CITY OF GUTHRIE OKLAHOMA

60th City Council
Mayor Chuck Burtcher
Ward I – Trey Ayers, John Wood **Ward II** – Mary Coffin, Patty Hazlewood
Ward III – Ellen Gomes, Gaylord Z. Thomas

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

101 N. 2nd Street, Guthrie, OK 73044
June 1, 2010, 7:00pm
Agenda

1. Call to Order
2. Public Comments
3. Consent Agenda

   All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

   A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held May 18, 2010 3
   B. Consider approval of claims 7
   C. Consider rejecting Proposal #2009-17 for Automatic Meter Reading Devices because the proposals have expired 15
   D. Consider denial of Tort Claims #29098-KM as recommended by the Oklahoma Municipal Assurance Group 17
4. Adjourn

CITY COUNCIL MEETING

1. Call to Order
2. Consent Agenda

   All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

   A. Consider approval of minutes of the Special City Council Workshop held on May 18, 2010 21
   B. Consider approval of minutes of the Regular City Council Meeting held on May 18, 2010 23
   C. Consider approval of claims 27
   D. Consider authorizing staff to submit a grant to the United States Department of Justice regarding Federal American Recovery and Reinvestment Act funding in the amount of $18,647 for the purchase of computers 29
   E. Consider confirmation of Mayor's reappointment of Bonnie Cain to the Library Board for a three-year term, ending May 1, 2013 33
   F. Consider approval of the agreement with the Oklahoma Department of Transportation (ODOT) 37

G. Consider rejecting Bid #2010-8 for the Guthrie Edmond Regional Airport 8/10 bay T-hangars because the bids have expired....49

H. Consider denial of Tort Claims #29098-KM as recommended by the Oklahoma Municipal Assurance Group....(see pg 17)

I. Consider approval to declare property as surplus....51

Resolution

3. Consider approval of Resolution No. 2010-05 regarding the American Recovery and Reinvestment ACT (ARRA) stimulus funds for resurfacing of Walnut from Noble to Mansur, Project #2....55
4. City Manager's Report
5. Requests/comments from members of the City Council.
6. Adjourn

Agenda posted on the bulletin board in the lobby of City Hall before 5:00 pm on Friday, May 28, 2010. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

MINUTES

GUTHRIE PUBLIC WORKS AUTHORITY

May 18, 2010

The regular meeting of the Guthrie Public Works Authority was posted on Friday, May 14, 2010 before 5:00 p.m. and held May 18, 2010 in the Guthrie City Hall Council Chambers.

Invocation was given by Rev. Don Riepe, Guthrie Christian Church.

Pledge of Allegiance was led by Chairman Chuck Burtcher.

Chairman Chuck Burtcher called the meeting to order at 7:03 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Gaylord Z. Thomas
	John Wood	Ellen Gomes	Patty Hazlewood
	Mary Coffin		
Members Absent:	None		
Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Maxine Pruitt	Rene Spineto
	Damon Devereaux	Lee Ivie	Jim Ahlgren

Chairman Burtcher declared a quorum with all (7) Trustees in attendance.

Public Comments. Ms. Carol Hirzel addressed the Trustees regarding the CMOM Fee.

Chairman Burtcher presented Alexandra Griffin a Proclamation for successfully completing the interview and selection process to be accepted into the People to People Student Ambassador Program.

Consent Agenda: Motion by Trustee Wood, seconded by Trustee Ayers, moved approval of the Consent Agenda as follows:

A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on May 4, 2010.

B. Consider approval of Claims:

GPWA Fund:	Regular Claims	$ 28,649.47
Water Treatment Plant Fund:	Regular Claims	$358,010.00
Utility Deposit Fund:	Regular Claims	$ 909.96
	TOTAL CLAIMS:	$387,569.43

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Wood, Hazlewood, Coffin
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Discussion and consideration of approval of Resolution No. 2010-03 establishing a CMOM Fee and revising the Water Treatment Plant Fee and Utility Billing User Fee. The proposed resolution will establish a CMOM Fee of $8.00 per month which will be assessed on sanitary sewer customers only. The fee will pay for the current $5 million Department of Environmental Quality (DEQ) Consent Order Project to replace and repair many of the City's wastewater treatment lines. The proposed resolution also amends the Water Treatment Plant Fee and the Utility Billing User Fee so the fees are assessed per household (unit) rather than per meter. While a multiplier currently exists for the base water and sanitary sewer rates for master meters at multi-family living complexes, a multiplier does not exist for Water Treatment Plant Fee or Utility Billing User Fee. The multi-family complexes with a master meter have been paying these fees at a single rate per month rather than per household (unit) per month. Motion by Trustee Ayers, seconded by Trustee Gomes, moved approval of Resolution No. 2010-03 establishing a CMOM Fee and revising the Water Treatment Plant Fee and Utility Billing User Fee with clarification the CMOM Fee will only be assessed to sanitary sewer users. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Wood, Coffin
Nay: Hazlewood (Abstain)

Chairman Burtcher declared the motion carried with six (6) yes and one (1) no-abstain votes.

Consider approval of Resolution No. 2010-04 revising the Utility Billing and Collections Policy to increase the number of utility extensions per calendar year from two to four and accepting Residential Letter of Prior Payment History in lieu of a cash deposit. On June 15, 1993 the Utility Billing and Collections Policy was adopted and since that time several revisions have been implemented. With the utility rate increases, staff recommended the mentioned revisions be approved to accommodate a better relationship with our customers. Motion by Trustee Coffin, seconded by Trustee Wood, moved approval of Resolution No. 2010-04 revising the Utility Billing and Collections Policy to increase the number of utility extensions per calendar year from two to four and accepting Residential Letter of Prior Payment History in lieu of a cash deposit. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Wood, Hazlewood, Coffin
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Adjournment. Motion by Trustee Ayers, seconded by Trustee Thomas, moved approval to adjourn. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Wood, Hazlewood, Coffin
Nay: None

Chairman Burtcher declared the motion carried unanimously at 7:30 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Chairman

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CITY OF GUTHRIE OKLAHOMA

GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

June 1, 2010

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

Kevin Dixon Jr.
Senior Buyer
Administrative Services

Monthly Claims Approved As Per Ordinance #2973
By City Manager

City Manager

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
173340	MCLAIN-CHITWOOD (358)	Misc. Office Supplies	01-01-00-6100	$179.95
5335717	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	$19.79
5433527	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	$10.99
5437285	QUILL CORPORATION(489)	Misc. Office Supplies	01-01-00-6100	$394.93
223742800	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	$1,869.00
223920844	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	$56.00
223920851	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	$574.74
CITYHALL	GHM ENTERPRISES (1097)	Dust Mop Cleaning	01-01-00-6103	$3.00
455317	GOOCH-SMITH ELECTRIC(1279)	Misc. Work	01-01-00-6112	$85.00
295365219	TERMINEX 22413	Pest Control	01-01-00-6112	$90.00
2030847	WALMART COMMUNITY	Frames and Office Supplies	01-01-00-6114	$16.00
CR2030847	WALMART COMMUNITY	CREDIT	01-01-00-6114	($7.27)
2030847	WALMART COMMUNITY	Garage Sale Signs	01-01-00-6308	$104.25
6424366967	VERIZON WIRELESS (21875)	Cell phone services	01-01-00-6318	$293.91
139992ER	AFLAC(20180)	Service Fee for the Month of May 2010	01-01-00-6346	$25.00
JUNE2010	GODDARD ENTERPRISES (798)	Siren Maint.	01-01-00-6372	$200.00
		Total		**$3,915.29**
		Total GENERAL GOVERNMENT		**$3,915.29**
APRIL & MAY	RANDEL C. SHADID(20656)	Reimbursement for Postage Seminars and	01-02-20-6054	$4.40
		Total CITY MANAGER		**$4.40**
		Total ADMINISTRATION		**$4.40**
EDU379	PANOPTO 22357	Course Cast Hosted Video June 2010	01-04-45-6381	$49.00
		Total INFORMATION SERVICES		**$49.00**
		Total INFORMATION SERVICES		**$49.00**
CNIN073756BMI	BMI SYSTEMS, INC. 664	Maintenance for Planning Canon Copier	01-05-50-6317	$203.00
		Total COMMUNITY DEVELOPMENT		**$203.00**
JUNE2010	LOGAN CO. ECON. DEV.	Per Agreement Attu: Kay Wade	01-05-53-6054	$5,000.00
		Total ECONOMIC DEVELOPMENT		**$5,000.00**
		Total PLANNING		**$5,203.00**
295365218	TERMINEX 22413	Pest Control	01-06-60-6112	$50.00
CNIN073351BMI	BMI SYSTEMS, INC. 664	Maintenance for Library Canon Copier	01-06-60-6317	$182.69
		Total LIBRARY		**$232.69**
		Total LIBRARY		**$232.69**
2030847	WALMART COMMUNITY	Jail/Prisoners Food	01-07-70-6106	$77.22
2030847	WALMART COMMUNITY	Shredded Beef	01-07-70-6107	$19.90
139906	SPECIAL-OPS UNIFORMS,	Uniform Shirts - Lyons - Plus Shipping	01-07-70-6110	$89.98
INV090626	KETCHUM MFG. CO., INC.	City License Dog Tags, S-Hooks and	01-07-70-6112	$156.97
140577	SPECIAL-OPS UNIFORMS,	Duty Belt and Asp Holders	01-07-70-6114	$141.97
458285	PETTY'S PIT STOP (22340)	Card Reader Did Not Work for Fuel man Card	01-07-70-6118	$48.32
2030847	WALMART COMMUNITY	Sony VHS Taoes 5 pk	01-07-70-6120	$8.48
830678621X050	AT&T MOBILITY (355)	Wireless Internet card for CID office May-10	01-07-70-6311	$66.84
09-002943-S	O.S.B.I. (820)	ODIS Software Support	01-07-70-6311	$1,562.00
86749	RON'S MOBILE TIRE 506	Tire Repairs for Police Department	01-07-70-6316	$15.00
86765	RON'S MOBILE TIRE 506	Flat Tire Repair - Unit #4	01-07-70-6316	$10.00
86779	RON'S MOBILE TIRE 506	Flat Tire Repair - Unit #4	01-07-70-6316	$515.96

