1 and #4	20-24-00-6312	\$456.60
		Total		\$1,661.63
		Total WASTE WATER TREATMENT PLANT		\$1,661.63
1107008	AM SUPPLY (21856)	Replace Fleet's Damaged Cordless Drill	20-27-00-6102	\$269.10
9692	HOMETOWN RENTAL & FEED(16	Mixed Oil and Small Engine Repairs	20-27-00-6114	\$13.90
0298586-IN	OKLAHOMA CONTRACTORS (2	Contractors Supplies	20-27-00-6119	\$252.90
0299513-IN	OKLAHOMA CONTRACTORS (2	Contractors Supplies	20-27-00-6119	\$1,616.96
0299651-IN	OKLAHOMA CONTRACTORS (2	Contractors Supplies	20-27-00-6119	\$393.00
0299652-IN	OKLAHOMA CONTRACTORS (2	Contractors Supplies	20-27-00-6119	\$615.00
0299653-IN	OKLAHOMA CONTRACTORS (2	Contractors Supplies	20-27-00-6119	\$997.50
0299654-IN	OKLAHOMA CONTRACTORS (2	Contractors Supplies	20-27-00-6119	\$297.00
0299819-IN	OKLAHOMA CONTRACTORS (2	Contractors Supplies	20-27-00-6119	\$155.00
2366663	OKLAHOMA HOME CENTERS, IN	Small Plumbing Fittings	20-27-00-6119	\$23.47
2366707	OKLAHOMA HOME CENTERS, IN	Small Plumbing Fittings	20-27-00-6119	\$3.99
2366725	OKLAHOMA HOME CENTERS, IN	Small Plumbing Fittings	20-27-00-6119	\$5.98
2367404	OKLAHOMA HOME CENTERS, IN	Small Plumbing Fittings	20-27-00-6119	\$11.07
2367430	OKLAHOMA HOME CENTERS, IN	Small Plumbing Fittings	20-27-00-6119	\$54.98
2367561	OKLAHOMA HOME CENTERS, IN	Small Plumbing Fittings	20-27-00-6119	\$39.98
2367574	OKLAHOMA HOME CENTERS, IN	Small Plumbing Fittings	20-27-00-6119	\$152.00
2367700	OKLAHOMA HOME CENTERS, IN	Small Plumbing Fittings	20-27-00-6119	\$3.99
2368005	OKLAHOMA HOME CENTERS, IN	Small Plumbing Fittings	20-27-00-6119	\$40.79
2368067	OKLAHOMA HOME CENTERS, IN	Small Plumbing Fittings	20-27-00-6119	\$21.99
2369317	OKLAHOMA HOME CENTERS, IN	Small Plumbing Fittings	20-27-00-6119	\$57.72
458	TAPCO WATER CORPORATION	4" Tap on Cimarron Manor	20-27-00-6119	\$414.00
2031506	BALSIGER TIRE (907)	Tire Repairs for Line Maintenance	20-27-00-6317	\$11.00
203 15060	BALSIGER TIRE (907)	Tire Repairs for Line Maintenance	20-27-00-6317	\$12.00
2031506...	BALSIGER TIRE (907)	Tire Repairs for Line Maintenance	20-27-00-6317	\$10.00
179556	NAPA AUTO PARTS AND MACHI	Oil, Grease and Small Parts	20-27-00-6317	\$13.62
89328	RON'S MOBILE TIRE 506	Tire Repairs and Replacements for Line Main	20-27-00-6317	\$25.00
000202	GHM ENTERPRISES (1097)	Laundry Service Line Maintenance	20-27-00-6346	\$12.60
000203	GHM ENTERPRISES (1097)	Laundry Service Line Maintenance	20-27-00-6346	\$8.40
000209	GHM ENTERPRISES (1097)	Laundry Service Line Maintenance	20-27-00-6346	\$8.40
000212	GHM ENTERPRISES (1097)	Laundry Service Line Maintenance	20-27-00-6346	\$8.40
000219	GHM ENTERPRISES (1097)	Laundry Service Line Maintenance	20-27-00-6346	\$13.80
000225	GHM ENTERPRISES (1097)	Laundry Service Line Maintenance	20-27-00-6346	\$10.20
000229	GHM ENTERPRISES (1097)	Laundry Service Line Maintenance	20-27-00-6346	\$19.80
000230	GHM ENTERPRISES (1097)	Laundry Service Line Maintenance	20-27-00-6346	\$16.80
383	CIMMARRON REDI MIX 22576	Concrete for Various Sewer Projects	20-27-00-6392	\$124.00

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
14242	LOGAN COUNTY ASPHALT(1543)	Purchase Class "A" Rock for Sewer Repairs a	20-27-00-6392	\$978.67
14310	LOGAN COUNTY ASPHALT(1543)	Purchase Class "A" Rock for Sewer Repairs a	20-27-00-6392	\$216.69
032511	PRIMARY STRUCTURE(20526)	Manhole Grade Rings and Manhole Rings an	20-27-00-6392	\$1,600.00
041511	PRIMARY STRUCTURE(20526)	Manhole Grade Rings and Manhole Rings an	20-27-00-6392	\$365.00
		Total		\$8,894.70
		Total LINE MAINTENANCE		\$8,894.70
0299818-IN	OKLAHOMA CONTRACTORS (2	Contractors Supplies	20-28-00-6129	\$276.00
		Total		\$276.00
		Total METER DEPARTMENT		\$276.00
		Total GPWA OPERATING FUND		\$24,122.39
91174	APPLE BOOKS 22706	Juvenile and Adult Standing Book Order	30-30-06-6541	\$877.15
B1709556	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$20.99
B1716903	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$191.03
B1716904	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$121.25
B1719216	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$16.19
B1719217	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$25.77
B1719218	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$24.41
B1719717	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$30.18
B1727045	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$16.18
B1727046	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$15.74
B1731414	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$29.01
B173556	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$26.27
B1735567	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$11.76
B1735742	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$14.04
B1735743	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$25.76
B1735744	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$12.45
B1736871	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$77.08
TRAVEL REIMB	CANDY FORD(20931)	Travel Reimbursment	30-30-06-6541	\$99.26
PB02-6188	PUMPKIN BOOKS 22553	28 SRP Juvenile Titles	30-30-06-6541	\$463.44
		Total LIBRARY		\$2,097.96
		Total GRANTS		\$2,097.96
		Total GRANTS FUND		\$2,097.96
901	ACS PLAYGROUND ADVENTURE	Skate Ramp for Skate Park	45-45-00-6545	\$10,580.00
		Total		\$10,580.00
		Total HOTEL/MOTEL-TOURISM		\$10,580.00
		Total HOTEL/MOTEL TAX FUND		\$10,580.00
APPLICATION 2	HCCCco, LLC. 22368	Guthrie Water Treatment Plant - Section A 20	50-50-00-6373	\$210,716.55
		Total		\$210,716.55
		Total WATER TREATMENT PLANT IMPROVEMENT		\$210,716.55
		Total WATER TREATMENT PLANT FUND		\$210,716.55
74578825	DELL FINANCIAL (21623)	Monthly Lease Payment on Server	54-54-04-6706	\$486.48
74614659	DELL FINANCIAL (21623)	Monthly Lease Payment for Admin/Payroll 81	54-54-04-6706	\$77.99
2078817	SUSQUEHANNA COMM. FINANC	Lease BroadCastPix	54-54-04-6706	\$523.38

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
		Total INFORMATION SERVICES		\$1,087.85
MAY 2011	BANCFIRST(884)	Loan for Upgrade for both Cameras trucks	54-54-27-6706	\$1,116.00
		Total LINE MAINTENANCE		\$1,116.00
		Total FACILITIES		\$2,203.85
MAY 2011	FARMERS & MERCHANTS BANK(2009 Chevrolet Tahoe (Police Vehicles)	54-56-07-6707	\$720.30
MAY 2011	FARMERS & MERCHANTS BANK(Dodge Charger (Police Vehicles)	54-56-07-6707	\$641.86
MAY 2011	OKLA STATE BANK (22069)	Four - 2009 Dodge Chargers (Police Vehicle	54-56-07-6707	\$3,232.30
		Total POLICE DEPARTMENT		\$4,594.46
MAY2011.	OKLA STATE BANK (22069)	10 Wheel Dump Truck with Attachments	54-56-12-6708	\$2,031.00
		Total STREET DEPARTMENT		\$2,031.00
MAY2011	OKLA STATE BANK (22069)	3 New Chevrolet Truck Silverado	54-56-23-6711	\$715.00
		Total PURCHASING/ACCOUNTS PAYABLE		\$715.00
MAY2011	OKLA STATE BANK (22069)	3 New Chevrolet Truck Silverado	54-56-27-6708	\$835.00
MAY2011	OKLA STATE BANK (22069)	3 New Chevrolet Truck Silverado	54-56-27-6711	\$634.00
		Total LINE MAINTENANCE		\$1,469.00
		Total VEHICLES & EQUIPMENT		\$8,809.46
		Total CAPITAL PROJECTS		\$11,013.31
APPLICATION #	JORDAN CONTRACTORS INC. 2	SANTITARY SEWER SYSTEM IMPROVEME	55-55-00-6547	\$344,033.46
2011558	MYERS ENGINEERING CORPOR	Resident Inspection Services for S.S. CMOM	55-55-00-6547	\$14,000.00
2011599	MYERS ENGINEERING CORPOR	Partial Payment of Engineering Services CM	55-55-00-6547	\$11,344.74
		Total		\$369,378.20
		Total INFRASTRUCTURE		\$369,378.20
		Total CMOM Fee		\$369,378.20
2032657	R.K. JEWELL CONSTRUCTION, I	Materials and Labor to Reroute Storm Drain a	98-98-00-6112	\$836.20
303716879	TERMINEX 22413	Pest Control	98-98-00-6112	\$50.00
2032655	USDA-APHIS-WILDLIFE SERVICE	Wildlife Management Contract (5/1/2011 to 4/	98-98-00-6112	\$3,000.00
6656	O.M.A.G. (22004)	Airport Liability Insurance Renewal	98-98-00-6329	\$3,833.00
		Total		\$7,719.20
10071271-2	GARVER ENGINEERING 22519	Administrative Services & Meeting Task Orde	98-98-93-6373	\$2,200.00
10071271-3	GARVER ENGINEERING 22519	Administrative Services & Meeting Task Orde	98-98-93-6373	\$6,000.00
4279	FOUR-O-ONE CORPORATION 22	Closing of Well known as Clarence N. Wilson	98-98-93-6506	\$25,000.00
		Total LAND ACQUISITION		\$33,200.00
		Total AIRPORT FUND		\$40,919.20
		Total AIRPORT FUND		\$40,919.20
MAY 2011	OKLAHOMA DEPARTMENT OF C	Spirit Wing Loan	99-99-00-6702	\$1,041.67
MAY 2011	LOGAN CO. ECON. DEV. COUNCI	LCEDC Excel Jet Loan	99-99-00-6704	\$2,786.37
MAY 2011	BANCFIRST(884)	Excel Jet Loan	99-99-00-6705	\$2,063.00
		Total		\$5,891.04
		Total GUTHRIE INDUSTRIAL DEVLEOPMENT		\$5,891.04
		Total GUTHRIE INDUSTRIAL DEVELOPMENT		\$5,891.04

