



60th City Council

Mayor Chuck Burtcher

Ward I – Trey Ayers, John Wood Ward II – Mary Coffin, Patty Hazlewood

Ward III – Ellen Gomes, Gaylord Z. Thomas

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

101 N. 2nd Street, Guthrie, OK 73044

August 3, 2010, 7:00pm

Agenda

- 1. Call to Order
2. Public Comments
3. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

- A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held July 20, 2010..... 3
B. Consider approval of claims 5
C. Consider declaring a Disaster Emergency proclamation for the Flood of June 14 and 15, 2010..... 13
D. Consider approval applying the interest credit from the OMAG Workers' Compensation Plan to the 2010-2011 insurance renewal 15

- 4. Adjourn

CITY COUNCIL MEETING

- 1. Call to Order
2. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

- A. Consider approval of minutes of the Special City Council Meeting (Street Committee) held on July 15, 2010..... 17
B. Consider approval of minutes of the Special City Council Workshop held on July 20, 2010..... 21
C. Consider approval of minutes of the Regular City Council Meeting held on July 20, 2010 25
D. Consider approval of claims 31
E. Consider declaring a Disaster Emergency proclamation for the Flood of June 14 and 15, 2010 33
F. Consider declaring the list of six items that are located at Guthrie Municipal Services surplus and allow staff to dispose of the items in a way that is most beneficial to the City or GPWA, either by bidding and/or posting on internet 35
G. Consider approval applying the interest credit from the OMAG Workers' Compensation Plan to the 2010-2011 insurance renewal (see page 15)
H. Consider approval to award Bid #2010-10, Guthrie-Edmond Regional Airport Taxiway Delta Development Area, Apron & Taxiway to Sandstone Construction Company, as recommended by Garver Engineering, in the amount of \$237,393 for Bid Schedule #1 and \$41,204.50 for Additive Alternate #1, totaling \$278,597.50, which falls within 5% of the Engineer's estimate, as approved by City Council on May 18, 2010. 37

I. Consider approval of the recommendation of the Street Committee for the following items: (1) No Parking and Loading Zone Signs for the North side of Grant St. and in front of the church at 211 East Grant; (2) Watch for Carriage Signs at four entrances of City in accordance with ODOT regulations; (3) Adding a painted diagonal crosswalk to the playground near St. Mary's School for the safety of the children43

3. City Manager's Report

4. Requests/comments from members of the City Council.

5. Adjourn

MINUTES

GUTHRIE PUBLIC WORKS MEETING

July 20, 2010

The regular meeting of the Guthrie Public Works Authority was posted on Friday, July 16, 2010 before 5:00 p.m. and held July 20, 2010 in the Guthrie City Hall Council Chambers.

Invocation was given by Rev. Don Riepe, Guthrie Christian Church.

Pledge of Allegiance was led by Chairman Chuck Burtcher.

Chairman Chuck Burtcher called the meeting to order at 7:03 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Gaylord Z. Thomas
	Ellen Gomes	Mary Coffin	Patty Hazlewood
	John Wood		

Members Absent: None

Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Rene Spineto	Maxine Pruitt
	Jim Ahlgren	Damon Devereaux	Kevin Dixon, Jr.

Chairman Burtcher declared a quorum with all (7) Trustees in attendance.

Public Comments. Barry Cogburn addressed the Trustees concerning the revisions to the CMOM Fee, Utility Billing User Fee and Water Treatment Plant Fee for multi-family dwelling complexes on master meters.

Consent Agenda: Motion by Trustee Ayers, seconded by Trustee Coffin, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on July 6, 2010.
- B. Consider approval of Claims:

GPWA Fund:	Regular Claims	\$37,962.99
Utility Deposit Fund:	Regular Claims	<u>\$ 145.06</u>
	TOTAL CLAIMS:	\$38,108.05

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Consider approval of Resolution No. 2010-11, recommended by the Citizens Rate and Fee Advisory Committee to revise the CMOM Fee, Utility Billing User Fee and Water Treatment Plant Fee for multi-family dwelling complexes on master meters. The Citizens Rate and Fee Advisory Committee met on July 7, 2010 and voted unanimously to recommend phasing in the collection of the CMOM Fee, Utility Billing User Fee and Water Treatment Plant Fee at a rate of 20%, 40%, 60%, 80%, and 100% over the next five years for multi-family dwelling complexes on master meters who receive government subsidies or tax incentives for low income housing. This is in response to the new method of charging the fees per unit rather than by meter. The committee felt that charging the fees per unit was the right way to charge, but the dramatic increase at one time was not a reflection of the business friendly way of doing business that we are trying to focus on as a municipality. Woodpark Apartments is also a multi-family dwelling complex that receives government subsidies, but does not have a master water meter (well water); however, it is on the City's sanitary sewer system, staff is recommending phasing in the fees over the next five years. Also, Cottage Park is a multi-family dwelling complex that is in the construction phase (35 units) and staff is recommending applying the fees over the same period once the project is complete. Motion by Trustee Ayers, seconded by Trustee Thomas, moved approval of Resolution No. 2010-11 recommended by the Citizens Rate and Fee Advisory Committee to revise the CMOM Fee, Utility Billing User Fee and Water Treatment Plant Fee for multi-family dwelling complexes on master meters. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Wood
Nay: Hazlewood

Chairman Burtcher declared the motion carried with six (6) yes and one (1) no votes.

Adjournment. Motion by Trustee Thomas, seconded by Trustee Ayers, moved approval to adjourn. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood
Nay: None

Chairman Burtcher declared the motion carried unanimously at 7:33 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Chairman



GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

August 3, 2010

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kevin Dixon Jr.", written over a horizontal line.

Kevin Dixon Jr.
Senior Buyer
Administrative Services

Monthly Claims Approved As Per Ordinance #2973
By City Manager

City Manager

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
REIMBURSEME	CITY TREASURERS (105)	Reimbursement for Municipal Swimming	01-00-00-5445	\$78.00
		Total		\$78.00
		Total		\$78.00
#6379 JA BIRT	OKLA EMPLOYMENT SECURITY	Quarterly Unemployment Assessment 4th	01-01-00-6040	\$320.98
004752	SAM'S CLUB DIRECT(516)	Misc. Supplies	01-01-00-6100	\$66.16
226773885	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	\$20.00
000113	GHM ENTERPRISES (1097)	Dust Mop Cleaning	01-01-00-6103	\$3.00
004752	SAM'S CLUB DIRECT(516)	Supplies	01-01-00-6103	\$89.28
2031141	WALMART COMMUNITY	Janitorial Supplies	01-01-00-6103	\$155.26
2345835	OKLA HOME CENTERS, INC. (203)	Misc. Supplies	01-01-00-6112	\$10.13
65748421	SIMPLEX-GRINNELL(20886)	Repair on Fire Alarm System	01-01-00-6112	\$500.55
2031141	WALMART COMMUNITY	Maintenance Supplies	01-01-00-6112	\$14.19
004752	SAM'S CLUB DIRECT(516)	Coffee Supplies	01-01-00-6114	\$254.46
6450500886	VERIZON WIRELESS (21875)	Cell phone services	01-01-00-6318	\$293.94
5075	CRAWFORD &	Professional Services-Accounting &	01-01-00-6330	\$2,356.68
2031156	GUTHRIE NEWS LEADER (1578)	Legal Publication	01-01-00-6334	\$116.56
5831	ACOG(530)	Basic, Transportation and Water Quality	01-01-00-6350	\$6,971.00
019968	O.M.L.(426)	2010-2011 Annual Service Fees	01-01-00-6350	\$6,502.63
CIVIL DEFENSE	LOGAN COUNTY CLERK(1135)	Civil Defense per Agreement	01-01-00-6371	\$1,604.31
2029454AUG2010	GODDARD ENTERPRISES (798)	Siren Maint.	01-01-00-6372	\$200.00
AUGUST2010	RETAIL ATTRACTIONS,	Contract Commencing May 1, 2010 and	01-01-00-6373	\$1,250.00
JULY2010	RETAIL ATTRACTIONS,	Contract Commencing May 1, 2010 and	01-01-00-6373	\$1,250.00
COG792	TAPESTRY GRAPHICS (20241)	Professional Service - Design & Production	01-01-00-6373	\$2,900.00
		Total		\$24,879.13
		Total GENERAL GOVERNMENT		\$24,879.13
1724	CITY MANAGMENT	CMAO Summer Conference 2010	01-02-20-6048	\$100.00
ETHICS	FIRST CAPITAL	Transportation to Ethics Training in	01-02-20-6048	\$144.00
5088	STRATEGIC GOV. RESOURCES,	Ethics Training - Ron Holified in Stillwater	01-02-20-6048	\$250.00
Postage -	RANDEL C. SHADID(20656)	Reimbursement for Postage Seminars and	01-02-20-6054	\$74.73
		Total CITY MANAGER		\$568.73
		Total ADMINISTRATION		\$568.73
REIMBURSEME	CITY TREASURERS (105)	Recordings at Court House	01-03-30-6355	\$39.00
		Total FINANCE		\$39.00
		Total FINANCE		\$39.00
2031141	WALMART COMMUNITY	Maintenance Supplies - IT Tech	01-04-45-6126	\$65.00
2029452JUL201	COX COMMUNICATIONS(20698)	City Hall and Fire Dept. Internet services	01-04-45-6381	\$279.90
EDU432	PANOPTO 22357	Course Cast Hosted Video	01-04-45-6381	\$49.00
		Total INFORMATION SERVICES		\$393.90
		Total INFORMATION SERVICES		\$393.90
76961 PUBLIC	GUTHRIE NEWS LEADER (1578)	Notice of Public Hearing PC 6/27/2010	01-05-50-6334	\$32.60
		Total COMMUNITY DEVELOPMENT		\$32.60
180	LOGAN CO. ECON. DEV.	Per Agreement Attention: Kay Wade	01-05-53-6054	\$5,000.00
		Total ECONOMIC DEVELOPMENT		\$5,000.00
		Total PLANNING		\$5,032.60