Invoice #	Vendor	Description	Account	Cost
CNIN073368BMI	BMI SYSTEMS, INC. 664	Maintenance for Police Canon Copier	01-07-70-6317	$125.03
72976	BOLAY COMMUNICATIONS(106)	Repair to Radio - Police Department	01-07-70-6318	$46.35
		Total POLICE ADMINISTRATION		**$2,884.02**
028031-2176-9	WASTE MANAGEMENT (22106)	DEY-Dead Animals Plus Fuel Surcharge	01-07-72-6114	$87.67
		Total ANIMAL CONTROL		**$87.67**
		Total POLICE		**$2,971.69**
2030847	WALMART COMMUNITY	Coffee Service Supplies	01-09-90-6107	$81.22
5953496	RICOH AMERICAS	Copy Machine Maintenance	01-09-90-6317	$115.96
		Total SUPPRESSION		**$197.18**
2030847	WALMART COMMUNITY	Bandages and Accu Chek	01-09-92-6104	$113.46
		Total EMS		**$113.46**
		Total FIRE		**$310.64**
2030847	WALMART COMMUNITY	HP Inc 901 Combo	01-12-00-6114	$213.85
		Total		**$213.85**
		Total STREET		**$213.85**
825 0528645	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	$27.80
825 0535328	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	$27.55
825 0550291	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	$27.55
825 0551970	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	$27.55
825 0553668	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	$28.58
825 0555341	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	$27.55
825 0557015	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	$27.55
825 05586883	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	$27.55
158284	NAPA (30)	Hand Tool Replacements	01-14-00-6102	$15.71
		Total		**$237.39**
0532178135	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	$41.99
0532179068	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	$19.98
0532181697	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	$43.17
0532181964	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	$69.95
153893	COUNTRY FORD-MERCURY	Misc Ford Car and Truck Parts	01-14-41-6116	$361.42
41266	COUNTRY FORD-MERCURY	Misc Ford Car and Truck Parts	01-14-41-6116	$34.59
GPWA CAR	EIGHT BALL CAR WASH(20776)	Wash GPWA Vehicles	01-14-41-6116	$86.52
189994	FORMAN HARLEY DAVIDSON	Service Manual & Police Package	01-14-41-6116	$58.92
123551	JOHN VANCE MOTORS(602)	Misc. GM and Chrysler Parts	01-14-41-6116	$32.37
C44887	KSM EXCHANGE LLC(839)	Cooling Fan and Shroud for Link belt	01-14-41-6116	$272.62
157798	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$17.54
157996	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$70.80
157997	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$6.59
158087	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$12.80
158170	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$26.09
158200	NAPA (30)		01-14-41-6116	($8.15)
158234	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$266.90
158285	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$6.10
158315	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$3.95
158832	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$68.28
158882	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$0.78

Invoice #	Vendor	Description	Account	Cost
158973	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$141.06
159020	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$30.74
159187	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$41.40
159188	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$35.52
159322	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$67.99
159486	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$3.36
159506	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$20.31
159519	NAPA (30)	Misc. Auto Repair Parts	01-14-41-6116	$17.75
2333342	OKLA HOME CENTERS, INC. (203)	Adhesives, Abrasives, Etc.	01-14-41-6116	$25.57
2338770	OKLA HOME CENTERS, INC. (203)	Misc Automotive Parts	01-14-41-6116	$0.98
0218-377785	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$3.99
0218-378080	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$8.11
0218-378870	O'REILLY AUTO PARTS (952)		01-14-41-6116	($8.11)
0218-378886	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$20.42
0218-379002	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$66.92
0218-379376	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$14.38
0218-379420	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$8.99
0218-379448	O'REILLY AUTO PARTS (952)		01-14-41-6116	($8.99)
0218-379549	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$7.67
0218-380365	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$17.76
0218-380378	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$15.99
0218-380518	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$3.53
0218-380665	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$6.29
0218-380782	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$21.54
0218-380850	O'REILLY AUTO PARTS (952)		01-14-41-6116	($11.47)
0218-381882	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$6.27
0218-381885	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$11.99
0218-381895	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$91.98
0218-381897	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$6.99
0218-381920	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$22.40
0218-381930	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$14.98
0218-381943	O'REILLY AUTO PARTS (952)		01-14-41-6116	($15.72)
0218-381993	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$14.64
0218-382113	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$183.23
0218-382197	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$8.99
0218-382284	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$15.48
0218-382944	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$27.42
0218-382958	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$8.93
0218-383061	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$8.76
0218-81931	O'REILLY AUTO PARTS (952)	Misc Automotive Parts	01-14-41-6116	$6.27
NP24697360	FLEETCOR TECHNOLOGIES	Fleet Fueling Operations	01-14-41-6118	$15,059.84
		Total FLEET MAINTENANCE		**$17,517.36**
		Total FLEET MAINTENANCE		**$17,754.75**
841341	ESTES CHEMICALS(20565)	Chemicals for Spraying Weeds on Bridges,	01-15-11-6104	$1,717.00
841604	ESTES CHEMICALS(20565)	Chemicals for Spraying Weeds on Bridges,	01-15-11-6104	$400.48
01-284275-69	CROSSLAND'S RENTAL(134)	Portable toilet rental at Guthrie Lake and	01-15-11-6112	$73.00
01-287274-70	CROSSLAND'S RENTAL(134)	Portable toilet rental at Guthrie Lake and	01-15-11-6112	$73.00
01-425908-12	CROSSLAND'S RENTAL(134)	Portable toilet rental at Guthrie Lake and	01-15-11-6112	$83.00
515858085001	OFFICE DEPOT,INC. (286)	Outdoor Cork Board for Park Pavilion	01-15-11-6112	$389.99

Invoice #	Vendor	Description	Account	Cost
2030847	WALMART COMMUNITY	Cedar Mulch	01-15-11-6112	$89.40
2030847	WALMART COMMUNITY	Office Supplies	01-15-11-6114	$80.57
156935	NAPA (30)	Hoses, Brake Line and Vehicle Parts	01-15-11-6316	$21.73
157458	NAPA (30)	Hoses, Brake Line and Vehicle Parts	01-15-11-6316	$32.46
157989	NAPA (30)	Hoses, Brake Line and Vehicle Parts	01-15-11-6316	$14.12
158346	NAPA (30)	Hoses, Brake Line and Vehicle Parts	01-15-11-6316	$9.02
		Total PARKS		**$2,983.77**
		Total PARKS & PUBLIC GROUNDS		**$2,983.77**
444036	H.I.S. PAINTS 1308	Paint and Supplies for Pool and Deck	01-16-00-6112	$1,481.94
		Total		**$1,481.94**
		Total MUNICIPAL POOL		**$1,481.94**
		Total GENERAL FUND		**$35,121.02**
649532005024	VALERIE EPPERSON (329)	UPS (Battery Backup) for Municipal Services	20-21-00-6101	$53.87
295110998	TERMINEX 22413	Pest Control	20-21-00-6112	$65.00
3332	FORMS PLUS (185)	Utility Bills and Second Notices	20-21-00-6308	$349.12
CNIN073363BMI	BMI SYSTEMS, INC. 664	Maintenance for Municipal Serv. Canon	20-21-00-6317	$124.78
JUNE2010	COX COMMUNICATIONS(20698)	Water Treatment Plant Internet services	20-21-00-6318	$59.95
6424366967	VERIZON WIRELESS (21875)	Cell phone services	20-21-00-6318	$221.72
APRIL 2010	C.A.C. FINANCIAL CORP. (1405)	Collection Fees for September, 2009 through	20-21-00-6340	$23.92
		Total		**$898.36**
		Total PUBLIC WORKS GENERAL		**$898.36**
MILEAGE	MAXINE PRUITT (1915)	Mileage Reimbursement 2009-2010	20-22-00-6047	$110.50
		Total		**$110.50**
		Total PUBLIC WORKS ADMINISTRATION		**$110.50**
0E05019	ACCURATE	Testing	20-23-00-6303	$145.00
0E05021	ACCURATE	Testing	20-23-00-6303	$125.00
0E12016	ACCURATE	Testing	20-23-00-6303	$40.00
0E12017	ACCURATE	Testing	20-23-00-6303	$100.00
		Total		**$410.00**
		Total WATER PLANT		**$410.00**
0D22005	ACCURATE	Testing - Waste Water Treatment Plant	20-24-00-6109	$150.00
0D29013	ACCURATE	Testing - Waste Water Treatment Plant	20-24-00-6109	$150.00
0E04023	ACCURATE	Testing - Waste Water Treatment Plant	20-24-00-6109	$60.00
0E06005	ACCURATE	Testing - Waste Water Treatment Plant	20-24-00-6109	$300.00
2030847	WALMART COMMUNITY	Batteries	20-24-00-6114	$15.55
139032	EVANS ENTERPRISES, INC.	Estimated Cost to Repair Electrical Controls	20-24-00-6312	$247.00
138875	EVANS ENTERPRISES, INC.	Estimate to Repair the Hoist that Moves our	20-24-00-6317	$321.00
		Total		**$1,243.55**
		Total WASTE WATER TREATMENT PLANT		**$1,243.55**
1999	HOMETOWN RENTAL &	Oil for Quickie Saws and Small Engine	20-27-00-6114	$19.90
2338444	OKLA HOME CENTERS, INC. (203)	PVC Fittings, Concrete, Etc.	20-27-00-6119	$10.76
155586	NAPA (30)	Oil, Grease and Misc Supplies	20-27-00-6317	$6.89
156045	NAPA (30)	Oil, Grease and Misc Supplies	20-27-00-6317	$71.69
157406	NAPA (30)	Oil, Grease and Misc Supplies	20-27-00-6317	$206.82