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
		Total All Funds		\$736,257.42



Agenda Item Cover Letter

Meeting
[X] City Council
GPWA
Other:

Date of Meeting
May 3, 2011

Contact
Wanda Calvert
City Clerk/Treasurer

Agenda Item

Consider approval of authorizing staff to sell the property located at 1324 West Noble (Lots 13 and 14, Block 34, West Guthrie, Logan County), commonly known as the Westside Fire Station at public auction.

Summary

At April 5, 2011 election, the citizens of Guthrie approved selling the Westside Fire Station located at 1324 West Noble for the value and price of not less than \$51,000. Staff is requesting Council's approval to sell said property at public auction. Staff has obtained a verbal quote in the amount of \$1,000 from a local auctioneer.

Funding Expected [X] Revenue [] Expenditure [] N/A
Budgeted [] Yes [X] No [] N/A
Account Number 01-00-00-5419 Amount Not less than \$51,000
Legal Review [X] N/A [] Required Completed Date:
Mayor's Appt. [] Yes [X] No

Supporting documents attached

- Appraisal dated December 6, 2010
April 5, 2011 Election Results

Recommendation

Staff recommends approval.

Action Needed [] Public Hearing [X] Motion [] Emergency Clause

SILVERS REAL ESTATE APPRAISAL SERVIC, INC.

William E. Silvers
P.O. Box 1116 / 112 N. Division
Guthrie, OK. 73044

December 06 2010

City of Guthrie
101 N. 2nd St.
Guthrie, OK. 73044

Attention: Wanda Calvert

Appraisal Report
Westside Fire Station
1324 West Noble
Guthrie, OK. 73044

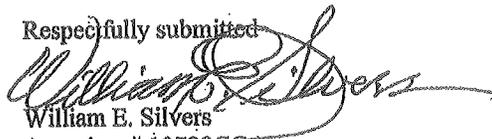
In response to your authorization letter of November 16, 2010, I have conducted the required investigation, gathered the necessary data and made certain analysis that have enabled me to form an opinion of the Cost Approach to value of the fee simple estate in the Westside Fire Station located in the 1300 Block of West Noble Street.

Based on the inspection of the site, building and the investigation and analyses undertaken, I have formed the opinion that as of December, 06 2010 and subject to the assumptions and limiting conditions set forth in this report, the property has a market value of

FIFTY ONE THOUSAND DOLLARS
\$51,000.00

The narrative appraisal report that follows sets forth the identification of the property, the assumptions and limiting conditions, pertinent facts about the area and the subject property, comparable data, the results of the investigation and analysis, and the reasoning leading to the conclusions.

Respectfully submitted


William E. Silvers
Appraiser # 10728CGA
State of Oklahoma

*** OFFICIAL CERTIFICATE OF VOTES ***

MUNICIPAL GENERAL ELECTION
APRIL 5, 2011
LOGAN COUNTY, OKLAHOMA

CITY OF GUTHRIE PROPOSITION

	FOR THE PROPOSITION-YES	AGAINST THE PROPOSITION-NO
PRECINCT		
LOGAN CO. PCT 420102	0	0
LOGAN CO. PCT 420103	16	4
LOGAN CO. PCT 420104	3	0
LOGAN CO. PCT 420105	0	0
LOGAN CO. PCT 420204	20	6
LOGAN CO. PCT 420205	18	4
LOGAN CO. PCT 420305	14	10
LOGAN CO. PCT 420306	24	7
LOGAN CO. PCT 420307	34	5
LOGAN CO. PCT 420308	9	2
LOGAN CO. ABSENTEE PCT.	44	7
	179	45

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Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	May 3, 2011	Rene Spineto
<input type="checkbox"/> GPWA		
<input checked="" type="checkbox"/> Other: <u>Public Hearing</u>		

Agenda Item

Consider action of a request by Gary Doolittle for a Special Use Permit to remodel an existing two-story residence, located at 824 North Wentz, into a duplex.

Summary

Mr. Doolittle submitted a request for a Special Use Permit for his property located at 824 North Wentz Street, which is in an R-1 Zoning District, (Single Family Homes). The subject property is located south of Fogarty School and across the street and east of the Shell Gas Station, which is zoned C-1, Commercial.

Letters were mailed to 24 neighbors in the surrounding neighborhood regarding the request, and a notice was placed in the Guthrie NewsLeader on March 16th. There were no letters of comment received.

The Planning Commission heard the request on April 14th. Discussion was held regarding the application and the need for off-street parking. The Planning Commission recommends approval with the following condition:

1. Applicant must provide off-street parking for three vehicles. (The Zoning Ordinance requires off-street parking for 1.5 vehicles per dwelling unit.)

The Planning Commission recommends the City Council approve the request to issue a Special Use Permit to the applicant, with the above listed condition.

Funding Expected	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Account Number	<input type="text"/>		
Amount	<input type="text"/>		
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: <input type="text"/>
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached:

- Planning Report from Planning Commission Meeting of April 14, 2011
- Minutes from Planning Commission Meeting of April 14, 2011
- Aerial map of 824 N. Wentz

Recommendation:

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

PLANNING REPORT

To: Chairman and Members of the Planning Commission
From: Jim Hanke, Chief Inspector of Construction Services
Date: April 14, 2011
Subject: Consideration of and recommendation to the City Council regarding a request for a "special use" permit at 824 North Wentz Street (map enclosed). for the purpose of establishing a multi-family home (duplex) in an R-1 (single family dwellings) zoned area.

RECOMMENDATION:

At the discretion of the Commission.

GENERAL INFORMATION:

Applicant:
Mr. Gary Doolittle

Owner:
Same

Requested Action: Issue a "special use" permit for the purpose of establishing a multi-family home (duplex) in a neighborhood zoned as an R-1 (single family dwellings).

Description: If approved an existing single family dwelling will be converted to a two family duplex.

Surrounding Land Use and Zoning: R-1 (Single family Dwellings)

Special Information: off street parking is not provided; the zoning ordinance requires off street parking for 1.5 vehicles per dwelling unit.

Transportation: N/A

Utilities Available: OGE, ONG

History: N/A

Notification: Notice in the Guthrie News leader on March 16, 2011, and 24 letters mailed to property owners within 300 feet of the subject property.

Respectfully Submitted,



Jim Hanke,
Chief Inspector of Construction Services.

**CITY OF GUTHRIE
GUTHRIE PLANNING COMMISSION MEETING
Regular Meeting
Thursday, April 14, 2011**

MINUTES

A regular Meeting of the Guthrie Planning Commission will convene at 5:30 p.m. at Guthrie City Hall at 101 North 2nd Street.

Commissioners present:	Doug Powell	Commissioner	
	Sharyl Padgett	Commissioner	
	Michael Smith	Commissioner	
	Vern Ogden	Commissioner	Absent
	Ed Wood	Commissioner	

OTHERS PRESENT: Doug Weir, Jim Hanke, Tommy Truelove, Dale Storm, Gary Doolittle.

CALL TO ORDER – This meeting is called to order on Thursday, April 14, 2011 at 5:30 p.m.

1. Consent Agenda
 - A. Minutes for March 10, 2011 meeting.
A motion was made by Comm. Wood, seconded by Comm. Smith to Approve the minutes as written. All voted Aye.
2. Public Comments. None.
3. Consideration and recommendation to City Council regarding a request for a "special Use" permit at 824 N. Wentz for the purpose of establishing a multi-family home in an R-1.

Commission held discussion about off street parking. Applicant agreed to provide off street parking for 3 vehicles. A motion was made by Comm. Wood, seconded by Comm. Smith to *Approve* the application. All voted Aye.
4. Consideration and recommendation to City Council regarding a request for a "special use" permit at 1723 E. Edmunds Ave for the purpose of placing a manufactured home in an R-1 zoned area.

Discussion was held about the skirting of the home. The owner will brick the lower portion. A motion was made by Comm. Padgett, seconded by Comm. Wood to *Approve* the application. All voted Aye.
5. New Business: None.
6. Reports/Comments from Staff: None.
7. Comments from Commissioners: None.