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
296856969	TERMINEX 22413	Pest Control	01-06-60-6112	\$50.00
B1290036	BRODART(289)	Grown Ups and Children's Books	01-06-60-6130	\$235.44
2233467	MIDWEST TAPE(21369)	Children's Books and Grown up Books on CD	01-06-60-6131	\$149.96
2234619	MIDWEST TAPE(21369)	Children's Books and Grown up Books on CD	01-06-60-6131	\$269.96
0001873	HURLEY PLUMBING(267)	Replace Library Water Heater	01-06-60-6387	\$547.85
		Total LIBRARY		\$1,253.21
		Total LIBRARY		\$1,253.21
2031141	WALMART COMMUNITY	Jail/Prisoners Food	01-07-70-6106	\$110.92
2031141	WALMART COMMUNITY	Police Department	01-07-70-6107	\$13.47
004752	SAM'S CLUB DIRECT(516)	Coffee Supplies	01-07-70-6114	\$232.43
1006300120114	OFFICE DEPOT,INC. (286)	Windows 7 and Microsoft Office Pro	01-07-70-6311	\$319.99
1006300120114	OFFICE DEPOT,INC. (286)	Windows 7 and Microsoft Office Pro	01-07-70-6311	\$499.99
CNIN076621BMI	BMI SYSTEMS, INC. 664	Maintenance for Police Canon Copier	01-07-70-6317	\$119.45
MEMBER	NATL ASSO SCHOOL	Membership Dues for Anthony Gibbs	01-07-70-6355	\$40.00
		Total POLICE ADMINISTRATION		\$1,336.25
0028477-2176-4	WASTE MANAGEMENT (22106)	DEY-Dead Animals, Evfi-Env Fee and Fuel	01-07-72-6114	\$89.09
		Total ANIMAL CONTROL		\$89.09
		Total POLICE		\$1,425.34
2031141	WALMART COMMUNITY	Kitchen/Coffee Supplies	01-09-90-6107	\$98.80
40455	BLOOM APPLIANCE &	Service Ice Machine	01-09-90-6112	\$60.00
013730	BRANCH'S HEAT & AIR(75)	Service Air Conditioner at Station One	01-09-90-6112	\$91.10
2031141	WALMART COMMUNITY	Hose Clamp, Fuel Line/Carburetor	01-09-90-6112	\$24.22
162767	NAPA (30)	Automotive and Equipment Parts and	01-09-90-6316	\$93.16
0218-392943	O'REILLY AUTO PARTS (952)	Misc. Supplies	01-09-90-6316	\$10.97
0218-393156	O'REILLY AUTO PARTS (952)	Misc. Supplies	01-09-90-6316	\$8.27
0218-393950	O'REILLY AUTO PARTS (952)	Misc. Supplies	01-09-90-6316	\$6.87
86928	RON'S MOBILE TIRE 506	Misc. Tires and Repairs	01-09-90-6316	\$10.00
162561	CHIEF FIRE & SAFETY(92)	Rotating Light and Hose	01-09-90-6317	\$137.00
3848	HOMETOWN RENTAL &	Misc. Supplies	01-09-90-6317	\$30.95
6504777	RICOH AMERICAS	Copy Machine Maintenance	01-09-90-6317	\$115.96
2031141	WALMART COMMUNITY	HP #74 Black Ink	01-09-90-6317	\$29.94
		Total SUPPRESSION		\$717.24
REIMBURSEME	CITY TREASURERS (105)	Recertification for Davidson	01-09-92-6048	\$30.00
862032	ALLMED (21869)	EMS SUPPLIES	01-09-92-6104	\$1,435.51
862067	ALLMED (21869)	EMS SUPPLIES	01-09-92-6104	\$53.40
863081	ALLMED (21869)	Cold Pack	01-09-92-6104	\$21.48
864102	ALLMED (21869)	EMS SUPPLIES	01-09-92-6104	\$603.85
864258	ALLMED (21869)	EMS SUPPLIES	01-09-92-6104	\$164.10
864260	ALLMED (21869)	EMS SUPPLIES	01-09-92-6104	\$65.64
PE70980	LAMPTON WELDING	Oxygen	01-09-92-6104	\$51.31
863144	ALLMED (21869)	Eye and Skin Flush Station	01-09-92-6110	\$91.00
1286002	EMERGENCY MEDICAL	Safety Glasses and Foam Earplugs for Fire	01-09-92-6110	\$262.00
709262	JOE COOPER TRUCK CENTER	Work on Ambulance Noise in Engine	01-09-92-6316	\$100.00
EMS JUNE 2010	INTERMEDIX (22025)	EMS Billing 6/1/2010 to 6/30/2010	01-09-92-6373	\$6,713.51
		Total EMS		\$9,591.80
2344549	OKLA HOME CENTERS, INC. (203)	Misc Supplies	01-09-96-6114	\$7.80

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
		Total PREVENTION		\$7.80
		Total FIRE		\$10,316.84
11485	TRAFFIC SIGNALS, INC.(584)	Repair to Traffic Signals	01-12-00-6113	\$500.00
11509	TRAFFIC SIGNALS, INC.(584)	Repair to Traffic Signals	01-12-00-6113	\$200.00
11527	TRAFFIC SIGNALS, INC.(584)	Repair to Traffic Signals	01-12-00-6113	\$2,000.00
026323	OCT EQUIPMENT, INC.(404)	Rebuild Front End on Case 590 Super I	01-12-00-6316	\$7,340.04
		Total		\$10,040.04
		Total STREET		\$10,040.04
825 0568665	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$27.55
825 0570280	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$27.55
163795	NAPA (30)	Hand Tool Replacements	01-14-00-6102	\$144.94
163802	NAPA (30)	Hand Tool Replacements	01-14-00-6102	\$0.10
162961	NAPA (30)	Oil Dry, Rough Service Bulbs, etc.	01-14-00-6114	\$14.68
163642	NAPA (30)	Oil Dry, Rough Service Bulbs, etc.	01-14-00-6114	\$15.71
		Total		\$230.53
0532207729	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$2.99
0532208300	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$34.99
0532208310	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	(\$2.99)
0532214063	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$9.99
L016516	BLUMENTHALS MFG. (21951)	Rebuild 4-Speed Transmission from Truck	01-14-41-6116	\$1,654.30
155977	COUNTRY FORD-MERCURY	Ford Parts	01-14-41-6116	\$79.95
156275	COUNTRY FORD-MERCURY	Ford Parts	01-14-41-6116	\$79.95
41640	COUNTRY FORD-MERCURY	Ford Parts	01-14-41-6116	\$27.38
41739	COUNTRY FORD-MERCURY	Ford Parts	01-14-41-6116	\$58.91
GPWA JUNE	EIGHT BALL CAR WASH(20776)	GPWA - Car Wash	01-14-41-6116	\$34.66
Repair Truck #241	GUTHRIE AUTO TRIM(232)	Repair Headliner in Truck #241	01-14-41-6116	\$90.00
249505	JOHN VANCE MOTORS(602)	Misc. GM and Chrysler Parts	01-14-41-6116	\$79.95
162287	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$15.18
162439	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$66.05
162547	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$35.95
162578	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	(\$6.50)
162673	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$73.37
163274	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$35.85
163595	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$17.94
163641	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$50.58
163691	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$87.34
163727	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	\$43.22
K26229	OCT EQUIPMENT, INC.(404)	Case Tractor and Backhoe Parts - King Pins	01-14-41-6116	\$291.41
0218-390887	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$11.24
0218-391181	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$6.27
0218-391380	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$5.54
0218-391390	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$21.82
0218-391391	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$5.84
0218-392326	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$281.68
0218-392384	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$29.30
0218-392463	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$11.99
0218-392509	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$15.96
0218-392594	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$5.85

