



60th City Council

Mayor Chuck Burtcher

Ward I – Trey Ayers, John Wood **Ward II** – Mary Coffin, Patty Hazlewood

Ward III – Ellen Gomes, Gaylord Z. Thomas

CITY COUNCIL MEETING

101 N. 2nd Street

Tuesday, August 4, 2009 7:00 p.m.

Agenda

1. Call to Order
2. Public Comments
3. Consent Agenda
All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
 - A. Consider approval of minutes of the Regular Council Workshop held July 21, 2009..... 3
 - B. Consider approval of claims 9
4. Public Hearing to consider the abatement of the structure located at 524 E. Cleveland.....19
5. Consider authorizing City staff to renew a contract with Aetna to provide medical (HMO & PPO) and life insurance coverage for City employees.....35

Resolutions

6. Consider approval of Resolution No. 2009-14 casting a vote for a Trustee-at-Large to serve a five-year term as a member to the Board of Trustees of the Oklahoma Municipal Retirement Fund37
7. City Manager’s Report
8. Requests/comments from members of the City Council
9. Adjourn

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

1. Call to Order
2. Consent Agenda
All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
 - A. Consider approval of minutes of the regular Guthrie Public Works Authority Meeting July 21, 2009.....45
 - B. Consider approval of claims47
3. Consider authorizing City staff to renew a contract with Aetna to provide medical (HMO & PPO) and life insurance coverage for City employees..... (see page 35)
4. Adjourn

Agenda posted on the bulletin board in the lobby of City Hall by 7:00 pm on Friday, July 31, 2009. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

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MINUTES

CITY COUNCIL MEETING

July 21, 2009

The regular meeting of the sixtieth City Council of Guthrie, Oklahoma, was posted on Friday, July 17, 2009 and held July 21, 2009 in the Guthrie City Hall Council Chambers.

Invocation was given by Father John Borrego, Trinity Episcopal Church

Pledge of Allegiance was led by Mayor Chuck Burtcher.

Mayor Chuck Burtcher called the meeting to order at 7:03 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Mary Coffin
	Ellen Gomes	John Wood	Patty Hazlewood

Members Absent: Gaylord Z. Thomas

Staff Present:	Randel Shadid	Wanda Calvert	Kim Biggs
	Lance Crenshaw	Maxine Pruitt	Jim Ahlgren
	Rene Spineto	Aaron Barth	Kevin Dixon

Mayor Burtcher declared a quorum with six (6) Councilmembers in attendance.

Public Comments. None.

Presentation. FY 2008 Audit Report. Mr. Andy Cromer, representative of John M. Arledge & Associates, P.C., presented to City Council the Fiscal Year 2008 Audit.

Consent Agenda: Motion by Councilmember Coffin, seconded by Vice Mayor Ayers, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Special City Council Workshop Meeting held on July 7, 2009
- B. Consider approval of the minutes from the Regular City Council Meeting held on July 7, 2009.

C. Consider approval of Claims:

General Fund:	Regular Claims	\$119,232.96
Grants Fund:	Regular Claims	\$ 632.73
Hotel/Motel Tax Fund:	Regular Claims	\$ 218.06
Capital Projects Fund:	Regular Claims	\$ 10,949.26
Airport Fund:	Regular Claims	\$ 10,885.63

GIDA Fund:	Regular Claims	\$ 4,849.37
Miscellaneous Funds:	Early Pays	<u>\$ 98,372.76</u>
	TOTAL CLAIMS:	\$245,140.77

D. Consider approval of Treasurer Reports.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Gomes, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider approval of City-County Civil Defense Agreement between the City of Guthrie and Logan County Board of Commissioners. The proposed agreement is entering into a Mutual Aid Agreement with the Logan County Commissioners to provide emergency management aid and assistance in cases of disaster too great to be dealt with unassisted. Fiscal Year 2009 the City of Guthrie did not have a City-County Civil Defense Agreement with Logan County Commissioners due to the language in the City Charter. With the election on April 7, 2009, the language in the City Charter was changed to allow an agreement with the County for Emergency Management Services. The proposed agreement is the same agreement as in past years with two modifications: (1) Logan County Commissioners requested the agreement reflect their fiscal year, July 1, 2009 through June 30, 2010, and (2) increase the City's cash participation in the amount of \$2,000 for a total of \$6,000 for contract period. Motion by Councilmember Coffin, seconded by Councilmember Wood, moved approval of the City-County Civil Defense Agreement between the City of Guthrie and Logan County Board of Commissioners. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Gomes, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider approval of authorizing staff to bid replacement roofs for hail damaged roofs of City buildings including, Noble Fire Station, Highland Hall, Highland Hall Caretaker Dwelling, Highland Park Pavilion, Cemetery Office, Liberty Lake Caretaker Dwelling, Guthrie Lake Caretaker Dwelling, Girl Scout Building, Storage Building and Storage Garage. On February 20, 2009 a wind and hail storm hit the City of Guthrie damaging many of the roofs on City buildings. Our insurance company, Oklahoma Municipal Assurance Group, reviewed our claims and paid the City a partial settlement. Staff is requesting authorization to bid replacement of the damaged roofs. Once roofs are replaced and verified by the insurance company, the recoverable depreciation will be paid to the City. Motion by Councilmember Gomes, seconded by Vice Mayor Ayers, moved approval of authorizing staff to solicit bids for replacement of hail damaged roofs of City buildings including Noble Fire Station, Highland Hall, Highland Hall caretaker dwelling,

Highland Park pavilion, Cemetery Office, Liberty Lake caretaker dwelling, Guthrie Lake caretaker dwelling, Girl Scout building, storage building and storage garage.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Gomes, Wood, Hazlewood

Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider denial of Tort Claim No. 27763-MP as recommended by the Oklahoma Municipal Assurance Group. Kimberly Florer claims while parked on the south side of the Guthrie Public Library on June 11, 2009, her 2008 Dodge Dakota truck received a chip to the paint down to the metal on the hood. Her vehicle was parked in the south parking area from 11:30 a.m. until 5:30 p.m. When she came out to leave at 5:30 p.m., she noticed the chip and believes she received it from something the Guthrie Public Works Authority ground crew was doing while working on the flower gardens. Motion by Vice Mayor Ayers, seconded by Councilmember Wood, moved to deny Tort Claim No. 27763-MP as recommended by the Oklahoma Municipal Assurance Group. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Gomes, Hazlewood, Wood

Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider approval of Request for Proposals No. 2009-17, Construction of 10-Unit T-Hangar. Guthrie-Edmond Regional Airport Board approved Request for Proposals No. 2009-17 for construction of a 10-unit T-Hangar. Upon Council approval, Guthrie and Edmond will solicit requests for proposals for the project. Motion by Vice Mayor Ayers, seconded by Councilmember Coffin, moved approval of Request for Proposals No. 2009-17 for construction of a 10-unit T-Hangar. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Gomes, Hazlewood, Wood

Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider approval of Resolution No. 2009-12, establishing Code of Ethics. The proposed resolution was discussed at the July 7, 2009 Special City Council Workshop Meeting. It was the consensus of the City Council to move forward with the implementation of the Code of Ethics Policy for members for the City Council and the City's boards and commissions. Motion by Councilmember Gomes, seconded by Councilmember Hazlewood, moved approval of Resolution No. 2009-12, establishing Code of Ethics. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Gomes, Hazlewood, Wood

Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider approval of Resolution No. 2009-13, establishing fees for Residential Garage Sale Permits. Ordinance No. 3204 regulating Residential Garage Sales was adopted by City Council on July 7, 2009 at which time staff was soliciting quotes to determine the cost of the garage sale signs. Having received informal quotes, we have decided to use a local vendor to provide us with two sided garage sale signs with stakes and have determined a fee of \$5.00 per sign. The \$5.00 garage sale permit is in the form of a City sign to be displayed at the location of the sale with the ability for the customer to purchase two additional City signs to be displayed off-site at a fee of \$5.00 per sign. The two additional City signs are designed so the customer can use the same signs for future residential garage sales. Motion by Vice Mayor Ayers, seconded by Councilmember Coffin, moved approval of Resolution No. 2009-13, establishing fees for Residential Garage Sale Permits. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Gomes, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Announcements from the City Manager: City Engineer Bill Myers updated the City Council on the Water Treatment Plant Projects.

Requests/Comments from Members of the City Council. Councilmember Gomes expressed a "Thank You" to Municipal Services employees for the outstanding job of clearing the debris from the recent wind storm.

Councilmember Hazlewood (1) expressed a "Thank You" to community for expressing their comments/opinions in the Guthrie News Leader and encouraged to continue having dialog; (2) informed the community lost a great veteran today; and (3) commented on rescinding the \$7.50 Water Treatment Plant Fee.

Councilmember Coffin updated the City Council and the community of events happening in Guthrie.

Councilmember Wood updated the City Council and the community of events happening in Guthrie and pleased with the adoption of the Code of Ethics Policy.

Mayor Burtcher expressed a "Thank You" to City employees for an outstanding job of clearing the debris from the recent wind storm and for keeping the traffic moving and to the community for their patience, we are a wonderful community.

Adjournment. Motion by Councilmember Coffin, seconded by Vice Mayor Ayers, moved approval to adjourn. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Gomes, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:43 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

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CITY OF GUTHRIE

CLAIMS

August 4, 2009

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the city of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kevin Dixon Jr.", written over a horizontal line.