The meeting adjourned at 5:45 p.m.



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Agenda Item Cover Letter

Meeting: [x] City Council, [] GPWA, [x] Other: Public Hearing
Date of Meeting: May 3, 2011
Contact: Rene Spineto

Agenda Item

Consider action of a request by Paul and Carol Lee Creed for a Special Use Permit to place a manufactured home in an R-1 Residential Zone, located at 1723 East Edmunds Avenue.

Summary

Mr. and Mrs. Creed submitted a request for a Special Use Permit for their property located at 1723 East Edmunds Avenue, which is in an R-1 Zoning District, (Single Family Home). The applicants request permission to place a 2011 model manufactured home on their property. The area is sparsely populated and in a rural setting. The Zoning Ordinance allows placement of manufactured home in an R-1 Zone only when a Special Use Permit has been issued.

Letters were mailed to seven neighbors in the surrounding area regarding the request, and a notice was placed in the Guthrie NewsLeader on March 11th. There were no letters of comment received.

The Planning Commission heard the request on April 14th and held a discussion regarding the application. The Planning Commission recommends approval with the following condition:

- 1. Applicant must install brick-style skirting all around the manufactured home within one year from the placement date of the home at the site.

The Planning Commission recommends the City Council approve the request to issue a Special Use Permit to the applicant, with the above listed condition.

Funding Expected: Revenue [], Expenditure [x] N/A
Budgeted: Yes [], No [x] N/A
Account Number: _____ Amount: _____
Legal Review: [x] N/A, [] Required, Completed Date: _____
Mayor's Appt.: Yes [], No [x]

Supporting documents attached:

- Planning Report from Planning Commission Meeting of April 14, 2011
• Minutes from Planning Commission Meeting of April 14, 2011
• Aerial map of 1723 East Edmunds
• Pictures of the manufactured home

Recommendation:

Staff recommends approval.

Action Needed: [x] Public Hearing, [x] Motion, [] Emergency Clause

PLANNING REPORT

To: Chairman and Members of the Planning Commission

From: Jim Hanke, Chief Inspector of Construction Services

Date: April 14, 2011

Subject: Consideration of and recommendation to the City Council regarding a request for a "special use" permit at 1723 East Edmunds Avenue (map enclosed), for the purpose of placing a manufactured home in an R-1 (single family dwellings) zoned area.

RECOMMENDATION:

At the discretion of the Commission.

GENERAL INFORMATION:

Applicant:

Paul & Carol Lee Creed

Owner:

Same

Requested Action:

Issue a "special use" permit for the placement of a manufactured home within city limits.

Description: Place a new 2011 model manufactured home on a permanent foundation (see photos).

Surrounding Land Use and Zoning: R-1 (Single family Dwellings)

Special Information: N/A

Transportation: N/A

Utilities Available: OGE, ONG

History: N/A

Notification: Notice in the Guthrie News leader on March 11, 2011, and 7 letters mailed to property owners within 300 feet of the subject property.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jim Hanke". The signature is written in black ink and is positioned above a horizontal line.

Jim Hanke,
Chief Inspector of Construction Services.

CITY OF GUTHRIE
GUTHRIE PLANNING COMMISSION MEETING
Regular Meeting
Thursday, April 14, 2011

MINUTES

A regular Meeting of the Guthrie Planning Commission will convene at 5:30 p.m. at Guthrie City Hall at 101 North 2nd Street.

Commissioners present:	Doug Powell	Commissioner	
	Sharyl Padgett	Commissioner	
	Michael Smith	Commissioner	
	Vern Ogden	Commissioner	Absent
	Ed Wood	Commissioner	

OTHERS PRESENT: Doug Weir, Jim Hanke, Tommy Truelove, Dale Storm, Gary Doolittle.

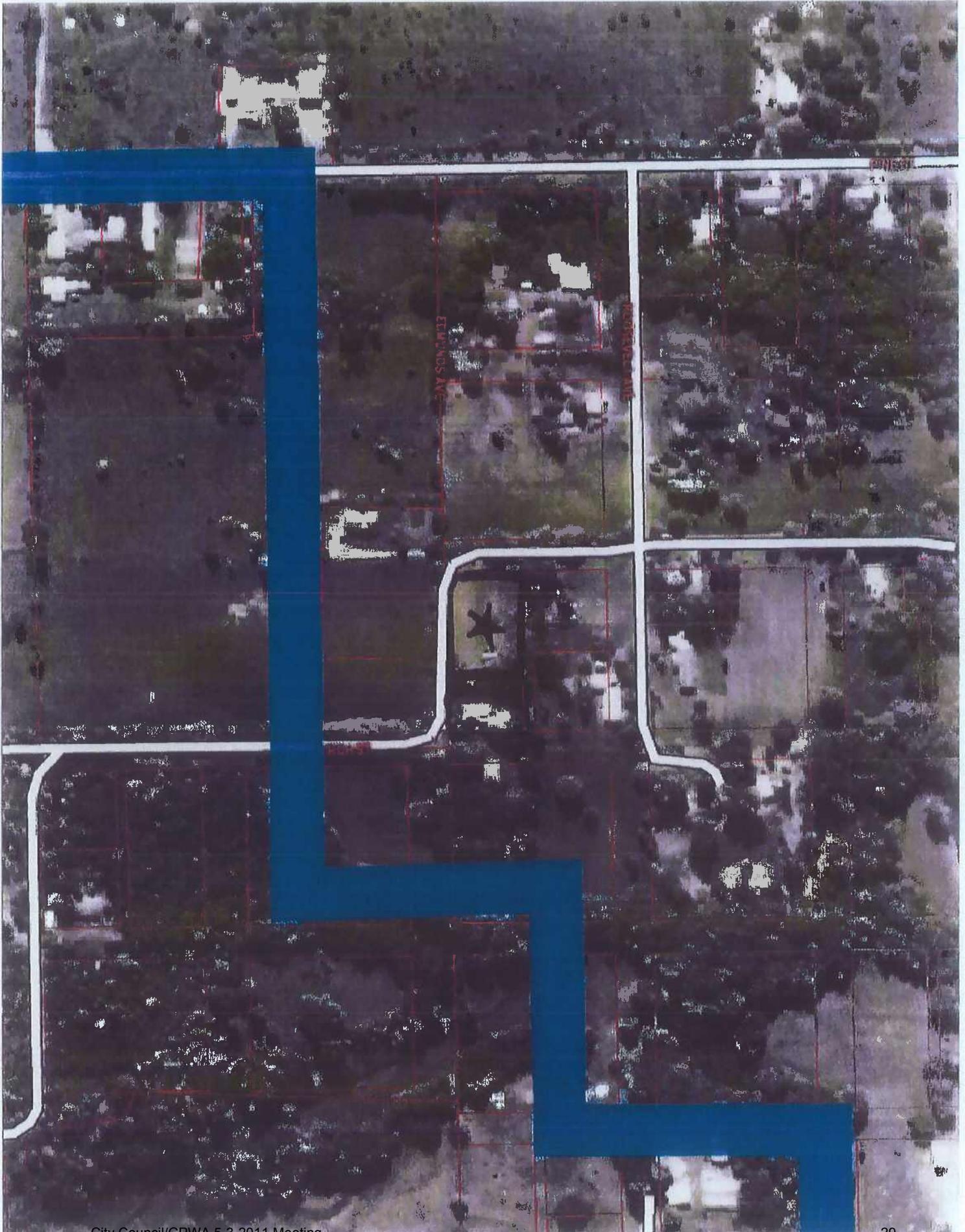
CALL TO ORDER – This meeting is called to order on Thursday, April 14, 2011 at 5:30 p.m.

