



60th City Council

Mayor Chuck Burtcher

Ward I – Trey Ayers, John Wood **Ward II** – Mary Coffin, Patty Hazlewood

Ward III – Ellen Gomes, Gaylord Z. Thomas

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

101 N. 2nd Street, Guthrie, OK 73044

March 1, 2011, 7:00pm

Agenda

- 1. Call to Order
- 2. Public Comments
- 3. Consent Agenda
 - All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
 - A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held February 15, 2011.....3
 - B. Consider approval of claims.....5
- 4. Adjourn

CITY COUNCIL MEETING

- 1. Call to Order
- 2. Consent Agenda
 - All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
 - A. Consider approval of minutes of the Special City Council Workshop held on February 15, 2011.....17
 - B. Consider approval of minutes of the Regular City Council Meeting held on February 15, 2011..... 21
 - C. Consider approval of claims..... 25
 - D. Consideration of formal acceptance of deed to the Guthrie Armory from the State of Oklahoma to the City of Guthrie..... 27
 - E. Consider approval to award Bid No. 2011-05 FY11 Street CIP to the low bid of \$67,900 to Atlas Paving, Oklahoma City, OK; and authorize staff to execute a contract 29
- 3. City Manager’s Report
- 4. Requests/comments from members of the City Council
- 5. Adjourn

Agenda posted on the bulletin board in the lobby of City Hall before 5:00 pm on Friday, February 25, 2011. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

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MINUTES

GUTHRIE PUBLIC WORKS MEETING

February 15, 2011

The regular meeting of the Guthrie Public Works Authority was posted on Friday, February 11, 2011 before 5:00 p.m. and held February 15, 2011 in the Guthrie City Hall Council Chambers.

Invocation was given by Rev. Don Riepe, Guthrie Christian Church.

Pledge of Allegiance was led by Chairman Chuck Burtcher.

Chairman Chuck Burtcher called the meeting to order at 7:03 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Gaylord Z. Thomas
	Ellen Gomes	Mary Coffin	Patty Hazlewood
	John Wood		

Members Absent: None

Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Rene Spineto	Damon Devereaux

Chairman Burtcher declared a quorum with all (7) Trustees in attendance.

Public Comments: Ms. Veronica Morava gave the Chamber of Commerce/Convention and Visitors Bureau Quarterly Report.

Consent Agenda: Motion by Trustee Ayers, seconded by Trustee Coffin, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on February 1, 2011.
- B. Consider approval of the minutes from the Special Guthrie Public Works Authority Meeting held on February 3, 2011.
- C. Consider approval of Claims:

GPWA Fund:	Claims	\$15,236.03
Utility Deposit Fund:	Claims	<u>\$ 680.56</u>

TOTAL CLAIMS: \$15,916.59

- D. Consider approval to authorize staff to solicit bids for grass management services for one (1) property located at the Guthrie Convenience Center, in the NW ¼ of Section 1, T16N, R3W, 13.48 acres mol.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Adjournment. Motion by Trustee Thomas, seconded by Trustee Coffin, moved approval to adjourn. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood
Nay: None

Chairman Burtcher declared the motion carried unanimously at 7:09 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Chairman



GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

March 1, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kim Biggs". The signature is written in a cursive style and is positioned above a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by General Manager.

Matt Mueller
General Manager

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
COLLECTION J	OKLAHOMA UNIFORM BLDG CO	Permit Fee Collection - 2010-2011 Planning	01-00-00-2013	\$100.00
		Total		\$100.00
		Total		\$100.00
FEBRUARY 201	AT&T (569)	Monthly Telephone Services 2010/2011	01-01-00-6301	\$2,346.81
FEBRUARY 201	OG&E 405	Monthly Billing for Electric Service General	01-01-00-6305	\$7,737.12
FEBRUARY 201	OG&E 405	Monthly Billing for Electric Service Street Ligh	01-01-00-6306	\$9,772.92
FEBRUARY 201	OKLA NATURAL GAS COMPANY	General Monthly Gas Payments	01-01-00-6307	\$4,046.69
		Total		\$23,903.54
		Total GENERAL GOVERNMENT		\$23,903.54
FEBRUARY 201	COX COMMUNICATIONS(20698)	PD Internet Service	01-04-45-6381	\$124.95
		Total INFORMATION SERVICES		\$124.95
		Total INFORMATION SERVICES		\$124.95
2032196	CREDIT CARD OPERATIONS(206	Doug Weir - Mechanical Inspection Exam to	01-05-50-6048	\$160.00
58226	USTI(763)	Asyst Property Assessment and (2) Quick St	01-05-50-6123	\$148.00
		Total COMMUNITY DEVELOPMENT		\$308.00
		Total PLANNING		\$308.00
2032069	AMAZON.COM 22641	Sale on 24 DVD's	01-06-60-6131	\$144.26
2032245	CREDIT CARD OPERATIONS(206	Nonfiction DVD's	01-06-60-6131	\$168.92
308973	MICRO MARKETING LLC. (1721)	5 Audiobooks by Bestselling Authors	01-06-60-6131	\$26.99
		Total LIBRARY		\$340.17
		Total LIBRARY		\$340.17
2032058.	CREDIT CARD OPERATIONS(206		01-07-70-6112	(\$29.23)
U0326751B	USA MOBILITY WIRELESS, INC.	Monthly Pagers for PD	01-07-70-6318	\$87.39
		Total POLICE ADMINISTRATION		\$58.16
		Total POLICE		\$58.16
2032300	JUSTIN MAINS (21663)	EMT-1 Test Reimbursement	01-09-92-6048	\$260.00
		Total EMS		\$260.00
		Total FIRE		\$260.00
		Total GENERAL FUND		\$25,094.82
*JANUARY 2011	WASTE CONNECTIONS, INC (210		20-00-00-5466	(\$250.00)
		Total		(\$250.00)
		Total		(\$250.00)
FEBRUARY 201	OG&E 405	Monthly Billing for Electric Service GPWA	20-21-00-6305	\$5,539.02
FEBRUARY 201	OKLA NATURAL GAS COMPANY	GPWA Monthly Gas Payments	20-21-00-6307	\$3,308.28
FEBRUARY 201	TELETOUCH COMMUNICATIONS	Lift Station Monthly Tracker Service	20-21-00-6318	\$24.90
JANUARY 2011	DHH DISPOSAL 22381	Sanitation Service for 21st Street and Johndo	20-21-00-6348	\$157.50
**JANUARY 201	WASTE CONNECTIONS, INC (210	Commerical Sanitation Monthly Service	20-21-00-6348	\$34,542.63
**JANUARY 201	WASTE CONNECTIONS, INC (210	Residential Sanitation Monthly Service	20-21-00-6348	\$28,989.74
**JANUARY 201	WASTE CONNECTIONS, INC (210	State Flow Fee	20-21-00-6348	\$1,059.85
**JANUARY 201	WASTE CONNECTIONS, INC (210	Compactors (Autoquip & Wal-Mart)	20-21-00-6348	\$1,478.92
		Total		\$75,100.84

