



60th City Council

Mayor Chuck Burtcher

Ward I – Trey Ayers, John Wood Ward II – Mary Coffin, Patty Hazlewood

Ward III – Ellen Gomes, Gaylord Z. Thomas

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

101 N. 2nd Street, Guthrie, OK 73044

August 17, 2010, 7:00pm

Agenda

- 1. Call to Order
- 2. Public Comments
- 3. Consent Agenda
 - All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
 - A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held August 3, 2010 3
 - B. Consider approval of claims 5
- 4. Adjourn

CITY COUNCIL MEETING

- 1. Call to Order
- 2. Consent Agenda
 - All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
 - A. Consider approval of minutes of the Special City Council Workshop held on August 3, 2010 19
 - B. Consider approval of minutes of the Regular City Council Meeting held on August 3, 2010 21
 - C. Consider approval of minutes of the Special City Council Workshop held on August 10, 2010 ... 25
 - D. Consider approval of claims 29
 - E. Consider approval of Treasurer’s Report 31
 - F. Consider approval of re-appointing Mr. William Hairston to the Guthrie Housing Authority Board of Commissioners to serve a term expiring August 2013 39
 - G. Consider approval of the recommendation of the Street Committee for the agreement with BNSF to close two railroad crossings within the city limits, (1) at Perkins Street and (2) the crossing under the Noble Avenue Viaduct. BNSF agrees to pay the City of Guthrie a total of \$90,000 for the closing of these two crossings and include repairing the railroad crossing on Oklahoma Avenue 43

Resolution

- 3. Consider approval of Resolution #2010-12 supporting the Association of Central Oklahoma Governments (ACOG) in their efforts to prepare a grant application creating a Sustainable Communities Regional Planning Program 47

4. City Manager's Report
5. Requests/comments from members of the City Council.
6. Adjourn

Agenda posted on the bulletin board in the lobby of City Hall before 5:00 pm on Friday, August 13, 2010. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

MINUTES

GUTHRIE PUBLIC WORKS MEETING

August 3, 2010

The regular meeting of the Guthrie Public Works Authority was posted on Friday, July 30, 2010 before 5:00 p.m. and held August 3, 2010 in the Guthrie City Hall Council Chambers.

Invocation was given by Father Robert Wood, St. Mary's Church.

Pledge of Allegiance was led by Chairman Chuck Burtcher.

Chairman Chuck Burtcher called the meeting to order at 7:03 p.m.

Members Present: Chuck Burtcher Trey Ayers Patty Hazlewood
 Ellen Gomes Mary Coffin John Wood

Members Absent: Gaylord Z. Thomas

Staff Present: Matt Mueller Randel Shadid Wanda Calvert
 Lance Crenshaw Rene Spineto Maxine Pruitt
 Jim Ahlgren Lee Ivie Kevin Dixon, Jr.

Chairman Burtcher declared a quorum with six (6) Trustees in attendance.

Public Comments. None.

Consent Agenda: Motion by Trustee Ayers, seconded by Trustee Coffin, moved approval of the Consent Agenda as follows:

A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on July 20, 2010.

B. Consider approval of Claims:

GPWA Fund:	Regular Claims	\$ 15,755.21
Water Treatment Plant Fund:	Regular Claims	<u>\$178,990.00</u>

TOTAL CLAIMS: \$194,745.21

C. Consider declaring a disaster for the severe flood of June 14-15, 2010 and authorizing the Chairman to execute the Disaster Emergency Proclamation.

- D. Consider approval to apply the interest credit from the Oklahoma Municipal Assurance Group (OMAG) Workers' Compensation Plan to the 2010-2011 insurance renewal.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Coffin, Hazlewood, Wood
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Adjournment. Motion by Trustee Ayers, seconded by Trustee Hazlewood, moved approval to adjourn. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Coffin, Hazlewood, Wood
Nay: None

Chairman Burtcher declared the motion carried unanimously at 7:04 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Chairman



GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

August 17, 2010

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kevin Dixon Jr.", written over a horizontal line.

Kevin Dixon Jr.
Senior Buyer
Administrative Services

Monthly Claims Approved As Per Ordinance #2973
By City Manager

City Manager

City of Guthrie A/P Claims List

Invoice #	Vendor	Description	Account	Cost
174892	MCLAIN-CHITWOOD (358)	Misc. Office Supplies	01-01-00-6100	\$221.94
6925169	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	\$582.48
000128	GHM ENTERPRISES (1097)	Dust Mop Cleaning	01-01-00-6103	\$2.40
004416	ADVANCE DOOR CONTROLS(20	Front Door repair	01-01-00-6112	\$250.00
164617	NAPA (30)	Belts for Units	01-01-00-6112	\$4.34
33355	NOBEL SYSTEMS 22623	Service Labor	01-01-00-6112	\$137.25
2346840	OKLA HOME CENTERS, INC. (20	Misc. Supplies	01-01-00-6112	\$5.58
2346866	OKLA HOME CENTERS, INC. (20	Misc. Supplies	01-01-00-6112	\$8.99
2346951	OKLA HOME CENTERS, INC. (20	Misc. Supplies	01-01-00-6112	\$14.48
297219349	TERMINEX 22413	Pest Control	01-01-00-6112	\$90.00
2031231	AT&T (569)	Phone Service July 2010	01-01-00-6301	\$2,122.25
2031232	AT&T LONG DISTANCE(21268)	Long Distance Service for July 2010	01-01-00-6301	\$67.14
287017117468X	AT&T Mobility (22528)	Wireless Internet card -July 10	01-01-00-6301	\$48.16
2031262	OG&E 405	Combined Billing for July 2010	01-01-00-6305	\$8,182.57
2031262	OG&E 405	Combined Billing for July 2010	01-01-00-6306	\$9,174.15
2031246	OKLA NATURAL GAS COMPANY	Gas Bill for July 2010	01-01-00-6307	\$1,134.56
AUGUST 2010	O.M.A.G.(21303)	Building & Property Monthly Premiums for Ins	01-01-00-6326	\$4,150.04
AUGUST 2010	O.M.A.G.(21302)	Worker's Compensation Insurance 2010	01-01-00-6326	\$20,007.96
AUGUST 2010	O.M.A.G.(425)	Liability/Contractors Monthly Premium Insura	01-01-00-6326	\$10,870.71
JULY 2010	CRAWFORD & ASSOCIATES,P.C.	Professional Services-Accounting & Consulti	01-01-00-6330	\$1,465.84
16875	JOHN M ARLEDGE & ASSOC. (21	Auditing Service for Fiscal Year 2009	01-01-00-6330	\$612.77
239631ER	AFLAC(20180)	Service Fee for the Month of July 2010	01-01-00-6346	\$25.00
CONTRACT AG	NOBEL SYSTEMS 22623	Telephone System Maintenance	01-01-00-6347	\$310.00
602757	THYSSENKRUPP ELEVATOR(168	Elevator Maintenance	01-01-00-6347	\$228.79
AUGUST 2010	JANI-KING (21595)	Monthly Contract Billing	01-01-00-6373	\$1,514.00
		Total		\$61,231.40
		Total GENERAL GOVERNMENT		\$61,231.40
CNIN077378BMI	BMI SYSTEMS, INC. 664	Maintenance for 3rd floor Canon Copier (JJM	01-02-20-6317	\$260.59
CITY MANAGER	GUTHRIE NEWS LEADER (1578)	City Manger's GNL Subscription Beginning 9/	01-02-20-6355	\$72.00
DISCOVER LOG	GUTHRIE NEWS LEADER (1578)	Discover Logan County Ad	01-02-20-6355	\$60.00
		Total CITY MANAGER		\$392.59
		Total ADMINISTRATION		\$392.59
CNIN077179BMI	BMI SYSTEMS, INC. 664	Maintenance for Finance Canon Copier and L	01-03-30-6317	\$193.49
020366	O.M.L.(426)	Annual Dues for David Hood - Oklahoma Mu	01-03-30-6355	\$35.00
		Total FINANCE		\$228.49
		Total FINANCE		\$228.49
TLB7762	CDW GOVERNMENT,INC.(20191)	Phazer 7400 Print Cartridge 106R01079 Yello	01-04-45-6126	\$344.27
AUGUST 2010	COX COMMUNICATIONS(20698)	PD Internet Services	01-04-45-6381	\$124.95
		Total INFORMATION SERVICES		\$469.22
		Total INFORMATION SERVICES		\$469.22
AUGUST 2010	SUE DuCHARME (22530)	Performance Agreement - October 2009	01-05-50-6054	\$1,250.00
#7017416.	JAME INTERNATIONAL ASSOC. OF EL	Membership Renewal #7017416	01-05-50-6355	\$102.00
		Total COMMUNITY DEVELOPMENT		\$1,352.00
2347238	OKLA HOME CENTERS, INC. (20	Stakes and Staples for Condemned House N	01-05-51-6114	\$18.47
		Total CODE COMPLIANCE		\$18.47

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
Total PLANNING				\$1,370.47
B1298578	BRODART(289)	Grown Ups and Childrens Books	01-06-60-6130	\$111.60
B1314076	BRODART(289)	Grown Ups and Childrens Books	01-06-60-6130	\$66.16
B1337996	BRODART(289)	Grown Ups and Childrens Books	01-06-60-6130	\$25.76
79961	JUNIOR LIBRARY GUILD (1896)	Juvenile and Teen Books - Standing Order 8	01-06-60-6130	\$119.00
2239223	MIDWEST TAPE(21369)	Childrens Books and Grown Up Books on CD	01-06-60-6131	\$149.96
Total LIBRARY				\$472.48
Total LIBRARY				\$472.48
BOOT CONTRA	DEXTER PUGH(21359)	Boot Reimbursement Per Contract	01-07-70-6019	\$100.00
000112	GHM ENTERPRISES (1097)	Laundry Police Department July 2010	01-07-70-6310	\$25.80
000115	GHM ENTERPRISES (1097)	Laundry Police Department July 2010	01-07-70-6310	\$21.60
000125	GHM ENTERPRISES (1097)	Laundry Police Department July 2010	01-07-70-6310	\$10.80
830678621X080	AT&T MOBILITY (355)	Wireless Internet card for CID	01-07-70-6311	\$66.98
T0326751H	USA MOBILITY WIRELESS, INC.(Pager Servies for July 2010	01-07-70-6318	\$114.60
6417	AMERICAN MUNICIPAL SERVICE	June Collection Fees	01-07-70-6340	\$23.75
CLEET MEAL R	DAN BELK 1109	Meal Reimbursement CLEET Training - Law	01-07-70-6343	\$10.39
AUGUST 2010	LOGAN COMMUNITY SERVICES,	Shelter Service	01-07-70-6345	\$125.00
Total POLICE ADMINISTRATION				\$498.92
297040241	TERMINEX 22413	Pest Control	01-07-72-6112	\$40.00
Total ANIMAL CONTROL				\$40.00
Total POLICE				\$538.92
1040005	WAYEST SAFETY, INC.(1024)	Suspenders for Bunker Gear	01-09-90-6110	\$343.33
014213	BRANCH'S HEAT & AIR(75)	Service Call and Capacitor	01-09-90-6112	\$144.90
153296.	NAPA (30)	Automotive and Equipment Parts and Supplie	01-09-90-6316	\$47.21
0218-391102	O'REILLY AUTO PARTS (952)	Misc. Supplies	01-09-90-6316	\$2.99
86919	RON'S MOBILE TIRE 506	Misc. Tires and Repairs	01-09-90-6316	\$10.00
013927	BRANCH'S HEAT & AIR(75)	Work Done on Air Conditioning	01-09-90-6317	\$605.15
4519	CRESCENT PIPE & SUPPLY CO.	Pipe Supplies	01-09-90-6317	\$13.80
Total SUPPRESSION				\$1,167.38
0491708	WORKRITE UNIFORM CO. INC(6	Uniforms	01-09-92-6016	\$275.85
866222	ALLMED (21869)	EMS Supplies	01-09-92-6104	\$47.00
867247	ALLMED (21869)	EMS Supplies	01-09-92-6104	\$26.58
867446	ALLMED (21869)	EMS Supplies	01-09-92-6104	\$421.50
868925	ALLMED (21869)	EMS Supplies	01-09-92-6104	\$902.13
869163	ALLMED (21869)	EMS Supplies	01-09-92-6104	\$135.78
CL60069	LAMPTON WELDING SUPPLY(32	Oxygen and Cylinder Lease	01-09-92-6104	\$74.95
PE71209	LAMPTON WELDING SUPPLY(32	Oxygen and Cylinder	01-09-92-6104	\$51.31
PE71237	LAMPTON WELDING SUPPLY(32	Oxygen and Cylinder Lease	01-09-92-6104	\$51.31
R427918	LAMPTON WELDING SUPPLY(32	Oxygen and Cylinder	01-09-92-6104	\$40.32
R430036	LAMPTON WELDING SUPPLY(32	Oxygen and Cylinder Lease	01-09-92-6104	\$41.56
1463	STERICYCLE (1463)	EMS Trash	01-09-92-6104	\$459.14
1290254	EMERGENCY MEDICAL PRODUC	Safety Glasses and Foam Earplugs for Fire D	01-09-92-6110	\$133.90
7827	SHORTS SERVICE CENTER (193	Align Front End on Ambulance #2	01-09-92-6316	\$270.04
T0326751H	USA MOBILITY WIRELESS, INC.(Pager Servies for July 2010	01-09-92-6318	\$50.10
1 Year Subscripti	THE OKLAHOMAN (786)	Subscription for Newspaper	01-09-92-6355	\$203.58
JULY EMS BILLI	INTERMEDIX (22025)	EMS Billing Service 7/1/2010 to 7/31/2010	01-09-92-6373	\$4,324.75

