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**Committee Members:**

Chairperson: Trey Ayers  
Mary Coffin, Ellen Gomes

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**SPECIAL CITY COUNCIL MEETING**

**Finance Committee Meeting**

Tuesday, March 1, 2011 5:30pm

City Hall 3<sup>rd</sup> Floor Conference Room

101 N 2<sup>nd</sup> Street, Guthrie, OK 73044

1. Roll Call
2. Discussion and consideration of action regarding a utility adjustment to a utility account for Edna Deadwiley at 716 North Wentz Street..... 3
3. Discussion and consideration of action regarding a utility adjustment to a utility account for Elizabeth Newell at 606 East Oklahoma Avenue ..... 9
4. Adjournment

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Agenda posted on the bulletin board in the lobby of City Hall before 5:00 pm on Friday, February 25, 2011. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

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Agenda Item Cover Letter

Meeting: City Council, GPWA, X Other: Finance Committee
Date of Meeting: March 1, 2011
Contact: Wanda Calvert, City Clerk/Treasurer

Agenda Item: Consider approval of a utility adjustment to a utility account for Edna Deadwiley at 716 North Wentz Street.

Summary: Ms. Deadwiley received a utility bill for 13,000 gallons of water between the time period of December 16, 2010 through January 17, 2011 totaling \$96.96 with water being \$62.14. Her sanitary sewer is on an average.

Re-reads have been completed with a higher reading. Line Maintenance Superintendent Tommy Bross has visited with Ms. Deadwiley and at that time the meter did not indicate a leak.

Funding Expected: Revenue, Expenditure, Budgeted: Yes, No, Account Number: N/A, Amount: To be determined, Legal Review: X N/A, Required, Completed Date, Mayor's Appt.: Yes, X No

- Supporting documents attached: Letter from Ms. Diana Plagg, Account History

Recommendation

Action Needed: Public Hearing, X Motion, Emergency Clause

**DIANA PLAGG  
PO BOX 343  
GUTHRIE, OK 73044**

**January 28, 2011**

Wanda Calvert, City Manager  
PO Box 908  
Guthrie, OK 73044

RE: Water bill for Clara Edna Deadwiley; 716 N. Wentz; Guthrie, OK

Dear Wanda,

Please review this account for adjustment due to the fact that sometime this month her meter showed that she used 11,900 gallons of water. This is totally out of the ballpark. After we were made aware of this, my husband went over and checked for leaks, and found none. Tommy Bross also went and looked at the meter, and there was no water flowing through at that time.

My Grandmother is 89 years old, has macular degeneration (blind) and lives alone. There is no way she could have used that much water in that length of time. I feel there was a misreading or a glitch with the meter at some point. She is on a very limited income, and cannot pay this kind of bill. Please request a Financial Board Review, and try to get this big bill adjusted off.

If you need to call me, feel free. My cel # is 740-7741. Any assistance you can give me in this matter will be greatly appreciated.

Thank you for your time.