Kevin Dixon Jr.
Senior Buyer
Administrative Services

Monthly Claims Approved As Per Ordinance #2973
By City Manager

City Manager

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
2028943	RONALD BRUMBACK 22453	Refund Animal Bond Adoption No. 0892	01-00-00-2017	\$25.00
		Total		\$25.00
		Total		\$25.00
2028906	OKLA EMPLOYMENT SECURITY	Quarterly Unemployment Assessment - 2nd	01-01-00-6040	\$2,195.08
PNR9168	CDW GOVERNMENT,INC.(20191)	Phazer 7400 Print Cartridge 106R01080 Blac	01-01-00-6100	\$273.00
167449	MCLAIN-CHITWOOD (358)	Misc. Office Supplies	01-01-00-6100	\$222.09
7925423	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	\$1,032.00
7936721	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	\$41.39
8099309	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	\$168.27
204177638	EVE SUPPLY(21320)	CREDIT	01-01-00-6103	(\$39.80)
204720064	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	\$39.80
205089154	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	\$2,203.42
205356892	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	\$647.87
205813173	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	\$79.90
20285247/8/09	GHM ENTERPRISES (1097)	Dust Mop Cleaning	01-01-00-6103	\$4.20
41613	H&H ENTERPRISES (1730)	Janitorial Supplies	01-01-00-6103	\$691.50
2028987	WALMART COMMUNITY BRC(207	janitorial supplies	01-01-00-6103	\$119.67
5275	AIR TRON MECHANICAL INC (20	Misc. Air unit repairs	01-01-00-6112	\$642.00
001814	HURLEY PLUMBING(267)	Misc. Repairs	01-01-00-6112	\$12.15
001815	HURLEY PLUMBING(267)	Misc. Repairs	01-01-00-6112	\$52.00
2313505	OKLA HOME CENTERS, INC. (20	Misc. Building Supplies	01-01-00-6112	\$9.99
2314171	OKLA HOME CENTERS, INC. (20	CREDIT	01-01-00-6112	(\$9.99)
2314564	OKLA HOME CENTERS, INC. (20	Misc. Building Supplies	01-01-00-6112	\$22.99
2314654	OKLA HOME CENTERS, INC. (20	Misc. Building Supplies	01-01-00-6112	\$32.45
23414937	OKLA HOME CENTERS, INC. (20	Misc. Building Supplies	01-01-00-6112	\$3.87
287809151	TERMINEX 22413	Pest Control	01-01-00-6112	\$90.00
2028682	GUTHRIE AUTO TRIM(232)	New Upholstery on confrence Room Chairs	01-01-00-6114	\$1,950.00
2028975	AT&T LONG DISTANCE(21268)	Long Distance Service for Jul. 2009	01-01-00-6301	\$125.56
6291362973	ALLTEL COMMUNICATIONS,INC.(Cell Phone serves	01-01-00-6318	\$271.67
6291355118	ALLTEL (BLACKBERRY SERVICE	Monthly Billing Black Berry phones (5) Jul. 20	01-01-00-6318	\$247.17
4388	CRAWFORD & ASSOCIATES,P.C.	Professional Services - Accounting & Consult	01-01-00-6330	\$1,692.50
2028944SEP09	LOGAN COUNTY ELECTION BOA	September 8, 2009 Election - Release OKC W	01-01-00-6338	\$3,236.75
5591	ACOG(530)	FY - 2010 Dues Assessment	01-01-00-6350	\$7,058.00
2026760AUG09	GODDARD ENTERPRISES (798)	Siren Maint.	01-01-00-6372	\$200.00
OKC07090395	JANI-KING (21595)	Monthly Contact Billing	01-01-00-6373	\$1,514.00
		Total		\$24,829.50
		Total GENERAL GOVERNMENT		\$24,829.50
CNIN055302BMI	BMI SYSTEMS, INC. (664)	Maintenance fo Canon Copier	01-02-20-6317	\$531.10
CNIN055303BMI	BMI SYSTEMS, INC. (664)	Maintenance fo Canon Copier	01-02-20-6317	\$331.86
		Total CITY MANAGER		\$862.96
		Total ADMINISTRATION		\$862.96
2026758AUG09	COX COMMUNICATIONS(20698)	City Hall and Fire. Internet services	01-04-45-6381	\$260.37
EDU199	PANOPTO 22357	CourseCast Hosted Video - July 2009	01-04-45-6381	\$49.00
		Total INFORMATION SERVICES		\$309.37
		Total INFORMATION SERVICES		\$309.37
2314844	OKLA HOME CENTERS, INC. (20	Hart Hat Ratchet - Dough Weir	01-05-50-6114	\$8.99

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
2028987	WALMART COMMUNITY BRC(207	planning depart inspector supplies	01-05-50-6114	\$55.73
2028987	WALMART COMMUNITY BRC(207	supplies for inspector	01-05-50-6114	\$29.76
		Total COMMUNITY DEVELOPMENT		\$94.48
67	CIVICUS 22425	(Contract for Grant Writing Services (Comme	01-05-53-6054	\$1,500.00
		Total ECONOMIC DEVELOPMENT		\$1,500.00
		Total PLANNING		\$1,594.48
287809148	TERMINEX 22413	Pest Control	01-06-60-6112	\$50.00
44935	JUNIOR LIBRARY GUILD (1896)	Juvenile and Teen Books/Standing Order 8 p	01-06-60-6130	\$101.76
214746	BOOKS IN MOTION (20315)	Lease Program for Books on CD	01-06-60-6131	\$600.00
1935750	MIDWEST TAPE(21369)	Juvenile and Teen Books/Standing Order 8 p	01-06-60-6131	\$52.97
1940326	MIDWEST TAPE(21369)	Juvenile and Teen Books/Standing Order 8 p	01-06-60-6131	\$20.99
CNIN055117BMI	BMI SYSTEMS, INC. (664)	Maintenance for Library Canon Copier	01-06-60-6317	\$127.38
		Total LIBRARY		\$953.10
		Total LIBRARY		\$953.10
2028987	WALMART COMMUNITY BRC(207	food for prisoners	01-07-70-6106	\$81.20
2028987	WALMART COMMUNITY BRC(207	prisoners fool	01-07-70-6106	\$34.56
1859	K9 SAFETY 22418	Door Pop Up Kit for K9 Unit	01-07-70-6108	\$875.00
5989139000011	GALLS INC.(202)	Balistic Vests, Garret, Lewellyn, Barr and Car	01-07-70-6110	\$1,226.96
5990205500017	GALLS INC.(202)	Balistic Vests, Garret, Lewellyn, Barr and Car	01-07-70-6110	\$422.91
4444	LOOPER LEATHER GOODS(338)	MK# Holder	01-07-70-6110	\$113.24
2028987	WALMART COMMUNITY BRC(207	loctite bottle, loctite superglue	01-07-70-6114	\$4.88
2028987	WALMART COMMUNITY BRC(207	supplies	01-07-70-6316	\$114.96
CNIN055133BMI	BMI SYSTEMS, INC. (664)	Maintenance for Canon Copier	01-07-70-6317	\$143.12
72043	BOLAY COMMUNICATIONS(106)	Repairs for Radio and Antenna for Radio	01-07-70-6318	\$35.55
112200K	N.A.S.R.O.(20739)	Basic School Resource Officer Course - Offic	01-07-70-6343	\$495.00
		Total POLICE ADMINISTRATION		\$3,547.38
9964	SAGE CONTROL ORDINANCE,IN	K01PC 37MM Propelling Charge - Impact Bat	01-07-71-6105	\$174.31
335727	RDJ SPECTIALTIES(20442)	Plastic Badges plus shipping	01-07-71-6122	\$462.27
335954	RDJ SPECTIALTIES(20442)	Plastic Badges plus shipping	01-07-71-6122	\$462.27
		Total POLICE OPERATIONS		\$1,098.85
		Total POLICE		\$4,646.23
600532	O.S.U.-FIRE SERVICE TRAINING(Fire Investigation Class - Ryan Adams	01-09-90-6048	\$995.00
600565	O.S.U.-FIRE SERVICE TRAINING(Fire Investigation Class (Maker & Reihns)	01-09-90-6048	\$995.00
2028987	WALMART COMMUNITY BRC(207	industrial strength 15' black	01-09-90-6102	\$20.77
5265	AIR TRON MECHANICAL INC (20	Repair Air Unit	01-09-90-6112	\$297.50
100-4536	H & H MANUFACTURING & DIST.	Parts for Car Wash	01-09-90-6112	\$84.42
0218-323590	O'REILLY AUTO PARTS (952)	Misc Parts and Supplies	01-09-90-6112	\$11.28
2028987	WALMART COMMUNITY BRC(207	kitchen supplies	01-09-90-6114	\$163.51
2028987	WALMART COMMUNITY BRC(207	cleaning supplies	01-09-90-6114	\$38.00
157454	CENTRAL NEW HOLLAND(93)	Rotator Lights Q-1	01-09-90-6316	\$344.00
158803	CHIEF FIRE & SAFETY(92)	Valve Kit and Gated Wye	01-09-90-6317	\$341.25
300635	HOMETOWN RENTAL & FEED(16	Parts, Supplies	01-09-90-6317	\$29.95
2592966	RICOH AMERICAS CORPORATIO	Copy Machine Maintenance	01-09-90-6317	\$115.96
013750	WADE'S HARDWARE (607)	Hardware, Misc. Supplies	01-09-90-6317	\$19.20
2028987	WALMART COMMUNITY BRC(207	car cleaning supplies	01-09-90-6317	\$59.67
2028987	WALMART COMMUNITY BRC(207	7 round multi tow	01-09-90-6317	\$26.97

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
2028987	WALMART COMMUNITY BRC(207	multi tow adaptor	01-09-90-6317	\$18.88
		Total SUPPRESSION		\$3,561.36
188472	SPECIAL-OPS UNIFORMS, INC.(5	Misc. Supplies	01-09-92-6016	\$119.99
INV1187372	EMERGENCY MEDICAL PRODUC	EMS Supplies	01-09-92-6104	\$933.77
PE68089	LAMPTON WELDING SUPPLY(32	Misc Welding Supplies	01-09-92-6104	\$26.00
PE68146	LAMPTON WELDING SUPPLY(32	Misc Welding Supplies	01-09-92-6104	\$47.09
PE68187	LAMPTON WELDING SUPPLY(32	Misc Welding Supplies	01-09-92-6104	\$26.00
4000991959	STERICYCLE (1463)	EMS Trash	01-09-92-6104	\$235.03
2028987	WALMART COMMUNITY BRC(207	bayor	01-09-92-6104	\$6.43
012243	BRANCH'S HEAT & AIR(75)	Service Call on Ambulance	01-09-92-6316	\$80.00
50574	PRECISION FLUID POWER (1313	Repair Q-1	01-09-92-6316	\$2,278.00
2028931	INTERMEDIX (22025)	EMS Billing Services	01-09-92-6373	\$5,033.22
		Total EMS		\$8,785.53
2028987	WALMART COMMUNITY BRC(207	coffee supplies	01-09-96-6107	\$112.14
257671	GOOCH-SMITH ELECTRIC(1279)	A/C Unit Repair	01-09-96-6114	\$95.00
2028987	WALMART COMMUNITY BRC(207	5/8 x 50' pro case	01-09-96-6114	\$19.00
2028928	THE OKLAHOMAN (786)	Subscription	01-09-96-6355	\$186.26
		Total PREVENTION		\$412.40
		Total FIRE		\$12,759.29
2028987	WALMART COMMUNITY BRC(207	supplies	01-12-00-6110	\$71.94
2028987	WALMART COMMUNITY BRC(207	supplies	01-12-00-6114	\$114.21
		Total		\$186.15
		Total STREET		\$186.15
825 0488996	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$45.08
825 0490359	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$45.08
0419034220	CINTAS FIRST AID & SAFETY (21	Gatorade Packets	01-14-00-6110	\$155.55
2028987	WALMART COMMUNITY BRC(207	car maintenance supplies	01-14-00-6110	\$33.50
2315561	OKLA HOME CENTERS, INC. (20	Rebar and Misc Items	01-14-00-6112	\$334.60
0218-324998	O'REILLY AUTO PARTS (952)	Oil Dry, Rough Service Bulbs, Etc.	01-14-00-6114	\$13.24
		Total		\$627.05
0532048274 00	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$6.99
47570	BOYCE EQUIPMENT & PARTS C	Used Fuel Tank for #57 - 6x6 Military Truck	01-14-41-6116	\$465.00
121126	JOHN VANCE MOTORS(602)	Misc. GM and Chrysler Parts	01-14-41-6116	\$107.28
140414	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$43.00
140462	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$14.92
140506	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$103.28
140555	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$48.31
140562	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$14.50
140717	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$13.90
140734	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$24.31
140747	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$36.59
140820	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$2.54
140832	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$105.00
140879	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$41.00
140899	NAPA (30)	CREDIT	01-14-41-6116	(\$7.25)
140970	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$19.29
141050	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$50.55

