



60<sup>th</sup> City Council

Mayor Chuck Burtcher

Ward I – Trey Ayers, John Wood    Ward II – Mary Coffin, Patty Hazlewood

Ward III – Ellen Gomes, Gaylord Z. Thomas

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

Council Chambers, 101 N. 2<sup>nd</sup> Street, Guthrie, OK 73044

April 19 2011, 7:00pm

Agenda

- 1. Call to Order
2. Public Comments
3. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

- A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held April 5, 2011.....3
B. Consider approval of claims.....7
4. Consider approval of restructuring principal payback of Water Treatment Plant Debt service in order to realize savings of nearly \$2 million in interest expense over the life of the loan and authorizing the Chairman to sign documents ..... 19
5. Adjourn

CITY COUNCIL MEETING

- 1. Call to Order
2. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

- A. Consider approval of minutes of the Special City Council Workshop (Finance Committee Meeting) held on April 5, 2011 .....23
B. Consider approval of minutes of the Special City Council Workshop held on April 5, 2011 .....25
C. Consider approval of minutes of the Regular City Council Meeting held on April 5, 2011 ..... 27
D. Consider approval of Treasurer’s Report..... 31
E. Consider approval of claims..... 35
F. Consider approval of Budget Amendment No. 4 increasing the budget for the General, Grants and Cemetery Care Funds..... 37
G. Consider approval of restructuring principal payback of Water Treatment Plant Debt service in order to realize savings of nearly \$2 million in interest expense over the life of the loan and authorizing Mayor to sign documents.....(see pg 19)
3. City Manager’s Report
4. Requests/comments from members of the City Council.
5. Consider convening an Executive Session pursuant to the Authority of Title 25, O.S. 2001, Section 307 (B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim (Lauren and Michelle Ladd).
6. Consideration of action regarding Lauren and Michelle Ladd.
7. Adjourn

Agenda posted on the bulletin board in the lobby of City Hall before 5:00 pm on Friday, April 15, 2011. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

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MINUTES

GUTHRIE PUBLIC WORKS MEETING

April 5, 2011

The regular meeting of the Guthrie Public Works Authority was posted on Friday, April 1, 2011 before 5:00 p.m. and held April 5, 2011 in the Guthrie City Hall Council Chambers.

Invocation was given by Rev. Don Riepe, Guthrie Christian Church.

Pledge of Allegiance was led by Chairman Chuck Burtcher.

Chairman Chuck Burtcher called the meeting to order at 7:03 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Gaylord Z. Thomas
	Ellen Gomes	Mary Coffin	Patty Hazlewood
	John Wood		

Members Absent: None

Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Rene Spineto	Maxine Pruitt
	Jim Ahlgren	Damon Devereaux	Eric Harlow

Chairman Burtcher declared a quorum with all (7) Trustees in attendance.

**Public Comments:** Chairman Burtcher presented a proclamation to Logan Community Services Executive Director AJ Griffin declaring April 10-16, 2011 as National Crime Victims' Rights Week.

**Consent Agenda:** Motion by Trustee Wood, seconded by Trustee Ayers, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on March 15, 2011.
- B. Consider approval of claims:

GPWA Fund:	Claims	\$121,119.06
CMOM Fund:	Claims	\$347,836.82
Utility Deposit Fund:	Claims	<u>\$ 2,149.64</u>
	Total Claims	\$471,105.52

- C. Consider approval to award Bid No. 2011-07, Grass Management Services for the property located at the Guthrie Convenience Center, to Richard Martin, Guthrie, Oklahoma, for a term of five years in the amount of \$308 per year, the high bid, and authorizing staff to execute a contract.
- D. Consider denial of Tort Claim No. 30303-BJ as recommended by the Oklahoma Municipal Assurance Group.
- E. Consider approval of authorizing staff to solicit Request for Proposal No. 2001-03, Phase II of the Wind Turbine Grant, for a 100MW wind turbine generator, turn-key acquisition, installation and commissioning for the purpose of providing electric power to the City of Guthrie/Guthrie Public Works Authority Wastewater Treatment Plant.
- F. Consider approval of the emergency purchase of a replacement pump for the sludge removal at the Wastewater Treatment Plant in the amount of \$24,000, including freight and delivery charges, from D & S Electric Motors, Pryor, Oklahoma.
- G. Consider approval to de-obligate \$1,500,000 from Series 2010 Clean Water State Revolving Fund Loan for Project No. ORF-10-0008-CW (CMOM Project).
- H. Consider approval of the Contract Financial Assistance Agreement between the Guthrie Public Works Authority and Oklahoma Water Resources Board for the Contract Financial Assistance (CFA) Grant in the amount of \$1,500,000 for repairing and rehabilitation of approximately 33,333 linear feet of sanitary sewer line, associated service connections, manholes and a comminutor station as well as other related and necessary appurtenances (CMOM Project).
- I. Consider approval of a utility adjustment in the amount of \$83.50 to a utility account for Elizabeth Newell at 606 East Oklahoma Avenue.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood  
Nay: None

Chairman Burtcher declared the motion carried unanimously.

**Consider approval of Resolution No. 2011-05, revising the Purchasing Policy, to reflect a \$500 incremental increase in the maximum allowable administratively approved purchase amount and providing step-by-step procurement procedures.** The current Purchasing Policy was last updated in January 2008. Due to the rising cost in supplies and materials, staff recommended increasing the maximum allowable administratively approved purchase amount by \$500. Increasing the limit will provide staff with more purchasing flexibility and allow more effective use of administrative time resources when procuring

goods. The step-by-step procedure was developed to assist staff with their purchasing needs. In addition to these changes, the new policy also reflects the fact that Central Purchasing now falls under the responsibility of the Finance Department. Motion by Trustee Ayers, seconded by Trustee Thomas, moved approval of Resolution No. 2011-05, revising the Purchasing Policy, to reflect a \$500 incremental increase in the maximum allowable administratively approved purchase amount and providing step-by-step procurement procedures. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood  
Nay: None

Chairman Burtcher declared the motion carried unanimously.

**Adjournment.** Motion by Trustee Ayers, seconded by Trustee Coffin, moved approval to adjourn. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood  
Nay: None

Chairman Burtcher declared the motion carried unanimously at 7:10 p.m.

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Wanda Calvert, City Clerk

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Chuck Burtcher, Chairman

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GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

April 19, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kim Biggs", written over a horizontal line.

Kim Biggs  
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by General Manager.

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Matt Mueller  
General Manager

**City of Guthrie**  
**A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
MARCH 2011	AT&T LONG DISTANCE(21268)	General Fund Monthly Long Distance Service	01-01-00-6301	\$51.26
2881	UNIQUE DESIGNS (21785)	200 Vinyl Garage Sale Signs - plus shipping	01-01-00-6308	\$812.85
REIMBURSEME	LANCE CRENSHAW (21592)	Serial Cable	01-01-00-6311	\$22.62
MARCH 2011	VERIZON WIRELESS (21875)	Cell Phone Monthly Services 2010-2011	01-01-00-6318	\$287.47
MEMBERSHIP	SAM'S CLUB DIRECT(516)	Membership Dues	01-01-00-6350	\$15.00
		<b>Total</b>		<b>\$1,189.20</b>
		<b>Total GENERAL GOVERNMENT</b>		<b>\$1,189.20</b>
MAR2011	COX COMMUNICATIONS(20698)	City Hall and Fire Dept. Internet services	01-04-45-6381	\$239.95
MARCH 2011..	COX COMMUNICATIONS(20698)	City Hall and Fire Dept. Internet services	01-04-45-6381	\$39.95
		<b>Total INFORMATION SERVICES</b>		<b>\$279.90</b>
		<b>Total INFORMATION SERVICES</b>		<b>\$279.90</b>
		<b>Total GENERAL FUND</b>		<b>\$1,469.10</b>
MARCH 2011	VERIZON WIRELESS (21875)	Cell Phone Monthly Services 2010-2011	20-21-00-6318	\$216.87
		<b>Total</b>		<b>\$216.87</b>
		<b>Total PUBLIC WORKS GENERAL</b>		<b>\$216.87</b>
MARCH 2011	BURRELL INC.(21286)	Contract Meter Reading 2010-2011	20-28-00-6054	\$2,679.12
		<b>Total</b>		<b>\$2,679.12</b>
		<b>Total METER DEPARTMENT</b>		<b>\$2,679.12</b>
		<b>Total GPWA OPERATING FUND</b>		<b>\$2,895.99</b>
MARCH 2011	AT&T LONG DISTANCE(21268)	Airport Monthly Long Distance Service	98-98-00-6301	\$8.18
		<b>Total</b>		<b>\$8.18</b>
		<b>Total AIRPORT FUND</b>		<b>\$8.18</b>
		<b>Total AIRPORT FUND</b>		<b>\$8.18</b>
		<b>Total All Funds</b>		<b>\$4,373.27</b>

**EARLY PAY**

**City of Guthrie  
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
03-031179-002	R MISCELLANEOUS		71-00-00-5555	\$27.07
07-070030-004	R MISCELLANEOUS		71-00-00-5555	\$42.06
10-103220-014	R MISCELLANEOUS		71-00-00-5555	\$22.24
13-133350-002	R MISCELLANEOUS		71-00-00-5555	\$6.14
		<b>Total</b>		<b>\$97.51</b>
		<b>Total</b>		<b>\$97.51</b>
		<b>Total UTILITY DEPOSIT FUND</b>		<b>\$97.51</b>
		<b>Total All Funds</b>		<b>\$97.51</b>