Diana Plagg

**City of Guthrie**  
**Account History**

| 06-061690-001    |             | W Deadwiley               |        | 716 N Wentz St  |           |                    |  |
|------------------|-------------|---------------------------|--------|-----------------|-----------|--------------------|--|
| Transaction      |             |                           |        | Reading/Receipt |           |                    |  |
| Transaction Date | Bill Number | Transaction Type          | Number | Type            | Cons/Ref# | Transaction Amount |  |
| 12/15/2008       | 821         | Water                     | 358    | A               | 2000      | \$9.72             |  |
| 12/15/2008       | 821         | sewer                     |        |                 |           | \$10.94            |  |
| 1/5/2009         | 841         | Payment                   | 441177 | P               |           | (\$38.15)          |  |
| 1/15/2009        | 841         | Water                     | 360    | A               | 2000      | \$9.72             |  |
| 1/15/2009        | 841         | sewer                     |        |                 |           | \$10.94            |  |
| 1/15/2009        | 841         | Garbage (Refuse)          |        |                 |           | \$13.24            |  |
| 1/15/2009        | 841         | User Fee                  |        |                 |           | \$4.25             |  |
| 1/15/2009        | 841         | Water Treatment Plant Fee |        |                 |           | \$0.00             |  |
| 2/12/2009        | 856         | Payment                   | 447090 | P               |           | (\$38.15)          |  |
| 2/15/2009        | 856         | Garbage (Refuse)          |        |                 |           | \$13.24            |  |
| 2/15/2009        | 856         | User Fee                  |        |                 |           | \$4.25             |  |
| 2/15/2009        | 856         | sewer                     |        |                 |           | \$10.94            |  |
| 2/15/2009        | 856         | Water                     | 363    | A               | 3000      | \$13.94            |  |
| 2/15/2009        | 856         | Water Treatment Plant Fee |        |                 |           | \$0.00             |  |
| 3/5/2009         | 870         | Payment                   | 449731 | P               |           | (\$42.37)          |  |
| 3/15/2009        | 870         | Water                     | 365    | A               | 2000      | \$9.72             |  |
| 3/15/2009        | 870         | sewer                     |        |                 |           | \$10.94            |  |
| 3/15/2009        | 870         | Garbage (Refuse)          |        |                 |           | \$13.24            |  |
| 3/15/2009        | 870         | User Fee                  |        |                 |           | \$4.25             |  |
| 3/15/2009        | 870         | Water Treatment Plant Fee |        |                 |           | \$0.00             |  |
| 4/13/2009        | 890         | Payment                   | 454954 | P               |           | (\$38.15)          |  |
| 4/15/2009        | 890         | Water Treatment Plant Fee |        |                 |           | \$0.00             |  |
| 4/15/2009        | 890         | User Fee                  |        |                 |           | \$4.25             |  |
| 4/15/2009        | 890         | Garbage (Refuse)          |        |                 |           | \$13.24            |  |
| 4/15/2009        | 890         | Water                     | 367    | A               | 2000      | \$9.72             |  |
| 4/15/2009        | 890         | sewer                     |        |                 |           | \$10.94            |  |
| 5/7/2009         | 902         | Payment                   | 458101 | P               |           | (\$38.15)          |  |
| 5/15/2009        | 902         | Water                     | 369    | A               | 2000      | \$9.72             |  |
| 5/15/2009        | 902         | sewer                     |        |                 |           | \$11.75            |  |
| 5/15/2009        | 902         | Garbage (Refuse)          |        |                 |           | \$13.24            |  |
| 5/15/2009        | 902         | User Fee                  |        |                 |           | \$4.25             |  |
| 5/15/2009        | 902         | Water Treatment Plant Fee |        |                 |           | \$0.00             |  |
| 6/4/2009         | 920         | Payment                   | 461926 | P               |           | (\$38.96)          |  |
| 6/15/2009        | 920         | Water                     | 371    | A               | 2000      | \$9.72             |  |
| 6/15/2009        | 920         | sewer                     |        |                 |           | \$11.75            |  |
| 6/15/2009        | 920         | User Fee                  |        |                 |           | \$4.25             |  |
| 6/15/2009        | 920         | Water Treatment Plant Fee |        |                 |           | \$0.00             |  |
| 6/15/2009        | 920         | Garbage (Refuse)          |        |                 |           | \$13.24            |  |
| 7/13/2009        | 935         | Payment                   | 467027 | P               |           | (\$38.96)          |  |
| 7/15/2009        | 935         | Garbage (Refuse)          |        |                 |           | \$13.24            |  |
| 7/15/2009        | 935         | Water                     | 373    | A               | 2000      | \$9.72             |  |
| 7/15/2009        | 935         | sewer                     |        |                 |           | \$11.75            |  |
| 7/15/2009        | 935         | User Fee                  |        |                 |           | \$4.25             |  |
| 7/15/2009        | 935         | Water Treatment Plant Fee |        |                 |           | \$0.00             |  |
| 8/5/2009         | 945         | Payment                   | 470080 | P               |           | (\$38.96)          |  |
| 8/15/2009        | 945         | Water Treatment Plant Fee |        |                 |           | \$0.00             |  |
| 8/15/2009        | 945         | User Fee                  |        |                 |           | \$4.25             |  |
| 8/15/2009        | 945         | Garbage (Refuse)          |        |                 |           | \$13.24            |  |
| 8/15/2009        | 945         | sewer                     |        |                 |           | \$11.75            |  |
| 8/15/2009        | 945         | Water                     | 375    | A               | 2000      | \$9.72             |  |
| 9/11/2009        | 960         | Payment                   | 475194 | P               |           | (\$38.96)          |  |
| 9/15/2009        | 960         | Garbage (Refuse)          |        |                 |           | \$13.24            |  |
| 9/15/2009        | 960         | sewer                     |        |                 |           | \$11.75            |  |