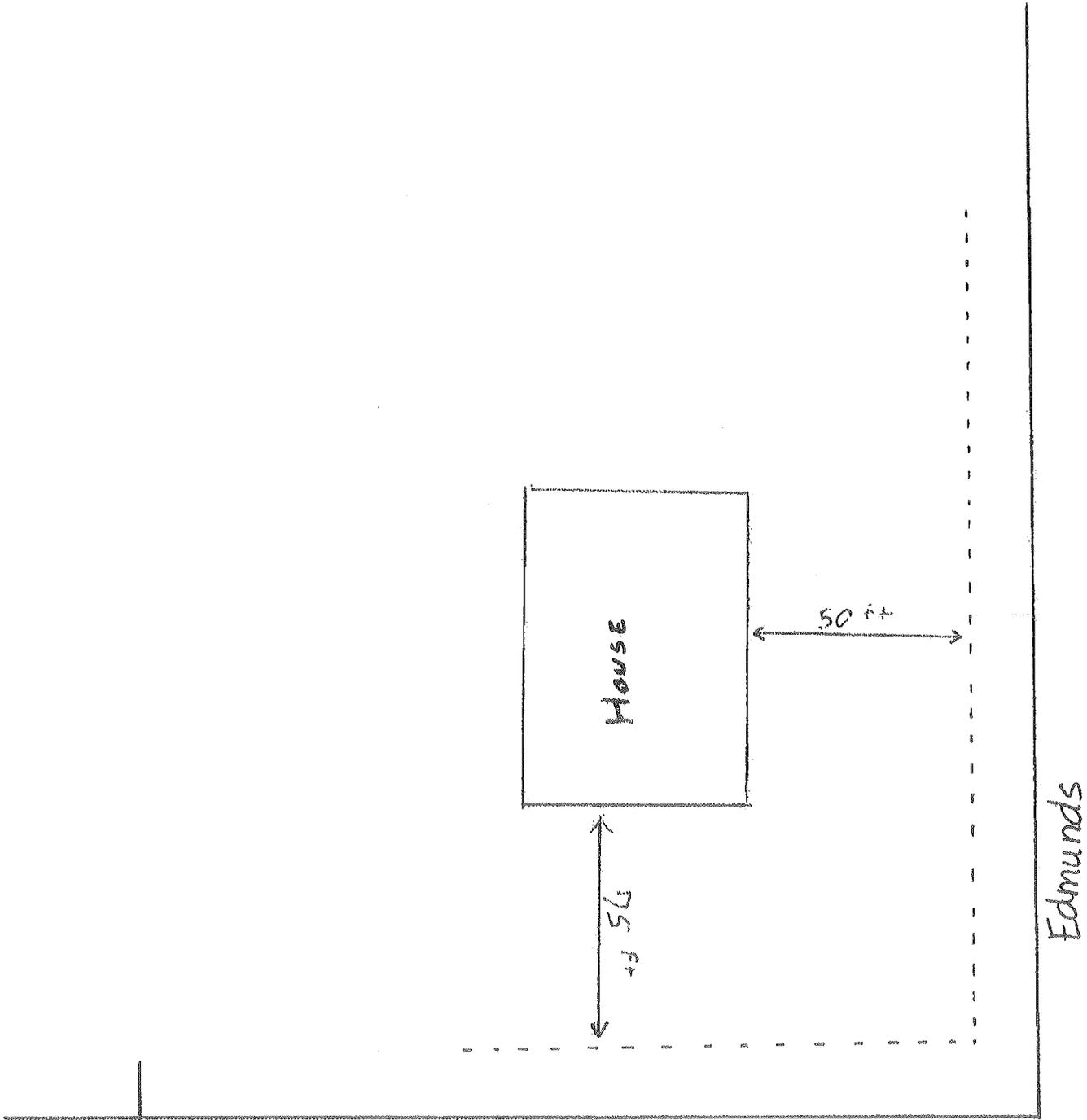
1. Consent Agenda
 - A. Minutes for March 10, 2011 meeting.
A motion was made by Comm. Wood, seconded by Comm. Smith to Approve the minutes as written. All voted Aye.
2. Public Comments. None.
3. Consideration and recommendation to City Council regarding a request for a "special Use" permit at 824 N. Wentz for the purpose of establishing a multi-family home in an R-1.

Commission held discussion about off street parking. Applicant agreed to provide off street parking for 3 vehicles. A motion was made by Comm. Wood, seconded by Comm. Smith to *Approve* the application. All voted Aye.
4. Consideration and recommendation to City Council regarding a request for a "special use" permit at 1723 E. Edmunds Ave for the purpose of placing a manufactured home in an R-1 zoned area.

Discussion was held about the skirting of the home. The owner will brick the lower portion. A motion was made by Comm. Padgett, seconded by Comm. Wood to *Approve* the application. All voted Aye.
5. New Business: None.
6. Reports/Comments from Staff: None.
7. Comments from Commissioners: None.

The meeting adjourned at 5:45 p.m.





Roosevelt

Locust

Edmonds

Property Line



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Agenda Item Cover Letter

Meeting: [x] City Council, [] GPWA, [x] Other: Public Hearing
Date of Meeting: May 3, 2011
Contact: Rene Spineto

Agenda Item

Consider action to declare the property at 511 S. Capital Street dilapidated and detrimental to the health, safety or welfare of the general public in the community, and proceed with action to tear down and remove the building.

Summary

A notice of intent to tear down or remove a dilapidated building was mailed to Mary Wilkins regarding the property located at 511 South Capital Street. The property was found to be in violation of ordinance Number 3203, Article Six, Sections 1360-1371.

A letter was sent to the owner on April 8th, 2011 and a second letter was sent on April 18th, 2011 via certified mail, return receipt requested, and posted on the building. The letter notified the owner that a hearing is to be held on May 3rd at 7:00 in the Guthrie City Council Chambers to determine if the property is dilapidated and if the findings of the hearing confirm that the condition of the property constitutes a detriment or a hazard and that the property would be benefited by removal of such conditions, the governing body may cause the dilapidated building to be torn down and removed.

Section 13-64 of Ordinance 3203 declares a nuisance to be: "Any building or structure which upon examination by the City is deemed dangerous to the public health or safety because of damage, decay or other condition," or "all structures, premises and land which upon examination by the City is determined to be dilapidated and/or to cause a blighting problem on the surrounding neighborhood or area."

Funding Expected: Revenue [], Expenditure [x] N/A
Budgeted: Yes [x], No [] N/A
Account Number: 01-05-51-6354, Amt: <\$6K
Legal Review: N/A [x], Required [] Completed Date: []
Mayor's Appt.: Yes [], No [x]

Supporting documents attached:

- Notification Letter
• Copy of Certified Mailing
• Pictures of the vacant structure

Recommendation:

Staff recommends approval.

Action Needed: [x] Public Hearing, [x] Motion, [] Emergency Clause 33



Community Development Department
PO Box 908
Guthrie, OK 73044
405.282.1110

April 18, 2011

Mary Wilkins
21130 Sophia Drive
Matteson, IL. 60443-1868

Case Number: 511JH3
Address: 511 South Capital Street
Legal: Capital Hill Block 78, Lot(s) 19-20

NOTICE OF INTENT TO TEAR DOWN OR REMOVE DILAPIDATED BUILDING

Notice is hereby given to you that proceedings have begun to remove or tear down the dilapidated building at the address listed above violating Ordinance Number 3203, Article Six, Sections 1360-1371.

A hearing on this notice to tear down or remove the dilapidated structure has been scheduled for the May 3, 2011 at 7:00 p.m. in the Guthrie City Council Chambers, 101 N. Second Street, Guthrie, Oklahoma to determine if the property is dilapidated and has become detrimental to the health, safety or welfare of the general public in the community, or if the property creates a fire hazard which is dangerous to other property. If the findings of the hearing confirm that the condition of the property constitutes a detriment or a hazard and that the property would be benefited by removal of such conditions, the governing body may cause the dilapidated building be torn down and removed.

Once work is performed to tear down or remove the dilapidated structure, the actual costs associated therewith shall be the responsibility of the property owner of record in the Logan County Treasurer's office for 511 South Capital Street and a lien will be filed against said property. If actual costs are not paid within thirty (30) days from date of invoice by the City of Guthrie, the City may proceed against you personally in the District Court of Logan County to collect said costs and fees.

Code Enforcement Officer

CC: Wanda Calvert, City Clerk
Randel Shadid, City Attorney

WWW.CITYOFGUTHRIE.COM

KE: 511 S. CAPITAL

PS Form 3817, January 2001

145792 #1

FH

CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com

OFFICIAL USE

Postage	\$ 0.44
Certified Fee	\$2.85
Return Receipt Fee (Endorsement Required)	\$2.30
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$ 5.59

Postmark Here: 0418 03 04/18/2011

Sent To: **MARY WILKINS**
Street, Apt. No., or PO Box No.: **2130 SOPHIA DRIVE**
City, State, ZIP+4: **MATTESON, IL 60443-1868**

PS Form 3800, June 2002 See Reverse for Instructions



City Development Department
PO Box 908
Guthrie, OK 73044
405.282.1110

U.S. POSTAL SERVICE
CERTIFICATE OF MAILING

MAY BE USED FOR DOMESTIC AND INTERNATIONAL MAIL, DOES NOT PROVIDE FOR INSURANCE-POSTMASTER

Received From: **CITY OF GUTHRIE**
P.O. BOX 908
GUTHRIE OK 73044

One piece of ordinary mail addressed to:
MARY WILKINS
2130 SOPHIA DRIVE
MATTESON, IL 60443-1868

5544 9995 5000 0070 9002

Case Number: 511JH3
Address: 511 South Capital Street
Legal: Capital Hill Block 78, Lot(s) 19-20

TEAR DOWN OR REMOVE DILAPIDATED BUILDING

... proceedings have begun to remove or tear down the dilapidated building at the address listed above violating Ordinance Number 3203, Article Six, Sections 1360-1371.

A hearing on this notice to tear down or remove the dilapidated structure has been scheduled for the May 3, 2011 at 7:00 p.m. in the Guthrie City Council Chambers, 101 N. Second Street, Guthrie, Oklahoma to determine if the property is dilapidated and has become detrimental to the health, safety or welfare of the general public in the community, or if the property creates a fire hazard which is dangerous to other property. If the findings of the hearing confirm that the condition of the property constitutes a detriment or a hazard and that the property would be benefited by removal of such conditions, the governing body may cause the dilapidated building be torn down and removed.

Once work is performed to tear down or remove the dilapidated structure, the actual costs associated therewith shall be the responsibility of the property owner of record in the Logan County Treasurer's office for 511 South Capital Street and a lien will be filed against said property. If actual costs are not paid within thirty (30) days from date of invoice by the City of Guthrie, the City may proceed against you personally in the District Court of Logan County to collect said costs and fees.

