



60th City Council

Mayor Chuck Burtcher

Ward I – Trey Ayers, John Wood Ward II – Mary Coffin, Patty Hazlewood

Ward III – Ellen Gomes, Gaylord Z. Thomas

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

101 N. 2nd Street, Guthrie, OK 73044

January 18, 2011, 7:00pm

Agenda

- 1. Call to Order
- 2. Public Comments
- 3. Consent Agenda
 - All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
 - A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held January 4, 2011 3
 - B. Consider approval of claims..... 5
- 4. Adjourn

CITY COUNCIL MEETING

- 1. Call to Order
- 2. Consent Agenda
 - All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
 - A. Consider approval of minutes of the Special City Council Workshop held on January 4, 2011.....15
 - B. Consider approval of minutes of the Regular City Council Meeting held on January 4, 2011 17
 - C. Consider approval of claims..... 19
 - D. Consider approval of Treasurer’s Report..... 21
 - E. Consider releasing a request for proposals for a “Bait House” on or near the location of the demolished Guthrie Lake House 29
 - F. Consider releasing a request for proposals for in-car video cameras for 5 police units 31

Ordinances

- 3. Consider approval of Ordinance No. 3217 providing for submitting to voters of the City of Guthrie whether to sell real property located at 1324 West Noble Avenue, Guthrie, Oklahoma, described as Lots Thirteen (13) and Fourteen (14), Block Thirty Four (34), West Guthrie, Logan County, Oklahoma, making provisions severable and declaring an emergency 33
- 4. Public hearing and consideration of approval of Ordinance No. 3218 for the consensual annexation of property located in the Southeast Quarter of Section 33, Township 15 North, Range 2 West of the Indian Meridian , Logan County, Oklahoma, into the City of Guthrie, Oklahoma, city limits..... 37

Resolutions

- 5. Consider approval of Resolution No. 2011-01, authorizing the calling and holding of an election to be held in City of Guthrie, Oklahoma on April 5, 2011 for the purpose of submitting to the registered, qualified voters of said City the questions of whether or not the real property described as Lots Thirteen (13) and Fourteen (14), Block Thirty Four (34), West Guthrie, Logan County, Oklahoma, commonly known as 1324 West Noble Avenue, Logan County, Oklahoma, shall be sold and setting a price of not less than Fifty One Thousand Dollars (\$51,000) and notifying the Logan County Election Board of holding such election 43
- 6. City Manager’s Report
- 7. Requests/comments from members of the City Council
- 8. Adjourn

Agenda posted on the bulletin board in the lobby of City Hall before 5:00 pm on Friday, January 14, 2011. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

MINUTES

GUTHRIE PUBLIC WORKS MEETING

January 4, 2011

The regular meeting of the Guthrie Public Works Authority was posted on Thursday, December 30, 2010 before 5:00 p.m. and held January 4, 2011 in the Guthrie City Hall Council Chambers.

Invocation was given by Rev. Don Riepe, Guthrie Christian Church.

Pledge of Allegiance was led by Chairman Chuck Burtcher.

Chairman Chuck Burtcher called the meeting to order at 7:03 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Gaylord Z. Thomas
	Ellen Gomes	John Wood	Patty Hazlewood

Members Absent: Mary Coffin

Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Maxine Pruitt	Jim Ahlgren

Chairman Burtcher declared a quorum with six (6) Trustees in attendance.

Public Comments: Mr. Wayne Nephew addressed the Trustees concerning a nuisance in his neighborhood.

Consent Agenda: Motion by Trustee Ayers, seconded by Trustee Thomas, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on December 21, 2010.
- B. Consider approval of Claims:

GPWA Fund:	Regular Claims	\$ 23,985.49
Water Treatment Plant Fund:	Regular Claims	\$510,742.12
CMOM Fund:	Regular Claims	\$ 12,109.42
Utility Deposit Fund:	Regular Claims	<u>\$ 562.90</u>
	TOTAL CLAIMS:	\$547,399.93

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Hazlewood, Wood
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Adjournment. Motion by Trustee Wood, seconded by Trustee Hazlewood, moved approval to adjourn. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Hazlewood, Wood
Nay: None

Chairman Burtcher declared the motion carried unanimously at 7:12 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Chairman



GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

January 18, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kim Biggs". The signature is written in a cursive style and is positioned above a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by General Manager.

Matt Mueller
General Manager

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
DECEMBER 201	DHH DISPOSAL 22381	Sanitation Service for 21st Street and Johndo	20-21-00-6348	\$157.50
		Total		\$157.50
		Total PUBLIC WORKS GENERAL		\$157.50
		Total GPWA OPERATING FUND		\$157.50
2032097	RANDEL C. SHADID(20656)	Professional Service - Series 2010 Clean Wat	55-55-00-6373	\$21,875.00
		Total		\$21,875.00
		Total INFRASTRUCTURE		\$21,875.00
		Total CMOM Fee		\$21,875.00
		Total All Funds		\$22,032.50

EARLY PAY

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
DECEMBER 201	C.L.E.E.T.(125)	Municipal Court Collection of CLEET Assess	01-00-00-2012	\$1,083.24
AFIS DECEMBE	O.S.B.I. (820)	Municipal Court Collections for OSBI 2010-20	01-00-00-2012	\$593.34
FORENSIC DEC	O.S.B.I. (820)	Municipal Court Collections for OSBI 2010-20	01-00-00-2012	\$574.75
PR3271-1	AETNA - MIDDLETOWN 22051		01-00-00-2031	\$139.16
PR3283-1	AETNA - MIDDLETOWN 22051		01-00-00-2031	\$108.60
PR3271-1	AETNA - MIDDLETOWN 22051		01-00-00-2032	\$266.55
PR3283-1	AETNA - MIDDLETOWN 22051		01-00-00-2032	\$269.68
PR3271-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2033	\$0.00
PR3283-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2033	\$377.63
PR3271-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2034	\$603.54
PR3283-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2034	\$603.54
Total				\$4,620.03
Total				\$4,620.03
2031934..	WALMART COMMUNITY BRC(207	Misc. Supplies	01-01-00-6112	\$8.52
2031934a	WALMART COMMUNITY BRC(207	Misc. Supplies	01-01-00-6112	\$58.60
2031934b	WALMART COMMUNITY BRC(207	Misc. Supplies	01-01-00-6112	\$70.06
2031934bc	WALMART COMMUNITY BRC(207	Misc. Supplies	01-01-00-6112	\$77.44
2031934d	WALMART COMMUNITY BRC(207	Misc. Supplies	01-01-00-6112	\$7.27
2031934e	WALMART COMMUNITY BRC(207	Misc. Supplies	01-01-00-6112	\$13.96
2031934f	WALMART COMMUNITY BRC(207	Misc. Supplies	01-01-00-6112	\$20.94
415971	WALKER CO.(1975)	Employee Service & Achievement Awards 20	01-01-00-6114	\$814.50
416024	WALKER CO.(1975)	Employee Service & Achievement Awards 20	01-01-00-6114	\$219.02
416087	WALKER CO.(1975)	Employee Service & Achievement Awards 20	01-01-00-6114	\$100.00
416293	WALKER CO.(1975)	Employee Service & Achievement Awards 20	01-01-00-6114	\$440.50
416645	WALKER CO.(1975)	Employee Service & Achievement Awards 20	01-01-00-6114	\$208.50
JANUARY 2011	AT&T (569)	Monthly Telephone Services 2010/2011	01-01-00-6301	\$2,043.16
484661069-001	Sprint Customer Service - 22683	Wireless Internet Card - (4 aircards) City	01-01-00-6301	\$110.48
Total				\$4,192.95
Total GENERAL GOVERNMENT				\$4,192.95
2032099	CREDIT CARD OPERATIONS(206	Doug Weir - Residential Mechanical Inspectio	01-05-50-6048	\$160.00
Total COMMUNITY DEVELOPMENT				\$160.00
Total PLANNING				\$160.00
2031926..	WALMART COMMUNITY BRC(207	Supplies	01-06-60-6116	\$49.78
2031926.	WALMART COMMUNITY BRC(207	Supplies	01-06-60-6116	\$192.00
2031926	WALMART COMMUNITY BRC(207	Supplies	01-06-60-6116	\$261.43
2031926a	WALMART COMMUNITY BRC(207	Supplies	01-06-60-6116	\$15.00
2032072.	CREDIT CARD OPERATIONS(206	Barnes and Noble/Books a Million - Story Tim	01-06-60-6130	\$52.61
2032072	CREDIT CARD OPERATIONS(206	Barnes and Noble/Books a Million - Story Tim	01-06-60-6130	\$66.66
Total LIBRARY				\$637.48
Total LIBRARY				\$637.48
2032068	WALMART COMMUNITY BRC(207	Jail Food for Prisoners	01-07-70-6106	\$72.86
2032058	CREDIT CARD OPERATIONS(206	A/C Heating Unit for Animal Shelter	01-07-70-6112	\$378.23
2031974.	WALMART COMMUNITY BRC(207	Misc. Supplies	01-07-70-6114	\$25.94
2031974	WALMART COMMUNITY BRC(207	Misc. Supplies	01-07-70-6114	\$43.94
682481061-001	Sprint Customer Service - 22683	Wireless Internet Card - PD/Mark Bruning	01-07-70-6311	\$77.17
U0326751A	USA MOBILITY WIRELESS, INC.	January Billing for GPD Pagers	01-07-70-6318	\$77.40