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
0218-392598	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$10.00)
0218-392619	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$23.59
0218-392983	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$185.05
0218-392994	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$27.47
0218-393219	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$24.00)
0218-393792	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$27.14
0218-393806	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$12.00
0218-393807	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$11.99
0218-393893	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$577.61
0218-394049	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$117.99
0218-394070	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$63.31
0218-394303	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$117.99)
0218-394321	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$0.90
0218-394776	O'REILLY AUTO PARTS (952)		01-14-41-6116	(\$27.47)
0218-395439	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$53.29
0218-395728	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$14.98
0218-395757	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$70.99
0218-395780	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$15.96
0218-395806	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$123.07
0218-395991	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$7.63
0218-395993	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$7.85
0218-396062	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$39.96
0218-396283	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$199.74
2018-391618	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	\$2.99
NP25624695	FLEETCOR TECHNOLOGIES	Fleet Fueling Operations	01-14-41-6118	\$16,997.40
		Total FLEET MAINTENANCE		\$21,657.41
		Total FLEET MAINTENANCE		\$21,887.94
2031141	WALMART COMMUNITY	OFFI Spray Parks and Grounds	01-15-11-6110	\$41.62
2031141	WALMART COMMUNITY	Parks and Grounds Supplies	01-15-11-6110	\$117.94
2031141	WALMART COMMUNITY	1 Gallon Jugs for Parks and Grounds	01-15-11-6110	\$58.50
01-284274-71	CROSSLAND'S RENTAL(134)	Portable Toilet Rental at Guthrie Lake and	01-15-11-6112	\$73.00
01-284274-72	CROSSLAND'S RENTAL(134)	Portable Toilet Rental at Guthrie Lake and	01-15-11-6112	\$73.00
01-284275-70	CROSSLAND'S RENTAL(134)	Portable Toilet Rental at Guthrie Lake and	01-15-11-6112	\$73.00
01-284275-71	CROSSLAND'S RENTAL(134)	Portable Toilet Rental at Guthrie Lake and	01-15-11-6112	\$73.00
01-425908-13	CROSSLAND'S RENTAL(134)	Portable Toilet Rental at Guthrie Lake and	01-15-11-6112	\$166.00
01-425908-14	CROSSLAND'S RENTAL(134)	Portable Toilet Rental at Guthrie Lake and	01-15-11-6112	\$83.00
01235	CJ & SON MACHINE (20840)	Repairs on Rear Axle Ferris Mower	01-15-11-6317	\$40.00
2751	H & H MANUFACTURING & DIST.	Power Washer Repair	01-15-11-6317	\$328.14
465172	PRO POWER EQUIPMENT(20625)	Weed Eating Blades and Heads, Trimming	01-15-11-6317	\$291.75
465946	PRO POWER EQUIPMENT(20625)	Weed Eating Blades and Heads, Trimming	01-15-11-6317	\$44.14
		Total PARKS		\$1,463.09
		Total PARKS & PUBLIC GROUNDS		\$1,463.09
1508	CJ & SON MACHINE (20840)	Plumbing Repairs	01-16-00-6112	\$250.00
006609	SAM'S CLUB DIRECT(516)	Pool Concessions	01-16-00-6128	\$2,219.92
		Total		\$2,469.92
		Total MUNICIPAL POOL		\$2,469.92
		Total GENERAL FUND		\$79,847.74

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
296640847	TERMINEX 22413	Pest Control	20-21-00-6112	\$65.00
004752	SAM'S CLUB DIRECT(516)	Coffee Supplies	20-21-00-6114	\$281.84
2029457JUL10	USPS - UNITED STATES	Postage Meter	20-21-00-6309	\$1,000.00
CNIN076617BMI	BMI SYSTEMS, INC. 664	Maintenance copier Municipal Serv. Canon	20-21-00-6317	\$114.76
2029453AUG2010	COX COMMUNICATIONS(20698)	Water Treatment Plant Internet services	20-21-00-6318	\$59.95
6450500886	VERIZON WIRELESS (21875)	Cell phone services	20-21-00-6318	\$221.74
		Total		\$1,743.29
		Total PUBLIC WORKS GENERAL		\$1,743.29
329	MID AMERICA HYDRO TECH	Chemicals	20-23-00-6104	\$6,662.88
89253	SOUTHWEST CHEMICAL (20977)	Liquid Ammonium Sulfate and Freight	20-23-00-6104	\$2,327.72
SU12429	ACCURATE	Lab Supplies for Water Treatment Plant	20-23-00-6109	\$637.64
OG07023	ACCURATE	Testing	20-23-00-6303	\$145.00
OG07024	ACCURATE	Testing	20-23-00-6303	\$195.00
OG14018	ACCURATE	Testing	20-23-00-6303	\$100.00
OG14019	ACCURATE	Testing	20-23-00-6303	\$40.00
		Total		\$10,108.24
		Total WATER PLANT		\$10,108.24
0F17008	ACCURATE	Estimated Blanket for Annual Testing	20-24-00-6109	\$200.00
0F22007	ACCURATE	Estimated Blanket for Annual Testing	20-24-00-6109	\$60.00
0F24004	ACCURATE	Estimated Blanket for Annual Testing	20-24-00-6109	\$300.00
0F29005	ACCURATE	Estimated Blanket for Annual Testing	20-24-00-6109	\$60.00
0G01001	ACCURATE	Estimated Blanket for Annual Testing	20-24-00-6109	\$200.00
0G06010	ACCURATE	Estimated Blanket for Annual Testing	20-24-00-6109	\$60.00
SU12467	ACCURATE	pH Buffers, Chlorine Ampoules and Shipping	20-24-00-6109	\$284.83
140009	EVANS ENTERPRISES, INC.	Emergency Repair of the Chlorine Injections	20-24-00-6317	\$420.80
2345880	OKLA HOME CENTERS, INC. (203)	Misc Supplies	20-24-00-6317	\$14.99
186995	USABUEBOOK - UTILITY	10 FRN R 1/2 Amp Fuses	20-24-00-6317	\$62.02
00038963	BIO-AQUATIC TESTING, INC.(64)	Bio Monitoring June, July and August 2010	20-24-00-6357	\$450.00
00038998	BIO-AQUATIC TESTING, INC.(64)	Bio Monitoring June, July and August 2010	20-24-00-6357	\$140.00
		Total		\$2,252.64
		Total WASTE WATER TREATMENT PLANT		\$2,252.64
2031141	WALMART COMMUNITY	2 Gallon Jugs	20-26-00-8114	\$10.88
		Total		\$10.88
		Total CONVENIENCE CENTER		\$10.88
89276	SOUTHWEST CHEMICAL (20977)	Estimated Cost on 330 Gallon of Sodium	20-27-00-6104	\$961.13
2031141	WALMART COMMUNITY	OFF! Deep Woods	20-27-00-6114	\$97.60
2344888	OKLA HOME CENTERS, INC. (203)	For PVC Fittings - Concrete - Etc.	20-27-00-6119	\$165.64
2345869	OKLA HOME CENTERS, INC. (203)	For PVC Fittings - Concrete - Etc.	20-27-00-6119	\$1.83
155663	NAPA (30)	Parts for Vehicle Maintenance	20-27-00-6317	\$11.76
000102	GHM ENTERPRISES (1097)	Line Maintenance Laundry Service	20-27-00-6346	\$10.20
000104	GHM ENTERPRISES (1097)	Line Maintenance Laundry Service	20-27-00-6346	\$13.80
000108	GHM ENTERPRISES (1097)	Line Maintenance Laundry Service	20-27-00-6346	\$9.00
000109	GHM ENTERPRISES (1097)	Line Maintenance Laundry Service	20-27-00-6346	\$7.20
000110	GHM ENTERPRISES (1097)	Line Maintenance Laundry Service	20-27-00-6346	\$7.20
000111	GHM ENTERPRISES (1097)	Line Maintenance Laundry Service	20-27-00-6346	\$6.00
000114	GHM ENTERPRISES (1097)	Line Maintenance Laundry Service	20-27-00-6346	\$7.20