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
157410	NAPA (30)	Oil, Grease and Misc Supplies	20-27-00-6317	$4.71
158790	NAPA (30)	Oil, Grease and Misc Supplies	20-27-00-6317	$40.65
158800	NAPA (30)	Oil, Grease and Misc Supplies	20-27-00-6317	$55.07
86705	RON'S MOBILE TIRE 506	Tire Repairs and Replacements	20-27-00-6317	$10.00
2010139	MYERS ENGINEERING	Engineering Services - CMOM Plan for	20-27-00-6392	$16,958.50
042910	PRIMARY STRUCTURE(20526)	Grade Rings and Manhole Rings and Lids	20-27-00-6392	$602.00
050710	PRIMARY STRUCTURE(20526)	Grade Rings and Manhole Rings and Lids	20-27-00-6392	$822.00
2030847	WALMART COMMUNITY	USB SD Card Reader	20-27-00-6392	$16.00
		Total		**$18,824.99**
		Total LINE MAINTENANCE		**$18,824.99**
		Total GPWA OPERATING FUND		**$21,487.40**
2030847	WALMART COMMUNITY	Live Planting Flowers	30-30-00-6541	$53.99
2030847	WALMART COMMUNITY	Crafts Supplies	30-30-00-6541	$68.76
2030847	WALMART COMMUNITY	Colored Duct Tape and Painting Supplies	30-30-00-6541	$177.42
2030847	WALMART COMMUNITY	Candy and Cookies	30-30-00-6541	$28.77
2030847	WALMART COMMUNITY	Crafts Supplies Library	30-30-00-6541	$79.85
		Total		**$408.79**
		Total GRANTS		**$408.79**
		Total GRANTS FUND		**$408.79**
GSI 001	WADES CONSTRUCTION 22431	Centennial Sidewalk Project - City of Guthrie	44-44-00-6548	$6,056.96
		Total		**$6,056.96**
		Total GUTHRIE CENTENNIAL		**$6,056.96**
		Total GUTHRIE CENTENNIAL FUND		**$6,056.96**
CNIN073264BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	$574.39
CNIN073350BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	$260.00
CNIN073364BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	$308.00
CNIN073367BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	$260.00
		Total ADMINISTRATION		**$1,402.39**
73193298	DELL FINANCIAL (21623)	Lease Payment Admin Sec/Payroll - June	54-54-04-6706	$77.99
73202305	DELL FINANCIAL (21623)	Lease Payment on Finance Desktops - June	54-54-04-6706	$471.76
1875425	SUSQUEHANNA COMM. FINANCE	Lease BroadcastPix	54-54-04-6706	$523.38
		Total INFORMATION SERVICES		**$1,073.13**
JUNE2010	BANCFIRST(884)	Loan for upgrade for both Cameras trucks	54-54-27-6706	$1,116.00
		Total LINE MAINTENANCE		**$1,116.00**
		Total FACILITIES		**$3,591.52**
JUNE2010	FARMERS & MERCHANTS	Dodge Charger (Police Vehicles)	54-56-07-6707	$641.86
		Total POLICE DEPARTMENT		**$641.86**
		Total VEHICLES & EQUIPMENT		**$641.86**
		Total CAPITAL PROJECTS		**$4,233.38**
2030847	WALMART COMMUNITY	Gas Cans	98-98-00-6102	$36.00
2030847	WALMART COMMUNITY	Batteries	98-98-00-6110	$26.23
4203416	OKLAHOMA CORPORATION	Registration Fees for Storage Fuel	98-98-00-6112	$75.00

Invoice #	Vendor	Description	Account	Cost
295328601	TERMINEX 22413	Pest Control	98-98-00-6112	$50.00
		Total		**$187.23**
		Total AIRPORT FUND		**$187.23**
		Total AIRPORT FUND		**$187.23**
JUNE 2010	OKLAHOMA DEPARTMENT OF	Spirit Wing Loan	99-99-00-6702	$1,041.67
		Total		**$1,041.67**
		Total GUTHRIE INDUSTRIAL DEVLEOPMENT		**$1,041.67**
		Total GUTHRIE INDUSTRIAL DEVELOPMENT		**$1,041.67**
		Total All Funds		**$68,536.45**

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CITY OF GUTHRIE OKLAHOMA

Agenda Item Cover Letter

Meeting
____ City Council
__X__ GPWA
____ Other: _____

Date of Meeting
June 1, 2010

Contact
Kevin Dixon, Jr.
Senior Buyer

Agenda Item
Consider rejecting Proposal #2009-17 for Automatic Meter Reading Devices because the proposals have expired.

Summary
Proposals for Automatic Meter Reading Devices were solicited last fiscal year but have never formally been rejected. This action is done to keep order in the process.

Funding Expected ____ Revenue ____ Expenditure __X__ N/A

Budgeted ____ Yes ____ No __X__ N/A

Account Number _____ **Amount** $_____

Legal Review __X__ N/A ____ Required Completed Date: _____

Mayor's Appt. ____ Yes __X__ No

Supporting documents attached
None

Recommendation
Staff recommends approval.

Action Needed ____ Public Hearing __X__ Motion ____ Emergency Clause

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CITY OF GUTHRIE OKLAHOMA

Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
x City Council x GPWA ___ Other: _____	June 1, 2010	Jim Ahlgren, Human Resources

Agenda Item
Consider denial of Tort Claim(s) #29098-KM as recommended by the Oklahoma Municipal Assurance Group.

Summary
May 7, 2010, property damage incurred when claimants vehicle struck a pothole on Seward Road, between Sooner Road and Coltrane Road

Funding Expected ___ Revenue ___ Expenditure x N/A

Budgeted ___ Yes ___ No x N/A

Account Number [00-00-00-0000] **Amount** _____

Legal Review X N/A ___ Required Completed Date: _____

Mayor's Appt. ___ Yes x No

Supporting documents attached

- **Notice of tort claim from Claimant**
- **Letter of Recommendation to City of Guthrie for this claim to be denied.**

Recommendation
Motion to deny Tort Claim # 29098-KM to begin the 180-day statute of limitations, as recommended by the Oklahoma Municipal Assurance Group.

Action Needed ___ Public Hearing x Motion ___ Emergency Clause

NOTICE OF TORT CLAIM

OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN

A. CLAIMANT REPORT

To the City of Guthrie
Public entity you are filing this claim against.

PLEASE PRINT OR TYPE AND SIGN

IMPORTANCE NOTICE: The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply (See Oklahoma Statues Title 51, Section 151-172).