EARLY PAY

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
Total POLICE ADMINISTRATION				\$675.54
Total POLICE				\$675.54
2031963	WALMART COMMUNITY BRC(207	Misc Supplies for EMS	01-09-92-6104	\$127.78
Total EMS				\$127.78
2031955.	WALMART COMMUNITY BRC(207	Misc. Supplies	01-09-96-6114	\$80.76
2031955.	WALMART COMMUNITY BRC(207	Misc. Supplies	01-09-96-6114	\$30.00
2031955	WALMART COMMUNITY BRC(207	Misc. Supplies	01-09-96-6114	\$6.94
2031955a	WALMART COMMUNITY BRC(207	Misc. Supplies	01-09-96-6114	\$69.52
2031955b	WALMART COMMUNITY BRC(207	Misc. Supplies	01-09-96-6114	\$27.42
2031955c	WALMART COMMUNITY BRC(207	Misc. Supplies	01-09-96-6114	\$55.07
2031955d	WALMART COMMUNITY BRC(207	Misc. Supplies	01-09-96-6114	\$6.85
Total PREVENTION				\$276.56
Total FIRE				\$404.34
2031780	CREDIT CARD OPERATIONS(206	Ebay Charges for Sale of Surplus Property	01-14-00-6346	\$311.97
Total				\$311.97
Total FLEET MAINTENANCE				\$311.97
2031898.	WALMART COMMUNITY BRC(207	Work Shirts	01-15-11-6016	\$162.00
2031898	WALMART COMMUNITY BRC(207	Work Shirts	01-15-11-6016	\$254.00
JANUARY 2011	RURAL WATER DISTRICT #1(206	Water service for 6512 S Coltrane and Mitcha	01-15-11-6112	\$202.30
Total PARKS				\$618.30
Total PARKS & PUBLIC GROUNDS				\$618.30
Total GENERAL FUND				\$11,620.61
PR3271-2	AETNA - MIDDLETOWN 22051		20-00-00-2031	\$23.90
PR3283-2	AETNA - MIDDLETOWN 22051		20-00-00-2031	\$23.90
PR3271-2	AETNA - MIDDLETOWN 22051		20-00-00-2032	\$62.60
PR3283-2	AETNA - MIDDLETOWN 22051		20-00-00-2032	\$62.60
PR3271-2	AETNA MEDICAL/ DENTAL 2205		20-00-00-2033	\$222.40
PR3283-2	AETNA MEDICAL/ DENTAL 2205		20-00-00-2033	\$222.40
PR3271-2	AETNA MEDICAL/ DENTAL 2205		20-00-00-2034	\$69.87
PR3283-2	AETNA MEDICAL/ DENTAL 2205		20-00-00-2034	\$69.87
Total				\$757.54
Total				\$757.54
2032009	CREDIT CARD OPERATIONS(206	Keyless Entry Door - Door Latch plus estimat	20-23-00-6112	\$793.90
Total				\$793.90
Total WATER PLANT				\$793.90
DECEMBER 201	BURRELL INC.(21286)	Contract Meter Reading 2010-2011	20-28-00-6054	\$2,677.12
Total				\$2,677.12
Total METER DEPARTMENT				\$2,677.12
Total GPWA OPERATING FUND				\$4,228.56
2031948.	CREDIT CARD OPERATIONS(206	Computer Hard Drive Repair	30-30-06-6541	\$160.00
2032135	CREDIT CARD OPERATIONS(206	T-Shirts 18 Reading Shirts	30-30-06-6541	\$170.10

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
		Total LIBRARY		\$330.10
		Total GRANTS		\$330.10
		Total GRANTS FUND		\$330.10
PR3271-1	AETNA - MIDDLETOWN 22051		98-00-00-2032	\$3.13
PR3283-1	AETNA - MIDDLETOWN 22051		98-00-00-2032	\$3.13
PR3271-1	AETNA MEDICAL/ DENTAL 2205		98-00-00-2033	\$11.12
PR3283-1	AETNA MEDICAL/ DENTAL 2205		98-00-00-2033	\$11.12
		Total		\$28.50
		Total		\$28.50
JANUARY 2011	AT&T (569)	Monthly Telephone Services Airport 2010/201	98-98-00-6301	\$98.19
		Total		\$98.19
		Total AIRPORT FUND		\$98.19
		Total AIRPORT FUND		\$126.69
		Total All Funds		\$16,305.96

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
3436	FORMS PLUS (185)	# 10 Window Envelopes w/o Postal Indicia	01-01-00-6100	\$242.11
236542957	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	\$10.20
2370808361	EVE SUPPLY(21320)	Wire Connectors	01-01-00-6112	\$17.52
2359759	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-01-00-6112	\$17.49
2360035	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-01-00-6112	\$6.69
2012E31654	OKLAHOMA DEPARTMENT OF L	Elevator/Conveyance Inpection	01-01-00-6112	\$100.00
300774049	TERMINEX 22413	Pest Control	01-01-00-6112	\$90.00
1228	BODY BILLBOARDS (1045)	100 COG Magnets	01-01-00-6114	\$123.00
57809	USTI(763)	Payroll Forms - W-2's and 1099's	01-01-00-6308	\$152.50
JANAURY 2011	O.M.A.G.(21303)	Building and Property Insurance for Fiscal Ye	01-01-00-6326	\$3,431.42
JANAURY 2011	O.M.A.G.(21302)	Workers' Compensation Insurance for Fiscal	01-01-00-6326	\$20,007.96
JANUARY 2011	O.M.A.G.(425)	Liability/Automobile/Contractors Insurance Fi	01-01-00-6326	\$8,488.95
5439	CRAWFORD & ASSOCIATES,P.C.	Professional Services-Accounting and Consul	01-01-00-6330	\$860.00
756451	THYSSENKRUPP ELEVATOR(168	Elevator Maintenance	01-01-00-6347	\$247.09
JANUARY 2011	GODDARD ENTERPRISES (798)	Siren Maintenance	01-01-00-6372	\$200.00
		Total		\$33,994.93
		Total GENERAL GOVERNMENT		\$33,994.93
2031759.	GUTHRIE NEWS LEADER (1578)	Legal Notices	01-03-30-6334	\$251.85
2031759	GUTHRIE NEWS LEADER (1578)	Legal Notices	01-03-30-6334	\$131.06
		Total FINANCE		\$382.91
		Total FINANCE		\$382.91
2032159	O.C.E.A. OKLAHOMA MUNICIPA	2011 OCEA Annual Dues \$35.00 per Member	01-05-50-6048	\$70.00
2305 E. Universit	GUTHRIE NEWS LEADER (1578)	Notice of Public Hearing 9/26/2010 511 North	01-05-50-6334	\$31.35
Interurban Height	GUTHRIE NEWS LEADER (1578)	Notice of Public Hearing 9/26/2010 511 North	01-05-50-6334	\$31.35
		Total COMMUNITY DEVELOPMENT		\$132.70
JANAURY 2011	RETAIL ATTRACTIONS, LLC(2216	Consultation for Retail Development, Per Agr	01-05-53-6054	\$1,250.00
		Total ECONOMIC DEVELOPMENT		\$1,250.00
		Total PLANNING		\$1,382.70
B1540391	BRODART(289)	Standing Order for Juvenile and Grown Up Bo	01-06-60-6130	\$66.64
B1540392	BRODART(289)	Standing Order for Juvenile and Grown Up Bo	01-06-60-6130	\$48.98
B1557836	BRODART(289)	Standing Order for Juvenile and Grown Up Bo	01-06-60-6130	\$11.31
B1576407	BRODART(289)	Standing Order for Juvenile and Grown Up Bo	01-06-60-6130	\$10.68
883211	CENTER POINT LARGE PRINT (2	Large Print Standing Order - General Fiction,	01-06-60-6130	\$127.02
PB09-4473	PUMPKIN BOOKS 22553	24 Juvenile Titles	01-06-60-6130	\$118.93
1080522706	RANDOM HOUSE, INC (21561)	Sale on 8 Books on CD	01-06-60-6131	\$33.96
L10280223	STAR LIGHTING & SUPPLY(1965)	140 Electronic Ballasts for the Library	01-06-60-6387	\$1,960.00
L10281024	STAR LIGHTING & SUPPLY(1965)	140 Electronic Ballasts for the Library	01-06-60-6387	\$1,680.00
RM012068	STAR LIGHTING & SUPPLY(1965)		01-06-60-6387	(\$1,680.00)
300774038	TERMINEX 22413	Pest Control	01-06-60-6387	\$50.00
		Total LIBRARY		\$2,427.52
		Total LIBRARY		\$2,427.52
2032163	DEWART- GUMERSON INSURAN	Renewal Notary Seals - Devereaux, Clemons,	01-07-70-6114	\$240.00
168831	LAW ENFORCEMENT SYSTEMS(Citations, plus shipping	01-07-70-6308	\$425.00
000262	GHM ENTERPRISES (1097)	12/8/2010, 12/15/2010, 12/15/2010, 10/26/20	01-07-70-6310	\$9.60
000267	GHM ENTERPRISES (1097)	12/8/2010, 12/15/2010, 12/15/2010, 10/26/20	01-07-70-6310	\$9.00
000271	GHM ENTERPRISES (1097)	12/8/2010, 12/15/2010, 12/15/2010, 10/26/20	01-07-70-6310	\$11.40