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
Total EMS				\$7,509.80
2346628	OKLA HOME CENTERS, INC. (20	Misc Supplies	01-09-96-6114	\$5.99
2346761	OKLA HOME CENTERS, INC. (20	Misc Supplies	01-09-96-6114	\$13.99
015795	WADE'S HARDWARE (607)	Misc. Supplies	01-09-96-6114	\$27.80
015861	WADE'S HARDWARE (607)	Misc. Supplies	01-09-96-6114	\$27.41
Total PREVENTION				\$75.19
Total FIRE				\$8,752.37
2345766	OKLA HOME CENTERS, INC. (20	Misc. Tools and Supplies	01-12-00-6102	\$297.24
2347252	OKLA HOME CENTERS, INC. (20	Misc. Tools and Supplies	01-12-00-6102	\$52.91
014882	WILLOBY'S WHOLESALE (631)	Fence Stretcher	01-12-00-6102	\$52.00
1012585	AM SUPPLY (21856)	Material for Sidewalk Repairs	01-12-00-6113	\$592.00
142920	H.I.S. PAINTS 1308	Paint for Misc. Projects	01-12-00-6113	\$597.70
4113	HOMETOWN RENTAL & FEED(16	Propane for Pothole Truck, etc.	01-12-00-6113	\$23.85
13309	LOGAN COUNTY ASPHALT(1543)	Misc Patching Sand and Gravel	01-12-00-6113	\$1,167.06
13310	LOGAN COUNTY ASPHALT(1543)	Misc Patching Sand and Gravel	01-12-00-6113	\$216.00
13338	LOGAN COUNTY ASPHALT(1543)	Misc Patching Sand and Gravel	01-12-00-6113	\$431.42
13339	LOGAN COUNTY ASPHALT(1543)	Misc Patching Sand and Gravel	01-12-00-6113	\$1,045.16
13340	LOGAN COUNTY ASPHALT(1543)	Misc Patching Sand and Gravel	01-12-00-6113	\$632.70
13358	LOGAN COUNTY ASPHALT(1543)	Misc Patching Sand and Gravel	01-12-00-6113	\$293.40
13375	LOGAN COUNTY ASPHALT(1543)	Misc Patching Sand and Gravel	01-12-00-6113	\$666.00
13431	LOGAN COUNTY ASPHALT(1543)	Misc Patching Sand and Gravel	01-12-00-6113	\$695.40
159934	NAPA (30)	Misc. Supplies	01-12-00-6113	\$17.95
164098	NAPA (30)	Misc. Supplies	01-12-00-6113	\$26.32
164116	NAPA (30)	Misc. Supplies	01-12-00-6113	\$68.15
164378	NAPA (30)	Misc. Supplies	01-12-00-6113	\$11.70
164395	NAPA (30)	Misc. Supplies	01-12-00-6113	\$42.99
164591	NAPA (30)	Misc. Supplies	01-12-00-6113	\$169.33
2341449	OKLA HOME CENTERS, INC. (20	Misc Supplies	01-12-00-6113	\$4.79
2341991	OKLA HOME CENTERS, INC. (20	Misc Supplies	01-12-00-6113	\$4.29
2344962	OKLA HOME CENTERS, INC. (20	Misc Supplies	01-12-00-6113	\$33.97
2346769	OKLA HOME CENTERS, INC. (20	Misc Supplies	01-12-00-6113	\$243.04
2346853	OKLA HOME CENTERS, INC. (20	Misc Supplies	01-12-00-6113	\$5.70
2347161	OKLA HOME CENTERS, INC. (20	Misc. Supply	01-12-00-6113	\$39.97
11542	TRAFFIC SIGNALS, INC.(584)	Repairs to Traffic Signals	01-12-00-6113	\$600.00
15697	WADE'S HARDWARE (607)	Misc Supplies	01-12-00-6113	\$38.28
120801	P & K IMPLEMENT CO. (1491) (KI	Pads for Brush Hog	01-12-00-6317	\$100.00
86860	RON'S MOBILE TIRE 506	Misc. Tire Repair and Replacement Street De	01-12-00-6317	\$20.00
86974	RON'S MOBILE TIRE 506	Misc. Tire Repair and Replacement Street De	01-12-00-6317	\$20.00
87166	RON'S MOBILE TIRE 506	Misc. Tire Repair and Replacement Street De	01-12-00-6317	\$125.00
Total				\$8,334.32
Total STREET				\$8,334.32
K26127	OCT EQUIPMENT, INC.(404)	Case Tractor and Backhoe Parts	01-14-41-6116	\$177.03
Total FLEET MAINTENANCE				\$177.03
Total FLEET MAINTENANCE				\$177.03
265066	GOOCH-SMITH ELECTRIC(1279)	Light Repairs on Highland Trails	01-15-11-6112	\$185.00
463313	PRO POWER EQUIPMENT(20625	5 Echo Weed Trimmers	01-15-11-6317	\$1,489.95

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
Total PARKS				\$1,674.95
Total PARKS & PUBLIC GROUNDS				\$1,674.95
2341588	OKLA HOME CENTERS, INC. (20	Building and Pool Supplies	01-16-00-6112	\$38.98
2343124	OKLA HOME CENTERS, INC. (20	Building and Pool Supplies	01-16-00-6112	\$46.46
2343508	OKLA HOME CENTERS, INC. (20	Building and Pool Supplies	01-16-00-6112	\$16.30
2344229	OKLA HOME CENTERS, INC. (20	Building and Pool Supplies	01-16-00-6112	\$49.06
2344840	OKLA HOME CENTERS, INC. (20	Building and Pool Supplies	01-16-00-6112	\$51.97
2345398	OKLA HOME CENTERS, INC. (20	Building and Pool Supplies	01-16-00-6112	\$28.29
2345399	OKLA HOME CENTERS, INC. (20	Building and Pool Supplies	01-16-00-6112	\$43.16
2345427	OKLA HOME CENTERS, INC. (20	Building and Pool Supplies	01-16-00-6112	\$4.62
2345444	OKLA HOME CENTERS, INC. (20	Building and Pool Supplies	01-16-00-6112	\$3.84
0293863-IN	OKLA CONTRACTORS(240)	6" Strainer for Pool	01-16-00-6317	\$34.00
Total				\$316.68
Total MUNICIPAL POOL				\$316.68
Total GENERAL FUND				\$83,958.92
297282206	TERMINEX 22413	Pest Control	20-21-00-6112	\$65.00
2031231	AT&T (569)	Phone Service July 2010	20-21-00-6301	\$379.36
287017117468X	AT&T Mobility (22528)	Wireless Internet card -July 10	20-21-00-6301	\$192.00
2031262	OG&E 405	Combined Billing for July 2010	20-21-00-6305	\$8,619.67
2031246	OKLA NATURAL GAS COMPANY	Gas Bill for July 2010	20-21-00-6307	\$563.08
AUGUST 2010	USPS - UNITED STATES POSTAL	Post Meter	20-21-00-6309	\$2,000.00
AUGUST 2010	TELETOUCH COMMUNICATIONS	Lift Station Tracker Service	20-21-00-6318	\$24.90
T0326751H	USA MOBILITY WIRELESS, INC.(Pager Servies for July 2010	20-21-00-6318	\$54.93
Field, M. Deducti	O.M.A.G.(425)	Michael P. Field Settlement for Claim 28308-	20-21-00-6326	\$1,000.00
33382	NOBEL SYSTEMS 22623	Telephone System Maintenance	20-21-00-6347	\$35.00
27050(02) PHAS	MYERS ENGINEERING CORPOR	Engineering Services - Phase II Distribution S	20-21-00-6373	\$15,055.91
Total				\$27,989.85
Total PUBLIC WORKS GENERAL				\$27,989.85
MILEAGE REIM	VALERIE EPPERSON (329)	Mileage Reimbursement for FY 2009 - 2010	20-22-00-6047	\$181.90
Total				\$181.90
Total PUBLIC WORKS ADMINISTRATION				\$181.90
179842	ALTIVIA(20798)	Chlorine Gas	20-23-00-6104	\$850.00
195021	USABLUBOOK - UTILITY SUPPL	Red-B-Gone (Case of 48) ME11705 plus Frei	20-23-00-6114	\$297.80
0G07022	ACCURATE ENVIRONMENTAL,LL	Testing	20-23-00-6303	\$25.00
0G07025	ACCURATE ENVIRONMENTAL,LL	Testing	20-23-00-6303	\$125.00
0G14020	ACCURATE ENVIRONMENTAL,LL	Testing	20-23-00-6303	\$340.00
0293731-IN	OKLA CONTRACTORS(240)	Pipe Clamp for An Insertion Meter	20-23-00-6317	\$749.63
62743	TRI-STATE PUMPS (22123	Brekely 15 HP Pump (#B3TPMS)	20-23-00-6317	\$2,150.00
193903	USABLUBOOK - UTILITY SUPPL	Insertion Meter ME11705, Monitor/Totalizer M	20-23-00-6317	\$1,055.60
Total				\$5,593.03
Total WATER PLANT				\$5,593.03
000117	GHM ENTERPRISES (1097)	Laundry	20-24-00-6016	\$7.80
000120	GHM ENTERPRISES (1097)	Laundry	20-24-00-6016	\$5.40
000122	GHM ENTERPRISES (1097)	Laundry	20-24-00-6016	\$6.60
89494	SOUTHWEST CHEMICAL (20977)	Estimated cost on 330 Gallons of Sodium Bis	20-24-00-6104	\$961.13

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
0G015033	ACCURATE ENVIRONMENTAL,LL	Estimated Blanket for Annual Testing	20-24-00-6109	\$240.00
0G08014	ACCURATE ENVIRONMENTAL,LL	Estimated Blanket for Annual Testing	20-24-00-6109	\$300.00
0G13013	ACCURATE ENVIRONMENTAL,LL	Estimated Blanket for Annual Testing	20-24-00-6109	\$60.00
0G15037	ACCURATE ENVIRONMENTAL,LL	Estimated Blanket for Annual Testing	20-24-00-6109	\$30.00
0G20008	ACCURATE ENVIRONMENTAL,LL	Estimated Blanket for Annual Testing	20-24-00-6109	\$60.00
0G22006	ACCURATE ENVIRONMENTAL,LL	Estimated Blanket for Annual Testing	20-24-00-6109	\$300.00
0G23005	ACCURATE ENVIRONMENTAL,LL	Estimated Blanket for Annual Testing	20-24-00-6109	\$50.00
1548	AMERICAN BUSINESS FINANCE	Estimate for Emergency Repair on #1 Lift Sta	20-24-00-6312	\$1,208.50
77298	RACO MFG AND ENG. CO (21889	Antenna Extension for #4 Lift Station - Plus S	20-24-00-6312	\$295.00
2273	S & D ELECTRIC MOTOR SHOP (Repair Chlorine Injector Pump	20-24-00-6317	\$1,684.42
015862	WADE'S HARDWARE (607)	Misc. Supplies	20-24-00-6317	\$90.44
		Total		\$5,299.29
		Total WASTE WATER TREATMENT PLANT		\$5,299.29
32051	MIDWEST PUBLISHING CO.(372)	Order Gate Tickets for Convenience Center	20-26-00-6308	\$246.00
		Total		\$246.00
		Total CONVENIENCE CENTER		\$246.00
4632	HOMETOWN RENTAL & FEED(16	Oil for Quickie Saws and Small Engine Repai	20-27-00-6114	\$9.95
5142	HOMETOWN RENTAL & FEED(16	Oil for Quickie Saws and Small Engine Repai	20-27-00-6114	\$3.00
5161	HOMETOWN RENTAL & FEED(16	Oil for Quickie Saws and Small Engine Repai	20-27-00-6114	\$4.95
5197	HOMETOWN RENTAL & FEED(16	Oil for Quickie Saws and Small Engine Repai	20-27-00-6114	\$43.80
0293125-IN	OKLA CONTRACTORS(240)	Contractors Supplies and Stock	20-27-00-6119	\$367.00
0293578-IN	OKLA CONTRACTORS(240)	Contractors Supplies and Inventory - Line Mai	20-27-00-6119	\$920.00
2342562	OKLA HOME CENTERS, INC. (20	For PVC Fittings - Concrete - Etc.	20-27-00-6119	\$2.27
2347257	OKLA HOME CENTERS, INC. (20	For PVC Fittings - Concrete - Etc.	20-27-00-6119	\$19.95
LINE MAINTENA	BALSIGER TIRE (907)	Tire Repair and Replacement	20-27-00-6317	\$308.00
164575	NAPA (30)	Parts for Vehicle Maintenance	20-27-00-6317	\$34.34
2874	OKLA CONSTRUCTION MATERIA	Gravel for Alley - CDBG Sewer Replacement	20-27-00-6392	\$244.92
		Total		\$1,958.18
		Total LINE MAINTENANCE		\$1,958.18
		Total GPWA OPERATING FUND		\$41,268.25
2010279 7/26/20	MYERS ENGINEERING CORPOR	Engineering Services - Sanitary Sewer Main	30-30-27-6574	\$7,491.00
		Total LINE MAINTENANCE		\$7,491.00
		Total GRANTS		\$7,491.00
		Total GRANTS FUND		\$7,491.00
265068	GOOCH-SMITH ELECTRIC(1279)	Highland Pond Installation for Aerator	45-45-00-6545	\$950.00
265069	GOOCH-SMITH ELECTRIC(1279)	Highland Pond Installation for Aerator	45-45-00-6545	\$85.00
		Total		\$1,035.00
		Total HOTEL/MOTEL-TOURISM		\$1,035.00
		Total HOTEL/MOTEL TAX FUND		\$1,035.00
8/5/2010 APPLIC HCCCo, LLC. 22368		Guthrie Water Treatment Plant - Sec. A 2009	50-50-00-6373	\$218,975.00
		Total		\$218,975.00
		Total WATER TREATMENT PLANT IMPROVEMENT		\$218,975.00