**EARLY PAY**

**City of Guthrie**  
**A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
MARCH 2011	C.L.E.E.T.(125)	Municipal Court Collection of CLEET Assess	01-00-00-2012	\$1,168.44
AFIS FEES MAR	O.S.B.I. (820)	Municipal Court Collections for OSBI 2010-20	01-00-00-2012	\$635.62
FORENSIC FEE	O.S.B.I. (820)	Municipal Court Collections for OSBI 2010-20	01-00-00-2012	\$617.50
MARCH 2011	OKLAHOMA UNIFORM BLDG CO	Permit Fee Collection - 2010-2011 Planning	01-00-00-2013	\$144.00
MARCH 2011	OKLAHOMA DEPT. OF PUBLIC S	Child Passenger Restraint System Collection f	01-00-00-5497	\$50.00
		<b>Total</b>		<b>\$2,615.56</b>
		<b>Total</b>		<b>\$2,615.56</b>
2032523	CREDIT CARD OPERATIONS (20	TV Wall Mount for 3rd Floor Conference Roo	01-01-00-6112	\$94.68
2032424	CREDIT CARD OPERATIONS (20	CGA Snacks - Session #2	01-01-00-6114	\$31.19
2032506	CREDIT CARD OPERATIONS (20	Snacks for CGA - 3-17-11	01-01-00-6114	\$27.09
R. SHEPHARD	FURROW FLOWERS & GIFTS (1	Condolences and Get Well Flowers and Plant	01-01-00-6114	\$65.00
APRIL 2011	AT&T (569)	Monthly Telephone Services 2101/2011	01-01-00-6301	\$2,162.42
MARCH2011	Sprint Customer Service - 22683	Wireless Internet Card - (4 aircards) City	01-01-00-6301	\$168.96
APRIL 2011	OG&E 405	Monthly Billing for Electric Service General	01-01-00-6305	\$9,475.17
APRIL 2011	OG&E 405	Monthly Billing for Electric Service Street Ligh	01-01-00-6306	\$12,714.32
APRIL 2011	OKLA NATURAL GAS COMPANY	General Monthly Gas Payments	01-01-00-6307	\$2,515.61
		<b>Total</b>		<b>\$27,254.44</b>
		<b>Total GENERAL GOVERNMENT</b>		<b>\$27,254.44</b>
79832/2031495	GUTHRIE NEWS LEADER (1578)	Classified Ads for Human Resources Fiscal Y	01-02-24-6334	\$26.20
79833/2031495	GUTHRIE NEWS LEADER (1578)	Classified Ads for Human Resources Fiscal Y	01-02-24-6334	\$26.20
79834/2031495	GUTHRIE NEWS LEADER (1578)	Classified Ads for Human Resources Fiscal Y	01-02-24-6334	\$26.20
80030/2031495 L	GUTHRIE NEWS LEADER (1578)	Classified Ads for Human Resources Fiscal Y	01-02-24-6334	\$33.00
		<b>Total HUMAN RESOURCES</b>		<b>\$111.60</b>
		<b>Total ADMINISTRATION</b>		<b>\$111.60</b>
APRIL 2011	COX COMMUNICATIONS(20698)	PD Internet service	01-04-45-6381	\$124.95
		<b>Total INFORMATION SERVICES</b>		<b>\$124.95</b>
		<b>Total INFORMATION SERVICES</b>		<b>\$124.95</b>
2032631	CREDIT CARD OPERATIONS (20	Doug Weir Retake on Commercial Mechanica	01-05-50-6048	\$180.00
		<b>Total COMMUNITY DEVELOPMENT</b>		<b>\$180.00</b>
		<b>Total PLANNING</b>		<b>\$180.00</b>
MARCH 2011	Sprint Customer Service - 22683	Wireless Internet Card - PD/Mark Bruning	01-07-70-6311	\$45.75
UO326751D	USA MOBILITY WIRELESS, INC.	April Billing for Police Dept Pagers	01-07-70-6318	\$77.40
203 2326	CREDIT CARD OPERATIONS (20		01-07-70-6343	(\$21.62)
2032326	CREDIT CARD OPERATIONS (20	Hotel - M. Bruning ( Money to be Reimbursed	01-07-70-6343	\$181.62
2032404	CREDIT CARD OPERATIONS (20	Training April 7, 2011 - The Bullet Proof Mind	01-07-70-6343	\$260.00
2032440	CREDIT CARD OPERATIONS (20	Training M. Burnng ICAC - OSBI Reimbursed	01-07-70-6343	\$493.80
		<b>Total POLICE ADMINISTRATION</b>		<b>\$1,036.95</b>
		<b>Total POLICE</b>		<b>\$1,036.95</b>
APRIL 2011	RURAL WATER DISTRICT #1(206	Water service for 6512 S Coltrane and Mitcha	01-15-11-6112	\$186.40
APRIL 2011	RURAL WATER DISTRICT #1(206	Water service for 6512 S Coltrane and Mitcha	01-15-11-6112	\$13.00
APRIL.2011	RURAL WATER DISTRICT #1(206	Water service for 6512 S Coltrane and Mitcha	01-15-11-6112	\$13.00
		<b>Total PARKS</b>		<b>\$212.40</b>
		<b>Total PARKS &amp; PUBLIC GROUNDS</b>		<b>\$212.40</b>

**City of Guthrie  
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
<b>Total GENERAL FUND</b>				<b>\$31,535.90</b>
1302 W. WASHI	JOE GRAY 22718	Overpayment final billing 1302 W. Washingto	20-00-00-5480	\$49.90
1410 N. ASH	NICHOLAS ERWIN 22717	Overpayment final billing 1410 N. Ash 08-08	20-00-00-5480	\$62.88
224 S. FIRST ST	PRUDENTIAL ALLIANCE REALIT	Overpayment final billing 224 S. First Street,	20-00-00-5480	\$139.73
<b>Total</b>				<b>\$252.51</b>
<b>Total</b>				<b>\$252.51</b>
2032513	CREDIT CARD OPERATIONS (20	Dam Safety Workshop	20-21-00-6114	\$25.00
APRIL 2011	OG&E 405	Monthly Billing for Electric Service GPWA	20-21-00-6305	\$3,804.14
APRIL 2011	OKLA NATURAL GAS COMPANY	GPWA Monthly Gas Payments	20-21-00-6307	\$2,177.44
APRIL 2011	TELETOUCH COMMUNICATIONS	Lift Station Monthly Tracker Service	20-21-00-6318	\$24.90
MARCH 2011	DHH DISPOSAL 22381	Sanitation Service for 21st Street and Johndo	20-21-00-6348	\$157.50
<b>Total</b>				<b>\$6,188.98</b>
<b>Total PUBLIC WORKS GENERAL</b>				<b>\$6,188.98</b>
<b>Total GPWA OPERATING FUND</b>				<b>\$6,441.49</b>
2032182.a	CREDIT CARD OPERATIONS (20		30-30-06-6541	(\$268.10)
2032472	CREDIT CARD OPERATIONS (20	OLA Annual Conference - Registration and H	30-30-06-6541	\$830.00
<b>Total LIBRARY</b>				<b>\$561.90</b>
<b>Total GRANTS</b>				<b>\$561.90</b>
<b>Total GRANTS FUND</b>				<b>\$561.90</b>
APRIL 2011	AT&T (569)	Monthly Telephone Services Airport 2010/201	98-98-00-6301	\$98.19
APRIL 2011	OG&E 405	Monthly Billing for Electric Serice Airport (GE	98-98-00-6305	\$409.72
<b>Total</b>				<b>\$507.91</b>
09071200-14	GARVER ENGINEERING 22519	Professional Engineering Services	98-98-95-6588	\$14,713.34
09071200-16a	GARVER ENGINEERING 22519		98-98-95-6588	(\$7,200.00)
<b>Total TAXI LANE EXTENSION-NORTH OF DELTA</b>				<b>\$7,513.34</b>
<b>Total AIRPORT FUND</b>				<b>\$8,021.25</b>
<b>Total AIRPORT FUND</b>				<b>\$8,021.25</b>
<b>Total All Funds</b>				<b>\$46,560.54</b>