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
		Total PUBLIC WORKS GENERAL		\$75,100.84
** JANUARY 201	WASTE CONNECTIONS, INC (210	Convenience Center	20-26-00-6375	\$1,720.03
** JANUARY 201	WASTE CONNECTIONS, INC (210	Recycle	20-26-00-6375	\$653.17
		Total		\$2,373.20
		Total CONVENIENCE CENTER		\$2,373.20
		Total GPWA OPERATING FUND		\$77,224.04
FEBRUARY 201	AT&T (569)	Monthly Telephone Services Airport 2010/201	98-98-00-6301	\$98.18
FEBRUARY 201	OG&E 405	Monthly Billing for Electric Serice Airport (GE	98-98-00-6305	\$441.71
		Total		\$539.89
		Total AIRPORT FUND		\$539.89
		Total AIRPORT FUND		\$539.89
		Total All Funds		\$102,858.75

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
8580894	RICOH AMERICAS CORPORATIO	Monthly Maintenance for Copier Fire Departm	01-09-90-6317	\$115.96
		Total SUPPRESSION		\$115.96
CREDIT MEMO	INTERMEDIX (22025)		01-09-92-6373	(\$1,036.05)
EMS BILLING 1/	INTERMEDIX (22025)	EMS Billing - Fire Department	01-09-92-6373	\$2,973.39
		Total EMS		\$1,937.34
		Total FIRE		\$2,053.30
2032233	GUTHRIE AUTO TRIM(232)	Vehicle Seat and Upholstery Repairs	01-14-41-6116	\$200.00
		Total FLEET MAINTENANCE		\$200.00
		Total FLEET MAINTENANCE		\$200.00
		Total GENERAL FUND		\$2,253.30
Late Remittance	GUTHRIE CHAMBER OF COMME	Hotel/Motel Tax - Tourism Portion Per Agree	45-45-00-6367	\$6,470.42
		Total		\$6,470.42
		Total HOTEL/MOTEL-TOURISM		\$6,470.42
		Total HOTEL/MOTEL TAX FUND		\$6,470.42
01-010622-006 R	MISCELLANEOUS		71-00-00-5555	\$43.06
07-072651-007 R	MISCELLANEOUS		71-00-00-5555	\$60.35
07-073090-004 R	MISCELLANEOUS		71-00-00-5555	\$106.00
08-080760-005 R	MISCELLANEOUS		71-00-00-5555	\$10.26
12-120021-015 R	MISCELLANEOUS		71-00-00-5555	\$5.06
12-124330-005 R	MISCELLANEOUS		71-00-00-5555	\$22.52
13-133131-008 R	MISCELLANEOUS		71-00-00-5555	\$28.90
14-142920-005 R	MISCELLANEOUS		71-00-00-5555	\$14.12
14-144371-003 R	MISCELLANEOUS		71-00-00-5555	\$46.92
15-153290-005 R	MISCELLANEOUS		71-00-00-5555	\$43.14
99-990440-003 R	MISCELLANEOUS		71-00-00-5555	\$30.00
		Total		\$410.33
		Total		\$410.33
		Total UTILITY DEPOSIT FUND		\$410.33
		Total All Funds		\$9,134.05

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
179047	MCLAIN-CHITWOOD (358)	Misc. Office Supplies	01-01-00-6100	\$658.11
1682736	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	\$1,315.87
1739750	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	\$152.99
237627195	EVE SUPPLY (21320)	Janitorial Supplies	01-01-00-6103	\$135.24
238346290	EVE SUPPLY (21320)	Janitorial Supplies	01-01-00-6103	\$32.68
238433197	EVE SUPPLY (21320)	Janitorial Supplies	01-01-00-6103	\$1,947.26
0001893	HURLEY PLUMBING(267)	Misc. Repairs	01-01-00-6112	\$48.00
301460863	TERMINEX 22413	Pest Control	01-01-00-6112	\$90.00
G. CASTLE	FURROW FLOWERS & GIFTS (1	Condolences and Get Well Flowers and Plant	01-01-00-6114	\$75.00
418951	WALKER CO.(1975)	Employee Service Achievement Awards Inclu	01-01-00-6114	\$156.50
MARCH 2011	O.M.A.G.(21303)	Building and Property Insurance for Fiscal Ye	01-01-00-6326	\$3,431.42
MARCH2011	O.M.A.G.(21302)	Workers' Compensation Insurance for Fiscal	01-01-00-6326	\$20,007.96
MARCH 2011	O.M.A.G.(425)	Liability/Automobile/Contractors Insurance Fi	01-01-00-6326	\$8,488.95
35114a	NOBEL SYSTEMS 22623	Telephone System Maintenance	01-01-00-6347	\$310.00
MARCH 2011	GODDARD ENTERPRISES (798)	Siren Maintenance	01-01-00-6372	\$200.00
		Total		\$37,049.98
		Total GENERAL GOVERNMENT		\$37,049.98
WHP7693	CDW GOVERNMENT,INC.(20191)	Backup Tapes for Server09, LTO3T Tape3s a	01-04-45-6126	\$164.64
		Total INFORMATION SERVICES		\$164.64
		Total INFORMATION SERVICES		\$164.64
MARCH 2011	LOGAN CO. ECON. DEV. COUNCI	Per Agreement Attention: Kay Wade	01-05-53-6054	\$4,500.00
		Total ECONOMIC DEVELOPMENT		\$4,500.00
		Total PLANNING		\$4,500.00
2032181	LOGAN COUNTY COURIER 2265	1 Year Subscription	01-06-60-6130	\$30.00
301460862	TERMINEX 22413	Pest Control	01-06-60-6387	\$50.00
		Total LIBRARY		\$80.00
		Total LIBRARY		\$80.00
2362508	OKLA HOME CENTERS, INC. (203	Sandbags for Units	01-07-70-6316	\$39.90
0218-433663	O'REILLY AUTO PARTS (952)	De-Icer for Units	01-07-70-6316	\$47.76
87985	RON'S MOBILE TIRE 506	Flat Fixed - Unit 34, New Tires - Unit 30	01-07-70-6316	\$15.00
87992	RON'S MOBILE TIRE 506	Flat Fixed - Unit 34, New Tires - Unit 30	01-07-70-6316	\$260.98
1000961833	INTERNATIONAL ASSN. OF CHIE	Membership Dues - D.Devereaux	01-07-70-6355	\$120.00
		Total POLICE ADMINISTRATION		\$483.64
321576	SUN BADGE COMPANY(1488)	New Badges #337 & #343 plus Shipping (Bot	01-07-71-6019	\$154.60
		Total POLICE OPERATIONS		\$154.60
301572182	TERMINEX 22413	Pest Control	01-07-72-6112	\$40.00
0029619-2176-0	WASTE MANAGEMENT (22106)	DEY-Dead Animals - Fuel Surcharge, Evf8-E	01-07-72-6114	\$90.41
		Total ANIMAL CONTROL		\$130.41
04-1105815	OKLA DEPARTMENT OF PUBLIC	OLETS User Fees	01-07-79-6304	\$350.00
		Total COMMUNICATIONS		\$350.00
		Total POLICE		\$1,118.65
2031957	WILLOBY'S WHOLESALE (631)	Misc. Supplies	01-09-90-6016	\$144.99
19760	ED HUMES LOCKSMITH (21141)	Misc Repairs	01-09-90-6112	\$1,154.97
2355577	OKLA HOME CENTERS, INC. (203	Misc Supplies	01-09-90-6112	\$5.58