**City of Guthrie**  
**Account History**

| 06-061690-001    |             | W Deadwiley               |                 | 716 N Wentz St |           |                    |  |
|------------------|-------------|---------------------------|-----------------|----------------|-----------|--------------------|--|
| Transaction      |             |                           | Reading/Receipt |                |           |                    |  |
| Transaction Date | Bill Number | Transaction Type          | Number          | Type           | Cons/Ref# | Transaction Amount |  |
| 9/15/2009        | 960         | Water                     | 376             | A              | 1000      | \$9.72             |  |
| 9/15/2009        | 960         | Water Treatment Plant Fee |                 |                |           | \$0.00             |  |
| 9/15/2009        | 960         | User Fee                  |                 |                |           | \$4.25             |  |
| 10/7/2009        | 969         | Payment                   | 478776          | P              |           | (\$38.96)          |  |
| 10/15/2009       | 969         | Water                     | 377             | A              | 1000      | \$9.72             |  |
| 10/15/2009       | 969         | sewer                     |                 |                |           | \$11.75            |  |
| 10/15/2009       | 969         | Water Treatment Plant Fee |                 |                |           | \$0.00             |  |
| 10/15/2009       | 969         | Garbage (Refuse)          |                 |                |           | \$13.24            |  |
| 10/15/2009       | 969         | User Fee                  |                 |                |           | \$4.25             |  |
| 11/5/2009        | 982         | Payment                   | 482635          | P              |           | (\$38.96)          |  |
| 11/15/2009       | 982         | Water                     | 379             | A              | 2000      | \$9.72             |  |
| 11/15/2009       | 982         | sewer                     |                 |                |           | \$11.75            |  |
| 11/15/2009       | 982         | Garbage (Refuse)          |                 |                |           | \$13.24            |  |
| 11/15/2009       | 982         | User Fee                  |                 |                |           | \$4.25             |  |
| 11/15/2009       | 982         | Water Treatment Plant Fee |                 |                |           | \$0.00             |  |
| 12/9/2009        | 994         | Payment                   | 487713          | P              |           | (\$38.96)          |  |
| 12/15/2009       | 994         | Water                     | 380             | A              | 1000      | \$9.72             |  |
| 12/15/2009       | 994         | Garbage (Refuse)          |                 |                |           | \$13.24            |  |
| 12/15/2009       | 994         | sewer                     |                 |                |           | \$11.75            |  |
| 12/15/2009       | 994         | User Fee                  |                 |                |           | \$4.25             |  |
| 12/15/2009       | 994         | Water Treatment Plant Fee |                 |                |           | \$0.00             |  |
| 1/11/2010        | 1004        | Payment                   | 491865          | P              | 2         | (\$38.96)          |  |
| 1/15/2010        | 1004        | Water                     | 381             | A              | 1000      | \$9.72             |  |
| 1/15/2010        | 1004        | sewer                     |                 |                |           | \$11.75            |  |
| 1/15/2010        | 1004        | Garbage (Refuse)          |                 |                |           | \$13.24            |  |
| 1/15/2010        | 1004        | User Fee                  |                 |                |           | \$4.25             |  |
| 1/15/2010        | 1004        | Water Treatment Plant Fee |                 |                |           | \$0.00             |  |
| 2/3/2010         | 1013        | Payment                   | 494808          | P              |           | (\$38.96)          |  |
| 2/15/2010        | 1013        | Garbage (Refuse)          |                 |                |           | \$13.24            |  |
| 2/15/2010        | 1013        | Water                     | 383             | A              | 2000      | \$9.72             |  |
| 2/15/2010        | 1013        | User Fee                  |                 |                |           | \$4.25             |  |
| 2/15/2010        | 1013        | Water Treatment Plant Fee |                 |                |           | \$0.00             |  |
| 2/15/2010        | 1013        | sewer                     |                 |                |           | \$11.75            |  |
| 3/3/2010         | 1023        | Payment                   | 498807          | P              |           | (\$38.96)          |  |
| 3/15/2010        | 1023        | User Fee                  |                 |                |           | \$4.25             |  |
| 3/15/2010        | 1023        | Water Treatment Plant Fee |                 |                |           | \$0.00             |  |
| 3/15/2010        | 1023        | Garbage (Refuse)          |                 |                |           | \$13.24            |  |
| 3/15/2010        | 1023        | sewer                     |                 |                |           | \$11.75            |  |
| 3/15/2010        | 1023        | Water                     | 384             | A              | 1000      | \$9.72             |  |
| 4/7/2010         | 1038        | Payment                   | 503317          | P              |           | (\$38.96)          |  |
| 4/15/2010        | 1038        | Garbage (Refuse)          |                 |                |           | \$13.24            |  |
| 4/15/2010        | 1038        | Water                     | 385             | A              | 1000      | \$9.72             |  |
| 4/15/2010        | 1038        | sewer                     |                 |                |           | \$11.75            |  |
| 4/15/2010        | 1038        | User Fee                  |                 |                |           | \$4.25             |  |
| 4/15/2010        | 1038        | Water Treatment Plant Fee |                 |                |           | \$0.00             |  |
| 5/5/2010         | 1049        | Payment                   | 506999          | P              | 2         | (\$38.96)          |  |
| 5/15/2010        | 1049        | Water Treatment Plant Fee |                 |                |           | \$0.00             |  |
| 5/15/2010        | 1049        | Water                     | 387             | A              | 2000      | \$9.72             |  |
| 5/15/2010        | 1049        | sewer                     |                 |                |           | \$9.33             |  |
| 5/15/2010        | 1049        | User Fee                  |                 |                |           | \$4.25             |  |
| 5/15/2010        | 1049        | CMOM Fee                  |                 |                |           | \$8.00             |  |
| 5/15/2010        | 1049        | Garbage (Refuse)          |                 |                |           | \$13.24            |  |
| 6/7/2010         | 1063        | Payment                   | 511573          | P              | 1         | (\$44.54)          |  |