**City of Guthrie**  
**A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
180561	MCLAIN-CHITWOOD PRODUCTS,	Misc. Office Supplies	01-01-00-6100	\$675.04
180620	MCLAIN-CHITWOOD PRODUCTS,	Misc. Office Supplies	01-01-00-6100	\$70.29
3175827	QUILL CORPORATION(489)	Misc Supplies	01-01-00-6100	\$701.27
3221650	QUILL CORPORATION(489)	Misc Supplies	01-01-00-6100	\$82.49
000217	GHM ENTERPRISES (1097)	Dust Mop Cleaning	01-01-00-6103	\$5.40
2366809	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-01-00-6112	\$16.41
2366949	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-01-00-6112	\$5.49
2367192	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-01-00-6112	\$26.97
2367331	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-01-00-6112	\$1.80
6805081	TERMINEX 22413	Termite Plan Renewal Yearly	01-01-00-6112	\$305.00
3478	FORMS PLUS (185)	New Order on Checks - Starting with #96000	01-01-00-6308	\$410.83
58727	USTI(763)	Online Bill Pay Module/Application and Maint	01-01-00-6311	\$315.00
17598	JOHN M ARLEDGE & ASSOC. (21	Auditing Services for Fiscal Year 2010-2011	01-01-00-6330	\$13,600.00
613901ER	AFLAC (20180)	Service Fee for the month of March 2011	01-01-00-6346	\$33.00
845287	THYSSENKRUPP ELEVATOR(168	Elevator Maintenance	01-01-00-6347	\$247.09
2031831 2010 Q	LOGAN COUNTY CLERK(1135)	Civil Defense per Agreement	01-01-00-6371	\$104.31
APRIL QTR 2011	LOGAN COUNTY CLERK(1135)	Civil Defense per Agreement	01-01-00-6371	\$1,500.00
		<b>Total</b>		<b>\$18,100.39</b>
		<b>Total GENERAL GOVERNMENT</b>		<b>\$18,100.39</b>
040319	O.M.L.(426)	Employment Listing on OML Web Site (Line	01-02-24-6334	\$10.00
		<b>Total HUMAN RESOURCES</b>		<b>\$10.00</b>
		<b>Total ADMINISTRATION</b>		<b>\$10.00</b>
2032552	OKLAHOMA MUNICIPAL JUDGES	Spring Conference for David Hood - Tulsa OK	01-03-30-6048	\$150.00
2032550	CITY TREASURERS (105)	Reimbursement for Filings at Courthouse	01-03-30-6355	\$13.00
		<b>Total FINANCE</b>		<b>\$163.00</b>
		<b>Total FINANCE</b>		<b>\$163.00</b>
256	RETAIL ATTRACTIONS, LLC(2216	Consultation for Retail Development, Per Agr	01-05-53-6054	\$1,250.00
		<b>Total ECONOMIC DEVELOPMENT</b>		<b>\$1,250.00</b>
		<b>Total PLANNING</b>		<b>\$1,250.00</b>
912366	CENTER POINT LARGE PRINT (2	Large Print Standing Order - General Fiction,	01-06-60-6130	\$127.02
263646132021	AMAZON.COM 22641	Children's and Grown Up DVD's	01-06-60-6131	\$44.98
1081077984	RANDOM HOUSE, INC (21561)	Standing Order - 2 Adult per Month/2 Ch/J/Y/	01-06-60-6131	\$34.00
1081182600	RANDOM HOUSE, INC (21561)	Standing Order - 2 Adult per Month/2 Ch/J/Y/	01-06-60-6131	\$25.46
5087833	RECORDED BOOKS INC. (1840)	Playaways	01-06-60-6131	\$737.00
		<b>Total LIBRARY</b>		<b>\$968.46</b>
		<b>Total LIBRARY</b>		<b>\$968.46</b>
59760	STAG ARMS 22715	Stag Arms Model 8 AR-15 Rifles	01-07-70-6114	\$1,810.00
000208	GHM ENTERPRISES (1097)	Laundry 3/2, 3/19 and 3/23/2011	01-07-70-6310	\$9.00
000214	GHM ENTERPRISES (1097)	Laundry 3/2, 3/19 and 3/23/2011	01-07-70-6310	\$9.00
000218	GHM ENTERPRISES (1097)	Laundry 3/2, 3/19 and 3/23/2011	01-07-70-6310	\$27.00
10-431	XAMOL TECHNOLOGY SOLUTIO	Repair to Records Computer, Reinstall Windo	01-07-70-6311	\$185.00
159478	JOHN VANCE MOTORS(602)	Repairs to Crown Victoria	01-07-70-6316	\$2,239.47
2367796	OKLA HOME CENTERS, INC. (203	Keys for Unit Cars	01-07-70-6316	\$12.81
89247	RON'S MOBILE TIRE 506	Flat Fixed for Unit 17	01-07-70-6316	\$10.00
89277	RON'S MOBILE TIRE 506	Flat Fixed for Unit 17	01-07-70-6316	\$10.00

**City of Guthrie**  
**A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
89339	RON'S MOBILE TIRE 506	Flat Fixed for Unit 17	01-07-70-6316	\$20.00
89374	RON'S MOBILE TIRE 506	Flat Fixed for Unit 17	01-07-70-6316	\$286.17
CAR WASH MA	SHINEY BAYS (22581)	March Car Wash PD	01-07-70-6316	\$297.40
2006	CRISS CROSS NUMERICAL DIRE	Criss Cross Directory plus shipping	01-07-70-6355	\$290.00
		<b>Total POLICE ADMINISTRATION</b>		<b>\$5,205.85</b>
820396	SOUTHPOINT VET CLINIC (734)	Euth - 3/4, 3/9, 3/11, 3/14, and 3/22/2011	01-07-72-6104	\$30.00
820397	SOUTHPOINT VET CLINIC (734)	Euth - 3/4, 3/9, 3/11, 3/14, and 3/22/2011	01-07-72-6104	\$21.00
820398	SOUTHPOINT VET CLINIC (734)	Euth - 3/4, 3/9, 3/11, 3/14, and 3/22/2011	01-07-72-6104	\$15.00
820399	SOUTHPOINT VET CLINIC (734)	Euth - 3/4, 3/9, 3/11, 3/14, and 3/22/2011	01-07-72-6104	\$15.00
820400	SOUTHPOINT VET CLINIC (734)	Euth - 3/4, 3/9, 3/11, 3/14, and 3/22/2011	01-07-72-6104	\$30.00
0029908-2176-7	WASTE MANAGEMENT (22106)	DEY-Dead Animals, Fuel Surcharge, Evf8-EN	01-07-72-6114	\$91.81
		<b>Total ANIMAL CONTROL</b>		<b>\$202.81</b>
04-1107986	OKLA DEPARTMENT OF PUBLIC	OLETS User Fee	01-07-79-6304	\$350.00
		<b>Total COMMUNICATIONS</b>		<b>\$350.00</b>
		<b>Total POLICE</b>		<b>\$5,758.66</b>
087108	GOLDEN RULE CREATIONS(213)	Patches	01-09-90-6016	\$486.50
20319 57	WILLOBY'S WHOLESALE (631)	Misc. Supplies	01-09-90-6016	\$109.95
90000040	INTEGRIS EMPLOYEE HEALTH	McNally Pension Physical	01-09-90-6030	\$475.00
20110324-01	OKLAHOMA STATE FIREFIGHTE	Essentials Book and Workbook for FF1 McNa	01-09-90-6048	\$88.00
187389	HAGAR RESTAURANT SERVICE	Ice Machine Repair in Bay	01-09-90-6112	\$605.50
2367190	OKLA HOME CENTERS, INC. (203	Misc Supplies	01-09-90-6112	\$12.46
40156	FRAZER, LTD (21394)	AC Supplies for Repair to A-3	01-09-90-6316	\$658.44
17818	JERRY'S WRECKER SERVICE (5	Wrecker Service for Fire Department	01-09-90-6316	\$297.00
0218-442497	O'REILLY AUTO PARTS (952)	Misc Supplies and Parts	01-09-90-6316	\$5.99
0218-442728	O'REILLY AUTO PARTS (952)	Misc Supplies and Parts	01-09-90-6316	\$10.14
0218-4444212	O'REILLY AUTO PARTS (952)	Misc Supplies and Parts	01-09-90-6316	\$9.98
0218-4444683	O'REILLY AUTO PARTS (952)	Misc Supplies and Parts	01-09-90-6316	\$8.58
		<b>Total SUPPRESSION</b>		<b>\$2,767.54</b>
0562542	WORKRITE UNIFORM CO. INC(63	Uniforms for Fire Department	01-09-92-6016	\$378.48
2032550	CITY TREASURERS (105)	EMT Recertifications	01-09-92-6048	\$385.00
906429	ALLMED (21869)	EMS Supplies for Fire Department	01-09-92-6104	\$321.37
906751	ALLMED (21869)	EMS Supplies for Fire Department	01-09-92-6104	\$74.64
908041	ALLMED (21869)	EMS Supplies for Fire Department	01-09-92-6104	\$789.54
PE3087	LAMPTON WELDING SUPPLY(32	Welding Supplies	01-09-92-6104	\$60.24
7208	VIDACARE 22697	EZ-IO Needles	01-09-92-6104	\$582.84
157529	SPECIAL-OPS UNIFORMS, INC.(5	Misc. Supplies	01-09-92-6110	\$62.96
158193	SPECIAL-OPS UNIFORMS, INC.(5	Misc. Supplies	01-09-92-6110	\$28.50
158380	SPECIAL-OPS UNIFORMS, INC.(5	Misc. Supplies	01-09-92-6110	\$170.00
158465	SPECIAL-OPS UNIFORMS, INC.(5	Misc. Supplies	01-09-92-6110	\$150.96
		<b>Total EMS</b>		<b>\$3,004.53</b>
9485	HOMETOWN RENTAL & FEED(16	Misc. Supplies	01-09-96-6114	\$5.25
9512	HOMETOWN RENTAL & FEED(16	Misc. Supplies	01-09-96-6114	\$149.99
		<b>Total PREVENTION</b>		<b>\$155.24</b>
		<b>Total FIRE</b>		<b>\$5,927.31</b>
6805090	TERMINEX 22413	Termite Plan Renewal Yearly	01-12-00-6112	\$150.00
P35474	C. L.BOYD COMPANY, INC.(71)	Bolts for Blade on Grader	01-12-00-6113	\$29.76