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
2358091	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-09-90-6112	\$39.76
2358095	OKLA HOME CENTERS, INC. (203		01-09-90-6112	(\$1.50)
2360194	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-09-90-6112	\$50.49
2361230	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-09-90-6112	\$67.96
2362376	OKLA HOME CENTERS, INC. (203	Misc Supplies	01-09-90-6112	\$17.97
0218-431723	O'REILLY AUTO PARTS (952)	Misc. Parts and Supplies for Fire Department	01-09-90-6316	\$5.99
0218-433517	O'REILLY AUTO PARTS (952)	Misc. Parts and Supplies for Fire Department	01-09-90-6316	\$97.56
0218-433664	O'REILLY AUTO PARTS (952)	Misc. Parts and Supplies for Fire Department	01-09-90-6316	\$3.98
0218-435254	O'REILLY AUTO PARTS (952)	Misc. Parts and Supplies for Fire Department	01-09-90-6316	\$6.99
88022	RON'S MOBILE TIRE 506	Tires and Repairs for Fire Department	01-09-90-6316	\$700.00
2032345	WESTERN MOBILE GLASS & AT	Windshield Replacement for R-1	01-09-90-6316	\$225.00
		Total SUPPRESSION		\$2,519.74
2032224	MIKE NETTLES 22693	Reimbursement for Background Check for Mi	01-09-92-6048	\$19.00
895691	ALLMED (21869)	EMS Supplies for Fire Department	01-09-92-6104	\$624.55
897599	ALLMED (21869)	EMS Supplies for Fire Department	01-09-92-6104	\$89.46
898025	ALLMED (21869)	EMS Supplies for Fire Department	01-09-92-6104	\$660.69
898704	ALLMED (21869)	EMS Supplies for Fire Department	01-09-92-6104	\$8.20
9065475	CENTURION MEDICAL PRODUCT	Medical Supplies	01-09-92-6104	\$132.49
PE72707	LAMPTON WELDING SUPPLY(32	Welding Supplies	01-09-92-6104	\$84.36
PE72926	LAMPTON WELDING SUPPLY(32	Welding Supplies	01-09-92-6104	\$60.24
R442348	LAMPTON WELDING SUPPLY(32	Welding Supplies	01-09-92-6104	\$41.56
4002262134	STERICYCLE, INC. (1463)	EMS Supplies Disposal for Fire Department	01-09-92-6104	\$228.57
4002331162	STERICYCLE, INC. (1463)	EMS Supplies Disposal for Fire Department	01-09-92-6104	\$230.32
4325	VIDACARE 22697	EZ 10	01-09-92-6104	\$2,920.73
020-77019	CUMMINS SOUTHERN PLAINS, L	Repair on all 3 Ambulance Generators	01-09-92-6316	\$157.32
020-77128	CUMMINS SOUTHERN PLAINS, L	Repair on all 3 Ambulance Generators	01-09-92-6316	\$1,364.36
020-77506	CUMMINS SOUTHERN PLAINS, L	Repair on all 3 Ambulance Generators	01-09-92-6316	\$1,296.04
		Total EMS		\$7,917.89
		Total FIRE		\$10,437.63
825 0620886	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$33.05
825 0622616	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$33.05
175152	NAPA (30)	Hand Tool Replacements	01-14-00-6102	\$47.88
174915	NAPA (30)	Oil Dry, Rough Service Bulbs and Misc. Suppl	01-14-00-6114	\$69.15
		Total		\$183.13
0532299525	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$171.19
0532299825	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$13.88
0532299826	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$11.18
0532301567	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$38.34
0532301568	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$14.79
0532304266	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$147.18
0532308589	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$14.36
0532308622	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$3.19
0532308623	AZ COMMERCIAL (1556)		01-14-41-6116	(\$14.36)
0532308639	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$9.57
42793	COUNTRY FORD-MERCURY (130	Misc Ford Parts and Supplies for Fleet Mainte	01-14-41-6116	\$9.30
203 1870	EIGHT BALL CAR WASH(20776)	Car Wash GPWA	01-14-41-6116	\$11.32
124941	JOHN VANCE MOTORS(602)	Misc. GM and Chrysler Parts for Fleet Mainte	01-14-41-6116	\$68.64
125033	JOHN VANCE MOTORS(602)	Misc. GM and Chrysler Parts for Fleet Mainte	01-14-41-6116	\$160.26

