



60th City Council

Mayor Chuck Burtcher

Ward I – Trey Ayers, John Wood Ward II – Mary Coffin, Patty Hazlewood

Ward III – Ellen Gomes, Gaylord Z. Thomas

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

101 N. 2nd Street, Guthrie, OK 73044

May 4, 2010, 7:00pm

Agenda

- 1. Call to Order
2. Public Comments
3. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

- A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held April 20, 2010 3
B. Consider approval of claims 5
C. Consider approval of Change Order No. 3, Guthrie Water Treatment Plant increasing the contract to a total of \$315,367.78 and making the completion date for the plant November 17, 2010.....11
D. Consider approval of the 8th Self-Audit and the revised engineer’s phasing report which is required by the Oklahoma Department of Environmental Quality29

- 4. Adjourn

CITY COUNCIL MEETING

- 1. Call to Order
2. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

- A. Consider approval of minutes of the Special City Council Meeting (Street Committee) held on April 20, 2010 97
B. Consider approval of minutes of the Special City Council Workshop held on April 20, 2010..... 99
C. Consider approval of minutes of the Regular City Council Meeting held on April 20, 2010..... 101
D. Consider approval of claims 107
E. Consider approval of declaring one vehicle siren and siren box as surplus property and donating to Logan County Emergency Management Department..... 109
F. Consider confirmation of Mayor’s appointment of Valerie Haynes to the Library Board.... 111
G. Consider approval of Change Order No. 3, Guthrie Water Treatment Plant increasing the contract to a total of \$315,367.78 and making the completion date for the plant November 17, 2010..... (see pg 11)

- 3. Consider approval of the election to the Board of Trustees for the Oklahoma Municipal Assurance Group (OMAG) 115
4. Discussion and possible consideration of action for City Council plan 123

5. City Manager's Report
6. Requests/comments from members of the City Council.
7. Consider convening an Executive Session pursuant to the Authority of Title 25, O.S. 2001, Section 307 (B)(4) for the purpose of discussing confidential communications between the Council and their Attorney concerning a pending investigation or claim involving:
 - A. Logan County Rural Water District #1.
 - B. Initiative Petition filed September 7, 2008 for proposed Ordinance to the City of Guthrie; specifically Case No. CJ 2009-3.
8. Consideration of action regarding Logan County Rural Water District #1.
9. Consideration of action regarding Initiative Petition filed September 7, 2008 for proposed Ordinance to the City of Guthrie; specifically Case No. CJ 2009-3.
10. Adjourn

Agenda posted on the bulletin board in the lobby of City Hall before 5:00 pm on Friday, April 30, 2010. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

MINUTES

GUTHRIE PUBLIC WORKS AUTHORITY

April 20, 2010

The regular meeting of the Guthrie Public Works Authority was posted on Thursday, April 15, 2010 before 5:00 p.m. and held April 20, 2010 in the Guthrie City Hall Council Chambers.

Invocation was given by Chairman Chuck Burtcher.

Pledge of Allegiance was led by Chairman Chuck Burtcher.

Chairman Chuck Burtcher called the meeting to order at 7:05 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Ellen Gomes
	John Wood	Patty Hazlewood	Gaylord Z. Thomas
	Mary Coffin		

Members Absent: None

Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Jim Ahlgren	Rene Spineto
	Linda Gens	Kevin Dixon, Jr.	

Chairman Chuck Burtcher declared a quorum with all (7) Trustees in attendance.

Public Comments. Ms. Renae Martin addressed the Trustees concerning a police issue.

Consent Agenda: Motion by Trustee Ayers, seconded by Trustee Coffin, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Regular Guthrie Public Works Authority Meeting held on April 6, 2010.
- B. Consider approval of Claims:

GPWA Fund:	Regular Claims	\$ 20,730.50
Water Treatment Plant Fund:	Regular Claims	\$659,435.60
Utility Deposit Fund:	Regular Claims	<u>\$ 363.12</u>
	TOTAL CLAIMS:	\$680,529.22

- C. Consider approval of Budget Amendment No. 1 increasing the budget for the General Fund, Guthrie Public Works Authority Fund, Grants Fund, Centennial Fund, Capital Projects Fund, Airport Grant Fund and Airport Fund.
- D. Consider approval of Disaster Emergency Proclamation for the severe snow storm December 24 and December 25, 2009.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Wood, Thomas, Hazlewood, Coffin
Nay: None

Chairman Burtcher declared the motion carried unanimously.

Adjournment. Motion by Trustee Ayers, seconded by Trustee Wood, moved approval to adjourn. Trustees entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Wood, Thomas, Hazlewood, Coffin
Nay: None

Chairman Burtcher declared the motion carried unanimously at 7:13 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Chairman



GUTHRIE PUBLIC WORKS AUTHORITY

CLAIMS

May 4, 2010

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the Guthrie Public Works Authority. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kevin Dixon Jr.", written over a horizontal line.

Kevin Dixon Jr.
Senior Buyer
Administrative Services

Monthly Claims Approved As Per Ordinance #2973
By City Manager

City Manager

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
4th QUARTER 2	OKLA EMPLOYMENT SECURITY	Quarterly Unemployment Assessment - 4th Q	01-01-00-6040	\$103.80
172473	MCLAIN-CHITWOOD (358)	Misc. Office Supplies	01-01-00-6100	\$285.17
221645633	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	\$44.11
221729056	EVE SUPPLY(21320)		01-01-00-6103	(\$119.81)
222064990	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	\$203.16
222065005	EVE SUPPLY(21320)	Janitorial Supplies	01-01-00-6103	\$117.86
2030703	WALMART COMMUNITY BRC(207	Janitorial Supplies	01-01-00-6103	\$116.35
CREDIT2030703	WALMART COMMUNITY BRC(207	CREDIT	01-01-00-6103	(\$341.55)
17975	ED HUMES LOCKSMITH (21141)	Repairs the front door at City Hall	01-01-00-6112	\$65.00
0001858	HURLEY PLUMBING(267)	Misc. Repairs	01-01-00-6112	\$48.00
2337431	OKLA HOME CENTERS, INC. (20	Misc. Supplies	01-01-00-6112	\$11.98
294568384	TERMINEX 22413	Pest Control	01-01-00-6112	\$90.00
2030703	WALMART COMMUNITY BRC(207	Wiper Blades, etc.	01-01-00-6112	\$25.98
SUE SNOW FLO	FURROW FLOWERS & GIFTS (1	Get Well and Condolences - Flowers and Pla	01-01-00-6114	\$55.00
APRIL 2010	AT&T LONG DISTANCE(21268)	Long Distance Service for Apr. 2010	01-01-00-6301	\$98.83
6411246966	VERIZON WIRELESS (21875)	Cell phone serves	01-01-00-6318	\$438.36
APRIL 2010	CRAWFORD & ASSOCIATES,P.C.	Professional Services, Accounting and Consu	01-01-00-6330	\$5,850.00
090754ER	AFLAC(20180)	Service Fee for April 2010	01-01-00-6346	\$25.00
MAY 2010	GODDARD ENTERPRISES (798)	Siren Maint.	01-01-00-6372	\$200.00
		Total		\$7,317.24
		Total GENERAL GOVERNMENT		\$7,317.24
APRIL 2010	RANDEL C. SHADID(20656)	Reimbursement for Postage, Seminars and	01-02-20-6054	\$2.20
		Total CITY MANAGER		\$2.20
		Total ADMINISTRATION		\$2.20
SJM5785	CDW GOVERNMENT,INC.(20191)	Phazer 7400 Imaging Unit Cyan XEX-108R00	01-04-45-6126	\$205.76
SHN0932	CDW GOVERNMENT,INC.(20191)	Phazer 7400 Print Cartridge 106R01150 Cya	01-04-45-6126	\$226.24
APRIL/2010	COX COMMUNICATIONS(20698)	City Hall and Fire Dept. Internet services	01-04-45-6381	\$239.95
APRIL-2010	COX COMMUNICATIONS(20698)	City Hall and Fire Dept. Internet services	01-04-45-6381	\$39.95
EDU365	PANOPTO 22357	CourseCast Hosted Video May 2010	01-04-45-6381	\$49.00
		Total INFORMATION SERVICES		\$760.90
		Total INFORMATION SERVICES		\$760.90
041410-WEB	VILLAGIS 22288	2nd Quarter 2010 Web Hosting	01-05-50-6356	\$2,250.00
		Total COMMUNITY DEVELOPMENT		\$2,250.00
		Total PLANNING		\$2,250.00
294568385	TERMINEX 22413	Pest Control	01-06-60-6112	\$50.00
CNIN071669BMI	BMI SYSTEMS, INC. 664	Maintenance for Library Canon Copier	01-06-60-6317	\$143.46
		Total LIBRARY		\$193.46
		Total LIBRARY		\$193.46
2030703	WALMART COMMUNITY BRC(207	Deluxe Tube Repair Kit and Bike Tube	01-07-70-6106	\$21.10
2030703	WALMART COMMUNITY BRC(207	Food for Prisoners	01-07-70-6106	\$81.12
2030703	WALMART COMMUNITY BRC(207	Juice for Prisoners	01-07-70-6106	\$11.40
120077	GUTHRIE BICYCLES (1778)	Repairs to Guthrie Police Bikes - Labor and P	01-07-70-6114	\$20.00
31965	MIDWEST PUBLISHING CO.(372)	Blue Cards Misdemeanor Complaint Cards -	01-07-70-6308	\$67.00
86692	RON'S MOBILE TIRE 506	New Tires and Waste Fee for Unit #30	01-07-70-6316	\$260.98
2030703	WALMART COMMUNITY BRC(207	#14R2 Rubberhead	01-07-70-6316	\$3.34

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
CNIN071686BMI	BMI SYSTEMS, INC. 664	Maintenance for Police Canon Copier	01-07-70-6317	\$137.32
5792	AMERICAN MUNICIPAL SERVICE	March 2010 Collection Fees	01-07-70-6340	\$52.00
602675	BAR MAC RANCH (22607)	Food for Visisting Officers for 89er's day Burg	01-07-70-6342	\$425.00
		Total POLICE ADMINISTRATION		\$1,079.26
0027787-2176-4	WASTE MANAGEMENT (22106)	DEY-Dead Animals Evf8-Env Fee and Fuel S	01-07-72-6114	\$87.40
		Total ANIMAL CONTROL		\$87.40
04-1007321	OKLA DEPARTMENT OF PUBLIC	OLETS User Fees	01-07-79-6304	\$350.00
		Total COMMUNICATIONS		\$350.00
		Total POLICE		\$1,516.66
2030703	WALMART COMMUNITY BRC(207	Painting Supplies	01-09-90-6112	\$8.47
2030703	WALMART COMMUNITY BRC(207	Large Absorber	01-09-90-6112	\$39.08
2030703	WALMART COMMUNITY BRC(207	Vehicle Maintenance	01-09-90-6316	\$64.23
5593145	RICOH AMERICAS CORPORATIO	Copy Machine Maintenance	01-09-90-6317	\$115.96
		Total SUPPRESSION		\$227.74
2030703	WALMART COMMUNITY BRC(207	Accu-Check Texting Strips	01-09-92-6104	\$146.60
		Total EMS		\$146.60
		Total FIRE		\$374.34
10074569	PMSI 672	3 - 15" Band for Tinhorns	01-12-00-6113	\$54.75
10018	UTILITY SAFETY SERVICES 224	Service Bucket Lift Truck	01-12-00-6316	\$1,397.00
		Total		\$1,451.75
		Total STREET		\$1,451.75
825 0545320	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$27.55
825 0546989	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$28.17
825 0548651	UNIFIRST(20865)	Uniform and Shop Towel Service	01-14-00-6016	\$27.55
		Total		\$83.27
05321607851	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$9.99
0532161241	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$99.99
0532164053	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$229.99
0532165436	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$31.98
0532165572	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$60.00
0532166014	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$123.48
0532168113	AZ COMMERCIAL (1556)	Misc. Automotive Parts	01-14-41-6116	\$22.27
GPWA CAR WA	EIGHT BALL CAR WASH(20776)	Wash GPWA Vehicles	01-14-41-6116	\$87.83
IN.1741316	THERMO FLUID, INC.(20741)	Waste Oil, Antifreeze & Filter Removal	01-14-41-6116	\$68.25
2010212	WESTERN MOBILE GLASS & AT	Vehicle Windshields and Glass	01-14-41-6116	\$225.00
NP24282746	FLEETCOR TECHNOLOGIES (21	Fleet Fueling Operations	01-14-41-6118	\$14,068.36
E2284	JIM JOHNSON OIL CO. (21480)	Lubricants and Fluids	01-14-41-6118	\$515.00
		Total FLEET MAINTENANCE		\$15,542.14
		Total FLEET MAINTENANCE		\$15,625.41
2337120	OKLA HOME CENTERS, INC. (20	Misc. Supplies	01-15-11-6112	\$106.80
2030703	WALMART COMMUNITY BRC(207	Outdoor Supplies	01-15-11-6112	\$67.75
		Total PARKS		\$174.55
		Total PARKS & PUBLIC GROUNDS		\$174.55

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
Total GENERAL FUND				\$29,666.51
294343446	TERMINEX 22413	Pest Control	20-21-00-6112	\$65.00
MAY 2010	USPS - UNITED STATES POSTAL	Postage Meter	20-21-00-6309	\$1,000.00
CNIN071810BMI	BMI SYSTEMS, INC. 664	Maintenance dor Municpal Serv. Canon Copi	20-21-00-6317	\$107.56
MAY2010	COX COMMUNICATIONS(20698)	Water Treatment Plant Internet services	20-21-00-6318	\$59.95
6411246966	VERIZON WIRELESS (21875)	Cell phone serves	20-21-00-6318	\$330.69
MARCH 2010	C.A.C. FINANCIAL CORP. (1405)	Collection Fees for September, 2009 through	20-21-00-6340	\$88.39
Total				\$1,651.59
Total PUBLIC WORKS GENERAL				\$1,651.59
0C25008	ACCURATE ENVIRONMENTAL,LL	Testing - Waste Water Treatment Plant	20-24-00-6109	\$150.00
0D01003	ACCURATE ENVIRONMENTAL,LL	Testing - Waste Water Treatment Plant	20-24-00-6109	\$150.00
0D08030	ACCURATE ENVIRONMENTAL,LL	Testing - Waste Water Treatment Plant	20-24-00-6109	\$150.00
SU12013	ACCURATE ENVIRONMENTAL,LL	Atomizer rubber bulbs - 1 Liter Bottle of Sodi	20-24-00-6109	\$101.30
DR04167	MOLLMAN'S WATER CONDITIO	Annual D.I Tank Rental	20-24-00-6109	\$115.00
1487	CJ & SON MACHINE (20840)	Estimate for Repair - Grit Chamber Shoot	20-24-00-6317	\$300.00
156492	NAPA (30)	Misc Supplies	20-24-00-6317	\$18.30
156692	NAPA (30)	Misc. Supplies	20-24-00-6317	\$109.00
157395	NAPA (30)	Misc. Supplies	20-24-00-6317	\$21.18
2337678	OKLA HOME CENTERS, INC. (20	Misc Supplies	20-24-00-6317	\$12.94
2338123	OKLA HOME CENTERS, INC. (20	Misc Supplies	20-24-00-6317	\$12.48
129178	USABUEBOOK - UTILITY SUPPL	3/8 Inch O.D. X 1/4 Inch I.D. Tubing - Plus Fr	20-24-00-6317	\$130.03
00038568	BIO-AQUATIC TESTING, INC.(64)	Bio Monthly - February, March and April 2010	20-24-00-6357	\$450.00
00038607	BIO-AQUATIC TESTING, INC.(64)	pH and Ammonia Test Results for February,	20-24-00-6357	\$140.00
Total				\$1,860.23
Total WASTE WATER TREATMENT PLANT				\$1,860.23
2331072	OKLA HOME CENTERS, INC. (20	Misc. Supplies	20-26-00-6112	\$19.46
6144968	OKLA HOME CENTERS, INC. (20	Misc. Supplies	20-26-00-6112	\$169.99
Total				\$189.45
Total CONVENIENCE CENTER				\$189.45
12221	J&R EQUIPMENT(21216)	Transporter and Camera Repairs	20-27-00-6317	\$149.78
100415	DAVENPORT CONSTRUCTION (2	Two Point Repairs - Ally Behind 224 West Ok	20-27-00-6392	\$12,625.00
100415A	DAVENPORT CONSTRUCTION (2	Need Davenport for Point Repair in Highland	20-27-00-6392	\$2,500.00
OK416637PW	ICM (1130)	Green Locate Paint for Marking Sewer Mains	20-27-00-6392	\$408.00
28082(08)	MYERS ENGINEERING CORPOR	Engineering Services 0 CMOM Plan for Repai	20-27-00-6392	\$8,583.00
042110	PRIMARY STRUCTURE(20526)	Grade Rings, Manholes, Rings and Lids	20-27-00-6392	\$1,040.00
Total				\$25,305.78
Total LINE MAINTENANCE				\$25,305.78
Total GPWA OPERATING FUND				\$29,007.05
512977557001	OFFICE DEPOT,INC. (286)	Task Chairs for PACs - 5	30-30-00-6541	\$299.95
Total				\$299.95
2030703	WALMART COMMUNITY BRC(207	Library Crafts and Supplies	30-30-06-6541	\$47.18
2030703	WALMART COMMUNITY BRC(207	Library Crafts and Supplies	30-30-06-6541	\$29.47
Total LIBRARY				\$76.65
2802(01)	Inspecti MYERS ENGINEERING CORPOR	Engineering Services - Sanitary Sewer Main	30-30-27-6574	\$6,000.00

City of Guthrie
A/P Claims List

Invoice #	Vendor	Description	Account	Cost
		Total LINE MAINTENANCE		\$6,000.00
		Total GRANTS		\$6,376.60
		Total GRANTS FUND		\$6,376.60
CNIN071568BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	\$574.39
CNIN071668BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	\$260.00
CNIN071682BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	\$308.00
CNIN071685BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	\$260.00
CNIN072126BMI	BMI SYSTEMS, INC. 664	Copy Machine Lease for 6 copiers	54-54-02-6705	\$203.00
		Total ADMINISTRATION		\$1,605.39
73043022	DELL FINANCIAL (21623)	Lease Payment Administrative Sec/Payroll M	54-54-04-6706	\$77.99
73052359	DELL FINANCIAL (21623)	Lease Payment on Finance Desktops May 20	54-54-04-6706	\$471.76
1857646	SUSQUEHANNA COMM. FINANC	Lease BroadcastPix	54-54-04-6706	\$575.72
		Total INFORMATION SERVICES		\$1,125.47
MAY 2010	BANCFIRST(884)	Loan for upgrade for both Cameras trucks	54-54-27-6706	\$1,116.00
		Total LINE MAINTENANCE		\$1,116.00
		Total FACILITIES		\$3,846.86
MAY 2010	FARMERS & MERCHANTS BANK(Dodge Charger (Police Vehicles)	54-56-07-6707	\$641.86
		Total POLICE DEPARTMENT		\$641.86
		Total VEHICLES & EQUIPMENT		\$641.86
		Total CAPITAL PROJECTS		\$4,488.72
0015907-IN	INFINITE CORPORATE SOLUTIO	ELO 3000 SERIES 1739L 17 IN. LCD MONIT	72-72-00-6126	\$681.86
		Total		\$681.86
		Total CEMETERY CARE		\$681.86
		Total CEMETERY CARE FUND		\$681.86
294568391	TERMINEX 22413	Pest Control	98-98-00-6112	\$50.00
2030696	USDA-APHIS-WILDLIFE SERVICE	Wildlife Contract Renewal from May 1, 2010 t	98-98-00-6112	\$3,000.00
2030703	WALMART COMMUNITY BRC(207	Energizer Batteries	98-98-00-6112	\$5.97
6973	LIBRA ELECTRIC CO. (21500)	Repair Windsock on North REIL (1)	98-98-00-6315	\$7,683.30
6973-1	LIBRA ELECTRIC CO. (21500)	Repair Windsock and North REIL (1)	98-98-00-6315	\$550.00
09071200-7-A	GARVER ENGINEERING 22519	FAA Grant Administrative Services - Task Or	98-98-00-6373	\$7,700.00
		Total		\$18,989.27
09071200-7	GARVER ENGINEERING 22519	Taxiway Delta Engineering Services - Task O	98-98-93-6588	\$14,550.00
		Total LAND ACQUISITION		\$14,550.00
		Total AIRPORT FUND		\$33,539.27
		Total AIRPORT FUND		\$33,539.27
MAY 2010	OKLAHOMA DEPARTMENT OF C	Spirit Wing Loan	99-99-00-6702	\$1,041.67
		Total		\$1,041.67
		Total GUTHRIE INDUSTRIAL DEVLEOPMENT		\$1,041.67
		Total GUTHRIE INDUSTRIAL DEVELOPMENT		\$1,041.67
		Total All Funds		\$104,801.68

**City of Guthrie
A/P Claims List**

Invoice #	Vendor	Description	Account	Cost
ADOPTION No.	IGOR GORY 22611	Refund Animal Bond Adoption No. 0024	01-00-00-2017	\$25.00
		Total		\$25.00
		Total		\$25.00
		Total GENERAL FUND		\$25.00
APRIL/ 2010	WASTE CONNECTIONS, INC (210		20-00-00-5466	(\$250.00)
		Total		(\$250.00)
		Total		(\$250.00)
APRIL 2010	WASTE CONNECTIONS, INC (210 Sanitation Service - Commerical, Residential,	20-21-00-6348		\$33,884.02
APRIL 2010	WASTE CONNECTIONS, INC (210 Sanitation Service - Commerical, Residential,	20-21-00-6348		\$28,321.80
APRIL 2010	WASTE CONNECTIONS, INC (210 Sanitation Service - Commerical, Residential,	20-21-00-6348		\$1,113.88
APRIL 2010	WASTE CONNECTIONS, INC (210 Sanitation Service - Commerical, Residential,	20-21-00-6348		\$2,044.48
		Total		\$65,364.18
		Total PUBLIC WORKS GENERAL		\$65,364.18
APRIL 2010	WASTE CONNECTIONS, INC (210 Sanitation Service - Commerical, Residential,	20-26-00-6375		\$3,408.65
APRIL 2010	WASTE CONNECTIONS, INC (210 Sanitation Service - Commerical, Residential,	20-26-00-6375		\$640.36
		Total		\$4,049.01
		Total CONVENIENCE CENTER		\$4,049.01
		Total GPWA OPERATING FUND		\$69,163.19
PAYMENT #2 D	TOTAL INVESTMENT COMPANY	CDBG Project - Sewer Line Replacement Bid	30-30-27-6574	\$62,291.91
		Total LINE MAINTENANCE		\$62,291.91
		Total GRANTS		\$62,291.91
		Total GRANTS FUND		\$62,291.91
APRIL 2010	GUTHRIE CHAMBER OF COMME	Hotel/Motel Tax - Tourism Portion per Agree	45-45-00-6367	\$16,763.50
		Total		\$16,763.50
		Total HOTEL/MOTEL-TOURISM		\$16,763.50
		Total HOTEL/MOTEL TAX FUND		\$16,763.50
		Total All Funds		\$148,243.60

EARLY PAY



Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	May 4, 2010	Maxine Pruitt, M.S.
<input checked="" type="checkbox"/> GPWA		Director
Other: _____		

Agenda Item

Consider approval of Change Order No. 3 for Section A, Guthrie Water Treatment Plant which covers nine (9) items of changes increasing the HCCCo contract to a total of \$315,367.78, increasing the number of contract days to 154 which includes inclement weather days, making the completion date for the plant November 17, 2010.

Summary

The attached summary of Change Order 3 items increase the total contract price by \$315,367.78, but does not increase the loan. This increase can be paid from the Contingency Line Item of Loan of #ORF-08-0009-DWA Loan which has a contingency of \$450,866. The Contingency Line Items are placed in the budget for these types of occurrences.

All of the days that are requested per individual item equals 154 days. If all items are approved they can reduce this number to 125 days which will take the completion date to September 24, 2010. Since change order #2 they have also requested 54 days for weather delays. This would take the completion date to November 17, 2010. With these changes we will be running water through the new plant by the September 24th date and finished with the demolition and paving by November 17, 2010.

Funding Expected	<input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	Contingency Line Item #ORF-08-0009 DW	Amount	\$450,866
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
Mayor's Appt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Supporting documents attached

- Change Order #3 (17 pages)
- Budget Analysis (1 page)

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

Change Order

No. 3

Date of Issuance: April 28, 2010

Effective Date: April 28, 2010

Project: <u>Water System Improvements</u>	Owner: <u>City of Guthrie/Guthrie Public Works Authority</u>	Owner's Contract No.: <u>DWSRF No. P40-1020903-02</u>
Contract: <u>Water Treatment Plant- Section A</u>		Date of Contract: <u>January 9, 2009</u>
Contractor: <u>HCCCo LLC</u>		Engineer's Project No.: <u>MEC 27050</u>

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Items added to meet field conditions, (see exhibits A & B)
125 days added to contract to complete change order items.