CLAIMANT(S) Larry & Joyce Holden CLAIMANT(S) SOCIAL SECURITY NO. ___ ___ ___
ADDRESS 907 W. Lakeview Dr. CLAIMANT(S) DATE OF BIRTH ___
Guthrie, OK 73044 PHONE: HOME (405) 282-6970 BUS. (405) 921-5255

Continue on another sheet if needed for any information requested)

1. DATE AND TIME OF INCIDENT 5-7-10 @ 1)a.m. ( )p.m.
2. LOCATION OF INCIDENT On Seward eastbound between Sumner & Cottrane (just past 530 Seward)
3. DESCRIBE INCIDENT My son was coming home eastbound, came over the hill and hit the pothole dead on with his front passenger side wheel. The wheel was damaged and the tire blew out, hubcap disappeared.
4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:

BODILY INJURY: WAS CLAIMANT INJURED? YES___ NO ✓ If yes, complete this section
Describe injury ___

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES___ NO ✓ If so, please give name, address and phone number of company

NAME OF DOCTOR OR HOSPITAL N/A

ALL MEDICAL BILLS (attach Copies) $ ___
LIST OTHER DAMAGES CLAIMED $ ___
TOTAL BODILY INJURY . . . . . $ ___

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE NAME Nissan BODY TYPE Mirage YEAR 2001
NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.
IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS N

PROPERTY DAMAGE (Attach repair bills or two estimates) $ ___
LIST OTHER DAMAGES CLAIMED $ ___
TOTAL PROPERTY . . . . . $ ___

5. NAME OF YOUR INSURANCE CO.	POLICY NO.	AMOUNT CLAIMED	AMOUNT RECEIVED

6. The names of any witnesses known to you.

Name	Address	Phone Number
Logan Holden	907 W. Lakeview, Guthrie 73044	(405) 282-6970
Dalton Elliott	Seward Guthrie 73042	

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM . . . . . $ ___

Joyce Holden 5/13/
SIGNATURE(S) DATE

OMAG
Oklahoma Municipal Assurance Group

May 21, 2010

Mr. Jim Ahlgren
City of Guthrie
PO BOX 908
GUTHRIE OK 73044-0908

Re:	Member	:	City of Guthrie
	Claimant	:	Larry & Joyce Holden
	Date of Loss	:	05/07/2010
	Claim No.	:	29098-KM

Dear Mr. Ahlgren:

We have completed our investigation regarding the above referenced claim. It is our recommendation that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec 157(A), this claim will be deemed denied ninety (90) days after it was received by the City. 51 Okla. Stat. Sec 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim. Thus to begin the 180-day statute of limitations before the passage of ninety days, we suggest you docket this claim for denial at the next meeting of your municipal governing body. For the 180-day period to start running, the claimant must be notified at the address on the claim within five (5) days of the denial. To document compliance with the Act, we recommend that you send notice of denial of the claim by certified mail.

Please advise us as soon as possible of any official action taken by the municipal governing body on denial of this claim.

Sincerely,

Kyle Moore

Kyle Moore
Claims Examiner

4130 N. Lincoln Blvd.
Oklahoma City, OK
73105-5209
405-525-6624
1-800-234-9461
fax: 405-525-0009
www.omag.org

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MINUTES

CITY COUNCIL MEETING

Council Workshop

May 18, 2010

The special meeting of the sixtieth City Council of Guthrie, Oklahoma, was posted on Friday, May 14, 2010 before 5:00 p.m. and held May 18, 2010 in the Guthrie City Hall Third Floor Conference Room.

Mayor Chuck Burtcher called the meeting to order at 6:00 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Gaylord Z. Thomas
	John Wood	Ellen Gomes	Patty Hazlewood
	Mary Coffin		
Members Absent:	None		
Staff Present:	Matt Mueller	Wanda Calvert	Lance Crenshaw
	Rene Spineto	Damon Devereaux	Lee Ivie

Mayor Burtcher declared a quorum with all (7) Councilmembers in attendance.

Discussion of City issues and agenda items. The following are issues and agenda items discussed:

1. Airport Taxiway Delta Development Area Apron & Taxiway – The Guthrie-Edmond Regional Airport Board recommended the City of Guthrie solicit bids for the construction of Taxiway Delta Development Area Apron and Taxiway. The funding will come from the Oklahoma Aeronautics Commission (OAC) Grant which is a 90/10 grant. Also, the Airport Board recommended the City Council approve staff to apply for an OAC Grant as long as bids are within 5% of the Engineer's estimate and authorize receipt of the OAC Grant.

2. Resolution establishing CMOM Fee and revising the Water Treatment Plant Fee and Utility Billing User Fee – The proposed resolution will establish a CMOM Fee of $8.00 per month which will be assessed on sanitary sewer customers only. The fee will pay for the current $5 million Department of Environmental Quality (DEQ) Consent Order Project to replace and repair many of the City's wastewater treatment lines. The proposed resolution also amends the Water Treatment Plant Fee and the Utility Billing User Fee so the fees are assessed per household (unit) rather than per meter. While a multiplier currently exists for the base water and sanitary sewer rates for master meters at multi-family living complexes, a multiplier does not exist for Water Treatment Plant Fee or Utility Billing User

Fee. The multi-family complexes with a master meter have been paying these fees at a single rate per month rather than per household (unit) per month.

3. Removal of the Water Treatment Plant Fee for non-user – it was requested to be placed on the next agenda.

Mayor Burtcher left the Conference Room at 6:17 p.m.

Adjournment. There being no further business for the Guthrie City Council, Vice Mayor Ayers declared the meeting adjourned at 6:19 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

MINUTES

CITY COUNCIL MEETING

May 18, 2010

The regular meeting of the sixtieth City Council of Guthrie, Oklahoma was posted on Friday, May 14, 2010 before 5:00 p.m. and held May 18, 2010 in the Guthrie City Hall Council Chambers.

Mayor Chuck Burtcher called the meeting to order at 7:31 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Gaylord Z. Thomas
	John Wood	Ellen Gomes	Patty Hazlewood
	Mary Coffin		
Members Absent:	None		
Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Maxine Pruitt	Rene Spineto
	Damon Devereaux	Lee Ivie	Jim Ahlgren

Mayor Burtcher declared a quorum with all (7) Councilmembers in attendance.

Consent Agenda: Consent Agenda item F, Consideration of approval of Resolution No. 2010-03, was removed for further discussion. Motion by Vice Mayor Ayers, seconded by Councilmember Wood, moved approval of the Consent Agenda as follows:

A. Consider approval of the minutes from the Special City Council Workshop Meeting held on May 4, 2010.

B. Consider approval of the minutes from the Regular City Council Meeting held on May 4, 2010.

C. Consider approval of Claims:

General Fund:	Regular Claims	$ 84,886.75
Grants Fund:	Regular Claims	$ 983.81
Centennial Fund:	Regular Claims	$ 64.00
Capital Projects Fund:	Regular Claims	$ 12,523.21
Airport Fund:	Regular Claims	$ 12,102.71
GIDA Fund:	Regular Claims	$ 4,849.37
	TOTAL CLAIMS:	$115,409.85

D. Consider approval of Treasurer's Reports.

E. Consider approval to (1) solicit bids for the construction of the Taxiway Delta Development Area Apron and Taxiway for the Guthrie-Edmond Regional Airport; (2) approval to apply for an Oklahoma Aeronautic Commission (OAC) Grant as long as bids are within 5% of the Engineer's estimate; and (3) authorize receipt of the OAC Grant.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Wood, Hazlewood, Coffin
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consent Agenda F. Discussion and consideration of approval of Resolution No. 2010-03 establishing a CMOM Fee and revising the Water Treatment Plant Fee and Utility Billing User Fee. The proposed resolution will establish a CMOM Fee of $8.00 per month which will be assessed on sanitary sewer customers only. The fee will pay for the current $5 million Department of Environmental Quality (DEQ) Consent Order Project to replace and repair many of the City's wastewater treatment lines. The proposed resolution also amends the Water Treatment Plant Fee and the Utility Billing User Fee so the fees are assessed per household (unit) rather than per meter. While a multiplier currently exists for the base water and sanitary sewer rates for master meters at multi-family living complexes, a multiplier does not exist for Water Treatment Plant Fee or Utility Billing User Fee. The multi-family complexes with a master meter have been paying these fees at a single rate per month rather than per household (unit) per month. Motion by Vice Mayor Ayers, seconded by Councilmember Gomes, moved approval of Resolution No. 2010-03 establishing a CMOM Fee and revising the Water Treatment Plant Fee and Utility Billing User Fee with clarification the CMOM Fee will only be assessed to sanitary sewer users. Councilmember entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Wood, Coffin
Nay: Hazlewood (Abstain)

Mayor Burtcher declared the motion carried with six (6) yes and one (1) no-abstain votes.

City Manager's Report. Reminded City Council and the community of the Police Department's Open House this Saturday and of the Public Forum on Thursday, May 27, 2010.

Requests/comments from members of the City Council. Councilmember Gomes expressed a "Thank You" to City employees on maintaining after the recent storm.

Councilmember Hazlewood invited the City Council and the community to the Memorial Day Ceremony at Summit View Cemetery on May 31st and invited to Simply Life's Salad Eating Contest on June 19th.

Vice Mayor Ayers expressed a "Thank You" to City Council on the CMOM Project and still will listen to the public on this issue.

Councilmember Thomas stated the City Council has taken the steps to improve this community and proud of the City Council for being informative and moving forward.

Councilmember Coffin informed the City Council and the community of the events happening in Guthrie.

Councilmember Wood informed (1) he will be attending Keep Oklahoma Beautiful Workshop; (2) he attended an Ethics Workshop with City employees; and (3) this City Council has the task of funding the DEQ Consent Order of replacing/repairing the sanitary sewer lines.

Mayor Burtcher informed the City Council does not take the CMOM Fee lightly, but is a problem we have to address and informed there were numerous events in Guthrie this weekend and all of them were fun and successful.

Adjournment. Motion by Vice Mayor Ayers, seconded by Councilmember Thomas, moved approval to adjourn. Councilmember entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Thomas, Wood, Hazlewood, Coffin
Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:50 p.m.