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
000276	GHM ENTERPRISES (1097)	12/8/2010, 12/15/2010, 12/15/2010, 10/26/20	01-07-70-6310	\$20.40
11-003567-S	O.S.B.I. (820)	ODIS Maintenance Contract - January 2011 t	01-07-70-6311	\$1,562.00
11-003590-E	O.S.B.I. (820)	ODIS Server - Replacement for Old Server th	01-07-70-6311	\$1,858.74
2032151	SHINEY BAYS (22581)	December 2010 GPD Car Wash	01-07-70-6316	\$145.60
		Total POLICE ADMINISTRATION		\$4,281.74
820384	SOUTHPOINT VET CLINIC (734)	12/2/2010, 12/9/2010, 12/21/2010, and 12/29/	01-07-72-6104	\$18.00
820385	SOUTHPOINT VET CLINIC (734)	12/2/2010, 12/9/2010, 12/21/2010, and 12/29/	01-07-72-6104	\$21.00
820386	SOUTHPOINT VET CLINIC (734)	12/2/2010, 12/9/2010, 12/21/2010, and 12/29/	01-07-72-6104	\$39.00
820387	SOUTHPOINT VET CLINIC (734)	12/2/2010, 12/9/2010, 12/21/2010, and 12/29/	01-07-72-6104	\$21.00
820388	SOUTHPOINT VET CLINIC (734)	12/2/2010, 12/9/2010, 12/21/2010, and 12/29/	01-07-72-6104	\$24.00
300787675	TERMINEX 22413	Pest Control	01-07-72-6112	\$40.00
0029462-2176-5	WASTE MANAGEMENT (22106)	DEY-Dead Animals Fuel and Fuel Surcharge	01-07-72-6114	\$90.01
		Total ANIMAL CONTROL		\$253.01
2032180	OKLA DEPARTMENT OF PUBLIC	OLETS User Fees	01-07-79-6304	\$350.00
		Total COMMUNICATIONS		\$350.00
		Total POLICE		\$4,884.75
19282	BURSAR/OKLAHOMA STATE UNI	Flammable Gas and Liquid Firefighting (Reev	01-09-90-6048	\$295.00
MEAL REIMBUR	ERIN JONES (284)	Reimbursement for Meals at NASAR Training	01-09-90-6107	\$22.50
MEAL REIMBUR	JOHN FAIRLESS(20871)	Reimbursement for lunch at NASAR Training	01-09-90-6107	\$7.50
1645332	CHIEF FIRE & SAFETY(92)	Misc. Supplies	01-09-90-6110	\$564.00
2358423	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-09-90-6112	\$3.29
2358425	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-09-90-6112	\$0.79
2359634	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-09-90-6112	\$8.49
2359678	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-09-90-6112	\$44.36
2360494	OKLA HOME CENTERS, INC. (203	Misc. Supplies	01-09-90-6112	\$10.05
17762	JERRY'S WRECKER SERVICE (5	Tow R-1 to Joe Cooper	01-09-90-6316	\$270.00
172703	NAPA (30)	Misc. Supplies for Fire Department	01-09-90-6316	\$9.84
173058	NAPA (30)	Misc. Supplies for Fire Department	01-09-90-6316	\$38.87
173717	NAPA (30)	Misc. Supplies for Fire Department	01-09-90-6316	\$4.11
173720	NAPA (30)	Misc. Supplies for Fire Department	01-09-90-6316	\$2.44
0218 425086	O'REILLY AUTO PARTS (952)	Misc. Parts and Supplies for Fire Department	01-09-90-6316	\$7.96
0218 425817	O'REILLY AUTO PARTS (952)	Misc. Parts and Supplies for Fire Department	01-09-90-6316	\$2.79
0218 426495	O'REILLY AUTO PARTS (952)	Misc. Parts and Supplies for Fire Department	01-09-90-6316	\$58.44
0221990-IN	OVERHEAD DOOR CO. OF OKC.(Binding Chain	01-09-90-6317	\$100.00
411005895	RICOH AMERICAS CORPORATIO	Monthly Maintenance for Copier Fire Departm	01-09-90-6317	\$52.19
40652	CITY CARBONIC SALES & SERVI	Misc. Suppleis	01-09-90-6362	\$135.00
		Total SUPPRESSION		\$1,637.62
0534367	WORKRITE UNIFORM CO. INC(63	Uniforms for Fire Department	01-09-92-6016	\$544.86
889813	ALLMED (21869)	EMS Supplies for Fire Department	01-09-92-6104	\$4.45
890034	ALLMED (21869)	EMS Supplies for Fire Department	01-09-92-6104	\$472.62
891091	ALLMED (21869)	EMS Supplies for Fire Department	01-09-92-6104	\$202.50
893251	ALLMED (21869)	EMS Supplies for Fire Department	01-09-92-6104	\$171.77
CL62037	LAMPTON WELDING SUPPLY(32	Welding Supplies	01-09-92-6104	\$149.90
PE72417	LAMPTON WELDING SUPPLY(32	Welding Supplies	01-09-92-6104	\$51.31
PE72505	LAMPTON WELDING SUPPLY(32	Welding Supplies	01-09-92-6104	\$51.31
R438365	LAMPTON WELDING SUPPLY(32	Welding Supplies	01-09-92-6104	\$40.32
R440362	LAMPTON WELDING SUPPLY(32	Welding Supplies	01-09-92-6104	\$41.56
4002190375	STERICYCLE (1463)	EMS Supplies Disposal for Fire Department	01-09-92-6104	\$228.57

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
39439	FRAZER, LTD (21394)	Siren for Ambulance One	01-09-92-6316	\$1,411.08
COLLECTION N	WORKS & LENTZ (20184)	Collection Fee for March 2010 - December 20	01-09-92-6373	\$272.90
		Total EMS		\$3,643.15
03949481	POSITIVE PROMOTIONS (1822)	Junior Fire Fighter Hats	01-09-96-6121	\$478.13
		Total PREVENTION		\$478.13
		Total FIRE		\$5,758.90
825 0607196	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$112.45
825 0608903	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$33.65
825 0610602	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$33.05
825 0612347	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$33.46
		Total		\$212.61
42775	COUNTRY FORD-MERCURY (130)	Misc Ford Parts and Supplies for Fleet Mainte	01-14-41-6116	\$26.35
42781	COUNTRY FORD-MERCURY (130)	Misc Ford Parts and Supplies for Fleet Mainte	01-14-41-6116	\$33.82
42787	COUNTRY FORD-MERCURY (130)		01-14-41-6116	(\$26.12)
2031870	EIGHT BALL CAR WASH(20776)	Car Wash GPWA	01-14-41-6116	\$91.91
2031743	GUTHRIE AUTO TRIM(232)	Vehicle Seat and Upholstery Repairs	01-14-41-6116	\$150.00
172793	NAPA (30)	Misc. Automotive Repair Parts	01-14-41-6116	\$141.02
172801	NAPA (30)	Misc. Automotive Repair Parts	01-14-41-6116	\$17.33
173099	NAPA (30)	Misc. Automotive Repair Parts	01-14-41-6116	\$2.19
173344	NAPA (30)	Misc. Automotive Repair Parts	01-14-41-6116	\$284.32
173394	NAPA (30)	Misc. Automotive Repair Parts	01-14-41-6116	\$174.37
173526	NAPA (30)	Misc. Automotive Repair Parts	01-14-41-6116	\$362.94
173619	NAPA (30)	Misc. Automotive Repair Parts	01-14-41-6116	\$15.55
173644	NAPA (30)	Misc. Automotive Repair Parts	01-14-41-6116	\$137.62
0218 426525	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$32.71
0218 426780	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$32.71)
0218 427601	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$45.49
0218 427611	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$10.65
0218 427704	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$18.99
0218 427892	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$3.38)
0218 427910	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$25.20
0218 428478	O'REILLY AUTO PARTS (952)	Misc. Automotive Parts	01-14-41-6116	\$9.29
63106	STEWART WHOLESAL	Used Rear Axle Assembly Front Fenders Grill	01-14-41-6116	\$2,100.00
NP28159161	FLEETCOR TECHNOLOGIES (219	Fleet Fueling Operations	01-14-41-6118	\$14,660.32
F0197	JIM JOHNSON OIL CO. (21480)	Lubricants and Fluids	01-14-41-6118	\$969.16
		Total FLEET MAINTENANCE		\$19,247.02
		Total FLEET MAINTENANCE		\$19,459.63
01-284274-78	CROSSLAND'S RENTAL(134)	Portable Toilet Rental at Guthrie Lake and Lib	01-15-11-6112	\$73.00
01-284275-77	CROSSLAND'S RENTAL(134)	Portable Toilet Rental at Guthrie Lake and Lib	01-15-11-6112	\$73.00
01-425908-20	CROSSLAND'S RENTAL(134)	Portable Toilet Rental at Guthrie Lake and Lib	01-15-11-6112	\$83.00
2359565	OKLA HOME CENTERS, INC. (203	Building Supplies	01-15-11-6112	\$88.52
0218 427887	O'REILLY AUTO PARTS (952)	Parts for Mowers and Power Equipment for P	01-15-11-6317	\$25.95
478400	PRO POWER EQUIPMENT(20625	Wheel Hub, Weed Eating Blades, Heads, Tri	01-15-11-6317	\$242.51
		Total PARKS		\$585.98
		Total PARKS & PUBLIC GROUNDS		\$585.98
		Total GENERAL FUND		\$68,877.32