City of Guthrie 7/28/2010 1:13pm
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
0001166	GHM ENTERPRISES (1097)	Line Maintenance Laundry Service	20-27-00-6346	\$9.00
0001119	GHM ENTERPRISES (1097)	Line Maintenance Laundry Service	20-27-00-6346	\$10.80
000121	GHM ENTERPRISES (1097)	Line Maintenance Laundry Service	20-27-00-6346	\$9.60
LINE MAINT	GHM ENTERPRISES (1097)	Line Maintenance Laundry Service	20-27-00-6346	\$10.20
071410	PRIMARY STRUCTURE(20526)	Grade Rings, Manholes, Rings and Lids	20-27-00-6392	\$302.00
		Total		\$1,640.16
		Total LINE MAINTENANCE		\$1,640.16
		Total GPWA OPERATING FUND		\$15,755.21
2030967	OKLA LIBRARY ASSOC.(422)	Membership Fee for OLA for Library Director	30-30-00-6541	\$100.00
2031141	WALMART COMMUNITY	Library Food/Supplies/Crafts	30-30-00-6541	\$115.76
		Total		\$215.76
3910460	DEMCO(146)	Processing Materials and Labels	30-30-06-6541	\$152.23
2031052	OKLA LIBRARY ASSOC.(422)	OLA Membership for Samantha Stewart July	30-30-06-6541	\$41.00
2031141	WALMART COMMUNITY	Library Cokes/Soft drinks	30-30-06-6541	\$26.11
		Total LIBRARY		\$219.34
		Total GRANTS		\$435.10
		Total GRANTS FUND		\$435.10
9-FIN.	WADES CONSTRUCTION 22431	Centennial Sidewalk Project FAP No. STP-	44-44-00-6548	\$21,160.98
		Total		\$21,160.98
		Total GUTHRIE CENTENNIAL		\$21,160.98
		Total GUTHRIE CENTENNIAL FUND		\$21,160.98
0008983-IN	HAYNES EQUIPMENT CO.(250)	12" Magnate for WTP-Section #	50-50-00-6373	\$6,565.00
APPLICATION	HCCC Co, LLC. 22368	Guthrie Water Treatment Plant - Sec. A	50-50-00-6373	\$172,425.00
		Total		\$178,990.00
		Total WATER TREATMENT PLANT IMPROVEMENT		\$178,990.00
		Total WATER TREATMENT PLANT FUND		\$178,990.00
CNIN076517BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	\$574.39
CNIN076602BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	\$260.00
CNIN076618BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	\$308.00
CNIN076620BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	\$260.00
CNIN077085BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	\$205.40
		Total ADMINISTRATION		\$1,607.79
73434672	DELL FINANCIAL (21623)	Lease Payment on Server July 2010	54-54-04-6706	\$486.48
73480591	DELL FINANCIAL (21623)	Lease Payment Administrative/Payroll	54-54-04-6706	\$77.99
73488987	DELL FINANCIAL (21623)	Lease Payment on Finance Desktops	54-54-04-6706	\$471.76
1911710	SUSQUEHANNA COMM. FINANCE	Lease BroadcastPix August 2010	54-54-04-6706	\$523.38
		Total INFORMATION SERVICES		\$1,559.61
2029458AUG2010BANCFIRST(884)		Loan for upgrade for both Cameras trucks	54-54-27-6706	\$1,116.00
		Total LINE MAINTENANCE		\$1,116.00
		Total FACILITIES		\$4,283.40
2030117AUG2010FARMERS & MERCHANTS		Dodge Charger (Police Vehicles)	54-56-07-6707	\$641.86

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
		Total POLICE DEPARTMENT		\$641.86
		Total VEHICLES & EQUIPMENT		\$641.86
		Total CAPITAL PROJECTS		\$4,925.26
2031141	WALMART COMMUNITY	Mouse Traps	98-98-00-6102	\$3.82
21318	STANDARD HOME & IND., INC.	Roof Repair on Terminal Building at GERA	98-98-00-6112	\$105.00
4707	HOMETOWN RENTAL &	Support Clips for RedMax Weed Eater and	98-98-00-6317	\$9.75
6720	SUTTON TRACTOR (21650)	Hustler Super Z Mower Blades	98-98-00-6317	\$45.78
		Total		\$164.35
09071200-5	GARVER ENGINEERING 22519	Taxiway Delta Engineering Services -	98-98-95-6373	\$2,260.00
		Total TAXI LANE EXTENSION-NORTH OF DELTA		\$2,260.00
		Total AIRPORT FUND		\$2,424.35
		Total AIRPORT FUND		\$2,424.35
2029455AUG2010	OKLAHOMA DEPARTMENT OF	Spirit Wing Loan	99-99-00-6702	\$1,041.67
		Total		\$1,041.67
		Total GUTHRIE INDUSTRIAL DEVLEOPMENT		\$1,041.67
		Total GUTHRIE INDUSTRIAL DEVELOPMENT		\$1,041.67
		Total All Funds		\$304,580.31



Agenda Item Cover Letter

Meeting
[X] City Council
___ GPWA
___ Other: _____

Date of Meeting
August 3, 2010

Contact
Maxine Pruitt, M S
Director

Agenda Item

Consider declaring a Disaster Emergency proclamation for the Flood of June 14 and 15, 2010.

Summary

Flood occurred for the two days of June 14th and 15th which caused considerable damage and required additional work by City employees. This proclamation is the first step in the Federal Assistance process.

Funding Expected ___ Revenue ___ Expenditure [X] N/A
Budgeted ___ Yes ___ No [X] N/A
Account Number _____ Amount _____
Legal Review [X] N/A ___ Required Completed Date: _____
Mayor's Appt. ___ Yes ___ No

Supporting documents attached

- Proclamation

Recommendation

Staff recommends approval.

Action Needed ___ Public Hearing [X] Motion ___ Emergency Clause



DISASTER EMERGENCY PROCLAMATION

Whereas, on June 14, 2010 through June 15, 2010, a Disaster Emergency, Severe Flooding, occurred in the City of Guthrie, Logan County, Oklahoma causing considerable damage to public and private properties; and

Whereas, immediate attention is required to protect public health, reduce further damage, insure public safety and render emergency relief; and

Whereas, I, Charles Burtcher, the Mayor of Guthrie, Oklahoma, do find that the aforementioned conditions constitute a threat to the safety and welfare of the City, and create an emergency disaster situation within the meaning of Article IV of the Guthrie Charter; Title 61, Oklahoma Statutes 1991, Section 130; and Section 683.3, Oklahoma Civil Defense Resources Management Act of 1967, as amended;

NOW THEREFORE, I Charles Burtcher, the Mayor of the City of Guthrie, acting under the power vested in me under Article IV of the Guthrie City Charter, do hereby declare the City of Guthrie to be a disaster area, entitled to aid, relief and assistance, and do hereby direct the implementation of the Guthrie Emergency Operations Plan.

IN WITNESS WHEREOF, I have hereunto set my hand and seal to this instrument on the ____ day of _____ in the year of our Lord, two thousand and ten, at Guthrie, Oklahoma.

THIS PROCLAMATION SHALL EXPIRE AFTER (7) DAYS, UNLESS OTHERWISE EXTENDED BY ME.

Mayor

Attest:

City Clerk



Agenda Item Cover Letter

Meeting

City Council
 GPWA
 _____ Other: _____

Date of Meeting
 August 3, 2010

Contact
 Jim Ahlgren

Agenda Item

Consider approval applying the interest credit from the OMAG Workers' Compensation Plan to the 2010 - 2011 insurance renewal.