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
141051	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$164.87
141189	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$9.56
141204	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$11.58
141332	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$5.83
141354	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$12.97
141355	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$22.32
0218-317869	O'REILLY AUTO PARTS (952)	CREDIT	01-14-41-6116	(\$3.30)
0218-318063	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$50.80
0218-318739	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$67.13
0218-318787	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$5.84
0218-318792	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$2.69
0218-318793	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$11.02
0218-318931	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$301.52
0218-318934	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$72.53
0218-319100	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$54.53
0218-319230	O'REILLY AUTO PARTS (952)	CREDIT	01-14-41-6116	(\$5.00)
0218-319280	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$47.65
0218-320431	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$6.86
0218-320437	O'REILLY AUTO PARTS (952)	CREDIT	01-14-41-6116	(\$6.86)
0218-320704	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$3.38
0218-321756	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$28.99
0218-322352	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$3.99
0218-323065	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$18.11
0218-323322	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$27.12
0218-323356	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$26.58
0218-323370	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$392.08
0218-323374	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$3.34
0218-323390	O'REILLY AUTO PARTS (952)	CREDIT	01-14-41-6116	(\$221.57)
0218-323479	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$25.11
0218-323496	O'REILLY AUTO PARTS (952)	CREDIT	01-14-41-6116	(\$2.22)
0218-323649	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$32.36
0218-323951	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$111.70
0218-324528	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$1.49
0218-324530	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$0.96
0218-324820	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$24.72
AI79142	SOUTHWEST TRAILERS & EQUI	Emergency Lights for Truck	01-14-41-6116	\$1,148.53
2028987	WALMART COMMUNITY BRC(207	car maintenance supplies	01-14-41-6116	\$78.49
		Total VEHICLE MAINTENANCE		\$3,624.91
		Total FLEET MAINTENANCE		\$4,251.96
2028987	WALMART COMMUNITY BRC(207	tools	01-15-11-6102	\$136.73
2028934	ALLIED PEST SERVICES 22452	Spray for wasps at Mineral Wells, Harrison an	01-15-11-6104	\$150.00
22173	WILLOBY'S WHOLESALE (631)	Ice and Water	01-15-11-6110	\$6.00
23116	WILLOBY'S WHOLESALE (631)	Ice and Water	01-15-11-6110	\$6.00
23838	WILLOBY'S WHOLESALE (631)	Ice and Water	01-15-11-6110	\$12.00
070900094	BARCO MUNICIPAL PRODUCTS	Dog waste disposal systems	01-15-11-6112	\$1,061.50
2028921	BLAIR SIGNS (1749)	No Wake and No Swimming Allowed Signs fo	01-15-11-6112	\$570.00
2313345	OKLA HOME CENTERS, INC. (20	Building Supplies	01-15-11-6112	\$31.73
2313621	OKLA HOME CENTERS, INC. (20	Building Supplies	01-15-11-6112	\$49.99
2313760	OKLA HOME CENTERS, INC. (20	Building Supplies	01-15-11-6112	\$32.94

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
2314584	OKLA HOME CENTERS, INC. (20	Building Supplies	01-15-11-6112	\$31.44
2314647	OKLA HOME CENTERS, INC. (20	Building Supplies	01-15-11-6112	\$24.43
2314660	OKLA HOME CENTERS, INC. (20	Building Supplies	01-15-11-6112	\$25.42
004072	SAM'S CLUB DIRECT(516)	Envelopes for Honor Boxes at Lake's	01-15-11-6114	\$68.35
2028987	WALMART COMMUNITY BRC(207	wood nuggets for plants	01-15-11-6114	\$109.40
31540	MIDWEST PUBLISHING CO.(372)	Envelopes for Honor Boxes	01-15-11-6125	\$588.00
CL54951	LAMPTON WELDING SUPPLY(32	Lease Renewal on Welding Cylinders	01-15-11-6316	\$149.90
0218-321870	O'REILLY AUTO PARTS (952)	Supplies for Vehicles, Mowers and Power Eq	01-15-11-6317	\$40.77
0218-323397	O'REILLY AUTO PARTS (952)	Supplies for Vehicles, Mowers and Power Eq	01-15-11-6317	\$21.99
		Total PARKS		\$3,116.59
		Total PARKS & PUBLIC GROUNDS		\$3,116.59
860036393	HARCROS CHEMICAL, INC.(999)	Chemicals for Highland Pool	01-16-00-6104	\$1,000.00
2076	LEISURE TIME POOLS & SPAS 2	Small tabs (pool Chemicals)	01-16-00-6104	\$1,782.35
001812	HURLEY PLUMBING(267)	Replace Broket Toilet	01-16-00-6112	\$205.05
001813	HURLEY PLUMBING(267)	Replace Broket Toilet	01-16-00-6112	\$48.00
001674	SAM'S CLUB DIRECT(516)	Poll Concessions	01-16-00-6128	\$364.82
002896	SAM'S CLUB DIRECT(516)	Poll Concessions	01-16-00-6128	\$323.30
004232	SAM'S CLUB DIRECT(516)	Poll Concessions	01-16-00-6128	\$432.15
007864	SAM'S CLUB DIRECT(516)	Poll Concessions	01-16-00-6128	\$270.17
		Total		\$4,425.84
		Total MUNICIPAL POOL		\$4,425.84
		Total GENERAL FUND		\$57,960.47
2026995	CREDIT WASTE CONNECTIONS, INC (21	RENT	20-00-00-5466	(\$250.00)
		Total		(\$250.00)
		Total		(\$250.00)
2028987	WALMART COMMUNITY BRC(207	8 tab insert buff	20-21-00-6101	\$3.96
001811	HURLEY PLUMBING(267)	Repairs on Toilet Womens - Repair Water Le	20-21-00-6112	\$52.00
001816	HURLEY PLUMBING(267)	Repairs on Toilet Womens - Repair Water Le	20-21-00-6112	\$125.70
478663428001	OFFICE DEPOT,INC. (286)	3ea Captain office Chairs	20-21-00-6112	\$314.97
2026764	AUG09 USPS - UNITED STATES POSTAL	Postege Meter	20-21-00-6309	\$1,000.00
CNIN055129	BMI SYSTEMS, INC. (664)	Maintenance for Municpal Serv. Canon Copie	20-21-00-6317	\$149.84
6291362973	ALLTEL COMMUNICATIONS,INC.(Cell Phone serves	20-21-00-6318	\$360.12
6291355118	ALLTEL (BLACKBERRY SERVICE	Monthly Billing Black Berry phones (2) Jul. 20	20-21-00-6318	\$184.55
2026759	AUG09 COX COMMUNICATIONS(20698)	Water Treatment Plant Internet services	20-21-00-6318	\$59.95
2028038	JUN09 C.A.C. FINANCIAL CORP. (1405)	Collection Fees for February 2009	20-21-00-6340	\$89.72
807659	WASTE CONNECTIONS, INC (21	Sanitation Service - September 2008 Comm	20-21-00-6348	\$65,409.53
251238	RAILROAD MANAGEMENT CO., L	Sewer Pipeline Encroachments	20-21-00-6382	\$6,100.00
		Total		\$73,850.34
		Total PUBLIC WORKS GENERAL		\$73,850.34
153202	ALTIVIA(20798)	Chlorine Gas	20-23-00-6104	\$670.00
129-A	MID AMERICA HYDRO TECH (211	Chemicals	20-23-00-6104	\$7,135.20
86490	SOUTHWEST CHEMICAL (20977)	50 Pound Bags of Sodiumfluorislicate	20-23-00-6104	\$520.00
SU10816	ACCURATE ENVIRONMENTAL,LL	Lab Supplies	20-23-00-6109	\$184.25
SU10841	ACCURATE ENVIRONMENTAL,LL	Lab Supplies	20-23-00-6109	\$706.67
11551	LOGAN COUNTY ASPHALT(1543)	Gravel for Water Booster Stations	20-23-00-6112	\$2,017.19
9E06048	ACCURATE ENVIRONMENTAL,LL	Testing for Water	20-23-00-6303	\$60.00