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
R-06950	CARTE` GRAPH(20671)	Cartegraph Annual Usage Fee	20-21-00-6347	\$11,030.00
2011092	MYERS ENGINEERING CORPOR	Waterline Map for the Water Distribution Area	20-21-00-6373	\$2,800.00
		Total		\$13,830.00
		Total PUBLIC WORKS GENERAL		\$13,830.00
441	MID AMERICA HYDRO TECH (211	Water Plant Chemicals	20-23-00-6104	\$6,769.44
90714	SOUTHWEST CHEMICAL (20977)	Liquid Ammonium Sulfate	20-23-00-6104	\$588.00
5772991	AIR POWER EQUIPMENT COMP	10 Horse Power Air Compressor	20-23-00-6317	\$2,450.00
203241	GOOCH-SMITH ELECTRIC(1279)	Hook Electrical to the New Air Compressor	20-23-00-6317	\$65.00
		Total		\$9,872.44
		Total WATER PLANT		\$9,872.44
000259	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$5.40
000265	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$9.00
000268	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$9.60
000274	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$6.60
000275	GHM ENTERPRISES (1097)	Cleaning Laundry Uniforms for Waste Water	20-24-00-6016	\$6.00
0L16066	ACCURATE ENVIRONMENTAL,LL	Testing	20-24-00-6109	\$150.00
2032110	WILLOBY'S WHOLESALE (631)	Coveralls for R. Romine	20-24-00-6110	\$80.00
173828	NAPA (30)	Misc. Supplies	20-24-00-6317	\$4.05
6152780	OKLA HOME CENTERS, INC. (203	Misc Supplies	20-24-00-6317	\$21.86
		Total		\$292.51
		Total WASTE WATER TREATMENT PLANT		\$292.51
131984	STILLWATER MILLING(1386)	Boots and Winter Apparel for Line Maintenanc	20-27-00-6110	\$59.85
2032111	WILLOBY'S WHOLESALE (631)	Winter Clothing	20-27-00-6110	\$96.80
0297524-IN	OKLA CONTRACTORS(240)	Contractors Supplies	20-27-00-6119	\$624.00
0297666-IN	OKLA CONTRACTORS(240)	Contractors Supplies	20-27-00-6119	\$1,305.08
0297667-IN	OKLA CONTRACTORS(240)	Contractors Supplies	20-27-00-6119	\$1,267.40
2356142	OKLA HOME CENTERS, INC. (203	Small Plumbing Parts and Small Tools	20-27-00-6119	\$104.93
2360426	OKLA HOME CENTERS, INC. (203	Small Plumbing Parts and Small Tools	20-27-00-6119	\$98.20
17736	JERRY'S WRECKER SERVICE (5	Tow Vactor Truck to Delco Diesel for Repairs	20-27-00-6317	\$348.50
87808	RON'S MOBILE TIRE 506	Tire Repairs and Replacements for Line Main	20-27-00-6317	\$10.00
4404	D & M FRIDAY ENTERPRISES 22	Services for Dumping Sewage	20-27-00-6392	\$800.00
		Total		\$4,714.76
		Total LINE MAINTENANCE		\$4,714.76
0297665-IN	OKLA CONTRACTORS(240)	Contractors Supplies	20-28-00-6129	\$1,393.92
0297668-IN	OKLA CONTRACTORS(240)	Contractors Supplies	20-28-00-6129	\$176.00
		Total		\$1,569.92
		Total METER DEPARTMENT		\$1,569.92
		Total GPWA OPERATING FUND		\$30,279.63
8239537	DELAGE LANDEN PUBLIC FINAN	Lease Payment on Antex 900 X2O	54-54-04-6706	\$328.64
74235392	DELL FINANCIAL (21623)	Monthly Lease Payment on Server	54-54-04-6706	\$486.48
		Total INFORMATION SERVICES		\$815.12
JANUARY 2011. BANCFIRST(884)		Loan for Upgrade for both Cameras trucks	54-54-27-6706	\$1,116.00
		Total LINE MAINTENANCE		\$1,116.00

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
		Total FACILITIES		\$1,931.12
JANUARY 2011.	FARMERS & MERCHANTS BANK	Dodge Charger (Police Vehicles)	54-56-07-6707	\$641.86
		Total POLICE DEPARTMENT		\$641.86
		Total VEHICLES & EQUIPMENT		\$641.86
		Total CAPITAL PROJECTS		\$2,572.98
300787571	TERMINEX 22413	Pest Control	98-98-00-6112	\$50.00
		Total		\$50.00
		Total AIRPORT FUND		\$50.00
		Total AIRPORT FUND		\$50.00
		Total All Funds		\$101,779.93

Adjournment. There being no further business for the Guthrie City Council, Mayor Burtcher declared the meeting adjourned at 6:40 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

MINUTES

CITY COUNCIL MEETING

January 4, 2011

The regular meeting of the sixtieth City Council of Guthrie, Oklahoma was posted on Thursday, December 30, 2010 before 5:00 p.m. and held January 4, 2011 in the Guthrie City Hall Council Chambers.

Mayor Chuck Burtcher called the meeting to order at 7:13 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Gaylord Z. Thomas
	Ellen Gomes	John Wood	Patty Hazlewood

Members Absent: Mary Coffin

Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Maxine Pruitt	Jim Ahlgren

Mayor Burtcher declared a quorum with six (6) Councilmembers in attendance.

Consent Agenda: Motion by Vice Mayor Ayers, seconded by Councilmember Thomas, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Special City Council Workshop Meeting held on December 21, 2010.
- B. Consider approval of the minutes from the Regular City Council Meeting held on December 21, 2010.
- C. Consider approval of Claims:

General Fund:	Regular Claims	\$ 67,653.13
Grants Fund:	Regular Claims	\$ 200.00
Capital Projects Fund:	Regular Claims	\$ 29,954.22
Airport Fund:	Regular Claims	\$ 1,874.76
GIDA Fund:	Regular Claims	\$ <u>10,763.58</u>

TOTAL CLAIMS: \$110,445.69

- D. Consider acceptance of State Aid Grant from the Oklahoma Department of Libraries and authorize the Director of Library Services to sign the claim voucher and the Agreement for 2011 State Aid Recipients.

- E. Consider approval of claims dated May 7, 2010 for payment previously made to Total Investment Company for \$54,304.95 as part of the 13764 CDBG 2009 Grant – Sewer Line Replacement Project.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

City Manager's Report. Wished everyone a Happy New Year and invited the community to the Get Fit Guthrie Expo to be held at City Hall on Tuesday, January 11, 2011.

Requests/comments from members of the City Council. Councilmember Gomes wished everyone a Happy New Year.

Councilmember Hazlewood (1) wished everyone a Happy New Year; (2) invited the community to St. Mary's Chili Cook Off; and (3) invited the community to the St. Valentine's Day Victorian Tea Party, a fund raiser for the Simple Life Center.

Vice Mayor Ayers advised with the cold weather, leave your faucets dripping.

Councilmember Thomas wished everyone a Happy New Year.

Councilmember Wood wished everyone a Happy New Year.

Mayor Burtcher (1) wished everyone a Happy New Year; (2) informed Councilmember Coffin is working with the Guthrie Chamber of Commerce to bring visitors and businesses to Guthrie; and (3) informed Guthrie is a great community and with wonderful people.

Adjournment. Motion by Vice Mayor Ayers, seconded by Councilmember Thomas, moved approval to adjourn. Councilmember entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:19 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor



CITY OF GUTHRIE

CLAIMS

January 18, 2011

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the city of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kim Biggs". The signature is written in a cursive style and is positioned above a horizontal line.

Kim Biggs
Purchasing Agent

Monthly Claims Approved as per Ordinance No. 2973 by City Manager.

Matt Mueller
City Manager

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**CITY OF GUTHRIE
TREASURER'S REPORT
December 31, 2010**

	BANK OR DEPOSITORY	ACCT. TYPE	ACCT. NO.	RATE	DATE OF MATURITY	BEGINNING BALANCE	DEPOSITS	WITH-DRAWALS	ENDING BALANCE
General	First Capital	MM	13-416-3	0.50		\$15,970.34	\$354,562.91	\$335,985.00	\$34,548.25
	F & M Bank	MM	1022003929	0.50		\$152,660.84	\$591,953.52	\$723,198.59	\$21,415.77
						\$168,631.18	\$946,516.43	\$1,059,183.59	\$55,964.02
Cemetery Care	F & M Bank	MM	1022003996	0.50		\$41,692.70	\$871.04	\$435.40	\$42,128.34
						\$41,692.70	\$871.04	\$435.40	\$42,128.34
Hotel/Motel Tax	F & M Bank	MM	1022003937	66.67% Tourism		\$1,164.76	\$139.03	\$0.00	\$1,303.79
	F & M Bank	MM	1022003937	33.33% Parks		\$48,711.76	\$88.50	\$7,125.00	\$41,675.26
						Total: Hotel/Motel Tax	\$49,876.52	\$227.53	\$7,125.00
Sinking Fund	First Capital	MM	13-925-4	0.65		\$453.20	\$0.25	\$0.00	\$453.45
GIDA	F & M Bank	MM	1022003953	0.50		\$7,873.32	\$1,321.02	\$3,828.04	\$5,366.30
Centennial	Bancfirst	MM	154027499	0.00		\$519.69	\$0.00	\$0.00	\$519.69
Airport Grant	First Capital	MM	21-965-7	0.65		\$161.26	\$0.09	\$0.00	\$161.35
Airport Escrow 2010	F & M Bank	MM	1022004577	0.50		\$42,101.05	\$17.88	\$0.00	\$42,118.93
USDA Rural Devel.	First Capital	MM	23-695-0	0.65		\$20,544.88	\$5,012.41	\$0.00	\$25,557.29
Capital Projects	F & M Bank	MM	1022003961	0.50		\$91,551.62	\$16,036.30	\$12,986.83	\$94,601.09
Grants Fund	First Capital	MM	25-045-7	0.50		\$2,953.31	\$1.26	\$0.00	\$2,954.57
	F & M Bank	MM	1022004038	0.50		\$13,183.06	\$22,620.73	\$20,205.00	\$15,598.79
						\$16,136.37	\$22,621.99	\$20,205.00	\$18,553.36
Fed Equitable Sharing	First Capital	MM	25-470-0	0.65		\$1,587.62	\$0.88	\$0.00	\$1,588.50
GPWA	First Capital	MM	13-415-5	0.50		\$73,729.17	\$15,588.44	\$1,237.56	\$88,080.05
	F & M Bank	MM	1022003864	0.50		\$292,561.43	\$280,293.52	\$472,725.02	\$100,129.93
	Bancfirst -Drafts	MM	160182648	0.25		\$266,374.01	\$45,151.08	\$39,019.98	\$271,505.11
						Total: GPWA Operating	\$631,664.61	\$341,033.04	\$512,982.56
Meter Deposits	First Capital	SN	01-842-2	0.50		\$665.40	\$3.79	\$0.00	\$669.19
	F & M Bank	MM	1022003880	0.50		\$239,485.88	\$5,253.46	\$4,811.05	\$239,928.29
	First Capital	CD	26772	1.05	2/25/2011	\$99,000.00	\$0.00	\$0.00	\$99,000.00
					Total: Meter Deposits	\$339,151.28	\$5,257.25	\$4,811.05	\$339,597.48
WTP Fund	First Capital	MM	25-143-7	0.50		\$50,431.77	\$860,085.79	\$388,032.89	\$522,484.67
	Bancfirst - WTP	MM	154047848	0.25		\$845,818.34	\$39,104.28	\$0.00	\$884,922.62
	F & M Bank	MM	1022003872	0.50		\$171,892.25	\$23,319.79	\$8,795.05	\$186,416.99
						\$1,068,142.36	\$922,509.86	\$396,827.94	\$1,593,824.28
CMOM Fund	F & M Bank	MM	1022004534	0.50		\$35,080.82	\$92,251.78	\$82,958.80	\$44,373.80
Trusts									
Job Corps/Fire	Bank of Oklahoma	TR	75-4036-01-0	0.07		\$12,486.92	\$0.00	\$12,486.92	\$0.00
OKC Waterline	Bank of Oklahoma	TR	75-4037-01-8	0.07		\$1,900,323.87	\$125.47	\$0.00	\$1,900,449.34