Attachments: (List documents supporting change):

Exhibits 'A' & 'B'

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ <u>10,400,000.00</u>	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date) <u>April 2, 2010 (425 days)</u> Ready for final payment (days or date): <u>N/A</u>
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>2</u> : \$ <u>74,773.80</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>2</u> : Substantial completion (days): <u>51 days</u> Ready for final payment (days): <u>N/A</u>
Contract Price prior to this Change Order: \$ <u>10,474,773.80</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>May 23, 2010</u> Ready for final payment (days or date): <u>N/A</u>
[Increase] [Decrease] of this Change Order: \$ <u>315,367.78</u>	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): <u>September 24, 2010</u> Ready for final payment (days or date): <u>November 17, 2010</u>
Contract Price incorporating this Change Order: \$ <u>10,790,141.58</u>	Contract Times with all approved Change Orders: Substantial completion (days or date) <u>September 24, 2010</u> Ready for final payment (days or date): <u>November 17, 2010</u>



ACCEPTED:	ACCEPTED:
By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Date: _____	Date: _____
Approved by Funding Agency (if applicable): _____	Date: _____

HCCCo, L.L.C.

125 W 15th Suite 600 • Tulsa, Oklahoma 74119

Phone (918) 794-0392 • Fax (918) 743-6501

April 28, 2010

Bill Myers, P.E.
13911 Quail Pointe Drive
Oklahoma City, Oklahoma 73134

RE: Change Order 3 Items

Mr. Myers,

We currently have nine items to consider for change order #3. See attachment "A" for price summary breakdown.

Item #1 requires the construction of the new chemical building according to your change order 3 plans. We are asking sixty contract days for this change.

Item #2 requires constructing an overhead crane per your change order 3 plans and Gaffey's quote #100216dm. The roof will have to be left out so that the crane and its beams can be set. The main beam on the crane is 83'2" long and comes in one piece. It is 12 weeks from approved submittals before Gaffey can deliver the crane parts. We are requesting 90 days for this change.

Item #3 requires adding two windows in the outside walls of Woody's office and placing a hollow metal door and frame in the window opening in the east wall between grid lines 1.2 and 1.4. We are asking one contract day for this change.

Item #4 redesign of the structural columns and beams of the second floor between the offices and the process structure. We are asking two contract days for this change.

Item #5 requires relocating the backwash blower from inside the building to the outside of the building. We are asking one contract day for this change.

Item #6 required extra time and materials due to unforeseen obstacles and soil conditions below the ground.

Item #7 requires changing the fence around the clearwell to a black six foot chainlink, then changing the fence on top of the retaining walls to powder coated black hand rail. This will produce a cost savings shown on Attachment "A".

Item #8 requires deletion of the two access hatches above the high pumps. The pumps are in 5' sections thus there will be no need to pull the pumps through the roof. This will produce a cost savings shown on Attachment "A".

Item #9 requires deleting the two stairs at the north end of the process structure. This will produce a cost savings shown on Attachment "A".

All of the days that we are requesting per individual item equals one hundred and fifty-four days. If all items are approved we can reduce this number to one hundred and twenty five days which will take the completion date to September 24, 2010. Since change order #2 we have also

requested fifty four days for weather delays. This would take the completion date to November 17, 2010. With these changes we will be running water through the new plant by the September 24th date and finished with the Demo and paving by November 17th.

If you have any questions or comments concerning this matter, please do not hesitate to call me.

Appreciatively,



Billy Perkins
Project Manager
HCC Co, LLC

Attachment "A"

Change Order #3 - Guthrie Water treatment Plant Improvements

The following pricing represents all cost known at this time to provide material, labor, equipment, sub-contractors, overhead and markup; to add additional project elements not included in the original plans and specifications, as well as, to make modifications to project elements that were included in the original contract documents.

The scope of work for change order #3 includes but is not limited too;

- 1) Chemical Building & Drains
- 2) Overhead Crane
- 3) Door and Windows
- 4) Structural Mezanine Changes
- 5) Relocation of Blower
- 6) Piers
- 7) Fence Changes
- 8) Deletion of Access Hatches
- 9) Deletion of North Stairs

Change Order #3 - Pricing Summation

Description	Quantity	Units	Extended Cost
1) Chemical Building & Drains	1	LS	\$150,500.00
2) Overhead Crane	1	LS	\$100,928.00
3) Door & Windows	1	LS	\$3,712.00
4) Structural Mezanine Changes	1	LS	\$9,916.00
5) Relocation of Blower	1	LS	\$7,362.00
6) Piers	1	LS	\$41,814.85
7) Fence Changes	1	LS	-\$15,000.00
8) Deletion of Access Hatches	1	LS	-\$20,000.00
9) Deletion of North Stairs	1	LS	-\$5,000.00
Total Pricing for Items 1-6:			\$274,232.85
15% Markup for Profit and Overhead:			\$41,134.93
Total Pricing for Change Order #3			\$315,367.78
Total Addition Contract Days to be Added this Change Order:			125

Chemical Bldg

<u>Description</u> <u>Direct Cost:</u>	<u>Units</u>	<u>Unit Price</u>	<u>Quantity</u>	<u>Extended Total</u>
Labor:				
Superintendent	HR	\$50.00	160.00	\$8,000.00
Operator	HR	\$25.00	40.00	\$1,000.00
Laborer	HR	\$18.00	320.00	\$5,760.00
Foreman	HR	\$30.00	160.00	\$4,800.00
Carpenter	HR	\$22.00	160.00	\$3,520.00
Equipment:				
Skytrack	HR	\$50.00	40.00	\$2,000.00
Skidloader	HR	\$35.00	80.00	\$2,800.00
Mini Excavator	HR	\$35.00	32.00	\$1,120.00
Material:				
Concrete	CY	\$100.00	80.00	\$8,000.00
Reinforcing Steel	TN	\$100.00	7.00	\$700.00
Fiberglass Doors	EA	\$2,500.00	2.00	\$5,000.00
Concrete Accessories	LS	\$5,000.00	1.00	\$5,000.00
Piping/Grating	LS	\$19,500.00	1.00	\$19,500.00
Subcontractors:				
Roofing	LS	\$9,500.00	1.00	\$9,500.00
Masonry	LS	\$15,000.00	1.00	\$15,000.00
Electrical	LS	\$46,800.00	1.00	\$46,800.00
Mechanical	LS	\$12,000.00	1.00	\$12,000.00

Total Cost This Item:

\$150,500.00

Total Number of Contract Days to be Added:

60.00

Overhead Crane

<u>Description</u> Direct Cost:	<u>Units</u>	<u>Unit Price</u>	<u>Quantity</u>	<u>Extended Total</u>
Labor:				
Superintendent	HR	\$50.00	60.00	\$3,000.00
Operator	HR	\$25.00	16.00	\$400.00
Laborer	HR	\$18.00	120.00	\$2,160.00
Carpenter Foreman	HR	\$30.00	30.00	\$900.00
Carpenter	HR	\$22.00	30.00	\$660.00
Iron Worker Foreman	HR	\$30.00	30.00	\$900.00
Iron Worker	HR	\$22.00	30.00	\$660.00
Equipment:				
Crane	HR	\$150.00	16.00	\$2,400.00
Material:				
Reinforcing Steel	TN	\$850.00	2.00	\$1,700.00
Steel Structure	LS	\$15,000.00	1.00	\$15,000.00
Overhead Crane	LS	\$51,000.00	1.00	\$50,548.00
Misc	LS	\$2,000.00	1.00	\$2,000.00
Subcontract:				
Electrical	LS	\$10,000.00	1.00	\$10,000.00
Painting	LS	\$2,800.00	1.00	\$2,800.00
Crane Testing	LS	\$7,800.00	1.00	\$7,800.00
Total Cost This Item:				\$100,928.00

Total Number of Contract Days to be Added: 90.00

Doors and Windows

<u>Description</u>	<u>Units</u>	<u>Unit Price</u>	<u>Quantity</u>	<u>Extended Total</u>
Direct Cost:				
Labor:				
Laborer	HR	\$18.00	24.00	\$432.00
Carpenter Foreman	HR	\$30.00	16.00	\$480.00
Material:				
Window	EA	\$1,000.00	2.00	\$2,000.00
Hollow Metal Door	EA	\$1,500.00	1.00	\$1,500.00
Window Credit	EA	\$1,000.00	-1.00	-\$1,000.00
Misc	LS	\$300.00	1.00	\$300.00
Total Cost This Item:				\$3,712.00
Total Number of Contract Days to be Added:				1.00

Mezzanine Structural Changes

<u>Description</u>	<u>Units</u>	<u>Unit Price</u>	<u>Quantity</u>	<u>Extended Total</u>
Labor:				
Iron Worker Foreman	HR	\$30.00	16.00	\$480.00
Iron Worker	HR	\$22.00	16.00	\$352.00
Laborer	HR	\$18.00	32.00	\$576.00
Operator	HR	\$18.00	16.00	\$288.00
Material:				
Steel	LS	\$6,000.00	1.00	\$6,000.00
Misc	LS	\$300.00	1.00	\$300.00
Equipment:				
Crane	HR	\$120.00	16.00	\$1,920.00

Total Cost This Item:

\$9,916.00

Total Number of Contract Days to be Added: 2.00

Blower Relocation

<u>Description</u>	<u>Units</u>	<u>Unit Price</u>	<u>Quantity</u>	<u>Extended Total</u>
Direct Cost:				
Labor:				
Laborer	HR	\$18.00	24.00	\$432.00
Carpenter Foreman	HR	\$30.00	16.00	\$480.00
Material:				
Misc	LS	\$500.00	1.00	\$500.00
Piping	LS	\$750.00	1.00	\$750.00
Subcontract:				
Electrical	LS	\$5,200.00	1.00	\$5,200.00
Total Cost This Item:				\$7,362.00

Total Number of Contract Days to be Added: 1.00

<u>Description</u>	<u>Units</u>	<u>Unit Price</u>	<u>Quantity</u>	<u>Extended Total</u>
Process Structure Building	CY	\$100.00	80.00	\$8,000.00
	CY	\$100.00	190.00	\$19,000.00
Subcontractors:				
Pier Driller:				
Process Structure Building	LS	\$4,311.85	1.00	\$4,311.85
	LS	\$10,503.00	1.00	\$10,503.00
Total Cost This Item:				\$41,814.85

Extension of Time Request

(To be submitted with each payment application)

Date: 8/27/2009

Contractor: HCCCO, LLC.

Address: 125 W 15th Suite 600

Description of Contract: Guthrie Water Treatment Plant

Extension of Time Required: Yes X No

Total of Extension Time Requested: 9

If Yes, Give Reason: Rainy weather at the end of July and the month of August caused delay of the construction of the process structure slabs and walls. The dates were July 27,29,&30 and August 6,11,18, 19,20, and 27th.

Signature-Contractor

Consulting Engineer or
Department of Public Works Staff Recommendation:

Approved: _____

Rejected: _____

Reason: _____

Signature

Date

Extension of Time Request

(To be submitted with each payment application)

Date: _____ 10/1/2009 _____
Contractor: _____ HCCCO, LLC. _____
Address: _____ 125 W 15th Suite 600 _____
Description of Contract: _____ Guthrie Water Treatment Plant _____

Extension of Time Required: Yes X No _____

Total of Extension Time Requested: 7

If Yes, Give Reason: rainy weather at the end of August and the month of September caused delay of the construction of the process structure slabs and walls. The dates were September 11,12,14,15,19,20, and 22nd

Signature-Contractor

Consulting Engineer or
Department of Public Works Staff Recommendation:

Approved: _____ Rejected: _____

Reason: _____

Signature

Date

Extension of Time Request

(To be submitted with each payment application)

Date: _____ 10/29/2009 _____

Contractor: _____ HCCCO, LLC. _____

Address: _____ 125 W 15th Suite 600 _____

Description of Contract: _____ Guthrie Water Treatment Plant _____

Extension of Time Required: Yes X No _____

Total of Extension Time Requested: _____ 12 _____

If Yes, Give Reason: _____ Excessive Rainy Weather in October 2009. _____

Signature-Contractor

Consulting Engineer or
Department of Public Works Staff Recommendation:

Approved: _____ Rejected: _____

Reason: _____

Signature

Date

Extension of Time Request

(To be submitted with each payment application)

Date: _____ 12/30/2009 _____

Contractor: _____ HCCCO, LLC. _____

Address: _____ 125 W 15th Suite 600 _____

Description of Contract: _____ Guthrie Water Treatment Plant _____

Extension of Time Required: Yes No _____

Total of Extension Time Requested: _____ 10 _____

If Yes, Give Reason: _____ Rainy Weather and Snow Storm in December 2009. _____

Signature-Contractor

Consulting Engineer or
Department of Public Works Staff Recommendation:

Approved: _____ Rejected: _____

Reason: _____

Signature

Date

Extension of Time Request

(To be submitted with each payment application)

Date: _____ 2/25/2010 _____
Contractor: _____ HCCCO, LLC. _____
Address: _____ 125 W 15th Suite 600 _____
Description of Contract: _____ Guthrie Water Treatment Plant _____

Extension of Time Required: Yes No _____

Total of Extension Time Requested: _____ 6 _____

If Yes, Give Reason: _____ Excessive snow and rain from January 28, to February 25. _____

Signature-Contractor

Consulting Engineer or
Department of Public Works Staff Recommendation:

Approved: _____ Rejected: _____

Reason: _____

Signature

Date

Extension of Time Request

(To be submitted with each payment application)

Date: _____ 12/28/2010 _____

Contractor: _____ HCCCO, LLC. _____

Address: _____ 125 W 15th Suite 600 _____

Description of Contract: _____ Guthrie Water Treatment Plant _____

Extension of Time Required: Yes No _____

Total of Extension Time Requested: _____ 5 _____

If Yes, Give Reason: _____ Excessive cold weather and rain from January 2, to January 27. _____

Signature-Contractor

Consulting Engineer or
Department of Public Works Staff Recommendation:

Approved: _____ Rejected: _____

Reason: _____

Signature

Date



Agenda Item Cover Letter

Meeting
City Council
X GPWA
Other:

Date of Meeting
May 4, 2010

Contact
Maxine Pruitt, M.S.
Director

Agenda Item

Consider approval of the 8th Self-Audit and the revised engineer's phasing report which is required by the Oklahoma Department of Environmental Quality for the City of Guthrie to move forward with the CMOM Program relative to the Consent Order, Case No. 04-103, Facility No. S-20930, OPDES Permit No. OK0027715.

Summary

The City of Guthrie/Guthrie Public Works Authority met with the Oklahoma Department of Environmental Quality on February 17, 2010, along with Myers Engineering to discuss the required phasing report submitted to ODEQ. This is the 8th self-audit and the report has been revised and our list of sanitary sewer overflows has been matched to the list provided by the ODEQ of the significant non compliances (SNC) and has been prioritized accordingly. The sewer main lines and manholes have been identified and the cost of repair or replacement is included. The report covers the steps taken to evaluate and inspect the lines and manholes and provides information relating to the number of lines, the locations, the identification of manholes and the method used by the GPWA in tracking all ODEQ requirements.

Funding Expected Revenue Expenditure N/A
Budgeted Yes No N/A
Account Number 20-27-00-6346 Amount \$170,000.00
Legal Review N/A Required Completed Date:
Mayor's Appt. Yes No

Supporting documents attached

- 8th Self Audit Cover Letter (5 pages)
CMOM Data Completion Chart (1 page)
Revised Engineer's Phasing Report (69 pages)

Recommendation

Staff recommends approval.

Action Needed Public Hearing Motion Emergency Clause

CITY OF GUTHRIE OKLAHOMA

City Hall

101 N. Second Street

PO Box 908

Guthrie, OK 73044

P: 405.282.2489

F: 405.282.0192

www.cityofguthrie.com

Police Department

306 West Oklahoma

405.282.3535

Guthrie Fire

Department

Central Station

209 East Springer

405.282.4433

Municipal Services

407 Commerce

405.282.8400

Guthrie Edmond

Regional Airport

520 Airport Road

405.282.2912

Guthrie

Public Library

201 North Division

405.282.0050

Animal Shelter

415 Commerce

405.282.1776

May 5, 2010

Mr. Myles Mungle, E.I., District Representative
Water Quality Division
Department of Environmental Quality
P.O. Box 1677
Oklahoma City, Oklahoma 73101-1677

Re: City of Guthrie Wastewater Treatment Facility
Consent Order, Case No. 04-103
CMOM Program
Facility No. S-20930
OPDES Permit No. OK0027715

During the reporting period of October 1, 2009 through April 17, 2010, the following activity has taken place:

The CMOM Chain of Command Chart has been changed. Mr. Matt Mueller is the City Manager. Water Distribution Superintendent Woodrow Epperson has been removed from the chart. The City no longer has a Water Distribution Superintendent position. Mr. Epperson is over the Water Treatment Plant only. A new Chain of Command flow chart has been inserted into the CMOM Program Development Report.

Staff has evaluated the manholes and mainlines that need to be repaired or replaced and divided them into groups, we have met with Myers Engineering and developed an engineering report which is included with this audit. Phase I and Phase II are addressed in the audit.

The 3rd priority group is made up of the main lines that the Line Maintenance department will be repairing themselves. These are lines that need to have root and/or grease control chemicals added, extra time jetting and cleaning the lines and minor repairs.

The Line Maintenance department has videoed 7,806.38 feet of line, 64,460.00 feet of line has been jetted, and 2,070 feet of line have been mechanical sawed in this time period. Line Maintenance continues adding root and grease control chemicals to the lines and following the schedule for jetting.

The Line Maintenance department has made several repairs to the camera truck and the vactor truck. These repairs include new hoses, nozzles and replacement of various parts. Repairs to the camera and transporter have also been made. Manholes, lids and rings have been purchased in this reporting period. Easement has been cleared and a gate installed to gain access to manholes/main lines.

Maintenance and repairs to the lift stations continues to be performed on a routine schedule. This maintenance includes cleaning and adding degreaser to the lift stations. Minor repairs such as replacing fuses, floats and tightening bolts have also been made.

The Wastewater Treatment Plant has made repairs to the final clarifier sludge pump, #3 trickling filter, an air lift pump and has replaced and calibrated the effluent flow meter.

The Wastewater Treatment Plant permit has been issued with a change in the design flow. The flow has been lowered to 1.0 MGD from 1.35 MGD.

In this time period there have been 2 safety classes conducted by MESO for a total of 20 hours of safety training. No renewal classes have been attended in this time period.

During this time period the sanitary sewer system has been expanded by private enterprises: Brawner Construction Company working for Holiday Inn Express has installed 4 new manholes and 570 ft. of 8 in. line at a cost of \$26,000. Brawner Const. Co. working for Hampton Inn has installed 5 new manholes and 1,025 ft. of 8 in. line at a cost of \$45,000 and HTM Underground working for Noble Heights addition has added 4 new manholes and 459 ft. of 8 in. line at a cost of \$45,000.

The City of Guthrie has not constructed any new sanitary sewer lines in this time period. One new manhole has been installed, 10 manholes have been raised to grade and four point repairs have been made to main lines.

The CDBG project is under way and scheduled for completion by June 25, 2010. This project is replacing 8 sections, approximately 2,433.00 ft., of main line and 9 manholes. 1 new manhole will also be added. These lines were not included in the Phase I or Phase II priority groups.

There are no satellite systems tied into the City of Guthrie sanitary sewer system at this time.

From October 1, 2009 thru April 17, 2010 there have been 12 overflows reported.

	Address	Date of Overflow	Action to Prevent re-occurrence	Water Way Entered
1	1701 W. Noble Ave.	10/29/2009	Schedule point repair to remove protruding service.	
2	1900 W. Harrison Ave.	11/23/2009	This line is in the Phase I group for replacement.	
3	1701 W. Noble Ave.	11/23/2009	Schedule point repair to remove protruding service.	
4	1701 W. Noble Ave.	11/24/2009	Schedule point repair to remove protruding service.	
5	402 N. 16 th St.	1/16/2010	This line has been placed on the 30 day jetting cycle.	
6	330 S. Academy Rd.	1/28/2010	This line is in the Phase I group for replacement.	
7	700 N. Pine	2/14/2010	This line is in the Phase	

	St.		I group for replacement.	
8	5 th & Noble (501 W. Noble)	3/9/2010	This line is in the Phase I group for replacement.	
9	1103 N. Walnut St.	3/24/2010	This line is in the Phase I group for replacement.	
10.	414 N. Wentz St.	3/24/2010	This line has been added to the de-greasing schedule.	
11.	10 th & Noble	4/7/2010	This line is in the Phase I group for replacement.	
12.	1611 E. Oklahoma Ave.	4/12/2010	This line is in the Phase I group for replacement.	

The SSO Listing shows all overflows that have been reported since 2004. This list was compiled using the ODEQ list sent to us by Mr. Mungle. The chart ties each SSO to a manhole and main line and gives the cost of the SSO and reasoning for non-reoccurrence. Repairs that have been made are also shown along with cost.

The estimated amount of money spent on CMOM in this time period is \$ 148,009.15. This dollar amount includes engineering fees and the cost of daily jobs involving sewer lines, manholes, lift stations and equipment in the Line Maintenance Department and the Wastewater Treatment Plant. Also included is the office administration fee for the administrative assistant who enters and tracks the data collected by the crew.

\$ 13,379.52	Office Administration Fees (7 Months)
\$ 33,644.00	Engineering Fees
\$ 4,203.11	Video
\$ 11,094.11	Jetting
\$ 1,605.74	Mechanical Sawing
\$ 6,991.06	Root and Grease Control
\$ 3,470.00	Easement Access
\$ 18,975.71	Lift Station Maintenance and Repairs
\$ 14,659.27	Line Maintenance Major Equipment Repair/Replacement
\$ 12,785.54	Wastewater Major Equipment Repair/Replacement
\$ 13,714.55	Sewer Main Line Repairs/Replacements
\$ -0-	Utility Cut Repairs
\$ -0-	Sewer Main Line New Construction
\$ 7,241.13	Sewer Manhole Repairs/Replacement

\$ 6,245.41	<u>Sewer Manhole New Construction</u>
\$ 148,009.15	Total

The cost of overflow and bypasses in this time period is \$5,379.09, this amount is included in the jetting report. We have spent \$4,728.36 on root and grease control chemicals; this cost is included in the root and grease control report.

At this date we have identified 1,287 manholes, 1,297 manholes had been identified on the previous report of November 1, 2009. There are 41 manholes remaining to be inspected. There were 74 manholes remaining on February 16, 2010.

We have identified 1,272 main lines, 1,286 main lines were identified on the November 1, 2009 report. There are 32 main lines remaining to be inspected, these lines will not be in the Phase I replacement group. There were 95 main lines remaining on February 16, 2010.

Our target date for completion of the remaining portion of the base line audit is November 1, 2010.

We have smoke tested 1,186 of the main lines that have been identified. There are 73 lines remaining to be tested.

Data Completion Chart:

Each updated version of this chart will reflect differences in the totals of manhole and main line groups. As the Line Maintenance crew inspects the remaining manholes and main lines and as they do their daily jobs they find manholes and main lines that we did not know were there or find that there are none where we thought they should be. Each of these circumstances will cause additions or deletions in the total numbers.

When the smoke testing was done, all lines that were identified at that time were tested. We currently have 73 lines that have not been tested. These lines were not overlooked, but are lines that have been found and added since the testing was completed. We do plan to have these lines tested at the end of the inspection period. At that time we will provide Myers Engineering with a listing of the lines in each basin that have not been tested. We prefer to wait until we have completed our inspections and have Myers come back one time to complete the smoke testing rather than several times. Myers is aware that we will have some additional lines for testing.

Manholes: This chart shows that we have now identified 1,287 manholes. We are 96.8% complete with the inspections. There are 9 manholes with a failed rating and 75 with a poor rating. Those with a failed or poor rating are scheduled to be replaced or repaired in Phase I or Phase II of the repair/replacement program contained in the engineering report.

Main Lines: The chart shows that we have now identified 1,272 main lines. We are 97.5% complete with inspections. There are 164 lines with a failed rating and 367 with a poor rating. Those with a failed or poor rating are scheduled to be replaced or repaired in Phase I or Phase II of the repair/replacement program contained in the engineering report. In basin 5, 13 of the failed lines are abandoned lines in a flood plain area.

Smoke Testing: Of the 1,272 main lines identified, 1,186 have been smoke tested. We are 93.2% complete. There are 7 lines with a failed rating and 26 with a poor rating. Those with a failed or poor rating will need to be checked for City or resident repairs. The City will need to replace or repair our lines and the resident will need to be notified to make repairs to their lines. The repairs that need to be made by residents will be handled by Municipal Services and Code Enforcement (referencing Ordinance # 3169 which makes the residents responsible for maintaining their service lines).

There has been no change in our auxiliary equipment listing.

There are no new ordinances which pertain to CMOM.

The audit from November 1, 2009 is attached.

A handwritten signature in cursive script that reads "Maxine Pruitt".

Maxine Pruitt
Director
Guthrie Municipal Services

CMOM DATA COMPLETION CHART

Basin #	Total Manholes Identified	Total No. Inspected	Total No. Not Yet Inspected	Total No. Data Entered	Total No. Non-Valid IDs *	No. of Insp M/H w/ Excellent Rating	No. of Insp M/H w/ Acceptable Rating	No. of Insp M/H w/ Poor Rating	No. of Insp M/H w/ Failed Rating	No. of Abandoned Lines	No. of Dead End Manholes	% Complete
1	60	60	0	60	1	36	20	2	1		0	100.0%
2	76	76	0	76	0	61	11	2	0		2	100.0%
3	117	114	3	114	2	82	24	1	1		4	97.4%
4	351	341	10	341	13	213	82	7	4	15	22	97.2%
5	186	179	7	179	5	56	91	4	2		6	96.2%
6	388	338	20	338	11	67	200	40	1		19	94.4%
7	125	125	0	125	5	39	59	18	0		4	100.0%
8 (interceptor)	14	13	1	13	0	2	10	1	0	15	0	92.9%
	1287	1246	41	1246	37	556	497	75	9	13	57	96.8%

*The total number of non-valid, abandoned and dead end IDs is included in the total number of manholes that have had been inspected.