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
9G02046	ACCURATE ENVIRONMENTAL,LL	Testing for Water	20-23-00-6303	\$50.00
2028987	WALMART COMMUNITY BRC(207	batteries, etc.	20-23-00-6316	\$63.45
436074	GOOCH-SMITH ELECTRIC(1279)	Repair Electrical Service at the Job Corp Tow	20-23-00-6317	\$1,140.00
2314224	OKLA HOME CENTERS, INC. (20	Contractors Supplies, Parts and Misc.	20-23-00-6317	\$10.49
		Total		\$12,557.25
		Total WATER PLANT		\$12,557.25
24373	WILLOBY'S WHOLESALE (631)	Steel Toe Work Boots	20-24-00-6016	\$378.00
86422	SOUTHWEST CHEMICAL (20977)	Estimated Price of 330 Gallons of Sodium Bis	20-24-00-6104	\$838.80
9G02050	ACCURATE ENVIRONMENTAL,LL	Estimated (Blanket) for Annual Testing	20-24-00-6109	\$40.00
9G02051	ACCURATE ENVIRONMENTAL,LL	Estimated (Blanket) for Annual Testing	20-24-00-6109	\$300.00
SU10882	ACCURATE ENVIRONMENTAL,LL	#4 Buffer, #7 Buffer and Estimated Freight	20-24-00-6109	\$154.95
06 22889	P&K EQUIPMENT, INC. (273) ED	Ignition Switch for John Deere 1445	20-24-00-6112	\$74.78
2028987	WALMART COMMUNITY BRC(207	ge 12,000 estar a/c	20-24-00-6112	\$295.00
2028987	WALMART COMMUNITY BRC(207	ge4.5 cf refrigerator black	20-24-00-6112	\$145.00
136202	NAPA (30)	Misc. Supplies	20-24-00-6317	\$18.26
00037378	BIO-AQUATIC TESTING, INC.(64)	Bio Mon - May, June and July 2009	20-24-00-6357	\$1,780.00
		Total		\$4,024.79
		Total WASTE WATER TREATMENT PLANT		\$4,024.79
807659	WASTE CONNECTIONS, INC (21	Convenience Center (Budget \$35,000/Balanc	20-26-00-6375	\$7,050.89
		Total		\$7,050.89
		Total CONVENIENCE CENTER		\$7,050.89
2028987	WALMART COMMUNITY BRC(207	2 gallon jug	20-27-00-6114	\$23.76
2028987	WALMART COMMUNITY BRC(207	2 gallon jug	20-27-00-6114	\$23.76
0003618	PETTY'S PIT STOP (22340)	Malfunction on Gas Pump - Need to pay for F	20-27-00-6118	\$36.18
623222	HOMETOWN RENTAL & FEED(16	Rental of Trencher to relocate a water service	20-27-00-6119	\$45.05
0285410-IN	OKLA CONTRACTORS(240)	Misc. Fittings	20-27-00-6119	\$2,004.00
0285732-IN	OKLA CONTRACTORS(240)	Contractors Supplies	20-27-00-6119	\$1,760.00
2303676	OKLA HOME CENTERS, INC. (20	PVC Fittings, Concrete, etc.	20-27-00-6119	\$9.25
2303899	OKLA HOME CENTERS, INC. (20	PVC Fittings, Concrete, etc.	20-27-00-6119	\$2.69
2308390	OKLA HOME CENTERS, INC. (20	PVC Fittings, Concrete, etc.	20-27-00-6119	\$106.45
2308727	OKLA HOME CENTERS, INC. (20	PVC Fittings, Concrete, etc.	20-27-00-6119	\$21.99
2313806	OKLA HOME CENTERS, INC. (20	PVC Fittings, Concrete, etc.	20-27-00-6119	\$24.72
2313828	OKLA HOME CENTERS, INC. (20	CREDIT	20-27-00-6119	(\$0.30)
2313842	OKLA HOME CENTERS, INC. (20	PVC Fittings, Concrete, etc.	20-27-00-6119	\$11.63
2314104	OKLA HOME CENTERS, INC. (20	PVC Fittings, Concrete, etc.	20-27-00-6119	\$30.98
2314820	OKLA HOME CENTERS, INC. (20	PVC Fittings, Concrete, etc.	20-27-00-6119	\$14.99
013679	WADE'S HARDWARE (607)	Purchase Misc. Small Fittings for Line Repair	20-27-00-6119	\$4.55
013682	WADE'S HARDWARE (607)	Purchase Misc. Small Fittings for Line Repair	20-27-00-6119	\$66.77
013767	WADE'S HARDWARE (607)	Purchase Misc. Small Fittings for Line Repair	20-27-00-6119	\$21.30
0907273	AM SUPPLY (21856)	Quickie Saw Repair and new blades	20-27-00-6317	\$65.00
0908036	AM SUPPLY (21856)	Quickie Saw Repair and new blades	20-27-00-6317	\$213.00
0909173	AM SUPPLY (21856)	Part for Root Saw Maching and 4 5/8" Hole S	20-27-00-6317	\$278.53
132814	NAPA (30)	Small Parts and Misc. Bolts, Etc.	20-27-00-6317	\$6.80
133630	NAPA (30)	Small Parts and Misc. Bolts, Etc.	20-27-00-6317	\$61.40
SL04533	SOUTHWEST TRAILERS & EQUI	Purchase E38-60 Lift Gate - New 3/4 Ton Pic	20-27-00-6317	\$1,478.00
28082(03)	MYERS ENGINEERING CORPOR	CMOM plan for Repair/Replacment of Sewer	20-27-00-6392	\$2,080.00
2028987	WALMART COMMUNITY BRC(207	dell 9 color ink	20-27-00-6392	\$199.70

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
		Total		\$8,590.20
		Total LINE MAINTENANCE		\$8,590.20
0419034218	CINTAS FIRST AID & SAFETY (21	Gatorade Variety Pack - plus service charge	20-28-00-6110	\$474.60
0285733-IN	OKLA CONTRACTORS(240)	Hersey Meter #VOG0201	20-28-00-6129	\$1,920.00
		Total		\$2,394.60
		Total METER DEPARTMENT		\$2,394.60
		Total GPWA OPERATING FUND		\$108,218.07
1313008	GAYLORD BROS. INC.(1538)	9 books on CD Cases	30-30-00-6541	\$10.50
2028987	WALMART COMMUNITY BRC(207	library crafts	30-30-00-6541	\$69.33
2028987	WALMART COMMUNITY BRC(207	library crafts	30-30-00-6541	\$45.61
2028987	WALMART COMMUNITY BRC(207	library crafts	30-30-00-6541	\$54.88
2028987	WALMART COMMUNITY BRC(207	library crafts	30-30-00-6541	\$73.51
		Total		\$253.83
		Total GRANTS		\$253.83
		Total GRANTS FUND		\$253.83
3	WADES CONSTRUCTION 22431	Centennial Sidewalk Project - FAP No. STP-1	44-44-00-6548	\$57,218.22
		Total		\$57,218.22
		Total GUTHRIE CENTENNIAL		\$57,218.22
		Total GUTHRIE CENTENNIAL FUND		\$57,218.22
3	DIVERSIFIED CONSTRUCTION	Mineral Wells Park Pavilion - FEMA 2008 dis	45-45-00-6510	\$43,770.00
28147(05)	MYERS ENGINEERING CORPOR	Engineering Services - Partial Pay - Pavilion	45-45-00-6510	\$960.00
		Total		\$44,730.00
		Total HOTEL/MOTEL-TOURISM		\$44,730.00
		Total HOTEL/MOTEL TAX FUND		\$44,730.00
1865	METCO(21272)	Construction Testing - New Water Treatment	50-50-00-6373	\$7,950.20
		Total		\$7,950.20
		Total WATER TREATMENT PLANT IMPROVEMENT		\$7,950.20
		Total WATER TREATMENT PLANT FUND		\$7,950.20
CNIN055011B	BMI SYSTEMS, INC. (664)	Copy Machine Lease for all 5 copiers	54-54-02-6705	\$574.39
CNIN055116B	BMI SYSTEMS, INC. (664)	Copy Machine Lease for all 5 copiers	54-54-02-6705	\$260.00
CNIN055130B	BMI SYSTEMS, INC. (664)	Copy Machine Lease for all 5 copiers	54-54-02-6705	\$308.00
CNIN055132B	BMI SYSTEMS, INC. (664)	Copy Machine Lease for all 5 copiers	54-54-02-6705	\$260.00
		Total ADMINISTRATION		\$1,402.39
71302335	DELL FINANCIAL (21623)	Lease Payment on Server July 2009	54-54-04-6706	\$493.78
71403670	DELL FINANCIAL (21623)	Lease Payment on Server August 2009	54-54-04-6706	\$77.99
71416449	DELL FINANCIAL (21623)	Lease payment on Finance Desktops - August	54-54-04-6706	\$478.84
1689886	SUSQUEHANNA COMM. FINANC	Lease Broadcast Pix - 8/9/2009	54-54-04-6706	\$523.38
		Total INFORMATION SERVICES		\$1,573.99
2028987	WALMART COMMUNITY BRC(207	vizio 22" lcdhdtv	54-54-07-6514	\$278.00
		Total POLICE DEPARTMENT		\$278.00

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
0140765-IN	ENVIRONMENTAL MGMNT, INC.(REMOVAL OF FUEL TANKS AND PUMPS A	54-54-14-6584	\$10,965.45
		Total FLEET MAINTENANCE		\$10,965.45
2028333AUG09	BANCFIRST(884)	Loan for Upgrade for both Cameras trucks	54-54-27-6706	\$1,116.00
		Total LINE MAINTENANCE		\$1,116.00
		Total FACILITIES		\$15,335.83
0285411-IN	OKLA CONTRACTORS(240)	Medallion Fire Hydrant NST and Valves	54-55-27-6561	\$1,381.00
		Total LINE MAINTENANCE		\$1,381.00
		Total INFRASTRUCTURE		\$1,381.00
2028717AUG5	OKLA STATE BANK (22069)	10 Wheel Dump Truck with Attachements (D	54-56-12-6708	\$2,031.00
		Total STREET DEPARTMENT		\$2,031.00
2028865AUG09	OKLA STATE BANK (22069)	New Chevrolet Truck Silverado	54-56-23-6711	\$715.00
		Total PURCHASING/ACCOUNTS PAYABLE		\$715.00
2028865AUG09	OKLA STATE BANK (22069)	New Chevrolet Truck Silverado	54-56-27-6708	\$835.00
2028865AUG09	OKLA STATE BANK (22069)	New Chevrolet Truck Silverado	54-56-27-6711	\$634.00
		Total LINE MAINTENANCE		\$1,469.00
		Total VEHICLES & EQUIPMENT		\$4,215.00
		Total CAPITAL PROJECTS		\$20,931.83
2028987	WALMART COMMUNITY BRC(207	hydration drinks	98-98-00-6101	\$7.98
816531	ESTES CHEMICALS(20565)	Chemical Spray for Weed Killing	98-98-00-6112	\$193.00
140885	NAPA (30)	Misc Parts and Supplies for the GERA Equip	98-98-00-6112	\$11.64
28774281	TERMINEX 22413	Pest Control	98-98-00-6112	\$50.00
29039(01)	MYERS ENGINEERING CORPOR	Engineering Services: Change Airport Layout	98-98-00-6373	\$2,000.00
		Total		\$2,262.62
		Total AIRPORT FUND		\$2,262.62
		Total AIRPORT FUND		\$2,262.62
2026761AUG09	OKLAHOMA DEPARTMENT OF C	Spirit Wing Loan	99-99-00-6702	\$1,041.67
		Total		\$1,041.67
		Total GUTHRIE INDUSTRIAL DEVLEOPMENT		\$1,041.67
		Total GUTHRIE INDUSTRIAL DEVELOPMENT		\$1,041.67
		Total All Funds		\$300,566.91

City of Guthrie
A/P Claims List
 from 7/17/2009 to 7/17/2009

Invoice #	Vendor	Description	Account	Cost
2028912	CREDIT CARD OPERATIONS(206	Harwood Hotel and American Airline with bag	01-02-20-6048	\$356.55
		Total CITY MANAGER		\$356.55
		Total ADMINISTRATION		\$356.55
2028480	CREDIT CARD OPERATIONS(206	Dexter Puch LEDT Instructor School - Motel R	01-07-70-6343	\$399.65
		Total POLICE ADMINISTRATION		\$399.65
2028888	CREDIT CARD OPERATIONS(206	Golf Tournament for the Animal Shelter	01-07-72-6319	\$1,008.00
		Total ANIMAL CONTROL		\$1,008.00
		Total POLICE		\$1,407.65
		Total GENERAL FUND		\$1,764.20
2028581	CREDIT CARD OPERATIONS(206	Library Supplies: DVD Caes , Receipt Printer	30-30-00-6541	\$150.19
2028727	CREDIT CARD OPERATIONS(206	Professional Development Book	30-30-00-6541	\$39.35
		Total		\$189.54
		Total GRANTS		\$189.54
		Total GRANTS FUND		\$189.54
2028679	CREDIT CARD OPERATIONS(206	Highland Pool Lifeguard Bathing Suit Return/	45-45-00-6509	\$32.94
close2028904	CREDIT CARD OPERATIONS(206	Close	45-45-00-6509	\$0.00
		Total		\$32.94
		Total HOTEL/MOTEL-TOURISM		\$32.94
		Total HOTEL/MOTEL TAX FUND		\$32.94
2028917	OKLA STATE BANK (22069)	Track Hoe Payment	54-56-26-6721	\$46,429.37
		Total CONVENIENCE CENTER		\$46,429.37
		Total VEHICLES & EQUIPMENT		\$46,429.37
		Total CAPITAL PROJECTS		\$46,429.37
2028900	AARON BARTH 22401	Mileage Reimbursement @.55 see attached	98-98-00-6047	\$112.20
2028614	CREDIT CARD OPERATIONS(206	25 Box Lunches for Airport Tour - Jari Askins	98-98-00-6101	\$248.75
		Total		\$360.95
2028909	FARMERS & MERCHANTS BANK(Funds Received from FAA for the purchase o	98-98-91-6751	\$740,748.00
		Total FAA GRANTS		\$740,748.00
		Total AIRPORT FUND		\$741,108.95
		Total AIRPORT FUND		\$741,108.95
		Total All Funds		\$789,525.00

EARLY PAY



Agenda Item Cover Letter

Meeting

Date of Meeting

Contact

City Council
 GPWA
 Other: _____

August 4, 2009

Damon Devereaux

Agenda Item

Public Hearing to consider the abatement of the structure located at 524 E. Cleveland.