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
Total WATER TREATMENT PLANT FUND				\$218,975.00
CNIN077269BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	\$574.39
CNIN077467BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	\$308.00
Total ADMINISTRATION				\$882.39
Total FACILITIES				\$882.39
2030674App#1	KERNS CONSTRUCTION, INC.	2010 Street CIP Bid #2010-3	54-55-12-6521	\$23,354.80
Total STREET DEPARTMENT				\$23,354.80
Total INFRASTRUCTURE				\$23,354.80
AUGUST 2010	FARMERS & MERCHANTS BANK	2009 Chevrolet Tahoe (Police Vehicles)	54-56-07-6707	\$720.30
AUGUST 2010.	OKLA STATE BANK (22069)	Four-2009 Dodge Charger (Police Vehicles)	54-56-07-6707	\$3,232.30
Total POLICE DEPARTMENT				\$3,952.60
AUGUST 2010	OKLA STATE BANK (22069)	10 Wheel Dump Truck with Attachments	54-56-12-6708	\$2,031.00
Total STREET DEPARTMENT				\$2,031.00
SEPTEMBER 20	OKLA STATE BANK (22069)	3 New Chevrolet Truck Silverado	54-56-23-6711	\$715.00
Total PURCHASING/ACCOUNTS PAYABLE				\$715.00
SEPTEMBER 20	OKLA STATE BANK (22069)	3 New Chevrolet Truck Silverado	54-56-27-6708	\$835.00
SEPTEMBER 20	OKLA STATE BANK (22069)	3 New Chevrolet Truck Silverado	54-56-27-6711	\$634.00
Total LINE MAINTENANCE				\$1,469.00
Total VEHICLES & EQUIPMENT				\$8,167.60
Total CAPITAL PROJECTS				\$32,404.79
2010258 AUGUS	MYERS ENGINEERING CORPOR	Partial Payment of Engineering Services CM	55-55-00-6373	\$44,360.50
Total				\$44,360.50
Total INFRASTRUCTURE				\$44,360.50
Total CMOM Fee				\$44,360.50
297219350	TERMINEX 22413	Pest Control	98-98-00-6112	\$50.00
2031231	AT&T (569)	Phone Service July 2010	98-98-00-6301	\$27.45
2031232	AT&T LONG DISTANCE(21268)	Long Distance Service for July 2010	98-98-00-6301	\$0.38
2031262	OG&E 405	Combined Billing for July 2010	98-98-00-6305	\$437.74
09071200-8	GARVER ENGINEERING 22519	FAA Grant Administrative Services, Monthly	98-98-00-6373	\$3,600.00
Total				\$4,115.57
09071200-10A	GARVER ENGINEERING 22519	Land Acquisition Services - Task Order # 10-	98-98-93-6373	\$3,150.00
Total LAND ACQUISITION				\$3,150.00
09071200-8 DAT	GARVER ENGINEERING 22519	Taxiway Delta Engineering Services - Additio	98-98-95-6373	\$4,200.00
Total TAXI LANE EXTENSION-NORTH OF DELTA				\$4,200.00
Total AIRPORT FUND				\$11,465.57
Total AIRPORT FUND				\$11,465.57
AUGUST 2010	LOGAN CO. ECON. DEV. COUNC	LCEDC Excel Jet Loan	99-99-00-6704	\$2,786.37
AUGUST 2010	BANCFIRST(884)	Excel Jet Loan	99-99-00-6705	\$2,063.00
Total				\$4,849.37
Total GUTHRIE INDUSTRIAL DEVLEOPMENT				\$4,849.37

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
		Total GUTHRIE INDUSTRIAL DEVELOPMENT		\$4,849.37
		Total All Funds		\$445,808.40

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
RESERVATION	STARLA SULLINS 22640	Refund Fee Paid for Mineral Wells Park Pavili	01-00-00-5446	\$70.00
		Total		\$70.00
		Total		\$70.00
		Total GENERAL FUND		\$70.00
JUNE2010	WASTE CONNECTIONS, INC (210		20-00-00-5466	(\$250.00)
ACCT NO. 07-07	KAREN STEGMAN 22639	Overpayment on Final Utility Bill at 2527 Wes	20-00-00-5480	\$55.26
		Total		(\$194.74)
		Total		(\$194.74)
JUNE 2010	WASTE CONNECTIONS, INC (210 Sanitation Service - Commerical, Residential,	20-21-00-6348		\$33,274.29
JUNE 2010	WASTE CONNECTIONS, INC (210 Sanitation Service - Commerical, Residential,	20-21-00-6348		\$28,663.58
JUNE 2010	WASTE CONNECTIONS, INC (210 Sanitation Service - Commerical, Residential,	20-21-00-6348		\$1,148.00
JUNE 2010	WASTE CONNECTIONS, INC (210 Sanitation Service - Commerical, Residential,	20-21-00-6348		\$2,489.15
		Total		\$65,575.02
		Total PUBLIC WORKS GENERAL		\$65,575.02
JUNE 2010	WASTE CONNECTIONS, INC (210 Sanitation Service - Commerical, Residential,	20-26-00-6375		\$3,398.98
JUNE 2010	WASTE CONNECTIONS, INC (210 Sanitation Service - Commerical, Residential,	20-26-00-6375		\$640.36
		Total		\$4,039.34
		Total CONVENIENCE CENTER		\$4,039.34
		Total GPWA OPERATING FUND		\$69,419.62
COG-01-10	WIND ENERGY CONSULTING 2	Environment Reports (Noise Shadow, ZVI) Mi	30-30-02-6589	\$14,300.00
		Total ADMINISTRATION		\$14,300.00
		Total GRANTS		\$14,300.00
		Total GRANTS FUND		\$14,300.00
QUARTER ENDI	GUTHRIE CHAMBER OF COMME	Hotel/Motel Tax - Tourism Portion per Agree	45-45-00-6367	\$14,743.16
		Total		\$14,743.16
		Total HOTEL/MOTEL-TOURISM		\$14,743.16
		Total HOTEL/MOTEL TAX FUND		\$14,743.16
		Total All Funds		\$98,532.78

EARLY PAY

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
6804	PERFORMANCE AUTO PAINT 22	Repairs to 1997 Blazer to change over to Lak	01-07-78-6114	\$492.00
		Total LAKE ENFORCEMENT		\$492.00
		Total POLICE		\$492.00
		Total GENERAL FUND		\$492.00
REIMBURSEME	PHILLIP NORTHEN, JR. 22642	Overpayment on Final Utility Bill at 3409 First	20-00-00-5480	\$34.02
		Total		\$34.02
		Total		\$34.02
		Total GPWA OPERATING FUND		\$34.02
QTER JUNE 30,	GUTHRIE CHAMBER OF COMME	Quarter Ending June 30, 2010	45-45-00-6367	\$7,819.32
		Total		\$7,819.32
		Total HOTEL/MOTEL-TOURISM		\$7,819.32
		Total HOTEL/MOTEL TAX FUND		\$7,819.32
06-060480-005 R	MISCELLANEOUS		71-00-00-5555	\$79.64
08-082590-003 R	MISCELLANEOUS		71-00-00-5555	\$41.57
14-143590-002 R	MISCELLANEOUS		71-00-00-5555	\$29.98
		Total		\$151.19
		Total		\$151.19
		Total UTILITY DEPOSIT FUND		\$151.19
		Total All Funds		\$8,496.53

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
PR3175-1	AETNA - MIDDLETOWN 22051		01-00-00-2031	\$93.15
PR3175-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2031	\$838.04
PR3175-1	AETNA - MIDDLETOWN 22051		01-00-00-2032	\$640.11
PR3175-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2032	\$31,469.01
PR3175-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2033	\$921.33
PR3175-1	AETNA MEDICAL/ DENTAL 2205		01-00-00-2034	\$510.14
REIMBURSEME	MICHELLE STAUDT 22610	Swimming Pool Party Refund due to Weather	01-00-00-5445	\$50.00
		Total		\$34,521.78
		Total		\$34,521.78
4812	INTEGRITY HEAT & AIR LLC.	Heating and Air unit replacement at the anim	01-07-72-6112	\$5,500.00
		Total ANIMAL CONTROL		\$5,500.00
		Total POLICE		\$5,500.00
		Total GENERAL FUND		\$40,021.78
PR3175-1	AETNA - MIDDLETOWN 22051		20-00-00-2031	\$47.80
PR3175-1	AETNA - MIDDLETOWN 22051		20-00-00-2032	\$131.46
PR3175-1	AETNA MEDICAL/ DENTAL 2205		20-00-00-2032	\$7,255.94
PR3175-1	AETNA MEDICAL/ DENTAL 2205		20-00-00-2033	\$444.78
PR3175-1	AETNA MEDICAL/ DENTAL 2205		20-00-00-2034	\$1,333.08
1614 E. UNIVER	CD KYLE COMPANY (21748)	Overpayment on Final Utility Bill 1614 East U	20-00-00-5480	\$54.45
		Total		\$9,267.51
		Total		\$9,267.51
		Total GPWA OPERATING FUND		\$9,267.51
99-999410-003 R	MISCELLANEOUS		71-00-00-5555	\$15.01
		Total		\$15.01
		Total		\$15.01
		Total UTILITY DEPOSIT FUND		\$15.01
PR3175-1	AETNA MEDICAL/ DENTAL 2205		98-00-00-2031	\$246.98
PR3175-1	AETNA - MIDDLETOWN 22051		98-00-00-2032	\$3.13
PR3175-1	AETNA MEDICAL/ DENTAL 2205		98-00-00-2032	\$170.33
PR3175-1	AETNA MEDICAL/ DENTAL 2205		98-00-00-2033	\$10.59
		Total		\$431.03
		Total		\$431.03
		Total AIRPORT FUND		\$431.03
		Total All Funds		\$49,735.33

EARLY PAY

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
JULY 2010	C.L.E.E.T.(125)	Municipal Court Collection for CLEET Assess	01-00-00-2012	\$1,641.28
AFIS FEES JUL	O.S.B.I. (820)	MUNICIPAL COURT COLLECTION FOR OS	01-00-00-2012	\$900.36
FORENSIC FEE	O.S.B.I. (820)	MUNICIPAL COURT COLLECTION FOR OS	01-00-00-2012	\$869.25
		Total		\$3,410.89
		Total		\$3,410.89
2656	UNIQUE DESIGNS (21785)	Polo Shirts with Pockets Personnel	01-09-90-6016	\$1,078.40
10-345	XAMOL TECHNOLOGY SOLUTIO	Computer Service	01-09-90-6362	\$1,105.00
		Total SUPPRESSION		\$2,183.40
Matt Dorn Intern	NATIONAL REGISTRY EMT 2264	Matt Dornan Intermediate Written Exam	01-09-92-6048	\$100.00
Drew Hymer Writ	NATIONAL REGISTRY EMT 2264	Drew Hymer Intermediate Written Exam	01-09-92-6048	\$100.00
Drew Hymer Inter	OKLA STATE DEPT OF HEALTH	Drew Hymer Intermediate Practical Exam	01-09-92-6048	\$160.00
Matt Dorn Practic	OKLA STATE DEPT OF HEALTH (Matt Dornan Intermediate Practical Exam	01-09-92-6048	\$160.00
		Total EMS		\$520.00
		Total FIRE		\$2,703.40
JULY 01, 2010 T	OKLA TAX COMMISSION(438)	Sales Tax for Municipal Swimming Pool Gate	01-16-00-6300	\$239.74
		Total		\$239.74
		Total MUNICIPAL POOL		\$239.74
		Total GENERAL FUND		\$6,354.03
JULY2010	DHH DISPOSAL 22381	Sanitation Service for 21st Street and Johndo	20-21-00-6348	\$157.50
		Total		\$157.50
		Total PUBLIC WORKS GENERAL		\$157.50
		Total GPWA OPERATING FUND		\$157.50
06-060900-005 R	MISCELLANEOUS		71-00-00-5555	\$14.79
08-082530-002 R	MISCELLANEOUS		71-00-00-5555	\$75.59
11-112240-004 R	MISCELLANEOUS		71-00-00-5555	\$109.70
13-130750-010 R	MISCELLANEOUS		71-00-00-5555	\$0.33
99-991070-002 R	MISCELLANEOUS		71-00-00-5555	\$9.18
		Total		\$209.59
		Total		\$209.59
		Total UTILITY DEPOSIT FUND		\$209.59
		Total All Funds		\$6,721.12