CITY OF GUTHRIE STATEMENT OF ESTIMATE - ACTUAL REVENUE

Revenue Source	Annual Budget	YTD Estimate	Current			YTD Actual	YTD Variance	Percent Variance	Percent Total Collected
			Month		Percent Collected				
			Dec-10	25.00%					
Sales Tax Revenue	\$3,600,000	\$900,000	\$319,195	\$912,117	\$12,117	1.35%	25.34%		
Use Tax	\$135,000	\$33,750	\$11,351	\$39,916	\$6,166	18.27%	29.57%		
Cigarette Tax Revenue	\$50,000	\$12,500	\$3,725	\$12,552	\$52	0.42%	25.10%		
Franchise Taxes	\$470,000	\$117,500	\$22,454	\$111,226	(\$6,274)	-5.34%	23.67%		
Licenses & Permits	\$106,255	\$26,564	\$4,752	\$16,581	(\$9,983)	-37.58%	15.60%		
Com. Vehicle Tax	\$67,000	\$16,750	\$4,973	\$22,371	\$5,621	33.56%	33.39%		
Gas Excise Tax	\$20,000	\$5,000	\$1,208	\$5,538	\$538	10.76%	27.69%		
Alcoholic Beverage Tax	\$72,000	\$18,000	\$8,702	\$26,169	\$8,169	45.39%	36.35%		
Ambulance Collections	\$425,000	\$106,250	\$26,359	\$95,758	(\$10,492)	-9.87%	22.53%		
EMS Contract	\$321,615	\$80,404	\$26,801	\$80,404	\$0	0.00%	25.00%		
Rents & Royalties	\$18,700	\$4,675	\$1,980	\$4,642	(\$33)	-0.71%	24.82%		
Cemetery Revenue	\$53,900	\$13,475	\$6,732	\$16,080	\$2,605	19.33%	29.83%		
Court Fines/Forfeiture	\$337,000	\$84,250	\$24,157	\$76,545	(\$7,705)	-9.15%	22.71%		
Interest	\$2,500	\$625	\$165	\$508	(\$117)	-18.72%	20.32%		
Library Fines & Fees	\$12,000	\$3,000	\$1,538	\$2,277	(\$723)	-24.11%	18.97%		
Lake Fees/Permits	\$24,000	\$6,000	\$30	\$2,255	(\$3,745)	-62.41%	9.40%		
Fire Runs	\$7,500	\$1,875	\$70	\$70	(\$1,805)	-96.27%	0.93%		
Reimb Rev/Misc. Income	\$186,924	\$46,731	\$10,368	\$41,415	(\$5,316)	-11.38%	22.16%		
Plan/Bd of Adjustments	\$1,050	\$263	\$200	\$799	\$537	204.38%	76.10%		
Oil/Gas Inspect/Leases	\$13,500	\$3,375	\$3,000	\$3,000	(\$375)	-11.11%	22.22%		
Weed Abatement	\$2,500	\$625	\$0	\$0	(\$625)	-100.00%	0.00%		
Fire Subscriptions	\$3,500	\$875	\$2,507	\$2,778	\$1,903	217.49%	79.37%		
Subtotal	\$5,929,944	\$1,482,486	\$480,265	\$1,473,003	(\$9,483)	-0.64%	24.84%		
Transfer from GPWA	\$1,306,520	\$326,630	\$136,399	\$368,459	\$41,829	12.81%	28.20%		
Transfer from Hotel Tax	\$36,000	\$9,000	\$0	\$6,000	(\$3,000)	-33.33%	16.67%		
Transfer from Capital Project	\$106,000	\$26,500	\$0	\$17,667	(\$8,833)	-33.33%	16.67%		
Transfer from Grants Fund	\$18,000	\$4,500	\$0	\$1,456	(\$3,044)	-67.65%	8.09%		
Budgeted Fund Balance	\$0	\$0	\$102,383	\$0	\$0	0.00%	0.00%		
TOTALS	\$7,396,464	\$1,849,116	\$719,047	\$1,866,585	\$17,469	0.94%	25.24%		

CITY OF GUTHRIE DEPARTMENT EXPENDITURE SUMMARY

Dec-10 25.00%

Department	Annual Budget	YTD Estimate	Current Month		% of Budget	YTD Expend	% of Budget	Encumbered Balance	Remaining Budget
			Expend	% of Budget					
General Government	\$953,550	\$238,388	\$59,234	6.21%	\$195,214	20.47%	\$539,385	\$218,951	
Administration	\$491,009	\$122,752	\$52,153	10.62%	\$129,098	26.29%	\$7,492	\$354,419	
Finance	\$128,742	\$32,186	\$13,737	10.67%	\$34,421	26.74%	\$1,805	\$92,516	
Planning	\$280,648	\$70,162	\$33,942	12.09%	\$77,492	27.61%	\$28,245	\$174,911	
Library	\$188,376	\$47,094	\$20,301	10.78%	\$52,003	27.61%	\$10,445	\$125,929	
Police	\$1,427,227	\$356,807	\$176,393	12.36%	\$397,459	27.85%	\$4,824	\$1,024,943	
Fire	\$1,456,655	\$364,164	\$157,517	10.81%	\$380,225	26.10%	\$27,215	\$1,049,215	
Street	\$490,278	\$122,570	\$48,195	9.83%	\$104,562	21.33%	\$28,236	\$357,480	
Vehicle Maintenance	\$138,895	\$34,724	\$14,096	10.15%	\$29,517	21.25%	\$1,033	\$108,345	
Parks & Public Grounds	\$386,240	\$96,560	\$37,081	9.60%	\$97,315	25.20%	\$8,653	\$280,272	
Transfer to GPWA Fund	\$1,100,000	\$275,000	\$106,399	9.67%	\$304,039	27.64%	\$0	\$795,961	
Transfer to Airport Fund	\$69,945	\$17,486	\$0	0.00%	\$5,829	8.33%	\$0	\$64,116	
Transfer to Capital Project	\$284,074	\$71,019	\$0	0.00%	\$47,346	16.67%	\$0	\$236,728	
Transfer to Grants Fund	\$825	\$206	\$0	0.00%	\$69	8.33%	\$0	\$756	
TOTALS	\$7,396,464	\$1,849,116	\$719,047	9.72%	\$1,854,587	25.07%	\$657,335	\$4,884,542	

GUTHRIE PUBLIC WORKS AUTHORITY STATEMENT OF ESTIMATE - ACTUAL REVENUE

Dec-10 25.00%

Revenue Source	Annual Budget	YTD Estimate	Current Month Collected	YTD Actual	YTD Variance	Percent Variance	Percent Total Collected
Water	\$1,652,000	\$395,489	\$139,978	\$463,620	\$68,132	17.23%	28.06%
Sewer	\$754,000	\$188,500	\$63,378	\$190,231	\$1,731	0.92%	25.23%
Sanitation	\$1,158,000	\$289,500	\$96,577	\$289,518	\$18	0.01%	25.00%
Convenience Center	\$40,000	\$10,000	\$2,166	\$8,115	(\$1,885)	-18.85%	20.29%
Interest	\$1,500	\$375	\$161	\$563	\$188	50.26%	37.56%
Rents & Royalties	\$4,400	\$1,100	\$250	\$750	(\$350)	-31.82%	17.05%
Transfer-Other Funds	\$1,102,900	\$275,725	\$106,399	\$304,246	\$28,521	10.34%	27.59%
Miscellaneous	\$2,000	\$500	\$271	\$3,805	\$3,305	660.97%	190.24%
Late Charges	\$40,000	\$10,000	\$4,070	\$11,885	\$1,885	18.85%	29.71%
Extension Charges	\$2,000	\$500	\$200	\$555	\$55	11.00%	27.75%
Service Initiation	\$13,600	\$3,400	\$1,175	\$3,600	\$200	5.88%	26.47%
Sale of Station/Park Barn/LC Pr	\$21,000	\$5,250	\$1,750	\$5,250	\$0	0.00%	25.00%
Subtotal	\$4,791,400	\$1,180,339	\$416,375	\$1,282,139	\$101,800	8.62%	26.76%
Budgeted Fund Balance	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%
TOTALS	\$4,791,400	\$1,180,339	\$416,375	\$1,282,139	\$101,800	8.62%	26.76%