MAIN LINES

Basin #	Total Main Lines Identified	Total No. Inspected	Total No. Not Yet Inspected	Total No. Data Entered	*Total No. Private Lines (Inspected)	No. of Insp ML w/ Excellent Rating	No. of Insp ML w/ Acceptable Rating	No. of Insp ML w/ Poor Rating	No. of Insp ML w/ Failed Rating	No. of Abandoned Lines	% Complete	Total Footage Inspected
1	61	61	0	61	0	14	13	19	15		100.0%	23,413.50
2	76	76	0	76	0	5	18	34	19		100.0%	22,744.10
3	116	116	0	116	0	7	39	51	19		100.0%	27,756.80
4	344	338	6	338	6	97	136	73	32	13	98.3%	83,862.80
5	186	183	3	183	2	40	49	55	26		98.4%	42,399.60
6	355	335	20	335	2	63	105	116	51		94.4%	79,127.26
7	120	119	1	119	17	75	24	18	2		99.2%	24,830.90
8 (interceptor)	14	12	2	12	0	3	8	1	0	13	85.7%	4,855.30
	1272	1240	32	1240	27	304	392	367	164	13	97.5%	308,990.26

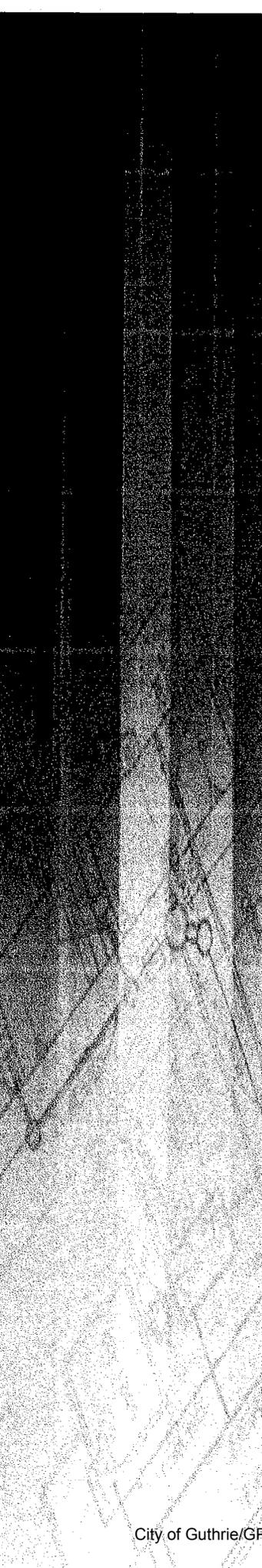
*Private lines have been inspected and included in our ratings

58.52 Miles

SMOKE TESTING

Basin #	Total Main Lines Identified	Total No. Smoke Tested	Total No. Not Yet Smoke Tested	Total No. Smoke Test Data Ent.	*Total No. Private Lines (Inspected)	No. of Insp ML w/ Excellent Rating	No. of Insp ML w/ Acceptable Rating	No. of Insp ML w/ Poor Rating	No. of Insp ML w/ Failed Rating	No. of Abandoned Lines (Not Inspected)	% Complete
1	61	61	0	61	0	43	16	2	0		100.0%
2	76	74	2	74	0	58	12	3	1		97.4%
3	116	114	2	114	0	91	21	2	0		98.3%
4	344	330	14	330	6	301	22	7	0	13	95.9%
5	186	151	22	164	2	131	12	5	3		81.2%
6	355	329	26	329	2	278	42	7	2		92.7%
7	120	113	7	113	17	95	17	0	1		94.2%
8 (interceptor)	14	14	0	14	0	13	1	0	0	13	100.0%
	1272	1186	73	1199	27	1010	143	26	7	13	93.2%

*Private lines have been inspected and included in our ratings - abandoned lines were not inspected.



MYERS *Engineering*

ENGINEERING REPORT

SANITARY SEWER SYSTEM IMPROVEMENTS
FOR THE CITY OF GUTHRIE, OK

28 APRIL 2010

Myers Engineering, Consulting Engineers, Inc.
13911 Quail Pointe Drive
Oklahoma City, OK 73134

P 405.755.5325 F 405.755.5373

WWW.MECE.US.COM
CA 121 RENEWAL DATE 6/30/11

b) Phase II

- (1) Repair/Replace lines and manholes rated as poor within the CMOM budget allocated by the City.

Alternative

Areas of Sanitary Sewer Overflows (SSO) are identified as to location and frequency. These SSO are recorded and monitored for repeat incidences. SSOs that occur at least twice in a running twelve (12) month period are considered Significant Non Compliant (SNC) SSOs. In the appendix of this report is a list of SNC and SSO locations. The initial task of the CMOM program was to evaluate and categorize the Collection System. Subsequent phasing of the findings of this task is the replacement and repair of the Collection System and is as follows:

<i>Phase</i>	<i>Description/Scope</i>	<i>Begin Construction</i>	<i>End Construction</i>
Phase I	<ul style="list-style-type: none"> Repair/Replace all lines associated with SSOs that have the potential to become SNCs Repair/Replace all lines that are rated as failed and have potential to become SSOs and/or SNCs Repair/Replace failed manholes 	December 2010	December 2012
Phase II	<ul style="list-style-type: none"> Repair/Replace lines and manholes rated as poor within the CMOM budget allocated by the City. Ongoing maintenance program. Main lines identified for root repair and maintenance not a part of those identified in the CMOM program 	December 2012	Until completed

a. Phase I Repair/Replacement Locations of SNC/SSOs

The line Identification (ID) is delineated as follows:

1L-021-022

1 (basin number) L (line) 021 (upstream manhole) 022 (downstream manhole)

The City of Guthrie is divided into seven (7) basins and labeled as such. A count of linear footage associated with each basin's repair is as follows:

<i>Basin</i>	<i>Length (ft)</i>
1	2,176.10
2	6,145.00

3	6,385.20
4	4,922.60
5	4,549.20
6	8,543.10
7	611.70
<i>Total</i>	<i>33,332.90</i>

Manholes and line segments associated with each basin are identified in the following tables using the format described at the beginning of this section. Phase I will incorporate the following line segments and associated manholes:

Table 1 SNCs Identification and Locations

<i>Line ID</i>	<i>Location</i>	<i>Line ID</i>	<i>Location</i>
1L-021-022	SNC - 1324 W. Washington	6L-046-048	SNC - 610 N. Walnut
1L-040-039	SNC - 6th & Washington	6L-048-051B	SNC - 715 N. Walnut
2L-012-013	SNC - 2305 W. Noble, LS # 4	6L-057-058	SNC - 400 N. Drexel
2L-028-029	SNC - 1222 W. Warner	6L-061-057	SNC - 400 N. Drexel
3L-010-011	SNC - 330 S. Academy	6L-081-080	SNC - 1700 E. College
3L-011-011A	SNC - 330 S. Academy	6L-096-097	SNC - 904 Bird Creek
3L-011A-012	SNC - 330 S. Academy	6L-097A DE-097	SNC - 904 Bird Creek
3L-012-013	SNC - 330 S. Academy	6L-138-124	SNC - 1100 N. Broad
3L-036-037	SNC - 1900 W. Harrison	6L-167A-114	SNC - 1116 N. Walnut
3L-059-058	SNC - 1601 W. Noble	6L-138-124	SNC - 1100 N. Broad
3L-066-067A	SNC - 1403 W. Cleveland	6L-167A-114	SNC - 1116 N. Walnut
3L-067A-067	SNC - 13th & Cleveland	7L-034-033	SNC - 1611 E. Oklahoma
4L-033-032	SNC - 1801 Wehr Drive	6L-138-124	SNC - 1100 N. Broad
4L-038-037	SNC - 120 Allen Road	6L-167A-114	SNC - 1116 N. Walnut
4L-054-051A	SNC - 319 S. 3rd	7L-034-033	SNC - 1611 E. Oklahoma

Table 2 SSO Identification and Locations

1L-032-033	SSO - 701 W. Washington	3L-068-069	SSO - 1220 W. Cleveland
2L-031-032	SSO - 900 W. Noble	3L-075-076	SSO - 5th & Noble
2L-032-033	SSO - 800 W. Noble	5L-045A-045	SSO - 921 E. Noble
2L-038-037	SSO - 400 W. Warner	6L-097-098	SSO - 905 Bird Creek
3L-037A-046	SSO - Vilas & Jacqua Lane	6L-168-167	SSO - 1109 Pin Oak
3L-065-066	SSO - 1517 W. Noble	6L-197-198	SSO - 1609 E. Grant
3L-067-068	SSO - 13th & Noble	7L-041-040	SSO - 1523 E. Harrison
		7L-041A DE-041	SSO - 1523 E. Harrison

Lines associated with SNC locations are included in Phase I of this project. This Phase will repair and/or replace all SNC locations as well as SSO locations that could become SNCs. Lines that failed the CMOM inspection and have been identified with SNC and SSO have been included in the above tables. The following table is lines that do not pass video/visual

inspection tests due to blockages, collapses, or other major deficiencies and can be considered a source of a potential SSO. These lines have the potential to become SNCs. They are as follows:

Table 3 Lines with potential to become SSO/SNC

1L-032-033	3L-042-046	4L-133-134	6L-039-040
1L-031-032	3L-049-054	4L-141-048	6L-053-052
1L-033-034	3L-050-051	4L-153-126A	6L-058-059
1L-034-035	3L-053-055	4L-154-155	6L-060-065
2L-033-034	3L-056A-057	4L-164-154	6L-078-077
2L-034-035	3L-069-070	5L-026A-026	6L-105-107
2L-035-036	3L-070-071	5L-035-034	6L-108-110
2L-036-5L-024C	3L-073-074	5L-041-040A	6L-114-112
2L-037-069	3L-074-075	5L-045-046	6L-163-162
2L-039-038	4L-003-002	5L-046-047	6L-164-163
2L-039A-039	4L-004-003	5L-047-048	6L-167-167A
2L-040-039A	4L-024-023	5L-048-049	6L-167B-167
2L-041-040	4L-036-035	5L-080-081	6L-169-171A
2L-065-066	4L-062-060	5L-082-084	6L-170-169
2L-066-067	4L-080-079	5L-085-085A	6L-171-170
2L-067-068	4L-081-080	5L-132-123	6L-174-175
2L-068-069	4L-086-085	5L-133 DE-132	6L-176-171
2L-069-1L-037	4L-095A-095	5L-134-132	7L-022C-023
3L-037-037A	4L-096-095A	5L-135 DE-134	

Total length of this project (Phase I) is 33,332.90 linear feet. The number of associated manholes to be replaced is 184.

Eight (8) manholes were identified in the CMOM program as failed and will be replaced with the Phase I project. These are as follows:

1-036	3-018	4-045B	4-090
4-136C	5-057	5-060	6-173

b. Phase II Repair/Replacement Locations of poor rated lines and manholes

Lines and manholes that are rated as “poor” and above will be repair/replaced with the CMOM budget as allocated by the City of Guthrie. This budget will be facilitated by the Line Maintenance Department (LMD) of Municipal Services (MS). This budget has historically been \$170,000.00 per year. The FY2010 Budget for the City of Guthrie has included \$170,000 in the CMOM services account, \$13,500 in the Chemical account and \$80,000 in the Water/Sewer Maintenance account, for a total of \$263,500. This amount will be evaluated on a yearly basis according to availability of funds.

LMD will make repairs and replace facilities within the Collection System in order of severity to avoid any SSO/SNCs. Depending on the severity of the deficiency a point repair, line replacement, manhole rehabilitation, or manhole replacement will be accomplished. This maintenance program will be ongoing and will start at the end of Phase I, giving LMD time to facilitate the construction management of Phase I. There will not be an end to this program due to the nature of maintaining the City's Collection System.

Due to the extensive length of these lines and associated manholes, the list can be found in the appendix of this report.

c. Community Development Block Grant Project

A project has been designed, permitted and awarded to Total Investment Co. of Guthrie Oklahoma. This project was funded with a Department of Commerce (DOC) Community Development Block Grant (CDBG). This project includes the following line segments:

<i>ID</i>	<i>Line Length (ft)</i>	<i>Upstream Manhole</i>	<i>Manhole Depth (ft)</i>	<i>Downstream Manhole</i>	<i>Manhole Depth (ft)</i>
4L-105-104	451.30	4-105	7.40	4-104	9.10
4L-106-105	194.70	4-106	7.30	4-105	7.40
4L-107-106	389.80	4-107	7.30	4-106	7.30
4L-108-107	216.00	4-108	14.20	4-107	7.30
4L-109-108	284.10	4-109	13.00	4-108	14.20
4L-110-109	150.60	4-110	9.20	4-109	13.00
4L-114-104	382.10	4-114	5.10	4-104	9.10
Totals	2,064.60				

This project started at Perkins Avenue between Ash Street and Broad Street in the alley and proceeded north to the alley between Vilas Avenue and Springer Avenue where it turned east. It then proceed East in the alley to Capitol Boulevard. The project began with manhole 4-114 and ended with manhole 4-110. The project includes sixty (60) services and nine (9) new manholes. Manholes were added to have cleanouts at the streets for ease of maintenance. The cost of this project is \$249,271.53 or \$102.45 per foot at 2,433.00 linear feet of 8" PVC SDR26 sewer pipe.

II. PROJECTED PLANNING AREA

A. The city of Guthrie is located in Logan County. Logan County is in central Oklahoma. Guthrie serves as a bedroom community to Oklahoma City. Guthrie is a part of the ACOG Substate Planning District. The areas around Guthrie are agricultural in nature with the growing of small grains and cattle ranching. Guthrie is located approximately 10 miles north of Edmond, Oklahoma. Interstate 35 traverses the east side of Guthrie with State Hwy 33 traversing the north portion of the City. The BNSF Railroad bisects the City of Guthrie.

B. Please see Figures 1 and 2 for map locations of the City of Guthrie.

- C. **Environmental Resources Present** - The environmental resources present are those found in a typical urban area. The proposed site for the Collection System upgrades (phase I and II) is within the existing City limits and should have a minimal impact on any environmental resources. During construction, the sites will be maintained with erosion control measures to ensure all sediment is contained at the site. Any nearby creeks or drainage swales will be maintained to ensure no sediment is introduced from the construction. Minimal noise and pollution will be produced by the construction. Construction traffic and work patterns will be maintained in order to ensure minimal impact. Due to the location of the proposed improvements, construction activities will be contained within permitted areas.
- D. **Growth Areas and Population Trends** – The City of Guthrie is experiencing some growth at this time. Migration from the Oklahoma City and Edmond areas are causing development to take place in all parts of the City. The current and projected population of the City of Guthrie is as follows:

Year	Population
2005	10,620
2010	11,320
2015	12,020
2020	12,730
2025	13,370
2030	13,980

Table 4 Population Demographics (DOC)

- E. The maximum monthly per capita waste water flow is approximately 100 gallons per day (2968 gallons per month). The average influent BOD is 145 ppm. The ratio of maximum average wet weather flow to average dry weather flow is 1.58. The wastewater treatment facility is designed for 1.0 MGD. Given this 100 gallons per day flow, the capacity needed for the year 2030 is estimated to be 1.398 MGD. If the growth trends continue as forecasted by the U.S. Census, the WWTP will be undersized by the year 2030.

III. Existing Facilities

A. Location Map

Location maps can be found in this report in Figures 1 and 2.

B. Condition of Facilities

The City of Guthrie owns and operates a wastewater Collection System and a WWTP, which was renovated in 1985. No major rehabilitation projects have been completed since 1988 except for a new digester that was constructed in 2008. The storm water holding pond was cleaned of sludge last year. Most of the work since that time has consisted of extensions and point repairs due to overflows (SSO/SNCs) in the Collection System.

The City owns and operates seven (7) lift stations ranging in capacity from 10 gpm to 300 gpm. The sewer Collection System contains approximately 295,000 feet of gravity sewer line and 9,230 feet of force main. The line sizes vary from 4" to 21" in diameter. There are approximately 925 manholes in the Collection System.

The maximum monthly per capita waste water flow is approximately 100 gallons per day (2968 gallons per month). The average influent BOD is 145 ppm. The ratio of maximum average wet weather flow to average dry weather flow is 1.58. The wastewater treatment facility is designed for 1.0 MGD.

As discussed in the executive summary of this report, the City is under a CO from the ODEQ resulting from unlawful discharges in the Collection System. The direct result of this CO was to agree to a CMOM program.

The Collection System was installed in various parts of town at different times with Vitrified clay pipe (VCP) or Polyvinyl Chloride (PVC). These pipes, regardless of material, are laid to facilitate gravity flow with vertical manholes for access. Runs of up to 400 feet are typical in this system, but can be longer. Slope gradients in this system have been designed according to the ODEQ standards at the time they were constructed. Areas that are unable to flow with gravity are assisted with the use of a lift station. A lift station is a large wet well with pumps in the bottom that "lifts" or pumps sewage to the higher elevation. There are seven (7) lift stations in this Collection System ranging in capacity from 10 gpm to 300 gpm.

Due to the age of the Collection System and the growth that has occurred in the system, overflows (SSO/SNCs) are common. Collapsed and/or broken sewer lines will back the flow of sewage to a point that it will exit the Collection System through a manhole. The implementation of the CMOM program has served to reduce these overflows.

The Collection System has many areas of blockages, collapses, or deficiencies that require attention. Due to these areas, SSOs have taken place, and the City has instituted a CMOM program to identify and correct these areas. Areas that have been identified with SSO/SNCs as well as areas that have the potential to become SSO/SNCs have been grouped in the first phase (Phase I) of the CMOM program. This phase will be the removal/replacement of identified facilities within the Collection System, and have been listed above in section I (a).

C. Financial Status

Financial information is being compiled by others and will be submitted under a separate cover.

IV. Need for Project

A. Health and Safety

The health and safety of the public are jeopardized by the constant SSO/SNCs and Collection System deficiencies. The WWTP is currently meeting the treatment and discharge standards. However, higher demands could cause the facility to operate at levels that would cause the system to be out of compliance. The amount of inflow and infiltration to the WWTP produces unsatisfactory results. The plant has to operate with shorter cycles and treatment, resulting in subsequent effluent deficiencies.

B. System O&M

The City of Guthrie establishes operating budgets for the operation and maintenance and upkeep of the WWTP and Collection System. Repair items are provided for in the O&M budget, which is included in this report. The sewer system operators are full-time employees who maintain the services, force main lines, lift stations, WWTP, and all collection lines in the system. The City charges its sewer customers according to water use within the system. When Collection System line breaks occur, it is repaired and the lines are returned to service. The WWTP operators are responsible for the maintenance and operation of the WWTP and are licensed by the ODEQ.

C. Growth

Proposed growth of the system is shown in Population Estimates in Section II-D and Projected Collection System Use Data in Section II-E of this report.

D. Water Treatment System Available

The City of Guthrie has an existing Water Treatment Plant and distribution lines. All users within the city limits and a reasonable distance from the distribution system are required to tie in to the system.

V. Alternatives Considered

This section of the report deals with the alternatives reviewed for the proposed improvements to the Collection System. There is only one alternative other than the "Do Nothing" alternative available to the City of Guthrie; To repair deficiencies identified in the CMOM program to prevent SSO/SNCs from occurring. These alternatives area as follows:

Alternate No. 1 Do Nothing

A. Project Design

This alternative is the “Do Nothing” alternative. This would be the approach by the City to not make repairs to their Collection System and prevent SSO/SNCs from their Collection System. The alternative would entail the approach of not making repairs identified within their system and to continue to subject the public to health and safety violations.

B. Design Criteria

There is no design criteria associated with this alternative. This alternative would be to not do anything to correct deficiencies within the Collection System.

C. Environmental Impacts

This alternative has a great number of environmental impacts. The primary area of concern is the health and safety of the public. Introducing raw sewage into the environment would have a tremendous negative impact. Those impacts include impacts to aquatic life, human uses of water, fisheries and human health.

Raw sewage includes a mixture of water, human waste, microorganisms, heavy metals, excreted pharmaceuticals and, potentially, pathogens such as cholera, typhoid and hepatitis B. Direct and immediate results of this action could be fish kills and illnesses in humans. These illnesses include gastroenteritis, which is marked by diarrhea, vomiting, and abdominal cramping.

D. Land Requirements

There is no land requirements associated with this alternative. This alternative would be to not do anything to correct deficiencies within the Collection System.

E. Construction Problems

There is no construction problems associated with this alternative. This alternative would be to not do anything to correct deficiencies within the Collection System.

F. Cost Estimates

There is no cost estimate associated with this alternative. This alternative would be to not do anything to correct deficiencies within the Collection System.

G. Advantages / Disadvantages

The advantage to this alternative is that the City incurs no cost to rectify deficiencies within their collection system to prevent health and safety concerns due to allowing raw sewage to be introduced into the environment.

The disadvantage is that they allow a potentially harmful substance into the environment that will eventually kill fish and wildlife, and compromise the health and safety of the general public. Choosing this alternative will also invite consequences from governmental regulators to include fines, system restrictions, and the scrutiny of the Environmental Protection Agency (EPA). Adopting this alternative would be irresponsible and reckless for the City in regards to the health and safety of the general public as well as the environment.

Alternate No. 2 Phase Repair/Replacement

A. Project Design

This alternative is the phasing repair/replacement alternative. This would be the approach by the City address SSO/SNCs, lines that could become SSO/SNCs, and failed manholes within the collection system. The alternative would entail the adoption of two (2) phases. These phases are as follows:

a) Phase I

- (1) Repair/Replace all lines associated with SNCs
- (2) Repair/Replace all lines that are rated as failed and have potential to become SSOs and/or SNCs
- (3) Repair/Replace failed manholes

b) Phase II

- (1) Repair/Replace lines and manholes rated as poor within the CMOM budget allocated by the City
- (2) Main lines identified for root repair and maintenance not a part of those identified in the CMOM program

Phase I would require the physical survey of identified line segments and manholes to prepare plans that will be submitted to ODEQ for a construction permit.

B. Design Criteria

As mentioned above in A. Project Design, a physical survey of the identified line segments will need to be completed and recorded on the plans. The associated utilities in these areas will also need to be identified and recorded on the plans. Service connections, manhole locations, and other physical characteristics will be taken into consideration and recorded on the plans.

Design and construction of Collection System line segments are to have a velocity of 2 fps or greater to facilitate removal of solids within the pipe. Line segments are to be a minimum of eight (8) inch in diameter. Minimum acceptable slopes for the sewer pipes will be considered as outlined in the ODEQ regulations (252:656-5-2(b)) and as follows:

- (1) 4" sewer: 1.00 feet/100 feet
- (2) 6" sewer: 0.50 feet/100 feet
- (3) 8" sewer: 0.40 feet/100 feet
- (4) 10" sewer: 0.29 feet/100 feet
- (5) 12" sewer: 0.22 feet/100 feet
- (6) 14" sewer: 0.17 feet/100 feet
- (7) 15" sewer: 0.15 feet/100 feet
- (8) 16" sewer: 0.14 feet/100 feet
- (9) 18" sewer: 0.12 feet/100 feet
- (10) 21" sewer: 0.10 feet/100 feet
- (11) 24" sewer: 0.08 feet/100 feet

Materials and methods designed and specified for this phase should meet American Society for Testing and Materials (ASTM) standards and will be listed on the plans. The class of bedding will also be matched to the proper strength pipe to support the anticipated loads. All backfill will meet ASTM standard for the backfill material and its placement.

Manhole material such as bases, cast-in-place manholes, or pre-cast manholes will meet 252:656-5-3 and ASTM material standards identified. Concrete utilized in construction will be a minimum of 3,000 psi with no more than 4 inches of slump. It will be vibrated and/or tamped. No brick and/or concrete blocks will be allowed for manhole construction.

Line segments will be aligned in a straight manner with uniform grades between manholes. The segment will be protected from traffic load damage with rock. The installation of color coded metal tracer wire will be designed for future identification of pipe locations. Trenches will be of ample width to allow the pipe to be laid and joined properly and to allow the backfill to be placed and compacted as needed. Line segments are to be located with horizontal and vertical separations from potable water lines of ten (10) feet and two (2) feet respectively.

Manholes are to be protected from floods if located in the flood plain from erosion or infiltration. Additional requirements will be considered as outlined by 252:656-5-4(g).

The line segments will be designed according to ODEQ standards (252:656-5-2) unless it is physically impossible to meet ODEQ standards, then a variance will be requested for replacement of existing lines at existing conditions.

C. Environmental Impacts

This alternative has environmental impacts related to construction activities. The primary area of concern is the conveyance of raw sewage during construction of the line. The contractor will utilize a portable sewage pump and flexible line to pump around construction activities. Sediment from the construction activities is to be maintained within the area disturbed as to not allow it to be introduced into creeks or streams. The use of sediment fencing will be encouraged during the construction of this project. Other considerations include noise, exhaust discharge, or vehicle discharge into the environment. The contractor will be required to follow approved routes and maintain vehicles to prevent engine or hydraulic related fluid to be introduced into the environment. The use of Track Hoes, Back Hoes, or hauling Trucks is not uncommon in these types of construction.

D. Land Requirements

There is no additional land requirements associated with this alternative. This alternative would be to correct deficiencies within the Collection System on existing line segments.