Code Enforcement Officer

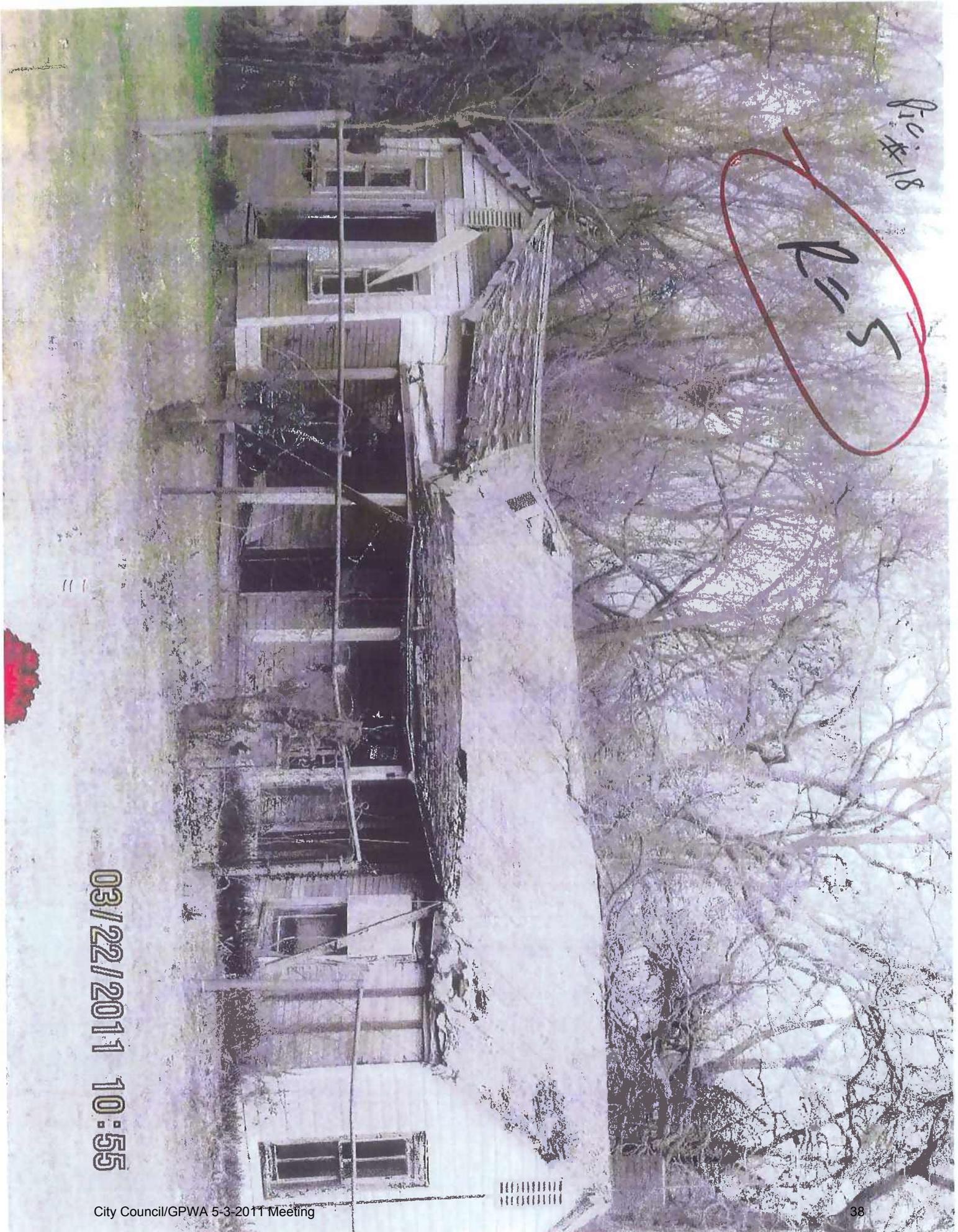
CC: Wanda Calvert, City Clerk
Randel Shadid, City Attorney

WWW.CITYOFGUTHRIE.COM









Rec 18

R-5

03/22/2011 10:55



Agenda Item Cover Letter

Meeting: [x] City Council, [] GPWA, [x] Other: Public Hearing
Date of Meeting: May 3, 2011
Contact: Rene Spineto

Agenda Item: Consider action to declare the property at 924 East Vilas dilapidated and detrimental to the health, safety or welfare of the general public in the community, and proceed with action to tear down and remove the building.

Summary: A notice of intent to tear down or remove a dilapidated building was mailed to Launzy Love, c/o Alvin Love regarding the property located at 924 East Vilas. The property was found to be in violation of ordinance Number 3203, Article Six, Sections 1360-1371.

A letter was sent to the owner on April 8th, 2011 and a second letter was sent on April 18th, 2011 via certified mail, return receipt requested, and posted on the building. The letter notified the owner that a hearing is to be held on May 3rd at 7:00 in the Guthrie City Council Chambers to determine if the property is dilapidated and if the findings of the hearing confirm that the condition of the property constitutes a detriment or a hazard and that the property would be benefited by removal of such conditions, the governing body may cause the dilapidated building to be torn down and removed.

Section 13-64 of Ordinance 3203 declares a nuisance to be: "Any building or structure which upon examination by the City is deemed dangerous to the public health or safety because of damage, decay or other condition," or "all structures, premises and land which upon examination by the City is determined to be dilapidated and/or to cause a blighting problem on the surrounding neighborhood or area."

Funding Expected: [] Revenue, [x] Expenditure, [] N/A
Budgeted: [x] Yes, [] No, [] N/A
Account Number: 01-05-51-6354, Amt: <\$6K
Legal Review: [x] N/A, [] Required, Completed Date:
Mayor's Appt.: [] Yes, [x] No

- Supporting documents attached:
• Notification Letter
• Copy of Certified Mailing
• Pictures of the vacant structure

Recommendation: Staff recommends approval.

Action Needed: [x] Public Hearing, [x] Motion, [] Emergency Clause



Community Development Department
PO Box 908
Guthrie, OK 73044
405.282.1110

April 18, 2011

Launzy Love
c/o Alvin Love
301 South 2nd Street
Guthrie, OK 73044

Case Number: 924JH2
Address: 924 East Vilas
Legal: Capital Hill Block 62, Lot(s)23-24

NOTICE OF INTENT TO TEAR DOWN OR REMOVE DILAPIDATED BUILDING

Notice is hereby given to you that proceedings have begun to remove or tear down the dilapidated building at the address listed above violating Ordinance Number 3203, Article Six, Sections 1360-1371.

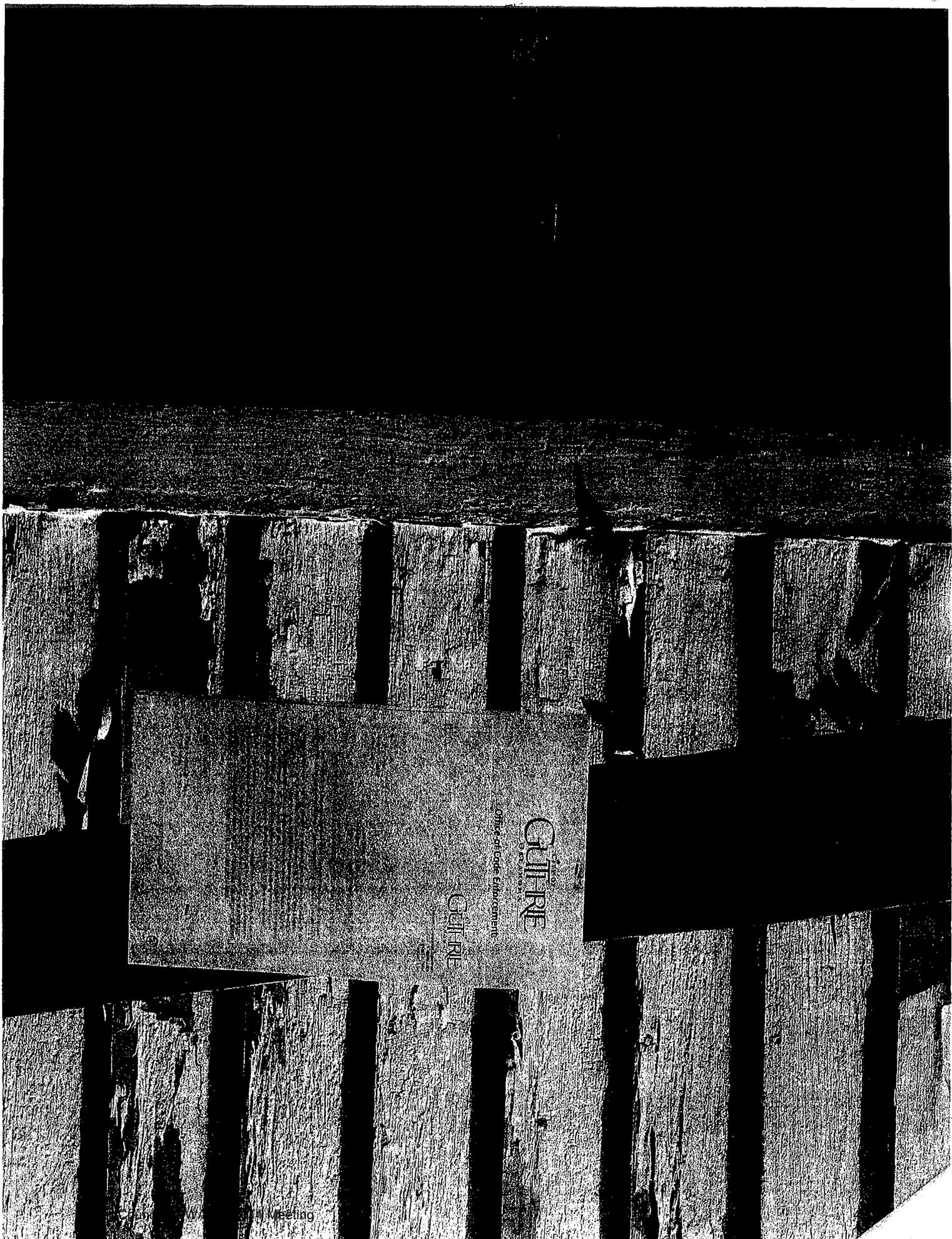
A hearing on this notice to tear down or remove the dilapidated structure has been scheduled for the May 3, 2011 at 7:00 p.m. in the Guthrie City Council Chambers, 101 N. Second Street, Guthrie, Oklahoma to determine if the property is dilapidated and has become detrimental to the health, safety or welfare of the general public in the community, or if the property creates a fire hazard which is dangerous to other property. If the findings of the hearing confirm that the condition of the property constitutes a detriment or a hazard and that the property would be benefited by removal of such conditions, the governing body may cause the dilapidated building be torn down and removed.