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
0104554	LAWSON PRODUCTS, INC.(316)	Misc. Shop Supplies, Fasteners, Wire, Conne	01-14-41-6116	\$216.82
174832	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$171.81
175151	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$12.56
175235.	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$13.18
175235	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$177.25
175237	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$31.82
175270	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$47.09
175287	NAPA (30)		01-14-41-6116	(\$47.09)
175322	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$23.56
175370	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$89.32
175575	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$28.41
175621	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$40.93
175733	NAPA (30)		01-14-41-6116	(\$40.93)
175737	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$26.28
175814	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$13.15
175897	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$5.43
175898	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$16.22
175950	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$30.41
175953	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$5.32
17043	OKLAHOMA TERRITORY CONTR	Filters and Parts for Link Belt Excavator	01-14-41-6116	\$462.42
0218-430294	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$63.99
0218-430316	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$4.69
0218-430341	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$12.64
0218-430403	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$4.32
0218-430422	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$9.21
0218-430425	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$36.26
0218-430430	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$63.82
0218-430477	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$9.21)
0218-430521	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$25.00)
0218-430589	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$2.99
0218-431502	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$257.96
0218-431822	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$257.96)
0218-432519	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$5.99
0218-432521	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$7.19
0218-432532	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$11.98
0218-432624	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$0.36
0218-432658	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$4.96
0218-432736	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$26.19)
0218-432742	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$7.99
0218-432759	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$7.99
0218-432884	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$8.16
0218-433007	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$63.99)
0218-433090	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$28.90
0218-433137	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$5.10
0218-433660	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$8.16
0218-433803	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$3.29
0218-433821	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$15.13
0218-433948	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$13.28
0218-434004	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$59.24
0218-434572	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$16.72

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
0218-434729	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$207.58
0218-434746	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$9.99
0218-434759	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$71.96
0218-434761	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$183.21
0218-434790	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$225.88
0218-434824	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$3.34
0218-434862	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$52.28
0218-434874	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$169.36)
0218-434919	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$25.00)
0218-434931	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$4.29
0218-434951	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$4.25
0218-434953	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$14.39
0218-434955	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$8.52)
0218-434983	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$8.11
0218-434995	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$14.39
0218-435001	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$11.40)
0218-435097	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$56.34
0218-435102	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$39.98
0218-435126	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$23.99)
0218-435271	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$39.96
0218-435386	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$11.32
0218-435387	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$14.38
0218-435436	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$8.00
0218-436036	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$39.99
0218-436143	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$1.26
0218-436223	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$53.05
0218-436243	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$5.99
0218-436247	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$99.42
0218-436259	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$11.98
0218-436287	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$9.99
0218436299	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$3.69
0218-436432	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$50.93)
0218-436605	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$9.99)
0218-436716	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$16.72)
2031675..	STEVE'S MUFFLER(379)	Exhaust Repairs for Fleet Vehicles	01-14-41-6116	\$70.00
163	WESTERN MOBILE GLASS & AT	Vehicle Windshields and Glass, Replacement	01-14-41-6116	\$85.00
271203	EARNHEART OIL, INC. (21426)	1,000 Gallons	01-14-41-6118	\$1,750.70
825 0619196	FLEETCOR TECHNOLOGIES (219	Fleet Fueling Operations	01-14-41-6118	\$33.05
NP28611633	FLEETCOR TECHNOLOGIES (219	Fleet Fueling Operations	01-14-41-6118	\$16,173.44
E1507	JIM JOHNSON OIL CO. (21480)	Lubricants and Fluids	01-14-41-6118	\$985.00
Total FLEET MAINTENANCE				\$22,237.07
Total FLEET MAINTENANCE				\$22,420.20
0001889	HURLEY PLUMBING(267)	Restroom Repair at Highland Hall	01-15-11-6110	\$55.00
0001894	HURLEY PLUMBING(267)	Restroom Repair at Highland Hall	01-15-11-6110	\$228.36
20322 00	WILLOBY'S WHOLESALE (631)	Rubber Steel Toe Safety Boots - Naymon Bra	01-15-11-6110	\$427.35
2032200	WILLOBY'S WHOLESALE (631)	Rubber Steel Toe Safety Boots - Naymon Bra	01-15-11-6110	\$98.40
2360662	OKLA HOME CENTERS, INC. (203	Building Supplies	01-15-11-6112	\$71.63
2362276	OKLA HOME CENTERS, INC. (203	Building Supplies	01-15-11-6112	\$62.68
2362286	OKLA HOME CENTERS, INC. (203	Building Supplies	01-15-11-6112	\$148.48