E. Construction Problems

There is no construction problems associated with this alternative. This alternative would be to correct deficiencies within the Collection System. Construction for this alternative would entail the use of industry accepted machinery that will either dig trenches to replace identified line segments, or pipe burst identified segments between manholes. The contractor will utilize caution to ensure other utilities will not be damage during construction.

F. Cost Estimates

A preliminary cost estimate for Phase I was developed for the areas delineated above and found in the CMOM evaluation process and is included below. Various line sizes are present within the Collection System and will be design as such. This cost was estimated due to cost trending and the amount of time that will elapse from the CDBG bid to the bid of Phase I. In addition, the cost of the Commuter was removed from the estimated preliminary cost of \$4,662,964.90 for a more representative estimated cost of \$4,237,964.90. The cost estimate has a per linear foot cost of \$127.14.

As discussed in the prior section (section b. Phase II Repair/Replacement Locations of poor rated lines and manholes) the LMD budget is estimated to be \$263,500.00. Within this budget \$13,500 is in the Chemical account and \$80,000 is in the Water/Sewer

Maintenance account which is used primarily for water appurtenances and repairs. Salaries for departmental employees are funded separately as well as Vehicle maintenance and departmental needs.

These cost estimates were developed from the footages and accounting methods reported by the City of Guthrie as found during their CMOM program and not by any investigation by Myers Engineering, Consulting Engineers, Inc.

The cost estimate associated with this alternative is below:

Preliminary Cost Estimate					
Phase I Collection System Repairs/Replacement					
For the City of Guthrie Oklahoma					
Prepared 4/21/2010					
Project 28082		Phase I			
Item No.	Quantity	Unit	Description	Unit Cost	Cost
1	192	EA	Sanitary Sewer Manholes	\$2,000.00	\$ 384,000.00
2	33,333	LF	Sanitary Sewer Line Replacement	\$30.00	\$ 999,987.00
3	33,333	LF	Sanitary Sewer Trenching	\$45.00	\$ 1,499,980.50
4	33,333	LF	Embedment	\$3.00	\$ 99,998.70
5	33,333	LF	Post Construction Video	\$3.00	\$ 99,998.70
6	1,952	EA	Service Connections	\$500.00	\$ 976,000.00
7	1	LS	Erosion Control	\$45,000.00	\$ 45,000.00
8	1	LS	Construction Traffic Control	\$65,000.00	\$ 65,000.00
9	1	LS	Deflection Testing and/or pressure testing	\$68,000.00	\$ 68,000.00
10	1	LS	Commuter Station	\$425,000.00	\$ 425,000.00
				Total Construction Cost	\$ 4,662,964.90
				Contingency (10%)	\$ 466,296.49
				Inspection Fees	\$ 144,830.88
				Engineering Fees	\$ 339,033.80
				Construction Staking	\$74,607.44
				Subtotal	\$ 5,687,733.51
				DEQ Permit Fees	\$ 3,174.45
				Financial Advisor Fees/Expenses	\$ 58,877.34
				Local Council Fees	\$ 28,438.67
				Bond Counsel Fees	\$ 58,877.34
				Total Project Cost and CWSRF Loan Payback	\$ 5,837,101.29
				Annual Payment @ 2.95% Fixed Interest Rate over 20 Years	\$ 388,456.22
				Average Rate Increase Per Sewer Customer Per Month - 3,400 Customers	\$ 9.52

G. Advantages / Disadvantages

The advantage to this alternative is that the City rectifies deficiencies within their collection system to prevent health and safety concerns due to allowing raw sewage to be introduced into the environment.

The disadvantage is cost associated with this alternative and the construction activities that must be accomplished to address identified line segments and manholes that have created or have the potential to produce SSO/SNCs within the collection system. In addition, the City will protect the environment and general public from potential health and welfare safety concerns. Choosing this alternative will serve to satisfy governmental regulators and prevent potential fines, system restrictions, and the scrutiny of the Environmental Protection Agency (EPA). Adopting this alternative would be the most responsible alternative for the City in regards to the health and safety of the general public as well as the environment.

VI. PROPOSED PROJECT (RECOMMENDED ALTERNATIVE)

A. PROJECT DESIGN

1. TREATMENT

The proposed treatment option for this alternative is the repair/replacement of identified line segments and manholes. There is not a treatment process associated with this alternative. Lines will be designed according to ODEQ standards; existing line segments will be dug up and removed, and then replaced according to the same standards.

2. PUMPING STATIONS

As stated in section III B. the City owns and operates seven (7) lift stations ranging in capacity from 10 gpm to 300 gpm. The sewer Collection System contains approximately 295,000 feet of gravity sewer line and 9,230 feet of force main. The line sizes vary from 4" to 21" in diameter. There are approximately 925 manholes in the Collection System. These lift stations repair or rehabilitation will not be part of Phase I or II of this project.

3. COLLECTION SYSTEM LAYOUT

A Collection System layout can be found in the appendix of this report.

4. HYDRAULIC CALCULATIONS

Hydraulic calculations are limited to capacity and slope of the line segments being replaced. Maximum capacity flowing full for each sized line segments are as follows:

Size Line Segment inch	Minimum Slope feet/100 feet	Flow (full) gpm
4	1.00	78
6	0.50	176
8	0.40	313
10	0.29	490
12	0.22	705
14	0.17	960
15	0.15	1,102
16	0.14	1,253
18	0.12	1,586
21	0.10	2,159
24	0.08	2.820

All line segments will be designed according to ODEQ standards as outlined in 252:656-5

5. TABLE

Unit	Existing Design	Proposed Design	ODEQ Requirement (OAC 252:656)	Meets
Line Segment	Various size lines from 8" to 16"	To match existing lines	Standard/Slope	Yes
Materials	VCP/PVC	PVC SDR26	ASTM standard material Bedding Backfill	Yes
Materials	Brick manholes Precast manholes Cast-in-place manholes	Precast Manholes	No Brick Manholes	Yes
Construction Standards	Unknown alignments Direct bury line segments	Straight alignment Trench width Separation Flood Plain Structures Manhole design	Straight alignment Minimum Trench Width Traffic Load protection Horizontal Separation Vertical Separation Protection from Floods Manhole design	Yes
Tests	n/a	Deflection Test Leakage Test	Deflection Test Leakage Test	Yes

6. SOIL GROUNDWATER AND FOUNDATION CONDITIONS

The soil, groundwater and foundation conditions in the City of Guthrie vary according to which area the line segment is located. Soil characteristics can be found in the appendix of this report. Included is depth to water table, engineering properties, particle size and coarse fragments, and the physical soil properties of the soils found in areas of line segment repairs/replacements. The average depth to the water table is approximately

200 cm or 6.56 feet. This is an average of the whole town and can vary according to what part of the City the work takes place.

7. WASTE DISPOSAL

Waste will not be a factor for this project and will not have to be disposed of.

8. COST ESTIMATE

The cost estimate can be found in page 20 section F of this report.

VII. CONCLUSIONS AND RECOMMENDATIONS

The City of Guthrie has completed the majority of the preliminary phase of the CMOM program. This phase was the investigation and evaluation of its Collection System. The purpose of this Engineering Report is to compile the results of the initial phase of the CMOM program. Line segments and manholes were identified and categorized according to their potential to become SSO/SNCs. These lines are included in Phase I.

Estimates of the cost for repairing the SSO/SNCs associated lines and the facilities that have the potential to become SSO/SNCs are included in this report. The scope of Phase I is defined in this report in previous sections. The additional repairs to the system that have been identified as Phase II should be repaired/replaced as part of the CMOM budget in subsequent years after Phase I is completed. Repairs to the Collection System will be completed according to the LMD fiscal budget and schedule.

Continuation of the program according to the approved plan will maintain the system in a high state of efficiency saving the City of Guthrie money and time. Evaluations of the Collection System will be an ongoing program to maintain and plan for future growth and system deterioration.

VIII. CONSTRUCTION AND FINANCING SCHEDULE

Construction and Financing Schedule	
Submit Revised Approvable Engineering Report to ODEQ	May 1, 2010
Submit Approvable Plans and Specifications	July 1, 2010
Obtain a permit to construct	August 1, 2010
Obtain funding	September 1, 2010
Begin Construction	December 1, 2010
Complete Construction	December 1, 2012



RECEIVED

MAY 10 2004

WATER QUALITY DIVISION

May 6, 2004

Jon Craig, Director
Water Quality Division
Department of Environmental Quality
P.O. Box 1677
Oklahoma City, OK 73101-1677

RECEIVED
MAY 10 2004
CITY MANAGER

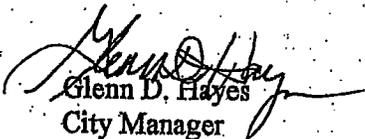
Re: Consent Order, Case No. 04-103
Facility No. S-20930
OPDES Permit No. OK0027715

Dear Mr. Craig:

Please find attached an original copy of the Consent Order in which the City of Guthrie wishes to acknowledge receipt. Staff presented an overview of the requirements and the established schedule outlined in the Consent Order to the Guthrie City Council on May 4, 2004.

The City looks forward to working with the Department of Environmental Quality in the completion of this project. If you have any questions or need additional information, please do not hesitate to contact me at (405) 282-0493.

Sincerely,


Glenn D. Hayes
City Manager

Enclosure



STEVEN A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

BRAD HENRY
Governor

April 19, 2004

CERTIFIED MAIL, RETURN RECEIPT REQUESTED

The Honorable Jon Gumerson, Mayor
City of Guthrie
P.O. Box 908
Guthrie, OK 73044

Re: Consent Order, Case No. 04-103
Facility No. S-20930
OPDES Permit No. OK0027715

Dear Mayor Gumerson:

The enclosed Consent Order requires certain tasks be performed in order to upgrade the operation and maintenance of the City of Guthrie's wastewater collection system. The Order also establishes a schedule for achieving compliance in accordance with State design and operational standards.

Please sign and mail the original to me at the Department of Environmental Quality, Water Quality Division, P.O. Box 1677, Oklahoma City, Oklahoma 73101-1677. A copy of the file stamped signed original will be returned to you. If this Consent Order is not signed and returned to DEQ within 30 days of receipt, we will pursue other enforcement actions to ensure compliance.

If you have any questions or comments concerning this Consent Order, please contact Myles Mungle, E.I., District Representative, at (405) 702-8121 or write to Mr. Mungle at the letterhead address.

Sincerely,

Jon L. Craig, Director
Water Quality Division

Enclosure

707 NORTH ROBINSON, P.O. BOX 1677, OKLAHOMA CITY, OKLAHOMA 73101-1677

printed on recycled paper with soy ink

RECEIVED
MAY 20 2004
CITY MANAGER

THE DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF WATER QUALITY
STATE OF OKLAHOMA

OKLAHOMA
DEPT. OF ENVIRONMENTAL QUALITY

MAY 13 2004

FILED BY: Sm
HEARING CLERK

IN THE MATTER OF:)
Administrative Proceeding,)
Water Pollution Control,)
City of Guthrie,)
Respondent,)
Water Quality Division,)
Petitioner,)
Facility No. S-20930)
OPDES Permit No. OK0027715)
Problem: Discharge Without a Permit)

Case No: 04-103

CONSENT ORDER

The Oklahoma Department of Environmental Quality ("DEQ") and the City of Guthrie ("Respondent") (collectively "Parties") desire to resolve issues of compliance with DEQ involving certain violations, without the necessity for formal administrative or judicial proceedings and hereby agree to this Consent Order ("CO").

FINDINGS OF FACT

1. The Respondent, an Oklahoma Municipality, owns and operates a publicly-owned treatment works ("POTW") which serves residents of the City of Guthrie, Logan County, Oklahoma. The POTW consists of a wastewater collection system and mechanical wastewater treatment plant with a permit to discharge treated wastewater to Unnamed tributary to Oak Creek, in accordance with the OPDES Permit No. OK0027715.

2. 27A O.S. § 2-6-205(A) states that "it shall be unlawful for any facility, activity or entity regulated by the Department of Environmental Quality pursuant to the Oklahoma Pollutant

Discharge Elimination System Act to discharge any pollutant into waters of the state or elsewhere without first obtaining a permit from the Executive Director.”

3. A review of records indicates that a total of at least fifty-one (51) unauthorized discharges of untreated wastewater from the Respondent’s collection system were reported to the DEQ by the Respondent during a two-year period, from August 2001, through April 2004. A summary of these unpermitted discharges is attached to this CO.

4. The United States Environmental Protection Agency (“EPA”) has drafted proposed rule changes under the current National Pollutant Discharge Elimination System (“NPDES”) program, which will require that NPDES permits include requirements for sanitary sewer collection systems. The proposed rule for municipalities will include certain requirements to develop a Capacity, Management, Operation and Maintenance (“CMOM”) program. The Parties agree to utilize this proposed rule change and CMOM program as a remedy to the unpermitted discharges outlined above.

5. On September 18, 2003, a letter was sent to the Respondent, which addressed the issues stated above, and proposed entering into a CO agreement to resolve these issues

6. On October 1, 2003, the DEQ received a response from the Respondent, which stated that the Respondent would be willing to work with DEQ to resolve this matter.

7. On February 9, 2004, a meeting was held between the Respondent and DEQ to discuss the development of a CMOM program. The meeting also established a schedule to develop the CMOM program.

8. The Parties agree that it is in their mutual interest to resolve these matters expeditiously and without the need for formal proceedings.

9. The Parties waive the filing of a petition as predicate for this CO.

CONCLUSIONS OF LAW

10. DEQ is the regulatory authority and has jurisdiction in Oklahoma over the violations of OAC 252:605 and State statutes, pursuant to 27A O.S. §§ 2-6-201 through 2-6-206.

11. The facts stated above constitute violations of 27A O.S. § 2-6-205(A), for which an Order may be entered.
12. The Parties may agree to this CO pursuant to 75 O.S. § 309(E).
13. The Executive Director of DEQ may enforce this CO pursuant to 27A O.S. § 2-3-202(A) (10).

ORDER

Based upon the foregoing, the Parties agree, and it is ordered, as follows:

14. The Respondent shall take all reasonable and necessary steps to ensure the cessation of the unpermitted discharges from Respondent's wastewater system.

15. The Respondent will complete the following task by the date specified below:

Task	Date
A. Submit a checklist indicating the current status of the Capacity, Management, Operations, and Maintenance ("CMOM") of Respondent's POTW:	June 1, 2004
B. Submit a draft report to the DEQ to describe the Capacity, Management, Operations, and Maintenance ("CMOM") programs and procedures to be implemented by the Respondent, including a proposed schedule of implementation.	December 1, 2004
C. Submit an approvable report to the DEQ to describe the CMOM programs and procedures to be implemented by the Respondent, including a proposed schedule of implementation.	July 1, 2005

16. The Respondent is to submit an approvable supplemental environmental project ("sep") plan to the DEQ on or before June 1, 2004,

17. The Respondent is to complete the sep by January 1, 2005.

18. The DEQ has received delegation from the EPA, to implement and enforce the Federal NPDES program. A portion of the implementation and enforcement program is to issue timely enforcement actions and impose appropriate penalties. The agreement of the parties for

Respondent to complete the sep listed above is designed to comply with the NPDES penalty requirement for the specific violations listed in this Order. The Federal program calls for a significant increase in monetary penalties should this CO be violated or future violations occur.

19. The Respondent shall take reasonable efforts to minimize any delays and will perform the requirements of this CO within the approved schedule unless performance is prevented or delayed by events, which constitute a Force Majeure. "Force Majeure," for purposes of this CO, is defined as any event arising from causes beyond the reasonable control of the Respondent or their contractors, subcontractors or laboratories which delays or prevents the performance of any obligation under this CO, such as, without limitation, acts of God; vandalism; fire; flood; labor disputes or strikes; weather conditions which would prevent or impair construction activities; civil disorder or unrest. Force Majeure events do not include increased costs of performance of the tasks agreed to by the Parties, or changed economic circumstances. The Respondent shall notify the DEQ in writing within fifteen (15) days after Respondent knows or should have known of a Force Majeure event that will cause a delay or anticipated delay in achieving compliance with any requirement of the CO.

20. This CO may be amended by mutual consent of the Parties. Such amendments shall be in writing and shall have as their effective date, the date on which they are signed by the DEQ. Any amendment to this CO may require the payment of a penalty by Respondent to the DEQ.

21. Upon submission to DEQ, any final reports, plans, specifications, schedules, and attachments required are incorporated into this CO.

22. No informal advice, guidance, suggestions or comments by DEQ regarding reports, plans, specifications, schedules, and other writing submitted by the Respondent will be construed as relieving or modifying the Respondent of its obligation to obtain written approval by DEQ, if and when required by this CO.

23. Failure of the Respondent to respond within a reasonable time to any errors, deficiencies or other regulatory requirements identified by DEQ, or to implement the plans according to the approved terms, shall constitute a violation of this CO.

24. The provisions of this CO shall apply to and are binding upon the Parties, and upon their duly elected officers, directors and agents, in their official capacities.

25. The requirements of this CO shall be deemed satisfied and this CO terminated upon receipt by the Respondent of written notice from DEQ that the Respondent has demonstrated that all the terms of the approved tasks have been completed to the satisfaction of DEQ.

STIPULATED PENALTY

26. In the event DEQ makes notification that the Respondent is not in compliance with the tasks set forth in this CO, Respondent may request a hearing to contest the determination of noncompliance and/or the amount of fine by filing a written request for a hearing. The request must be received within seven (7) calendar days after receipt of DEQ's notice. If Respondent fails to make a timely request, the stipulated penalty for each task of noncompliance shall be the maximum sum per day as follows:

Task	Penalty Per Day of Noncompliance
A.	\$120.00
B.	\$120.00
C.	\$120.00

Notwithstanding the above, stipulated penalties for failure to complete the tasks by the specified due date shall begin to accrue on the day performance is due as indicated herein with a maximum aggregate penalty of sixty thousand dollars (\$60,000.00). DEQ may reduce or waive such stipulated penalty for good cause.

27. In addition, the DEQ may take further enforcement action, which may include assessment of administrative penalties not to exceed the statutory rate established at 27A O.S. § 2-6-206 for any future discharges.

28. Any stipulated penalties for which the Respondent shall become liable under this CO shall be paid by check made payable to the Oklahoma Department of Environmental Quality and noting for deposit in the Environmental Quality Revolving Fund and delivered to:

Accounts Receivable
Financial and Human Resources Management
Department of Environmental Quality
P.O. Box 2036
Oklahoma City, Oklahoma 73101-2036

29. In the event that the Respondent fails to pay the penalty as agreed to in this CO, the DEQ may bring a separate action for collection of the penalty in district court or the administrative forum of the agency. An action for collection of the stipulated penalty will not waive the Respondent's duty to complete the tasks required by this CO.

NOTICE

30. Unless otherwise specified, any report, notice, or other communication required under this CO shall be in writing and shall be sent to:

For the Department of Environmental Quality:

Myles Mungle, E.I, District Representative
Water Quality Division
Department of Environmental Quality
P.O. Box 1677
Oklahoma City, Oklahoma 73101-1677

For the City of Guthrie:

Leigh Britton Jr., Utilities Superintendent
City of Guthrie
P.O. Box 908
Guthrie, Oklahoma 73044

RETENTION OF JURISDICITON

31. This CO shall be enforceable as any other Order of the Executive Director of DEQ. The DEQ shall retain jurisdiction of this matter for the purposes of interpreting, implementing and enforcing the terms and conditions of this CO and for the purpose of adjudicating all matters of dispute among the Parties.

SEVERABILITY

32. Nothing in this CO shall be construed to relieve the Respondent of its obligation to comply with all applicable federal, state and/or local statutes or regulations. It is the intent of the Parties hereto that the provisions of this CO shall be severable, and should any provisions be declared by a court of competent jurisdiction to be inconsistent with state or federal law, and therefore unenforceable, the remaining clauses shall remain in full force and effect.

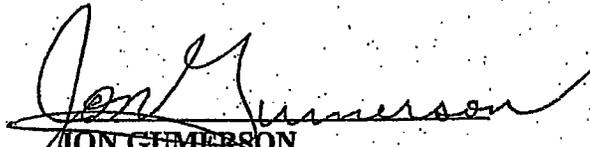
VENUE

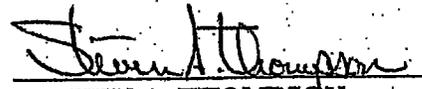
33. The venue of any action commencing in district court for the purposes of interpretation, implementation and enforcement of the terms and conditions of this CO shall be in Oklahoma County, Oklahoma.

Approved and effective as of the date of later signature below.

FOR THE CITY OF GUTHRIE

FOR THE DEPARTMENT OF ENVIRONMENTAL QUALITY


JON GUMERSON
Mayor


STEVEN A. THOMPSON
Executive Director

Date: 4/22/04

Date: 5-13-04

Reported SSO Summary

SSOs through: Tuesday, April 13, 2004

Total Reported SSOs from the POTW for this report: 51

S20930

BPDATE	LOCATION	HOURS	AMT_GAL	CAUSE
GUTHRIE				
4/1/2004	1803 E. HARRISON	1.5	10	GREASE
3/29/2004	715 N. WALNUT	0.5	400	OBSTRUCTION
3/24/2004	1010 E. BILAS	0.8	10	BLOCKAGE
3/17/2004	307 N. CAPITOL	0.4	10	BLOCKAGE
2/27/2004	1611 E. OKLAHOMA	0.7	1,000	BLOCKAGE
2/17/2004	1403 W. CLEVELAND	0.7	10	PAPER
1/21/2004	1827 W. VILAS	0.7	100	ROOTS
5.3 Total Reported Hours		1540 Total Reported Gallons		7 SSOs for the Year:

S20930

BPDATE	LOCATION	HOURS	AMT_GAL	CAUSE
GUTHRIE				
11/14/2003	424 E. WASHINGTON	0.7	500	BLOCKAGE
11/10/2003	1525 S. DIVISION	1	2,000	ROOTS
11/6/2003	112 N. 18TH	0.5	50	
10/23/2003	2122 W. HARRISON	0.3	1	ROOTS
10/22/2003	1548 W. LOGAN	3.5	15,000	ROOTS
10/22/2003	1000 E. HARRISON	0	100	ROOTS
10/14/2003	120 ALLEN RD	4.5	500	GREASE & ROOTS
10/11/2003	415 W. ORBIT	1.5	500	ROOTS
10/10/2003	1924 W. MENSER	0.5	5	ROOTS
10/5/2003	1602 E. NOBLE	0	100,000	GREASE
10/2/2003	2300 W. NOBLE	0.6	350	DEBRIS
8/18/2003	1102 W. WARNER	2.7	150,000	OVERFLOWED POOL
8/7/2003	224 W. HARRISON	1	25	GREASE
6/27/2003	206 N. OAK	0	375,000	COLLAPSED LINE
6/26/2003	1006 N. OAK	0	500,000	LINE WASHED OUT
5/12/2003	1017 PINEBROOK	0.5	200	GREASE
4/10/2003	809 S. DIVISION	1.3	75	SAND
3/26/2003	E. OF 821 SHO GUN IN MINERAL WELLS PARK	2	10,000	ROOTS
3/19/2003	1600 E. NOBLE	1.3	1,000	DEBRIS
3/3/2003	612 N. WALNUT	2.5	2,000	ROOTS & RAGS
2/18/2003	412 N. PINE	4	1,000	ROOTS & GREASE
2/4/2003	1805 E. OKLAHOMA	1.5	100	DEBRIS
1/30/2003	200 CROOKS DR.	1.3	200	BLOCKAGE
1/24/2003	1302 W. MANSER	0.4	200	ROOTS & GREASE
1/21/2003	1719 & 1723 W. NOBLE	2.5	1,000	GREASE
34.1 Total Reported Hours		1E+06 Total Reported Gallons		25 SSOs for the Year:

S20931

BPDATE	LOCATION	HOURS	AMT_GAL	CAUSE
GUTHRIE				
10/9/2003	2300 W. NOBLE	2	2,500	I&I
2 Total Reported Hours		2500 Total Reported Gallons		1 SSOs for the Year:

S20930

BUPDATE	LOCATION	HOURS	AMT_GAL	CAUSE
GUTHRIE				
12/31/2002	821 E. SPRINGER	1.2	50	GREASE
12/20/2002	518 N. FIRST	0.5	200	UNKNOWN
12/15/2002	1905 E. SPRINGER	1.7		ROOTS
12/2/2002	2024 N. 20TH	0.5	500	GREASE
11/14/2002	330 S. ACADEMY	1.2	1,000	GREASE & RAGS
8/13/2002	1716 W. CLEVELAND / 1719 W. NOBLE	0	1,000	
5/30/2002	408 S. ACADEMY	0.5	1,000	PAPER
5/2/2002	216 S. 16TH	0.3	75	ROOTS
4/23/2002	1410 N. BROAD	0.5	200	PAPER FROM H.S.
3/29/2002	408 S. ACADEMY	0.3	100	GREASE
3/8/2002	1316 E. SPRINGER	0.5	500	GREASE
2/22/2002	408 S. ACADEMY	1.3	1,000	GREASE
8.5 Total Reported Hours		5625 Total Reported Gallons		12 SSOs for the Year:

S20930

BUPDATE	LOCATION	HOURS	AMT_GAL	CAUSE
GUTHRIE				
12/26/2001	316 S. CAPITOL	0.4	50	BLOCKAGE
11/30/2001	720 N. PINE	3	500	PAPER TOWELS
11/22/2001	300 S. WENTZ	1.3	1,000	DEBRIS IN MH
9/14/2001	702 N. PINE	1.7	1,500	BLOCKAGE OF GRIT
8/24/2001	1205 WALKER DR.	1	15	BLEACH & ROOTS
8/14/2001	324 E. SPRINGER	0.5	25	ROOTS
7.9 Total Reported Hours		3090 Total Reported Gallons		6 SSOs for the Year:

Total Reported SSOs from the POTW for this report: 51



Water Quality Division

P.O. Box 1677, Oklahoma City, Oklahoma 73101-1677

405-702-8100

SUPPLEMENTAL ENVIRONMENTAL PROJECTS

Below are some suggestions for a Supplemental Environmental Project (SEP). You may have some ideas of your own. If unsure, you can check with your DEQ District Engineer/Representative before submitting a formal plan to DEQ for approval. Your SEP plan must include the following:

- (1) What you plan to do,
- (2) Where you plan to do it,
- (3) When you plan to complete it, and
- (4) An estimate of the cost in labor and/or materials.