GUTHRIE PUBLIC WORKS DEPARTMENT EXPENDITURE SUMMARY

Department	Annual Budget	YTD Estimate	Current Month		% of Budget	YTD Expend	% of Budget	Encumbered Balance	Remaining Budget
			Expend	Expend					
Dec-10	25.00%								
General Government	\$264,848	\$66,212	\$20,477	\$20,477	7.73%	\$52,097	\$146,467	\$66,284	
Administration	\$274,959	\$68,740	\$31,310	\$31,310	11.39%	\$74,022	\$598	\$200,339	
Water Plant	\$408,872	\$102,218	\$26,527	\$26,527	6.49%	\$78,305	\$75,040	\$255,527	
Wastewater Plant	\$218,431	\$54,608	\$24,203	\$24,203	11.08%	\$60,886	\$24,941	\$132,604	
Convenience Center	\$113,106	\$28,277	\$11,515	\$11,515	10.18%	\$27,957	\$43,131	\$42,019	
Line Maintenance	\$614,346	\$153,587	\$51,245	\$51,245	8.34%	\$136,042	\$35,366	\$442,938	
Meter Department	\$61,099	\$15,275	\$4,627	\$4,627	7.57%	\$11,696	\$26,236	\$23,167	
Sanitation Contract	\$776,500	\$194,125	\$66,785	\$66,785	8.60%	\$199,455	\$577,045	\$0	
Swimming Pool	\$20,000	\$5,000	\$0	\$0	0.00%	\$0	\$150	\$19,850	
Transfer-General Fund	\$1,306,520	\$326,630	\$136,399	\$136,399	10.44%	\$368,459	\$0	\$938,061	
Transfer-GIDA	\$60,159	\$15,040	\$0	\$0	0.00%	\$10,000	\$0	\$50,159	
Transfer-Capital Project	\$266,560	\$66,640	\$0	\$0	0.00%	\$44,427	\$0	\$222,133	
Transfer-WTP Fund	\$406,000	\$101,500	\$38,920	\$38,920	9.59%	\$77,579	\$0	\$328,421	
TOTALS	\$4,791,400	\$1,197,850	\$412,009	\$412,009	8.60%	\$1,140,926	\$928,974	\$2,721,500	

JANUARY 07, 2011

CITY OF GUTHRIE

SALES TAX

DEAR TREASURER;

FUNDS HAVE BEEN ELECTRONICALLY TRANSFERRED TO YOUR BANK ACCOUNT, EFFECTIVE 01/10/11, FOR YOUR CITY SALES TAX COLLECTIONS RECEIVED BY THE OKLAHOMA TAX COMMISSION DURING THE MONTH OF DECEMBER.

THIS PAYMENT REPRESENTS COLLECTIONS FROM SALES MADE THE PREVIOUS MONTH AND MAY INCLUDE INTEREST, PENALTY, AND DELINQUENT REMITTANCES DUE FROM AN EARLIER MONTH. SEE DETAILS BELOW.

IF THERE ARE ANY QUESTIONS CONCERNING THIS PAYMENT, PLEASE CALL OR WRITE DAVE FRANCIS, (405) 522-6600, SALES AND USE TAX SECTION, TAXPAYER ASSISTANCE DIVISION, OKLAHOMA TAX COMMISSION.

TOTAL TAX, PENALTY AND INTEREST COLLECTED	\$320,896.60
LESS AMOUNT REFUNDED TO TAXPAYERS	\$.00
LESS AMOUNT SUSPENDED	\$.00
LESS .010000 RETENTION TO OKLAHOMA TAX COMMISSION	\$3,208.97
PLUS INTEREST	\$320.03
TOTAL PAYMENT	\$318,007.66

Total Sales Tax:	\$318,007.66			
Last Month:	\$319,195.49	Increase/Decrease:	(\$1,187.83)	-0.37%
Last Year:	\$273,582.13	Increase/Decrease:	\$44,425.53	16.24%

Sales Tax Trend

	October	November	December	January	February	March	April	May	June	July	August	September	Total
FY 06	\$246,126.80	\$247,166.48	\$255,287.17	\$252,346.47	\$280,599.88	\$273,995.53	\$225,384.57	\$270,696.75	\$253,932.39	\$275,360.59	\$265,620.06	\$266,262.27	\$3,112,778.96
FY 07	\$265,544.71	\$255,866.27	\$235,736.87	\$272,647.08	\$279,826.90	\$258,521.60	\$262,435.69	\$323,454.97	\$266,759.41	\$268,835.24	\$248,729.13	\$264,594.42	\$3,202,952.29
FY 08	\$19,417.91	\$8,699.79	(\$19,530.30)	\$20,300.61	(\$772.98)	(\$15,473.93)	\$37,051.12	\$52,758.22	\$12,827.02	(\$6,525.35)	(\$16,890.93)	(\$1,667.85)	\$90,173.33
FY 09	\$336,192.72	\$273,686.34	\$305,867.98	\$327,700.48	\$323,323.73	\$301,524.85	\$312,425.88	\$302,995.95	\$299,010.25	\$323,499.39	\$305,933.07	\$319,840.12	\$3,732,000.76
FY 10	\$70,648.01	\$17,820.07	\$70,131.11	\$55,053.40	\$43,496.83	\$43,003.25	\$49,990.19	(\$20,459.02)	\$32,250.84	\$54,664.15	\$17,203.94	\$55,245.70	\$529,048.47
FY 11	\$313,045.38	\$308,052.33	\$315,833.60	\$322,189.68	\$327,243.02	\$337,888.81	\$301,080.66	\$336,812.70	\$318,282.56	\$340,158.44	\$328,216.24	\$317,273.63	\$3,866,077.05
Meeting	(\$23,147.34)	\$34,365.99	\$9,965.62	(\$5,510.80)	\$3,919.29	\$36,363.96	(\$11,345.22)	\$33,816.75	\$19,272.31	\$16,659.05	\$22,283.17	(\$2,566.49)	\$134,076.29
FY 10	\$319,745.40	\$281,954.15	\$292,942.85	\$273,582.13	\$349,722.78	\$268,221.69	\$297,277.57	\$299,814.50	\$306,161.46	\$311,865.38	\$310,884.69	\$299,022.23	\$3,611,194.83
FY 11	\$6,700.02	(\$26,098.18)	(\$22,890.75)	(\$48,607.55)	\$22,479.76	(\$69,667.12)	(\$3,803.09)	(\$36,998.20)	(\$12,721.10)	(\$28,293.06)	(\$17,331.55)	(\$18,251.40)	(\$254,882.22)
FY 11	\$314,336.08	\$278,585.70	\$319,195.49	\$318,007.66									\$1,230,124.93
FY 11	(\$5,409.32)	(\$3,368.45)	\$26,252.64	\$44,425.53									\$61,900.40

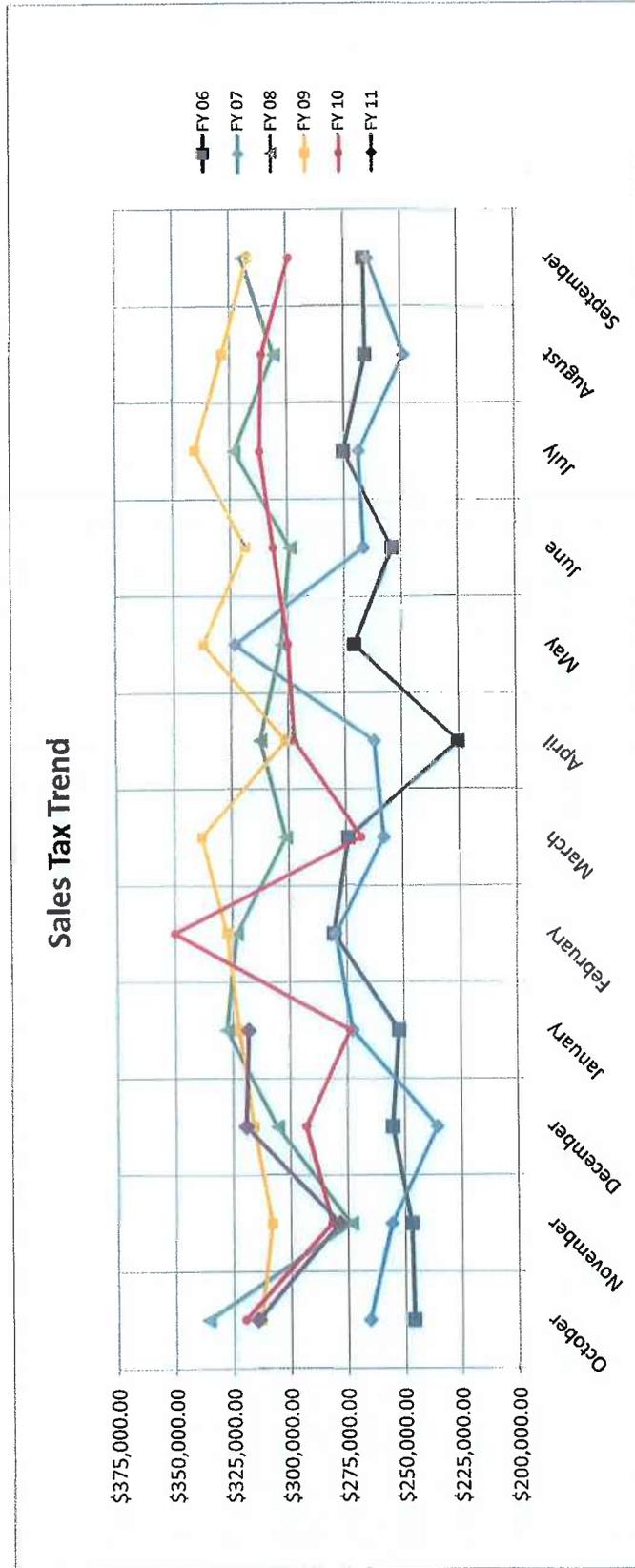
Comparison of FY10 / FY11 Sales Tax

-1.69% -1.19% 8.96% 16.24%

YTD Comparison to Projected Budget

2011 Year to Date \$1,230,124.93
 2011 Projected YTD \$1,200,000.00
 Under/Over \$30,124.93

2.51% overall increase/decrease





Agenda Item Cover Letter

Meeting: [X] City Council, [] GPWA, [] Other:
Date of Meeting: January 18, 2011
Contact: Damon R. Devereaux, Chief of Police

Agenda Item

Consider a Request for Proposals for a "Bait House" on or near the location of the demolished Guthrie Lake House.

Summary

The proposed Request for Proposals (RFP) is seeking written proposals from businesses or individuals interested in constructing and operating a "bait house" on or near the location of the demolished Guthrie Lake House. The RFP itself describes the City of Guthrie's guidelines and expectations of this project.