_____ _____

Wanda Calvert, City Clerk Chuck Burtcher, Mayor

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CITY OF GUTHRIE

CLAIMS

June 1, 2010

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the city of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

Kevin Dixon Jr.
Senior Buyer
Administrative Services

Monthly Claims Approved As Per Ordinance #2973
By City Manager

City Manager

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CITY OF GUTHRIE OKLAHOMA

Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
X City Council	June 1, 2010	Damon Devereaux, Police Chief
___ GPWA		
___ Other: _____		

Agenda Item
Consider authorizing staff to submit a grant to the United States Department of Justice regarding Federal American Recovery and Reinvestment Act funding in the amount of $18,647 for the purchase of computers.

Summary
In January 2010, we began working on a grant from the United States Department of Justice regarding Federal American Recovery and Reinvestment Act Funding in the amount of $18,647. The grant requires no matching funds and is designed to support local initiatives in the form of technical assistance, training, personnel, equipment, supplies, contractual support, information systems for the criminal justice and criminal justice-related research and evaluation activities. If approved, we plan to purchase four (4) Dell Latitude E6400XFR computers (Toughbook series) to be mounted in our patrol units. We currently have 2 computers that were purchased under a separate grant. Providing computers in the field will reduce the amount of time officers spend in the police department entering reports and will therefore increase time and presence on the streets. The grant does not provide enough funding to include wireless internet sevice. The cost for internet service is approximately $3,100 and will be included in the FY2011 budget.

Funding Expected	X Revenue	X Expenditure	___ N/A
Budgeted	___ Yes	X No	___ N/A
Account Number	30-00-00-5510	**Amount**	$21,742.28
Legal Review	X N/A	___ Required	Completed Date: May 26, 2010
Mayor's Appt.	___ Yes	X No	

Supporting documents attached
Eligibility Requirements

Recommendation
Staff recommends approval.

Action Needed ___ Public Hearing X Motion ___ Emergency Clause

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS BUREAU OF JUSTICE ASSISTANCE

Recovery Act – Justice Assistance Grant (JAG) Program
FY 2010

General Certification as to Requirements for Receipt of Funds
for Infrastructure Investments

On behalf of the applicant State or unit of local government (including tribal government) named below, I certify the following to the Office of Justice Programs ("OJP"), U.S. Department of Justice:

I have personally read and reviewed the section entitled "Eligibility" in the program announcement for the Recovery Act grant program named above. I also have personally read and reviewed section 1511 of the American Recovery and Reinvestment Act of 2009 (the "Recovery Act"), which requires a specific certification prior to receipt of Recovery Act funds for infrastructure investments.

Initial the statement that applies:

_____ The applicant identified below **does not intend to use** any portion of any funds received under this Recovery Act grant program for any infrastructure investment. Should this intention change, the applicant will promptly notify OJP, and (except to the extent, if any, that OJP has given prior written approval to expend funds to conduct the review and vetting required by law) will not draw down, obligate, or expend any funds received under this Recovery Act program for any infrastructure investment project until section 1511 of the Recovery Act has been satisfied, and an adequate project-specific certification has been executed, posted, and submitted to OJP.

_____ The applicant identified below **does intend to use** some or all of any funds received under this Recovery Act grant program for one or more infrastructure investment projects. Except to the extent, if any, that OJP has given prior written approval to expend funds to conduct the review and vetting required by law, I agree that the applicant entity will execute, post, and submit to OJP, prior to obligating, expending, or drawing down funds for such project, a project-specific certification that satisfies all of the requirements of section 1511 (including execution by the Governor, mayor, or other chief executive, as appropriate) for each such infrastructure investment project.

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS BUREAU OF JUSTICE ASSISTANCE

General Certification as to Requirements for Receipt of Funds for Infrastructure Investments

I acknowledge that a false statement in this certification may be subject to criminal prosecution, including under 18 U.S.C. § 1001. I also acknowledge that Office of Justice Program grants, including certifications provided in connection with such grants, are subject to review by the Office of Justice Programs and/or by the Department of Justice's Office of the Inspector General.

I have authority to make this certification on behalf of the applicant (that is, the governmental entity applying directly to the Office of Justice Programs).

_____
Signature of Certifying Official

_____
Printed Name of Certifying Official

_____
Title of Certifying Official

_____
Full Name of Applicant Government Entity

_____
Date

OMB No. 1121-0323
Approval Expires 11/30/2010

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS BUREAU OF JUSTICE ASSISTANCE

Recovery Act – Justice Assistance Grant (JAG) Program
FY 2010

Certification as to Recovery Act Reporting Requirements

On behalf of the applicant entity named below, I certify the following to the Office of Justice Programs, U.S. Department of Justice:

I have personally read and reviewed the section entitled "Accountability and Transparency under the Recovery Act" in the program announcement for the Recovery Act grant program identified above. I have also read and reviewed section 1512(c) of the American Recovery and Reinvestment Act of 2009 (Public Law 111-5), concerning reporting requirements for grants. I agree that the applicant will comply with the reporting requirements set forth therein with respect to any grant the applicant may receive under the Recovery Act grant program identified above.

I acknowledge that a false statement in this certification may be subject to criminal prosecution, including under 18 U.S.C. § 1001. I also acknowledge that Office of Justice Program grants, including certifications provided in connection with such grants, are subject to review by the Office of Justice Programs, and/or by the Department of Justice's Office of the Inspector General.

I have authority to make this certification on behalf of the applicant entity (that is, the entity applying directly to the Office of Justice Programs).

_____
Signature of Certifying Official

_____
Printed Name of Certifying Official

_____
Title of Certifying Official

_____
Full Name of Applicant Entity

_____
Date

OMB No. 1121-0323
Approval Expires 11/30/2010

CITY OF GUTHRIE OKLAHOMA

Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
X City Council	June 1, 2010	Chuck Burtcher, Mayor
____ GPWA		
____ Other: _____		

Agenda Item
Consider confirmation of Mayor's reappointment of Bonnie Cain to the Library Board for a three-year term, ending May 1, 2013.

Summary
Ordinance No. 2678 requires the Guthrie Library Board to consist of five (5) members. All members are appointed by the Mayor and approved by City Council. Ms. Cain has ably served the Library Board for the past three years and is interested in serving another term.

Funding Expected	____ Revenue	____ Expenditure	X N/A
Budgeted	____ Yes	____ No	X N/A
Account Number	_____	**Amount**	_____
Legal Review	____ N/A	____ Required	Completed Date: _____
Mayor's Appt.	X Yes	____ No	

Supporting documents attached
- Application – Bonnie Cain

Recommendation
Mayor requests confirmation of his appointment to the Library Board.

Action Needed	____ Public Hearing	X Motion	____ Emergency Clause

City of Guthrie
Application for Boards and Commissions

guthrie.oklahoma

Please print legibly.

Name Bonnie Ann Cain Day Phone (405) 744-7331

Address 1123 E. Oklahoma Ave. Evening Phone (405) 269-1936

Occupation Public Relations Education BS, MS

How long have you lived in Guthrie? 1 years 3 months

Please answer the following questions and attach a résumé, if desired.

1. Which board or commission interests you? Library
2. Why are you interested in serving on this board/commission?

   See attached

3. In what civic activities have you been involved during the past 3 years?

   see attached

4. What skills and/or experience will you contribute?

   See attached

5. List 3 non-relatives who have known you at least 3 years for references.

Name	Address	Phone Number
Beth Reiten	Edmon Low Library	(405) 744-9101
Jackie German	Stillwater, OK 74078	(405) 744-6324
Jennifer Paustenbaugh	" "	(405) 744-9778

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing ordinance or resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

Bonnie Ann Cain — Signature

7-6-2007 — Date

Bonnie Ann Cain: Library Board Application

#2 I am still a relatively new resident to Guthrie, but I was quite active in my previous community. I think serving on a city board is a great way to become more engaged in my town and serve my new community. My background and experience are a great match for the Library Board, and I am excited about helping my local library and community.

#3 I have attached my vitae with a full list of my activities. In the past three years, I have led a team for Oklahoma's first Autism Speaks Walk and volunteered at the Crawford Peace House. I have also been a member of the Town & Gown Community Theater in Stillwater, the Concerned Americans of Stillwater, the OSU Buddhist Association and the Friends of the OSU Library. I try to maintain engagement in my community by supporting local businesses and festivals and reading the local paper so I remain information about the city issues. I am proud to say I have voted in every local election since I moved to Guthrie.

#4 I have 8 years of public relations experience and I specialize in libraries. I have been recognized by the American Libraries Association for outstanding public relations efforts on behalf of a library. I have worked in a library for 12 years; I have served departments of circulation, reserves, billing and fines, shelving and administration. I was an invitational speaker at the 2003 Oklahoma Libraries Association conference. I presented on library marketing. I have spent years as an advocate for the OSU Libraries and I am eager to serve in a similar capacity for my local library.

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CITY OF GUTHRIE OKLAHOMA

Agenda Item Cover Letter

Meeting
X City Council
___ GPWA
___ Other: _____

Date of Meeting
June 1, 2010

Contact
Maxine Pruitt, M.S.
Director

Agenda Item
Consider approval of the agreement with the Oklahoma Department of Transportation (ODOT) and the Resolution regarding the American Recovery and Reinvestment Act (ARRA) stimulus funds for resurfacing of Walnut from Noble to Mansur, Project #2.