EARLY PAY

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
Reimbursement -	CITY TREASURERS (105)	Replace Damaged Marker	01-15-11-6112	\$16.39
		Total PARKS		\$16.39
		Total PARKS & PUBLIC GROUNDS		\$16.39
		Total GENERAL FUND		\$16.39
2700 Lakeridge	TAMARA KURIGER 22647	Overpayment on Final Utility Bill at 2700 Lake	20-00-00-5480	\$11.73
		Total		\$11.73
		Total		\$11.73
JULY 2010	BURRELL INC.(21286)	Contractor Meter Reading 2009-2010	20-28-00-6054	\$2,594.12
		Total		\$2,594.12
		Total METER DEPARTMENT		\$2,594.12
		Total GPWA OPERATING FUND		\$2,605.85
Wall Mural - Pha	GILBERT "Z" PELTS(20528)	Painting Project Located at South Division an	30-30-05-6576	\$20,000.00
		Total COMMUNITY DEVELOPMENT		\$20,000.00
		Total GRANTS		\$20,000.00
		Total GRANTS FUND		\$20,000.00
Appl Fee CWSR	CITY TREASURERS (105)	Application Fee for CWSRF Loan (CMOM)	55-55-00-6346	\$500.00
		Total		\$500.00
		Total INFRASTRUCTURE		\$500.00
		Total CMOM Fee		\$500.00
		Total All Funds		\$23,122.24

EARLY PAY

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MINUTES

CITY COUNCIL MEETING

Council Workshop

August 3, 2010

The special meeting of the sixtieth City Council of Guthrie, Oklahoma, was posted on Friday, July 30, 2010 before 5:00 p.m. and held August 3, 2010 in the Guthrie City Hall Third Floor Conference Room.

Mayor Chuck Burtcher called the meeting to order at 6:03 p.m.

Members Present: Chuck Burtcher Mary Coffin Patty Hazlewood
 Ellen Gomes

Members Absent: Trey Ayers John Wood Gaylord Z. Thomas

Staff Present: Matt Mueller Randel Shadid Wanda Calvert
 Lance Crenshaw Maxine Pruitt Rene Spineto
 Lee Ivie

Mayor Burtcher declared a quorum with four (4) Councilmembers in attendance.

Vice Mayor Ayers present at 6:05 p.m.

Introduction of Fiscal Year 2011 Budget. City Manager Matt Mueller presented the City Council with the FY 2011 Draft Budget. He explained the proposed FY 2011 budget is a “no-frills” financial plan that seeks to maintain the level of municipal government services expected by the citizens of Guthrie, while adjusting to the new reality of funding challenges that have presented themselves to the City due to the current economy. A very conservative approach has been taken with regards to the preparation of the proposed budget and fund balance was not used to balance the budget. City staff was instructed to prepare their individual operating budget using the principles of zero-based budgeting. Another change this year was the peer review of each individual budget. The management staff team came together as a group and heard a presentation of each individual budget from the various department heads. Through this peer review of departmental budgets, duplicate services were eliminated, lower priority projects were cut and efficiencies were found. The information that staff received from the Council Retreat held on April 10, 2010 was vital during the budget process because it gave a basis for what programs/projects are Council priorities. It also gave the clear expectation that everything involving organizational goals and budgeting should be done with Integrity, Services and Quality of Life as the guiding principles. The total FY 2011 proposed budget, including all funds and transfers, is \$19,802,310.

Councilmember Wood present at 6:13 p.m.

Discussion of Budget Workshop dates. It was the consensus of the City Council to hold a Council Budget Workshop on August 10, 2010 at 7:00 p.m.

Questions and discussion regarding agenda items. The following are agenda items discussed:

Airport Improvement Bid No. 2010-10. The item would award the construction bid for the Taxiway Delta Project at the Guthrie-Edmond Regional Airport in the amount of \$278,597. The bid has come within the budgeted amount and requires a 5% match from the City of Guthrie. This project is one of the Council's goals in the Strategic Plan.

Disaster Emergency Proclamation. The item would declare a disaster emergency proclamation for the flood that occurred on June 14 – 15, 2010. This is the first step in seeking federal reimbursement for expenses incurred during that event.

OMAG Workers' Compensation. We have been informed the City is entitled to an interest credit in the amount of \$1,997.45 from the Oklahoma Municipal Assurance Group (OMAG). The interest credit can be reimbursed or applied to the City's renewal with OMAG. Staff is recommending the interest credit go towards the renewal.

Surplus Property. The City is requesting to declare two motorcycles, a GMC Jimmy, a Chevrolet van, a packer, a refrigerant recovery and recharger as surplus. Upon being declared surplus, the items will be disposed of in the most beneficial method to the City.

Street Committee's recommendation. The Street Committee met on July 15, 2010 and approved the following recommendations: (1) No Parking and Loading Zone signs for the north side of Grant Street and in front of the church at 211 East Grant; (2) Watch for Carriage signs at four entrances of the City in accordance with Oklahoma Department of Transportation (ODOT) regulations; (3) adding a painted diagonal crosswalk to the playground near St. Mary's School for the safety of the children.

Request for future items of discussion.

- a. Burlington Northern Santa Fe Railroad crossing closures
- b. Department of Environmental Quality Consent Order

Information. Mayor Burtcher visited City of Prague's trails and Guthrie Chamber of Commerce is hosting a Public Forum on August 12, 2010 at 6:30 p.m. to give the citizens the opportunity to ask questions regarding the School Bond election.

Adjournment. There being no further business, Mayor Burtcher declared the meeting adjourned at 6:35 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

MINUTES

CITY COUNCIL MEETING

August 3, 2010

The regular meeting of the sixtieth City Council of Guthrie, Oklahoma was posted on Friday, July 30, 2010 before 5:00 p.m. and held August 3, 2010 in the Guthrie City Hall Council Chambers.

Mayor Chuck Burtcher called the meeting to order at 7:05 p.m.

Members Present: Chuck Burtcher Trey Ayers Patty Hazlewood
 Ellen Gomes Mary Coffin John Wood

Members Absent: Gaylord Z. Thomas

Staff Present: Matt Mueller Randel Shadid Wanda Calvert
 Lance Crenshaw Rene Spineto Maxine Pruitt
 Jim Ahlgren Lee Ivie Kevin Dixon, Jr.

Mayor Burtcher declared a quorum with six (6) Councilmembers in attendance.

Consent Agenda: Motion by Vice Mayor Ayers, seconded by Councilmember Coffin, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Special City Council – Street Committee Meeting held on July 15, 2010.
- B. Consider approval of the minutes from the Special City Council Workshop Meeting held on July 20, 2010.
- C. Consider approval of the minutes from the Regular City Council Meeting held on July 20 2010.

D. Consider approval of Claims:

General Fund:	Regular Claims	\$ 79,847.74
Grants Fund:	Regular Claims	\$ 435.10
Centennial Fund:	Regular Claims	\$ 21,160.98
Capital Projects Fund:	Regular Claims	\$ 4,925.26
Airport Fund:	Regular Claims	\$ 2,424.35
GIDA Fund:	Regular Claims	<u>\$ 1,041.67</u>

TOTAL CLAIMS: \$109,835.10

- E. Consider declaring a disaster for the severe flood of June 14-15, 2010 and authorizing the Mayor to execute the Disaster Emergency Proclamation.
- F. Consider approval of declaring six items that are located at Guthrie Municipal Services surplus and allow staff to dispose of the items in a way that is most beneficial to the City, either by bidding and/or posting on internet (1997 Kawasaki, 2000 Kawasaki, 1992 GMC Jimmy, 1983 Chevy High Top Van, Robin packer and Robinair refrigerant recovery & recharger).
- G. Consider approval to apply the interest credit from the Oklahoma Municipal Assurance Group (OMAG) Workers' Compensation Plan to the 2010-2011 insurance renewal.
- H. Consider approval to award Bid No. 2010-10, Guthrie-Edmond Regional Airport Taxiway Delta Development Area, Apron and Taxiway, to Sandstone Construction Company, as recommended by Garver Engineering, in the amount of \$237,393 for Bid Schedule No. 1 and \$41,204.50 for Additive Alternate No. 1, totaling \$278,597.50, which falls within 5% of the engineer's estimate, as approved by City Council on May 18, 2010.
- I. Consider approval of the recommendation of the Street Committee for the following items: (1) No Parking and Loading Zone signs for the north side of Grant Street and in front of the church at 211 East Grant; (2) Watch for Carriage signs at four entrances of the City in accordance with Oklahoma Department of Transportation (ODOT) regulations; (3) adding a painted diagonal crosswalk to the playground near St. Mary's School for the safety of the children.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Coffin, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

City Manager's Report. Reminded the City Council of the Budget Workshop scheduled for Tuesday, August 10, 2010 at 7:00 p.m.

Requests/comments from members of the City Council. Councilmember Hazlewood expressed a "Thank You" to the community for participating in the Children's Festival and to the individuals donating their time and funds, the event was very successful.

Councilmember Coffin informed the City Council and the community of the events happening in Guthrie.

Councilmember Wood encouraged the community to participate in the Neighborhood “National Night Out” at Highland Park this evening and to the Guthrie Lion Club Fish Fry on Friday.

Mayor Burtcher asked the community to remember Rev. Don Riepe in their prayers on the loss of his brother.

Vice Mayor Ayers expressed a “Thank You” to the Department Heads and employees for their dedicated work on the FY 2011 budget.

Adjournment. Motion by Vice Mayor Ayers, seconded by Councilmember Wood, moved approval to adjourn. Councilmember entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Coffin, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:21 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

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MINUTES

CITY COUNCIL MEETING

Budget Workshop

August 10, 2010

The special meeting of the sixtieth City Council of Guthrie, Oklahoma was posted on Friday, August 6, 2010 before 5:00 p.m. and held August 10, 2010 in the Guthrie City Hall Council Chambers.

Mayor Chuck Burtcher called the meeting to order at 7:05 p.m.

Members Present: Chuck Burtcher Ellen Gomes Patty Hazlewood
 John Wood Gaylord Z. Thomas

Members Absent: Trey Ayers Mary Coffin

Staff Present: Matt Mueller Wanda Calvert Lance Crenshaw
 Rene Spineto Maxine Pruitt Jim Ahlgren
 Lee Ivie Damon Devereaux

Mayor Burtcher declared a quorum with five (5) Councilmembers in attendance.

Review and discussion of the FY 2011 Budget Draft. City Manager Matt Mueller explained the proposed FY 2011 budget is a “no-frills” financial plan that seeks to maintain the level of municipal government services expected by the citizens of Guthrie, while adjusting to the new reality of funding challenges that have presented themselves to the City due to the current economy. A very conservative approach has been taken with regards to the preparation of the proposed budget and fund balance was not used to balance the budget. City staff was instructed to prepare their individual operating budget using the principles of zero-based budgeting. Another change this year was the peer review of each individual budget. The management staff team came together as a group and heard a presentation of each individual budget from the various department heads. Through this peer review of departmental budgets, duplicate services were eliminated, lower priority projects were cut and efficiencies were found. The information that staff received from the Council Retreat held on April 10, 2010 was vital during the budget process because it gave a basis for what programs/projects are Council priorities. It also gave the clear expectation that everything involving organizational goals and budgeting should be done with Integrity, Services and Quality of Life as the guiding principles. There was great challenge in balancing this year’s budget. A very conservative approach was taken to sales tax revenue predictions to ensure that the City can make it through the year without making drastic adjustments. The sales tax revenue estimates for FY 2011 are flat projections based on actual returns received in FY 2010. The budgeted amount is \$3,600,000. Other challenges stem from infrastructure needs and the rise in cost to do business. One of the City of Guthrie’s greatest assets is its historical

character, but along with this great historical character comes aging infrastructure. The City of Guthrie is currently under a Consent Order with the Oklahoma Department of Environmental Quality to replace 33,000 feet of sewer line at an estimated cost of \$5 million. To pay for this project, an eight dollar CMOM fee was adopted in May of 2010. In addition to this project, there is 55,000 feet of sewer line that will require attention in future years. The new water treatment plant will also be completed this year and full debt service payments will have to be made beginning in March. Utility rates were adjusted and the Water Treatment Plant Fee was put in place to service the debt on this project. Revenues being generated from the rate increases and fees are not significant enough to cover the annual debt service on the treatment plant for the life of the loan. Additional revenue will have to be sought in the future to make up the difference. Other infrastructure needs include an aging waste water treatment plant, an aging swimming pool, and roads that require significantly more construction and maintenance than can be funded at this time. Due to fuel costs, insurance costs, chemical costs, changing regulations, and employee costs, the cost to do business has steadily risen over the past few years. While this budget has sought to minimize these costs and offset the increases with cuts elsewhere, these issues will have to be addressed in the future. While the employees at the City of Guthrie are some of the most dedicated and hard working that exist in the state, their pay is under market for the area and their benefits are relatively low in comparison to other cities. This budget does not include pay raises for any employees other than those who are contractually guaranteed pay adjustments. The total number of budgeted employees is 110 full-time, 5 part-time and 4 seasonal at a cost of \$5,290,820. Insurance is budgeted to go up \$8,906 or 7.49% and the City's OMRF contribution has increased by \$18,804 or 15%. These are budgeted to be absorbed by the City rather than passed on to the employee. In order to keep personnel costs down, executive management will be taking six furlough days throughout the year. The total FY 2011 proposed budget, including all funds and transfers, is \$19,802,301. The City of Guthrie's primary source of revenue is sales tax. Utility revenue is the predominant funding source for the Guthrie Public Works Authority with \$1,652,000 projected from water sales, \$754,000 from sanitary sewer and \$1,198,000 from sanitation collections. The CMOM Fee, Water Treatment Plant Fee and Utility Billing Fee are earmarked for their specific purpose and are not budgeted through the Guthrie Public Works Authority revenue. In addition to the Water Treatment Plant Fee, the WTP fund also received a transfer of \$406,000 from water sales in order to assist with the debt service on the Water Treatment Plant. Due to funding restrictions, the capital improvements have been kept to a minimum with the following projects: Street Capital Improvements Project, Fire Tanker Truck, Police Dash Cameras and E911 equipment. The Utility Billing Fee revenue is projected at \$206,000 of which \$106,000 of this revenue has been budgeted to be transferred to the Street Department's operating budget for use on materials and supplies for street maintenance and \$100,000 has been budgeted to continue moving forward on the street capital improvement list. The Fire Tanker Truck will be funded with the funds received from the sale of a fire truck in the amount of \$47,760 to be used for the down payment and the balance of the purchase to be lease purchased using the County Fire Tax for the annual payments. Staff informed the FY 2011 budget would be increased in the amount of \$720,000 for the Wind Turbine Project bringing the total FY 2011 proposed budget, including all funds and transfers, at \$20,522,301.