**City of Guthrie**  
**A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
377	CIMMARRON REDI MIX 22576	Concrete for Misc Jobs for Street Maintenanc	01-12-00-6113	\$252.00
14117	LOGAN COUNTY ASPHALT(1543)	Misc. Patching Sand Gravel	01-12-00-6113	\$237.50
14154	LOGAN COUNTY ASPHALT(1543)	Misc. Patching Sand Gravel	01-12-00-6113	\$198.55
14182	LOGAN COUNTY ASPHALT(1543)	Misc. Patching Sand Gravel	01-12-00-6113	\$612.75
14252	LOGAN COUNTY ASPHALT(1543)	Misc. Patching Sand Gravel	01-12-00-6113	\$1,253.05
14284	LOGAN COUNTY ASPHALT(1543)	Misc. Patching Sand Gravel	01-12-00-6113	\$799.90
177817	NAPA (30)	Misc. Supplies for Street Repairs	01-12-00-6113	\$121.15
178960	NAPA (30)	Misc. Supplies for Street Repairs	01-12-00-6113	\$24.49
2365891	OKLA HOME CENTERS, INC. (203	Misc Supplies for Street Projects	01-12-00-6113	\$10.98
2366102	OKLA HOME CENTERS, INC. (203	Misc Supplies for Street Projects	01-12-00-6113	\$7.98
2366352	OKLA HOME CENTERS, INC. (203	Misc Supplies for Street Projects	01-12-00-6113	\$83.57
2366354	OKLA HOME CENTERS, INC. (203		01-12-00-6113	(\$19.96)
2366400	OKLA HOME CENTERS, INC. (203	Misc Supplies for Street Projects	01-12-00-6113	\$7.99
2366795	OKLA HOME CENTERS, INC. (203	Misc Supplies for Street Projects	01-12-00-6113	\$162.62
2368006	OKLA HOME CENTERS, INC. (203	Misc Supplies for Street Projects	01-12-00-6113	\$35.49
6155011	OKLA HOME CENTERS, INC. (203	Misc Supplies for Street Projects	01-12-00-6113	\$9.99
I0088947	PMSI (PAVING MAINTENANCE S	Paint and Glass Beads, etc., for Striping	01-12-00-6113	\$3,101.62
A191979	SOUTHWEST TRAILERS & EQUI	Blades and Parts for Snow Plows	01-12-00-6113	\$1,828.56
9324	HOMETOWN RENTAL & FEED(16	Repairs and Parts for Saws Street Maintenanc	01-12-00-6317	\$81.35
89319	RON'S MOBILE TIRE 506	Misc. Tire Repair	01-12-00-6317	\$25.00
89421	RON'S MOBILE TIRE 506	Misc. Tire Repair	01-12-00-6317	\$10.00
89427	RON'S MOBILE TIRE 506	Misc. Tire Repair	01-12-00-6317	\$25.00
0258883	UNITED ENGINES (787)	Parts for Sweeper	01-12-00-6317	\$82.63
0259073	UNITED ENGINES (787)	3 Sets fo Gutter Brooms for Typco Street Sw	01-12-00-6317	\$908.43
016853	WADE'S HARDWARE (607)	Refill Torch Bottles	01-12-00-6317	\$45.75
		<b>Total</b>		<b>\$10,086.15</b>
		<b>Total STREET</b>		<b>\$10,086.15</b>
825 0629488	UNIFIRST(20865)	Uniform and shop Towel Service	01-14-00-6016	\$33.05
825 0631199	UNIFIRST(20865)	Uniform and shop Towel Service	01-14-00-6016	\$34.55
825 0632933	UNIFIRST(20865)	Uniform and shop Towel Service	01-14-00-6016	\$33.05
0532326924	AZ COMMERCIAL (1556)	Replace Hand Tools	01-14-00-6102	\$9.99
178552	NAPA (30)	Hand Tool Replacements	01-14-00-6102	\$3.75
0218-442758	O'REILLY AUTO PARTS (952)	Misc Replacement Hand Tools	01-14-00-6102	\$34.99
178316	NAPA (30)	Oil Dry, Rough Service Bulbs, Etc.	01-14-00-6114	\$3.12
		<b>Total</b>		<b>\$152.50</b>
0532320425	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$17.59
0532323170	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$57.54
0532323171	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$14.21
P36389	C. L.BOYD COMPANY, INC.(71)	John Deere Grader and Motor Parts	01-14-41-6116	\$7.30
159461	COUNTRY FORD-MERCURY (130	Misc. Ford Parts	01-14-41-6116	\$91.94
GPWA MARCH	EIGHT BALL CAR WASH(20776)	Vehicle Car Wash GPWA	01-14-41-6116	\$27.06
202516	FORMAN HARLEY DAVIDSON 2	Motorcycle Parts for Units 35 and 36	01-14-41-6116	\$84.80
203 2458	GUTHRIE AUTO TRIM(232)	Vehicle Seat and Upholstery Repairs	01-14-41-6116	\$200.00
3615577	JC WHITNEY & COMPANY 22711	Misc Automotive Parts and Accessories	01-14-41-6116	\$116.98
125202	JOHN VANCE MOTORS(602)	Misc GM and Chrysler Parts	01-14-41-6116	\$168.88
125239	JOHN VANCE MOTORS(602)		01-14-41-6116	(\$89.12)
177312	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$6.32
177313	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$27.23
177325	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$13.17

**City of Guthrie**  
**A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
177363	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$11.55
177458	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$99.84
177483	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$5.57
177624	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$0.71
177659	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$3.46
177839	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$341.17
177859	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$24.86
177985	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$80.22
178362	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$9.44
178542	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$23.18
178543	NAPA (30)	Misc Auto Repair Parts	01-14-41-6116	\$6.54
027568	OCT EQUIPMENT, INC.(404)	Repair Dipper Extension Cylinder, New Hyd H	01-14-41-6116	\$436.78
0218-440879	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$11.25
0218-440927	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$27.41
0218-440957	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$24.01
0218-440960	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	(\$24.01)
0218-441024	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$31.43
0218-441027	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$65.58
0218-441037	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$3.15
0218-441048	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$11.99
0218-441117	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$7.78
0218-441124	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$2.48
0218-441148	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	(\$7.78)
0218-441150.	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	(\$15.78)
0218-441217	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$117.77
0218-441382	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	(\$27.41)
0218-441444	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$9.17
0218-442048	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$80.99
0218-442059	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$3.29
0218-442070	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$8.88
0218-442125	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$3.29
0218-442167	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	(\$80.99)
0218-442263	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$2.99
0218-442391	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$97.67
0218-442727	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$6.99
0218-443564	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$28.54
0218-443687	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$67.51
0218-443846	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$6.80
0218-443881	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$134.04
0218-443934	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$36.68
0218-443963	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	(\$67.51)
0218-443986	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$85.50
0218-443998	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	(\$36.68)
0218-444000	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$60.62
0218-444008	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$93.98
0218-444033	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$146.26
0218-444105.	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$7.99
0218-444215	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$2.73
0218-444296	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$3.49
0218-444297	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$3.49

**City of Guthrie**  
**A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
0218-444310	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$33.74
0218-444345	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$16.00
AI1782	SOUTHWEST TRAILERS & EQUI	Emergency Vehicle Lighting	01-14-41-6116	\$124.30
AI91969	SOUTHWEST TRAILERS & EQUI	Emergency Vehicle Lighting	01-14-41-6116	\$103.48
IN.1892373	THERMO FLUID, INC. 20741	Waste Oil, Antifreeze and Filter Removal	01-14-41-6116	\$83.93
11149	WESTERN MOBILE GLASS & AT	Vehicle Windshields and Glass, Replacement	01-14-41-6116	\$115.00
NP29387180	FLEETCOR TECHNOLOGIES (219	Fleet Fueling Operations	01-14-41-6118	\$18,356.74
F3494	JIM JOHNSON OIL CO. (21480)	Lubricants and Fluids	01-14-41-6118	\$535.00
		<b>Total FLEET MAINTENANCE</b>		<b>\$22,089.00</b>
		<b>Total FLEET MAINTENANCE</b>		<b>\$22,241.50</b>
0001897	HURLEY PLUMBING 267	Restroom Repairs at Highland, Mineral Wells, 01-15-11-6110		\$96.25
0001898	HURLEY PLUMBING 267	Restroom Repairs at Highland, Mineral Wells, 01-15-11-6110		\$69.70
0001899	HURLEY PLUMBING 267	Restroom Repairs at Highland, Mineral Wells, 01-15-11-6110		\$91.85
0001901	HURLEY PLUMBING 267	Restroom Repairs at Highland, Mineral Wells, 01-15-11-6110		\$191.25
203 2536	WILLOBY'S WHOLESALE (631)	Ice and Water	01-15-11-6110	\$10.50
		<b>Total PARKS</b>		<b>\$459.55</b>
		<b>Total PARKS &amp; PUBLIC GROUNDS</b>		<b>\$459.55</b>
		<b>Total GENERAL FUND</b>		<b>\$64,965.02</b>
6805090A	TERMINEX 22413	Termite Plan Renewal Yearly	20-21-00-6112	\$367.00
		<b>Total</b>		<b>\$367.00</b>
		<b>Total PUBLIC WORKS GENERAL</b>		<b>\$367.00</b>
M. PRUITT MILE MAXINE PRUITT (1915)		Mileage Blanket	20-22-00-6047	\$177.99
		<b>Total</b>		<b>\$177.99</b>
		<b>Total PUBLIC WORKS ADMINISTRATION</b>		<b>\$177.99</b>
BSE245843	BRENNTAG SOUTHWEST, INC. ( Brennfloc AP2659 Polymer		20-23-00-6104	\$810.00
BSW247136	BRENNTAG SOUTHWEST, INC. ( Brennfloc AP2659 Polymer		20-23-00-6104	\$1,620.00
91292	SOUTHWEST CHEMICAL (20977)	Ferric Chloride	20-23-00-6104	\$5,616.47
91300	SOUTHWEST CHEMICAL (20977)	Ferric Chloride	20-23-00-6104	\$5,647.22
		<b>Total</b>		<b>\$13,693.69</b>
		<b>Total WATER PLANT</b>		<b>\$13,693.69</b>
0000207	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$8.40
000210	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$8.60
000213	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$10.08
000216	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$7.80
000223	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$9.60
196085	ALTIVIA (20798)	Estimate on 1 Ton Cylinder of Chlorine	20-24-00-6104	\$760.00
91309	SOUTHWEST CHEMICAL (20977)	Estimated Cost 330 Gallons of Sodium Bisulfit	20-24-00-6104	\$873.75
1C10021	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$190.00
1C17022	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$150.00
1C24003	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$150.00
IC11027	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$40.00
1586	CJ & SON MACHINE SHOP (2084	New Bail for Chlorine Injector Pump (Lift Han	20-24-00-6114	\$75.00
1588	CJ & SON MACHINE SHOP (2084	New Caps for Suction and Discharge Sides of	20-24-00-6312	\$300.00
2367034	OKLA HOME CENTERS, INC. (203	Misc. Supplies	20-24-00-6312	\$10.29
2367046	OKLA HOME CENTERS, INC. (203	Misc. Supplies	20-24-00-6312	\$1.58