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
S14293	WALKER TIRES(160)	Tire Repair	01-15-11-6317	\$12.50
		Total PARKS		\$1,104.40
		Total PARKS & PUBLIC GROUNDS		\$1,104.40
		Total GENERAL FUND		\$76,875.50
301195691	TERMINEX 22413	Pest Control	20-21-00-6112	\$65.00
3454	FORMS PLUS (185)	Forms	20-21-00-6308	\$829.79
35114	NOBEL SYSTEMS 22623	Telephone system Maintenance	20-21-00-6347	\$35.00
		Total		\$929.79
		Total PUBLIC WORKS GENERAL		\$929.79
REIMBUSE MIL	MAXINE PRUITT (1915)	Mileage	20-22-00-6047	\$126.68
		Total		\$126.68
		Total PUBLIC WORKS ADMINISTRATION		\$126.68
190717	ALTIVIA (20798)	Ferric Chloride	20-23-00-6104	\$6,045.68
192144	ALTIVIA (20798)	Ferric Chloride	20-23-00-6104	\$5,783.18
192511	ALTIVIA (20798)	Ferric Chloride	20-23-00-6104	\$5,672.33
461	MID AMERICA HYDRO TECH (211	Sodium Hypochlorite	20-23-00-6104	\$3,204.50
90948	SOUTHWEST CHEMICAL (20977)	Caustic Soda 30%	20-23-00-6104	\$4,365.00
90960	SOUTHWEST CHEMICAL (20977)	Chlorine Gas	20-23-00-6104	\$190.00
9442951001	GRAINGER, INC.(220)	Combination Padlock	20-23-00-6114	\$129.30
1A12040	ACCURATE ENVIRONMENTAL, L	Chemical Testing	20-23-00-6303	\$100.00
1A12041	ACCURATE ENVIRONMENTAL, L	Chemical Testing	20-23-00-6303	\$365.00
		Total		\$25,854.99
		Total WATER PLANT		\$25,854.99
000278	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$7.20
000285	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$9.00
000288	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$7.80
000289	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$7.20
318268	USABUEBOOK - UTILITY SUPPL	Voltage/Amp/Continuity Tester plus Shipping	20-24-00-6102	\$146.19
1A13023	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$150.00
1A20019	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$150.00
1A20021	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$40.00
1A27021	ACCURATE ENVIRONMENTAL, L	Testing	20-24-00-6109	\$150.00
SU13346	ACCURATE ENVIRONMENTAL, L	Hoses for Automatic Samplers - Estimated S	20-24-00-6109	\$174.55
SU13355	ACCURATE ENVIRONMENTAL, L	Certified Thermometers	20-24-00-6109	\$198.12
145379	EVANS ENTERPRISES, INC. (64	Estimate - Emergency Repair - Final Clarifier	20-24-00-6112	\$880.57
2032295	LUCKINBILL CONSTRUCTION(20	Estimated - Plow Snow off Road to get to W	20-24-00-6112	\$750.00
CL62455	LAMPTON WELDING SUPPLY(32	Annual Rental on Welding Equipment	20-24-00-6114	\$149.90
171510	NAPA (30)	Misc. Supplies	20-24-00-6317	\$8.50
175928	NAPA (30)	Misc. Supplies	20-24-00-6317	\$7.58
2362773	OKLA HOME CENTERS, INC. (203	Misc Supplies	20-24-00-6317	\$8.95
2363737	OKLA HOME CENTERS, INC. (203	Misc Supplies	20-24-00-6317	\$20.98
2579	S & D ELECTRIC MOTOR SHOP (Repair 14 HP Pump	20-24-00-6317	\$5,000.00
2653	S & D ELECTRIC MOTOR SHOP (Repair 3 HP ABS	20-24-00-6317	\$1,954.48
		Total		\$9,821.02
		Total WASTE WATER TREATMENT PLANT		\$9,821.02

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
128268	STILLWATER MILLING (1386)	Jeans, Shirts and Boots for Street Maintenance	20-26-00-6016	\$137.70
2355828	OKLA HOME CENTERS, INC. (203	Misc. Supplies for Street Maintenance	20-26-00-6114	\$38.33
171150	NAPA (30)	Misc Supplies for Street Maintenance	20-26-00-6317	\$17.72
		Total		\$193.75
		Total CONVENIENCE CENTER		\$193.75
LINE MAINT	WILLOBY'S WHOLESALE (631)	Winter Clothing	20-27-00-6110	\$34.80
LINE MAINTENA	WILLOBY'S WHOLESALE (631)	Winter Clothing	20-27-00-6110	\$89.97
0298261-IN	OKLA CONTRACTORS(240)	Contractors Supplies	20-27-00-6119	\$168.00
0298262-IN	OKLA CONTRACTORS(240)	Contractors Supplies	20-27-00-6119	\$2,386.36
0298380-IN	OKLA CONTRACTORS(240)	Contractors Supplies	20-27-00-6119	\$126.50
2360821	OKLA HOME CENTERS, INC. (203	Small Plumbing Parts and Small Tools	20-27-00-6119	\$20.99
2361698	OKLA HOME CENTERS, INC. (203	Small Plumbing Parts and Small Tools	20-27-00-6119	\$16.49
2361890	OKLA HOME CENTERS, INC. (203	Small Plumbing Parts and Small Tools	20-27-00-6119	\$173.91
6153197	OKLA HOME CENTERS, INC. (203	Small Plumbing Parts and Small Tools	20-27-00-6119	\$65.98
203 1506	BALSIGER TIRE (907)	Tire Repairs for Line Maintenance	20-27-00-6317	\$11.00
200645	P & K IMPLEMENT CO. (1491) (KI	Small Parts for JD Tractor	20-27-00-6317	\$252.50
0117938-IN	WESTERN SALES LLC (22151)	Repairs on the Vactor Truck	20-27-00-6317	\$801.61
		Total		\$4,148.11
		Total LINE MAINTENANCE		\$4,148.11
0298413-IN	OKLA CONTRACTORS(240)	Contractors Supplies and Meters	20-28-00-6129	\$1,824.00
		Total		\$1,824.00
		Total METER DEPARTMENT		\$1,824.00
		Total GPWA OPERATING FUND		\$42,898.34
APPLICATION #	HCCC Co, LLC. 22368	Guthrie Water Treatment Plant - Section A 20	50-50-00-6373	\$146,062.82
		Total		\$146,062.82
		Total WATER TREATMENT PLANT IMPROVEMENT		\$146,062.82
		Total WATER TREATMENT PLANT FUND		\$146,062.82
74358549	DELL FINANCIAL (21623)	Monthly Lease Payment on Server	54-54-04-6706	\$486.48
		Total INFORMATION SERVICES		\$486.48
MARCH 2011	BANCFIRST(884)	Loan for Upgrade for both Cameras trucks	54-54-27-6706	\$1,116.00
		Total LINE MAINTENANCE		\$1,116.00
		Total FACILITIES		\$1,602.48
MARCH 2011	FARMERS & MERCHANTS BANK(2009 Chevrolet Tahoe (Police Vehicles)	54-56-07-6707	\$720.30
MARCH2011	FARMERS & MERCHANTS BANK(Dodge Charger (Police Vehicles)	54-56-07-6707	\$641.86
MAR2011	OKLA STATE BANK (22069)	Four - 2009 Dodge Chargers (Police Vehicle	54-56-07-6707	\$3,232.30
		Total POLICE DEPARTMENT		\$4,594.46
MARCH 2011	OKLA STATE BANK (22069)	10 Wheel Dump Truck with Attachments	54-56-12-6708	\$2,031.00
MARCH2011 #51	OKLA STATE BANK (22069)	Street Sweeper Payment Loan #51658	54-56-12-6710	\$38,390.25
		Total STREET DEPARTMENT		\$40,421.25
MARCH2011	OKLA STATE BANK (22069)	3 New Chevrolet Truck Silverado	54-56-23-6711	\$715.00
		Total PURCHASING/ACCOUNTS PAYABLE		\$715.00
MARCH2011	OKLA STATE BANK (22069)	3 New Chevrolet Truck Silverado	54-56-27-6708	\$835.00