When the SEP is finished, you must notify the DEQ about what you did, when it was completed, the cost in money and/or labor, and include before-and-after photographs if applicable. The minimum expense for an SEP must be \$500 in materials, labor, and/or in-kind contributions.

The SEP cannot be part of normal maintenance of a facility or wastewater treatment system. For example, mowing the grass and weeds or removing trees from lagoon dikes is normal maintenance and does not qualify as an SEP. A project planned, budgeted, or initiated before the effective date of an order cannot qualify as the SEP.

Community Improvements

- Plant trees, shrubs, and/or flowers: at the entrance to or along the fence line of a facility (can't block wind action at lagoons) or public building, or in a community park
- Develop or improve biking or hiking trails
- Participate in local clean-up or fix-up days
- Participate in a wildflower program
- Establish or improve parks, playgrounds, or wildlife habitats
- Sponsor a household hazardous waste collection day
- Coordinate with local county commissioners to identify roadside dumps, clean them up, construct access controls, and restore sites to natural state
- Restore and enhance a pond to make it a more viable habitat
- Repair or build retaining walls and use plantings to prevent erosion into a river, stream, or lake
- Clean up an illegal dump on an innocent landowner's property
- Improve physical and aesthetic conditions at the facility wastewater treatment plant (must be in addition to normal maintenance)
- Install sewer collection system in an unsewered area
- Improve recreational swimming areas at publicly owned lakes.
- Improve stormwater drainage.

School Projects

- Assist local schools to start or enhance a recycling program
- Develop and implement an environmentally related curriculum in the local schools
- Make presentations and provide educational materials about environmental topics, for example, wastewater treatment, water conservation, waste reduction, etc.

Version 8/5/02



COPY

June 3, 2005

Mr. Myles Mungle, P.E.
DEQ Enforcement Engineer
PO Box 1677
Oklahoma City, OK 73101-1677

RE: City of Guthrie – CMOM Program
Consent Order, Case No. 04-103
Wastewater Treatment Facility No. S-20930
OPDES Permit No. OK0027715

Dear Mr. Mungle:

The City of Guthrie is in receipt of your letter dated May 20, 2005. In this letter you indicated that ODEQ and the City of Guthrie will need to amend the schedule in the consent order to include milestone dates for the completion of the base line audit (SSES) and construction of any critical repairs necessary to eliminate bypasses from the City's sanitary sewer system. The letter also indicated that any amendment to the consent order will need to include dates for the submittal of the annual audit of the CMOM program.

At this time the City of Guthrie and our consulting engineer (Myers Engineering Corporation) are in the process of executing the base line audit of the system. It is anticipated that the base line audit should be completed by July 30, 2007.

The improvements or repairs necessary to eliminate bypasses from the City's sanitary sewer system will be determined in the base line audit. Once the base line audit is completed, the consent order would require an amendment to allow sufficient time to construct the improvements. With a July 30, 2007, completion of the base line audit, the schedule of proposed improvements or required critical repairs could be developed by January 30, 2008.

The City of Guthrie fiscal year ends September 30 and begins October 1. In the CMOM Report we discussed performing internal audits every six months. We propose to have the first audit completed by March 1, 2006, with a second audit being completed by September 1, 2006. We would propose this bi-annual audit system for three years with an ultimate conversion to an annual audit. Please bear in mind that the audit will be performed by one of our assistant City Managers who is not involved with the CMOM program on a routine basis.

101 N. 2nd Street • P.O. Box 908 • Guthrie, Oklahoma 73044-0908 • (405) 282-0493

Mr. Miles Mungle, P.E.

June 3, 2005

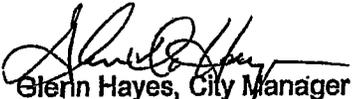
Page 2

In summary, our proposed milestones for the amended consent order would be as follows:

- Complete Base Line Audit (SSES) - July 30, 2007
- Submit Schedule for Completion of Critical Repairs to collection system – January 30, 2008
- Bi-Annual Audits – March 1, 2006 and September 1, 2006 with continuing bi-annual cycle for three years and ultimate conversion to an annual audit schedule.

If you have any questions about the CMOM program or about this letter please do not hesitate to call myself or Bill Myers, Myers Engineering Corp at (405) 755-5325.

Sincerely,


Glenn Hayes, City Manager
City of Guthrie
405/282-0496
ghayes@cityofguthrie.com

City of Guthrie
Consent Order Case No. 04-103(A)
Facility No. S-20930
OPDES No. OK0027715

RECEIVED
8-11-05
CITY MANAGER

OKLAHOMA
DEPT. OF ENVIRONMENTAL QUALITY
AUG - 5 2005
FILED BY: *Jm*
HEARING CLERK

ADDENDUM

Pursuant to Paragraph twenty (20) of the Consent Order ("CO"), Case No. 04-103, signed by the City of Guthrie ("Respondent") and the Department of Environmental Quality ("DEQ") (collectively known as "Parties") on May 13, 2004, the Parties mutually agree to amend Paragraphs fifteen (15) and twenty-six (26) of said Agreement as follows:

15. The Respondent will complete the following tasks by the dates specified below:

Task	Date
D. Submit semi-annual audits of the Capacity, Management, Operations, and Maintenance ("CMOM") program as stated in the approved program plan.	To begin March 1, 2006, and to continue every September 1 and March 1 through the duration of this Order.
E. Complete the Base Line Audit of the Respondent's POTW.	October 1, 2007
F. Submit an engineering report detailing the findings of the Base Line Audit along with a schedule to perform any critical repairs to the Respondent's POTW.	March 1, 2008

26. In the event DEQ makes written notification that the Respondent is not in compliance with the tasks set forth in this Consent Order, the Respondent may request a hearing to contest the determination of non-compliance and/or the amount of time by filing a written request for a hearing. The request must be received within seven (7) calendar days after receipt of DEQ's notice. If Respondent fails to make a timely request, the stipulated penalty for all tasks of noncompliance shall be the maximum penalty as follows:

Task	Penalty Per Day of Noncompliance
D.	\$120.00
E.	\$120.00
F.	\$120.00

Notwithstanding the above, stipulated penalties for failure to complete the tasks by the specified due date shall begin to accrue on the day performance is due as indicated herein with a maximum

City of Guthrie
Consent Order Case No. 04-103(A)
Facility No. S-20930
OPDES No. OK0027715

penalty of sixty thousand dollars (\$60,000.00). DEQ may reduce or waive such stipulated penalty for good cause..

On May 7, 2004, the DEQ received the CMOM system inventory checklist from the Respondent. On June 4, 2004, the DEQ sent the Respondent a letter indicating that the inventory checklist was found to be complete. The DEQ reviewed the checklist and found that the Respondent will need to look into expanding the current line maintenance program. The Respondent fulfilled the requirements of Paragraph fifteen (15) Task A of the CO.

On November 30, 2004, the DEQ received the draft, "CMOM Wastewater Collection System Plan," from the Respondent. This submittal fulfilled the requirements of Paragraph fifteen (15) Task B of the CO.

After subsequent correspondence between the DEQ and the Respondent, the CMOM plan was approved on May 20, 2005. The Respondent fulfilled the requirements of Paragraph fifteen (15) Task C of the CO.

This Addendum will incorporate the semi-annual audit submittal schedule that was included in the approved CMOM plan. The Respondent has expressed interest in submitting semi-annual audits on March 1 and September 1 of the corresponding year. Due to the severity of the condition of the collection system and the bypasses the Respondent will be performing a base line audit to determine areas of the POTW that will need critical repairs as identified in the CMOM program. Once the Audit is completed the Respondent will submit an engineering report with a schedule to conduct these repairs. At that time, the DEQ and the Respondent will amend the schedule in this Addendum to reflect the schedule submitted in the engineering report with some minor modifications.

On December 20, 2004, the Respondent submitted to the DEQ a notice that the supplemental environmental project (sep) required by Paragraph sixteen (16) of the Consent Order was completed. The sep consisted of planting three Chinese Elm Trees at the Respondent's wastewater treatment plant. The project was completed on November 18, 2004, at a cost of \$635.23. The Respondent has fulfilled the requirements of Paragraph sixteen (16) and the sep is completed.

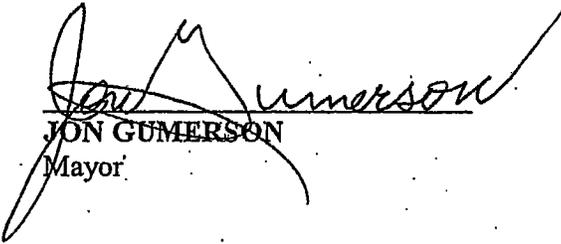
This CO is being amended to establish a schedule for the Respondent to submit the semi-annual CMOM audits to assess if the program is adequately addressing the bypasses from the Respondent's POTW, complete the base line audit, and submit an engineering report with a schedule to conduct any critical repairs to the Respondent's POTW. This Addendum is being issued to the Respondent without monetary penalty due to the addition of further tasks resulting from completion of Task's A, B, and C by the Respondent as required by the Consent Order.

City of Guthrie
Consent Order Case No. 04-103(A)
Facility No. S-20930
OPDES No. OK0027715

This amendment will be attached to the CO, Case No. 04-103. All other terms of the CO are binding as written.

Agreed and effective as of the date of the later signature below.

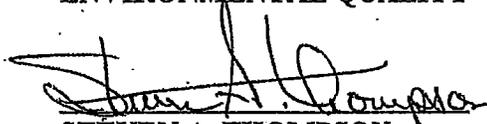
FOR THE CITY OF GUTHRIE



JON GUMERSON
Mayor

Date: _____

FOR THE DEPARTMENT OF ENVIRONMENTAL QUALITY



STEVEN A. THOMPSON
Executive Director

Date: 8-5-05



STEVEN A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

BRAD HENRY
Governor

September 13, 2007

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

The Honorable Chuck Burtcher, Mayor
c/o Melody A. Kellogg, City Manager
City of Guthrie
P.O. Box 908
Guthrie, Oklahoma 73044-0908

Re: Consent Order, Case No. 04-103(B)
Facility No. S-20930
OPDES Permit No. OK0027715
Problem: Discharge Without a Permit

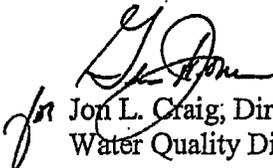
Dear Mayor Burtcher:

The enclosed Addendum amends Consent Order, Case No. 04-103, and Consent Order Addendum, Case No. 04-103(A), agreed to by the Oklahoma Department of Environmental Quality ("DEQ") and the City of Guthrie ("Respondent") on May 13, 2004, and August 5, 2005, respectively. This Addendum is necessary to establish new due dates for the Respondent to complete the Base Line Audit and to make the necessary critical repairs to the wastewater collection system.

Please sign and return the original to me at the Water Quality Division, Department of Environmental Quality, 707 N. Robinson, P.O. Box 1677, Oklahoma City, Oklahoma, 73101-1677. **A file stamped copy of the signed original will be returned to you.** If this Consent Order Addendum is not signed and returned to DEQ within thirty (30) days of receipt, we will pursue other enforcement actions to ensure compliance.

If you have any questions concerning this Addendum, please contact Myles Mungle, P.E., District Engineer, Municipal Wastewater Enforcement Section, at (405) 702-8121 or write to Mr. Mungle at the letterhead address.

Sincerely,


Jon L. Craig, Director
Water Quality Division

Enclosure

cc: ✓ Wastewater Superintendent, City of Guthrie, P.O. Box 908, Guthrie, OK 73044-0908

707 NORTH ROBINSON, P.O. BOX 1677, OKLAHOMA CITY, OKLAHOMA 73101-1677

printed on recycled paper with soy ink

1147
Mel

SEP 14 2007



STEVEN A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

BRAD HENRY
Governor

September 13, 2007

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

The Honorable Chuck Burtcher, Mayor
c/o Melody A. Kellogg, City Manager
City of Guthrie
P.O. Box 908
Guthrie, Oklahoma 73044-0908

Re: Consent Order, Case No. 04-103(B)
Facility No. S-20930
OPDES Permit No. OK0027715
Problem: Discharge Without a Permit

Dear Mayor Burtcher:

The enclosed Addendum amends Consent Order, Case No. 04-103, and Consent Order Addendum, Case No. 04-103(A), agreed to by the Oklahoma Department of Environmental Quality ("DEQ") and the City of Guthrie ("Respondent") on May 13, 2004, and August 5, 2005, respectively. This Addendum is necessary to establish new due dates for the Respondent to complete the Base Line Audit and to make the necessary critical repairs to the wastewater collection system.

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Sincerely,


Jon L. Craig, Director
Water Quality Division

Enclosure

cc: Wastewater Superintendent, City of Guthrie, P.O. Box 908, Guthrie, OK 73044-0908

707 NORTH ROBINSON, P.O. BOX 1677, OKLAHOMA CITY, OKLAHOMA 73101-1677

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OKLAHOMA
DEPT. OF ENVIRONMENTAL QUALITY
OCT 8 2007
FILED BY: SM
HEARING CLERK

ADDENDUM

Pursuant to Paragraph twenty (20) of the Consent Order, Case No. 04-103 and Consent Order Addendum, Case No. 04-103(A), agreed to by the City of Guthrie ("Respondent") and the Oklahoma Department of Environmental Quality ("DEQ"), collectively known as ("Parties"), on May 13, 2004, and August 5, 2005, respectively, the Parties to the Consent Order mutually agree to add Paragraphs seven (7)a through seven (7)d, and to amend Paragraphs fifteen (15) and twenty-six (26) of said Agreement as follows:

7.a. On August 5, 2005, the Respondent and the DEQ agreed to a Consent Order Addendum, Case No. 04-103(A). Paragraph fifteen (15) of the Addendum required the Respondent to perform three tasks. Paragraph fifteen (15), Task D, required the Respondent to submit semi-annual audits of the Capacity, Management, Operations, and Maintenance ("CMOM") program approved by the DEQ by March 1 and September 1 each year. Task E required the Respondent to complete the Base Line Audit of the Respondent's wastewater collection system by October 1, 2007. Task F required the Respondent to submit an approvable engineering report detailing the findings of the Base Line Audit, along with a schedule to perform any critical repairs to the Respondent's POTW, no later than March 1, 2008.

7.b. On March 1, 2006, September 1, 2006, and March 1, 2007, the Respondent submitted the semi-annual audits of the Respondent's CMOM program as required by the Consent Order. The DEQ sent the Respondent letters approving the audits on September 28, 2006, and May 2, 2007.

7.c. On March 5, 2007, the Respondent sent the DEQ a letter requesting an extension of the dates for completing the Base Line Audit and for submitting an approvable engineering report. On May 30, 2007, the DEQ sent the Respondent a letter requesting more information to justify the extension. On July 6, 2007, the DEQ received a letter from the Respondent that included a summary of what had been accomplished. The Respondent's letter stated that it had inspected 823 manholes (70.6%), inspected 129,195 feet of mainlines and force mains, and has spent approximately \$1.4 million on the Base Line Audit and on conducting repairs on the Respondent's wastewater collection system.

7.d. On August 27, 2007, Myles Mungle, P.E., Municipal Wastewater Enforcement Section ("MWES"), Water Quality Division ("WQD"), DEQ, contacted Melody A. Kellogg, Respondent's City Manager, to discuss the schedule in this Addendum. Ms. Kellogg stated that the Base Line Audit has taken the Respondent longer than anticipated due to the magnitude of effort to complete the audit, being larger than expected. Ms. Kellogg also stated that the schedule in this Addendum is adequate to allow Respondent sufficient time to complete the necessary items. Due to the factors stated above, the Consent Order is being amended without requiring payment of a monetary penalty.

15. The Respondent agrees to complete the following tasks by the dates specified below:

Task	Due Date
D. Submit annual audits of the Capacity, Management, Operations, and Maintenance ("CMOM") program as stated in the approved program plan.	To begin November 1, 2008, and to continue every November 1 through the duration of this Consent Order
E. Complete the Base Line Audit of the Respondent's POTW.	February 1, 2009
F. Submit an approvable engineering report detailing the findings of the Base Line Audit along with a schedule to perform any critical repairs to the Respondent's POTW.	June 1, 2009

26. If Respondent fails to complete any of the tasks as contained in this Consent Order and Addenda thereto, by the specified date it is due, the stipulated penalty for each task of noncompliance shall be the maximum sum per day as follows:

Task	Penalty Per Day of Noncompliance
D.	\$120.00
E.	\$120.00
F.	\$120.00

Notwithstanding the above, the stipulated penalty for failure to complete each task by the specified due date shall begin to accrue on the day performance is due as indicated in this Consent Order with a maximum penalty of sixty thousand dollars (\$60,000.00). DEQ may reduce or waive such stipulated penalty for good cause.

This Consent Order is being amended by mutual consent of the parties in order to extend the task completion dates to allow the Respondent additional time to complete the Base Line Audit and to submit an approvable engineering report to construct the necessary improvements to the Respondent's POTW.

This Addendum will be attached to the Consent Order, Case No. 04-103, and Consent Order Addendum, Case No. 04-103(A). All other terms of the Consent Order and Addendum thereto, are binding as written.

Agreed and effective as of the date of the later signature below.

Dated: September 24, 2007

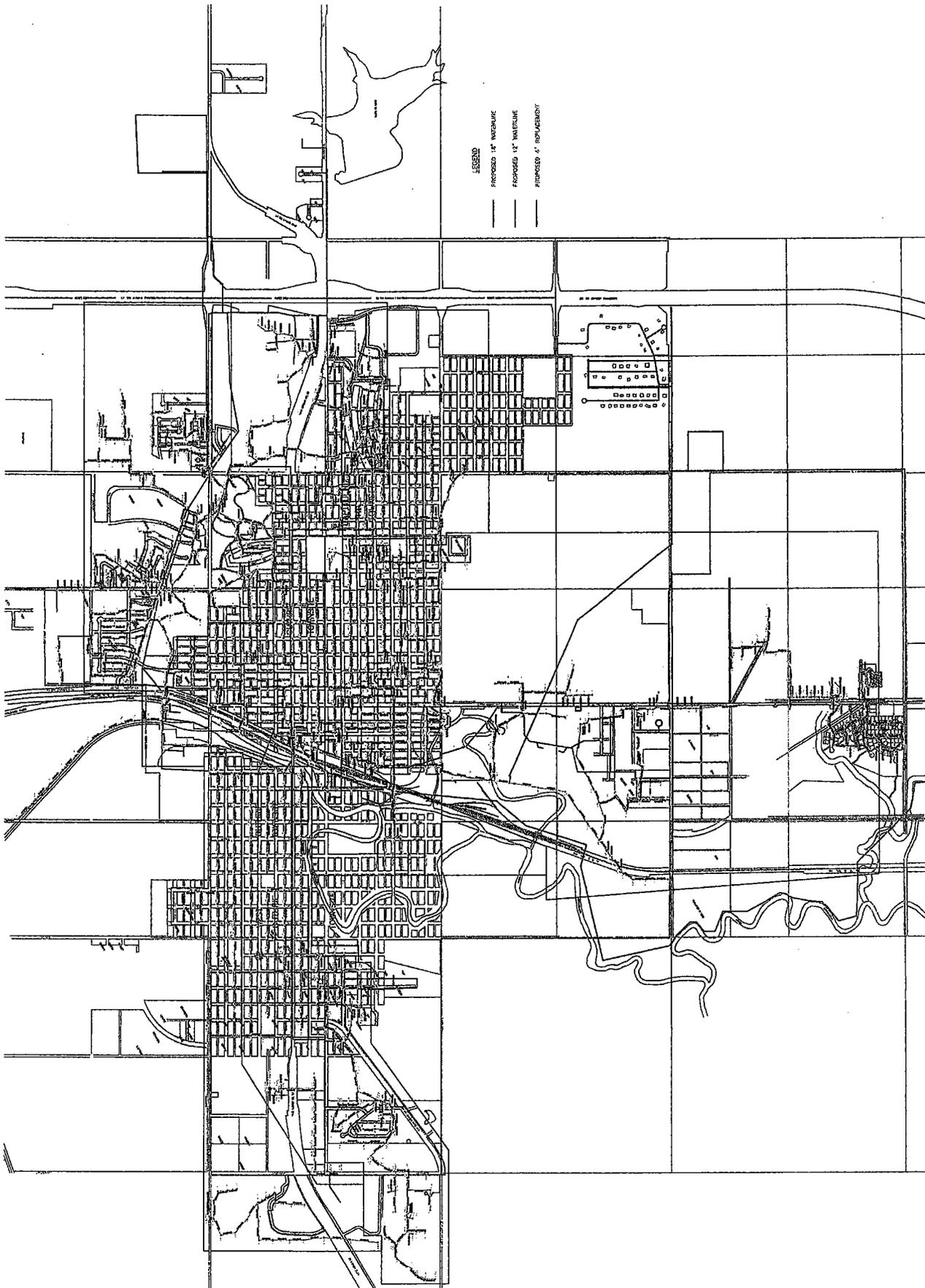
Dated: October 8, 2007

FOR THE RESPONDENT:

Chuck Burtcher
CHUCK BURTCHEER
MAYOR

**FOR THE DEPARTMENT OF
ENVIRONMENTAL QUALITY:**

Steven A. Thompson
STEVEN A. THOMPSON
EXECUTIVE DIRECTOR



CITY OF GUTHRIE SSO LISTING

FACILITY NUMBER S0909
DISCHARGE PERMIT NUMBER OK 0027715

* Indicates multiple listings

DATE	ADDRESS	CAUSE	RESPONSE DATE	REPAIR DATE	ACTION TAKEN	SSO \$	REPAIR \$	PRIORITY	GROUP #	MAIN LINE #	OVERBELOW MANHOLE #	REASONING FOR NON-REOCURRENCE
8/16/2005	1485 W. Washington	Debris	8/16/2005		Jan. 15th	292.05		1-1A		1L-050A-051	1-027A	Line is on jacking schedule, 30 day cycle
7/12/2004	1324 W. Washington	Debris	7/12/2004		Jan. 15th	292.05		1-1A		1L-050A-051	1-027A	Line is on jacking schedule, 30 day cycle
8/13/2004	1324 W. Washington	Roots	8/13/2004		Jan. 15th	292.05		1-1A		1L-050A-051	1-027A	Line is on jacking schedule, 30 day cycle
9/15/2005	701 W. Washington	Graese	9/15/2005		Jan. 15th	264.78		1-1A		1L-040-033	1-033	Line is on jacking schedule, 30 day cycle
7/31/2005	701 W. Washington	Graese	7/31/2005		Jan. 15th	429.88		1-1A		1L-040-033	1-040	Line is on jacking schedule, 30 day cycle
9/29/2007	8th & Washington	Grill	9/29/2007		Jan. 15th	229.62		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
9/15/2007	Dwyer Vent Hoze	Contractor	9/15/2007		Jan. 15th	5.50		1-1A		1L-040-039	1-040	Contractor changed ASV work shut down on Force M.
9/15/2007	15th & College	Debris	9/15/2007		Jan. 15th	1,017.75		1-1A		1L-040-039	1-040	Contractor changed ASV work shut down on Force M.
10/20/2010	402 N. 13th St.	Blockage	10/20/2010		Jan. 15th	42.00		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
10/20/2010	1824 W. Warner	Blockage	10/20/2010		Jan. 15th	183.57		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
12/24/2005	1824 W. Warner	Blockage	12/24/2005		Jan. 15th	352.05		1-1A		1L-040-039	1-040	Main Line has been replaced, 7/31/2008
7/31/2008	W. Warner Bin 15th & 16th	Replaced Line	7/31/2008		Replaced Line	58,620.00		1-1A		1L-040-039	1-040	Main Line has been replaced, 7/31/2008
11/16/2004	1222 W. Warner	Debris	11/16/2004		Jan. 15th	310.09		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
2/22/2007	800 W. Warner	Graese & Oil	2/22/2007		Jan. 15th	140.43		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
2/22/2007	800 W. Warner	Blockage	2/22/2007		Jan. 15th	347.78		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
5/25/2008	800 W. Warner	Blockage	5/25/2008		Jan. 15th	347.78		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
5/25/2008	800 W. Warner	Blockage	5/25/2008		Jan. 15th	347.78		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
10/27/2005	2024 W. Main	Cracked Line	10/27/2005		Jan. 15th	1,422.45		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
3/29/2005	3105 W. University	Graese	3/29/2005		Jan. 15th	87.25		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
3/29/2005	3105 W. University	Graese	3/29/2005		Jan. 15th	154.55		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
3/29/2005	3105 W. University	Graese	3/29/2005		Jan. 15th	174.69		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
3/29/2005	3105 W. University	Graese	3/29/2005		Jan. 15th	1,254.89		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
7/26/2007	823 N. 13th St.	Blockage	7/26/2007		Jan. 15th	68.72		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
7/26/2007	823 N. 13th St.	Blockage	7/26/2007		Jan. 15th	68.72		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
8/19/2007	211 W. Ohio	Graese	8/19/2007		Jan. 15th	132.50		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
8/19/2007	211 W. Ohio	Graese	8/19/2007		Jan. 15th	298.15		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
11/19/2007	211 W. Ohio Dr.	Collapses	11/19/2007		Jan. 15th	51.51		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
11/20/2007	211 W. Ohio Dr.	Collapses	11/20/2007		Jan. 15th	78.20		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
7/14/2008	211 W. Ohio Dr.	Collapses	7/14/2008		Jan. 15th	2,316.65		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
7/15/2009	224 SW 13th St.	Reps & Pumper	7/15/2009		Jan. 15th	108.28		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
11/23/2009	2119 W. Hamilton	Debris	11/23/2009		Jan. 15th	108.28		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
7/29/2009	1900 W. Hamilton	Graese	7/29/2009		Jan. 15th	382.28		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
11/23/2009	1900 W. Hamilton	Graese	11/23/2009		Jan. 15th	637.28		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
9/16/2009	Vine & Jacques Lane	Graese & Roots	9/16/2009		Jan. 15th	71.28		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
10/17/2004	1627 W. Vine	Roots	10/17/2004		Jan. 15th	1,082.43		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
3/31/2006	1627 W. Vine	Roots	3/31/2006		Jan. 15th	192.15		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
3/31/2006	1627 W. Vine	Roots	3/31/2006		Jan. 15th	192.15		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
10/29/2009	1701 W. Noble	Profounding Service	10/29/2009		Jan. 15th	1,513.89		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
11/23/2009	1701 W. Noble	Profounding Service	11/23/2009		Jan. 15th	724.14		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
11/24/2009	1701 W. Noble	Profounding Service	11/24/2009		Jan. 15th	769.92		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
11/24/2009	1701 W. Noble	Profounding Service	11/24/2009		Jan. 15th	3,922.43		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
4/19/2006	1517 W. Noble	Counting	4/19/2006		Jan. 15th	254.40		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
3/20/2006	1517 W. Noble	Graese	3/20/2006		Jan. 15th	250.89		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
9/29/2007	15th & Cleveland	Blockage	9/29/2007		Jan. 15th	268.44		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
9/29/2007	15th & Cleveland	Blockage	9/29/2007		Jan. 15th	154.84		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
6/22/2009	206 N. 13th St.	Roots	6/22/2009		Jan. 15th	100.40		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
6/22/2009	206 N. 13th St.	Debris	6/22/2009		Jan. 15th	154.20		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
9/16/2006	1620 W. Cleveland	G.R.	9/16/2006		Jan. 15th	29,614.58		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
7/13/2007	8th & Noble	Debris	7/13/2007		Jan. 15th	10.65		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
7/18/2007	8th & Noble	Debris	7/18/2007		Jan. 15th	1,703.53		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
10/2/2007	823 W. Noble	Collapses	10/2/2007		Jan. 15th	2,926.50		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
3/25/2008	823 W. Noble	Collapses	3/25/2008		Jan. 15th	306.38		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
5/13/2008	823 W. Noble	Collapses	5/13/2008		Jan. 15th	293.24		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
7/15/2008	823 W. Noble	Graese	7/15/2008		Jan. 15th	1,417.26		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
7/15/2008	823 W. Noble	Graese	7/15/2008		Jan. 15th	187.46		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
9/5/2008	823 W. Noble	Graese	9/5/2008		Jan. 15th	1,684.72		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
2/2/2009	823 W. Noble	Replaced Line	2/2/2009		Jan. 15th	2,181.80		1-1A		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle
3/9/2010	8th & Noble	P. Inverts & Ballons	3/9/2010		Jan. 15th	198.61		1-1B		1L-040-039	1-040	Line is on jacking schedule, 30 day cycle

**PHASE II
SEWER MAINS - ALL BASINS
POOR RATING**

ID Number	Length	Comments	Upstream Manhole ID	Downstream Manhole ID
1L-002-003	75.50 ft		1-002	1-003
1L-012A-LS 5	14.00 ft		1-012A	LS 5
1L-016-015	366.50 ft		1-016	1-015
1L-019-019A	556.40 ft		1-019	1-019A
1L-020-020A	163.30 ft		1-020	1-020A
1L-023-044	225.30 ft		1-023	1-044
1L-024-023	362.00 ft		1-024	1-023
1L-026-025	78.50 ft		1-026	1-025
1L-027-024	250.00 ft		1-027	1-024
1L-028-027	212.00 ft		1-028	1-027
1L-042-041	370.00 ft		1-042	1-041
1L-043-042	378.30 ft		1-043	1-042
1L-044-043	322.50 ft		1-044	1-043
1L-047-046	382.20 ft		1-047	1-046
1L-048-047	237.00 ft		1-048	1-047
1L-049-048	224.20 ft		1-049	1-048
1L-051-050	356.90 ft		1-051	1-050
1L-052-051	225.90 ft		1-052	1-051
2L-004-005	306.40 ft		2-004	2-005
2L-011-010	123.90 ft		2-011	2-010
2L-018-019	235.30 ft		2-018	2-019
2L-019-020	347.60 ft		2-019	2-020
2L-020-021	327.60 ft		2-020	2-021
2L-021-021A	151.60 ft		2-021	2-021A
2L-021A-022	170.00 ft		2-021A	2-022
2L-022-023A	67.40 ft		2-022	2-023A
2L-022A-022	204.00 ft		2-022A	2-022
2L-025-026	218.00 ft		2-025	2-026
2L-026-027	352.00 ft		2-026	2-027
2L-029-030	442.00 ft		2-029	2-030
2L-030-031	330.00 ft		2-030	2-031
2L-042-041	421.00 ft		2-042	2-041
2L-043-042	299.80 ft		2-043	2-042
2L-045-044	81.50 ft		2-045	2-044
2L-049-021	365.00 ft		2-049	2-021
2L-050-049	116.00 ft		2-050	2-049
2L-051-050	296.00 ft		2-051	2-050
2L-053-054	375.60 ft		2-053	2-054
2L-055-056	354.70 ft		2-055	2-056
2L-056-057	374.00 ft		2-056	2-057
2L-057-058	344.80 ft		2-057	2-058
2L-058-059	373.80 ft		2-058	2-059
2L-059-060	238.40 ft		2-059	2-060
2L-060-061	377.60 ft		2-060	2-061
2L-061-062	377.10 ft		2-061	2-062
2L-062-063	370.00 ft		2-062	2-063
2L-063-064	375.00 ft		2-063	2-064
2L-064-065	352.10 ft		2-064	2-065
3L-001-002	298.80 ft		3-001	3-002
3L-002-003	419.50 ft		3-002	3-003
3L-005-003	297.60 ft		3-005	3-003

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3L-005A-005	37.00 ft
3L-006-005A	170.10 ft
3L-006B-006	250.90 ft
3L-008-007	236.10 ft
3L-009-008	460.40 ft
3L-015-014	225.20 ft
3L-020-020A	288.00 ft
3L-020A-021	84.00 ft
3L-022-030	292.40 ft
3L-023-023A	334.10 ft
3L-023A-022	12.40 ft
3L-024-023	334.10 ft
3L-027A-027	421.30 ft
3L-028-026	375.00 ft
3L-029A-012	285.20 ft
3L-030-030A	300.00 ft
3L-030A-031	329.10 ft
3L-031-032	249.60 ft
3L-033-033A	43.70 ft
3L-038-037	151.50 ft
3L-039A-LS 3	215.50 ft
3L-044-048	198.50 ft
3L-045-044	287.30 ft
3L-046-046A	357.50 ft
3L-046A-049	159.50 ft
3L-048-057	378.00 ft
3L-051-053	303.80 ft
3L-052-051	307.00 ft
3L-053-060A	167.00 ft
3L-054A DE-054	76.10 ft
3L-055-056	172.00 ft
3L-056-056A	285.00 ft
3L-057-058	383.20 ft
3L-058-065	43.00 ft
3L-060A-060	216.00 ft
3L-062-061	275.70 ft
3L-063-062	420.00 ft
3L-LS 3-3-039	158.20 ft
4L-001-5L-012	305.00 ft
4L-002-001	201.00 ft
4L-007-006	475.20 ft
4L-015-014	543.50 ft
4L-017A-017	503.50 ft
4L-021-020	415.50 ft
4L-028-027	407.00 ft
4L-041-040	264.40 ft
4L-042-041	147.70 ft
4L-049-002	377.70 ft
4L-053-053A	188.20 ft
4L-053A-053B	208.00 ft
4L-055-003	200.00 ft
4L-057-004	240.00 ft
4L-058-004	299.50 ft
4L-059-058	271.40 ft
4L-060-059	378.00 ft
4L-063-005	347.00 ft
4L-065-064	340.30 ft
4L-066A-066	75.50 ft

3-005A	3-005
3-006	3-005A
3-006B	3-006
3-008	3-007
3-009	3-008
3-015	3-014
3-020	3-020A
3-020A	3-021
3-022	3-030
3-023	3-023A
3-023A	3-022
3-024	3-023
3-027A	3-027
3-028	3-026
3-029A	3-012
3-030	3-030A
3-030A	3-031
3-031	3-032
3-033	3-033A
3-038	3-037
3-039A	LS 3
3-044	3-048
3-045	3-044
3-046	3-046A
3-046A	3-049
3-048	3-057
3-051	3-053
3-052	3-051
3-053	3-060A
3-054A DE	3-054
3-055	3-056
3-056	3-056A
3-057	3-058
3-058	3-065
3-060A	3-060
3-062	3-061
3-063	3-062
LS 3	3-039
4-001	5-012
4-002	4-001
4-007	4-006
4-015	4-014
4-017A	4-017
4-021	4-020
4-028	4-027
4-041	4-040
4-042	4-041
4-049	4-002
4-053	4-053A
4-053A	4-053B
4-055	4-003
4-057	4-004
4-058	4-004
4-059	4-058
4-060	4-059
4-063	4-005
4-065	4-064
4-066A	4-066

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4L-069-006	380.00 ft
4L-074A-074	477.40 ft
4L-078-077	321.40 ft
4L-080A DE-080	106.40 ft
4L-083-082	240.30 ft
4L-085-084	61.20 ft
4L-087 DE-080	126.80 ft
4L-101 DE-100	181.10 ft
4L-102 DE-100	163.00 ft
4L-104-103	300.00 ft
	451.30 ft
	194.70 ft
	389.80 ft
	216.00 ft
	150.60 ft
4L-111-110A	290.80 ft
4L-113-111	121.00 ft
	382.10 ft
4L-114A-114	122.50 ft
4L-115-114	250.10 ft
4L-117-116	373.80 ft
4L-118A-118	79.80 ft
4L-122 DE-113	130.40 ft
4L-124-113	128.40 ft
4L-125 DE-119	61.00 ft
4L-136D-136A	315.00 ft
4L-140B-140	23.50 ft
4L-144-134	197.80 ft
4L-145-144	156.00 ft
4L-146-145	345.30 ft
4L-147-127	201.10 ft
4L-150-136	218.90 ft
4L-153A-153	247.50 ft
4L-159-158	310.60 ft
4L-160-159	300.50 ft
4L-163-155	394.00 ft
4L-166-164	390.80 ft
4L-167-166	78.00 ft
4L-169-091	357.90 ft
4L-175-174	426.10 ft
4L-176-175	343.10 ft
4L-178A DE-178	113.00 ft
4L-179-178	122.60 ft
4L-212-213	310.30 ft
4L-213-214	145.20 ft
5L-017-018A	165.00 ft
5L-018A-018	165.00 ft
5L-021A-021	191.10 ft
5L-021B-021A	125.20 ft
5L-026B-026A	146.40 ft
5L-027-026	380.00 ft
5L-028-027	381.50 ft
5L-032-031	207.60 ft
5L-035B-035A	117.00 ft
5L-036-035A	185.00 ft
5L-040-039	375.60 ft
5L-043-044	310.00 ft
5L-051-050	198.70 ft

4-069	4-006
4-074A	4-074
4-078	4-077
4-080A DE	4-080
4-083	4-082
4-085	4-084
4-087 DE	4-080
4-101 DE	4-100
4-102 DE	4-100
4-104	4-103
4-105	4-104
4-106	4-105
4-107	4-106
4-108	4-107
4-110	4-109
4-111	4-110A
4-113	4-111
4-114	4-104
4-114A	4-114
4-115	4-114
4-117	4-116
4-118A	4-118
4-122 DE	4-113
4-124	4-113
4-125 DE	4-119
4-136D	4-136A
4-140B	4-140
4-144	4-134
4-145	4-144
4-146	4-145
4-147	4-127
4-150	4-136
4-153A	4-153
4-159	4-158
4-160	4-159
4-163	4-155
4-166	4-164
4-167	4-166
4-169	4-091
4-175	4-174
4-176	4-175
4-178A DE	4-178
4-179	4-178
4-212	4-213
4-213	4-214
5-017	5-018A
5-018A	5-018
5-021A	5-021
5-021B	5-021A
5-026B	5-026A
5-027	5-026
	5-027
5-032	5-031
5-035B	5-035A
5-036	5-035A
5-040	5-039
5-043	5-044
5-051	5-050

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5L-052-053	150.90 ft
5L-055 DE-055A	124.10 ft
5L-056-071	442.20 ft
5L-057A-057	203.00 ft
5L-061-060	318.80 ft
5L-063-062	408.10 ft
5L-065A-065	449.20 ft
5L-071-085	310.00 ft
5L-074-079	380.00 ft
5L-075-075A	200.00 ft
5L-076-077	560.00 ft
5L-077-078	389.40 ft
5L-078A-079	190.00 ft
5L-079-080	175.50 ft
5L-080A DE-080	162.80 ft
5L-081-082	359.40 ft
5L-089-084	189.50 ft
5L-091-090A	288.60 ft
5L-092-091	240.20 ft
5L-094-093	356.70 ft
5L-096-095	323.50 ft
5L-097-098	320.00 ft
5L-098-099	282.00 ft
5L-099-100	290.80 ft
5L-100-093A	195.90 ft
5L-101-102	118.00 ft
5L-104-105	426.00 ft
5L-104A DE-126	140.00 ft
5L-105-106	217.40 ft
5L-106-107	379.00 ft
5L-117-8L-001	366.50 ft
6L-004A-004	376.50 ft
6L-005A-005	120.70 ft
6L-005B-005	109.50 ft
6L-006-012	511.00 ft
6L-006A-006	135.00 ft
6L-007-008	415.50 ft
6L-008-009	209.00 ft
6L-010-011	160.00 ft
6L-011-016	223.60 ft
6L-012A-012	136.80 ft
6L-013-021	385.20 ft
6L-017-020	359.00 ft
6L-018-017	483.70 ft
6L-021-027	374.90 ft
6L-021A-021	137.50 ft
6L-022-061	420.00 ft
6L-028-030	206.90 ft
6L-031A-031	350.00 ft
6L-031B-031A	382.50 ft
6L-032-036	390.00 ft
6L-033-032	200.00 ft
6L-033A-033	124.70 ft
6L-033B DE-033	158.50 ft
6L-034-035	83.60 ft
6L-035-036	198.20 ft
6L-037-045	200.20 ft
6L-041-5L-076	291.00 ft

5-052	5-053
5-055 DE	5-055A
5-056	5-071
5-057A	5-057
5-061	5-060
5-063	5-062
5-065A	5-065
5-071	5-085
5-074	5-079
5-075	5-075A
5-076	5-077
5-077	5-078
5-078A	5-079
5-079	5-080
5-080A DE	5-080
5-081	5-082
5-089	5-084
5-091	5-090A
5-092	5-091
5-094	5-093
5-096	5-095
5-097	5-098
5-098	5-099
5-099	5-100
5-100	5-093A
5-101	5-102
5-104	5-105
5-104A DE	6-126
5-105	5-106
5-106	5-107
5-117	8-001
6-004A	6-004
6-005A	6-005
6-005B	6-005
6-006	6-012
6-006A	6-006
6-007	6-008
6-008	6-009
6-010	6-011
6-011	6-016
6-012A	6-012
6-013	6-021
6-017	6-020
6-018	6-017
6-021	6-027
6-021A	6-021
6-022	6-061
6-028	6-030
6-031A	6-031
6-031B	6-031A
6-032	6-036
6-033	6-032
6-033A	6-033
6-033B DE	6-033
6-034	6-035
6-035	6-036
6-037	6-045
6-041	5-076

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6L-044-043	173.70 ft
6L-044A-044	86.30 ft
6L-045-046	245.50 ft
6L-049-044	263.50 ft
6L-050A-118	320.00 ft
6L-051-050A	300.00 ft
6L-051B-051A	320.00 ft
6L-052-051	120.00 ft
6L-054 DE-053	345.60 ft
6L-056-053	206.00 ft
6L-064-063	341.00 ft
6L-064A-064	190.50 ft
6L-072-070	113.00 ft
6L-073-072	347.50 ft
6L-075-074	200.00 ft
6L-076-071	298.00 ft
6L-079-071	290.50 ft
6L-087-086	208.00 ft
6L-099-105	328.30 ft
6L-100-099	203.20 ft
6L-101-100	681.30 ft
6L-102-109	352.00 ft
6L-102A DE-102	335.00 ft
6L-110A-166	46.80 ft
6L-111-112	121.60 ft
6L-115-118	431.00 ft
6L-118-115	430.00 ft
6L-119A-120	340.00 ft
6L-121-123	223.00 ft
6L-127-5L-108	143.00 ft
6L-128-129	141.40 ft
6L-129-138	284.70 ft
6L-132-132A	105.40 ft
6L-133-134	375.00 ft
6L-134-139	203.50 ft
6L-143-137	248.00 ft
6L-149-149A	225.00 ft
6L-153A-154	202.80 ft
6L-160A-149	257.00 ft
6L-161-160	139.00 ft
6L-165-164	154.00 ft
6L-166-167	160.20 ft
6L-171B-171A	213.00 ft
6L-172-171A	335.00 ft
6L-173A-172	308.00 ft
6L-175-176	200.00 ft
6L-193-192	401.50 ft
6L-194-193	435.00 ft
6L-196-197	421.30 ft
6L-199-200	310.10 ft
6L-202-187	360.00 ft
6L-203 DE-202	204.50 ft
6L-204-205	225.00 ft
6L-205-202	407.70 ft
6L-206-205	363.80 ft
6L-207-206	312.60 ft
6L-209-208	322.70 ft
6L-210-209	398.10 ft

6-044	6-043
6-044A	6-044
6-045	6-046
6-049	6-044
6-050A	6-118
6-051	6-050A
6-051B	6-051A
6-052	6-051
6-054 DE	6-053
6-056	6-053
6-064	6-063
6-064A	6-064
6-072	6-070
6-073	6-072
6-075	6-074
6-076	6-071
6-079	6-071
6-087	6-086
6-099	6-105
6-100	6-099
6-101	6-100
6-102	6-109
6-102A DE	6-102
6-110A	6-166
6-111	6-112
6-115	6-118
6-118	6-115
6-119A	6-120
6-121	6-123
6-127	5-108
6-128	6-129
6-129	6-138
6-132	6-132A
6-133	6-134
6-134	6-139
6-143	6-137
6-149	6-149A
6-153A	6-154
6-160A	6-149
6-161	6-160
6-165	6-164
6-166	6-167
6-171B	6-171A
6-172	6-171A
6-173A	6-172
6-175	6-176
6-193	6-192
6-194	6-193
6-196	6-197
6-199	6-200
6-202	6-187
6-203 DE	6-202
6-204	6-205
6-205	6-202
6-206	6-205
6-207	6-206
6-209	6-208
6-210	6-209

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6L-213-212	373.00 ft
6L-214-209	205.00 ft
6L-214-215	335.40 ft
6L-214A DE-214	334.00 ft
6L-216-217	395.00 ft
6L-217-218	350.00 ft
6L-218-219	200.00 ft
6L-219-206	390.00 ft
6L-220-219	353.00 ft
6L-220A-220	233.00 ft
6L-221-137	210.00 ft
6L-228-229	214.50 ft
6L-229-229A	421.50 ft
6L-233-247A	202.90 ft
6L-234-233	357.40 ft
6L-251-250	103.00 ft
6L-257-075	256.00 ft
6L-260-257	250.00 ft
6L-264-260	213.00 ft
6L-274-271	126.00 ft
7L-006-020	419.60 ft
7L-020A-026	345.70 ft
7L-022-022C	194.00 ft
7L-023A-022	410.00 ft
7L-023B DE-022	358.90 ft
7L-024D-024B	426.00 ft
7L-025-026	257.90 ft
7L-032-031	307.50 ft
7L-034A-034	67.80 ft
7L-035-034A	360.40 ft
7L-037 DE-036	408.40 ft
7L-040-038	319.60 ft
7L-059-061	145.00 ft
7L-062-060	358.90 ft
7L-063-065	354.40 ft
8L-002-003	502.40 ft
TOTAL MAINLINES	313

TOTAL MANHOLES 472

6-213	6-212
6-214	6-209
6-214	6-215
6-214A DE	6-214
6-216	6-217
6-217	6-218
6-218	6-219
6-219	6-206
6-220	6-219
6-220A	6-220
6-221	6-137
6-228	6-229
6-229	6-229A
6-233	6-247A
6-234	6-233
6-251	6-250
6-257	6-075
6-260	6-257
6-264	6-260
6-274	6-271
7-006	7-020
7-020A	7-026
7-022	7-022C
7-023A	7-022
7-023B DE	7-022
7-024D	7-024B
7-025	7-026
7-032	7-031
7-034A	7-034
7-035	7-034A
7-037 DE	7-036
7-040	7-038
7-059	7-061
7-062	7-060
7-063	7-065
8-002	8-003

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MANHOLE LISTING

1-002	2-042	3-030	4-027	4-113	5-017	5-081
1-003	2-043	3-030A	4-028		5-018	5-082
1-012A	2-044	3-031	4-040	4-114A	5-018A	5-084
1-015	2-045	3-032	4-041	4-115	5-021	5-085
1-016	2-049	3-033	4-042	4-116	5-021A	5-089
1-019	2-050	3-033A	4-049	4-117	5-021B	5-090A
1-019A	2-051	3-037	4-053	4-118	5-026	5-091
1-020	2-053	3-038	4-053A	4-118A	5-026A	5-092
1-020A	2-054	3-039	4-053B	4-119	5-026B	5-093
1-023	2-055	3-039A	4-055	4-122 DE	5-027	5-093A
1-024	2-056	3-044	4-057	4-124	5-031	5-094
1-025	2-057	3-045	4-058	4-125 DE	5-032	5-095
1-026	2-058	3-046	4-059	4-127	5-035A	5-096
1-027	2-059	3-046A	4-060	4-134	5-035B	5-097
1-028	2-060	3-048	4-063	4-136	5-036	5-098
1-041	2-061	3-049	4-064	4-136A	5-039	5-099
1-042	2-062	3-051	4-065	4-136D	5-040	5-100
1-043	2-063	3-052	4-066	4-140	5-043	5-101
1-044	2-064	3-053	4-066A	4-140B	5-044	5-102
1-046	2-065	3-054	4-069	4-144	5-050	5-104
1-047	3-001	3-054A DE	4-074	4-145	5-051	5-104A DE
1-048	3-002	3-055	4-074A	4-146	5-052	5-105
1-049	3-003	3-056	4-077	4-147	5-053	5-106
1-050	3-005	3-056A	4-078	4-150	5-055 DE	5-107
1-051	3-005A	3-057	4-080	4-153	5-055A	5-108
1-052	3-006	3-058	4-080A DE	4-153A	5-056	5-117
2-004	3-006B	3-060	4-082	4-155	5-057	6-004
2-005	3-007	3-060A	4-083	4-158	5-057A	6-004A
2-010	3-008	3-061	4-084	4-159	5-060	6-005
2-011	3-009	3-062	4-085	4-160	5-061	6-005A
2-018	3-012	3-063	4-087 DE	4-163	5-062	6-005B
2-019	3-014	3-065	4-091	4-164	5-063	6-006
2-020	3-015	4-001	4-100	4-166	5-065	6-006A
2-021	3-020	4-002	4-101 DE	4-167	5-065A	6-007
2-021A	3-020A	4-003	4-102 DE	4-169	5-071	6-008
2-022	3-021	4-004	4-103	4-174	5-074	6-009
2-022A	3-022	4-005		4-175	5-075	6-010
2-023A	3-023	4-006		4-176	5-075A	6-011
2-025	3-023A	4-007		4-178	5-076	6-012
2-026	3-024	4-014		4-178A DE	5-077	6-012A
2-027	3-026	4-015		4-179	5-078	6-013
2-029	3-027	4-017		4-212	5-078A	6-016
2-030	3-027A	4-017A		4-213	5-079	6-017
2-031	3-028	4-020	4-110A	4-214	5-080	6-018
2-041	3-029A	4-021	4-111	5-012	5-080A DE	6-020