**City of Guthrie**  
**A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
2367652	OKLA HOME CENTERS, INC. (203	Misc. Supplies	20-24-00-6312	\$14.45
350770	USABlueBook - UTILITY SUPPLY	50 Feet of 9/16 Graphite Packing plus shippin	20-24-00-6312	\$699.67
2031683.	BALSIGER TIRE (907)	Flat Tire Repairs - WWTP	20-24-00-6316	\$9.00
612039	ENVIRONMENTAL RESOURCE(2	Annual Performance Evaluation Samples plu	20-24-00-6357	\$265.06
		<b>Total</b>		<b>\$3,583.28</b>
		<b>Total WASTE WATER TREATMENT PLANT</b>		<b>\$3,583.28</b>
0299512-IN	OKLA CONTRACTORS (240)	Beckson Pump Gray	20-27-00-6102	\$232.00
135753	STILLWATER MILLING (1386)	Boots and Winter Apparel for Line Maintenanc	20-27-00-6110	\$304.90
17866	JERRY'S WRECKER SERVICE (5	Tow Jet Truck to OKC for Repairs	20-27-00-6317	\$359.00
		<b>Total</b>		<b>\$895.90</b>
		<b>Total LINE MAINTENANCE</b>		<b>\$895.90</b>
		<b>Total GPWA OPERATING FUND</b>		<b>\$18,717.86</b>
B1687544	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$16.16
B1688451	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$16.18
B1688452	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$33.54
B1695200	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$44.13
B1700742	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$14.04
B1700743	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$490.41
B1700744	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$283.59
B1704250	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$33.48
B1704251	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$62.53
B1704252	BRODART(289)	Juvenile and Adult books Standing Order	30-30-06-6541	\$96.85
4132586	DEMCO(146)	Processing Supplies-Labels, Book Jackets an	30-30-06-6541	\$404.34
ARU0095033	KNOWBUDDY RESOURCES (216	21 Juvenile Titles	30-30-06-6541	\$537.36
210909A	MID AMERICA BOOKS(21393)	20 Juvenile Nonfiction Titles	30-30-06-6541	\$383.89
498331	PENWORTHY/AMERICAN MEDIA(	26 Juvenile Title Books	30-30-06-6541	\$402.76
		<b>Total LIBRARY</b>		<b>\$2,819.26</b>
		<b>Total GRANTS</b>		<b>\$2,819.26</b>
		<b>Total GRANTS FUND</b>		<b>\$2,819.26</b>
2467	METCO(21272)	Water System Improvements - WTP	50-50-00-6373	\$2,783.00
		<b>Total</b>		<b>\$2,783.00</b>
		<b>Total WATER TREATMENT PLANT IMPROVEMENT</b>		<b>\$2,783.00</b>
		<b>Total WATER TREATMENT PLANT FUND</b>		<b>\$2,783.00</b>
9130885	DELAGÉ LANDEN PUBLIC FINAN	Lease Payment on Antex 900 X2O	54-54-04-6706	\$328.64
		<b>Total INFORMATION SERVICES</b>		<b>\$328.64</b>
		<b>Total FACILITIES</b>		<b>\$328.64</b>
		<b>Total CAPITAL PROJECTS</b>		<b>\$328.64</b>
178721	NAPA (30)	Automotive and Equipment Supplies	98-98-00-6102	\$203.78
GOK-12987	BLUEGLOBES LLC 21214	Airport Light Fixtures plus Freight Charges	98-98-00-6315	\$597.75
178722	NAPA (30)	Equipment Supplies for Maintenance	98-98-00-6317	\$132.95
178861	NAPA (30)		98-98-00-6317	(\$22.80)
178984	NAPA (30)	Supplies for GERA	98-98-00-6317	\$45.34
		<b>Total</b>		<b>\$957.02</b>

**City of Guthrie  
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
		Total AIRPORT FUND		\$957.02
		Total AIRPORT FUND		\$957.02
		Total All Funds		\$90,570.80



**Agenda Item Cover Letter**

<b>Meeting</b>	<b>Date of Meeting</b>	<b>Contact</b>
<input checked="" type="checkbox"/> City Council (Consent)	April 19,2011	Matt Mueller, City Manager
<input checked="" type="checkbox"/> GPWA (Regular Item)		
Other: _____		

**Agenda Item**

Consider approval of restructuring principal payback of Water Treatment Plant Debt service in order to realize savings of nearly \$2 million in interest expense over the life of the loan and authorizing Chairman/Mayor to sign documents.

**Summary**

The current payback of the Water Treatment Plant debt service is on an escalating principal scale. Upon evaluation of the debt, it was determined that nearly \$2 million dollars of interest could be saved over the life of the debt if the escalating principal was leveled out resulting in equal debt service payments each year.

This item has been considered by the Citizens Rate and Fee Advisory Committee and the Finance Committee. Both bodies voted to restructure the debt service in order to save the money in interest.

This item is simply the structure of the debt service payback and does not address any funding or revenue issues.

<b>Funding Expected</b>	_____ Revenue	_____ Expenditure	<input checked="" type="checkbox"/> N/A
<b>Budgeted</b>	_____ Yes	_____ No	_____ N/A
<b>Account Number</b>	_____	<b>Amount</b>	_____
<b>Legal Review</b>	<input checked="" type="checkbox"/> N/A	_____ Required	Completed Date: _____
<b>Mayor's Appt.</b>	_____ Yes	<input checked="" type="checkbox"/> No	

**Supporting documents attached**

- Escalating principal vs. balanced principal comparison

**Recommendation**

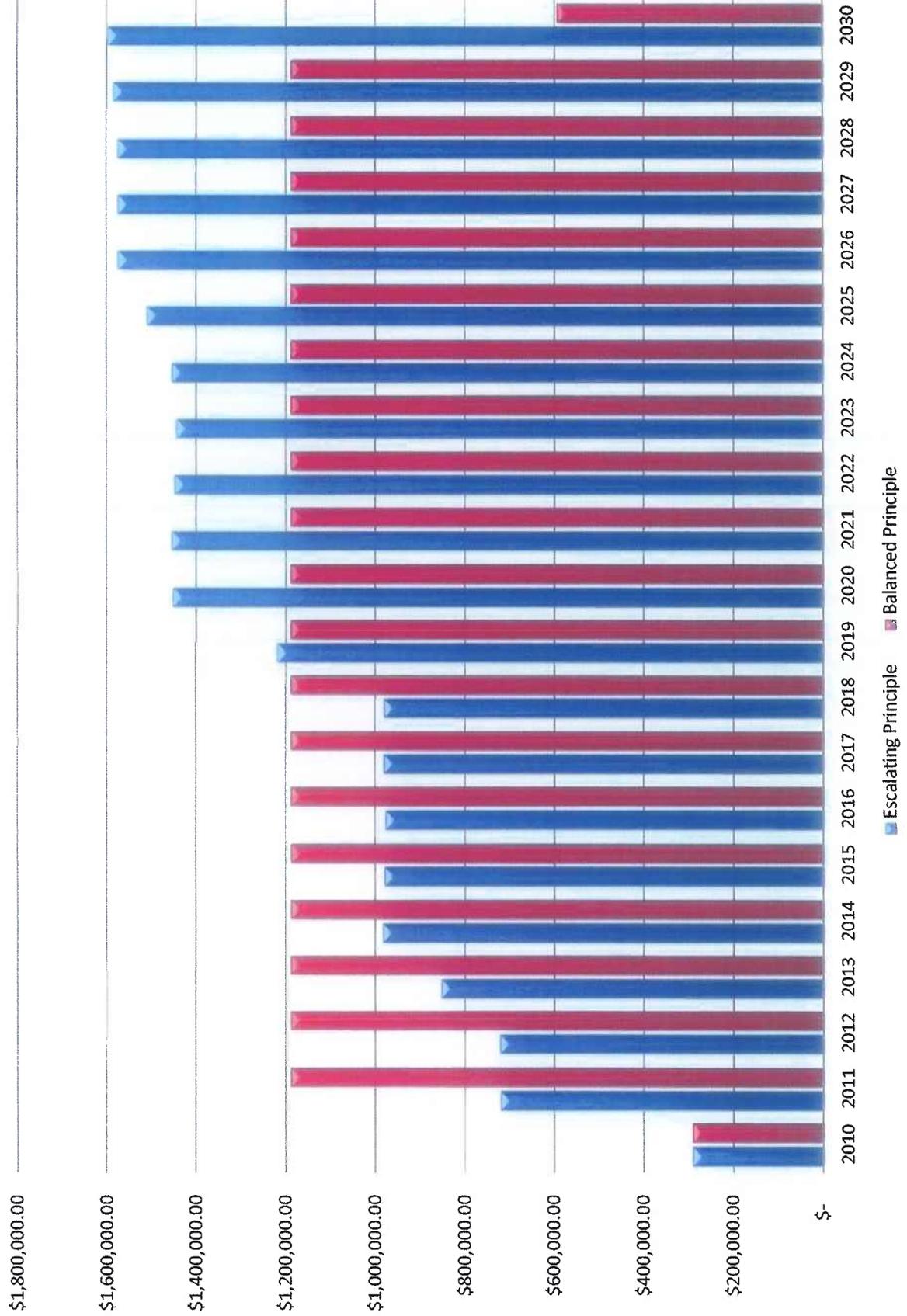
Citizens Rate and Fee Advisory Committee and Finance Committee Recommend Approval.