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
MARCH2011	OKLA STATE BANK (22069)	3 New Chevrolet Truck Silverado	54-56-27-6711	\$634.00
		Total LINE MAINTENANCE		\$1,469.00
		Total VEHICLES & EQUIPMENT		\$47,199.71
		Total CAPITAL PROJECTS		\$48,802.19
133780	REX GIBSON (20982)	Snow Removal at GERA	98-98-00-6112	\$95.00
2032301	REX GIBSON (20982)	Snow Removal at GERA	98-98-00-6112	\$385.00
2032335	REX GIBSON (20982)	Snow Removal at GERA	98-98-00-6112	\$522.50
301460860	TERMINEX 22413	Pest Control	98-98-00-6112	\$50.00
		Total		\$1,052.50
10071271-1	GARVER ENGINEERING 22519	Administrative Services & Meeting Task Orde	98-98-93-6373	\$5,300.00
		Total LAND ACQUISITION		\$5,300.00
		Total AIRPORT FUND		\$6,352.50
		Total AIRPORT FUND		\$6,352.50
MARCH 2011	OKLAHOMA DEPARTMENT OF C	Spirit Wing Loan	99-99-00-6702	\$1,041.67
MARCH2011	LOGAN CO. ECON. DEV. COUNCI	LCEDC Excel Jet Loan	99-99-00-6704	\$2,786.37
MARCH2011	BANCFIRST(884)	Excel Jet Loan	99-99-00-6705	\$2,063.00
		Total		\$5,891.04
		Total GUTHRIE INDUSTRIAL DEVLEOPMENT		\$5,891.04
		Total GUTHRIE INDUSTRIAL DEVELOPMENT		\$5,891.04
		Total All Funds		\$326,882.39

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
133780	JOE COOPER TRUCK CENTER	Replace Battery R-1	01-09-90-6316	\$95.00
		Total SUPPRESSION		\$95.00
		Total FIRE		\$95.00
825 0619196.	UNIFIRST(20865)	Uniform and shop Towel Service	01-14-00-6016	\$33.05
		Total		\$33.05
NP28611633	FLEETCOR TECHNOLOGIES (219	Fleet Fueling Operations	01-14-41-6118	\$16,173.44
		Total FLEET MAINTENANCE		\$16,173.44
		Total FLEET MAINTENANCE		\$16,206.49
		Total GENERAL FUND		\$16,301.49
2032301	REX GIBSON (20982)	Snow Removal at GERA	98-98-00-6112	\$385.00
2032335	REX GIBSON (20982)	Snow Removal at GERA	98-98-00-6112	\$522.50
		Total		\$907.50
		Total AIRPORT FUND		\$907.50
		Total AIRPORT FUND		\$907.50
		Total All Funds		\$17,208.99

MINUTES

CITY COUNCIL MEETING

Council Workshop

February 15, 2011

The special meeting of the sixtieth City Council of Guthrie, Oklahoma, was posted on Friday, February 11, 2011 before 5:00 p.m. and held February 15, 2011 in the Guthrie City Hall Third Floor Conference Room.

Mayor Chuck Burtcher called the meeting to order at 6:00 p.m.

Members Present: Chuck Burtcher John Woods Gaylord Z. Thomas
 Patty Hazlewood Ellen Gomes Mary Coffin

Members Absent: Trey Ayers

Staff Present: Matt Mueller Wanda Calvert Lance Crenshaw
 Rene Spineto

Mayor Burtcher declared a quorum with six (6) Councilmembers in attendance.

Questions and discussion regarding agenda items. Annexation - This item is to address some of the issues that have come up regarding the Annexation Ordinance passed on January 18, 2011, which would bring the $\frac{3}{4}$ acre tract of land on the northeast corner of Waterloo and I-35 into the City limits once it takes effect. The ordinance did not have an emergency clause attached to it, so it will not go into effect until February 18, 2011. The land will not be inside the City limits unless the ordinance takes effect. The annexation is tied to an economic development incentive agreement between the Guthrie Industrial Development Authority and the property owner which provides a 1% sales tax rebate from the sales tax collected on the property for a period of five years. The agreement also states that the property would be exempt from City of Guthrie Codes and clarifies that the City will not be able to provide utility service to the location. A letter was sent to the sales tax generating businesses along the City's 50 foot strip that has served as a fence line since the 1980's proposing similar agreements. Historically, annexations are very contentious and controversial endeavors and there was never a desire, nor is there a desire to pursue any type of program that would force a property owner coming into the City limits against their will. There are many different scenarios that can relate to the ability to annex and keep a property annexed based on the ability to provide services. When reviewing these scenarios, we felt that this would not apply to annexation that occurs through petition by the property owner. Even though Waterloo is several miles from the core City limits, this 50 foot strip provides a section of City owned property that property owners can petition to be annexed from. We received minimal feedback before Ordinance No. 3218 (Annexation Ordinance) was adopted. Like everything we do, we attempted to be as transparent as possible about the issue. The incentive