Summary

The structure located at 524 E. Cleveland Ave sustained a major fire on February 16, 2009. The house was left untouched until the windows and doors were boarded up. The homeowners needed a reasonable amount of time to take care of the property and this was supposed to be a temporary solution.

In late April 2009, the code enforcement office began receiving complaints that the property had high grass and accumulation of materials. A warning letter was sent to the property owner as listed on the Logan County Assessor's website. The letter was sent back because the owner listed had passed away, however the property was cleaned up.

By June, the city started receiving complaints again, this time because the property sat untouched for months. When the situation was investigated, the caretakers of the property said they were waiting on insurance money to tear the house down, but the insurance company said the check had already been sent. On June 17, the Fire Marshall declared the structure unsafe and inhabitable and requested that the code enforcement office start the abatement process.

On June 18 a notice was posted on the door of the property as well as sent by certified mail to the address of the known caretaker, Jennifer Blakemore. The caretakers were notified verbally as well. The notice on the door disappeared not long after it was posted. The certified letter was finally returned in July because it went unclaimed.

The caretaker's friend, Travis Short, called the Code Enforcement Office the week of July 13 because the 30-day notice would expire on July 18 and citations could begin. He said he was still waiting and trying to get replacement costs on the house so they could tear it down and start over. If he was unable to get the replacement cost, he would have to rebuild what was already there.

We continued with the abatement process, and a notice of public hearing was sent certified to the caretaker's address on July 17. It was claimed and signed for on the 18th. The same notice was also posted on the door of the property on July 17 and was published in the Guthrie News Leader on July 19.

Funding Expected	<input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> Fee Waiver
Budgeted	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<u>01-07-74-6354</u>	Amount	<u>TBD</u>
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: _____

Mayor's Appt. Yes X No

Supporting documents attached:

- Complaints received by the Code Enforcement Office
- Warning letter for accumulation of materials and high grass and weeds and supporting pictures and mailing receipt.
- Letter from Lester stating that the structure was unsafe and uninhabitable
- Warning letter giving caretaker 30 days to correct the violation, receipt of certified mailing
- Notice posted on the door
- Notice of public hearing that was posted on door of property and sent to caretaker, with receipt of certified mailing.

Recommendation: approval

Staff recommends approval

Action Needed X Public Hearing X Motion X Emergency Clause

Citizen Complaint Form

Date Received: 4/20/09
Taken By: ~~Robert [unclear]~~ Neighborhood Solutions Department

Complaint Filed: In Person Phone Letter (attach)

Address/Location of Complaint: 524 E. Cleveland Ave (the one that burned down)

Other Information: _____

Complaint-General Description: debris in yard and high weeds.

Disposition/Action Taken: _____

Site inspection made on: _____ Photos taken on: _____

Referred to: _____ Department on: _____

Initial Contact: _____ Date: _____

Citation issued on: _____ Court Hearing on: _____

Continued until: _____ Court Verdict: _____

Signature _____ Date: _____

Neighborhood Solutions

Complaint referral:

Code enforcement

524 E. Cleveland Ave.

Possible owner Jenny Junk ?

Parcel # 397

Burned out house, sitting for two months. Neighbors feel like it is a hazard and an eye sore to the historical area.

Owner comes by often and pulls out things and leaves it around the yard, now grass is growing up and over and around the junk.

Complaint from: James Bennett & GEORGE WATTS

4/30/09

Alicia JW

Let's pursue the debris & weeds now; the insurance company has boarded up the home -

Rene S.



letter sent
5/13/09
5/30/09

in progress
Complete

Code Enforcement
PO Box 908
Guthrie, OK 73044

Dated: 5-13-09

Property Owner: Junk, Melody

Your property located at **524 E. Cleveland Ave** has been found to be out of compliance with the Ordinance(s) described below.

Code Identifier

Art.2 Sec 13_20

Code Descriptor

Accumulation of material in yard areas unlawful

All refuse, debris, tools, lumber, non-functional equipment, furniture, etc. must be removed from the property or screened behind a privacy fence.

Art 3, Sec. 13-36

High Grass and Weeds Prohibited

It shall be unlawful for any person to permit any lot, tract or yard in the city, including the easements, sidewalks or the spaces abutting thereon, to the center of the street or to the center of any alley, to become covered or overgrown with high grass and/or weeds.

As the owner of the property, you are on notice that you have until **5-25-09** to correct these violations.

The penalty after conviction for failure to comply with the Guthrie City Code is a Fine up to \$500.00 per day. You must take corrective action by the above date, or a citation will be issued. Any future violations of this nature will be handled by a citation and the City of Guthrie will place a lien on the property.

Please call our office at 282-1310 to report your correction of the violation(s).

Thank you for your cooperation in this matter.

Shayne Patterson
Code Enforcement Officer
Guthrie Police Department

June 17, 2009

Shayne Patterson
Guthrie Code Enforcement Officer

Dear Shayne,

The structure at 524 East Cleveland sustained a major fire on February 16, 2009. Upon inspection today, I am declaring the structure to be unsafe and uninhabitable, per the International Fire Code, 2006 edition, Section 110.

I am requesting that you begin the City of Guthrie abatement process. The owner of the property is...

Jennifer Blakemore
18309 Piedra Dr.
Edmond, OK 73012

I also spoke with Ms. Blakemore's Friend, Travis Short today. He seems to be handling the property and I informed him that the property needs to be demolished. He told me that the insurance company had just today approved Midwest Wrecking to demolish the structure. I suggest that the abatement process begin anyway just in case things do not work out.

Please call me if you require further information.

Respectfully,

Lester Branch
Guthrie Fire Chief

CITY OF
GUTHRIE
OKLAHOMA

City Hall

101 N. Second Street
PO Box 908
Guthrie, OK 73044
P: 405.282.2489
F: 405.282.0192
www.cityofguthrie.com

June 17, 2009

Jennifer Blakemore
18309 Piedra Dr.
Edmond, OK 73012

Dear Jennifer Blakemore,

The structure at 524 East Cleveland sustained a major fire on February 16, 2009. Upon inspection today, the Fire Marshal declared the structure to be unsafe and uninhabitable, per the International Fire Code, 2006 edition, Section 110.

As the owner of the property, you are on notice that you have until **7-18-09** to correct the violation.

The penalty after conviction for failure to comply with the Guthrie City Code is a Fine up to \$200.00 per day. You must take corrective action by the above date, or a citation will be issued. Any future violations of this nature will be handled by a citation and the City of Guthrie will place a lien on the property.

Please call our office at 282-1310 to report your correction of the violation(s).

Thank you for your cooperation in this matter.

Officer J. Williams
Code Enforcement
Guthrie Police Department

Police Department

306 West Oklahoma
405.282.3535

**Guthrie Fire
Department**

Central Station
209 East Springer
405.282.4433

Municipal Services

407 Commerce
405.282.8400

Guthrie Edmond

Regional Airport
520 Airport Road
405.282.2312

Guthrie

Public Library
201 North Division
405.282.0050

Animal Shelter

415 Commerce
405.282.1776

NOTICE OF HEARING
INTENT TO ABATE NUISANCE

Posted on
Door
7/17/09

STATE OF OKLAHOMA:
COUNTY OF LOGAN:
CITY OF GUTHRIE:

Junk, Melody Lenore, and if deceased, the heirs, Executors, Administrators, Trustees of the above named party and his/ her unknown heirs.

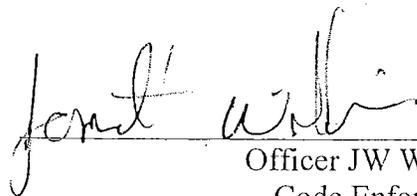
Notice is hereby given pursuant to Section 13-64 of the Guthrie City Code and Section 110 of the International Fire Code, 2006 edition, that on the 4th day of August, 2009 at 7:00 pm, the Guthrie City Council will conduct a hearing to determine whether the following described real property and the structures located thereon are so dangerous as to be detrimental to the health, safety and welfare of the City of Guthrie and the citizens and public, or creates a fire or safety hazard to the danger of surrounding property.

The property to be considered is listed below and is located at 524 East Cleveland and the legal description of the property located in Logan county, Oklahoma, is, to wit: East Guthrie Lots 23 and 24 Block 40.

Notice is further given that if the City Council does determine that the aforementioned conditions do exist, the council will direct that the dangerous structure be removed. You are further notified that the cost of such removal will be assessed by the city Council and charged to the owner of said property, and if not paid after mailing demand for payment, said costs shall be charged against the property as a lien co-equal with any other ad valorem tax lien against the property. Any inquiries should be directed to Code Enforcement of the City of Guthrie, Guthrie City Hall, telephone number (405)-282-1310.

You may appear at the hearing on the date mentioned above to show cause why the City Council should not order the removal of hazards and securing of the subject structure. The place of the hearing is the City Council Chambers, Guthrie City Hall, 101 North Second Street, Guthrie, OK 73044

Notice posted on Property July 17, 2009.



Officer JW Williams
Code Enforcement
Guthrie Police Department

NOTICE

To: Jennifer Blakemore
Mailing: 18309 Piedra Dr Edmond, OK 73012
Block 40 Lot(s) 23 & 24 Addition East Guthrie
Violation Address: 524 E. Cleveland Ave.

This Building has been declared a nuisance by the City Council of the City of Guthrie.

Human occupancy is hereby prohibited and unlawful.

VIOLATION(s): Section III of Title II, Oklahoma Statutes:
Structurally Unsafe, Unstable, Unsanitary, Vermin-Infested,
(Conducive to), Fire Hazard, Being Unsecured, and or
Building Lacks Adequate Maintenance.