45	45	45	38	44	45	45
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6-021	6-086	6-173A	6-274
6-021A	6-087	6-175	7-006
6-022	6-099	6-176	7-020
6-027	6-100	6-187	7-020A
6-028	6-101	6-192	7-022
6-030	6-102	6-193	7-022C
6-031	6-102A DE	6-194	7-023A
6-031A	6-105	6-196	7-023B DE
6-031B	6-109	6-197	7-024B
6-032	6-110A	6-199	7-024D
6-033	6-111	6-200	7-025
6-033A	6-112	6-202	7-026
6-033B DE	6-115	6-203 DE	7-031
6-034	6-118	6-204	7-032
6-035	6-119A	6-205	7-034
6-036	6-120	6-206	7-034A
6-037	6-121	6-207	7-035
6-041	6-123	6-208	7-036
6-043	6-126	6-209	7-037 DE
6-044	6-127	6-210	7-038
6-044A	6-128	6-212	7-040
6-045	6-129	6-213	7-059
6-046	6-132	6-214	7-060
6-049	6-132A	6-214A DE	7-061
6-050A	6-133	6-215	7-062
6-051	6-134	6-216	7-063
6-051A	6-137	6-217	7-065
6-051B	6-138	6-218	8-001
6-052	6-139	6-219	8-002
6-053	6-143	6-220	8-003
6-054 DE	6-149	6-220A	LS 3
6-056	6-149A	6-221	LS 3
6-061	6-153A	6-228	LS 5
6-063	6-154	6-229	
6-064	6-160	6-229A	
6-064A	6-160A	6-233	
6-070	6-161	6-234	
6-071	6-164	6-247A	
6-072	6-165	6-250	
6-073	6-166	6-251	
6-074	6-167	6-257	
6-075	6-171A	6-260	
6-076	6-171B	6-264	
6-079	6-172	6-271	

44 44 44 33

TOTAL MANHOLES = 472

4/22/2010

**PHASE II
SEWER MAINS - ALL BASINS
FAILED RATING**

ID Number	Length	Comments	Upstream Manhole ID	Downstream Manhole ID
1L-014-013	230.10 ft		1-014	1-013
1L-015-014	348.40 ft		1-015	1-014
1L-030-031	376.90 ft		1-030	1-031
1L-035-036	215.60 ft		1-035	1-036
1L-036-5L-121	570.00 ft		1-036	5-121
1L-037-035	335.80 ft		1-037	1-035
1L-038-037	380.50 ft		1-038	1-037
1L-039-038	354.60 ft		1-039	1-038
1L-041-040	398.70 ft		1-041	1-040
1L-050-049	346.40 ft		1-050	1-049
2L-022C DE-023A	285.20 ft		2-022C DE	2-023A
2L-023-024	358.00 ft		2-023	2-024
2L-025A-025	110.00 ft		2-025A	2-025
2L-044-029	380.00 ft		2-044	2-029
2L-047-046	347.60 ft		2-047	2-046
2L-048-047	323.60 ft		2-048	2-047
3L-016-015	310.50 ft		3-016	3-015
3L-025A-3L-021-022	220.00 ft		3-025A	
3L-034-033	186.00 ft		3-034	3-033
3L-035-034	196.00 ft		3-035	3-034
3L-043A DE-043	198.00 ft		3-043A DE	3-043
3L-047-047A	120.00 ft		3-047	3-047A
3L-071-072	360.00 ft		3-071	3-072
3L-080-081	290.00 ft		3-080	3-081
4L-011-010	314.40 ft		4-011	4-010
4L-045B-045	270.00 ft		4-045B	4-045
4L-046-010	452.50 ft		4-046	4-010
4L-059A DE-059	140.00 ft		4-059A DE	4-059
4L-067A-067	101.00 ft		4-067A	4-067
4L-068-006	312.00 ft		4-068	4-006
4L-070-069	318.00 ft		4-070	4-069
4L-079-008	185.80 ft		4-079	4-008
4L-084-083	190.70 ft		4-084	4-083
4L-097-096	382.00 ft		4-097	4-096
4L-098-097	376.90 ft		4-098	4-097
4L-099-5L-042	130.00 ft		4-099	5-042
4L-100-088	226.70 ft		4-100	4-088
4L-103-090	251.30 ft		4-103	4-090
4L-110B-4L-111-110A	108.00 ft		4-110B	
4L-118-117	158.20 ft		4-118	4-117
4L-127-128	306.20 ft		4-127	4-128
4L-128-129	300.00 ft		4-128	4-129
4L-134-135	374.20 ft		4-134	4-135
4L-136-137	350.00 ft		4-136	4-137
4L-136C-136	200.00 ft		4-136C	4-136
4L-149 DE-144	55.00 ft		4-149 DE	4-144
4L-151-150	300.20 ft		4-151	4-150
4L-152-140A	321.00 ft		4-152	4-140A
4L-168-166	113.50 ft		4-168	4-166
4L-214-215	92.50 ft		4-214	4-215
4L-251-249	261.60 ft		4-251	4-249
5L-021-020	405.00 ft		5-021	5-020

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5L-030-031	296.00 ft	5-030	5-031
5L-032A-032	275.00 ft	5-032A	5-032
5L-032B-032C	326.00 ft	5-032B	5-032C
5L-042-041	201.00 ft	5-042	5-041
5L-054-053	402.00 ft	5-054	5-053
5L-060-065	379.00 ft	5-060	5-065
5L-062-061	291.90 ft	5-062	5-061
5L-064-063	342.00 ft	5-064	5-063
5L-065-066	146.20 ft	5-065	5-066
5L-072-082	334.00 ft	5-072	5-082
5L-075A-074	182.00 ft	5-075A	5-074
5L-103-104	89.00 ft	5-103	5-104
5L-105A-105	174.00 ft	5-105A	5-105
5L-105B-105	227.00 ft	5-105B	5-105
5L-108-110	468.00 ft	5-108	5-110
5L-113-114	44.00 ft	5-113	5-114
5L-114-116	170.00 ft	5-114	5-116
5L-116A-116	17.00 ft	5-116A	5-116
5L-119-118	421.00 ft	5-119	5-118
5L-120-119	566.00 ft	5-120	5-119
5L-121-120	386.00 ft	5-121	5-120
6L-011A-011	365.00 ft	6-011A	6-011
6L-012-013	381.00 ft	6-012	6-013
6L-013A DE-013	148.00 ft	6-013A DE	6-013
6L-015-017	374.00 ft	6-015	6-017
6L-016-015	360.00 ft	6-016	6-015
6L-024-023	226.00 ft	6-024	6-023
6L-025-023	169.70 ft	6-025	6-023
6L-027-028	180.00 ft	6-027	6-028
6L-031-032	339.00 ft	6-031	6-032
6L-031B-064	197.00 ft	6-031B	6-064
6L-049-050	404.00 ft	6-049	6-050
6L-058A-058	108.00 ft	6-058A	6-058
6L-058B-058A	39.00 ft	6-058B	6-058A
6L-062-060	148.00 ft	6-062	6-060
6L-064B-064A	343.20 ft	6-064B	6-064A
6L-077-076	223.00 ft	6-077	6-076
6L-080-076	286.50 ft	6-080	6-076
6L-098-276	289.00 ft	6-098	6-276
6L-101A DE-101	335.60 ft	6-101A DE	6-101
6L-103-108	244.00 ft	6-103	6-108
6L-104-103	83.00 ft	6-104	6-103
6L-106-117	305.00 ft	6-106	6-117
6L-113-115	98.00 ft	6-113	6-115
6L-117-118	6.00 ft	6-117	6-118
6L-118-119	28.00 ft	6-118	6-119
6L-132A-128	274.00 ft	6-132A	6-128
6L-157-157A	157.00 ft	6-157	6-157A
6L-158-159	338.00 ft	6-158	6-159
6L-171C-171B	130.00 ft	6-171C DE	6-171B
6L-181-180	143.00 ft	6-181	6-180
6L-185A-185B	132.00 ft	6-185A	6-185B
6L-189-188	448.50 ft	6-189	6-188
6L-190-189	473.00 ft	6-190	6-189
6L-192-190	397.50 ft	6-192	6-190
6L-211-210	387.90 ft	6-211	6-210
6L-212-211	393.40 ft	6-212	6-211
6L-270-098	76.00 ft	6-270	6-098
6L-271-270	9.30 ft	6-271	6-270
6L-272-271	49.66 ft	6-272	6-271
6L-276-106	241.00 ft	6-276	6-106

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7L-027A-027	98.00 ft	7-027A	7-027
7L-044-038	212.00 ft	7-044	7-038
TOTAL MAINLINES	115		
TOTAL MANHOLES	169		

MANHOLE LISTING

1-013	4-097	5-074	6-101A DE
1-014	4-098	5-075A	6-103
1-015	4-099	5-103	6-104
1-030	4-100	5-104	6-106
1-038	4-103	5-105	6-113
1-041		5-105A	6-115
1-049		5-105B	6-117
1-050	4-110B	5-108	6-118
2-022C DE	4-117	5-110	6-119
2-023	4-118	5-113	6-128
2-023A		5-114	6-132A
2-024	4-127	5-116	6-157
2-025	4-128	5-116A	6-157A
2-025A	4-129	5-118	6-158
2-044	4-135	5-119	6-159
2-046	4-136	5-120	6-171B
2-047	4-137	5-121	6-171C DE
2-048	4-140A	6-011	6-180
3-015	4-144	6-011A	6-181
3-016	4-149 DE	6-012	6-185A
3-025A	4-150	6-013	6-185B
3-033	4-151	6-013A DE	6-188
3-034	4-152	6-015	6-189
3-035	4-166	6-016	6-190
3-043	4-168	6-017	6-192
3-043A DE	4-214	6-023	6-210
3-047	4-215	6-024	6-211
3-047A	4-249	6-025	6-212
3-072	4-251	6-027	6-270
3-080	5-020	6-028	6-271
3-081	5-021	6-031	6-272
4-006	5-030	6-031B	6-276
4-008	5-031	6-032	7-027
4-010	5-032	6-049	7-027A
4-011	5-032A	6-050	7-038
4-045	5-032B	6-058A	7-044
4-046	5-032C	6-058B	
4-059	5-042	6-062	
4-059A DE	5-053	6-064	
4-067	5-054	6-064A	
4-067A	5-061	6-064B	
4-068	5-063	6-076	
4-069	5-064	6-101	
4-070	5-065		
4-083	5-066		
4-084	5-072		
4-088			
47	43	43	36

Total Manholes = 169

4/22/2010

**MANHOLES - ALL BASING
POOR CONDITION RATING**

ID	Overall Condition Index/Rating		ID	Overall Condition Index/Rating	
1-010	54.00	Poor	6-029	63.31	Poor
1-010A	54.00	Poor	6-041	63.31	Poor
2-039	65.52	Poor	6-044	56.34	Poor
2-039A	65.59	Poor	6-048	64.69	Poor
3-050A	28.57	Poor	6-049	54.00	Poor
4-032	63.93	Poor	6-052	52.97	Poor
4-047	54.34	Poor	6-055A	58.76	Poor
4-055	46.76	Poor	6-058	59.17	Poor
4-074	64.97	Poor	6-060	65.38	Poor
4-104	54.34	Poor	6-061	49.86	Poor
4-114A	65.10	Poor	6-082	65.86	Poor
4-126A	57.10	Poor	6-084	42.67	Poor
5-105	65.24	Poor	6-088	55.03	Poor
5-107	64.76	Poor	6-094	63.93	Poor
5-111A	65.86	Poor	6-098	65.72	Poor
5-123A	65.86	Poor	6-101	63.93	Poor
6-007	56.69	Poor	6-106	55.03	Poor
6-018	62.62	Poor			

ID	Overall Condition Index/Rating		ID	Overall Condition Index/Rating	
6-109	65.03	Poor	6-229A	63.93	Poor
6-110A	62.48	Poor	6-238	65.45	Poor
6-113	65.59	Poor	7-002	54.00	Poor
6-122	64.62	Poor	7-006	62.28	Poor
6-124	56.28	Poor	7-017	54.00	Poor
6-133	58.76	Poor	7-020	64.34	Poor
6-138	64.97	Poor	7-027	59.17	Poor
6-142	51.93	Poor	7-031	64.34	Poor
6-153A	65.38	Poor	7-032	56.69	Poor
6-157	55.66	Poor	7-034	56.69	Poor
6-160	52.97	Poor	7-038	64.41	Poor
6-166	64.34	Poor	7-040	52.97	Poor
6-171A	55.66	Poor	7-044	57.10	Poor
6-173A	60.83	Poor	7-046	59.17	Poor
6-174	64.34	Poor	7-050	64.34	Poor
6-175	63.03	Poor	7-056	46.76	Poor
6-176	64.34	Poor	7-058	63.93	Poor
6-194	64.55	Poor	7-076A	54.00	Poor
6-200	64.34	Poor	7-084	54.00	Poor

ID	Overall Condition Index/Rating		ID	Overall Condition Index/Rating
7-094	56.07	Poor		
8-011	49.86	Poor		
Total Count				
75			4/21/2010	3

City of Guthrie
CMOM Report

2009 CDBG Repair/Replacement List

ID	Line Length	Upstream Manhole ID	MH Depth	MH Rating	Downstream Manhole ID	MH Depth	MH Rating
4L-105-104	451.30 ft	4-105	7.40 ft	Excellent	4-104	9.10 ft	Excellent
4L-106-105	194.70 ft	4-106	7.30 ft	Acceptable	4-105	7.40 ft	Acceptable
4L-107-106	389.80 ft	4-107	7.30 ft	Excellent	4-106	7.30 ft	Excellent
4L-108-107	216.00 ft	4-108	14.20 ft	Excellent	4-107	7.30 ft	Excellent
4L-109-108	284.10 ft	4-109	13.00 ft	Excellent	4-108	14.20 ft	Excellent
4L-110-109	150.60 ft	4-110	9.20 ft	Excellent	4-109	13.00 ft	Excellent
4L-114-104	382.10 ft	4-114	5.10 ft	Acceptable	4-104	9.10 ft	Acceptable
4L-120 DE-109	46.80 ft	4-120			4-109	13.00 ft	

Total Count 8 Total Length (ft.) 2,115.40

Cartograph

2009 CDBG Repair/Replacement List

ID	8	Line Length	Upstream Manhole ID	MH Depth	MH Rating	Downstream Manhole ID	MH Depth	MH Rating
								01/04/2010

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MINUTES

CITY COUNCIL MEETING

Street Committee

April 20, 2010

The special meeting of the sixtieth City Council of Guthrie, Oklahoma, was posted on Thursday, April 15, 2010 before 5:00 p.m. and held April 20, 2010 in the Guthrie City Hall Third Floor Conference Room.

Street Committee Chairman Gaylord Z. Thomas called the meeting to order at 6:00 p.m.

Street Committee Members Present:

Gaylord Z. Thomas Patty Hazlewood

Street Committee Members Absent:

John Wood

City Council Members Present:

Chuck Burtcher Trey Ayers Ellen Gomes
Mary Coffin

City Council Members Absent:

None

Staff Present:

Matt Mueller Wanda Calvert Rene Spineto
Lance Crenshaw Jim Ahlgren Kim Biggs

Street Committee Chairman Thomas declared a quorum with two (2) Street Committee Members in attendance.

Street Committee Member John Wood present at 6:10 p.m.

Discussion and consideration of action regarding downtown parking issues. City Manager Mueller informed in the downtown area 62 parking spaces out of 402 are in violation of the site triangle and informed out of 1,600 accidents City-wide, 44 accidents have been in the downtown area. Suggestions discussed for the downtown parking spaces were: (1) exempting the parking spaces from the site triangle; (2) the parking spaces near the intersections restriped for handicapped spaces; (3) four-way stop signs, but staff's opinion on this suggestion is it will add to the congestion that is already a problem; (4) reducing the speed limit; and (5) limiting the time to fifteen minute parking for parking spaces near intersections. Suggestions discussed for the downtown parking issues were: (1) installing parking meters; (2) creating an ordinance establishing time limits; (3) issuing parking stickers; and (4) signs stating "Customer Parking Only". Motion by Street Committee Member Hazlewood, seconded by Street Committee Member Wood, moved approval to authorize staff to move forward with an ordinance exempting the downtown parking spaces

from the site triangle and authorizing staff to move forward with an ordinance creating no parking zones on streets during certain times.

Aye: Thomas, Hazlewood, Wood

Nay: None

Street Committee Chairman Thomas declared the motion carried unanimously.

Adjournment. Motion by Street Committee Member Wood, seconded by Street Committee Member Hazlewood, moved approval to adjourn.

Aye: Thomas, Hazlewood, Wood

Nay: None

Street Committee Chairman Thomas declared the motion carried unanimously at 6:39 p.m.

Wanda Calvert, City Clerk

Gaylord Z. Thomas, Chairman

MINUTES

CITY COUNCIL MEETING

Council Workshop

April 20, 2010

The special meeting of the sixtieth City Council of Guthrie, Oklahoma, was posted on Thursday, April 15, 2010 before 5:00 p.m. and held April 20, 2010 in the Guthrie City Hall Third Floor Conference Room.

Mayor Chuck Burtcher called the meeting to order at 6:40 p.m.

Members Present: Chuck Burtcher Trey Ayers Ellen Gomes
 Gaylord Z. Thomas John Wood Patty Hazlewood
 Mary Coffin

Members Absent: None

Staff Present: Matt Mueller Randel Shadid Wanda Calvert
 Lance Crenshaw Rene Spineto

Mayor Burtcher declared a quorum with all (7) Councilmembers in attendance.

Discussion of City issues and agenda items. The following are issues and agenda items discussed:

1. Retail Attractions, LLC - They will advise and assist the City of Guthrie regarding marketing efforts to attract new retail business. Retail Attractions will research, identify and validate the Guthrie retail trade area and the trade potential, and then actively recruit the retail targeted.
2. Neon Sign – Terry Pennington, owner of Terry’s Gun and Pawn Shop, commissioned a custom made sign for his store using the word “pawn”. The Historic Preservation design and sign guidelines provide for neon sign in the Historic District with the single word “OPEN”. Mr. Pennington is requesting approval to keep his sign in place. His building, located at 107 West Cleveland is on the border of the Historic District and his structure is clearly not defined as typical Victorian-era architecture. Staff recommended that City Council allow Mr. Pennington the right to use the “pawn” sign as installed.

Adjournment. There being no further business for the Guthrie City Council, Mayor Burtcher declared the meeting adjourned at 6:50 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor

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MINUTES

CITY COUNCIL MEETING

April 20, 2010

The regular meeting of the sixtieth City Council of Guthrie, Oklahoma, was posted on Thursday, April 15, 2010 before 5:00 p.m. and held April 20, 2010 in the Guthrie City Hall Council Chambers.

Mayor Chuck Burtcher called the meeting to order at 7:14 p.m.

Members Present:	Chuck Burtcher	Trey Ayers	Ellen Gomes
	John Wood	Patty Hazlewood	Gaylord Z. Thomas
	Mary Coffin		

Members Absent: None

Staff Present:	Matt Mueller	Randel Shadid	Wanda Calvert
	Lance Crenshaw	Jim Ahlgren	Rene Spineto
	Linda Gens	Kevin Dixon, Jr.	

Mayor Burtcher declared a quorum with all (7) Councilmembers in attendance.

Consent Agenda: Consent Agenda I, Consider approval of an ambulance bill adjustment requested by Jan Cook Hernandez, was removed for further discussion. Motion by Vice Mayor Ayers, seconded by Councilmember Thomas, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes from the Special City Council-Finance Committee Meeting held on April 6, 2010.
- B. Consider approval of minutes from the Special City Council Workshop Meeting held on April 6, 2010.
- C. Consider approval of minutes from the Regular City Council Meeting held on April 6, 2010.
- D. Consider approval of minutes of the Special City Council Workshop Meeting held on April 10, 2010.
- E. Consider approval of Claims:

General Fund:	Claims:	\$ 86,981.09
Grants Fund:	Claims:	\$ 7,205.45
Capital Projects Fund:	Claims:	\$ 9,228.47

Airport Grant Fund:	Claims:	\$ 7,970.00
Airport Fund:	Claims:	\$ 8,386.97
GIDA Fund:	Claims:	<u>\$ 4,849.37</u>
Total Claims:		\$124,621.35

- F. Consider approval of the Treasurer's Reports.
- G. Consider approval of Disaster Emergency Proclamation for the severe snow storm on December 24 and December 25, 2009.
- H. Consider authorizing staff to enter into an Agreement with Unique Management Services, Inc. for the purpose of collecting library fines and fees for lost materials.
- J. Consider approval of Budget Amendment No. 1 increasing the budget for the General Fund, Guthrie Public Works Authority Fund, Grants Fund, Centennial Fund, Capital Projects Fund, Airport Grant Fund and Airport Fund.
- K. Consider approval of allowing Terry Pennington to retain use of one neon sign currently installed at Terry's Gun and Pawn Shop.
- L. Consider approval of a Contract with Retail Attractions, LLC for services to recruit and retain sales tax producing commercial business entities.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Wood, Thomas, Hazlewood, Coffin
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consent Agenda I. Consider approval of an ambulance bill adjustment requested by Jan Cook Hernandez. Finance Committee met on April 6, 2010 and recommended an ambulance adjustment in the amount of \$143.80, 10% reduction of the current balance, to be applied to the account when the balance reaches \$143.80. Motion by Councilmember Gomes, seconded by Councilmember Coffin, moved approval of an ambulance bill adjustment requested by Jan Cook Hernandez in the amount of \$143.80 to be applied to the account when the balance reaches \$143.80. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Wood, Thomas, Hazlewood, Coffin
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Consider approval of Resolution No. 2010-02 supporting the consolidation of Guthrie's Hazard Mitigation Plan with the Logan County Hazard Mitigation Plan. On May 22, 2008 Federal Emergency Management Administration (FEMA) approved the City of Guthrie's Hazard Mitigation Plan, meeting the criteria established by Federal regulations. Based upon this approval, Guthrie is eligible for the Hazard Mitigation Grant Program and Pre-Disaster Mitigation Grant Program through May 22, 2013. Recently, Logan County began the process of creating a county-wide Hazard Mitigation Plan. Several Guthrie staff members were invited by Logan County Emergency Management to participate in the development of their plan. Initially the scope of the County Mitigation Plan did not include the City of Guthrie, since the City's Plan was already completed and approved by FEMA. After thorough discussion and review, it is obvious that a greater partnership between the City of Guthrie and Logan County would result in a more thorough, comprehensive Hazard Mitigation Plan for the entire region. By including the City of Guthrie's information and identified task items with the County Plan, the City of Guthrie would become eligible to apply for further funding of items not included in the City's initial Hazard Mitigation Plan. A consolidated Hazard Mitigation Plan provides two important benefits: the beginning of a closer partnership with Logan County Emergency Management and increased possibilities for funding of critical needs for hazard preparedness and emergency response. Motion by Vice Mayor Ayers, seconded by Councilmember Thomas, moved approval of Resolution No. 2010-02 supporting the consolidation of Guthrie's Hazard Mitigation Plan with the Logan County Hazard Mitigation Plan. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Wood, Thomas, Hazlewood, Coffin
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Announcements from the City Manager: Informed (1) he is excited about his first 89'er Celebration; (2) the second Public Forum is scheduled for Thursday, April 22, 2010; and (3) submitted the Budget Schedule to City Councilmembers.

Requests/comments from members of the City Council. Councilmember Gomes expressed a "Thank You" to the citizens for making Guthrie a great community.

Councilmember Hazlewood informed (1) April is the beginning of tornado season and encouraged the community to get prepared and be ready; (2) St. Mary's School Spaghetti Fest and Auction is April 30, 2010; and (3) informed Simple Life Center activities during the month of May.

Vice Mayor Ayers reminded of the St. Mary's School Spaghetti Fest & Auction and wished the community happy 89'ers.

Councilmember Thomas informed he is looking forward to the 89'er events and especially the 89'er Baseball Game.

Councilmember Coffin (1) wished Community Development and Planning Director Rene Spineto a Happy Birthday; (2) informed the Chamber of Commerce has 89'er t-shirts and buttons; and (3) informed the community of the 89'er events happening in Guthrie this weekend.

Councilmember Wood informed there are eleven dilapidated structures that were looked at by the City's Code Enforcement Officer of which four structures have been removed at the private owner's expense with the remaining structures to be addressed in the near future.

Mayor Burtcher informed (1) the 89'er Celebration is a great and fun event; (2) the Trash Off event was successful and expressed a "Thank You" to Ace Hardware, EMI and City employees for their participation; (3) expressed a "Thank You" to Davison Greenhouse for providing the flowers in the downtown area; and (4) acknowledged the Boy Scouts attending the City Council Meeting tonight.

Recess. Motion by Vice Mayor Ayers, seconded by Councilmember Coffin, moved approval to recess the Guthrie City Council Meeting. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Wood, Thomas, Hazlewood, Coffin
Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:31 p.m.

Reconvene. Mayor Burtcher reconvened the Guthrie City Council Meeting at 7:45 p.m.

Executive Session. Motion by Vice Mayor Ayers, seconded by Councilmember Thomas, moved approval to convene into Executive Session for the following:

- A. For the purpose of discussing confidential communications between the City Council and their Attorney concerning a pending investigation or claim, Logan County Rural Water District No. 1, pursuant to the authority of Title 25, O.S. 2001, Section 307(B)(4).
- B. For the purpose of discussing confidential communications between the City Council and their Attorney concerning a pending investigation or claim, Initiative Petition filed September 7, 2008 for proposed Ordinance to the City of Guthrie; specifically Case No. CJ 2009-3, pursuant to the authority of Title 25, O.S. 2001, Section 307(B)(4).