agreement was approved at a public meeting on December 7, 2010 and the Annexation Ordinance was approved on January 18, 2011 in a public meeting with a public hearing. Prior to that, all public notification and publication requirements were followed. The issue was addressed at least two times in my weekly update which is available on our website, sent directly to both local newspapers and anyone who signs up to receive them, and posted on the City's Facebook page where any of the 1,165 that follow the City of Guthrie can access it. Also, a letter was sent directly to the commercial business owners along a 50 foot fence line back in August notifying them of the possibility of discussing the program with them if they had any interest. Throughout all of this, the only feedback we received was from two property owners who were interested in the program, a business owner who was located at one of those properties who was fearful that the additional 3% sales tax would hurt her business, and County Commissioner Sharpton who stated he did not support the properties coming into the City limits. After the Annexation Ordinance was approved, we received a call from a resident in south Logan County who was very upset that the City had approved this annexation and incentive package. He made accusatory statements about the City regarding the program and indicated that there were many ways to "get even" with the City for doing this. He indicated that he would be involved with planning a protest of the business, led a grassroots campaign to disrupt the program and expressed great concern that the City of Guthrie would be setting a precedent that other communities would follow. He indicated that there would be legal challenges and he would be working with people at other levels of government to stop this. A few days after this, I met with our State Representative, who has been very helpful in working through this issue, and he indicated that one of the things he had been told was that if the annexation stood, the County would be forced to make the City take over maintenance of the road since the City would be annexed up to it. The intersection that would be in question would require significant costs to deal with future improvements due to the amount of traffic that it sees. Issues between the property and the Oklahoma Department of Environmental Quality have also been brought to light with regard to the well water on the property. It was made very clear that in the original incentive agreement that the City did not have utilities at the location and would not be providing utility services to the location. However, through a conversation with the property owner, I do not think that this is clear to him and I fear that he may think that the City can assist and that is not the case. The sales tax benefit to the City from the existing business located on the property would currently only be about \$8,000 per year after the economic development incentive is paid. It is safe to assume that if there are protests due to annexation into the City that could potentially hurt a business, there will not be a willingness for other properties along the fence line to participate in the program and therefore we now have a situation where the cost would outweigh the benefit. There has also been question as to the legality of using sales tax incentives and annexing the property into the City limits without providing City services. We have a written opinion from the City Attorney's office saying that this program is legal and we have also had discussions with the legal counsel at the Oklahoma Municipal League who also feels that the City is within its legal right to offer the incentives and annex the property. We certainly would not have pursued a program that we did not think was legal. However, unknown to us until last Friday, the property owner had leased a portion of the property to a tenant who had begun the process of applying for a package store license. We learned of this when we sent the property owner notification that we would have an agenda item for the council to consider rescinding the Annexation Ordinance before it

goes into effect. The property owner is now threatening legal action if the City rescinds the ordinance because he has acquired a tenant and spent money renovating a building on the property due to the use of a liquor store being prohibited unless it is located inside City limits. It is important to note that there was never communication with us regarding beginning work on a new business, nor did we issue him any notification indicating that he was inside City limits. He has asked that we delay any vote about his property until he can obtain legal advice. At this point, we need to have discussion about the ordinance because if it is the Council's desire to rescind it or delay its effective date, it should be done before it goes into effect and the property officially becomes part of the City. This issue has become quite controversial and there are strong feelings on both sides. It is unfortunate we did not discover these issues before any action was taken; we truly thought we had put ourselves in a position where we vetted all the issues before it was brought to Council. Council discussed authorizing staff to obtain an Attorney General's opinion and delaying the effective date of the Annexation Ordinance – Ordinance No. 3218.

Request for future items of discussion.

1. Census has reported the City of Guthrie has grown to 10,191
2. Group pictures and taping on City Council's values
3. Executive Session on Excel-Jet

Adjournment. There being no further business for the Guthrie City Council, Mayor Burtcher declared the meeting adjourned at 6:41 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

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MINUTES

CITY COUNCIL MEETING

February 15, 2011

The regular meeting of the sixtieth City Council of Guthrie, Oklahoma was posted on Friday, February 11, 2011 before 5:00 p.m. and held February 15, 2011 in the Guthrie City Hall Council Chambers.

Mayor Chuck Burtcher called the meeting to order at 7:10 p.m.

Members Present: Chuck Burtcher Trey Ayers Gaylord Z. Thomas
 Ellen Gomes Mary Coffin Patty Hazlewood
 John Wood

Members Absent: None

Staff Present: Matt Mueller Randel Shadid Wanda Calvert
 Lance Crenshaw Rene Spineto Damon Devereaux

Mayor Burtcher declared a quorum with all (7) Councilmembers in attendance.

Consent Agenda: Motion by Councilmember Wood, seconded by Councilmember Hazlewood, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Regular City Council Meeting held on February 1, 2011.
- B. Consider approval of the minutes from the Special City Council Meeting held on February 3, 2011.
- C. Consider approval of Claims:

General Fund:	Claims	\$ 90,007.52
Grants Fund:	Claims	\$ 5,873.67
Capital Projects Fund:	Claims	\$ 10,924.88
Airport Fund:	Claims	\$ 59,233.38
GIDA Fund:	Claims	\$ 4,849.37

TOTAL CLAIMS: \$170,888.82

- D. Consider approval of Treasurer Reports.
- E. Consider approval of authorizing staff to solicit bids for grass management of the City's 80 acres located at East College Street and Midwest Blvd.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Discussion and possible action regarding Ordinance No. 3218 which was adopted January 18, 2011 regarding annexation. Ordinance No. 3218 annexing the property located at I-35 and Waterloo Road has become quite controversial and there are strong feelings on both sides. At this point, if it is the Council's desire to rescind or delay the effective date of Ordinance No. 3218, it should be done before the ordinance goes into effect on February 18, 2011 and the property officially becomes part of the City. Due to the complexity of the issue and the potential for legal challenge either regardless of whether the ordinance is rescinded or not, it is staff's recommendation that the Council go with one of these two options: (1) to seek a formal Attorney General's opinion on the program so that there is no question of the legality of the incentives and the annexation (which would delay the effective date of the ordinance until the opinion is received); or (2) to rescind the ordinance and seek an Attorney General's opinion. Both options would allow the City to clear up any questions regarding the legality of the issue and provide staff time to further explore the costs associated with the potential responsibility of road maintenance and DEQ issues. Motion by Councilmember Thomas, seconded by Vice Mayor Ayers, moved approval to seek the Attorney General's opinion and delay the effective date of Ordinance No. 3218 until no later than 60 days after receipt of the Attorney General's opinion. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

City Manager's Report. Commended staff for their great job this week through the recent blizzard.

Requests/comments from members of the City Council. Councilmember Thomas echoed the City Manager's comments.

Councilmember Coffin informed the City Council and the community on the events happening in Guthrie.

Councilmember Wood expressed the best to the Guthrie High School Basketball Team on moving forward to Regional's and informed Logan Community Services and Maudie Hirschi Children's Shelter have invited the community to visit them on Friday, February 18, 2011.

Councilmember Hazlewood read a message from Sheriff Bauman and staff regarding making the Logan County Detention Center self-sufficient.

Mayor Burtcher informed the Black Southern Baptist Convention is in Guthrie and the City of Guthrie/Guthrie Public Works Authority staff did a great job and we are proud of our employees.