Failure to correct the above violations(s) in _____ days may result in a fine of up to \$200⁰⁰ for offense, each day.

ORDINANCE # 2556 / 2868
Chapter 13, Art. 4-5-6-7 Sec. 13-18 / 13-19 / 13-32

Date _____ **Time** _____

Inspector _____

Mayor Chuck Burt **Date** 6-17-

CITY OF GUTHRIE

P. O. Box 908
Guthrie, Oklahoma

Phone: 282-1810

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
 (Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com
OFFICIAL USE

Postage	\$	\$0.44
Certified Fee		\$2.80
Return Receipt Fee (Postage Required)		\$2.30
Restricted Delivery Fee (Postage Required)		\$0.00
Total Postage & Fees	\$	\$5.54



To: Jennifer Blakemore
 Apt. No.:
 Box No. 18309 Piedra Dr.
 State, ZIP+4: Edmond, OK 73012
 Form 3800, June 2002 See Reverse for Instructions

(Published in the Guthrie News Letter on July 19, 2009) 1T
PUBLIC NOTICE
 Notice is hereby given pursuant to Section 13-64 of the Guthrie City Code and Section 110 of the International Fire Code, 2006 edition, that on the 4th day of August, 2009 at 7:00 pm, the Guthrie City Council will conduct a hearing to determine whether the following described real property and the structures located thereon are so dangerous as to be detrimental to the health, safety and welfare of the City of Guthrie and the citizens and public, or creates a fire or safety hazard to the danger of surrounding property.
 Melody L. Junk – East Guthrie Lots 23 and 24 Block 40, commonly known as 524 East Cleveland;
 Arrival

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
 Jennifer Blakemore
 18309 Piedra Dr.
 Edmond, OK 73012

COMPLETE THIS SECTION ON DELIVERY

A. Signature Agent
 Kristyn Short Addressee

B. Received by (Printed Name) Agent
Kristyn Short Addressee

C. Date of Delivery
7-18-09

D. Is delivery address different from item 1? Yes
 If YES, enter delivery address below: No

3. Service Type
 Certified Mail Express Mail
 Registered Return Receipt for Merchandise
 Insured Mail C.O.D.

4. Restricted Delivery? (Extra Fee) Yes

U.S. POSTAL SERVICE	CERTIFICATE OF MAILING
MAY BE USED FOR DOMESTIC AND INTERNATIONAL MAIL, DOES NOT PROVIDE FOR INSURANCE-POSTMASTER	
Received From:	CITY OF GUTHRIE COMMUNITY PLANNING & DEVELOPMENT DEPARTMENT P.O. BOX 908 GUTHRIE, OK 73044
One piece of ordinary mail addressed to:	<i>Natody Junk</i> <i>524 E. Cleveland Ave</i> <i>Guthrie, OK 73044</i>

Affix fee here in stamps or meter postage and post mark. Inquire of Postmaster for current fee.

POSTAGE WILL BE PAID BY ADDRESSEE

POSTER
 44 460
 01/04/09 10:10

POSTAGE

PS Form 3817, January 2001

PUBLIC NOTICE

Notice is hereby given pursuant to Section 13-64 of the Guthrie City Code and Section 110 of the International Fire Code, 2006 edition, that on the 4th day of August, 2009 at 7:00 pm, the Guthrie City Council will conduct a hearing to determine whether the following described real property and the structures located thereon are so dangerous as to be detrimental to the health, safety and welfare of the City of Guthrie and the citizens and public, or creates a fire or safety hazard to the danger of surrounding property.

Melody L. Junk – East Guthrie Lots 23 and 24 Block 40, commonly known as 524 East Cleveland;

Please run one time, July 19, 2009.

Please forward Affidavit of Publication to Alisha LeClair, Code Enforcement.

NOTICE OF HEARING
INTENT TO ABATE NUISANCE

STATE OF OKLAHOMA:
COUNTY OF LOGAN:
CITY OF GUTHRIE:

Junk, Melody Lenore, and if deceased, the heirs, Executors, Administrators, Trustees of the above named party and his/ her unknown heirs.

Notice is hereby given pursuant to Section 13-64 of the Guthrie City Code and Section 110 of the International Fire Code, 2006 edition, that on the 4th day of August, 2009 at 7:00 pm, the Guthrie City Council will conduct a hearing to determine whether the following described real property and the structures located thereon are so dangerous as to be detrimental to the health, safety and welfare of the City of Guthrie and the citizens and public, or creates a fire or safety hazard to the danger of surrounding property.

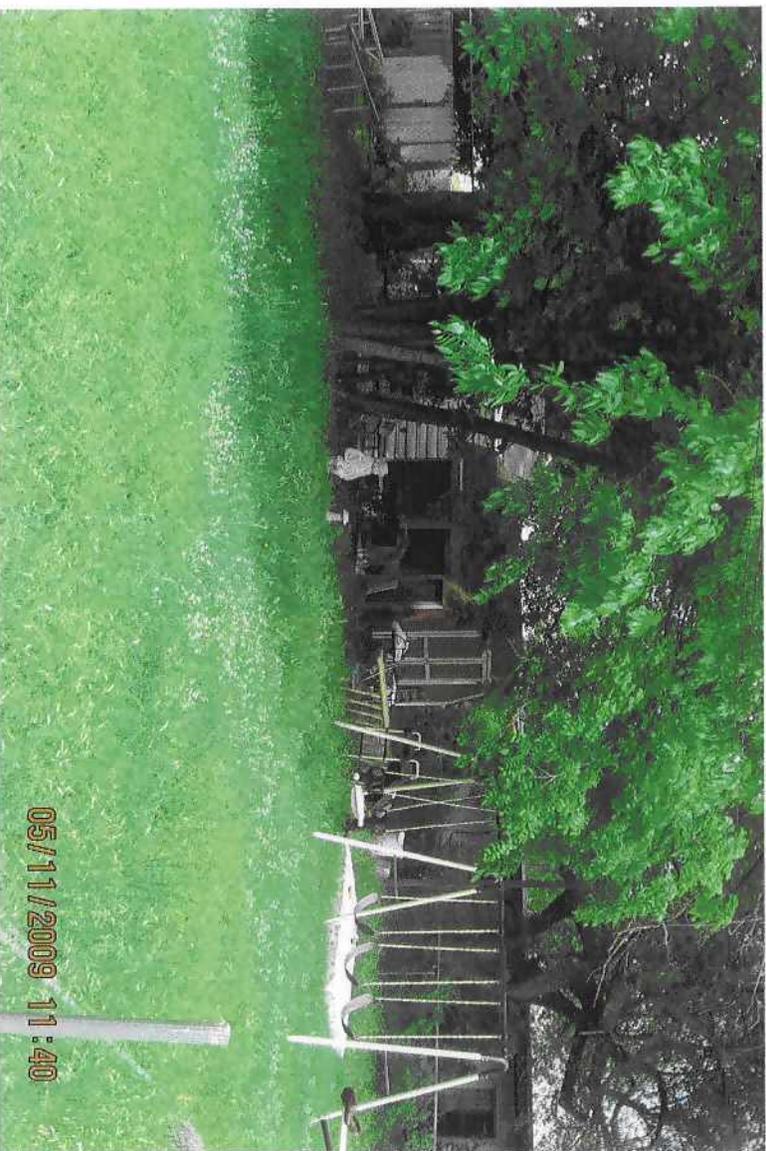
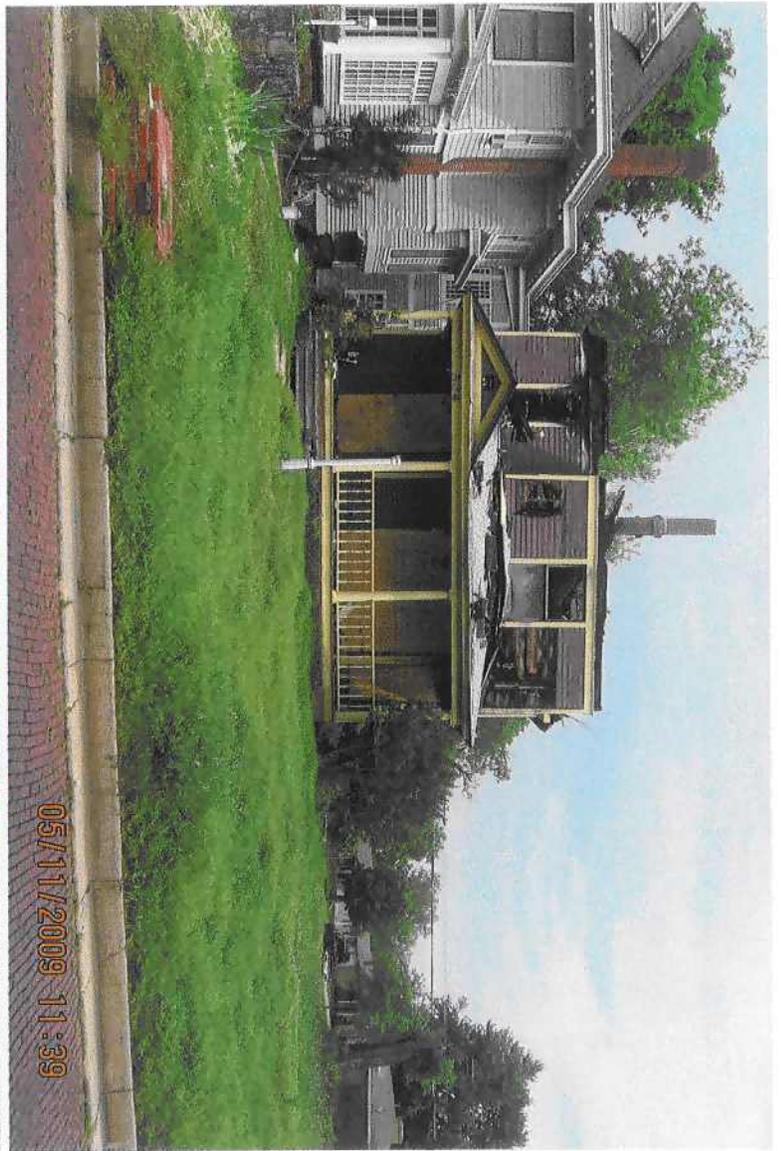
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Notice is further given that if the City Council does determine that the aforementioned conditions do exist, the council will direct that the dangerous structure be removed. You are further notified that the cost of such removal will be assessed by the city Council and charged to the owner of said property, and if not paid after mailing demand for payment, said costs shall be charged against the property as a lien co-equal with any other ad valorem tax lien against the property. Any inquiries should be directed to Code Enforcement of the City of Guthrie, Guthrie City Hall, telephone number (405)-282-1310.

You may appear at the hearing on the date mentioned above to show cause why the City Council should not order the removal of hazards and securing of the subject structure. The place of the hearing is the City Council Chambers, Guthrie City Hall, 101 North Second Street, Guthrie, OK 73044

Notice posted on Property July 17, 2009.