**City of Guthrie**  
**Account History**

| 06-061690-001    |             | W Deadwiley               |        | 716 N Wentz St  |           |                    |
|------------------|-------------|---------------------------|--------|-----------------|-----------|--------------------|
| Transaction      |             |                           |        | Reading/Receipt |           |                    |
| Transaction Date | Bill Number | Transaction Type          | Number | Type            | Cons/Ref# | Transaction Amount |
| 6/15/2010        | 1063        | Water                     | 389    | A               | 2000      | \$9.72             |
| 6/15/2010        | 1063        | sewer                     |        |                 |           | \$9.33             |
| 6/15/2010        | 1063        | Garbage (Refuse)          |        |                 |           | \$13.24            |
| 6/15/2010        | 1063        | User Fee                  |        |                 |           | \$4.25             |
| 6/15/2010        | 1063        | Water Treatment Plant Fee |        |                 |           | \$0.00             |
| 6/15/2010        | 1063        | CMOM Fee                  |        |                 |           | \$8.00             |
| 7/6/2010         | 1077        | Payment                   | 515158 | P               | 2         | (\$44.54)          |
| 7/15/2010        | 1077        | CMOM Fee                  |        |                 |           | \$8.00             |
| 7/15/2010        | 1077        | Garbage (Refuse)          |        |                 |           | \$13.24            |
| 7/15/2010        | 1077        | Water Treatment Plant Fee |        |                 |           | \$0.00             |
| 7/15/2010        | 1077        | sewer                     |        |                 |           | \$9.33             |
| 7/15/2010        | 1077        | Water                     | 390    | A               | 1000      | \$9.72             |
| 7/15/2010        | 1077        | User Fee                  |        |                 |           | \$4.25             |
| 8/4/2010         | 1090        | Payment                   | 519334 | P               | 2         | (\$44.54)          |
| 8/15/2010        | 1090        | Water Treatment Plant Fee |        |                 |           | \$0.00             |
| 8/15/2010        | 1090        | CMOM Fee                  |        |                 |           | \$8.00             |
| 8/15/2010        | 1090        | Water                     | 392    | A               | 2000      | \$9.72             |
| 8/15/2010        | 1090        | sewer                     |        |                 |           | \$9.33             |
| 8/15/2010        | 1090        | Garbage (Refuse)          |        |                 |           | \$13.24            |
| 8/15/2010        | 1090        | User Fee                  |        |                 |           | \$4.25             |
| 9/8/2010         | 1102        | Payment                   | 524531 | P               | 2         | (\$44.54)          |
| 9/15/2010        | 1102        | User Fee                  |        |                 |           | \$4.25             |
| 9/15/2010        | 1102        | Garbage (Refuse)          |        |                 |           | \$13.24            |
| 9/15/2010        | 1102        | sewer                     |        |                 |           | \$9.33             |
| 9/15/2010        | 1102        | Water                     | 393    | A               | 1000      | \$9.72             |
| 9/15/2010        | 1102        | Water Treatment Plant Fee |        |                 |           | \$0.00             |
| 9/15/2010        | 1102        | CMOM Fee                  |        |                 |           | \$8.00             |
| 10/8/2010        | 1108        | Payment                   | 528710 | P               | 2         | (\$44.54)          |
| 10/15/2010       | 1108        | sewer                     |        |                 |           | \$9.33             |
| 10/15/2010       | 1108        | Garbage (Refuse)          |        |                 |           | \$13.24            |
| 10/15/2010       | 1108        | User Fee                  |        |                 |           | \$4.25             |
| 10/15/2010       | 1108        | Water Treatment Plant Fee |        |                 |           | \$0.00             |
| 10/15/2010       | 1108        | CMOM Fee                  |        |                 |           | \$8.00             |
| 10/15/2010       | 1108        | Water                     | 395    | A               | 2000      | \$9.72             |
| 11/8/2010        | 1119        | Payment                   | 532294 | P               | 2         | (\$44.54)          |
| 11/15/2010       | 1119        | Water Treatment Plant Fee |        |                 |           | \$0.00             |
| 11/15/2010       | 1119        | CMOM Fee                  |        |                 |           | \$8.00             |
| 11/15/2010       | 1119        | User Fee                  |        |                 |           | \$4.25             |
| 11/15/2010       | 1119        | sewer                     |        |                 |           | \$9.33             |
| 11/15/2010       | 1119        | Water                     | 396    | A               | 1000      | \$9.72             |
| 11/15/2010       | 1119        | Garbage (Refuse)          |        |                 |           | \$13.24            |
| 12/13/2010       | 1130        | Payment                   | 537767 | P               | 2         | (\$44.54)          |
| 12/15/2010       | 1130        | User Fee                  |        |                 |           | \$4.25             |
| 12/15/2010       | 1130        | Water                     | 399    | A               | 3000      | \$13.94            |
| 12/15/2010       | 1130        | Water Treatment Plant Fee |        |                 |           | \$0.00             |
| 12/15/2010       | 1130        | Garbage (Refuse)          |        |                 |           | \$13.24            |
| 12/15/2010       | 1130        | sewer                     |        |                 |           | \$9.33             |
| 12/15/2010       | 1130        | CMOM Fee                  |        |                 |           | \$8.00             |
| 1/5/2011         | 1136        | Payment                   | 540111 | P               | 2         | (\$48.76)          |
| 1/15/2011        | 1136        | Water                     | 412    | A               | 13000     | \$62.14            |
| 1/15/2011        | 1136        | sewer                     |        |                 |           | \$9.33             |
| 1/15/2011        | 1136        | Garbage (Refuse)          |        |                 |           | \$13.24            |
| 1/15/2011        | 1136        | User Fee                  |        |                 |           | \$4.25             |