Summary

The Oklahoma Municipal Assurance Group (OMAG) informed the City that we had an interest credit and that we could apply it to our renewal or be refunded. Staff asked to have the interest credited to our renewal.

Funding Expected _____ Revenue _____ Expenditure N/A
Budgeted _____ Yes _____ No N/A
Account Number [00-00-00-0000] **Amount** _____
Legal Review N/A _____ Required **Completed Date:** _____
Mayor's Appt. _____ Yes No

Supporting documents attached

- Notice from OMAG - Loss Retention Plan

Recommendation
 None

Action Needed _____ Public Hearing Motion _____ Emergency Clause

OKLAHOMA MUNICIPAL ASSURANCE GROUP
LOSS RETENTION PLAN

2010-2011 Renewal Participation Agreement for City/Town of GUTHRIE

The fee for participation in the *Oklahoma Municipal Assurance Group (OMAG) Workers' Compensation Plan* for the period July 1, 2010 through June 30, 2011 and the Loss Fund for this same period as stated on the Invoice are accepted as an amendment to our original agreement with OMAG for continued participation in the Workers' Compensation Plan; and

A. INTEREST CREDIT ----- \$ 1,997.45

(If any, has been applied to reduce the 2010-2011 fee for renewal participation.)

B. OTHER PREMIUM CREDIT ----- \$ 0.00

(If any, has been applied to reduce the 2010-2011 fee for renewal participation.)

C. ESCROW ----- \$ 0.00

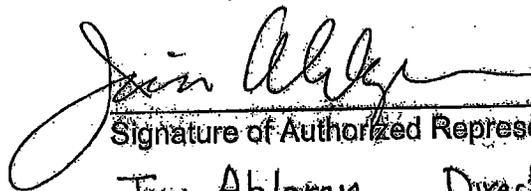
(Select and Initial the appropriate box below and fill in the dollar amount to be applied to premium, if one appears.)

1. We will use \$ 1,997.45 of our Escrow Credit to reduce our 2010-2011 fee for renewal of participation (NOTE: COPY OF MINUTES REQUIRED), OR

2. We will not use any of our Escrow Credit to reduce our 2010-2011 fee for renewal of participation.

5-5-10

Date



Signature of Authorized Representative

Jim Ahlgren Director Admin. Services
Printed Name and Title

NOTE: THIS AGREEMENT MUST BE SIGNED AND RETURNED TO OMAG BY JUNE 15, 2010 TO RENEW JULY 1ST.

(Mail this Agreement, with or without the payment, to OMAG by June 15th at address shown below.)
If payment is mailed after June 15th, it must be received at OMAG by July 15th.

Oklahoma Municipal Assurance Group
4130 North Lincoln Boulevard
Oklahoma City, OK 73105



MINUTES

CITY COUNCIL MEETING

Street Committee

July 15, 2010

The special meeting of the sixtieth City Council of Guthrie, Oklahoma, was posted on Tuesday, July 13, 2010 before 5:00 p.m. and held July 15, 2010 in the Guthrie City Hall Third Floor Conference Room.

Street Committee Chairman Gaylord Z. Thomas called the meeting to order at 6:00 p.m.

Street Committee Members Present:

Gaylord Z. Thomas Patty Hazlewood John Wood

Street Committee Members Absent:

None

City Council Members Present:

Chuck Burtcher Trey Ayers Ellen Gomes
Mary Coffin

City Council Members Absent:

None

Staff Present:

Wanda Calvert Rene Spineto Maxine Pruitt
Tenny Maker

Street Committee Chairman Thomas declared a quorum with all (3) Street Committee Members in attendance.

Discussion and consideration of action regarding tentative Burlington Northern Santa Fe Railroad crossing closures. The City has received a request from Burlington Northern Santa Fe Railroad (BNSF) to close two crossings: under the viaduct and at Perkins Avenue. BNSF will pay for the removal of equipment and the City will provide the permanent closing devices and asphalt. Street Superintendent Tenny Maker performed a 24-hour vehicle count at the Perkins Avenue crossing which had 44 vehicles cross and at the Vilas Avenue crossing which had 32 vehicles cross. There was discussion on BNSF also improving the Oklahoma Avenue crossing. Motion by Street Committee Member Wood, seconded by Street Committee Member Hazlewood, moved approval to recommend to City Council to approve the Burlington Northern Santa Fe Railroad's request to close the railroad crossings under the viaduct and at Perkins Avenue with the Oklahoma Avenue crossing improvements. A roll call vote was taken.

Aye: Thomas, Hazlewood, Wood
Nay: None

Street Committee Chairman Thomas declared the motion carried unanimously.

Discussion and consideration of action regarding putting carriage signs downtown. Mr. Steve Bowers has requested placing carriage signs either along the state highway next to the bike signs or in the downtown area. He has received approval from the Guthrie Historic Preservation Commission on the sign. There was discussion on the color and the size of the sign. Motion by Street Committee Member Hazlewood, seconded by Street Committee Member Wood, moved approval to recommend to City Council to approve the carriage signs requested by Mr. Steve Bowers reducing the size of the signs to 18" x 20" white signs with green lettering to be placed at the Guthrie entrances. A roll call vote was taken.

Aye: Thomas, Hazlewood, Wood
Nay: None

Street Committee Chairman Thomas declared the motion carried unanimously.

Discussion and consideration of action regarding the addition of a painted crosswalk from St. Mary's School across Mansur Avenue to St. Mary's playground. St. Mary's School is located at Elm Street and Warner Avenue and the playground is located at the corner of Elm Street and Mansur Avenue. The crosswalk will provide additional safety for the children crossing Mansur Avenue. Motion by Street Committee Member Wood, seconded by Street Committee Member Hazlewood, moved approval to recommend to City Council to approve the request of an additional painted crosswalk from St. Mary's School across Mansur Avenue to St. Mary's playground. A roll call vote was taken.

Aye: Thomas, Hazlewood, Wood
Nay: None

Street Committee Chairman Thomas declared the motion carried unanimously.

Discussion and consideration of action regarding the addition of "No Parking" signs on the north side of Grant Street and "Loading Zone Only" signs at the front entrance of the church located at 211 East Grant Street. Motion by Street Committee Member Hazlewood, seconded by Street Committee Member Wood, moved approval to recommend to City Council to approve the request to place a "No Parking during Church hours" sign on the north side of Grant Street and a "Loading Zone Only during Church hours" sign at the front entrance of the church located at 211 East Grant Street. A roll call vote was taken.

Aye: Thomas, Hazlewood, Wood
Nay: None

Street Committee Chairman Thomas declared the motion carried unanimously.

Adjournment. Motion by Street Committee Member Hazlewood, seconded by Street Committee Member Wood, moved approval to adjourn. A roll call vote was taken.

Aye: Thomas, Hazlewood, Wood

Nay: None

Street Committee Chairman Thomas declared the motion carried unanimously at 6:22 p.m.

Wanda Calvert, City Clerk

Gaylord Z. Thomas, Chairman

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MINUTES

CITY COUNCIL MEETING

Council Workshop

July 20, 2010

The special meeting of the sixtieth City Council of Guthrie, Oklahoma, was posted on Friday, July 16, 2010 before 5:00 p.m. and held July 20, 2010 in the Guthrie City Hall Third Floor Conference Room.

Mayor Chuck Burtcher called the meeting to order at 6:00 p.m.

Members Present: Chuck Burtcher Mary Coffin Gaylord Z. Thomas
 John Wood Patty Hazlewood

Members Absent: Trey Ayers Ellen Gomes

Staff Present: Matt Mueller Randel Shadid Wanda Calvert
 Lance Crenshaw Maxine Pruitt Rene Spineto

Mayor Burtcher declared a quorum with five (5) Councilmembers in attendance.

Vice Mayor Ayers present at 6:10 p.m.