Funding Expected: [X] Revenue, [] Expenditure, [] N/A
Budgeted: [] Yes, [X] No, [] N/A
Account Number: [], Amount: []
Legal Review: [] N/A, [X] Required, Completed Date: []
Mayor's Appt.: [] Yes, [X] No

Supporting documents attached

RFP Guthrie Lake Boat House

Recommendation

Staff recommends approval to begin the bid process

Action Needed: [] Public Hearing, [X] Motion, [] Emergency Clause

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Agenda Item Cover Letter

Meeting: [X] City Council, [] GPWA, [] Other:
Date of Meeting: January 18, 2011
Contact: Damon R. Devereaux, Chief of Police

Agenda Item

Consider a Request for Proposals for in-car video cameras for 5 Police Units

Summary

The proposed Request for Proposals (RFP) is seeking written proposals from suppliers that specialize in in-car video camera systems. We are looking to purchase 5 cameras for our Patrol Division. With the purchase of these cameras, it will assist in the prosecution of criminal and traffic cases. It will also assist in the investigation of citizen complaints. The RFP will detail requirements and specifications the Police Department is requesting

Funding Expected: [] Revenue, [X] Expenditure, [] N/A
Budgeted: [X] Yes, [] No, [] N/A
Account Number: 54-54-07-6593, Amount: \$26,727
Legal Review: [X] N/A, [] Required, Completed Date:
Mayor's Appt.: [] Yes, [X] No

Supporting documents attached

RFP For In-Car Video Cameras

Recommendation

Staff recommends approval to begin the bid process

Action Needed: [] Public Hearing, [X] Motion, [] Emergency Clause

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Agenda Item Cover Letter

Meeting <input checked="" type="checkbox"/> City Council <input type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	Date of Meeting January 18, 2011	Contact Wanda Calvert City Clerk/Treasurer
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Agenda Item

Consider approval of Ordinance No. 3217 providing for submitting to voters of the City of Guthrie whether to sell real property located at 1324 West Noble Avenue, Guthrie, Oklahoma, described as Lots Thirteen (13) and Fourteen (14), Block Thirty Four (34), West Guthrie, Logan County, Oklahoma, making provisions severable and declaring an emergency.

Summary

The City of Guthrie received an Appraisal of Real Property Report from William E. Silvers on December 6, 2010 stating the property located at 1324 West Noble Avenue, known as the Westside Fire Station, appraised at \$51,000. The City Council decided it is in the best interest of the City to submit to a vote of the people to sell the real property mentioned submitting the question at the April 5, 2011 general election.

Funding Expected	<input checked="" type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<u>01-00-00-55</u>	Amount	<u>Not less than \$51,000</u>
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: <u>01-10-2011</u>
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

- Ordinance No. 3217

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

ORDINANCE NO. 3217

AN ORDINANCE PROVIDING FOR SUBMITTING TO VOTERS THE CITY OF GUTHRIE, OKLAHOMA, WHETHER TO SELL REAL PROPERTY LOCATED AT 1324 WEST NOBLE AVENUE, GUTHRIE, LOGAN COUNTY, OKLAHOMA DESCRIBED AS:

LOTS THIRTEEN (13) AND FOURTEEN (14), BLOCK THIRTY FOUR (34), WEST GUTHRIE, LOGAN COUNTY, OKLAHOMA,

MAKING PROVISIONS SEVERABLE AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GUTHRIE, OKLAHOMA:

Section 1. This Ordinance shall be known and cited as sale of the Guthrie Westside Fire Station at 1324 West Noble Avenue, Guthrie, Logan County, Oklahoma, described as:

Lots Thirteen (13) and Fourteen (14), Block Thirty Four (34),
West Guthrie, Logan County, Oklahoma

Section 2. The Mayor and City Council deciding that it is in the best interest of the City of Guthrie to submit to a vote of the people the sale of real property located generally at 1324 West Noble Avenue, Guthrie, Logan County, Oklahoma. The City Council approves submitting the following question to a vote of the people at the earliest possible time be it by special election or general election, to-wit:

“Shall the City Council of the City of Guthrie sell real estate described as:

Lots Thirteen (13) and Fourteen (14), Block Thirty Four (34),
West Guthrie, Logan County, Oklahoma.

Commonly known as 1324 West Noble Avenue, Guthrie, Logan County,
Oklahoma, for a price of not less than \$51,000.00”.

Section 4. Date of Election: The election regarding this matter shall be on the 5th day of April, 2011, and shall require for approval a majority of the votes cast in the election in the affirmative.

Section 5. Severability: The provisions of this Ordinance are severable and if any part of provisions hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 6: Emergency: Whereas, it being immediately necessary for the preservation of peace, health and safety of the inhabitants hereof, that the provisions of this Ordinance be put in full force and effect, an emergency is hereby declared to exist, by reason whereof this Ordinance shall take effect and be in full force from and after its passage as approved by law.

Approved by the Mayor and City Council this 18th day of January, 2011.

ATTEST:

Chuck Burtcher, Mayor

Wanda Calvert, City Clerk

APPROVED AS TO FORM
AND LEGALITY:

Randel Shadid, City Attorney

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Agenda Item Cover Letter

Meeting <input checked="" type="checkbox"/> City Council <input type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	Date of Meeting January 18, 2011	Contact Wanda Calvert City Clerk/Treasurer
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Agenda Item

Public hearing and consideration of approval of Ordinance No. 3218 for the consensual annexation of property located in the Southeast Quarter of Section 33, Township 15 North, Range 2 West of the Indian Meridian , Logan County, Oklahoma, into the City of Guthrie, Oklahoma, city limits.

Summary

Mr. David Seitsinger requested and petitioned for consensual annexation into the City of Guthrie city limits the property located approximately at I-35 and Waterloo Road. The City maintains a 50 foot strip of Guthrie City limits on the north side of and adjacent to Waterloo Road. The Notice of Petition for Consensual Annexation was published in the Guthrie News Leader on December 26, 2010 and on January 2, 2011.

Funding Expected	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Account Number	<u>N/A</u>	Amount	<u>N/A</u>
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: <u>12-17-2010</u>
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

- Ordinance No. 3218
- Petition for Consensual Annexation
- Notice of Petition for Consensual Annexation

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

ORDINANCE NO. 3218

AN ORDINANCE ANNEXING BY CONSENT INTO THE CITY OF GUTHRIE, OKLAHOMA, CITY LIMITS PROPERTY IN THE SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-THREE (33), TOWNSHIP FIFTEEN NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN TO LOGAN COUNTY, OKLAHOMA

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GUTHRIE, OKLAHOMA: That pursuant to a request and Petition for consensual annexation and notice having been duly given pursuant to Title 11 O.S. §21-105 the following described property which is adjacent to the city limits of the City of Guthrie, Oklahoma, is annexed into the City of Guthrie, Logan County, Oklahoma.

The legal description of said property annexed is as follows:

A parcel or tract of land located in the Southeast Quarter (SE/4) of Section Thirty-three (33), T15N, R2W of the Indian Meridian, Logan County, Oklahoma, and being more particularly described as follows: Beginning at a point 33.0 feet North and South 89°54'25" West a distance of 2,112.6 feet from the Southeast corner of said Southwest Quarter (SW/4); said Point of Beginning being on the 33.0 feet statutory right-of-way line; Thence from said Point of Beginning North 95°12'25" East a distance of 178.68 feet; Thence North 67°01'01" West a distance of 206.73 feet to a Point of Intersection with the East right-of-way of Interstate 35 and which is also A Point of a Curve; Thence Southeasterly along said right-of-way and along Said curve to the right having a radius of 1,235.92 feet for an arc distance of 192.30 feet to a point 32.0 feet North of the South line of said Southeast Quarter (SE/4) Thence North 89°54'25" East and continuing along the right-of-way line and parallel with the South line of said Southeast Quarter (SE/4) for a distance of 155.51 feet to the Point of Beginning.

This Ordinance was approved by the City Council of the City of Guthrie, Oklahoma, on the 18th day of January, 2011.

Signed this 18th day of January, 2011.

ATTEST:

Mayor

Wanda Calvert, City Clerk

APPROVED AS TO FORM
AND LEGALITY:

Randel Shadid, City Attorney

PETITION FOR CONSENSUAL ANNEXATION

COMES NOW LPW Enterprises and David Seitsinger, owner of property described in Exhibit "A" attached hereto and made a part hereof and petitions the City of Guthrie, Logan County, Oklahoma, a municipal corporation, to annex the real property described in the attached Exhibit "A" into the corporate city limits of the City of Guthrie, Oklahoma.

The Petitioners represent that David Seitsinger and/or LPW Enterprises, which is owned by David Seitsinger, owns one hundred percent (100%) of the territory and real estate sought to be annexed and qualifies with Title 11 OS §21-105 et seq.

Executed this 13th day of December, 2010.

LPW ENTERPRISES

By: 
David Seitsinger


David Seitsinger, individually

conf #
onsite 4521

EXHIBIT "A"
LEGAL DESCRIPTION

A PIECE, PARCEL OR TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER (SE/4) OF SECTION 33, TOWNSHIP 15 NORTH (T-15-N), RANGE 2 WEST (R-2-W), OF THE INDIAN MERIDIAN, LOGAN COUNTY, OKLAHOMA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT 33.0 FEET NORTH AND SOUTH 89 54'25" WEST A DISTANCE OF 2,112.6 FEET FROM THE SOUTHEAST (SE) CORNER OF SAID SOUTHEAST QUARTER (SE/4); SAID POINT OF BEGINNING BEING ON THE 33.0 FEET STATUTORY RIGHT-OF-WAY LINE; THENCE FROM SAID POINT OF BEGINNING NORTH 05 12'23" EAST A DISTANCE OF 178.68 FEET; THENCE NORTH 87 01'01" WEST A DISTANCE OF 286.72 FEET TO A POINT OF INTERSECTION WITH THE EAST RIGHT-OF-WAY OF INTERSTATE 25 (I-35) AND WHICH IS ALSO A POINT OF A CURVE; THENCE SOUTHEASTERLY ALONG SAID RIGHT-OF-WAY AND ALONG SAID CURVE TO THE RIGHT HAVING A RADIUS OF 1,235.92 FEET FOR AN ARC DISTANCE OF 192.30 FEET TO A POINT 33.0 FEET NORTH OF THE SOUTH LINE OF SAID SOUTHEAST QUARTER (SE/4); THENCE NORTH 89 54'25" EAST AND CONTINUING ALONG SAID RIGHT-OF-WAY LINE AND PARALLEL WITH THE SOUTH LINE OF SAID SOUTHEAST QUARTER (SE/4) FOR A DISTANCE OF 155.51 FEET TO THE POINT OF BEGINNING.