Adjournment. There being no further business for the City Council, Mayor Burtcher declared the meeting adjourned at 8:53 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

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CITY OF GUTHRIE

CLAIMS

August 17, 2010

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the city of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kevin Dixon Jr.", written over a horizontal line.

Kevin Dixon Jr.
Senior Buyer
Administrative Services

Monthly Claims Approved As Per Ordinance #2973
By City Manager

City Manager

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**CITY OF GUTHRIE
TREASURER'S REPORT
July 31, 2010**

	BANK OR DEPOSITORY	ACCT. TYPE	ACCT. NO.	RATE	DATE OF MATURITY	BEGINNING BALANCE	DEPOSITS	WITH-DRAWALS	ENDING BALANCE
General	First Capital	MM	13-416-3	0.50		\$94,621.76	\$353,981.70	\$428,750.00	\$19,853.46
	F & M Bank	MM	1022003929	0.75		\$328,540.69	\$226,852.27	\$412,310.52	\$143,082.44
						\$423,162.45	\$580,833.97	\$841,060.52	\$162,935.90
Cemetery Care	First Capital	MM	13-345-0	0.50			\$0.00		\$0.00
	F & M Bank	MM	1022003996	0.75		\$37,466.13	\$731.81	\$0.00	\$38,197.94
						\$37,466.13	\$731.81	\$0.00	\$38,197.94
Hotel/Motel Tax	F & M Bank	MM	1022003937	66.67%	Tourism	\$932.76	\$22,389.43	\$22,562.48	\$759.71
		MM	1022003937	33.33%	Parks	\$33,234.72	\$11,215.37	\$0.00	\$44,450.09
			Total: Hotel/Motel Tax			\$34,167.48	\$33,604.80	\$22,562.48	\$45,209.80
Sinking Fund	First Capital	MM	13-925-4	0.90		\$451.97	\$0.25	\$0.00	\$452.22
GIDA	First Capital	MM	21-459-0	1.00			\$0.00		\$0.00
	F & M Bank	MM	1022003953	0.75		\$4,098.35	\$12,637.68	\$10,763.58	\$5,972.45
						\$4,098.35	\$12,637.68	\$10,763.58	\$5,972.45
Centennial	Bancfirst	MM	154027499	0.50		\$519.69	\$0.00	\$0.00	\$519.69
Airport Grant	First Capital	MM	21-965-7	0.90		\$160.81	\$0.09	\$0.00	\$160.90
Airport Escrow 2008	First Capital	MM	24-961-0	0.00		\$0.00	\$0.00	\$0.00	\$0.00
USDA Rural Devel.	First Capital	MM	23-695-0	0.90		\$19,714.26	\$786.04	\$0.00	\$20,500.30
Capital Projects	First Capital	MM	25-046-5	0.50			\$0.00		\$0.00
	F & M Bank	MM	1022003961	0.75		\$32,297.31	\$237,281.39	\$229,808.91	\$39,769.79
						\$32,297.31	\$237,281.39	\$229,808.91	\$39,769.79
Grants Fund	First Capital	MM	25-045-7	0.50		\$2,947.14	\$1.25	\$0.00	\$2,948.39
	F & M Bank	MM	1022004038	0.75		\$15,380.18	\$15,601.33	\$22,295.09	\$8,686.42
						\$18,327.32	\$15,602.58	\$22,295.09	\$11,634.81
Fed Equitable Sharing	First Capital	MM	25-470-0	0.75		\$1,583.31	\$0.87		\$1,584.18
GPWA	First Capital	MM	13-415-5	0.50		\$80,078.00	\$14,536.77	\$82,568.45	\$12,046.32
	F & M Bank	MM	1022003864	0.75		\$171,329.64	\$295,197.18	\$357,353.63	\$109,173.19
	Bancfirst -Drafts	MM	150182648	0.50		\$224,801.77	\$50,678.73	\$37,098.54	\$238,381.96
			Total: GPWA Operating			\$476,209.41	\$360,412.68	\$477,020.62	\$359,601.47
Meter Deposits	First Capital	SN	01-842-2	0.50		\$721.65	\$3.82	\$0.00	\$725.47
	F & M Bank	MM	1022003880	0.75		\$234,166.66	\$4,506.90	\$11,806.10	\$226,867.46
	First Capital	CD	26165	1.34	8/27/2010	\$99,000.00	\$0.00	\$0.00	\$99,000.00
			Total: Meter Deposits			\$333,888.31	\$4,510.72	\$11,806.10	\$326,592.93
WTP Fund	First Capital	MM	20-335-1	0.50			\$0.00		\$0.00
	First Capital	MM	25-143-7	0.50		\$270.50	\$17,985.35	\$0.00	\$18,255.85
	Bancfirst - WTP	MM	150182648	0.50		\$642,542.24	\$36,685.73	\$0.00	\$679,227.97
	F & M Bank	MM	1022003872	0.75		\$313,768.70	\$27,529.36	\$0.00	\$341,298.06
						\$956,581.44	\$82,200.44	\$0.00	\$1,038,781.88
CMOM Fund	F & M Bank	MM	1022004534	0.60		\$22,274.98	\$23,105.78	\$0.00	\$45,380.76
						\$22,274.98	\$23,105.78	\$0.00	\$45,380.76
Trusts									
Job Corps/Fire	Bank of Oklahoma	TR	75-4036-01-0	0.18		\$12,480.48	\$1.38	\$0.00	\$12,481.86
OKC Waterline	Bank of Oklahoma	TR	75-4037-01-8	0.18		\$4,956,681.57	\$549.99	\$0.00	\$4,957,231.56

CITY OF GUTHRIE STATEMENT OF ESTIMATE - ACTUAL REVENUE

Jul-10 83%

Revenue Source	Annual Budget	YTD Estimate	Current		YTD Actual	YTD Variance	Percent Variance	Percent Total Collected
			Month Collected	Month Collected				
Sales Tax Revenue	\$3,982,700	\$3,318,917	\$311,865	\$3,001,288	(\$317,629)	-9.57%	75.36%	
Use Tax	\$150,000	\$125,000	\$10,555	\$119,039	(\$5,961)	-4.77%	79.36%	
Cigarette Tax Revenue	\$50,000	\$41,667	\$5,161	\$42,903	\$1,237	2.97%	85.81%	
Franchise Taxes	\$475,000	\$395,833	\$32,570	\$395,501	(\$333)	-0.08%	83.26%	
Licenses & Permits	\$145,500	\$121,250	\$10,323	\$93,811	(\$27,439)	-22.63%	64.48%	
Com. Vehicle Tax	\$70,000	\$58,333	\$6,373	\$58,436	\$103	0.18%	83.48%	
Gas Excise Tax	\$19,000	\$15,833	\$1,891	\$17,321	\$1,488	9.40%	91.16%	
Alcoholic Beverage Tax	\$70,000	\$58,333	\$4,880	\$60,066	\$1,732	2.97%	85.81%	
Ambulance Collections	\$430,000	\$358,333	\$33,494	\$382,536	\$24,202	6.75%	88.96%	
EMS Contract	\$307,430	\$256,192	\$25,619	\$256,192	(\$0)	0.00%	83.33%	
Rents & Royalties	\$32,500	\$27,083	\$1,293	\$17,129	(\$9,954)	-36.76%	52.70%	
Cemetery Revenue	\$62,400	\$52,000	\$5,018	\$53,984	\$1,984	3.81%	86.51%	
Court Fines/Forfeiture	\$268,000	\$223,333	\$35,785	\$360,354	\$137,020	61.35%	134.46%	
Interest	\$7,000	\$5,833	\$222	\$2,853	(\$2,980)	-51.08%	40.76%	
Library Fines & Fees	\$13,500	\$11,250	\$1,421	\$10,740	(\$510)	-4.53%	79.56%	
Lake Fees/Permits	\$24,000	\$20,000	\$2,518	\$14,598	(\$5,402)	-27.01%	60.83%	
Fire Runs	\$1,500	\$1,250	\$2,020	\$6,710	\$5,460	436.80%	447.33%	
Reimb Rev/Misc. Income	\$80,092	\$66,743	\$33,741	\$244,529	\$177,786	266.37%	305.31%	
Swim Pool Fees	\$10,000	\$8,333	\$2,451	\$9,014	\$681	0.00%	0.00%	
Plan/Bd of Adjustments	\$1,400	\$1,167	\$250	\$1,375	\$208	17.86%	98.21%	
Oil/Gas Inspect/Leases	\$13,750	\$11,458	\$12,131	\$15,631	\$4,173	36.42%	113.68%	
Weed Abatement	\$2,500	\$2,083	\$0	\$1,650	(\$433)	-20.79%	66.00%	
Fire Subscriptions	\$3,500	\$2,917	\$0	\$3,679	\$763	26.14%	105.12%	
Subtotal	\$6,219,772	\$5,183,143	\$539,581	\$5,169,339	(\$13,804)	-0.27%	83.11%	
Transfer from GPWA	\$4,478,809	\$3,732,341	\$311,865	\$3,111,288	(\$621,053)	-16.64%	69.47%	
Transfer from Grants Fund	\$20,400	\$17,000	\$0	\$0	(\$17,000)	-100.00%	0.00%	
Budgeted Fund Balance	\$294,597	\$245,498	\$207,301	\$133,627	(\$111,870)	0.00%	0.00%	
TOTALS	\$11,013,578	\$9,177,982	\$1,058,747	\$8,414,254	(\$763,727)	-8.32%	76.40%	

CITY OF GUTHRIE DEPARTMENT EXPENDITURE SUMMARY

Jul-10 83%

Department	Annual Budget	YTD Estimate	Current Month		YTD Expend	% of Budget	Encumbered Balance	Remaining Budget
			Expend	% of Budget				
General Government	\$992,170	\$826,808	\$115,736	11.66%	\$770,651	77.67%	\$110,134	\$111,385
Administration	\$526,367	\$438,639	\$51,668	9.82%	\$388,361	73.78%	\$4,602	\$133,404
Finance	\$205,693	\$171,411	\$13,587	6.61%	\$192,712	93.69%	\$178	\$12,803
Planning	\$358,016	\$298,347	\$37,438	10.46%	\$273,057	76.27%	\$4,018	\$80,941
Library	\$210,109	\$175,091	\$20,455	9.74%	\$170,516	81.16%	\$5,687	\$33,906
Police	\$1,448,235	\$1,206,863	\$155,266	10.72%	\$1,206,899	83.34%	\$4,012	\$237,324
Fire	\$1,470,318	\$1,225,265	\$149,519	10.17%	\$1,238,155	84.21%	\$8,371	\$223,792
Street	\$508,871	\$424,059	\$40,139	7.89%	\$385,668	75.79%	\$59,014	\$64,189
Vehicle Maintenance	\$144,878	\$120,732	\$11,213	7.74%	\$103,664	71.55%	\$641	\$40,574
Parks & Public Grounds	\$442,559	\$368,799	\$44,140	9.97%	\$348,502	78.75%	\$14,413	\$79,644
Swimming Pool	\$28,574	\$23,812	\$3,720	13.02%	\$15,376	53.81%	\$6,519	\$6,679
Transfer to GPWA Fund	\$3,993,600	\$3,328,000	\$311,865	7.81%	\$3,001,288	75.15%	\$0	\$992,312
Transfer to Airport Fund	\$217,000	\$180,833	\$0	0.00%	\$33,905	15.62%	\$0	\$183,095
Transfer to Capital Project	\$361,935	\$301,613	\$98,000	27.08%	\$258,000	71.28%	\$0	\$103,935
Transfer to Grants Fund	\$30,225	\$25,188	\$6,000	19.85%	\$27,500	90.98%	\$0	\$2,725
TOTALS	\$10,938,550	\$9,115,458	\$1,058,747	9.68%	\$8,414,254	76.92%	\$217,588	\$2,306,708