Summary
The City of Guthrie was awarded through the Association of Central Oklahoma Governments (ACOG) stimulus funds in connection with the ARRA to resurface a street or road that met the criteria required by ODOT. This meant that the street or road chosen must be located on the Federal Functional Classification System of being a collector or a minor artery and listed on the OCARTS map in order to receive stimulus funds. The City of Guthrie had three that met the requirements, but there were not enough funds to resurface all three. Coltrane was the first selection and has been completed. This project left a balance of $60,662 in the stimulus funds that was allotted to the City of Guthrie, giving the City the ability to have a second project. This second project is the two blocks of Walnut, from Noble to Mansur. ODOT has already bid the project and the low bid is $46,616.

Funding Expected X Revenue ___ Expenditure ___ N/A

Budgeted ___ Yes X No ___ N/A

Account Number _____ **Amount** _____

Legal Review X N/A ___ Required Completed Date: _____

Mayor's Appt. ___ Yes X No

Supporting documents attached
- Resolution, ODOT Agreement, ARRA Financing Document

Recommendation
Staff recommends approval.

Action Needed ___ Public Hearing X Motion ___ Emergency Clause

PROJECT AGREEMENT

This Agreement made the day and year last written below, by and between the Oklahoma Department of Transportation, hereinafter referred to as the DEPARTMENT, and the City of **Guthrie**, hereinafter referred to as the CITY, which may be referred to collectively as the PARTIES for the following intents and purposes and subject to the following terms and conditions, to wit:

WITNESSETH:

Whereas, the DEPARTMENT is charged under the law of the State of Oklahoma with construction and maintenance of State Highways; and,

Whereas, the DEPARTMENT is by terms of agreements with the Federal Highway Administration and in partnership with the Association of Central Oklahoma Governments (ACOG) , responsible for the management and construction of **American Recovery and Reinvestment Act (ARRA)** projects within the corporate limits of cities within the State of Oklahoma; and,

Whereas, the CITY has been identified as the beneficiary and sub-recipient of such a federally funded project; and,

Whereas, receipt of the benefits of this project will require that the CITY assume certain financial responsibilities; and,

Whereas, the CITY is a municipal corporation and a charter city created and existing under the constitution and laws of Oklahoma; and,

Whereas, the laws and constitution of the State of Oklahoma impose fiscal restrictions on the City and its ability to insure financial obligations; and,

Whereas, the PARTIES hereto recognized those financial limitations and agree that the financial obligations assumed by the City by the terms of this Agreement are enforceable only to the extent as may be allowed by law or as may be determined by a Court of competent jurisdiction; and,

Whereas, it is understood that, by virtue of the Oklahoma Constitution Article 10 section 26, the payment of CITY funds in the future will be limited to appropriations and available revenues in the then current CITY fiscal year.

Now therefore, subject to the limitations herein before described, the DEPARTMENT and the CITY do agree as follows:

1) The CITY requested that certain street improvements be approved by the Oklahoma Transportation Commission as were previously programmed by the CITY and designated as Federal-aid Project **STP -STIM (500) AG**, State Job Number **27288(04)** and which consist of actual improvements as follows:

RESURFACE

WALNUT AVENUE From NOBLE TO MANSUR

2) The CITY has prepared or caused to be prepared plans for construction of this federal-aid project and agrees that all construction shall be in conformance with the furnished plans which are incorporated with and made a part of this Agreement.
3) The CITY agrees that the furnished plans are, as a minimum, in conformance with the Oklahoma Department of Transportation 1999 Standard Specification for Highway Construction.
4) The CITY agrees that the PARTIES have entered into a separate "Right-of-Way, Public Utility and Encroachment Agreement", which provides inter alia that the CITY is responsible for furnishing all right-of-way for this federal-aid project, free and clear of all obstructions and encroachments; that the CITY shall at its sole expense maintain the project after construction; and that nothing contained herein shall be construed as modifying, altering, rescind, or abridging any portion of that agreement.
5) The CITY agrees to the location of the subject project and acknowledge receipt of and adopts the plans for said project as the official plans of the CITY for the streets, boulevards, arterial highways and/or other improvements contained therein; and further the CITY affirmatively states that it has fully and completely examined these plans and does hereby warrant to the DEPARTMENT the CITY's complete satisfaction with these plans, and the fitness of the plans to construct the aforesaid project.
6) The CITY certifies that the project design plans comply, and the project when completed will comply, with the requirements of the **Americans with Disabilities Act (ADA) of 190 (42 USC §§ 12101 – 12213), 49 CFR parts 27, 37 and 38 and 28 CFR parts 35 and 36.** The CITY shall be exclusively responsible for integrated ADA compliance planning for all city streets, sidewalks and other facilities provided for public administration, use and

accommodation which is required of recipients and sub-recipients by 49 CFR § 27.11. State highways continued through corporate limits of the city shall be included in the CITY's comprehensive compliance plans.

7) The PARTIES hereto agree to comply with all applicable laws and regulations meeting Environmental Protection Agency (EPA) requirements for pollution prevention including discharges from storm water runoff on this project. The DEPARTMENT shall require the contractor who may be awarded the project to meet all Oklahoma Department of Environmental Quality (ODEQ) requirements for storm water runoff on this project. It is agreed that the project plans and specifications, required schedules for accomplishing the temporary and permanent erosion control work, the storm water management plan (SWMP) sheet, and appropriate USGS topographic map contained in the plans constitute the storm water management plan for the project described previously in this document. Further, if required, the DEPARTMENT shall require the contractor to file a Notice of Intent (NOI) for Storm Water Discharges Associated with CONSTRUCTION ACTIVITY UNDER THE OPDES General Permit with the Oklahoma Department of Environmental Quality which authorizes the storm water discharges associated with construction activity from the construction site and to develop if required a Storm Water Pollution Prevention Plan (SWPPP).

8) The CITY agrees to prohibit parking on that portion of the project within the corporate limits of the CITY, except as may be indicated in the plans or hereafter approved by agreement with the DEPARTMENT. The CITY further agrees not to install or permit to be installed any signs, signals, or markings not in conformance with the standards approved by the Federal Highway Administration and Manual on Uniform Traffic Control Devices (MUTCD).

9) The CITY further agrees and warrants to the DEPARTMENT that subsequent to the construction of said project, the CITY will:

   a) Erect, maintain and operate traffic control devices, including signals, signs and pavement markings only in accordance with 47 0.S. 1991 Section 15-104, 15-105 and 15-106, and subject to the Agreement of the DEPARTMENT:

      (1) In the event that any traffic signal installed hereunder is no longer needed for the purposes designated herein, then the traffic signal installed hereunder shall not be

removed by the CITY to any point other than that which is approved by the DEPARTMENT prior to such removal.

(2) In the event there is no mutually agreed location for the reinstallation, the CITY will assume complete ownership of the equipment following removal, if the installation is ten (10) years old or older. If the installation is less than ten (10) years old, and:

ii) In the event the CITY desires total ownership of the equipment, the CITY shall reimburse the DEPARTMENT for the original Federal funding percentage share for the original equipment cost only, amortized for a ten (10) year service life, interest ignored, and assuming straight line depreciation.

iii) In the event the CITY does not desire total ownership of the equipment, the CITY shall sell the equipment at public auction to the highest bidder. The CITY shall reimburse the DEPARTMENT the original Federal funding percentage share of the proceeds of such sale.

b) Subject to agreement with the DEPARTMENT, regulate and control traffic on said project, including but not limited to, the speed of vehicles, parking, stopping and turns and to make no changes in the provisions thereof without the approval of the DEPARTMENT. It shall be the responsibility of the CITY to notify the DEPARTMENT of any changes necessary to insure safety to the traveling public.

c) Maintain all drainage systems and facilities constructed, installed, modified or repaired in conjunction with this project or as may be otherwise necessary to insure proper drainage for road surfaces constructed under the terms of this Agreement.

d) Maintain all curbs and driveways abutting road surfaces constructed under the terms of this Agreement and all sidewalks adjacent thereto.

e) Maintain all right-of-way areas adjacent to road surfaces, including erosion control and periodic mowing of vegetation in a manner consistent with applicable codes, ordinances and regulations.

f) Make ample provision annually for proper maintenance of items heretofore delineated as the responsibility of the CITY, including the provision of competent personnel and adequate equipment, and specifically, to provide all required special maintenance of the project during the critical period immediately following construction.

g) Keep all permanent right-of-way shown on said plans free from any encroachment and take immediate action to effect the removal of any encroachments upon notification by the DEPARTMENT.