Once work is performed to tear down or remove the dilapidated structure, the actual costs associated therewith shall be the responsibility of the property owner of record in the Logan County Treasurer's office for 924 East Vilas Avenue and a lien will be filed against said property. If actual costs are not paid within thirty (30) days from date of invoice by the City of Guthrie, the City may proceed against you personally in the District Court of Logan County to collect said costs and fees.

Code Enforcement Officer

CC: Wanda Calvert, City Clerk
Randel Shadid, City Attorney

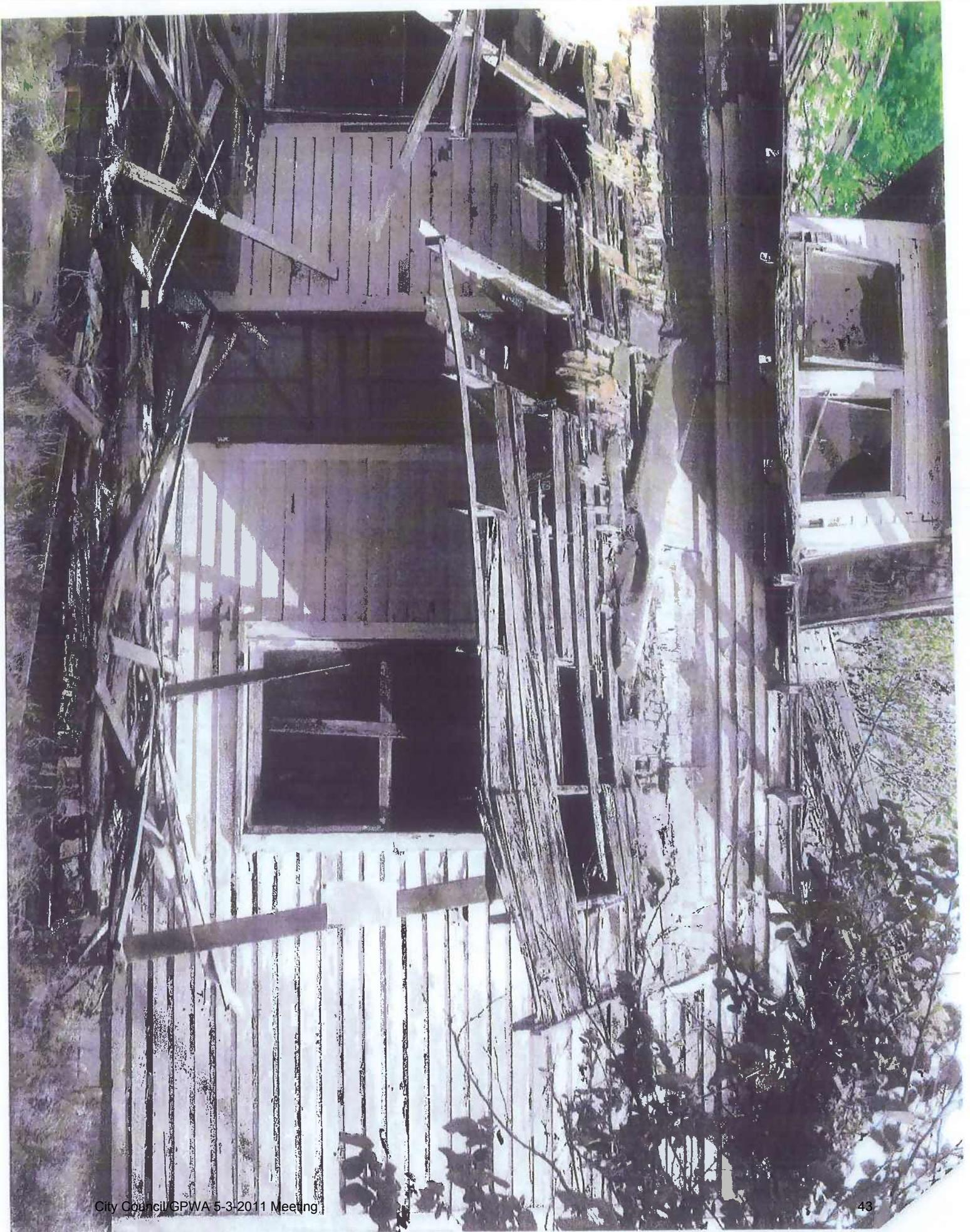
WWW.CITYOFGUTHRIE.COM

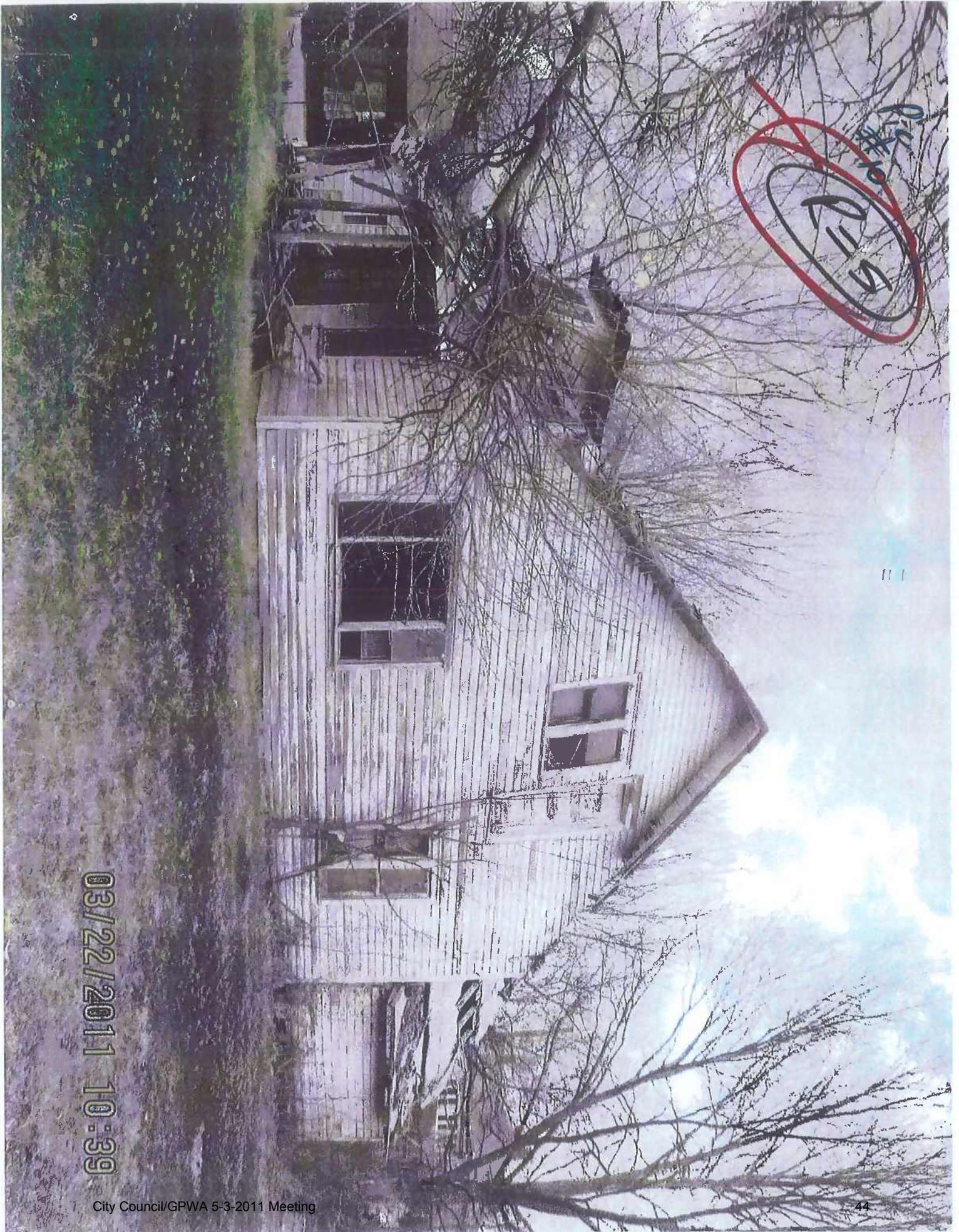


CUIRE

OFFICE 2010 CODES EMBROIDERED

CUIRE





P1110

03/22/2011 10:39



Agenda Item Cover Letter

Meeting: [x] City Council, [] GPWA, [x] Other: Public Hearing
Date of Meeting: May 3, 2011
Contact: Rene Spineto

Agenda Item

Consider action to declare the property at 508 East Vilas dilapidated and detrimental to the health, safety or welfare of the general public in the community, and proceed with action to tear down and remove the building.

Summary

A notice of intent to tear down or remove a dilapidated building was mailed to Beverly Senters regarding the property located at 508 East Vilas. The property was found to be in violation of ordinance Number 3203, Article Six, Sections 1360-1371.

A letter was sent to the owner on April 8th, 2011 and a second letter was sent on April 18th, 2011 via certified mail, return receipt requested, and posted on the building. The letter notified the owner that a hearing is to be held on May 3rd at 7:00 in the Guthrie City Council Chambers to determine if the property is dilapidated and if the findings of the hearing confirm that the condition of the property constitutes a detriment or a hazard and that the property would be benefited by removal of such conditions, the governing body may cause the dilapidated building to be torn down and removed.