Questions and discussion regarding agenda items. The following are agenda items discussed:

Resolution No. 2010-11 - The Citizens Rate and Fee Advisory Committee met on July 7, 2010 and voted unanimously to recommend phasing in the collection of the CMOM Fee, Utility Billing User Fee and Water Treatment Plant Fee at a rate of 20%, 40%, 60%, 80%, and 100% over the next five years for multi-family dwelling complexes on master meters who receive government subsidies or tax incentives for low income housing. This is in response to the new method of charging the fees per unit rather than by meter. The committee felt that charging the fees per unit was the right way to charge, but the dramatic increase at one time was not a reflection of the business friendly way of doing business that we are trying to focus on as a municipality. Woodpark Apartments is also a multi-family dwelling complex that receives government subsidies, but does not have a master water meter (well water); however, it is on the City's sanitary sewer system, staff is recommending phasing in the fees over the next five years. Also, Cottage Park is a multi-family dwelling complex that is in the construction phase (35 units) and staff is recommending applying the fees over the same period once the project is complete. If approved, this will reflect on the utility bills to be mailed on or about July 30, 2010.

OML Conference - Mayor Chuck Burtcher has requested to attend the OML Annual Conference & Exposition held September 29th and 30th, 2010. The balance in Council

Training is \$660.00. Councilman John Wood attended the OML 2009 Water Summit on October 16, 2009 (\$85.00); the OML Practical Guide to Everyday Municipal Problems on December 11, 2009 (\$85.00) and the OML Budget Process on January 29, 2010 (\$85.00). Councilwoman Mary Coffin attended the OML Retail Summit on February 16, 2010 (\$85.00). The total amount budgeted for Council Training during FY 2010 is \$1,000.00.

Ordinance No. 3211 - The Street Committee met April 20, 2010 to discuss concerns about the site difficulties for vehicles at several intersections in the downtown area. The worst areas are on Harrison Avenue between First and Second Streets, and Oklahoma Avenue between First and Second Streets. However, only 44 accidents have been reported downtown over the past 6 years, with nearly 1600 being reported City-wide in the same time frame. The committee recommended not making any changes to the downtown parking in regard to removing parking spaces that are in close proximity to intersections and requested that the parking ordinance be amended to allow parking in spaces that are officially marked that fall within the twenty (20) feet of an intersection. Therefore, the amendment still prohibits parking within twenty (20) feet of crosswalks at intersections except in parking spaces officially marked. It also addresses the same issue regarding parking at stop signs, traffic control signals, railroad crossings, or driveway entrances to any fire station. The amendment will also allow for parking enforcement in the downtown area. A \$25.00 fine has been established for violations of Section 20-300 (A) and (B). The police department will begin enforcement in the coming months. Also, Section 1(C) addresses disability parking and incorporates some of the recent changes made during the 2010 Legislative session. Violators of this section shall be fined \$500.00. Fines collected pursuant to this section shall be distributed as follows: eighty percent (80%) to the general fund of the City of Guthrie, and twenty percent (20%) to a dedicated fund established by the Department of Public Safety for the development, implementation and maintenance of a system for the enforcement of the disability parking.

Ordinance No. 3212 - Currently there is a difference in the time designated in the ordinance and when school zone lights are actually flashing. The proposed ordinance amends the time to correctly reflect all posted times including when the school zone lights are actually flashing in all school zoned areas in the community.

Discussion of Roles of Street and Finance Committee. City staff inquired about holding Street and Finance Committee Meetings, if time allows discuss the items in the Workshop Meetings held before Council Meetings or if need more time to schedule Street and Finance Committee Meetings. It was the consensus of the City Council for the City Manager to coordinate with the Street Committee Chairman or Finance Committee Chairman to determine which meeting to schedule the items to be discussed.

Councilmember Gomes present at 6:46 p.m.

Request for future items of discussion.

An annual or semi-annual report from the each of the Boards and Commissions to be presented at the beginning of City Council Meetings of their accomplishments and goals.

Action on the Burlington Northern Santa Fe Railroad's request for closure of the Perkins Avenue crossing and crossing under the viaduct.

Action on the Street Committee recommendations on the placements of signage and crosswalk.

Update on the Department of Environmental Quality status on the sanitary sewer consent order.

Adjournment. There being no further business, Mayor Burtcher declared the meeting adjourned at 6:47 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

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MINUTES

CITY COUNCIL MEETING

July 20, 2010

The regular meeting of the sixtieth City Council of Guthrie, Oklahoma was posted on Friday, July 16, 2010 before 5:00 p.m. and held July 20, 2010 in the Guthrie City Hall Council Chambers.

Mayor Chuck Burtcher called the meeting to order at 7:34 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Gaylord Z. Thomas
	Ellen Gomes	Mary Coffin	Patty Hazlewood
	John Wood		

Members Absent: None

Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Rene Spineto	Maxine Pruitt
	Jim Ahlgren	Damon Devereaux	Kevin Dixon, Jr.

Mayor Burtcher declared a quorum with all (7) Councilmembers in attendance.

Consent Agenda: Consent Agenda G, approval of Resolution No. 2010-11, was removed for further discussion. Motion by Councilmember Thomas, seconded by Councilmember Hazlewood, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Special City Council Workshop Meeting held on July 6, 2010.
- B. Consider approval of the minutes from the Regular City Council Meeting held on July 6, 2010.
- C. Consider approval of minutes from the Special City Council Meeting held on July 12, 2010.
- D. Consider approval of Claims:

General Fund:	Regular Claims	\$82,352.68
Grants Fund:	Regular Claims	\$ 1,459.90
Capital Projects Fund:	Regular Claims	\$ 9,378.63
Airport Fund:	Regular Claims	\$ 1,364.34
GIDA Fund:	Regular Claims	<u>\$ 4,849.37</u>

TOTAL CLAIMS: \$99,404.92

- E. Consider approval of Treasurer's Report.
- F. Consider approval of Mayor Chuck Burtcher's request to attend the Oklahoma Municipal League (OML) Annual Conference & Exposition held September 29th and 30th, 2010 and to pay the registration fee in the amount of \$215.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consent Agenda G. Consider approval of Resolution No. 2010-11, recommended by the Citizens Rate and Fee Advisory Committee to revise the CMOM Fee, Utility Billing User Fee and Water Treatment Plant Fee for multi-family dwelling complexes on master meters. The Citizens Rate and Fee Advisory Committee met on July 7, 2010 and voted unanimously to recommend phasing in the collection of the CMOM Fee, Utility Billing User Fee and Water Treatment Plant Fee at a rate of 20%, 40%, 60%, 80%, and 100% over the next five years for multi-family dwelling complexes on master meters who receive government subsidies or tax incentives for low income housing. This is in response to the new method of charging the fees per unit rather than by meter. The committee felt that charging the fees per unit was the right way to charge, but the dramatic increase at one time was not a reflection of the business friendly way of doing business that we are trying to focus on as a municipality. Woodpark Apartments is also a multi-family dwelling complex that receives government subsidies, but does not have a master water meter (well water); however, it is on the City's sanitary sewer system, staff is recommending phasing in the fees over the next five years. Also, Cottage Park is a multi-family dwelling complex that is in the construction phase (35 units) and staff is recommending applying the fees over the same period once the project is complete. Motion by Vice Mayor Ayers, seconded by Councilmember Wood, moved approval of Resolution No. 2010-11 recommended by the Citizens Rate and Fee Advisory Committee to revise the CMOM Fee, Utility Billing User Fee and Water Treatment Plant Fee for multi-family dwelling complexes on master meters. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Wood
Nay: Hazlewood

Mayor Burtcher declared the motion carried with six (6) yes and one (1) no votes.