GUTHRIE PUBLIC WORKS AUTHORITY STATEMENT OF ESTIMATE - ACTUAL REVENUE

Jul-10 83%

Revenue Source	Annual Budget	YTD Estimate	Current Month		YTD Actual	YTD Variance	Percent Variance	Percent Total Collected
			Collected	Collected				
Water	\$1,864,500	\$1,525,161	\$168,435	\$1,225,418	(\$299,743)	-19.65%	65.72%	
Sewer	\$754,100	\$628,417	\$63,917	\$628,837	\$420	0.07%	83.39%	
Sanitation	\$1,160,000	\$966,667	\$96,826	\$966,820	\$154	0.02%	83.35%	
Convenience Center	\$55,000	\$45,833	\$4,555	\$37,793	(\$8,041)	-17.54%	68.71%	
Interest	\$5,500	\$4,583	\$114	\$1,699	(\$2,885)	-62.94%	30.88%	
Rents & Royalties	\$4,000	\$3,333	\$250	\$4,450	\$1,117	33.50%	111.25%	
Transfer-Other Funds	\$3,998,400	\$3,332,000	\$311,865	\$3,001,288	(\$330,712)	-9.93%	75.06%	
Miscellaneous	\$17,000	\$14,167	\$0	\$24,420	\$10,254	72.38%	143.65%	
Late Charges	\$42,000	\$35,000	\$3,885	\$35,400	\$400	1.14%	84.29%	
Extension Charges	\$1,900	\$1,583	\$210	\$1,795	\$212	13.37%	94.47%	
Service Initiation	\$14,000	\$11,667	\$1,150	\$11,875	\$208	1.79%	84.82%	
Sale of Station/Park Barn/LC Pr	\$21,000	\$17,500	\$0	\$15,750	(\$1,750)	-10.00%	75.00%	
Subtotal	\$7,937,400	\$6,585,911	\$651,207	\$5,955,545	(\$630,366)	-9.57%	75.03%	
Budgeted Fund Balance	\$273,710	\$228,092	\$27,546	\$149,534		0.00%	0.00%	
TOTALS	\$8,211,110	\$6,814,003	\$678,753	\$6,105,079	(\$630,366)	-9.25%	74.35%	

GUTHRIE PUBLIC WORKS DEPARTMENT EXPENDITURE SUMMARY

Department	Annual Budget	YTD Estimate	Current Month		YTD Expend	% of Budget	Encumbered Balance	Remaining Budget
			Expend	% of Budget				
Jul-10	83%							
General Government	\$298,854	\$249,045	\$22,601	7.56%	\$184,082	61.60%	\$12,174	\$102,599
Administration	\$220,228	\$183,523	\$30,668	13.93%	\$161,720	73.43%	\$1,099	\$57,410
Water Plant	\$392,646	\$327,205	\$30,441	7.75%	\$244,882	62.37%	\$15,488	\$132,275
Wastewater Plant	\$222,555	\$185,463	\$17,209	7.73%	\$177,929	79.95%	\$7,129	\$37,497
Convenience Center	\$114,491	\$95,409	\$8,815	7.70%	\$90,018	78.62%	\$8,673	\$15,799
Line Maintenance	\$688,991	\$574,159	\$53,453	7.76%	\$529,629	76.87%	\$23,989	\$135,373
Meter Department	\$65,599	\$54,666	\$720	1.10%	\$44,133	67.28%	\$8,617	\$12,849
Sanitation Contract	\$770,000	\$641,667	\$65,733	8.54%	\$647,402	84.08%	\$57,814	\$64,784
Swimming Pool	\$35,897	\$29,914	\$20,720	57.72%	\$27,072	75.42%	\$0	\$8,825
Transfer-General Fund	\$4,478,809	\$3,732,341	\$379,346	8.47%	\$3,178,769	70.97%	\$0	\$1,300,040
Transfer-GIDA	\$57,502	\$47,918	\$7,502	13.05%	\$57,502	100.00%	\$0	\$0
Transfer-Grants	\$41,950	\$34,958	\$5,000	11.92%	\$36,500	87.01%	\$0	\$5,450
Transfer-Capital Project	\$491,362.00	\$409,468	\$0	0.00%	\$423,881	86.27%	\$0	\$67,481
Transfer-WTP Fund	\$408,000.00	\$340,000	\$36,545	8.96%	\$301,561	73.91%	\$0	\$106,439
TOTALS	\$8,286,884	\$6,905,737	\$678,753	8.19%	\$6,105,079	73.67%	\$134,983	\$2,046,822

AUGUST 06, 2010

CITY OF GUTHRIE

SALES TAX

DEAR TREASURER;

FUNDS HAVE BEEN ELECTRONICALLY TRANSFERRED TO YOUR BANK ACCOUNT, EFFECTIVE 08/09/10, FOR YOUR CITY SALES TAX COLLECTIONS RECEIVED BY THE OKLAHOMA TAX COMMISSION DURING THE MONTH OF JULY.

THIS PAYMENT REPRESENTS COLLECTIONS FROM SALES MADE THE PREVIOUS MONTH AND MAY INCLUDE INTEREST, PENALTY, AND DELINQUENT REMITTANCES DUE FROM AN EARLIER MONTH. SEE DETAILS BELOW.

IF THERE ARE ANY QUESTIONS CONCERNING THIS PAYMENT, PLEASE CALL OR WRITE DAVE FRANCIS, (405) 522-6600, SALES AND USE TAX SECTION, TAXPAYER ASSISTANCE DIVISION, OKLAHOMA TAX COMMISSION.

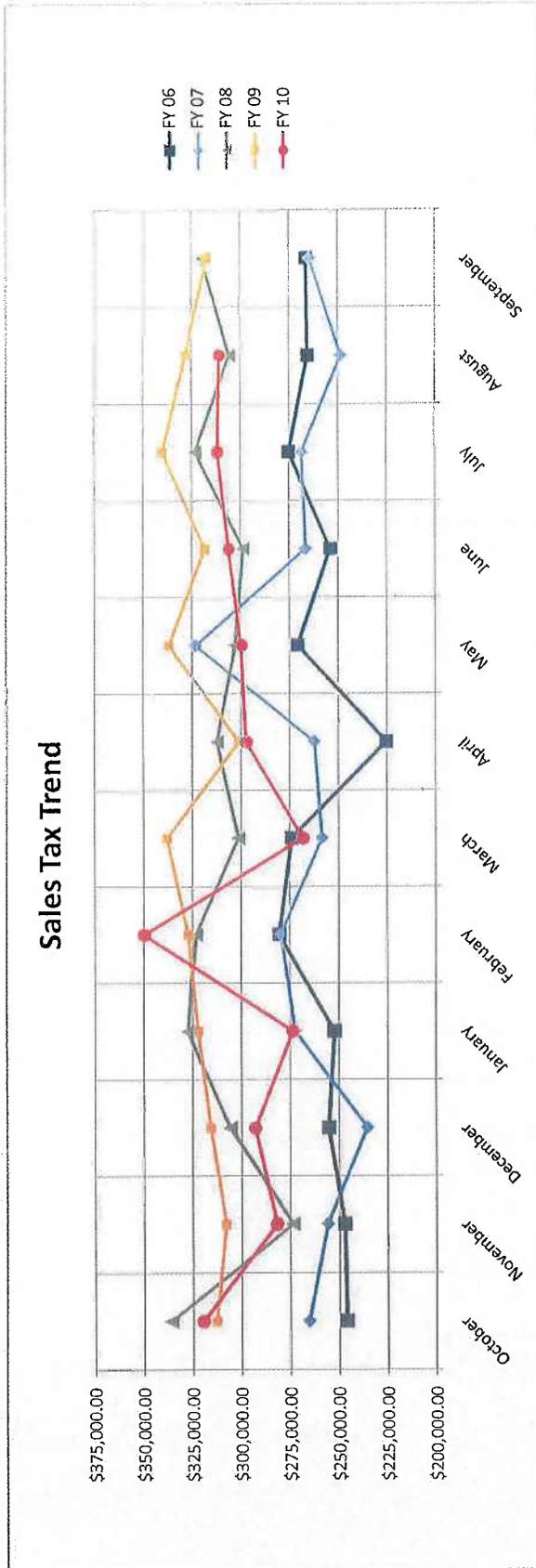
TOTAL TAX, PENALTY AND INTEREST COLLECTED	\$313,536.48
LESS AMOUNT REFUNDED TO TAXPAYERS	\$.00
LESS AMOUNT SUSPENDED	\$.00
LESS .010000 RETENTION TO OKLAHOMA TAX COMMISSION	\$3,135.36
PLUS INTEREST	\$483.57
TOTAL PAYMENT	\$310,884.69

Total Sales Tax:	\$310,884.69	
Last Month:	\$311,865.38	Increase/Decrease: (\$980.69)
Last Year:	\$328,216.24	Increase/Decrease: (\$17,331.55)

Sales Tax Trend

	October	November	December	January	February	March	April	May	June	July	August	September	Total
FY 02	\$241,613.05	\$220,065.06	\$219,415.50	\$231,194.25	\$262,540.96	\$240,873.06	\$225,310.59	\$235,747.27	\$240,935.88	\$246,314.57	\$245,896.40	\$237,033.68	\$2,846,940.27
FY 03	\$241,248.32	\$226,691.14	\$236,983.25	\$235,851.16	\$234,172.31	\$226,045.52	\$217,007.96	\$233,936.80	\$240,392.33	\$259,565.46	\$230,184.01	\$236,623.41	\$2,818,701.67
FY 04	\$247,826.70	\$254,946.07	\$239,879.15	\$247,526.71	\$248,575.58	\$238,071.87	\$233,306.89	\$246,239.05	\$238,448.43	\$240,590.79	\$241,984.36	\$246,327.23	\$2,923,722.83
FY 05	\$239,366.66	\$246,258.26	\$249,688.65	\$235,830.05	\$284,704.62	\$228,204.11	\$242,227.45	\$246,712.69	\$256,999.78	\$255,253.50	\$268,784.39	\$246,854.43	\$3,000,884.59
FY 06	\$246,126.80	\$247,166.48	\$255,287.17	\$252,346.47	\$280,599.88	\$273,995.53	\$223,384.57	\$270,696.75	\$253,932.39	\$275,360.59	\$265,620.06	\$266,262.27	\$3,112,778.96
+/-	\$6,760.14	\$908.22	\$5,598.52	\$16,516.42	(\$4,104.74)	\$43,791.42	(\$16,842.88)	\$23,984.06	(\$3,067.39)	\$20,107.09	(\$3,164.33)	\$19,407.84	\$111,894.37
FY 07	\$265,544.71	\$255,866.27	\$235,736.87	\$272,647.08	\$279,826.90	\$258,521.60	\$262,435.69	\$323,454.97	\$266,759.41	\$268,835.24	\$248,729.13	\$264,594.42	\$3,202,952.29
+/-	\$19,417.91	\$8,699.79	(\$19,550.30)	\$20,300.61	(\$772.98)	(\$15,473.93)	\$37,051.12	\$52,758.22	\$12,827.02	(\$6,323.33)	(\$16,890.93)	(\$1,667.83)	\$90,173.33
FY 08	\$336,192.72	\$273,686.34	\$305,867.98	\$327,700.48	\$323,323.73	\$301,524.85	\$312,425.88	\$302,995.95	\$299,010.25	\$323,499.39	\$305,933.07	\$319,840.12	\$3,732,000.76
+/-	\$70,648.01	\$17,820.07	\$70,131.11	\$55,033.40	\$43,496.83	\$43,003.25	\$49,990.19	(\$20,459.02)	\$32,230.84	\$54,664.15	\$57,203.94	\$35,245.70	\$529,048.47
FY 09	\$313,043.38	\$308,052.33	\$315,833.60	\$322,189.68	\$327,243.02	\$337,888.81	\$301,080.66	\$336,812.70	\$318,282.56	\$340,158.44	\$328,216.24	\$317,273.63	\$3,866,077.05
+/-	(\$23,147.34)	\$34,365.99	\$9,965.62	(\$5,510.80)	\$3,919.29	\$36,363.96	(\$11,345.22)	\$33,816.75	\$19,272.31	\$16,659.05	\$22,283.17	(\$2,366.89)	\$134,076.29
FY 10	\$319,745.40	\$281,954.15	\$292,942.85	\$273,582.13	\$349,722.78	\$268,221.69	\$297,277.57	\$299,814.50	\$306,161.46	\$311,865.38	\$310,884.69		\$3,312,172.60
+/-	\$6,700.02	(\$26,098.18)	(\$22,890.75)	(\$48,607.55)	\$22,479.76	(\$69,667.12)	(\$3,803.09)	(\$36,998.20)	(\$12,121.10)	(\$28,293.06)	(\$17,331.53)		(\$26,698.53)