**City of Guthrie**  
**Account History**

| 06-061690-001                   |             | W Deadwiley               |                 | 716 N Wentz St |           |                    |
|---------------------------------|-------------|---------------------------|-----------------|----------------|-----------|--------------------|
| Transaction                     |             |                           | Reading/Receipt |                |           |                    |
| Transaction Date                | Bill Number | Transaction Type          | Number          | Type           | Cons/Ref# | Transaction Amount |
| 1/15/2011                       | 1136        | Water Treatment Plant Fee |                 |                |           | \$0.00             |
| 1/15/2011                       | 1136        | CMOM Fee                  |                 |                |           | \$8.00             |
| Account Balance as of 02/03/11: |             |                           |                 |                |           | \$96.96            |



**Agenda Item Cover Letter**

|   |                        |                      |
|---|------------------------|----------------------|
| <b>Meeting</b>  | <b>Date of Meeting</b> | <b>Contact</b>       |
| <input type="checkbox"/> City Council                               | March 1, 2011          | Wanda Calvert        |
| <input type="checkbox"/> GPWA                                       |                        | City Clerk/Treasurer |
| <input checked="" type="checkbox"/> Other: <u>Finance Committee</u> |                        |                      |

**Agenda Item**

Consider approval of a utility adjustment to a utility account for Elizabeth Newell at 606 East Oklahoma Avenue.

**Summary**

Ms. Newell received a utility bill for 50,000 gallons of water between the time period of December 13, 2010 through January 14, 2011 totaling \$312.54 with water being \$264.58. Her sanitary sewer is on an average.

I have spoken with the Line Maintenance Meter Tech and the ladies in the Utility Office. Ms. Newell did call the Utility Office to inform us her neighbor had a leak. We proceeded to call the neighbor she was referring to, with the result being her neighbor indicating Ms. Newell had the leak. We asked the Meter Tech to check to see who had the leak. The Meter Tech indicated the leak belonged to Ms. Newell and he asked for a phone number to contract her. He was unable to make contract with Ms. Newell, because we did not have a good phone number for her. As of February 10, 2011, we have a good phone number.

I was trying to incorporate the resolution that adopted criteria for a major water leak adjustment, but the criteria were not met. The criteria for a major water leak adjustment is:

1. Determination of minor/major leak by the City's Plumbing Inspector.
2. Evidence from a registered/certified local plumber stating the location and repair of leak.
3. Copy of the City's Plumbing Permit and action taken by the Plumbing Inspector.