Consider adopting Ordinance No. 3211 amending Section 20-300, parking prohibited in certain places. The Street Committee met April 20, 2010 to discuss concerns about the site difficulties for vehicles at several intersections in the downtown area. The worst areas are on Harrison at First and Second Streets, and Oklahoma at First and Second Streets. However, only 44 accidents have been reported downtown over the past 6 years, with nearly 1,600

being reported City-wide in the same time frame. The Street Committee recommended not making any changes to the downtown parking in regard to removing parking spaces that are in close proximity to intersections and requested that the parking ordinance be amended to allow parking in spaces that are officially marked which fall within twenty (20) feet of an intersection. Therefore, the amendment still prohibits parking within twenty (20) feet of crosswalks at intersections except in parking spaces officially marked. The proposed ordinance also addresses the same issue regarding parking at stop signs, traffic control signals, railroad crossings, or driveway entrances to any fire station. The amendment will also allow for parking enforcement in the downtown area. A \$25.00 fine has been established for violations of Section 20-300 (A) and (B). The police department will begin enforcement in the coming months. Section 1(C) also addresses disability parking and incorporates some of the recent changes made during the 2010 Legislative session. Violators of this section shall be fined \$500.00. Fines collected pursuant to this section shall be distributed as follows: eighty percent (80%) to the general fund of the City of Guthrie, and twenty percent (20%) to a dedicated fund established by the Department of Public Safety for the development, implementation and maintenance of a system for the enforcement of the disability parking. Motion by Councilmember Thomas, seconded by Councilmember Coffin, moved approval of adopting Ordinance No. 3211 amending Section 20-300, parking prohibited in certain places. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider adopting Ordinance No. 3212 amending Section 20-105, Chapter 20, Basic Rule and Maximum Limits regarding School Zones. Currently there is a difference in the time designated in the ordinance and when school zone lights are actually flashing. The proposed ordinance amends the time to correctly reflect all posted times including when the school zone lights are actually flashing in all school zoned areas in the community. Motion by Councilmember Thomas, seconded by Councilmember Wood, moved approval of adopting Ordinance No. 3212 amending Section 20-105, Chapter 20, Basic Rule and Maximum limits regarding School Zones. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously.

City Manager's Report. Informed staff has reviewed the proposed FY 2011 budget which is at approximately a \$340,000 deficit and complimented staff on how the process has been accomplished; and informed his parents were in Guthrie this last weekend and they had a great time.

Requests/comments from members of the City Council. Councilmember Gomes informed Guthrie is a great community with wonderful people.

Councilmember Hazlewood informed the community loss a great individual, Dale Northup, he will be missed; and of the Simple Life activities.

Vice Mayor Ayers expressed a "Thank You" to the Street Committee and to Municipal Services Director Maxine Pruitt for the crosswalk for St. Mary's School.

Councilmember Thomas expressed a "Thank You" to the Citizens Rate and Fee Advisory Committee for their time and recommendation; informed the City of Guthrie does have great employees and see it every day; and wished Police Chief Devereaux a Happy Birthday.

Councilmember Coffin informed the City Council and the community of the events happening in Guthrie.

Councilmember Wood encouraged the community to go vote on Tuesday, July 27, 2010.

Mayor Burtcher encouraged the community to go vote on Tuesday; and informed the City of Guthrie does have great employees, is a great community, we are a growing community to be everything we can be.

Consider convening an Executive Session pursuant to the authority of Title 25, O.S. 2001, Section 307(B)(4) for the purpose of discussing confidential communications between the Council and their Attorney concerning a pending investigation or claim involving:

- A. Schandorf and Hazlewood vs. City of Guthrie and Guthrie Public Works Authority; specifically Case No. CJ 2010-175; and**
- B. Initiative Petition filed September 7, 2008 for proposed Ordinance to the City of Guthrie; specifically Case No. CJ 2009-3.**

No action was taken.

Consideration of action regarding Schandorf and Hazlewood vs. City of Guthrie and Guthrie Public Works Authority; specifically Case No. CJ 2010-175. No action was taken.

Consideration of action regarding Initiative Petition filed September 7, 2008 for proposed Ordinance to the City of Guthrie; specifically Case No. CJ 2009-3. No action was taken.

Adjournment. Motion by Councilmember Wood, seconded by Councilmember Thomas, moved approval to adjourn. Councilmember entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Coffin, Hazlewood, Wood
Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:50 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

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CITY OF GUTHRIE

CLAIMS

August 3, 2010

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the city of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kevin Dixon Jr.", written over a horizontal line.

Kevin Dixon Jr.
Senior Buyer
Administrative Services

Monthly Claims Approved As Per Ordinance #2973
By City Manager

City Manager

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Agenda Item Cover Letter

Meeting: [X] City Council, [] GPWA, [] Other:
Date of Meeting: August 3, 2010
Contact: Maxine Pruitt, M S Director

Agenda Item

Consider declaring a Disaster Emergency proclamation for the Floor of June 14 and 15, 2010.

Summary

Flood occurred for the two days of June 14th and 15th which caused considerable damage and required additional work by City employees. This proclamation is the first step in the Federal Assistance process.

Funding Expected: Revenue [], Expenditure [X] N/A
Budgeted: Yes [], No [X] N/A
Account Number: [], Amount: []
Legal Review: [X] N/A, Required [], Completed Date: []
Mayor's Appt.: Yes [], No []

Supporting documents attached

- Proclamation

Recommendation

Staff recommends approval.

Action Needed: Public Hearing [], Motion [X], Emergency Clause []



DISASTER EMERGENCY PROCLAMATION

Whereas, on June 14, 2010 through June 15, 2010, a Disaster Emergency, Severe Flooding, occurred in the City of Guthrie, Logan County, Oklahoma causing considerable damage to public and private properties; and

Whereas, immediate attention is required to protect public health, reduce further damage, insure public safety and render emergency relief; and

Whereas, I, Charles Burtcher, the Mayor of Guthrie, Oklahoma, do find that the aforementioned conditions constitute a threat to the safety and welfare of the City, and create an emergency disaster situation within the meaning of Article IV of the Guthrie Charter; Title 61, Oklahoma Statutes 1991, Section 130; and Section 683.3, Oklahoma Civil Defense Resources Management Act of 1967, as amended;

NOW THEREFORE, I Charles Burtcher, the Mayor of the City of Guthrie, acting under the power vested in me under Article IV of the Guthrie City Charter, do hereby declare the City of Guthrie to be a disaster area, entitled to aid, relief and assistance, and do hereby direct the implementation of the Guthrie Emergency Operations Plan.

IN WITNESS WHEREOF, I have hereunto set my hand and seal to this instrument on the ____ day of _____ in the year of our Lord, two thousand and ten, at Guthrie, Oklahoma.

THIS PROCLAMATION SHALL EXPIRE AFTER (7) DAYS, UNLESS OTHERWISE EXTENDED BY ME.

Mayor

Attest:

City Clerk



Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	August 3, 2010	Maxine Pruitt, M S Director
<input type="checkbox"/> GPWA		
<input type="checkbox"/> Other: _____		

Agenda Item

Consider declaring the list of six items that are located at Guthrie Municipal Services surplus and allow staff to dispose of the items in a way that is most beneficial to the City or GPWA, either by bidding and/or posting on internet.

Summary

As in the past, with the purchase of new vehicles and equipment or just the attrition that occurs with use over the years, we have accumulated items that are no longer profitable for use in either entities of the city. Please see the attachment for the list of items for disposal.

Funding	<input checked="" type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Expected	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<input type="checkbox"/> To be determined	Amount	<input type="checkbox"/> To be determined
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	<input type="checkbox"/> Completed Date: _____
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

Surplus Property List from Vehicle Maintenance

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause



To: Maxine Pruitt, Municipal Services Director

From: Bennie Barker, Fleet Services

Date: July 1, 2010

Re: Surplus Items

We would like to declare as surplus and sell the following items located at GMS.

Staff will determine method and date of sale.

Motorcycle # 6: 1997 Kawasaki, 1000cc Police bike. VIN: JKAKZCP2XVB515519

Motorcycle # 5: 2000 Kawasaki, 1000cc Police bike. VIN: JKAKZCP2XYB517761

Unit # 187: 1992 GMC Jimmy, VIN: 1GKDT13Z8N2510668

Unit # 87: 1983 Chevy High Top van, VIN: 1GCGG35M0D7136391

Robinair refrigerant recovery & recharger. Model: 348002K Ser # 22454

Robin packer. Model: EC10 Ser # 13-61-55



Agenda Item Cover Letter

Meeting
 City Council
 GPWA
 Other: _____

Date of Meeting
August 3, 2010

Contact
Lee Ivie,
Airport Manager

Agenda Item

Consider approval to award Bid #2010-10, Guthrie-Edmond Regional Airport Taxiway Delta Development Area, Apron & Taxiway to Sandstone Construction Company, as recommended by Garver Engineering, in the amount of \$237,393 for Bid Schedule #1 and \$41,204.50 for Additive Alternate #1, totaling \$278,597.50, which falls within 5% of the Engineer's estimate, as approved by City Council on May 18, 2010.

Summary

Five bids were received on Tuesday, June 29, 2010 from the City of Guthrie's solicitation of bids for the construction of Taxiway Delta Development Area Apron & Taxiway. The funding will come from the OAC Grant which is a 90/10 grant as approved by Council on May 18, 2010.