Year to Date \$3,312,172.60
 2010 Projection YTD \$3,660,800.00
 Under/Over \$348,627.40



CITY SALES TAX
COLLECTION BY CODE

Description	Oct-09	Nov-09	Dec-09	Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10
Agricultural Production Crops	\$ 47.40	\$ 21.65	\$ 77.83	\$ 66.82	\$ 42.27	\$ 51.93	\$ 50.47	\$ 43.34	\$ 44.39	\$ 50.78	\$ 44.39	\$ 50.78
Livestock, Except Dairy/Poultry	\$ 511.13	\$ 772.53	\$ 439.89	\$ 346.79	\$ 64.09	\$ 693.01	\$ 516.86	\$ 614.79	\$ 535.62	\$ 614.79	\$ 535.62	\$ 614.79
Agricultural Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Arbor Tracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Commercial Fishing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Oil/Gas Extraction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mining & Quarrying of Non-metallic minerals, exc.fuels	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bagg. Construction-General Contractors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction other than Bldg.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction-Special Trade Contractors	\$ 144.37	\$ 227.45	\$ 366.80	\$ 289.55	\$ 47.74	\$ 808.28	\$ 172.09	\$ 525.33	\$ 475.88	\$ 525.33	\$ 475.88	\$ 525.33
Food and Kindred Products	\$ 1,392.68	\$ 279.00	\$ 263.96	\$ 307.32	\$ 349.22	\$ 203.01	\$ 353.80	\$ 1,766.52	\$ 266.10	\$ 1,766.52	\$ 266.10	\$ 266.10
Exotic Mill Products	\$ 32.01	\$ 3.44	\$ 58.77	\$ 55.79	\$ 165.50	\$ 162.36	\$ 135.00	\$ 64.04	\$ 99.73	\$ 64.04	\$ 99.73	\$ 64.04
Apparel and other Finished Product Made from Fabrics	\$ 802.86	\$ 441.61	\$ 110.02	\$ 788.20	\$ 322.61	\$ 360.16	\$ 650.70	\$ 56.80	\$ 60.56	\$ 56.80	\$ 60.56	\$ 60.56
Lumber and Wood Products, except Furniture	\$ -	\$ 70.86	\$ 6.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12.84	\$ -	\$ -	\$ 12.84
Furniture and Fixtures	\$ -	\$ -	\$ -	\$ 8.99	\$ 3.33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Paper and Allied Products	\$ 545.89	\$ 136.47	\$ 471.37	\$ 232.34	\$ 663.99	\$ 493.80	\$ 240.89	\$ 211.12	\$ 136.58	\$ 211.12	\$ 136.58	\$ 136.58
Printing, Publishing and Allied Industries	\$ -	\$ 3.49	\$ 4.71	\$ 10.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chemicals and Allied Products	\$ (18.66)	\$ 431.67	\$ (1.16)	\$ 14.99	\$ 378.16	\$ -	\$ 7.27	\$ 35.62	\$ (16.82)	\$ 35.62	\$ (16.82)	\$ 35.62
Petroleum Remaining & Related Industries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rubber & Miscellaneous Plastics Products	\$ 83.99	\$ 3.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.20	\$ 1.87	\$ 1.20	\$ 1.87	\$ 1.20
Leather & Leather Products	\$ 3,129.24	\$ 842.57	\$ 4,499.11	\$ 1,862.50	\$ 1,290.53	\$ 1,828.11	\$ 1,130.84	\$ 2,787.58	\$ 3,328.42	\$ 2,787.58	\$ 3,328.42	\$ 3,328.42
Stone, Clay, Glass & Concrete Products	\$ 32.33	\$ (4.88)	\$ -	\$ (20.88)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Primary Metal Industries	\$ 248.92	\$ (113.74)	\$ 8.24	\$ 21.55	\$ 46.30	\$ 36.94	\$ 13.03	\$ 76.60	\$ 47.01	\$ 76.60	\$ 47.01	\$ 47.01
Fabricated Metal Products, Except Machinery	\$ 5,156.43	\$ 15.35	\$ 43.58	\$ 133.09	\$ 96.35	\$ 70.14	\$ 2.68	\$ 21.55	\$ 64.58	\$ 21.55	\$ 64.58	\$ 64.58
Machinery, Except Electrical	\$ 35.88	\$ 9.89	\$ 102.18	\$ 51.94	\$ 50.17	\$ 185.83	\$ 53.27	\$ 36.65	\$ 32.80	\$ 36.65	\$ 32.80	\$ 32.80
Electrical & Electronic Machinery, Equip. & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transportation Equipment	\$ 401.94	\$ 276.93	\$ 142.95	\$ 418.81	\$ 229.01	\$ 282.49	\$ 189.78	\$ 377.50	\$ 260.48	\$ 377.50	\$ 260.48	\$ 260.48
Measuring, Analyzing & Controlling Instruments	\$ 914.12	\$ 343.14	\$ (264.27)	\$ 0.26	\$ 5.46	\$ 297.06	\$ 88.99	\$ 78.51	\$ 2.78	\$ 78.51	\$ 2.78	\$ 2.78
Miscellaneous Manufacturing Industries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Railroad Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local & Suburban Transit & Interurban Hwy Passenger	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Motor Freight, Transportation & Warehousing	\$ 42.48	\$ 113.63	\$ 119.61	\$ 40.35	\$ 44.45	\$ 64.65	\$ 32.51	\$ 189.97	\$ 65.05	\$ 189.97	\$ 65.05	\$ 65.05
Transportation By Air	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Communication Services	\$ 35.79	\$ 41.79	\$ 14.49	\$ 63.76	\$ 36.87	\$ (8.94)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Communications	\$ 21,689.68	\$ 18,254.93	\$ 17,778.36	\$ 15,939.73	\$ 13,704.15	\$ 14,003.02	\$ 11,054.47	\$ 14,874.59	\$ 15,116.93	\$ 14,874.59	\$ 15,116.93	\$ 15,116.93
Electric, Gas & Sanitary Services	\$ 24,842.12	\$ 24,087.69	\$ 27,286.93	\$ 42,857.93	\$ 28,401.83	\$ 36,371.79	\$ 29,672.28	\$ 17,583.43	\$ 22,694.34	\$ 17,583.43	\$ 22,694.34	\$ 22,694.34
Wholesale Trade-Durable Goods	\$ 646.79	\$ (121.10)	\$ 6,369.84	\$ 7,554.64	\$ 2,817.54	\$ 5,148.31	\$ 6,823.12	\$ 8,544.92	\$ 4,951.91	\$ 8,544.92	\$ 4,951.91	\$ 4,951.91
Wholesale Trade-Nondurable Goods	\$ 5,575.62	\$ 3,568.93	\$ 4,117.91	\$ 3,420.27	\$ 3,099.74	\$ 3,589.54	\$ 5,818.14	\$ 8,139.81	\$ 5,074.88	\$ 8,139.81	\$ 5,074.88	\$ 5,074.88
Bldg Materials/Hardware/Garden Supply/Mobile Home Dealer	\$ 14,341.40	\$ 17,745.44	\$ 15,222.69	\$ 10,989.38	\$ 11,771.25	\$ 9,688.14	\$ 14,403.68	\$ 19,428.28	\$ 15,278.03	\$ 19,428.28	\$ 15,278.03	\$ 15,278.03
General Merchandise Stores	\$ 87,577.81	\$ 97,414.27	\$ 83,796.82	\$ 133,988.16	\$ 104,221.59	\$ 90,823.87	\$ 96,780.89	\$ 102,138.33	\$ 101,055.90	\$ 96,780.89	\$ 102,138.33	\$ 102,138.33
Food Stores	\$ 26,022.91	\$ 25,896.31	\$ 25,832.72	\$ 25,680.34	\$ 22,867.06	\$ 22,280.67	\$ 24,665.30	\$ 27,637.49	\$ 28,213.21	\$ 27,637.49	\$ 28,213.21	\$ 28,213.21
Automotive Dealers & Gasoline Service Stations	\$ 13,147.56	\$ 11,484.75	\$ 10,924.76	\$ 9,729.89	\$ 10,796.20	\$ 14,722.10	\$ 15,310.86	\$ 13,309.97	\$ 14,539.61	\$ 13,309.97	\$ 14,539.61	\$ 14,539.61
Apparel & Accessory Stores	\$ 3,775.90	\$ 3,651.84	\$ 3,555.60	\$ 4,250.82	\$ 3,058.66	\$ 3,715.45	\$ 3,910.71	\$ 3,811.03	\$ 3,655.08	\$ 3,811.03	\$ 3,655.08	\$ 3,655.08
Furniture, Home Furnishings & Equipment Stores	\$ 6,627.61	\$ 3,591.83	\$ 2,933.33	\$ 4,799.88	\$ 2,828.09	\$ 4,315.33	\$ 4,125.07	\$ 3,965.06	\$ 5,543.85	\$ 3,965.06	\$ 5,543.85	\$ 5,543.85
Eating & Drinking Places	\$ 43,958.29	\$ 45,778.96	\$ 43,241.07	\$ 48,318.07	\$ 33,346.77	\$ 45,019.74	\$ 45,852.16	\$ 43,996.13	\$ 52,437.10	\$ 43,996.13	\$ 52,437.10	\$ 52,437.10
Miscellaneous Retail	\$ 13,993.95	\$ 17,636.15	\$ 17,275.76	\$ 20,611.63	\$ 13,828.59	\$ 16,283.57	\$ 17,591.78	\$ 16,446.33	\$ 18,942.88	\$ 16,446.33	\$ 18,942.88	\$ 18,942.88
Banking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credit Agencies other than Banks	\$ 93.86	\$ 308.76	\$ (109.16)	\$ 82.67	\$ 32.88	\$ 21.43	\$ 75.10	\$ (13.88)	\$ 16.57	\$ (13.88)	\$ 16.57	\$ 16.57
Security & Commodity Brokers, Dealers, Exchanges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Life Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Holding & Other Investments Offices	\$ 1.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hotel, Rooming Houses, Camps & other Lodging Places	\$ 4,446.28	\$ 6,324.94	\$ 4,066.21	\$ 4,277.23	\$ 3,666.06	\$ 3,814.42	\$ 6,662.29	\$ 5,430.80	\$ 6,663.82	\$ 5,430.80	\$ 6,663.82	\$ 6,663.82
Personal Services	\$ 2,008.34	\$ 2,203.67	\$ 1,844.57	\$ 2,301.05	\$ 1,345.91	\$ 1,713.62	\$ 2,692.50	\$ 3,661.27	\$ 1,743.97	\$ 3,661.27	\$ 1,743.97	\$ 1,743.97
Business Services	\$ 5,730.05	\$ 3,661.67	\$ 3,328.67	\$ 5,514.15	\$ 4,299.16	\$ 7,533.70	\$ 5,274.91	\$ 4,202.70	\$ 4,797.81	\$ 4,202.70	\$ 4,797.81	\$ 4,797.81
Automotive Repair Services & Garages	\$ 3,811.68	\$ 3,668.90	\$ 3,425.13	\$ 4,474.14	\$ 3,416.32	\$ 7,672.20	\$ 4,396.24	\$ 3,396.17	\$ 3,573.66	\$ 3,396.17	\$ 3,573.66	\$ 3,573.66
Miscellaneous Repair Services	\$ 312.72	\$ 285.06	\$ (140.37)	\$ 67.82	\$ 46.58	\$ 45.68	\$ 108.59	\$ 94.36	\$ 154.89	\$ 94.36	\$ 154.89	\$ 154.89
Motion Pictures	\$ 988.17	\$ 1,410.98	\$ 1,241.73	\$ 1,301.65	\$ 1,083.82	\$ 1,893.85	\$ 1,531.19	\$ (103.23)	\$ 718.72	\$ 1,531.19	\$ (103.23)	\$ 718.72
Amusement & Recreation Services, Except Motion Pictures	\$ 542.61	\$ 1,184.48	\$ 85.81	\$ 75.84	\$ 105.79	\$ 64.63	\$ 2,990.82	\$ 2,990.82	\$ 386.91	\$ 64.63	\$ 2,990.82	\$ 386.91
Health Services	\$ 149.18	\$ 577.14	\$ (303.57)	\$ 182.61	\$ 146.58	\$ 197.47	\$ 160.74	\$ 224.46	\$ 173.56	\$ 160.74	\$ 224.46	\$ 173.56
Educational Services	\$ 0.21	\$ -	\$ -	\$ -	\$ -	\$ 0.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Social Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Museums, Art Galleries, Botanical, Zoological Gardens	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Membership Organizations	\$ 219.00	\$ 1,325.91	\$ 557.56	\$ 521.30	\$ 0.81	\$ 566.00	\$ 403.22	\$ 845.43	\$ 330.14	\$ 403.22	\$ 845.43	\$ 330.14
Engineering, Architectural, Surveying Services	\$ -	\$ (0.01)	\$ -	\$ (0.01)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.97)	\$ (0.45)	\$ -	\$ -	\$ (0.97)	\$ (0.45)	\$ -
Justice, Public Order & Safety	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Finance, Taxation, Monetary Policy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administration of Economic Programs	\$ 2,248.24	\$ 1,512.35	\$ 793.90	\$ 1,300.92	\$ 2,454.18	\$ 4,756.53	\$ 1,970.84	\$ 1,337.96	\$ 1,077.06	\$ 1,970.84	\$ 1,337.96	\$ 1,077.06
Nonclassifiable Services	\$ 284,341.92	\$ 295,587.59	\$ 275,587.01	\$ 353,040.72	\$ 270,401.61	\$ 299,925.87	\$ 302,482.23	\$ 308,810.08	\$ 314,590.96	\$ 302,482.23	\$ 308,810.08	\$ 314,590.96



Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	August 17, 2010	Wanda Calvert
<input type="checkbox"/> GPWA		City Clerk/Treasurer
<input type="checkbox"/> Other: _____		

Agenda Item

Consider approval of re-appointing Mr. William Hairston to the Guthrie Housing Authority Board of Commissioners to serve a term expiring August 2013.