Officer JW Williams
Code Enforcement
Guthrie Police Department





To: Spider Basement Eminent Or 730R
 Mailing: 300 Rickard Addition Eric Sautter
 Block 40 Lot 25 924
 Violation Address: 524 E. Cleveland Ave.

This Building has been declared a nuisance by the
 City Council of the City of Guthrie.
 Human occupancy is hereby prohibited and
 unlawful.

VIOLATION 5 Section 111 of Title 11, Oklahoma Statutes:
 "Structurally Unsafe, Unusable, Uninhabitable, Vermin-Infested,
 & Conducive to Fire Hazard, Being Uninhabited and/or
 Building Lacks Adequate Maintenance."

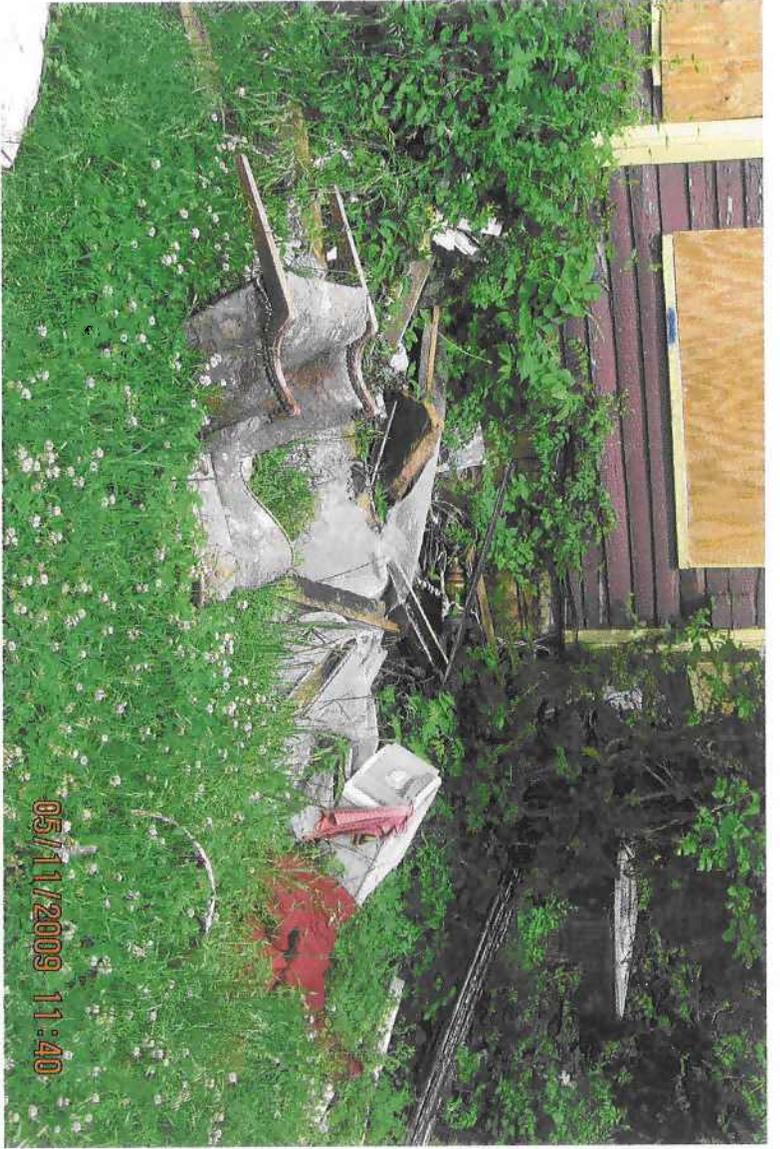
Failure to correct the above violations in 30
 days may result in a fine of up to \$5,000 for each
 offense each day.

ORDINANCE # 2006 2006
 Chapter 13, Art. 4-9-47 Sec. 13-18 12-19 / 13-21

Date: 6-18-2009 Time: 0905
 Inspector: Paul Williams
 Mayor: Paul Sautter Date: 6-17-09

CITY OF GUTHRIE
 P. O. Box 908
 Guthrie, Oklahoma
 Phone: 405 282 1810

06/18/2009 09:10





Agenda Item Cover Letter

Meeting

City Council
 GPWA
 Other: _____

Date of Meeting

August 4, 2009

Contact

Jim Ahlgren

Agenda Item

Consider authorizing City staff to renew a contract with Aetna to provide medical (HMO & PPO) and life insurance coverage for City employees.

Summary

The City of Guthrie has contracted with Aetna to provide group medical (HMO & PPO) and life insurance since September 1, 2007. At that time Aetna provided the best valued insurance of all the companies quoted. This year we were able to negotiate a carryover of the current rates for an additional year. This will mark the second year of no increase in health insurance premiums.

Funding Expected Revenue Expenditure N/A
Budgeted Yes No N/A
Account Number All City & GPWA Depts **Amount** Quote attached
Legal Review N/A Required **Completed Date:** _____
Mayor's Appt. Yes No

Supporting documents attached

- Renewal rates

Recommendation

Staff recommends approval

Action Needed Public Hearing Motion Emergency Clause



Valued Customer: CITY OF GUTHRIE
 Group Number(s): US378827, 00475182
 Renewal Date: 10/1/2009

Current Rates and Premium

	Employee Only	Employee & Spouse	Employee & Child(ren)	Family	Monthly Premium
Medical					
1) HMO	\$340.65	\$834.60	\$664.28	\$1,004.92	\$26,707
2) OAMC	\$357.68	\$876.33	\$697.49	\$1,055.17	\$10,355
Total Medical Premium					\$37,062

Additional Lines of Coverage	Volume	Rate	Monthly Premium
Life Insurance	\$2,750,000	\$0.22	\$605
Accidental Death & Dismemberment (AD&D)	\$2,750,000	\$0.03	\$83

Total Current Monthly Premium	\$37,749
--------------------------------------	-----------------

Renewal Rates and Premium

	Employee Only	Employee & Spouse	Employee & Child(ren)	Family	Monthly Premium	Premium Change
Medical						
1) HMO Rates	\$340.65	\$834.60	\$664.28	\$1,004.92	\$26,707	0.0%
Oklahoma-Oklahoma City Enrollment	74	1	1	0	76	
2) OAMC Rates	\$357.68	\$876.33	\$697.49	\$1,055.17	\$10,355	0.0%
All Enrollment	27	0	1	0	28	
Total Medical Enrollment	101	1	2	0	104	
Total Medical Premium					\$37,062	0.0%

Additional Lines of Coverage	Volume	Rate	Monthly Premium	Premium Change
Life Insurance	\$2,750,000	\$0.22	\$605	0.0%
Accidental Death & Dismemberment (AD&D)	\$2,750,000	\$0.03	\$83	0.0%

Total Renewal Monthly Premium	\$37,749	0.0%
--------------------------------------	-----------------	-------------

EE Supplemental Life						
Coverage Categories per \$1000	Assumed Volume	Current Rates	Monthly Premium	Renewal Rates	Monthly Premium	% Change
under 30	\$80,000	\$0.14	\$11.20	\$0.14	\$11.20	0.0%
30 - 34	\$140,000	\$0.16	\$22.40	\$0.16	\$22.40	0.0%
35 - 39	\$50,000	\$0.19	\$9.50	\$0.19	\$9.50	0.0%
40 - 44	\$50,000	\$0.26	\$13.00	\$0.26	\$13.00	0.0%
45 - 49	\$50,000	\$0.41	\$20.50	\$0.41	\$20.50	0.0%
50 - 54	\$30,000	\$0.67	\$20.10	\$0.67	\$20.10	0.0%
55 - 59	\$30,000	\$0.99	\$29.70	\$0.99	\$29.70	0.0%
60 - 64	\$20,000	\$1.24	\$24.80	\$1.24	\$24.80	0.0%
65 - 69	\$0	\$1.51	\$0.00	\$1.51	\$0.00	0.0%
70 - 74	\$0	\$4.25	\$0.00	\$4.25	\$0.00	0.0%
75+	\$0	\$5.70	\$0.00	\$5.70	\$0.00	0.0%
Total		\$151.20		\$151.20		0.0%

Spouse Supplemental Life						
Coverage Categories per \$1000	Assumed Volume	Current Rates	Monthly Premium	Renewal Rates	Monthly Premium	% Change
under 30	\$30,000	\$0.14	\$4.20	\$0.14	\$4.20	0.0%
30 - 34	\$80,000	\$0.16	\$9.60	\$0.16	\$9.60	0.0%
35 - 39	\$0	\$0.19	\$0.00	\$0.19	\$0.00	0.0%
40 - 44	\$50,000	\$0.26	\$13.00	\$0.26	\$13.00	0.0%
45 - 49	\$40,000	\$0.41	\$16.40	\$0.41	\$16.40	0.0%
50 - 54	\$10,000	\$0.67	\$6.70	\$0.67	\$6.70	0.0%
55 - 59	\$10,000	\$0.99	\$9.90	\$0.99	\$9.90	0.0%
60 - 64	\$20,000	\$1.24	\$24.80	\$1.24	\$24.80	0.0%
65 - 69	\$0	\$1.51	\$0.00	\$1.51	\$0.00	0.0%
70 - 74	\$0	\$4.25	\$0.00	\$4.25	\$0.00	0.0%
75+	\$0	\$5.70	\$0.00	\$5.70	\$0.00	0.0%
Total		\$84.60		\$84.60		0.0%

Child Supplemental Life						
Coverage Categories	Assumed Volume	Current Rates	Monthly Premium	Renewal Rates	Monthly Premium	% Change
Per EE	9	\$0.60	\$5.40	\$0.60	\$5.40	0.0%
Total		\$5.40		\$5.40		0.0%

Confirmation of acceptance of above rates and Underwriting Assumptions & Provisions



Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	August 4, 2009	Jim Ahlgren
<input type="checkbox"/> GPWA		
<input type="checkbox"/> Other: _____		

Agenda Item

Consider approval of Resolution No. 2009-14 casting a vote for a Trustee-at-Large to serve a five-year term as a member to the Board of Trustees of the Oklahoma Municipal Retirement Fund.

Summary

The term of Jim Luckett Jr. of El Reno as a member of the Board of Trustees for the Oklahoma Municipal Retirement Fund is expiring. The governing body of the City of Guthrie (City Council) is required to vote for one individual and return the official ballot to OMRF no later than August 30, 2009. The list of nominees to choose from is attached. The term will commence October 1, 2009.

Funding Expected	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Account Number	<u>N/A</u>	Amount	<u>N/A</u>
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

- Official OMRF Ballot
- Bios of 2009 Nominees For Trustee-At-Large
- Letter received by the City of Guthrie in support of nominee Cathy Keller

Recommendation

No recommendation.