Funding Expected Revenue Expenditure N/A
Budgeted Yes No N/A
Account Number 98-98-95-6588 **Amount** \$288,978
Legal Review N/A Required **Completed Date:** _____
Mayor's Appt. Yes No

Supporting documents attached

Correspondence from Garver Engineering which includes bid tabulation

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause



1016 24th Avenue NW
Norman, OK 73069

TEL 405.329.2555
FAX 405.329.3555

www.GarverUSA.com

July 6, 2010

City of Guthrie
ATTN: Maxine Pruitt, Public Works Director
PO Box 908
Guthrie, Oklahoma 73044-0908

RE: Bid Tabulation and Recommendation
Guthrie-Edmond Regional Airport Taxiway Delta Development Area
Aprons and Taxiways
AIP: 3-40-0036-011-2010
City: 2010-10

Dear Mrs. Pruitt:

Bids were received for the "Guthrie-Edmond Regional Airport Taxiway Delta Development Area Aprons and Taxiways" Project at 101 North Second Street, Guthrie, OK 73044 at 2:00 pm on Tuesday, June 29, 2010. A total of five (5) bidders submitted on the project. The bids have been checked for accuracy and four (4) of the five (5) bid proposals were corrected. The low bidder and second lowest bidder did have minor corrections to their proposals. Sandstone Construction Company had corrections to items SS-271-4.1 and D-752-5.1, and Total Investment Incorporated had corrections to item SS-271-4.1. These corrections were resulted in a change less than 1% of the total bids. A tabulation of the bids received is enclosed with this letter.

The Engineer's estimate for Bid Schedule #1 was \$344,277.44 and \$46,750 for Additive Alternate #1. The low bidder was Sandstone Construction Company from Oklahoma City, Oklahoma with a low bid of \$237,393.00 for Bid Schedule #1 and \$41,204.50 for Additive Alternate #1. The low bid amount from Sandstone Construction Company is below the Engineer's estimate and within the programmed construction project budget, which will be funded by a State Grant from the Oklahoma Aeronautics Commission.

Sandstone Construction Company bid appears balanced and wide variances on major pay items were only present in items P-152-5.2 and P-501-8.1a for Bid Schedule #1. Each of these items unit prices were more than 20% lower than the average price from all bids except Tribal Construction Company. Tribal Construction Company's bid was not found to be balanced; therefore, it was not included. All of the unbalanced unit prices were confirmed by Chris Stanley of Sandstone Construction Company and were all in the city's favor. Several minor pay items had significant cost differences, but these constituted less than 3% of the total bid. After reviewing and researching these items, Garver is of the opinion that these unit prices are reasonable for the work specified.

Garver has reviewed the Bid Bond, Proposal, Non-Collusion Affidavit, Insurance, and Statement of Bidders Qualifications from Sandstone Construction Company. They have satisfied the recommended insurance requirements, have complied with the Buy American Provisions, and have adequate resources and line of credit to complete the project.

Guthrie-Edmond Regional Airport
Recommendation for Award
Page 2 of 2

We have checked references with several Engineering firms, private Development firms, and the City of Oklahoma City and received reports that the contractor was capable to perform the work and had performed satisfactorily in the past.

In summary, from the information provided and references contact, it is our opinion that Sandstone Construction Company is capable and qualified for this project. Therefore, it is the recommendation of Garver to award Bid Schedule #1 and Additive Alternate #1 for the "Guthrie-Edmond Regional Airport Taxiway Delta Development Area Aprons and Taxiways" Project, to Sandstone Construction Company from Oklahoma City, Oklahoma in the amount of \$237,393.00 for Bid Schedule #1 and \$41,204.50 for Additive Alternate #1.

Sincerely,

Garver, LLC



Curtis Brown, P.E.

Attachments: Bid Tabulation and Bid Forms

cc: File



CITY OF GUTHRIE
TAXIWAY DELTA DEVELOPMENT
BID TABULATION - ADD ALTERNATE #1
BID OPENING: June 29, 2018; 2:00 PM

ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	Rudy Construction Company		Sandstone Construction Co.		Shell Construction Co.		Total Investment Construction Co.		Tribal Construction Co.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
SS-305-17.1	Directional Boring, 2-Way 4" C Polyethylene Conduits	LF	90	\$60.00	\$5,400.00	\$77.00	\$6,930.00	\$82.50	\$7,425.00	\$75.00	\$6,750.00	\$73.33	\$6,599.70
SS-310-5.1	Existing L-861T Stake Mounted Trenchway Edge Light, Relocated	EA	2	\$500.00	\$1,000.00	\$514.00	\$1,028.00	\$770.00	\$1,540.00	\$500.00	\$1,000.00	\$3,900.00	\$7,800.00
SS-310-3.2	L-858 Base Mounted, 3-Module Guidance Sign, Installed	EA	2	\$7,000.00	\$14,000.00	\$5,545.00	\$11,090.00	\$7,910.00	\$15,820.00	\$5,700.00	\$11,400.00	\$1,300.00	\$2,600.00
SS-310-3.3	L-853 Flush Mounted Retroreflective Marker, Installed	EA	7	\$120.00	\$840.00	\$180.00	\$1,260.00	\$159.50	\$1,116.50	\$300.00	\$2,100.00	\$342.86	\$2,400.02
SS-310-3.4	Temporary Airfield Lighting	LS	1	\$1,000.00	\$1,000.00	\$600.00	\$600.00	\$539.00	\$539.00	\$1,700.00	\$1,700.00	\$358.03	\$13,000.00
L-108-5.1	Trenching for Direct-Buried Cable, 18" Minimum Depth	LF	1,500	\$3.30	\$4,950.00	\$2.90	\$4,350.00	\$1.98	\$2,970.00	\$3.50	\$5,250.00	\$4.00	\$6,000.00
L-108-5.2	No. 8 AWG, 5KV, L-824C Cable, Installed in Trench, Duct Bank, or Conduit	LF	2,700	\$2.80	\$7,560.00	\$1.40	\$3,780.00	\$1.87	\$5,049.00	\$1.75	\$4,725.00	\$7.78	\$21,006.00
L-108-5.3	No. 6 AWG Solid Bare Composite Wire, Installed in Trench, Above the Duct Bank or Conduit, Including Ground Rods and Ground Connectors	LF	1,900	\$3.20	\$6,080.00	\$1.35	\$2,565.00	\$1.71	\$3,249.00	\$1.60	\$3,040.00	\$8.95	\$17,005.00
L-109-5.1	Lockout/Tagout Procedures and Megger Testing	LS	1	\$1,000.00	\$1,000.00	\$2,880.00	\$2,880.00	\$242.00	\$242.00	\$2,700.00	\$2,700.00	\$264.01	\$1,300.00
L-110-5.1	Electrical Duct Bank, Concrete Encased, 2-Way 2" C	LF	85	\$40.00	\$3,400.00	\$36.00	\$3,060.00	\$30.80	\$2,618.00	\$40.00	\$3,400.00	\$14.12	\$1,200.20
L-110-5.2	Electrical Conduit, 1-1/2" by 2" C	LF	190	\$3.00	\$570.00	\$1.50	\$285.00	\$4.40	\$836.00	\$1.30	\$247.00	\$6.32	\$1,200.80
TOTALS					\$46,750.00		\$46,750.00		\$41,204.50		\$42,312.00		\$43,861.05

Corrected Prices



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Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	August 3, 2010	Street Committee
<input type="checkbox"/> GPWA		
<input type="checkbox"/> Other: _____		

Agenda Item

Consider approval of the recommendation of the Street Committee for the following items: (1) No Parking and Loading Zone Signs for the North side of Grant St. and in front of the church at 211 East Grant; (2) Watch for Carriage Signs at four entrances of City in accordance with ODOT regulations; (3) Adding a painted diagonal crosswalk to the playground near St. Mary's School for the safety of the children.

Summary

The Street Committee met with Staff on Thursday, July 15, 2010, and reviewed these items and recommended the installation of each item.

Funding Expected	<input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	01-12-00-6115	Amount	\$6,067 (Balance in account)
			<u>Expense of signs & paint: Approx. \$325</u>
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

Recommendation

Staff recommends approval.

Action Needed	<input type="checkbox"/> Public Hearing	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Emergency Clause
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