10) The CITY further agrees and warrants to the DEPARTMENT concerning sign and highway facility lighting:

a) The CITY will upon notice from the DEPARTMENT Engineer provide at its own expense all required electrical energy necessary for all preliminary and operational tests of the highway lighting facilities.

b) Upon completion of the construction of said project, and by the DEPARTMENT, the CITY will be responsible for the maintenance and cost of operation of these highway lighting facilities, including all appurtenances thereto and including the sign lighting facilities.

c) It is specifically understood and agreed that the highway lighting and sign lighting facilities specified herein shall be continuously operated during the hours of darkness between sunset and sunrise and shall not be altered, removed or be allowed to cease operation without the mutual written consent of the DEPARTMENT and the CITY.

d) The CITY agrees to provide, on a periodic schedule, an inspection, cleaning and a re-lamping maintenance program to assure the maximum efficiency of the highway lighting facilities.

e) In the event that highway lighting facilities installed hereunder are no longer needed for the purposes designated herein, then the highway lighting facilities installed hereunder shall not be removed by the CITY to any point other than which is approved by the DEPARTMENT prior to such removal.

f) In the event there is no mutually agreed location for reinstallation, the CITY will assume complete ownership of the equipment following removal, if the installation is twenty (20) years old or older. If the installation is less than twenty (20) years old, and:

(1) In the event the CITY desires total ownership of the equipment, the CITY shall reimburse the DEPARTMENT the original Federal funding percentage share of the original equipment costs only, amortized for a twenty (20) year service life, interest ignored, and assuming straight line depreciation.

(2) In the event the CITY does not desire total ownership of the equipment, the CITY shall sell the equipment at public auction to the highest bidder. The CITY shall reimburse the DEPARTMENT the original Federal funding percentage share of the proceeds of such sale.

11) The CITY agrees, affirms and warrants to the DEPARTMENT that the CITY will be responsible, during the period of construction, for any repairs or maintenance to the approved detour route or any other street which may be required as a result of additional traffic.

12) The CITY agrees to comply with Title VI of the Civil Rights Act of 1964, 78 O.S. § 252.42, U.S.C. §2000d-et seq., and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, of Secretary of Transportation, Part 21 - "Nondiscrimination in federally assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act 1964."

13) The CITY agrees that it will, by resolution, duly authorize the execution of this Agreement by the proper officials, and attach copies of such resolution to this Agreement.

14) The DEPARTMENT and the CITY mutually recognize that each party is a governmental entity subject to the provisions of the Governmental Tort Claims Act (51 O.S. 1991 § 151 et seq.). The DEPARTMENT and the CITY hereby mutually agree that each is and may be held severally liable for any and all claims, demands, and suits in law or equity, of any nature whatsoever, paying for damages or otherwise, arising from any negligent act or omission of any of their respective employees, agents or contractors which may occur during the prosecution or performance of this Agreement to the extent provided in the Governmental Tort Claims Act. Each party agrees to severally bear all costs of investigation and defense of claims arising under to Governmental Tort Claims Act and any judgments which may be rendered in such cause to the limits provided by law. Nothing in this section shall be interpreted or construed to waive any legal defense which may be available to a party or any exemption, limitation or exception which may be provided by the Governmental Tort Claims Act.

15) The CITY agrees that city funds shall be used to provide **100%** of any construction costs determined to be ineligible for federal participation (estimated at **$0**) and **100%** percent of the participating project costs exceeding the funding limits provided by federal American Recovery and Rehabilitation Act funds (ARRA) or federal Surface Transportation Program

funds (STP) (estimated at **$0**) The CITY's total obligation is presently estimated at **$0.** Any amount due shall be deposited with the DEPARTMENT prior to award of the project. City funding is detailed in Appendix A.

16) The DEPARTMENT, based on authorization from ACOG, agrees that federal **American Recovery and Reinvestment Act funds** (**ARRA**) shall be used to provide an amount estimated at **$323,286** for eligible project construction costs only. Federal-aid **Surface Transportation Program funds (STP)** estimated at **$33,450** shall be provided to meet eligible contract administration costs. Any excess STP funds shall be applied to eligible construction costs up to the specified cap. Federal funding is detailed in Appendix A.

17) It is understood by the CITY and the DEPARTMENT that the funding participation stipulated herein may be altered due to bid prices, construction supervision costs, and non-participating costs incurred during construction. Upon final acceptance of this project, the amount of Federal funds and the amount previously deposited by the CITY will be deducted from the total cost and a refund will be made by the DEPARTMENT to the CITY or additional funding will be requested from the CITY.

18) It is understood by the CITY that no State funds are to be utilized in any phase or aspect of this project. Only CITY and Federal funds are to be utilized.

19) Upon approval of this Agreement and the plans, specifications, and estimates by the DEPARTMENT and Federal Highway Administration, if applicable, the DEPARTMENT shall agree to advertise and let the contract for this project in the usual and customary legal manner. It is agreed that the project herein described is proposed to be financed as previously set forth, and that this Agreement, all plans, specifications, estimates of costs, acceptance of work, payments and procedures in general hereunder are subject in all things at all times to all Federal laws, regulations, orders and approvals as may be applicable hereto.

20) The DEPARTMENT agrees to construct said project in strict accordance with the plans furnished and approved by the CITY, provided that upon consultation with and agreement by the CITY, the DEPARTMENT shall have the right to make such changes in the plans and specifications as are necessary for the proper construction of the project. The DEPARTMENT shall provide competent supervision at all times that the work is in progress. The CITY shall have inspectors on the project site as the CITY determines necessary to insure construction of the project to the satisfaction of the CITY and shall have

representatives available for consultation with the DEPARTMENT representatives to cooperate fully to the end of obtaining work strictly in accordance with the CITY's approved plans and specifications.

21) The CITY agrees that the CITY will participate in the review, evaluation, and resolution of contractor claims where the contractor may allege delay, differing site conditions or any other basis for recovery of contract damages due to the failure of the CITY to accomplish timely utility relocation, site conditions which are not as represented on the plans or plan errors impacting on project constructability ("contractor claims").

a) If early resolution of a contractor claim is not possible the CITY will participate and facilitate the defense of any formal contractor claim submitted before the American Arbitration Association or any other such alternative dispute resolution body. If mediation is unsuccessful the CITY will join with the Department in the defense of the action and as a party defendant will defend with the Department any action brought by the contractor in the District Court alleging breach of contract for delay, change of site conditions or any other basis for recovery of contract damages.

b) In any instance where a contractor claim is settled for an agreed amount after the negotiation of the parties or mediation the CITY will pay participant share of the settlement amount and established by the participation agreement likewise, the CITY will pay it's proportionate share of awards by judgment of the District Court to include costs and attorney fees for the prevailing party, if awarded.

22) Failure by the CITY to fulfill its responsibilities under this Agreement will disqualify the CITY from future participation in any Federal-aid project. Federal funds are to be withheld until such time as the deficiencies in regulations have been corrected or the improvements to be constructed under this Agreement are brought to a satisfactory condition of maintenance.

23) It is further specifically agreed and understood between the CITY and the DEPARTMENT that the project will be built in accordance with the plans and specifications, and upon final acceptance by the CITY and the DEPARTMENT of this project, the CITY does hereby accept full, complete and total responsibility for the maintenance of this project as provided in this Agreement.. The CITY does not waive any rights against any contractor(s) with respect to defects, hidden or otherwise, in materials or workmanship. The CITY does not, pursuant to this provision or any other provision in this Agreement, waive its sovereign

immunity or any exemption from, exception to, or limitation of liability as provided in the Governmental Tort Claims Act.

24) The Secretary of the DEPARTMENT may terminate the contract in whole, or from time to time in part, whenever:

a) The requisite federal funding becomes unavailable through failure of appropriation or otherwise.

b) The contractor is prevented from proceeding with the work as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense, or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.

c) The contractor is prevented from proceeding with the work by reason of a preliminary, special, or permanent restraining order of a court of competent jurisdiction where the issuance of such order is primarily caused by the acts or omissions of persons or agencies other than the contractor.

d) The Secretary determines that such termination is in the best interest of the State.

IN WITNESS WHEREOF, the Director of the Department of Transportation, pursuant to authority vested in him by the State Transportation Commission, has hereunto subscribed his name as Director of the Department of Transportation and the CITY has executed same pursuant to authority prescribed by law for the Department.

The CITY on this _____ day of _____, _____, and the DEPARTMENT on the _____ day of _____, _____.

APPROVED AS TO FORM
AND LEGALITY

_____
City Attorney

City of Guthrie

_____
Mayor

ATTEST:

_____
City Clerk (Seal)

STATE OF OKLAHOMA
DEPARTMENT OF TRANSPORTATION

Recommended for Approval

_____
Local Government
Division Manager

_____
Director of Capital Programs

APPROVED AS TO FORM
AND LEGALITY

_____
General Counsel

APPROVED:

_____
Deputy Director/Chief Engineer

ACOG- STIMULUS PROJECT FINANCING CALCULATOR - V1.05				
LET DATE	**SPONSOR**	**JP NO**	**PROJECT NUMBER**	**WORK TYPE / LOCATION**
15-Feb-10	Guthrie	27288(04)	STP-STIM(500)AG	Walnut
Allocated funds				
Stimulus Allocation	**$60,662**	<-- ENTER		Maximum possible ARRA funding potentially available to project
STP CAP	$6,066			10% of ARRA
BID INFORMATION				
Bid Amount	**$46,616**	<-- ENTER		TOTAL BID AMOUNT (Not including inspection costs)
Non Participating		<-- ENTER		FEDERAL NONPARTICIPATING BID ITEMS
Participating Amount	**$46,616**			FEDERAL PARTICIPATING BID ITEMS
Participating Project Financing				
STIMULUS % CAP	**99%**	<-- ENTER	OK	Select maximum Stimulus Share of Construction Costs (max 99%)
Locked Stimulus FUNDS	$46,150	99.0%		Up to 99% of bid or ARRA allocation whichever is less
Amt left to finance	*$466*	*1.0%*		Amount still to be financed from sources other than stimulus
STP	$466	1.0%		***From available STP funds***,(after inspection costs are funded)
Additional Local	$0	0.0%		Additional local funds required to finance the Participating costs
TOTAL	$46,616	100.0%		Total Participating construction costs
Non Participating Contract Administration				
NP Inspection Costs	$0			Inspection costs for Non Participating Contract Items (Est at 6%)
Participating Contract Administration				
6% INSPECTION COST	$2,797			Inspection costs for Participating Contract Items (Est at 6%)
STP INSPECTION	$2,797	100.0%		6% of participating bid amount up to STP capped amount
Local Costs	$0	0.0%		Local funds required to finance balance of inspection costs (est)
SUMMARY				
Grand Total STP	$3,263			Total STP funds required
Total Local Funds	$0			Total Local funds required
Total Stimulus Funds	$46,150			Total ARRA Funds applied to project
Unused Stimulus Funds	$14,512			Stimulus funds available for reallocation by ACOG
Available STP Funds	$2,803			Excess STP funds available for project overruns

ACOG/ODOT FUNDING POLICY

STIMULUS FUNDS MAY FINANCE UP TO 99% OF PARTICIPATING CONSTRUCTION OR ALLOCATED AMOUNT, WHICHEVER IS LESS

- ANY EXCESS STIMULUS FUNDS TO BE REALLOCATED FOR USE BY ACOG ON OTHER PROJECTS

STP FUNDS CAPPED AT 10% OF *ARRA ALLOCATION* *(APPLIED FIRST TO INSPECTION COSTS - BALANCE TO CONSTRUCTION)*

LOCAL FUNDS WILL BE REQUIRED TO PROVIDE ALL COSTS NOT FINANCED WITH STIMULUS OR STP FUNDS

Mark Scott
(405) 521-2737
mscott@odot.org

CITY OF GUTHRIE OKLAHOMA

Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
X City Council	June 1, 2010	GERA Board
____ GPWA		
____ Other: _____		

Agenda Item
Consider rejecting Bid #2010-8 for the Guthrie Edmond Regional Airport 8/10 bay T-hangars because the bids have expired.

Summary
The bids that were received for the Guthrie Edmond Regional Airport T-hangars were all priced too high for the Board to accept. Negotiations were attempted to bring the cost down but was unsuccessful. The time allotted for the bid has expired.

Funding Expected	____ Revenue	____ Expenditure	X N/A
Budgeted	____ Yes	____ No	X N/A
Account Number	_____	**Amount**	$ _____
Legal Review	X N/A	____ Required	Completed Date: _____
Mayor's Appt.	____ Yes	X No	

Supporting documents attached

Recommendation
Staff recommends approval.

Action Needed	____ Public Hearing	X Motion	____ Emergency Clause

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CITY OF GUTHRIE OKLAHOMA

Agenda Item Cover Letter

Meeting
_X_ City Council
___ GPWA
___ Other: _____

Date of Meeting
June 1, 2010

Contact
Kevin Dixon Jr.
Senior Buyer

Agenda Item
Consider to Surplus Property See Attachment

Summary
All the items that are on the Attachment are old and out dated and are no longer in use, and most of the item are broke and no longer work. Most item will be properly disposed of.

Funding Expected ___ Revenue _X_ Expenditure ___ N/A

Budgeted ___ Yes _X_ No ___ N/A

Account Number [00-00-00-0000] **Amount** _____

Legal Review _X_ N/A ___ Required Completed Date: _____

Mayor's Appt. ___ Yes _X_ No

Supporting documents attached
- Yes

Recommendation
Staff recommends approval.

Action Needed ___ Public Hearing _X_ Motion ___ Emergency Clause

	Surplus Items			
	Name	Serial #	Model #	Property #
1	HP Printer 1400	CN53MV72B9	Q7288A	N/A
2	Magnavox 15" LCDTV	AU2A0546000778	15MF400T/37	N/A
3	Polaroid - Monitor	JR705434870007101	TLA-01511C	N/A
4	HP Printer 6940	MY5AP500BC	VCVRA-0511	N/A
5	HP Printer PSC1600	MY521D42G2	MO-5DG0B-0401-01	N/A
6	HP - Pawilion 500	MX24015244	P9859A	N/A
7	Emerso - TV	652-4013527	TC1375A	N/A
8	Polaroid Camera	N/A	SPECTRA2	02588
9	Canon Camera	N/A	AE-1	02120
10	Sunpak Flash	N/A	433D	02138
11	Minolta Camera	N/A	90EX	01294
12	Polaroid attachment	N/A	N/A	N/A
13	Polaroid attachment	N/A	N/A	N/A
14	Polaroid Camera	N/A	SPECTRA2	02584
15	Polaroid Camera	N/A	SPECTRA2	02586
16	Sony AC Adaptor	N/A	AC-LS5K	N/A
17	Polaroid Camera	N/A	SPECTRA2	02585
18	Nokia Cell Phone	N/A	6010	N/A
19	JVC Compact Video Recorder	14715902/11850236	HRC3U/TM63U	N/A
20	Polaroid Camera	N/A	SPECTRA AF	02616
21	Polaroid attachment	N/A	N/A	02617
22	Polaroid attachment	N/A	N/A	02615
23	Camcorder in case	352210159	CG684	N/A
24	Yaesu Handheld Radios	OJ090313	FTH2009	N/A
25	Yaesu Handheld Radios	OJ90315	FTH2009	N/A
26	Yaesu Handheld Radios	OL122246	FTH2009	N/A
27	Yaesu Handheld Radios	9L110076	FTH2009	N/A
28	Yaesu Handheld Radios	CBT02623	FTH2009	N/A
29	Yaesu Handheld Radios	IM320170	FTH2008	N/A
30	Maxon Handheld Radios	00300114	SP5150HD	N/A
31	Maxon Handheld Radios	00405666	SP5150HD	N/A
32	Maxon Handheld Radios	950902967A	SL70WV2	N/A
33	Maxon Handheld Radios	940401377	SP2550SM C16A	N/A
34	Yaesu Radio Chargers	N/A	NC40	N/A
35	Yaesu Radio Chargers	N/A	NC40	N/A
36	Yaesu Radio Chargers	N/A	NC40	N/A
37	Yaesu Radio Chargers	N/A	NC40	N/A
38	Maxon Radio Chargers	N/A	SA1125	N/A
39	Motorola Radio Chargers	N/A	NTN4881B	N/A
40	HP Fax / Printer	CN581GJ355	4215	N/A
41	HP Printer	MY51HD31SZ	HP PSC 1610V	N/A
42	HP Printer	TH72Q130K1	CB623A	N/A
43	Gatewat Moter	DU17046A0098362	EV700C	N/A
44	Emersom TV	652-4013527	TC1375A	N/A
45	Dell Monitor	CN-OP0151-64180-3BP-30LH	N/A	N/A
46	Dell Monitor	CNOP0151-64180-3BP-30JG	N/A	N/A
47	HO Leserjet	N/A	4050TN	N/A
48	HP Fax	557GH053	4215	N/A

49	HP Deskjet	MX8AH1508N	722C	N/A
50	HP Laserjet	N/A	4000TN	N/A
51	HP Deskjet	MY29E1NOMG	5550	N/A
52	HP Laserjet	10817106H	2200D	N/A
53	Dell Printer/Scanner	CN-OW2333-48730-3BP-2136	4408-0D1	N/A
54	GateWay Tower	0033016198	NM2E2000	N/A
55	GateWay Tower	0033016200	NM2E2000	N/A
56	IPRISM	11074	N/A	N/A
57	Ascom 220 plus	370991N	Type-B220	N/A
58	Dell Tower	CN-OG8476-70821-4CP-210Y	N/A	N/A
59	Dell Tower	CN-OG8477-42940-52H-Z0M6	N/A	N/A
60	Kenmore Elite Washer	CS3203229	16952501	N/A
61	LG Cell Phones (20ea)	N/A	AX390	N/A
62	Blackberry Cell Phones (7ea)	N/A	7130e	N/A
63	Motorola Cell Phones (2ea)	N/A	E815	N/A
64	Nokia Cell Phones (2ea)	N/A	2865i	N/A
65	Kyocera Cell Phone (1ea)	N/A	N/A	N/A

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STP -STIM (500) AG 27288(04)

RESOLUTION NO. 2010-05

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF GUTHRIE, OKLAHOMA:

THAT, WHEREAS it is in the best interest of the City of Guthrie, Oklahoma, to execute that certain Project Agreement for Federal-aid Project Number **STP -STIM (500) AG** by and between the City of Guthrie and the Oklahoma Department of Transportation;

NOW, THEREFORE, it is hereby resolved that the Mayor is authorized and directed to execute the above described agreement on behalf of the City of Guthrie, and duly signed by the Mayor on this _____ day of _____, _____.

City of Guthrie

_____
Mayor

ATTEST:

_____
City Clerk

Approved as to form and legality this _____ day of _____, _____

_____
City Attorney