Action Needed Public Hearing Motion Emergency Clause



Jeanette Howard
Office Manager

BOARD OF TRUSTEES

July 15, 2009

MARCY ALEXANDER
STILLWATER
DISTRICT 5

Dear OMRF Members:

DONNA DOOLEN
ADA
DISTRICT 3

OMRF has received three (3) nominations for the position of Trustee-At-Large:

1. Dante J. Bevilacqua, Town of Laverne
2. Cathy Keller, City of Nichols Hills
3. Jim Lockett, Jr., City of El Reno

JAY HEINRICH
BROKEN ARROW
DISTRICT 1

Enclosed is a brief bio on each for your review and consideration in the 2009 OMRF Board of Trustees election for Trustee-at-Large.

LEROY LAGE
WATONGA
DISTRICT 8

The governing body of each OMRF member may cast by resolution one (1) vote to fill the Trustee position. On the reverse side of the nominee's information, please find a sample resolution which can be used as your ballot. The ballot must be returned to the OMRF office via regular mail by August 30, 2009. The nominee receiving the largest number of votes shall be elected to the office of Trustee-At-Large.

JIM LUCKETT, JR.
EL RENO
AT-LARGE

Regarding the other Trustee position for District 4, Bertha Ann Young from the City of Shawnee was the only nominee. Therefore, no action is needed at this time regarding the District 4 Trustee election.

ROBERT PARK
SALLISAW
DISTRICT 2

We sincerely appreciate and encourage your participation in the election process. If you should have any questions about the election process, please call.

JOHN SHUGART
BETHANY
DISTRICT 6

Sincerely,

GEORGE WILKINSON
WEATHERFORD
DISTRICT 7

BERTHA ANN YOUNG
SHAWNEE
DISTRICT 4

Enclosures

RESOLUTION NO. _____

(Sample)

OFFICIAL BALLOT

A RESOLUTION OF _____, OKLAHOMA, CASTING A VOTE FOR ONE TRUSTEE OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND TO FILL THE EXPIRING TERM OF THE TRUSTEE AT-LARGE.

WHEREAS, _____, Oklahoma, participates in the Oklahoma Municipal Retirement Fund and is eligible to cast one vote for the Trustee's office of the Oklahoma Municipal Retirement Fund to fill the expiring term for Trustee- at- Large.

NOW, THEREFORE, BE IT RESOLVED by _____, Oklahoma, that its vote for the Trustee shall be cast for the following nominee (fill in name of nominee):

- 1. _____

END

The undersigned hereby certifies that the foregoing Resolution was introduced before the _____ of _____, Oklahoma, and was duly adopted and approved on the _____ day of _____, 2009.

MAYOR, PRESIDENT OR CHAIRMAN

ATTEST:

CLERK OR SECRETARY

(SEAL)

2009 NOMINEES FOR TRUSTEE-AT-LARGE

DANTE J. BEVILACQUA

- Mr. Bevilacqua has been a trustee for the Town of Laverne for the past 2 years.
- He has lived in Laverne for 11 years.
- Mr. Bevilacqua is Manager of the Murphy Brown LLC swine operation and has worked there for 11 years.
- He has been the Caretaker of the Laverne Cemetery for 3 years.
- Mr. Bevilacqua has been on the Laverne Museum board for 5 years and is currently Treasurer.

CATHY KELLER

- Ms. Keller has dedicated her entire career to municipal government, having served as Finance Director/City Clerk for the City of Nichols Hills for the past seventeen years.
- Prior to that, she spent six years with the City of The Village and ten years with the City of Guthrie.
- Ms. Keller has a Bachelor's Degree in Accounting and a Master's Degree in Public Administration from the University of Central Oklahoma.
- She is a nationally Certified Municipal Clerk, a Certified Municipal Finance Administrator, and is just hours shy of receiving her Master Municipal Clerk certification from the International Institute of Municipal Clerks.
- Ms. Keller currently serves as President of the Oklahoma Municipal Clerks, Treasurers, and Finance Officials Association and has been an active member of the board for the past four years.
- She is also a member of the Government Finance Officers Association of Oklahoma (GFOA), having moved up the ranks and serving as President of the organization in 2006.
- Ms. Keller is the authorized agent for the City of Nichols Hills and is Chairman of the City of Nichols Hills Employee Pension Committee.

JIM LUCKETT, JR.

- Mr. Lockett is currently on the OMRF Board of Trustees and is seeking re-election.
- He has served as an OMRF trustee for the past 22 years.
- Mr. Lockett is the Treasurer to the OMRF Board and is the Investment Committee Chair.
- He is a member of the Society of Pension Professionals and has routinely completed the OMRF Trustee required continuing education.
- Mr. Lockett has over 27 years of management experience in municipal government, having worked for several municipalities including Fairview, Guthrie, Mangum, Thomas and Tonkawa.
- He is currently employed at the City of El Reno where he has been the Public Works Director for the past 7 years.
- Mr. Lockett has served on the Oklahoma Municipal Power Authority Board and the MESO Board.
- He has a Bachelor's Degree in Political Science from Southwestern Oklahoma State University at Weatherford and a minor in Economics.
- Mr. Lockett served in the United States Marine Corp.



CITY OF NICHOLS HILLS

July 24, 2009

Dear OMRF Member City:

Cathy Keller is a candidate for the Oklahoma Municipal Retirement Fund (OMRF) Board of Trustees. As you consider who your city will cast their vote for on this at-large position, please consider Cathy as a qualified candidate. Cathy has dedicated her entire career to municipal government, having served as Finance Director for the City of Nichols Hills for the past seventeen years. Prior to that Cathy spent six years with the City of The Village and ten years with the City of Guthrie. Cathy has a Bachelor's Degree in Accounting and a Master's Degree in Public Administration from the University of Central Oklahoma.

Cathy is a nationally Certified Municipal Clerk, a Certified Municipal Finance Administrator, and is nearing completion of the nationally certified Master Municipal Clerk designation. Cathy currently serves as President of the Oklahoma Municipal Clerks, Treasurers and Finance Officials Association and has been an active member of the board for the past four years. Cathy is a member of the Government Finance Officers Association of Oklahoma (GFOAO), having moved up the ranks and serving as President of the organization in 2006.

Cathy first became interested in our local pension issues when she attended the national GFOA Conference held in San Francisco in 1998. At that conference she focused all her educational sessions on pension plan issues. Upon returning from that national conference, she formed and chaired a local committee comprised of employees from various departments and elected officials, committed to upgrading the local Nichols Hills OMRF pension plan for all non-uniform employees. Under Cathy's leadership, the City of Nichols Hills upgraded an eleven year old BB Defined Benefit Plan to an AA Defined Benefit Plan. The City also added an enhanced hybrid option, unique to the City of Nichols Hills, in 1999 which adds individual savings accounts for employees alongside their promised lifetime monthly pensions under the defined benefit plan. In establishing the beginning balances of the hybrid plan, the city used their overfunding status at that time to fund the hybrid accounts and determined beginning balances by rewarding employees for their length of service to the City. The City added the Rule of 80 to their OMRF plan in 2001. Under Cathy's leadership, the City of Nichols Hills remains committed to maintaining a solid pension plan for its hardworking, dedicated civilian employees.

With the current economic crisis and the declines suffered in the markets this past year, it is more important than ever that the members of the OMRF Board of Trustees, as they always have, do their due diligence to maximize the returns on our investments and to protect our contributions that will eventually become all of our lifetime pensions. Cathy is committed to learn and work towards that end. Please consider casting your vote for Cathy Keller to represent your city on the OMRF Board of Trustees.

Sincerely,

A handwritten signature in black ink, appearing to read "David Poole". The signature is fluid and cursive, with a large initial "D" and a long, sweeping tail.

David Poole
City Manager
City of Nichols Hills

RESOLUTION NO. 2009-14

A RESOLUTION OF THE CITY OF GUTHRIE, OKLAHOMA, CASTING A VOTE FOR ONE TRUSTEE OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND TO FILL THE EXPIRING TERM OF THE TRUSTEE AT-LARGE

WHEREAS, The City of Guthrie, Oklahoma, participates in the Oklahoma Municipal Retirement Fund is eligible to cast one vote for the Trustee's office of the Oklahoma Municipal Retirement Fund to fill the expiring term for Trustee-at-Large; and,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GUTHRIE, OKLAHOMA that its vote for the Trustee shall be cast for the following nominee _____:

END

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the Mayor and City Council of the City of Guthrie, Oklahoma on the 4th day of August, 2009, after compliance with the notice requirements of the Open Meeting Act (25 OSA, § 201, et. seq.)

Chuck Burtcher, Mayor

ATTEST: (Seal)

Wanda Calvert, City Clerk

Approved as to form on _____, 2009.

Randel Shadid, City Attorney

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MINUTES

GUTHRIE PUBLIC WORKS AUTHORITY

July 21, 2009

The regular meeting of the Guthrie Public Works Authority was posted on Friday, July 17, 2009 and held July 21, 2009 in the Guthrie City Hall Council Chambers.

Chairman Chuck Burtcher called the meeting to order at 7:44 p.m.

Members Present: Chuck Burtcher Trey Ayers Mary Coffin
 Ellen Gomes John Wood Patty Hazlewood

Members Absent: Gaylord Z. Thomas

Staff Present: Randel Shadid Wanda Calvert Kim Biggs
 Lance Crenshaw Rene Spineto Maxine Pruitt
 Aaron Barth Jim Ahlgren Kevin Dixon, Jr.

Chairman Chuck Burtcher declared a quorum with six (6) Trustees in attendance.

Consent Agenda: Motion by Trustee Ayers, seconded by Trustee Coffin, moved approval of the Consent Agenda as follows:

A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on July 7, 2009.

B. Consider approval of Claims:

GPWA Fund:	Regular Claims	\$ 46,697.14
Water Treatment Plant Fund:	Regular Claims	\$806,412.64
Miscellaneous Funds:	Early Pays	<u>\$ 2,961.13</u>
	TOTAL CLAIMS:	\$856,070.91

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Gomes, Hazlewood, Wood
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Consider approval of Resolution No. 2009-12, establishing Code of Ethics for elected and appointed officials. The proposed resolution was discussed at the July 7, 2009 Special City Council Workshop Meeting. It was the consensus of the City Council to move forward

with the implementation of the Code of Ethics Policy for members for the Guthrie Public Works Authority Trustees and the City's boards and commissions. Motion by Trustee Wood, seconded by Trustee Ayers, moved approval of Resolution No. 2009-12, establishing Code of Ethics for elected and appointed officials. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Gomes, Hazlewood, Wood
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Adjournment. Motion by Trustee Ayers, seconded by Trustee Wood, moved approval to adjourn. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Coffin, Gomes, Hazlewood, Wood
Nay: None

Chairman Burtcher declared the motion carried unanimously at 7:45 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Chairman



GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

August 4, 2009

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kevin Dixon Jr.", written over a horizontal line.

Kevin Dixon Jr.
Senior Buyer
Administrative Services

Monthly Claims Approved As Per Ordinance #2973
By City Manager

City Manager