Summary

At the July 15, 2010 Guthrie Housing Authority regular meeting, the Board of Commissioners unanimously voted to recommend Mr. William Hairston to serve a three year term. The position was advertised in the City of Guthrie News Letter and on the City's website.

Funding Expected	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Account Number	<u>N/A</u>	Amount	<u>N/A</u>
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

- Letter from Frank Krusemark, Executive Director for the Guthrie Housing Authority
- William Hairston's application

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause



Chairperson
Gary Weeks

Vice Chairperson
Bill Hairston

Commissioner
Janet Walker

Commissioner
Cheri French

Executive Director
Frank Krusemark

July 30, 2010

Mr. Chuck Burtcher, Mayor
City of Guthrie
P.O. Box 908
Guthrie OK 73044

SUBJECT: Appointment of William Hairston to Additional Term

Dear Mayor Burtcher:

At the July Board of Commissioners Meeting held July 15, 2010, the Commissioners reviewed the applicants that had been submitted to the City of Guthrie for the vacant Commissioners position. After discussion the Board unanimously voted to recommend Mr. William Hairston for another term.

If you have any questions please feel free to call me at 405-282-3246.

Sincerely,

Frank Krusemark
Executive Director

Cc: Wanda Calvert
Board File

**City of Guthrie
Standard Application Form for all Volunteer Boards or Commissions**

Please answer all questions completely and attach a résumé.

Desired Position: Commissioner Tenure of Position: ~~3~~ COMP. OF N.T'S TERM
 Name of Applicant: WILLIAM HAIRSTON Address: 84 oak park
 Educational Level: HS + TECH school Occupation: Retired accountant
 Phone Number (day): 260-0670 School Currently Attending: NA
 (evening): SAME How long have you lived in Guthrie: 2 years

CIVIC BACKGROUND

List/describe the civic, municipal, community opportunities you have been involved in the last 3 years.

PRESIDENT - oak Park Residents Council - GHA - Guthrie

SKILLS OR EXPERIENCE

Briefly describe the skills and/or experience that you bring to this position. Book Keeping and Business Management, I was the business manager for the 1st Christian Church for 10 years in Gaines City, Florida

REFERENCES

Three names (including addresses and phone numbers) of non-relatives who have known you for at least 3 years.

Richard Boyston 410-6075
Dr. Robert Weeks 341-2105 - 10012 Cedar Ln - Edmond
Pastor Jim Richardson 341-9024 WRBC - Edmond

I understand this is a volunteer position appointed by the Mayor and confirmed by Council.

I understand all volunteer boards meet on a regular basis and will follow the rules set forth in the appropriate governing ordinance or resolution:

Board/Commission	Meeting Date/Time	Ordinance/Resolution
Airport Zoning Board	Third Tuesday - 3:00 p.m.	Res. 93-12
Board of Adjustment	Third Thursday - 6:00 p.m.	Ord. 2422
Forestry Board	Quarterly	Ord. 3032
Guthrie Historic Preservation Commission	First Monday - 6:00 p.m.	Ord. 3075
Library Board	Third Thursday - 4:00 p.m.	Ord. 2678
Park Board	Second Tuesday - 5:00 p.m.	Ord. 3020
Planning Commission	Second Thursday - 6:00 p.m.	Ord. 2614
Transportation Authority	As needed	Trust

In the event that I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

William Hairston
Signature

2-5-7
Date

If you have questions regarding this form, please call City Hall at (405) 282-0493.

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Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	August 20, 2010	Street Committee
<input type="checkbox"/> GPWA		
<input type="checkbox"/> Other: _____		

Agenda Item

Consider approval of the recommendation of the Street Committee for the agreement with BNSF to close two railroad crossings within the city limits, (1) at Perkins Street and (2) the crossing under the Noble Avenue Via Duct. BNSF agrees to pay the City of Guthrie a total of \$90,000 for the closing of these two crossings and include repairing the railroad crossing on Oklahoma Avenue.

Summary

The Street Committee met with Staff on Thursday, July 15, 2010, to review the prospective closings of the Perkins St. crossing and the crossing under the Noble Ave. via duct. A unanimous decision was made to recommend to the City Council that the two crossing be closed as long as BNSF agreed to make the necessary repairs to the Oklahoma Ave. crossing and pay the City of Guthrie the proposed amount of \$90,000.

Funding Expected	<input checked="" type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<u>N/A</u>	Amount	<u>\$90,000</u>
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: _____
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

- 1. Agreement**

Recommendation

Staff recommends approval.

Action Needed	<input type="checkbox"/> Public Hearing	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Emergency Clause
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**Railroad Original
Agreement**

**AGREEMENT
RAILROAD HIGHWAY GRADE CROSSING CLOSURE
LOWER NOBLE STREET GRADE CROSSING
DOT NO. 012 035K, RAILROAD MILEPOST 352.44

PERKINS STREET GRADE CROSSING
DOT NO. 012 039M, RAILROAD MILEPOST 352.91
GUTHRIE, OKLAHOMA**

THIS AGREEMENT, made and entered into by and between the BNSF RAILWAY COMPANY, hereinafter referred to as the "Railroad", and CITY OF GUTHRIE, hereinafter referred to as the "City".

WITNESSETH:

WHEREAS, the permanent vacating of a grade crossing by closing the road includes the abandonment and permanent vacating of roadway right-of-way across the railroad right-of-way, and

WHEREAS, the Railroad agrees to pay the City Ninety Thousand dollars and no cents (\$ 90,000.00) for eliminating crossing DOT No. 012 035K and crossing DOT No 012 039M, by closing the roadways, and

WHEREAS, the City agrees to install permanent barricades or establish natural barricades, and

WHEREAS, the City in cooperation with the Railroad will permanently close the Lower Noble Street grade crossing DOT No. 012 035K and Perkins Street grade crossing DOT No. 012 039M, and

WHEREAS, the City will install and maintain permanent barricades at the Lower Noble Street grade crossing DOT No. 012 035K and Perkins Street grade crossing DOT No. 012 039M which is to be located off the Railroad's right-of-way at Railroad milepost 352.44 and Railroad milepost 352.91 in Guthrie, Oklahoma, prior to removal of railroad crossing surface and approaches.

NOW THEREFORE, in consideration of these facts, the parties hereto agree as follows:

SECTION 1: City after having executed this agreement, and after taking all actions necessary to permanently close and vacate Lower Noble Street Public Crossing DOT No. 012 035K and Perkins Street Public Crossing DOT No. 012 039M and easement across the Railroad's property, and after installing the permanent barricades, will submit a statement in the amount of Ninety Thousand dollars and no cents (\$90,000.00) to the Railroad.

SECTION 2: The Railroad hereby agrees to pay the City the sum of Ninety Thousand dollars and no cents (\$ 90,000.00), upon the receipt of the above mentioned statement.

SECTION 3: The Railroad further agrees to remove the railroad crossing surface, warning devices (crossbuck signs, etc.), and the roadway approaches that currently exist on the Railroad's right-of-way, upon the receipt of the above mentioned statement.

SECTION 4: The City agrees to own and maintain any barricades or other facilities not located on Railroad right-of-way.

SECTION 5: The City agrees, by the above consideration received that the crossings will remain closed and will not be re-opened by the City.

SECTION 6: As part of this agreement, the Railroad agrees to install new concrete crossing surfaces on the mainline and siding tracks at Oklahoma Street DOT No. 012 037Y, Railroad Milepost 352.607.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as the dates below indicated.

EXECUTED by the Railroad this ____ day of _____, 2010

THE BURLINGTON NORTHERN AND SANTA FE
RAILWAY COMPANY

By: _____

Title: Manager Public Projects

EXECUTED by the City this ____ day of _____, 2010

CITY OF GUTHRIE

By: _____

Title: _____

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Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	August 17, 2010	Rene Spineto
<input type="checkbox"/> GPWA		
<input type="checkbox"/> Other: _____		

Agenda Item

Consider approval of Resolution #2012-12 supporting the Association of Central Oklahoma Governments (ACOG) in their efforts to prepare a grant application creating a Sustainable Communities Regional Planning Program.

Summary

Last year the US Department of Housing and Urban Development (HUD), the US Department of Transportation (DOT) and the US Environmental Protection Agency (EPA) announced a new partnership to coordinate federal housing, environment protection, and transportation planning, on a regional basis. That partnership is looking to all regional councils of government (such as ACOG) to identify and coordinate regional strategies that integrate these various activities and provide a regional plan for sustainable growth.

The Association of Central Oklahoma Governments (of which Guthrie is a member) is asking for a Resolution of Support to establish this working partnership with its regional stakeholders as they prepare the joint application of the Sustainable Communities Planning Grants Program. This grant application, being prepared by ACOG, will fund ACOG's efforts to create a Regional Master Plan for Central Oklahoma. If approved, this grant will be used as a guide by federal funding agencies to prioritize and focus future federal investment.

Funding Expected	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Account Number	_____ Amount		
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: <u>8-11-10</u>
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached:

- Resolution for Sustainable Communities Regional Planning Grant Program

Recommendation:

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

Sustainable Communities Regional Planning Grant Program

RESOLUTION #2010-12

A RESOLUTION OF THE GUTHRIE CITY COUNCIL SUPPORTING THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) IN PREPARING A COMPREHENSIVE JOINT APPLICATION UNDER THE FEDERAL SUSTAINABLE COMMUNITIES INITIATIVE AND ESTABLISHING A WORKING PARTNERSHIP AGREEMENT WITH PUBLIC, PRIVATE, NON-PROFIT, AND CIVIC SECTOR ORGANIZATIONS, INCLUDING BUT NOT LIMITED TO, WATER RESOURCE, HOUSING, HUMAN SERVICES, ENVIRONMENTAL AND TRANSPORTATION AGENCIES, COMMUNITY-BASED ORGANIZATIONS, LOCAL GOVERNMENTS, NONPROFITS, ACADEMIA AND RESEARCH INSTITUTIONS, SCHOOL BOARDS AND PRIVATE SECTOR ORGANIZATIONS.

WHEREAS, on June 16, 2009, the U.S. Department of Housing and Urban Development (HUD), the U.S. Department of Transportation (DOT), and the U.S. Environmental Protection Agency (EPA) announced a new partnership to regionally coordinate federal housing, environmental protection, and transportation planning and investment; and

WHEREAS, this new partnership is looking to multidisciplinary regional councils of government to identify and coordinate regional strategies that:

- Provide a regional vision or plan for sustainable growth
- Integrate housing, water infrastructure, transportation, land use planning and investment
- Address energy efficiency
- Address the impacts of climate change through the development of mitigation and adaptation strategies
- Promote the creation of equitable, sustainable communities
- Promote social equity and access to opportunity
- Promote environmental protection and restoration
- Redevelop underutilized sites
- Leverage federal investment in existing communities
- Promote equitable affordable housing
- Increase economic competitiveness
- Promote multi-modal, regional transportation systems, and healthy, safe and walkable neighborhoods – rural, urban or suburban

WHEREAS, there is a clear understanding that the Sustainable Communities Planning Grants Program is designed to support the development of a comprehensive regional plan or vision identifying critical projects and infrastructure to improve the sustainability of Central Oklahoma and to be used as a guide by federal funding agencies to prioritize and focus future federal investment; and

WHEREAS, any application for funding under the Sustainable Communities Planning Grants Program should be prepared in consultation with the appropriate water resource, housing, environmental, and transportation agencies, local governments, nonprofits, academia and research institutions, school boards, community-based organizations, and private sector

organizations; and should include a formalized agreement among these entities to work cooperatively on the application and funded project; and

WHEREAS, the Association of Central Oklahoma Governments should commit the resources necessary within the limits of their budgets and work programs to prepare and submit a successful joint application under the Sustainable Communities Planning Grants Program;

NOW, THEREFORE, BE IT RESOLVED that the City of Guthrie strongly supports the Association of Central Oklahoma Governments (ACOG) in preparing a comprehensive joint application for the Sustainable Communities Planning Grant Program, and the establishment of a working partnership agreement with regional stakeholders, including, but not limited to, water resource, housing, environmental, and transportation agencies, local governments, nonprofits, academia and research institutions, school boards, community-based organizations, and private sector organizations; and should include a formalized agreement among these entities to work cooperatively on the application and funded project.

APPROVED AND PASSED, this _____ day of _____ 2010.

Chuck Burtcher, Mayor

ATTEST: (seal)

Wanda Calvert, City Clerk

APPROVED AS TO LEGAL FORM:

Randel Shadid, City Attorney