**Action Needed**      \_\_\_\_\_ Public Hearing       Motion      \_\_\_\_\_ Emergency Clause

	Escalating Principle	Balanced Principle	Difference
2010	\$ 291,918.00	\$ 291,918.00	\$ -
2011	\$ 720,297.00	\$ 1,189,386.00	\$ 469,089.00
2012	\$ 721,299.00	\$ 1,189,386.00	\$ 468,087.00
2013	\$ 853,468.00	\$ 1,189,386.00	\$ 335,918.00
2014	\$ 983,269.00	\$ 1,189,386.00	\$ 206,117.00
2015	\$ 979,664.00	\$ 1,189,386.00	\$ 209,722.00
2016	\$ 977,422.00	\$ 1,189,386.00	\$ 211,964.00
2017	\$ 980,968.00	\$ 1,189,386.00	\$ 208,418.00
2018	\$ 980,534.00	\$ 1,189,386.00	\$ 208,852.00
2019	\$ 1,219,300.00	\$ 1,189,386.00	\$ (29,914.00)
2020	\$ 1,452,606.00	\$ 1,189,386.00	\$ (263,220.00)
2021	\$ 1,455,629.00	\$ 1,189,386.00	\$ (266,243.00)
2022	\$ 1,448,444.00	\$ 1,189,386.00	\$ (259,058.00)
2023	\$ 1,444,543.00	\$ 1,189,386.00	\$ (255,157.00)
2024	\$ 1,454,734.00	\$ 1,189,386.00	\$ (265,348.00)
2025	\$ 1,510,337.00	\$ 1,189,386.00	\$ (320,951.00)
2026	\$ 1,575,677.00	\$ 1,189,386.00	\$ (386,291.00)
2027	\$ 1,575,913.00	\$ 1,189,386.00	\$ (386,527.00)
2028	\$ 1,575,957.00	\$ 1,189,386.00	\$ (386,571.00)
2029	\$ 1,586,039.00	\$ 1,189,386.00	\$ (396,653.00)
2030	\$ 1,598,243.00	\$ 594,693.00	\$ (1,003,550.00)
<b>Total</b>	<b>\$ 25,386,261.00</b>	<b>\$ 23,484,945.00</b>	<b>\$ (1,901,316.00)</b>

\*These numbers may be subject to change upon completion of the WTP and final payment amounts

# Comparison



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the Guthrie Public Works Authority Trustees to level the Water Treatment Plant Projects debt payments. A roll call vote was taken.

Aye: Ayers, Gomes, Coffin  
Nay: None

Finance Committee Chairman Ayers declared the motion carried unanimously.

**Adjournment.** Motion by Finance Committee Member Coffin, seconded by Finance Committee Member Gomes, moved approval to adjourn. A roll call vote was taken.

Aye: Ayers, Gomes, Coffin  
Nay: None

Finance Committee Chairman Ayers declared the motion carried unanimously at 6:00 p.m.

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Wanda Calvert, City Clerk

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Trey Ayers, Finance Committee Chairman

MINUTES

CITY COUNCIL MEETING

Council Workshop

April 5, 2011

The special meeting of the sixtieth City Council of Guthrie, Oklahoma, was posted on Friday, April 1, 2011 before 5:00 p.m. and held April 5, 2011 in the Guthrie City Hall Third Floor Conference Room.

Mayor Chuck Burtcher called the meeting to order at 6:15 p.m.

Members Present:    Chuck Burtcher            Trey Ayers                    Gaylord Z. Thomas  
                                  Patty Hazlewood            Ellen Gomes                 John Wood  
                                  Mary Coffin

Members Absent:    None

Staff Present:        Matt Mueller                 Randel Shadid                Wanda Calvert  
                                  Lance Crenshaw             Rene Spineto                 Maxine Pruitt  
                                  Kim Biggs                     Jim Hanke                     Doug Weir

Mayor Burtcher declared a quorum with all (7) Councilmembers in attendance.

**Discussion and consideration of action regarding dilapidated structures.** One of the City Council's goals in the strategic plan is to remove identified dilapidated housing. We have recently had our Code Enforcement Officers identify every structure in the City which they feel falls under the definition of dilapidated, totals approximately 60 structures. This doesn't even take into account the homes that are in violation of the minimum maintenance requirements. We are in the process of prioritizing the list that was put together so that there can be a game plan put in place to address the structures that need to be worked first. The homes have been given a ranking from 1 to 5 with 1 being a dilapidated home that needs to come down and 5 being an immediate risk to anyone who may encounter the structure. The other factors that will go into the priority ranking will be visibility and the effect on the overall blight of a neighborhood. The process for causing these structures to be removed is a lengthy one and if the City ends up having to abate a location, it is very expensive. It is our goal to work these structures in increments of five so that the project can be manageable from a manpower and budgetary standpoint. Motion by Councilmember Thomas, seconded by Councilmember Hazlewood, moved approval to direct staff to prioritize the worst structures by evaluating the structures based on the condition, location, visibility and proximity of other structures and to move forward with the abatement process. A roll call vote was taken.

Aye: Burtcher, Ayers, Hazlewood, Gomes, Thomas, Coffin, Wood  
Nay: None

Mayor Burtcher declared the motion carried unanimously.

**Questions and discussion regarding agenda items.**

**Tort Claim #30303-BJ** - February 4, 2011 the property at 311 East Mansur suffered a sewer back up. Sewage came into the home from the basement causing sewer water damage to the interior of the home. Our insurance carrier, Oklahoma Municipal Assurance Group, has recommended the City of Guthrie/Guthrie Public Works Authority deny the Tort Claim.

**Utility Adjustment** - On March 15, 2011 the Finance Committee unanimously approved to recommend to the Guthrie Public Works Authority Trustees to adjust Elizabeth Newell's utility account at 606 East Oklahoma in the amount of \$83.50 for the January and February 2011 water charge to the rate established by resolution for major water leak.

**Request for future items of discussion.** None

**Adjournment.** There being no further business for the Guthrie City Council, Mayor Burtcher declared the meeting adjourned at 6:52 p.m.

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Wanda Calvert, City Clerk

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Chuck Burtcher, Mayor

MINUTES

CITY COUNCIL MEETING

April 5, 2011

The regular meeting of the sixtieth City Council of Guthrie, Oklahoma was posted on Friday, April 1, 2011 before 5:00 p.m. and held April 5, 2011 in the Guthrie City Hall Council Chambers.

Mayor Chuck Burtcher called the meeting to order at 7:11 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Gaylord Z. Thomas
	Ellen Gomes	Mary Coffin	Patty Hazlewood
	John Wood		

Members Absent: None

Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Rene Spineto	Maxine Pruitt
	Jim Ahlgren	Damon Devereaux	Eric Harlow

Mayor Burtcher declared a quorum with all (7) Councilmembers in attendance.

**Consent Agenda:** Motion by Councilmember Thomas, seconded by Councilmember Coffin, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Special City Council-Finance Committee Meeting held on March 15, 2011.
- B. Consider approval of the minutes from the Special City Council Workshop Meeting held on March 15, 2011
- C. Consider approval of the minutes from the Regular City Council Meeting held on March 15, 2011.
- D. Consider approval of claims:

General Fund:	Claims	\$121,366.37
Grants Fund:	Claims	\$ 16,466.55
Capital Projects Fund:	Claims	\$ 14,224.09
Cemetery Card Fund:	Claims	\$ 25.00
Airport Fund:	Claims	\$ 485.26
GIDA Fund:	Claims	<u>\$ 10,763.58</u>

Total Claims: \$163,330.85

- E. Consider denial of Tort Claim No. 30303-BJ as recommended by the Oklahoma Municipal Assurance Group.
- F. Consider approval of authorizing staff to solicit Request for Proposal No. 2001-03, Phase II of the Wind Turbine Grant, for a 100MW wind turbine generator, turn-key acquisition, installation and commissioning for the purpose of providing electric power to the City of Guthrie/Guthrie Public Works Authority Wastewater Treatment Plant.
- G. Consider approval of the FY 2011 Sports Field Use Agreement for the Guthrie Bluejays 12 and Under Baseball Association for use of Kiwanis Field for the period of April 1 through July 31, 2011.
- H. Consider approval to authorize staff to solicit bids for Grass Management Services for the City's 80 acres located at East College Street and Midwest Blvd.
- I. Consider approval of re-appointing Kay Wachtstetter to the Guthrie Transportation Authority for a three year term (expiring January 2014).
- J. Consider approval of re-appointing Bruce (Mike) Bunge, Joe Chappell and Linda Tatom to the Guthrie Park Board for a two year term (expiring June 2012).
- K. Consider approval to reject all bids received for Bid No. 2011-06, In-Car Video System.
- L. Consider approval of the Airport Property Lease Agreement between the City of Guthrie and Robert E. Conrad and Janet E. Conrad for 1,600 square feet of property at a rate of \$.17 per square feet annually with a Consumer Price Index (CPI) rate adjustment every five years.
- M. Consider approval of City Manager's vacation buy-back.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood  
Nay: None

Mayor Burtcher declared the motion carried unanimously.

**Consider approval of Resolution No. 2011-05, revising the Purchasing Policy, to reflect a \$500 incremental increase in the maximum allowable administratively approved purchase amount and providing step-by-step procurement procedures.** The current Purchasing Policy was last updated in January 2008. Due to the rising cost in supplies and materials, staff recommended increasing the maximum allowable administratively approved

purchase amount by \$500. Increasing the limit will provide staff with more purchasing flexibility and allow more effective use of administrative time resources when procuring goods. The step-by-step procedure was developed to assist staff with their purchasing needs. In addition to these changes, the new policy also reflects the fact that Central Purchasing now falls under the responsibility of the Finance Department. Motion by Councilmember Thomas, seconded by Councilmember Wood, moved approval of Resolution No. 2011-05, revising the Purchasing Policy, to reflect a \$500 incremental increase in the maximum allowable administratively approved purchase amount and providing step-by-step procurement procedures. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood  
Nay: None

Mayor Burtcher declared the motion carried unanimously.

**Consider approval of Resolution No. 2011-06 designating April 10-16, 2011 as National Telecommunicator Week.** The staff at 9-1-1 ACOG is encouraging all City Councils in their region to adopt a formal resolution recognizing the week of April 10-16, 2011 as National Telecommunicator Week. In 1991, U.S. Congress passed a resolution designating the second full week in April every year National Telecommunicator Week. Public safety dispatchers provide critical services to the community and all emergency personnel while performing their duties with integrity, quality, accountability and respect. As the first person on the scene of nearly every crime, fire and medical emergency, the 9-1-1 dispatcher continues to be an invaluable resource for agencies of all sizes. National Telecommunicator Week is celebrated in an effort to help empower these individuals and demonstrate our appreciation of all their hard work. Motion by Vice Mayor Ayers, seconded by Councilmember Coffin, moved approval of Resolution No. 2011-06 designating April 10-16, 2011 as National Telecommunicator Week. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood  
Nay: None

Mayor Burtcher declared the motion carried unanimously.