Section 13-64 of Ordinance 3203 declares a nuisance to be: "Any building or structure which upon examination by the City is deemed dangerous to the public health or safety because of damage, decay or other condition," or "all structures, premises and land which upon examination by the City is determined to be dilapidated and/or to cause a blighting problem on the surrounding neighborhood or area."

Funding Expected: Revenue [], Expenditure [x] N/A
Budgeted: Yes [x], No [] N/A
Account Number: 01-05-51-6354, Amt: <\$6K
Legal Review: N/A [x], Required [] Completed Date:
Mayor's Appt.: Yes [], No [x]

Supporting documents attached:

- Notification Letter
• Copy of Certified Mailing
• Pictures of the vacant structure

Recommendation:

Staff recommends approval.

Action Needed: [x] Public Hearing, [x] Motion, [] Emergency Clause
City Council/GPWA 5-3-2011 Meeting



Community Development Department
PO Box 908
Guthrie, OK 73044
405.282.1110

April 18, 2011

Beverly Senters
P.O. Box 613
Guthrie, OK 73044

Case Number: 508JH1
Address: 508 East Vilas
Legal: East Guthrie Block 59, Lot(s)16

NOTICE OF INTENT TO TEAR DOWN OR REMOVE DILAPIDATED BUILDING

Notice is hereby given to you that proceedings have begun to remove or tear down the dilapidated building at the address listed above violating Ordinance Number 3203, Article Six, Sections 1360-1371.

A hearing on this notice to tear down or remove the dilapidated structure has been scheduled for the May 3, 2011 at 7:00 p.m. in the Guthrie City Council Chambers, 101 N. Second Street, Guthrie, Oklahoma to determine if the property is dilapidated and has become detrimental to the health, safety or welfare of the general public in the community, or if the property creates a fire hazard which is dangerous to other property. If the findings of the hearing confirm that the condition of the property constitutes a detriment or a hazard and that the property would be benefited by removal of such conditions, the governing body may cause the dilapidated building be torn down and removed.

Once work is performed to tear down or remove the dilapidated structure, the actual costs associated therewith shall be the responsibility of the property owner of record in the Logan County Treasurer's office for 508 East Vilas Avenue and a lien will be filed against said property. If actual costs are not paid within thirty (30) days from date of invoice by the City of Guthrie, the City may proceed against you personally in the District Court of Logan County to collect said costs and fees.

Code Enforcement Officer

CC: Wanda Calvert, City Clerk
Randel Shadid, City Attorney

WWW.CITYOFGUTHRIE.COM



cc: 508 E. VILAS

PS Form 3817, January 2001

U.S. POSTAL SERVICE
CERTIFICATE OF MAILING
 MAY BE USED FOR DOMESTIC AND INTERNATIONAL MAIL. DOES NOT PROVIDE FOR INSURANCE-POSTMASTER

Received From: **CITY OF GUTHRIE**
P.O. BOX 908
GUTHRIE OK 73044

One piece of ordinary mail addressed to:
BEVERLY J. SENTER
P.O. BOX 613
GUTHRIE, OK. 73044

OK 73044
 APR 1 2011
 04/07/2011
 \$4.15
 017H15520900

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U.S. Postal ServiceTM
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For delivery information visit our website at www.usps.com

OFFICIAL USE

Postage	\$ 0.44	0418
Certified Fee	\$2.85	03
Return Receipt Fee (Endorsement Required)	\$2.30	Postmark Here
Restricted Delivery Fee (Endorsement Required)	\$0.00	
Total Postage & Fees	\$ 5.59	04/18/2011

Sent To: **BEVERLY SENTER**
 Street, Apt. No., or PO Box No.: **P.O. BOX 613**
 City, State, ZIP+4: **GUTHRIE, OK. 73044**

PS Form 3800, June 2002 See Reverse for Instructions



Department
PO Box 908
Guthrie, OK 73044
505.282.1110

Case Number: 508JH1
Address: 508 East Vilas
Legal: East Guthrie Block 59, Lot(s)16

TO TEAR DOWN OR REMOVE DILAPIDATED BUILDING

proceedings have begun to remove or tear down the dilapidated building at the address listed above violating Ordinance Number 3203, Article Six, Sections 1360-1371.

A hearing on this notice to tear down or remove the dilapidated structure has been scheduled for the May 3, 2011 at 7:00 p.m. in the Guthrie City Council Chambers, 101 N. Second Street, Guthrie, Oklahoma to determine if the property is dilapidated and has become detrimental to the health, safety or welfare of the general public in the community, or if the property creates a fire hazard which is dangerous to other property. If the findings of the hearing confirm that the condition of the property constitutes a detriment or a hazard and that the property would be benefited by removal of such conditions, the governing body may cause the dilapidated building be torn down and removed.

Once work is performed to tear down or remove the dilapidated structure, the actual costs associated therewith shall be the responsibility of the property owner of record in the Logan County Treasurer's office for 508 East Vilas Avenue and a lien will be filed against said property. If actual costs are not paid within thirty (30) days from date of invoice by the City of Guthrie, the City may proceed against you personally in the District Court of Logan County to collect said costs and fees.

Code Enforcement Officer

CC: Wanda Calvert, City Clerk
Randel Shadid, City Attorney

WWW.CITYOFGUTHRIE.COM



CITY OF
GUTHRIE
OXFORD, IL

Office of Code Enforcement

GUTHRIE

1000 GUTHRIE BLVD
OXFORD, IL 62450
618-438-2200

1.0





03/22/2011 10:36

Proxa

Q=5



Agenda Item Cover Letter

Meeting: [x] City Council, [] GPWA, [x] Other: Public Hearing
Date of Meeting: May 3, 2011
Contact: Rene Spineto

Agenda Item

Consider action to declare the property at 1802 W. Mansur dilapidated and detrimental to the health, safety or welfare of the general public in the community, and proceed with action to tear down and remove the building.

Summary

A notice of intent to tear down or remove a dilapidated building was mailed to Lorraine V. Jackson c/o Laura Wiggins regarding the property located at 1802 W. Mansur. The property was found to be in violation of ordinance Number 3203, Article Six, Sections 1360-1371.

A letter was sent to the owner on April 8th, 2011 and a second letter was sent on April 18th, 2011 via certified mail, return receipt requested, and posted on the building. The letter notified the owner that a hearing is to be held on May 3rd at 7:00 in the Guthrie City Council Chambers to determine if the property is dilapidated and if the findings of the hearing confirm that the condition of the property constitutes a detriment or a hazard and that the property would be benefited by removal of such conditions, the governing body may cause the dilapidated building to be torn down and removed.

Section 13-64 of Ordinance 3203 declares a nuisance to be: "Any building or structure which upon examination by the City is deemed dangerous to the public health or safety because of damage, decay or other condition," or "all structures, premises and land which upon examination by the City is determined to be dilapidated and/or to cause a blighting problem on the surrounding neighborhood or area."

Funding Expected: Revenue [], Expenditure [x] N/A
Budgeted: Yes [x], No [] N/A
Account Number: 01-05-51-6354 Amt: <\$6K
Legal Review: N/A [x], Required [] Completed Date:
Mayor's Appt.: Yes [], No [x]

- Supporting documents attached:
• Notification Letter
• Copy of Certified Mailing
• Pictures of the vacant structure

Recommendation: Staff recommends approval.

Action Needed: [x] Public Hearing, [x] Motion, [] Emergency Clause



Doug Weir
PO Box 908
Guthrie, OK 73044
dweir@cityofguthrie.com
405.282.1110 • 405.282.0213

April 18, 2011

Lorraine V. Jackson C/O Laura Wiggins
8251 N. Broadway
Guthrie, OK 73044

Case Number: 1802dw1
Address: 1802 W. Mansur
Legal: Capital Heights 3RD Lots 21-24 Block 13

NOTICE OF INTENT TO TEAR DOWN OR REMOVE DILAPIDATED BUILDING

Notice is hereby given to you that proceedings have begun to remove or tear down the dilapidated building at the address listed above violating Ordinance Number 3203, Article Six, Sections 1360-1371.

A hearing on this notice to tear down or remove the dilapidated structure has been scheduled for the May 3, 2011 at 7:00 p.m. in the Guthrie City Council Chambers, 101 N. Second Street, Guthrie, Oklahoma to determine if the property is dilapidated and has become detrimental to the health, safety or welfare of the general public in the community, or if the property creates a fire hazard which is dangerous to other property. If the findings of the hearing confirm that the condition of the property constitutes a detriment or a hazard and that the property would be benefited by removal of such conditions, the governing body may cause the dilapidated building be torn down and removed.

Once work is performed to tear down or remove the dilapidated structure, the actual costs associated therewith shall be the responsibility of the property owner of record in the Logan County Treasurer's office for (address) 1802 W. Mansur and a lien will be filed against said property. If actual costs are not paid within thirty (30) days from date of invoice by the City of Guthrie, the City may proceed against you personally in the District Court of Logan County to collect said costs and fees.

Code Enforcement Officer

CC: Wanda Calvert, City Clerk
Randel Shadid, City Attorney

WWW.CITYOFGUTHRIE.COM

INTEGRITY, SERVICE, QUALITY OF LIFE
City Council/GPWA 5-3-2011 Meeting





PO Box 908
Guthrie, OK 73044
dweir@cityofguthrie.com
405.282.0551 • 405.282.0213

April 7, 2011

Lorraine V. Jackson C/O Laura Wiggins
8251 N. Broadway
GUTHRIE, OK 73044

The City of Guthrie takes pride in the health, safety, welfare, and appearance of our community and we are asking for your assistance in this effort. Every individual property owner's maintenance contributes to the overall positive appearance of their neighborhood and our community. We understand that you might not be aware of the ordinances that pertain to the maintenance of your property.