Executive Session. Motion by Vice Mayor Ayers, seconded by Councilmember Thomas, moved approval to convene into Executive Session pursuant to the authority of Title 25 O.S. 2001, Section 307(B)(4) for the purpose of discussing confidential communications between the Council and their Attorney concerning a pending investigation or claim involving Logan County Rural Water District No. 1 lawsuits. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:41 p.m. Attending Executive Session was Vice Mayor Ayers, Councilmembers Thomas, Coffin, Gomes, Hazlewood and Wood, City Manager Mueller and City Attorney Shadid.

Reconvened the City Council Meeting. Vice Mayor Ayers reconvened the Guthrie City Council Meeting at 8:05 p.m. and stated no action was taken in Executive Session.

Consideration of action regarding Logan County Rural Water District No. 1 lawsuits. No action was taken.

Adjournment. Motion by Councilmember Thomas, seconded by Councilmember Coffin, moved approval to adjourn. Councilmember entered their votes and the votes were displayed with the following results:

Aye: Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood
Nay: None

Vice Mayor Ayers declared the motion carried unanimously at 8:06 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

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CITY OF GUTHRIE

CLAIMS

March 1, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the city of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kim Biggs". The signature is written in a cursive style and is positioned above a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by City Manager.

Matt Mueller
City Manager

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Agenda Item Cover Letter

Meeting: [x] City Council, [] GPWA, [] Other:
Date of Meeting: March 1, 2011
Contact: Matt Mueller, City Manager

Agenda Item: Consideration of formal acceptance of the Guthrie armory.

Summary: Based on the City Council recommendation in December, the City of Guthrie solicited support from our elected officials at the State level and sent a letter to the Oklahoma Military Department requesting consideration be given to the City for transfer of the armory. The Deed has been prepared and is ready for acceptance.

Funding Expected: [] Revenue, [] Expenditure, [x] N/A
Budgeted: [] Yes, [] No, [] N/A
Account Number: [], Amount: []
Legal Review: [x] N/A, [] Required, Completed Date: []
Mayor's Appt.: [] Yes, [x] No

Supporting documents attached

Recommendation

Action Needed: [] Public Hearing, [x] Motion, [] Emergency Clause

QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS:

That the State of Oklahoma, acting by and through the Oklahoma Military Department by its Adjutant General, Major General Myles L. Deering, a body corporate and politic and instrumentality of the State of Oklahoma, Grantor, in consideration of the sum of One and No/100 dollars and other valuable consideration in hand paid, the receipt and sufficiency of which are hereby acknowledged, do hereby quitclaim, grant, bargain, sell and convey unto the **City of Guthrie, Oklahoma,** Grantee, the following described real property and premises lying and situated in the Logan County, State of Oklahoma, as follows:

Beginning at a point 80 feet East of the Southeast corner of Block Thirteen (13) in the townsite of East Guthrie, a subdivision of the City of Guthrie, Oklahoma, thence North 300 feet, thence East 300 feet, thence South 300 feet, thence West 300 feet to the place of beginning.

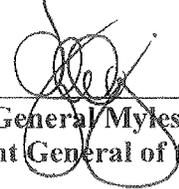
together with the improvements thereon and appurtenances thereunto belonging.

NOTICE: THE ABOVE DESCRIBED PROPERTY MAY HAVE BEEN CONTAMINATED WITH LEAD, ASBESTOS AND OTHER CONTAMINANTS.

TO HAVE AND TO HOLD unto the Grantee, its successors, and assigns for so long as said real property is used for a public purpose as required for this transfer in accordance with title 44, section 233.3(B) of the Oklahoma Statutes.

Signed and delivered this 31 day of January 2011.

STATE OF OKLAHOMA

By: 
Major General Myles L. Deering,
Adjutant General of the State of Oklahoma



Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	March 1, 2011	Kim Biggs,
<input type="checkbox"/> GPWA		Purchasing Agent
<input type="checkbox"/> Other: _____		

Agenda Item

Consider approval to award Bid No. 2011-05 FY11 Street CIP to the low bid of \$67,900 to Atlas Paving, Oklahoma City, OK, and authorize staff to execute a contract.

Summary

Bids were received from eight (8) vendors in response to the solicitation for Bid No. 2011-05 for the 2011 Street Capital Improvement Project. The project consists of the following streets:

1. Lakeside Drive from Foster to 400 ft. North of Lakewood (approx. 1567 ft. x 18 ft. wide) (Guthrie Lake Area). Contractor will be responsible for tack coat and 1" level course, and 2" overlay
2. Sigma Drive. City crew will prep. Contractor will be responsible for 1" level course and 2" overlay, (approx. 560 ft. x 29 ft. wide).
3. East Cleveland, 1300 block. City crew will prep. Contractor will be responsible for tack coat and 2" overlay, (approx. 424 ft. x 20 ft. wide).
4. Lakewood Dr. West of Guthrie Lake. Four areas: 167 ft. x 20 ft. for patch; 134 ft. x 20 ft. for patch; 127 ft. x 20 ft. for patch; 187 ft. x 20 ft. for patch

Contractor will be responsible for tack coat and 2" overlay. **NOTE: City will make base repair prior to patch work.**

The bid tabulation for the bidding vendors is as follows:

A-Tech Paving, Edmond	\$97,500	Rudy Construction, OKC	\$79,795
Atlas Paving, OKC	\$67,900	Logan County Asphalt, Guthrie	\$96,881
Kern's Construction, Stillwater	\$80,743	Blanco Construction	\$91,490
Burns Paving, OKC	\$119,952	TJ Campbell	\$87,800.45

Funding Expected	<input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<u>54-55-12-6521</u>	Amount	<u>\$100,000</u>
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: _____
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

Bid Tabulation Sheet

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

BID TABULATION SHEET

**OPENED: Thursday, 2:00 p.m.
February 24, 2011**

**STREET CIP
BID #2011-5**

VENDOR	AFFIDAVITS	TOTAL BID PRICE
A-TECH PAVING & SEALING EDMOND, OK	Yes	\$97,500
ATLAS PAVING OKC	Yes	\$67,900
KERN'S CONST. STILLWATER, OK	Yes	\$80,743
BURNS PAVING OKC	Yes	\$119,952
RUDY CONSTRUCTION OKC	Yes	\$79,795
LOGAN COUNTY ASPHALT GUTHRIE, OK	Yes	\$96,881
BLANCO CONSTRUCTION OKC	Yes	\$91,490
TJ Campbell OKC	Yes	\$87,800.45