NOTICE OF PETITION FOR
CONSENSUAL ANNEXATION

Notice is hereby given that LPW Enterprises and David Seitsinger have petitioned the City of Guthrie, Oklahoma, a municipal corporation, for consensual annexation of property described as:

A parcel or tract of land located in the Southeast Quarter (SE/4) of Section Thirty-three (33), T15N, R2W of the Indian Meridian, Logan County, Oklahoma, and being more particularly described as follows: Beginning at a Point 33.0 feet North and South 89°54'25" West a distance of 2,112.6 feet from the Southeast Corner of said Southeast Quarter (SE/4); said Point of Beginning being on the 33.0 feet statutory right-of-way line; Thence from said Point of Beginning North 05°12'25" East a distance of 178.68 feet; Thence North 67°01'01" West a distance of 206.73 feet to a Point of Intersection with the East right-of-way of Interstate 35 and which is also a Point of a Curve; Thence Southeasterly along said right-of-way and along said curve to the right having a radius of 1,235.92 feet for an arc distance of 192.30 feet to a point 32.0 feet North of the South line of said Southeast Quarter (SE/4); Thence North 89°54'25" East and continuing along the right-of-way line and parallel with the South line of said Southeast Quarter (SE/4) for a distance of 155.51 feet to the Point of Beginning.

That pursuant to Title 11 OS §21-105 et seq. notice is hereby given of said Petition and the Petition will be heard by the Guthrie City Council at Guthrie City Hall, 101 North Second, Guthrie, Oklahoma in the Council Chambers on the 18th day of January, 2011, at 5:30 p.m.

LPW ENTERPRISES

By: 
David Seitsinger


David Seitsinger, individually

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Agenda Item Cover Letter

Meeting <input checked="" type="checkbox"/> City Council <input type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	Date of Meeting January 18, 2011	Contact Wanda Calvert City Clerk/Treasurer
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Agenda Item

Consider approval of Resolution No. 2011-01, authorizing the calling and holding of an election to be held in City of Guthrie, Oklahoma on April 5, 2011 for the purpose of submitting to the registered, qualified voters of said City the questions of whether or not the real property described as Lots Thirteen (13) and Fourteen (14), Block Thirty Four (34), West Guthrie, Logan County, Oklahoma, commonly known as 1324 West Noble Avenue, Logan County, Oklahoma, shall be sold and setting a price of not less than Fifty One Thousand Dollars (\$51,000) and notifying the Logan County Election Board of holding such election.

Summary

The City of Guthrie received an Appraisal of Real Property Report from William E. Silvers on December 6, 2010 stating the property located at 1324 West Noble Avenue, known as the Westside Fire Station, appraised at \$51,000. The City Council decided it is in the best interest of the City to submit to a vote of the people to sell the real property mentioned. Title 26 O.S. (1991) §13-102 as amended and Article 6 of the City Charter of the City of Guthrie, require the City Council to cause the Mayor to submit a Resolution to the Secretary of the Logan County Election Board and to give sixty (60) days notice by Resolution of such special election to the Logan County Election Board, stating therein, the date of said election, the question to be voted upon at such election and other information necessary for conducting such election.

Funding Expected	<input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<u>01-01-00-6338</u>	Amount	<u>Budgeted \$8,000</u>
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: <u>01-10-2011</u>
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

- Resolution No. 2011-01
- Appraisal of Real Property

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

RESOLUTION NO. 2011-01

A RESOLUTION AUTHORIZING THE CALLING AND HOLDING OF AN ELECTION TO BE HELD IN THE CITY OF GUTHRIE, OKLAHOMA, ON THE 5th DAY OF APRIL, 2011, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED VOTERS OF SAID CITY THE QUESTION OF WHETHER OR NOT REAL PROPERTY DESCRIBED AS FOLLOWS:

Lots Thirteen (13) and Fourteen (14), Block Thirty Four (34), West Guthrie, Logan County, Oklahoma,

COMMONLY KNOWN AS 1324 WEST NOBLE AVENUE, GUTHRIE, LOGAN COUNTY, OKLAHOMA, SHALL BE SOLD AND SETTING A PRICE OF NOT LESS THAN \$51,000.00 AND NOTIFYING LOGAN COUNTY ELECTION BOARD OF HOLDING SUCH ELECTION.

WHEREAS, the City Council of the City of Guthrie, Oklahoma, has determined at general election to submit to the citizens of Guthrie, Oklahoma, as to whether to sell real estate generally known as 1324 West Noble Avenue, Guthrie, Oklahoma, described as Lots Thirteen (13) and Fourteen (14), Block Thirty Four (34), West Guthrie, Logan County, Oklahoma, for a purchase price of not less than Fifty One Thousand Dollars (\$51,000.00); and,

WHEREAS, Title 26 O.S. (1991) §13-102 as amended and Article 6 of the City Charter of the City of Guthrie, require the City Council to cause the Mayor to submit a Resolution to the Secretary of the Logan County Election Board and to give sixty (60) days notice by Resolution of such special election to the Logan County Election Board, stating therein, the date of said election, the question to be voted upon at such election and other information necessary for conducting such election.

Now, therefore, be it resolved by the City Council of the City of Guthrie, Oklahoma:

Section 1. The Mayor and City Council of the City of Guthrie, Oklahoma, be and are hereby authorized and directed to submit at the next election to be held in the City of Guthrie, Oklahoma, on the 5th day of April, 2011, whether or not to sell property described as follows:

Lots Thirteen (13) and Fourteen (14), Block Thirty Four (34), West Guthrie, Logan County, Oklahoma,

commonly known as 1324 West Noble Avenue, Guthrie, Oklahoma, for a price of not less than Fifty One Thousand Dollars (\$51,000.00) to be deposited in the City's general fund.

Section 2. That the ballot setting for the following proposition shall be submitted to the registered, qualified voters of the City of Guthrie, Oklahoma, at said election, to-wit:

PROPOSITION

“SHALL THE CITY COUNCIL OF THE CITY OF GUTHRIE, OKLAHOMA, SELL REAL PROPERTY DESCRIBED AS:

Lots Thirteen (13) and Fourteen (14), Block Thirty Four (34), West

Guthrie, Logan County, Oklahoma,

COMMONLY KNOWN AS 1324 WEST NOBLE AVENUE, GUTHRIE,
LOGAN COUNTY, OKLAHOMA, FOR THE VALUE AND PRICE OF
NOT LESS THAN FIFTY ONE THOUSAND DOLLARS (\$51,000.00).”

The ballot setting forth the above Proposition shall also contain in connection with such
Proposition the following words:

FOR: _____ ←

AGAINST: _____ ←

If the voters desire to vote for the above Proposition, the voter shall complete the arrow
to the right of the word FOR. If the voter desires to vote against the above Proposition, the voter
shall complete the arrow to the right of the work AGAINST.

Section 3. That only the registered voters of the City of Guthrie, Oklahoma, may
vote upon the Proposition as above set forth; that the said Proposition, set forth above, must be
approved by a majority of said voters voting on the Proposition at said election; and that the
returns of said election shall be made to and canvassed by the Logan County Election Board.
That the Logan County Election Board shall be notified of such special election by receipt of a
copy of this Resolution.

Approved this 18th day of January, 2011.

CITY OF GUTHRIE, OKLAHOMA

By: _____
Chuck Burtcher, Mayor

ATTEST:

Wanda Calvert, City Clerk

APPROVED AS TO FORM
AND LEGALITY:

Randel Shadid, City Attorney

APPRAISAL OF REAL PROPERTY

LOCATED AT

**1324 WEST NOBLE AVENUE
GUTHRIE, OK. 73044**

FOR;

**CITY OF GUTHRIE
101 NORTH 2ND STREET
GUTHRIE, OK. 73044**

AS OF: :

DECEMBER 6, 2010

BY:

**WILLIAM E. SILVERS
CERTIFIED GENERAL APPRAISER # 10728CGA
STATE OF OKLAHOMA**

SILVERS REAL ESTATE APPRAISAL SERVIC, INC.
William E. Silvers
P.O. Box 1116 / 112 N. Division
Guthrie, OK. 73044

December 06 2010

City of Guthrie
101 N. 2nd St.
Guthrie, OK. 73044

Attention: Wanda Calvert

Appraisal Report
Westside Fire Station
1324 West Noble
Guthrie, OK. 73044

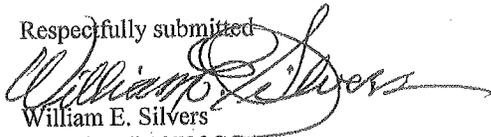
In response to your authorization letter of November 16, 2010, I have conducted the required investigation, gathered the necessary data and made certain analysis that have enabled me to form an opinion of the Cost Approach to value of the fee simple estate in the Westside Fire Station located in the 1300 Block of West Noble Street.

Based on the inspection of the site, building and the investigation and analyses undertaken, I have formed the opinion that as of December, 06 2010 and subject to the assumptions and limiting conditions set forth in this report, the property has a market value of

FIFTY ONE THOUSAND DOLLARS
\$51,000.00

The narrative appraisal report that follows sets forth the identification of the property, the assumptions and limiting conditions, pertinent facts about the area and the subject property, comparable data, the results of the investigation and analysis, and the reasoning leading to the conclusions.

Respectfully submitted


William E. Silvers
Appraiser # 10728CGA
State of Oklahoma