A Code Enforcement Officer with the Community Development Department of the City of Guthrie has inspected the property located at 1802 W. Mansur, or Capital Heights 3RD Lots 21-24 Block 13 and has observed that this structure is in a dilapidated state and is in violation of the following City ordinance:

1. Ord. 3203, Art. 5, Sec. 13.60-13.71

A determination has been made that the dilapidated structure needs to be removed from the property. A demolition permit has been included with this letter. We ask that you please fill out this permit and return it to the City by April 18, 2011 days from the date of this letter. Once the demolition permit has been turned in and approved, you will have Sixty days (60) to complete the removal of the structure from the property.

If you have any questions, or would like to schedule a meeting on the matter please call the City of Guthrie Community Image Department at (405) 282-1110. All meetings must be scheduled within ten days from the date of this notice. Please disregard this notice if a demolition permit has already been approved.

Thank you for your cooperation,

**Doug Weir
Code Enforcement Officer**

WWW.CITYOFGUTHRIE.COM

INTEGRITY, SERVICE, QUALITY OF LIFE
City Council/GPWA 5-3-2011 Meeting



7004 2510 0003 2913 1356

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Return Receipt Fee (Endorsement Required)		\$2.30
Restricted Delivery Fee (Endorsement Required)		\$0.00
Total Postage & Fees	\$	\$5.59

0418
 25044 99
 APR 10 2011
 GUTHRIE, OK 73044
 USPS

Sent To
 Lorraine V. Jackson c/o Laura Wiggins
 Street, Apt. No.;
 or PO Box No. 8251 N. Broadway
 City, State, ZIP+4
 Guthrie, OK 73044

PS Form 3800, June 2002 See Reverse for Instructions

U.S. POSTAL SERVICE
 MAY BE USED FOR DOMESTIC AND INTL MAIL
 PROVIDE FOR INSURANCE POSTMASTER

Received From
 COMMUNITY
 & DEVELOPMENT
 P.O. BOX
 GUTHRIE, OK

One piece of ordinary mail addressed to
 Lorraine V. Jackson
 8251 N. Broadway
 Guthrie, OK

PS Form 3817, January 2001

April 7, 2011

Lorraine V. Jackson C/O Laura Wiggins
 8251 N. Broadway
 GUTHRIE, OK 73044

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Doug Weir
 Code Enforcement Officer

WWW.CITYOFGUTHRIE.COM

INTEGRITY, SERVICE, QUALITY OF LIFE





2011.4.19



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Agenda Item Cover Letter

Meeting
x City Council
GPWA
Other:

Date of Meeting
May 3, 2011

Contact
Matt Mueller

Agenda Item

Adoption of Resolution #2011-07, supporting an agreement with the Pollard Theatre to apply for a Local Government Challenge Grant from the Oklahoma Arts Council and providing a cash match in the amount of \$5,000.

Summary

The Pollard Theatre has asked the City of Guthrie to apply for a Local Government Challenge Grant from the Oklahoma Arts Council. This grant is available only to City governments and is only for the support of a local nonprofit arts organization. The grant is a one-to-one matching grant, with a maximum of \$5,000, and is designed to encourage local governments to partner with private enterprise in support of the arts.

Funding Expected Revenue x Expenditure N/A

Budgeted Yes x No N/A

Account Number unknown Amount \$5,000.

Legal Review N/A x Required Completed Date: 4/25/11

Mayor's Appt. Yes x No

Supporting documents attached:

- Resolution
Letter of Request from The Pollard Theatre

Recommendation:

Staff has no recommendation.

Action Needed Public Hearing x Motion Emergency Clause

RESOLUTION NO. 2011-07

**OKLAHOMA ARTS COUNCIL – LOCAL GOVERNMENT CHALLENGE GRANT
ON BEHALF OF THE POLLARD THEATRE**

WHEREAS, the upcoming 2011-12 Season will mark the Pollard's 25th Anniversary of producing professional regional theatre for residents and tourists of Guthrie, and

WHEREAS, the Guthrie Arts and Humanities Council is a 501(c)3 non-profit organization, whose primary project is The Pollard Theatre, and

WHEREAS, The Pollard has created a legacy of presenting a broad diversity of theatrical fare, and

WHEREAS, The Pollard has come to be recognized by the arts community as one of the leading producers of live theatre in central Oklahoma, and

WHEREAS, The Pollard hires approximately 100 guest actors, musicians, directors, designers and technicians each year, and

WHEREAS, the technical sound equipment at the Pollard Theatre has been in use for over twelve years and is in need of replacement, and

WHEREAS, The Pollard continues to be one of the primary attractions for Guthrie's tourism-based economy, as evidenced by the six shows that were produced in calendar year 2010, which brought in over 17,000 attendees for a total of \$275,000 in ticket sales, of which 11% of the attendees were Guthrie residents, and

WHEREAS, The Pollard Theatre requests a \$5,000 investment from the City of Guthrie to be used as a match component to the Oklahoma Arts Council to improve the production quality of the Pollard programs.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GUTHRIE, OKLAHOMA that the City Council supports a partnership with The Pollard Theatre to apply for a Local Government Challenge Grant from the Oklahoma Arts Council, and agrees to provide \$5,000 for this grant application.

APPROVED AND PASSED, this _____ day of _____ 2011.

Chuck Burtcher, Mayor

ATTEST: (seal)

Wanda Calvert, City Clerk

APPROVED AS TO LEGAL FORM:

Randel Shadid, City Attorney



405.282.2800

P.O. Box 38 Guthrie Oklahoma 73044

April 14, 2011

Matt Mueller
City of Guthrie
101 N. 2nd Street
Guthrie OK 73044

Dear Matt,

On behalf of the Pollard Theatre Company I would like to ask the City of Guthrie to apply for a Local Government Challenge Grant from the Oklahoma Arts Council. This is a special opportunity from the State Arts Council that is available only to City governments, and only for the support of a local nonprofit arts organization. It is a one-to-one matching grant, with a maximum of \$5,000, designed to encourage local governments to partner with private enterprise in support of the arts. The application deadline is May 15, 2011.

Our upcoming 2011-12 Season will mark the Pollard's 25th Anniversary of producing professional regional theatre for the residents and tourists of Guthrie. In those 25 years, the Pollard has created a legacy of presenting a broad diversity of theatrical fare, focusing on "the creative art of story-telling that illuminates the shared human experience". We have come to be recognized by the arts community as one of the leading producers of live theatre in central Oklahoma. To produce theatre on this quality and scale, we not only utilize the skills of our resident company members, but we also draw from the impressive talent pool available in the local region. Each year we hire approximately 100 guest actors, musicians, directors, designers and technicians – artists who are eager to be a part of the Pollard experience, and who often return again to work in other shows.

Our resident designers and craftsmen (some of the most talented in the state) create our sets, costumes and props for our shows, and are able to produce impressive results with a limited budget. But one thing we can't put together through "creative craftsmanship" is state of the art technical equipment – specifically a sound system. Our auditorium has good acoustics for the projection of dialogue in a straight play, but those same acoustical properties can be devastating for a musical production. The one complaint we most consistently receive from patrons is that they had trouble understanding the words of our singers. Given that our primary focus is the "art of story-telling" and that in musical theatre the story is advanced through the lyrics, it is imperative that we upgrade our sound equipment.

www.thepollard.org
Experience Inspiration

The volume and tonal quality of a live orchestra in the pit or on the stage are controlled by the musicians and the conductor. The orchestra alone can fill our house with a rich, full sound. Our actors wear wireless microphones and we have speakers placed in the auditorium; but imagine the technical expertise that is required to blend the vocal performances coming from one direction and source, into the instrumental sounds coming from another direction and source – while only being able to control half of the mix! Our microphones have been in use for nearly twelve years, and our amplifiers and speakers much longer. We have had sound consultants come into our house several times, trying to tweak the maximum potential out of our equipment, but that potential is just not enough.

A \$5,000 investment from the City of Guthrie, matched with an equal amount from the Oklahoma Arts Council would give us a starting budget of \$10,000. We are talking to other potential funders about matching that entire amount, which would mean that your investment in the Pollard could be leveraged four-fold. But in addition to the monetary value, your partnering with our theatre will show other funders that the City of Guthrie believes in and supports the Pollard as an valuable asset to our community. Currently we receive a total of \$96,000 in funding from the Kirkpatrick Foundation, the Inasmuch Foundation, and operational support from the Oklahoma Arts Council. One of the imperatives in continuing to receive this level of funding is a strong base of community support.

The six shows that we produced in calendar year 2010 brought in over 17,000 attendees for a total of \$275,000 in ticket sales. Only 11% of these patrons were Guthrie residents – making us one of the primary attractions for our tourism-based downtown economy. An economic impact study made in 2003 showed that Pollard patrons spend an additional 4 to 5 times their ticket price in food, shopping, fuel and lodging. Conservatively, we could argue that the Pollard has a million dollar impact annually on our local economy, in addition to our own quarter million in ticket sales – and that's over \$40,000 in tax revenues for the City of Guthrie.

I will be glad to come to a Council workshop to answer any further questions about our request. Also, I will offer my assistance in writing the grant proposal. While the City itself must be the applicant, I would certainly be willing to help your grant writer by doing the bulk of the work!

Thank you for your consideration,

Van French
Managing Director
405.282.2802
van@thepollard.org

www.thepollard.org
Experience Inspiration



GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

May 3, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kim Biggs", written over a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by General Manager.

A handwritten signature in black ink, appearing to read "Matt Mueller", written over a horizontal line.

Matt Mueller
General Manager