**City Manager's Report.** Introduced the new Fire Chief Eric Harlow and reminded City Council of the schedule for their core value video.

**Requests/comments from members of the City Council.** Councilmember Gomes expressed a "Thank You" to staff on moving forward with the dilapidated structure plan.

Councilmember Hazlewood encouraged the community to have their own plan ready for severe weather and gave an update on the 89'er Celebration events.

Vice Mayor Ayers encouraged the community to attend St. Mary's Spaghetti Fest.

Councilmember Coffin informed the City Council and the community on the events happening in Guthrie.

Councilmember Wood expressed a "Thank You" to staff on moving forward on the dilapidated structure plan; expressed congratulations to the Guthrie High School Track Team on their accomplishments; and informed Kye Staley will be on the Oklahoma State University Football Team.

Mayor Burtcher informed this community has great athletes; reminded the community of the Relay for Life event; and stated he is very proud of our community.

**Adjournment.** Motion by Councilmember Thomas, seconded by Councilmember Wood, moved approval to adjourn. Councilmember entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood  
Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:26 p.m.

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Wanda Calvert, City Clerk

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Chuck Burtcher, Mayor

**CITY OF GUTHRIE  
TREASURER'S REPORT**

March 31, 2011

	BANK OR DEPOSITORY	ACCT. TYPE	ACCT. NO.	RATE	DATE OF MATURITY	BEGINNING BALANCE	DEPOSITS	WITH-DRAWALS	ENDING BALANCE
General	First Capital	MM	13-416-3	0.50		\$33,436.65	\$54,853.24	\$670.00	\$87,619.89
	F & M Bank	MM	1022003929	0.50		\$125,589.32	\$754,375.25	\$568,613.88	\$311,350.69
						<b>\$159,025.97</b>	<b>\$809,228.49</b>	<b>\$569,283.88</b>	<b>\$398,970.58</b>
Cemetery Care	F & M Bank	MM	1022003996	0.50		\$44,247.39	\$783.92	\$3,794.11	\$41,237.20
Hotel/Motel Tax	F & M Bank	MM	1022003937	66.67%	Tourism	\$928.77	\$224.69	\$0.00	\$1,153.46
		MM	1022003937	33.33%	Parks	\$134,316.91	\$169.65	\$3,000.00	\$131,486.56
			<b>Total: Hotel/Motel Tax</b>			<b>\$135,245.68</b>	<b>\$394.34</b>	<b>\$3,000.00</b>	<b>\$132,640.02</b>
Sinking Fund	First Capital	MM	13-925-4	0.65		\$453.93	\$0.25	\$0.00	\$454.18
GIDA	F & M Bank	MM	1022003953	0.50		\$6,448.22	\$5,014.20	\$5,891.04	\$5,571.38
Centennial	Bancfirst	MM	154027499	0.00		\$519.69	\$0.00	\$0.00	\$519.69
Airport Grant	First Capital	MM	21-965-7	0.65		\$161.52	\$0.09	\$0.00	\$161.61
Airport Escrow 2010	F & M Bank	MM	1022004577	0.50		\$42,152.98	\$17.90	\$0.00	\$42,170.88
USDA Rural Devel.	First Capital	MM	23-695-0	0.65		\$27,384.28	\$15.12	\$0.00	\$27,399.40
Capital Projects	F & M Bank	MM	1022003961	0.50		\$170,071.05	\$88,664.50	\$193,064.47	\$65,671.08
Grants Fund	First Capital	MM	25-045-7	0.50		\$2,956.96	\$1.26	\$0.00	\$2,958.22
	F & M Bank	MM	1022004038	0.50		\$54,476.92	\$242.18	\$16,886.62	\$37,832.48
						<b>\$57,433.88</b>	<b>\$243.44</b>	<b>\$16,886.62</b>	<b>\$40,790.70</b>
Fed Equitable Sharing	First Capital	MM	25-470-0	0.65		\$1,590.17	\$0.88	\$0.00	\$1,591.05
GPWA	First Capital	MM	13-415-5	0.50		\$36,294.11	\$18,512.63	\$539.65	\$54,267.09
	F & M Bank	MM	1022003864	0.50		\$190,152.41	\$272,765.83	\$272,072.28	\$190,845.96
	Bancfirst -Drafts	MM	150182648	0.25		\$292,594.63	\$44,050.31	\$35,195.01	\$301,449.93
			<b>Total: GPWA Operating</b>			<b>\$519,041.15</b>	<b>\$335,328.77</b>	<b>\$307,806.94</b>	<b>\$546,562.98</b>
Meter Deposits	First Capital	SN	01-842-2	0.50		\$676.41	\$3.80	\$0.00	\$680.21
	F & M Bank	MM	1022003880	0.50		\$241,527.86	\$6,216.14	\$8,242.33	\$239,501.67
	First Capital	CD	26999	1.05	2/25/2012	\$99,000.00	\$0.00	\$0.00	\$99,000.00
			<b>Total: Meter Deposits</b>			<b>\$341,204.27</b>	<b>\$6,219.94</b>	<b>\$8,242.33</b>	<b>\$339,181.88</b>
WTP Fund	First Capital	MM	25-143-7	0.50		\$106.39	\$262,033.04	\$262,029.39	\$110.04
	Bancfirst - WTP	MM	154047848	0.25		\$948,846.75	\$34,868.63	\$311,044.15	\$672,671.23
	F & M Bank	MM	1022003872	0.50		\$279,335.72	\$285,428.87	\$251,329.40	\$313,435.19
						<b>\$1,228,288.86</b>	<b>\$582,330.54</b>	<b>\$824,402.94</b>	<b>\$986,216.46</b>
CMOM Fund	F & M Bank	MM	1022004534	0.50		\$31,176.42	\$22,456.92	\$15,884.50	\$37,748.84
	F & M Bank	MM	1022004917	0.50		\$92,070.60	\$360,088.15	\$0.00	\$452,158.75
						<b>\$123,247.02</b>	<b>\$382,545.07</b>	<b>\$15,884.50</b>	<b>\$489,907.59</b>
<b>Trusts</b>									
OKC Waterline	Bank of Oklahoma	TR	75-4037-01-8	0.06		\$1,900,683.65	\$103.11	\$0.00	\$1,900,786.76

APRIL 07, 2011

CITY OF GUTHRIE

SALES TAX

DEAR TREASURER;

FUNDS HAVE BEEN ELECTRONICALLY TRANSFERRED TO YOUR BANK ACCOUNT, EFFECTIVE 04/08/11, FOR YOUR CITY SALES TAX COLLECTIONS RECEIVED BY THE OKLAHOMA TAX COMMISSION DURING THE MONTH OF MARCH.

THIS PAYMENT REPRESENTS COLLECTIONS FROM SALES MADE THE PREVIOUS MONTH AND MAY INCLUDE INTEREST, PENALTY, AND DELINQUENT REMITTANCES DUE FROM AN EARLIER MONTH. SEE DETAILS BELOW.

IF THERE ARE ANY QUESTIONS CONCERNING THIS PAYMENT, PLEASE CALL OR WRITE DAVE FRANCIS, (405) 522-6600, SALES AND USE TAX SECTION, TAXPAYER ASSISTANCE DIVISION, OKLAHOMA TAX COMMISSION.

TOTAL TAX, PENALTY AND INTEREST COLLECTED	\$296,598.36
LESS AMOUNT REFUNDED TO TAXPAYERS	\$ .00
LESS AMOUNT SUSPENDED	\$ .00
LESS .010000 RETENTION TO OKLAHOMA TAX COMMISSION	\$2,965.98
PLUS INTEREST	\$316.50
TOTAL PAYMENT	\$293,948.88

Total Sales Tax: \$293,948.88

Last Month: \$300,630.31      Increase/Decrease: (\$6,681.43)      -2.22%

Last Year: \$297,277.57      Increase/Decrease: (\$3,328.69)      -1.12%

# Sales Tax Trend

	October	November	December	January	February	March	April	May	June	July	August	September	Total
FY 06	\$246,126.80	\$247,166.48	\$255,287.17	\$252,346.47	\$280,599.88	\$273,995.53	\$225,384.57	\$270,696.75	\$253,932.39	\$275,360.59	\$265,620.06	\$266,262.27	\$3,112,778.96
FY 07	\$265,544.71	\$8,699.79	\$235,736.87	\$272,647.08	\$279,826.90	\$258,521.60	\$262,435.69	\$323,454.97	\$266,759.41	\$268,835.24	\$248,729.13	\$264,594.42	\$3,202,952.29
FY 08	\$19,417.91	\$8,699.79	(\$19,550.30)	\$20,300.61	(\$772.98)	(\$15,473.93)	\$37,051.12	\$52,758.22	\$12,827.02	(\$6,523.35)	(\$16,890.93)	(\$1,667.85)	\$90,173.33
FY 09	\$336,192.72	\$273,686.34	\$305,867.98	\$327,700.48	\$323,323.73	\$301,524.85	\$312,425.88	\$302,995.95	\$299,010.25	\$323,499.39	\$305,933.07	\$319,840.12	\$3,732,000.76
FY 10	\$70,648.01	\$17,820.07	\$70,131.11	\$55,053.40	\$43,496.83	\$43,003.25	\$49,990.19	(\$20,459.02)	\$32,250.84	\$54,664.15	\$57,203.94	\$55,245.70	\$529,048.47
FY 11	\$313,045.38	\$308,052.33	\$315,833.60	\$322,189.68	\$327,243.02	\$337,888.81	\$301,080.66	\$336,812.70	\$318,282.56	\$340,158.44	\$328,216.24	\$317,273.63	\$3,866,077.05
Meeting	(\$23,147.34)	\$34,363.99	\$9,965.62	(\$3,310.80)	\$3,919.29	\$36,363.96	(\$11,345.22)	\$33,816.75	\$19,272.31	\$16,659.05	\$22,283.17	(\$2,566.49)	\$134,076.29
FY 10	\$319,745.40	\$281,954.15	\$292,942.85	\$273,582.13	\$349,722.78	\$268,221.69	\$297,277.57	\$299,814.50	\$306,161.46	\$311,865.38	\$310,884.69	\$299,022.23	\$3,611,194.83
FY 11	\$6,700.02	(\$26,098.18)	(\$22,890.75)	(\$48,607.55)	\$22,479.76	(\$69,667.12)	(\$3,803.09)	(\$36,998.20)	(\$12,121.10)	(\$28,293.06)	(\$17,331.55)	(\$18,231.40)	(\$254,882.22)
19-20	\$314,336.08	\$278,585.70	\$319,195.49	\$318,007.66	\$316,226.95	\$300,630.31	\$293,948.88						\$2,140,931.07
	(\$5,409.32)	(\$3,368.45)	\$26,252.64	\$44,425.53	(\$33,495.83)	\$32,408.62	(\$3,328.69)						\$57,484.50