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Wood, Thomas, Hazlewood, Coffin
Nay: None

Mayor Burtcher declared the motion carried unanimously at 7:46 p.m. Attending Executive Session for the purpose of discussing Logan County Rural Water District No. 1 were Vice Mayor Ayers, Councilmembers Thomas, Coffin, Wood, Hazlewood, and Gomes, City Manager Mueller and City Attorney Shadid.

Attending Executive Session for the purpose of discussing the Initiative Petition were Mayor Burtcher, Vice Mayor Ayers, Councilmembers Thomas, Coffin, Wood, and Gomes, City Manager Mueller and City Attorney Shadid.

Reconvene. Mayor Burtcher reconvened the Guthrie City Council Meeting at 8:12 p.m.

Mayor Burtcher temporarily left the Council Chambers.

Consideration of action regarding Logan County Rural Water District No. 1. Motion by Vice Mayor Ayers, seconded by Councilmember Thomas, moved approval of authorizing resolution setting out tenants for discussion of settlement agreement for Logan County Rural Water District No. 1. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Ayers, Gomes, Wood, Thomas, Hazlewood, Coffin
Nay: None

Vice Mayor Ayers declared the motion carried unanimously.

Mayor Burtcher returned to the Council Chambers.

Councilmember Hazlewood temporarily left the Council Chambers.

Consideration of action regarding Initiative Petition filed September 7, 2008 for proposed Ordinance to the City of Guthrie; specifically Case No. CJ 2009-3. Motion by Vice Mayor Ayers, seconded by Councilmember Thomas, moved approval of authorizing staff to continue settlement negotiations regarding the Initiative Petition. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Wood, Thomas, Coffin
Nay: None

Mayor Burtcher declared the motion carried unanimously.

Councilmember Hazlewood returned to the Council Chambers.

Adjournment. Motion by Councilmember Coffin, seconded by Councilmember Wood, moved approval to adjourn. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Burtcher, Ayers, Gomes, Wood, Thomas, Hazlewood, Coffin

Nay: None

Mayor Burtcher declared the motion carried unanimously at 8:14 p.m.

Wanda Calvert, City Clerk

Chuck Burtcher, Mayor



CITY OF GUTHRIE

CLAIMS

May 4, 2010

I hereby certify the purchase orders listed have been issued and encumbered against the available balance of the authorized appropriated accounts and that the department head and/or officer in charge of those accounts has certified that the procurements were necessary to the proper conduct of activities; that the merchandise and/or services have been satisfactorily received or utilized; and that the purchase orders are now a true and just debt of the city of Guthrie. These purchase orders are therefore presented to you to be presented to the governing body for consideration as claims for payment.

A handwritten signature in blue ink, appearing to read "Kevin Dixon Jr.", written over a horizontal line.

Kevin Dixon Jr.
Senior Buyer
Administrative Services

Monthly Claims Approved As Per Ordinance #2973
By City Manager

City Manager

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Agenda Item Cover Letter

Meeting
[X] City Council
GPWA
Other:

Date of Meeting
May 4, 2010

Contact
Wanda Calvert
City Clerk/Treasurer

Agenda Item

Consider approval of declaring one vehicle siren and siren box as surplus property and donating to Logan County Emergency Management Department.

Summary

Logan County Emergency Management Director David Ball has requested emergency lights and siren for his vehicle to be used when an emergency occurs. The City of Guthrie would like to donate a siren to Logan County with the understanding that Logan County will take care of the installation. The City of Guthrie and Logan County has entered into a Mutual Aid Agreement to provide for reciprocal Emergency Management aid and assistance in cases of disaster too great to be dealt with unassisted.

Funding Expected Revenue [] Expenditure [X] N/A []

Budgeted Yes [] No [] N/A [X]

Account Number 01-07-70-6316 Amount \$309.98

Legal Review [X] N/A [] Required Completed Date: []

Mayor's Appt. Yes [] No [X]

Supporting documents attached

None

Recommendation

Staff recommends approval.

Action Needed Public Hearing [] Motion [X] Emergency Clause []

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Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	05/04/10	Chuck Burtcher, Mayor
<input type="checkbox"/> GPWA		
<input type="checkbox"/> Other: _____		

Agenda Item

Consider confirmation of Mayor's appointment of Valerie Haynes to the Library Board.

Summary

The Library Board has one vacancy. Three applications were received for application to the Library Board. Ordinance No. 2678 requires the Guthrie Library Board to consist of five (5) citizens of the City of Guthrie who reside within the corporate limits. All members are appointed by the Mayor and approved by City Council.

Funding Expected	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Account Number	<u>[00-00-00-0000]</u>	Amount	_____
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____
Mayor's Appt.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

Supporting documents attached

- Applications: Haynes, Cravens and Mahoney

Recommendation

Mayor requests confirmation of his appointment to the Library Board.

Action Needed Public Hearing Motion Emergency Clause

Copy to Mayor
4-8-10 *
Nelda G.
May

City of Guthrie
Application for Boards and Commissions



Please print legibly.

Name VALERIE A. HAYNES Day Phone 282-1889
Address 307 N. CAPITAL Evening Phone 326-9396
Occupation MUSEUM ADMINISTRATOR Education BA/HISTORY-MUSEUM STUDIES
How long have you lived in Guthrie? 17 Years ? Months

Please answer the following questions and attach a resume, if desired.

- Which board or commission interests you? LIBRARY BOARD
- Why are you interested in serving on this board/commission?
I USE THE LIBRARY REGULARLY AND AM INTRESTED IN SERVING THE COMMUNITY IN THIS WAY.
- In what civic activities have you been involved during the past 3 years?
CENTENNIAL PLANNING + ACTIVITIES
- What skills and/or experience will you contribute?
15 YRS. EXPERIENCE WITH THE GUTHRIE MUSEUM COMPLEX, AND AN INDEPTH KNOWLEDGE OF OKLAHOMA + GUTHRIE HISTORY.
- List 3 non-relatives who have known you at least 3 years for references.

Name	Address	Phone Number
<u>NATHAN TURNER</u>	<u>OKLAHOMA TERRITORIAL MUSEUM 406 E. OKLAHOMA AVE.</u>	<u>282-1889</u>
<u>SHAREN BOWERS</u>	<u>1611 W. CLEVELAND</u>	<u>820-9817</u>
<u>NELDA BROWN</u>	<u>410 E. WASHINGTON</u>	<u>282-8492</u>

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing ordinance or resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

Valerie Haynes
Signature

4-2-10
Date

Copy to Mayor
& Linda G.
4-6-10

City of Guthrie
Application for Boards and Commissions



Please print legibly.

Name C. Kim Mahoney Day Phone 293-6499
Address 1313 Red Canyon Road Evening Phone 293-6499
Occupation Disability Education BBA - UCO
How long have you lived in Guthrie? _____ Years 5 Months (previously 27 years 1977-2004)

Please answer the following questions and attach a resume, if desired.

- Which board or commission interests you? Guthrie Public Library
- Why are you interested in serving on this board/commission? I have a life-long love of reading. I believe reading is fundamental to our ability to learn all things. I want our library to grow and thrive.
- In what civic activities have you been involved during the past 3 years? None. - due to caring for terminally ill mother. Previously, I served on the Chamber board, Friends of the library board, member of the Rotary Club among many others.
- What skills and/or experience will you contribute? Knowledge of community, knowledge of libraries. (and love for both). Experience serving on a variety of boards. Work well with volunteers. Helped establish Friends of the Library.
- List 3 non-relatives who have known you at least 3 years for references.

Name	Address	Phone Number
<u>Jean Clark</u>	<u>903 E. Harrison</u>	<u>282-6594</u>
<u>Jean Winkelman</u>	<u>E. Washington</u>	<u>282-8413</u>
<u>Jay Ledington</u>	<u>11th & College</u>	<u>471-4575</u>

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing ordinance or resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

C. Kim Mahoney
Signature

4-6-10
Date

Copy to Mayor Linda
44410

City of Guthrie
Application for Boards and Commissions



Please print legibly.

Name Mary Beth Craven Day Phone 405 301-4351
Address 415 N Walnut Guthrie Evening Phone 405 282-1466
Occupation retired teacher Education BA - Univ of OK (English)
How long have you lived in Guthrie? social worker grad hr in education
10 Years 10 Months social work

Please answer the following questions and attach a resume, if desired.

- Which board or commission interests you? library involved in Guthrie since 2006
- Why are you interested in serving on this board/commission? I've talked to Linda re. outreach & helping
- In what civic activities have you been involved during the past 3 years?
SEPM - coordinator president Terr. Museum
LCHS - vice president (over in May) docents
- What skills and/or experience will you contribute?
I'm a book collector, worked for library in Highlands Ranch, CO as an asst. & puppeteer taught English
- List 3 non-relatives who have known you at least 3 years for references. in LA 9th grade

Name	Address	Phone Number
<u>Mary Coffin Chamber</u>		<u>282-1947</u>
<u>Jeff Hryzel</u>	<u>119 S Broad</u>	<u>(o) 282 5355</u>
<u>Sylvia Ochs</u>	<u>102 W. Oklahoma</u>	<u>282 0404</u>
<u>Cathy Cordes</u>	<u>Jagan CO Medical Ctr</u>	<u>641 8121</u>

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing ordinance or resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

Mary Beth Craven
Signature

4-14-10
Date



Agenda Item Cover Letter

Meeting: [x] City Council, [] GPWA, [] Other:
Date of Meeting: May 4, 2010
Contact:

Agenda Item: Consider approval of the election to the Board of Trustees for the Oklahoma Municipal Assurance Group (OMAG).

Summary: Enclosed in your packet for your consideration is the 2010 Oklahoma Municipal Assurance Group 2010 Election Ballot. The City of Guthrie may vote for two nominees to the Board of Trustees that will serve three-year terms commencing July 1, 2010. The Ballot must be returned by certified mail to OMAG postmarked no later than May 31, 2010.

Funding Expected: Revenue [], Expenditure [x] N/A
Budgeted: Yes [], No [x] N/A
Account Number: N/A, Amount: N/A
Legal Review: [x] N/A, Required [], Completed Date:
Mayor's Appt.: Yes [], No [x]

- Supporting documents attached: 2010 Election Ballot with biographical sketch of each nominee, Correspondence from nominees.

Recommendation: Staff requests election of two members collectively from the Council.

Action Needed: Public Hearing [], Motion [x], Emergency Clause []

CC 05-20-08 OMAG Election CL



DATE: April 7, 2010

SUBJECT: Election of Two Trustees

Herein is the **OFFICIAL BALLOT** for the governing body of your municipality to use in electing two (2) members to the Board of Trustees of the Oklahoma Municipal Assurance Group for three-year terms commencing July 1, 2010.

Trustees whose terms expire on June 30, 2010 are:

Mr. Mike Bailey, City Clerk-Treasurer of Bartlesville
Mr. Brant Shallenburger, Mayor of Claremore

Trustees whose terms expire on June 30, 2011 are:

Mr. Earl Burson, City Manger of Harrah
Ms. Janice Cain, City Administrator of Marlow
Ms. Pam Polk, City Manager of Collinsville

Trustees whose terms expire on June 30, 2012 are:

Mr. Wilt Brown, City Manager of Hobart
Ms. Patti Kusel-Shelite, Town Clerk-Treasurer of Fort Cobb

**PLEASE BE ADVISED THAT THE FAILURE TO PROPERLY
SUBMIT THIS BALLOT WILL INVALIDATE THE BALLOT!**

Your Ballot must be:

- (1) Signed by the Mayor;**
- (2) Attested by the City Clerk; and**
- (3) Returned to OMAG no later than May 31, 2010 by:**
 - (1) sending a facsimile of the ballot to OMAG at (405) 525-5888;**
 - (2) sending the ballot to Karen Jones at kjones@omag.org;**
 - or (3) sending OMAG the ballot by certified mail.**

4130 N. Lincoln Blvd.
Oklahoma City, Oklahoma
73105-5209
405/525-6624
800-234-9461
fax: 405/525-5888
www.omag.org

BALLOT

OKLAHOMA MUNICIPAL ASSURANCE GROUP

2010 Election of Two Trustees

The biographical sketch for each nominee was written by the person(s) who made the nomination. Nominees are listed in alphabetical order. YOU MAY VOTE FOR TWO (2) NOMINEES.

____ **MICHAEL BAILEY, City Clerk/Treasurer, City of Bartlesville.** Michael graduated from Langston University with a Bachelor's Degree in Accounting and is a licensed CPA. Michael is the City Clerk/Treasurer & Finance Director for the City of Bartlesville and has worked for the City since 2005. Prior to working for the City of Bartlesville Michael served three years as an independent auditor for municipalities in northeast Oklahoma. Michael is also a current OMAG Trustee who has served since 2007 and serves on the boards of many other State associations. **(The City of Bartlesville participates in the Municipal Property Protection Plan and the Municipal Liability Protection Plan.)**

____ **REBECCA BYERS, Finance Director, City of Bixby.** 13 years with the city. Certified Public Accountant. Master's Degree in Accounting and Financial Analysis from Northeastern State University. Certified Public Finance Administrator. Certified Public Funds Investment Manager. **(The City of Bixby participates in the Municipal Workers' Compensation Plan, the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

____ **HUTCH HIBBARD, Councilman, City of The Village.** Currently serve on The Village City Council. Previously served on The Village Planning Commission. I have served as a Sales Representative for Stanley Security Solutions for three years and am currently a Territory Manager. I am one of the company's top salesmen. B.S. Oklahoma University, Communications, 2002. **(The City of The Village participates in the Municipal Workers' Compensation Plan, the Municipal Liability Protection Plan, and the Municipal Property Protection Plan.)**

____ **BRANT SHALLENBURGER, Mayor, City of Claremore.** Brant Shallenburger has served on the OMAG board for four years and is seeking reelection. He is an attorney in private practice, City of Claremore Mayor, and a board member of the Indian Nation Council of Governments and the Grand Gateway Economic Development Authority. Shallenburger is also a member of the Oklahoma Conference of Mayors. **(The City of Claremore participates in the Municipal Liability Protection Plan and the Municipal Workers' Compensation Plan.)**

____ **JOHN SHEPPARD, City Manager/Treasurer, City of Walters.** BS degree from OSU, 25 years in the electric utility industry before becoming City Manager, managed employee benefits for 5 organizations, established a self insured Workers Compensation Plan, developed medical insurance bid criteria, responsible for all insurance policies including truck transportation, inland marine, ocean marine, basic perils, etc. Currently in my 7th year as City Manager and Treasurer for the City of Walters. **(The City of Walters participates in the Health Plan, the Municipal Liability Protection Plan, and the Municipal Property Protection Plan.)**

____ **GAYLORD Z. THOMAS, Councilmember, City of Guthrie.** Executive Director of State Board of Examiners for Long Term Care Administrators; served on Guthrie's Planning Commission and Historic Preservation Committee; City of Guthrie Street Committee Chairperson; Guthrie-Edmond Regional Airport Board Member (Elected 2009); Masters in Business; Bachelors from USAF Academy; USAF Retired. **(The City of Guthrie participates in the Workers' Compensation Plan, the Municipal Liability Protection Plan, and the Municipal Property Protection Plan.)**

Ballot cast for the governing body of the municipality of _____

ENGLISH LEARNER POLICIES AND PROCEDURES

1. The purpose of this policy is to ensure that all English learners receive a high quality education that meets the same high standards as all other students.

2. This policy applies to all students who are identified as English learners.

3. The policy is based on the following principles:

a. All students have the right to a high quality education that meets the same high standards as all other students.

b. English learners should be provided with the same opportunities as all other students to learn and to demonstrate their knowledge and skills.

c. English learners should be provided with the same opportunities as all other students to participate in all school activities and programs.

d. English learners should be provided with the same opportunities as all other students to learn in a safe and supportive environment.

4. The policy is based on the following research:

a. English learners learn best when they are provided with a high quality education that meets the same high standards as all other students.

b. English learners learn best when they are provided with the same opportunities as all other students to learn and to demonstrate their knowledge and skills.

c. English learners learn best when they are provided with the same opportunities as all other students to participate in all school activities and programs.

d. English learners learn best when they are provided with the same opportunities as all other students to learn in a safe and supportive environment.

5. The policy is based on the following best practices:

a. English learners should be provided with the same opportunities as all other students to learn and to demonstrate their knowledge and skills.

b. English learners should be provided with the same opportunities as all other students to participate in all school activities and programs.

c. English learners should be provided with the same opportunities as all other students to learn in a safe and supportive environment.

6. The policy is based on the following research:

a. English learners learn best when they are provided with a high quality education that meets the same high standards as all other students.

b. English learners learn best when they are provided with the same opportunities as all other students to learn and to demonstrate their knowledge and skills.

c. English learners learn best when they are provided with the same opportunities as all other students to participate in all school activities and programs.

d. English learners learn best when they are provided with the same opportunities as all other students to learn in a safe and supportive environment.

7. The policy is based on the following best practices:

a. English learners should be provided with the same opportunities as all other students to learn and to demonstrate their knowledge and skills.

b. English learners should be provided with the same opportunities as all other students to participate in all school activities and programs.

c. English learners should be provided with the same opportunities as all other students to learn in a safe and supportive environment.

Frankie Valdez – Ward 1 Mayor
F.J. Lashley – Council Member at Large
Bob Nance – Ward 2
Steve McCammon – Ward 3
David Mitchell – Ward 4



The City of Walters

Municipal Light, Water and Sewer Plants

John Sheppard, City Manager

Tele – (580) 875-3337 • Fax – (580) 875-2289

129 East Colorado Avenue

P.O. Box 485

Walters, Oklahoma 73572

Dear City Managers, Councilmen, Mayors:

My name is John Sheppard and I am the City Manager of Walters, Oklahoma in Southwest Oklahoma. I have been nominated for a position on the OMAG Board of Trustees. I would appreciate your vote.

I have been with the City of Walters for the past six years, and prior to that I was employed by various Rural Electric Cooperatives in Kansas, Colorado, and Oklahoma. During my 35 years of work experience I have developed safety and loss control programs in three states. While working in Kansas I served on the Kansas Electric Cooperatives Workers Compensation Pool, Board of Directors. This was a self-insured workers compensation pool and saved Kansas Cooperatives hundreds of thousands of dollars in premiums. From 1988 to 1990 I was employed as the Office Manager at Texoma Peanut Company in Madill, Oklahoma. Our workers comp modifier was 1.65 and thru the development of a self-insured program, the development of safety programs and training we reduced the modifier to .86 over a two year period. I also was responsible for all employee benefit programs and insurance policies. I have extensive experience in all insurance coverage from ocean cargo to health insurance.

I am not really looking for more work since in a city of 2,670 our work force size requires that we all wear many hats and work in many areas. We are facing difficult times in providing employee benefits and adequate insurance coverage to limit our cities and towns liability exposure. I think we all received the letter where it has been proposed to sell off the state sponsored CompSource Oklahoma workers comp program and privatize this coverage. Challenges are in our future.

I would appreciate your vote as I feel I will be an asset on the OMAG Board of Trustees.

Sincerely,

A handwritten signature in cursive script that reads "John Sheppard".

John Sheppard
City Manager

THE CITY OF BARTLESVILLE
401 South Johnstone Avenue
Bartlesville, Oklahoma 74003



www.cityofbartlesville.org

April 16, 2007

Dear Municipal Official,

Three years ago I was fortunate enough to be elected to a trustee's position on the Oklahoma Municipal Assurance Group's Board of Trustees. This year my first term expires, and I have been nominated once again. You probably know very little about me other than the few words on the OMAG ballot that you received, and I would like to tell you a little more about myself.

I am a CPA and, I worked for a local accounting firm as a municipal auditor immediately after college. For several years, I served in the capacity as the lead auditor for our firm's largest clients, and during that time, I learned a great deal about municipalities. From cities of 35,000 to towns of 50, I came to appreciate their challenges and to admire their perseverance.

When a position in the accounting department of my home town, Bartlesville, became available, I leapt at the opportunity to experience first hand the challenges of municipal government. When I joined the City of Bartlesville, I didn't anticipate a quick climb into the ranks of management, but I welcomed it when the chance arose. Within one year of joining the City, I was appointed as the City Clerk/Finance Director. A year later I was appointed to fill the position of Treasurer in addition to my other duties. In these roles, I have been able to effect positive change in my department and the City as a whole while protecting and even restoring our important traditions.

I truly feel that I have found a home in municipal government, and like most other municipal clerks and treasurers, I have developed a deep passion for my job. My first term as an OMAG Trustee has been an extension of this passion and service. During these last three years, I have served as Secretary and Vice Chairman of OMAG, and I have learned a great deal about what it means to be an elective representative for a diverse population of municipalities. I feel that I have served faithfully and have represented the needs of all OMAG members to the best of my ability. During these difficult economic times, I would love to continue serving municipalities as an OMAG Trustee, and I hope that I can count on you for my reelection.

Sincerely,

A handwritten signature in blue ink that reads 'Mike Bailey'. The signature is written in a cursive, slightly slanted style.

Mike Bailey, CPA
City Clerk/Treasurer & Finance Director
City of Bartlesville, Oklahoma
(918) 338-4212



CITY OF THE VILLAGE

2304 MANCHESTER DR.
THE VILLAGE, OK 73120-3729
PHONE (405) 751-8861
FAX (405) 748-7352 – EMAIL hvillagecouncil@gmail.com

CITY COUNCILMAN WARD 3
HUTCH HIBBARD

Dear Mayor and Council:

My name is Hutch Hibbard and I serve as a councilman with The City of The Village. The purpose of my contact is to humbly ask for your vote for the OMAG Board of Trustees.

Public service is sincerely my passion. Prior to joining the City Council in May of 2009, I served on the City Planning and Zoning Commission for two years. I also have the privilege of serving as a leader in a local chapter of Young Life, which is a faith-based organization mentoring our community's youth.

Vocationally speaking, I have been a sales representative for Stanley Security Solutions, a division of Stanley Tools, since 2006. My territory covers the entire state of Oklahoma.

Unfortunately, the word "character" has been tossed around loosely; to the extent that its once meaningful implication has been diluted. A man's character is his identity, and character is determined by convictions. Whether seeking a vote, serving my community, representing my employer, or even in my private life, I strive to always live by a set of principles that represent the true meaning of character.

Thank you for your consideration. If given the opportunity, I will not be irresponsible with your vote.

Sincerely,


Hutch Hibbard
City Councilman, Ward 3

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Agenda Item Cover Letter

Meeting
[x] City Council
___ GPWA
___ Other: _____

Date of Meeting
May 4, 2010

Contact
Matt Mueller, City
Manager

Agenda Item

Discussion and possible consideration of language for City Council plan.

Summary

A retreat was held on April 10, 2010 for the City Council to establish its vision statement, values, goals, and items to accomplish over the next fiscal year. A rough draft was developed and sent to the Council which requested input. All input received has been incorporated and the documents is ready for consideration. Once language has been approved, the plan will be developed into a document that can be easily shared with the public.

Funding Expected ___ Revenue ___ Expenditure [x] N/A
Budgeted ___ Yes [x] No ___ N/A
Account Number _____ Amount _____
Legal Review [x] N/A ___ Required Completed Date: _____
Mayor's Appt. ___ Yes [x] No

Supporting documents attached

- Draft 2 of Council Plan

Recommendation

Staff Recommends approval.

Action Needed ___ Public Hearing [x] Motion ___ Emergency Clause

Vision

To be a vibrant and thriving city which enhances the quality of life for each citizen through effective city government that encourages economic growth through progressive business development while promoting tourism based on its rich pioneer heritage.

Core Values

Integrity – much like the foundation of a strong building, integrity is the foundation to the City of Guthrie. If integrity is first and foremost in every decision, then the policy or program will be built on a strong foundation. Among many other things, integrity encompasses the values of openness, honesty, accountability and fairness.

Service – the City of Guthrie exists to serve the citizens of the community. As public servants, City of Guthrie officials must go the extra mile to communicate be hospitable, responsive, open, and respectful while providing means of inclusion for the citizens. There must also be an unwavering respect for taxpayer dollars. Programs and operations must operate with excellence, efficiency, effectiveness and a high level of financial integrity.

Quality of Life – this value encompasses the core of what the City of Guthrie does. In order to truly serve the community, the City of Guthrie representatives must work tirelessly to create an outstanding quality of life in the community. Quality of life means that the City of Guthrie will work to instill a sense of community and pride by working to enhance neighborhoods, provide a strong parks system, good roads and strong public safety and provide services that are inclusive and accessible to every citizen.

Performance Targets

1. Begin Construction of DEQ Consent Order Project
2. Complete water treatment plant
3. Implement new code enforcement process
4. Develop working partnership with Rural Water District 1
5. Complete 2011 street CIP generated through street fees
6. Complete taxi delta project
7. Finalize airport land purchase
8. Sell excess city property
9. Complete demolition of identified dilapidated properties
10. Adoption of sign ordinance
11. Create entryway beautification plan
12. Create written plan for development of Liberty Lake
13. Complete economic development/downtown sustainability plan

Short Term Goals

Work to promote a positive image of Guthrie community
Operate with Financial efficiency and integrity
Operate with Transparency and Openness
Revitalize neighborhoods and focus on the aesthetic value of the Community
Promote tourism and implement programs to assist
Support and sustain growth of local businesses

Long Term Goals

Accommodate long-term infrastructure needs
Implement a plan for building of sports complex
Develop and implement a depreciation funding plan
Develop the "elbow" into a community park
Work to diversify funding
Establish rainy day fund
Support expansion of passenger rail efforts that impact Guthrie