Planning Inspector Doug Weir indicated that a permit was not purchased by Ms. Newell nor her plumber, Plumb Genius, therefore, the job was not inspected. Doug did make contact with the Plumber and the plumber stated he did not need a permit because he bored the new water line instead of digging to replace the water line.

|                         |   |                                      |   |
|-------------------------|---|--------------------------------------|---|
| <b>Funding Expected</b> | <input type="checkbox"/> Revenue        | <input type="checkbox"/> Expenditure | <input checked="" type="checkbox"/> N/A |
| <b>Budgeted</b>         | <input type="checkbox"/> Yes            | <input type="checkbox"/> No          | <input checked="" type="checkbox"/> N/A |
| <b>Account Number</b>   | <u>N/A</u>                              | <b>Amount</b>                        | <u>To be determined</u>                 |
| <b>Legal Review</b>     | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Required    | Completed Date: _____                   |

Mayor's Appt.       Yes       No

**Supporting documents attached**

- Letter from Ms. Newell
- Plumber Invoice
- Utility Bill
- Account History

**Recommendation**

Action Needed       Public Hearing       Motion       Emergency Clause

Received 2/10/11 @ 1:50pm  
Per Doug - No Permit  
Issued

From: Elizabeth Newell  
606 E. Oklahoma Ave.  
Guthrie, OK 73044  
(405) 282-3927

February 6, 2011

To: City of Guthrie  
C/O City Clerk, Wanda Calvert  
Guthrie, OK 73044

Dear Mrs. Calvert:

I am writing this letter as recommended by Tommy with the city's water and sewer line maintenance division. On January 27, 2011 I called this department regarding my concerns about a water leak whom I was informed was my neighbor's water leak by this same department approximately a month earlier. I was called approximately a month ago by a representative of this department who asked if I lived in the brick house on Oklahoma Avenue because I had a water leak. I stated I did not live in the brick house that I owned the house next door. I was then asked who owned the brick house and I informed this individual of who the owner was and she stated okay and thanked me. That was the last I heard anything about this leak. I was under the impression, from this conversation, that this leak was my neighbors.

It was on January 27, 2011 that I called to inquire about what was being done regarding this leak. The water was now moving towards my retaining wall and I was concerned that it would weaken the ground and cause my wall to fall. When I called, I was told I would need to talk with the supervisor, Tommy. I heard back from Tommy after he had been to my house and checked my water meter and told my friend, who was at my house at the time, that this was my water leak. Needless to say I was upset that this has been leaking for several months and I was never officially notified by anyone that this was my water leak. My water bills never went up as to alarm me that something was wrong until this month when I received the bill that was over \$300.00.

The moment I was notified of this leak I called a plumber and had the water turned off. I feel that I should not have to pay this high water bill since I never was informed until January 27, 2011 that the water leak, that had been flooding the street for months, was my leak. I would greatly appreciate that my water bill be adjusted accordingly to my previous water consumption prior to water leakage due to a busted water pipe. Thank you for your assistance in this matter.

Sincerely,



Elizabeth Newell



Guthrie City Hall  
 101 North Second  
 PO Box 908  
 Guthrie . OK . 73044  
 405 . 282 . 0492



**THANK YOU FOR PAYING YOUR UTILITY BILL ON TIME!**

\*\* C-4402

Elizabeth Newell  
 606 E Oklahoma Ave  
 Guthrie, OK 73044

**★ Please Read Carefully**

1. If not paid by the 15th of the month, this bill will be considered delinquent.
2. A penalty will be assessed on all delinquent bills.
3. Payments must be received prior to the cut-off date specified on the bill in order to avoid disconnection of service.
4. If utility service is disconnected as a result of non-payment, service will be restored only after full payment of delinquent balance, a reconnection fee, and an additional deposit.
5. Alternative arrangements are available for the customer who is unable to pay the balance when it is due. However, these arrangements must be made prior to the cut-off date specified on the bill.