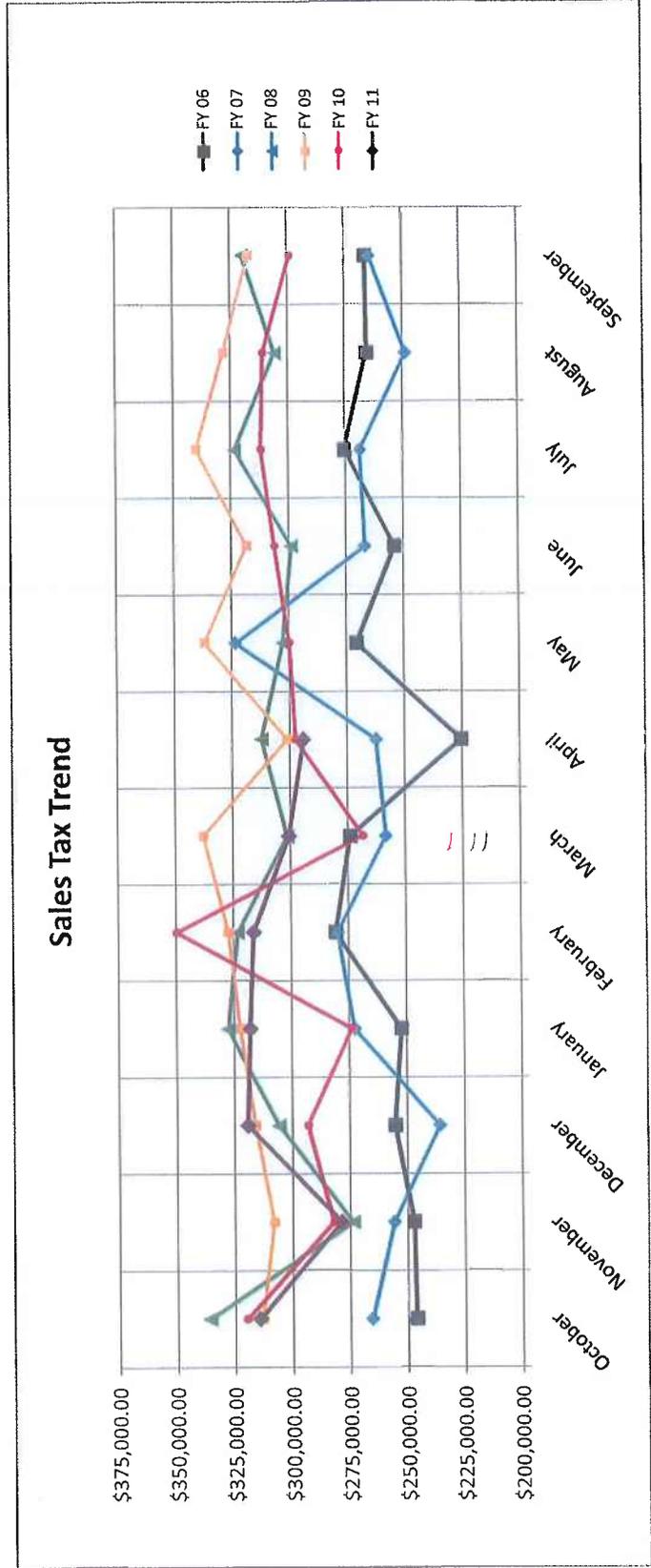
## Comparison of FY10 / FY11 Sales Tax

-1.69%    -1.19%    8.96%    16.24%

## YTD Comparison to Projected Budget

2011 Year to Date    \$2,140,931.07  
 2011 Projected YTD    \$2,100,000.00  
**Under/Over**    \$40,931.07

1.95% overall increase/decrease







CITY OF GUTHRIE

CLAIMS

April 19, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the city of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kim Biggs", written over a horizontal line.

Kim Biggs  
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by City Manager.

---

Matt Mueller  
City Manager

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**Agenda Item Cover Letter**

<b>Meeting</b>	<b>Date of Meeting</b>	<b>Contact</b>
<input checked="" type="checkbox"/> City Council	April 19, 2011	Wanda Calvert
<input type="checkbox"/> GPWA		City Clerk/Treasurer
<input type="checkbox"/> Other: _____		

**Agenda Item**

Consider approval of Budget Amendment No. 4 increasing the budget for the General, Grants and Cemetery Care Funds.

**Summary**

Budget Amendment No. 4 is increasing the following:

- (a) Increasing Community Development and Planning in the amount of \$25,000 for Nuisance Abatement; increasing Library Building Maintenance for OG&E Lighting Rebate in the amount of \$992; increasing Police Department in the amount of \$1,913 for OSBI reimbursement for training and funds received to purchase rifles; increasing Fire Department in the amount of \$2,921 for funds received from the Logan County EMS Board to purchase EZ IO Equipment.
- (b) Increasing Grants Fund for Oklahoma Department of Transportation Tree Grant in the amount of \$8,892.
- (c) Increasing Cemetery Care in the amount of \$6,000 for backhoe repairs.

<b>Funding Expected</b>	<input checked="" type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
<b>Budgeted</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
<b>Account Number</b>	<u>See Attached</u>	<b>Amount</b>	<u>See Budget Revision Report</u>
<b>Legal Review</b>	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
<b>Mayor's Appt.</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

**Supporting documents attached**

- Request for Budget Amendment
- Budget Revision Report

**Recommendation**

Staff recommends approval.

**Action Needed**       Public Hearing       Motion       Emergency Clause

**CITY OF GUTHRIE  
GUTHRIE PUBLIC WORKS AUTHORITY**

**REQUEST FOR BUDGET AMENDMENT**

Type of Amendment: \_\_\_\_\_ Date: April 19, 2011

- 1. Transfer of Appropriations
- 2. Supplemental Appropriations---X--- Amendment No. 4
- 3. Appropriation Decrease
- 4. Revenue Increase

\*\*\*\*\*

**Funds Effected:**

General Fund - \$30,826  
Grants Fund - \$ 8,892  
Cemetery Care Fund - \$6,000

**Comments:**

Budget Amendment No. 4 amends the budget as following:

- (a) Increasing Community Development and Planning in the amount of \$25,000 for Nuisance Abatement; increasing Library Building Maintenance for OG&E Lighting Rebate in the amount of \$992; increasing Police Department in the amount of \$1,913 for OSBI reimbursement for training and funds received to purchase rifles; increasing Fire Department in the amount of \$2,921 for funds received from the Logan County EMS Board to purchase EZ IO Equipment.
- (b) Increasing Grants Fund for Oklahoma Department of Transportation Tree Grant in the amount of \$8,892.
- (c) Increasing Cemetery Care in the amount of \$6,000 for backhoe repairs.

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**APPROVAL**

Date: \_\_\_\_\_

Purchasing Agent: \_\_\_\_\_ City Manager: \_\_\_\_\_

\*\*\*\*\*

Council Approval Needed? Yes Date Posted: \_\_\_\_\_

If yes, date approved: \_\_\_\_\_ City Clerk: \_\_\_\_\_

\*\*\*\*\*

After amendment has been entered in the computer, copies are to be sent to the following:

- City Manager - 1 copy
- Purchasing Agent - 1 copy
- Department Head - 1 copy

**City of Guthrie  
Budget Revisions**

Number	Fiscal Year	Fiscal Period	Reason	Line Number	Account Number	Increase	Decrease
193	2011	6	Budget Amendment No. 4	1	01-00-00-5401 Budgeted Fund Balance	25,000.00	0.00
				2	01-05-51-6354 Nuisance Abatement	25,000.00	0.00
				3	01-00-00-5419 General Miscellaneous Income	5,826.00	0.00
				4	01-06-60-6387 Building Maintenance	992.00	0.00
				5	01-07-70-6343 Training Program	313.00	0.00
				6	01-07-70-6114 Miscellaneous Supplies	1,600.00	0.00
				7	01-09-92-6104 Chemicals/Ambulance Supplies	2,921.00	0.00
				8	30-00-00-5400 Budgeted Fund Balance	1,492.00	0.00
				9	30-00-00-5525 ODOT Tree Grant	7,400.00	0.00
				10	30-30-15-6579 ODOT Tree Grant	8,892.00	0.00
				11	72-00-00-5401 Budgeted Fund Balance	2,450.00	0.00
				12	72-72-00-6346 Backhoe Repairs	6,000.00	0.00
<b>Totals:</b>						<b>87,886.00</b>	<b>0.00</b>