| CUT-OFF date is FEBRUARY 23, 2011. If you need service after hours, please call the non-emergency Police Department number at 282-3535. Thank you. |               |                  |                         |                     |                    |                   |
|--|---------------|------------------|-------------------------|---------------------|--------------------|-------------------|
| Account  |               |                  | Service Location        |                     |                    |                   |
| 13-133080-003  |               |                  | 606 E Oklahoma Ave      |                     |                    |                   |
| Billing From   |               |                  | Billing To              |                     |                    |                   |
| December 13, 2010  |               |                  | January 14, 2011        |                     |                    |                   |
| Previous Balance   |               |                  | Payments Received       |                     |                    |                   |
| \$70.34  |               |                  | \$70.34                 |                     |                    |                   |
| Service Type   | Charge Amount | Previous Reading | Current Reading         | Current Consumption | Previous Read Date | Current Read Date |
| watr   | \$264.58      | 379              | 429                     | 50000               | 12/13/10           | 01/14/11          |
| CMOM   | \$8.00        | 0                | 0                       |                     |                    |                   |
| sewr   | \$14.97       | 0                | 0                       |                     |                    |                   |
| trsh   | \$13.24       | 0                | 0                       |                     |                    |                   |
| user   | \$4.25        |                  |                         |                     |                    |                   |
| WTP  | \$7.50        |                  |                         |                     |                    |                   |
| <b>Total Charges</b>   |               |                  | <b>Total Amount Due</b> |                     |                    |                   |
| \$312.54   |               |                  | \$312.54                |                     |                    |                   |
| <b>If Paid After</b>   |               |                  | <b>Please Pay</b>       |                     |                    |                   |
| February 15, 2011  |               |                  | \$317.54                |                     |                    |                   |
| Finance Committee Meeting 3-1-2011   |               |                  |                         |                     |                    |                   |

|   |
|---|
| <b>Account</b>                            |
| 13-133080-003                             |
| <b>Customer Name</b>                      |
| Elizabeth Newell                          |
| <b>Service Location</b>                   |
| 606 E Oklahoma Ave                        |
| <b>Total Amount Due</b>                   |
| \$312.54                                  |
| <b>If Paid After</b>                      |
| February 15, 2011                         |
| <b>Please Pay</b>                         |
| \$317.54                                  |
| Please Return This Stub With Your Payment |

City of Guthrie  
Account History

| 13-133080-003    |             | Elizabeth Newell          |              | 606 E Oklahoma Ave |           | Reading/Receipt    |            |
|------------------|-------------|---------------------------|--------------|--------------------|-----------|--------------------|------------|
| Transaction Date | Bill Number | Transaction Type          | Number       | Type               | Cons/Ref# | Transaction Amount |            |
| 5/15/2010        | 1049        | Garbage (Refuse)          |              |                    |           |                    | \$13.24    |
| 6/10/2010        | 1063        | Payment                   | 512543       | P                  | 2         |                    | (\$66.12)  |
| 6/15/2010        | 1063        | Garbage (Refuse)          |              |                    |           |                    | \$13.24    |
| 6/15/2010        | 1063        | User Fee                  |              |                    |           |                    | \$4.25     |
| 6/15/2010        | 1063        | Water Treatment Plant Fee |              |                    |           |                    | \$7.50     |
| 6/15/2010        | 1063        | CMOM Fee                  |              |                    |           |                    | \$8.00     |
| 6/15/2010        | 1063        | sewer                     |              |                    |           |                    | \$14.97    |
| 6/15/2010        | 1063        | Water                     | 332          | A                  | 4000      |                    | \$18.16    |
| 7/9/2010         | 1077        | Payment                   | 516450       | P                  | 2         |                    | (\$66.12)  |
| 7/15/2010        | 1077        | Water                     | 341          | A                  | 9000      |                    | \$41.26    |
| 7/15/2010        | 1077        | CMOM Fee                  |              |                    |           |                    | \$8.00     |
| 7/15/2010        | 1077        | User Fee                  |              |                    |           |                    | \$4.25     |
| 7/15/2010        | 1077        | Garbage (Refuse)          |              |                    |           |                    | \$13.24    |
| 7/15/2010        | 1077        | sewer                     |              |                    |           |                    | \$14.97    |
| 7/15/2010        | 1077        | Water Treatment Plant Fee |              |                    |           |                    | \$7.50     |
| 8/6/2010         | 1090        | Payment                   | 520235       | P                  | 2         |                    | (\$89.22)  |
| 8/15/2010        | 1090        | CMOM Fee                  |              |                    |           |                    | \$8.00     |
| 8/15/2010        | 1090        | sewer                     |              |                    |           |                    | \$14.97    |
| 8/15/2010        | 1090        | User Fee                  |              |                    |           |                    | \$4.25     |
| 8/15/2010        | 1090        | Water Treatment Plant Fee |              |                    |           |                    | \$7.50     |
| 8/15/2010        | 1090        | Garbage (Refuse)          |              |                    |           |                    | \$13.24    |
| 8/15/2010        | 1090        | Water                     | 349          | A                  | 8000      |                    | \$36.54    |
| 9/8/2010         | 1102        | Payment                   | 524443       | P                  | 2         |                    | (\$84.50)  |
| 9/15/2010        | 1102        | Water                     | 9/13/10 363  | A                  | 14000     |                    | \$67.36    |
| 9/15/2010        | 1102        | sewer                     |              |                    |           |                    | \$14.97    |
| 9/15/2010        | 1102        | Garbage (Refuse)          |              |                    |           |                    | \$13.24    |
| 9/15/2010        | 1102        | User Fee                  |              |                    |           |                    | \$4.25     |
| 9/15/2010        | 1102        | Water Treatment Plant Fee |              |                    |           |                    | \$7.50     |
| 9/15/2010        | 1102        | CMOM Fee                  |              |                    |           |                    | \$8.00     |
| 10/6/2010        | 1108        | Payment                   | 527854       | P                  | 2         |                    | (\$115.32) |
| 10/15/2010       | 1108        | User Fee                  |              |                    |           |                    | \$4.25     |
| 10/15/2010       | 1108        | Water                     | 10/13/10 370 | A                  | 7000      |                    | \$31.82    |
| 10/15/2010       | 1108        | Garbage (Refuse)          |              |                    |           |                    | \$13.24    |
| 10/15/2010       | 1108        | Water Treatment Plant Fee |              |                    |           |                    | \$7.50     |
| 10/15/2010       | 1108        | CMOM Fee                  |              |                    |           |                    | \$8.00     |
| 10/15/2010       | 1108        | sewer                     |              |                    |           |                    | \$14.97    |
| 11/3/2010        | 1119        | Payment                   | 531595       | P                  | 2         |                    | (\$79.78)  |
| 11/15/2010       | 1119        | Garbage (Refuse)          |              |                    |           |                    | \$13.24    |
| 11/15/2010       | 1119        | CMOM Fee                  |              |                    |           |                    | \$8.00     |
| 11/15/2010       | 1119        | User Fee                  |              |                    |           |                    | \$4.25     |
| 11/15/2010       | 1119        | sewer                     |              |                    |           |                    | \$14.97    |
| 11/15/2010       | 1119        | Water                     | 11/13/10 374 | A                  | 4000      |                    | \$18.16    |
| 11/15/2010       | 1119        | Water Treatment Plant Fee |              |                    |           |                    | \$7.50     |
| 12/10/2010       | 1130        | Payment                   | 537387       | P                  | 2         |                    | (\$66.12)  |
| 12/15/2010       | 1130        | User Fee                  |              |                    |           |                    | \$4.25     |
| 12/15/2010       | 1130        | Water Treatment Plant Fee |              |                    |           |                    | \$7.50     |
| 12/15/2010       | 1130        | Garbage (Refuse)          |              |                    |           |                    | \$13.24    |
| 12/15/2010       | 1130        | sewer                     |              |                    |           |                    | \$14.97    |
| 12/15/2010       | 1130        | Water                     | 12/13/10 379 | A                  | 5000      |                    | \$22.38    |
| 12/15/2010       | 1130        | CMOM Fee                  |              |                    |           |                    | \$8.00     |
| 1/7/2011         | 1136        | Payment                   | 541052       | P                  | 2         |                    | (\$70.34)  |
| 1/15/2011        | 1136        | CMOM Fee                  |              |                    |           |                    | \$8.00     |
| 1/15/2011        | 1136        | Water Treatment Plant Fee |              |                    |           |                    | \$7.50     |

City of Guthrie  
Account History

| 13-133080-003                   |             | Elizabeth Newell      |         | 606 E Oklahoma Ave |           |                    |          |
|---------------------------------|-------------|-----------------------|---------|--------------------|-----------|--------------------|----------|
| Transaction                     |             |                       |         | Reading/Receipt    |           |                    |          |
| Transaction Date                | Bill Number | Transaction Type      | Number  | Type               | Cons/Ref# | Transaction Amount |          |
| 1/15/2011                       |             | 1136 User Fee         |         |                    |           | \$4.25             |          |
| 1/15/2011                       |             | 1136 Garbage (Refuse) |         |                    |           | \$13.24            |          |
| 1/15/2011                       |             | 1136 sewer            |         |                    |           | \$14.97            |          |
| 1/15/2011                       |             | 1136 Water            | 1/14/11 | 429                | A         | 50000              | \$264.58 |
| 2/16/2011                       |             | 1144 User Fee (LC)    |         |                    |           | \$5.00             |          |
| Account Balance as of 02/17/11: |             |                       |         |                    |           | \$317.54           |          |