



Historic Preservation Commission

Chair: Erin Brown:

Commission Members: Lyn Bilodeau, Joe Chappell, Patrick Kerr, Amy Loch,
Ludd Lentz, James Long, ex-officio Ed Wood.

HISTORIC PRESERVATION COMMISSION MEETING
Monday, December 4th, 2017 at 5:30 PM
City Hall – Council Chambers
101 North Second Street, Guthrie, Oklahoma 73044

1. Call to order
2. Public comments
3. Approval of previous minutes from the regular meeting of September 11, 2017.
4. Discussion and possible action for new proposed signage located at 114 E. Oklahoma Ave.
5. Staff comments
6. Commission comments
7. Adjournment

Agenda posted on the bulletin board in the lobby of City Hall by 5:00 PM on Thursday, November 2, 2017. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hours rule if signing is not the necessary accommodation.



HISTORIC PRESERVATION APPLICATION

The Historic Preservation Commission meets the first Monday of each month. Applications must be submitted to Community Development at least 14 days prior to the meeting. Required drawings, photos, samples, and related materials must be filed with the application.

Business and property owners within the historic district must have approval for any alteration, new construction, or demolition before work is started. Fees double for work started without approval.

Property

Present Name of Building Guthrie YMCA Historic Name of Building _____ Date Built _____

Address of proposed work 114 East Oklahoma Avenue

Property Owner

Name YMCA of Greater Oklahoma City Daytime Phone 405-282-8206

Mailing Address 500 N. Broadway Suite 500, OKC, OK 73102

Applicant

Name Kristin Hersom Daytime Phone 405-290-5090

Mailing Address 114 East Oklahoma Avenue, Guthrie 73044

Application Type:

- Sign
Paint (to apply or to remove)
Awning
Window
Door
Facade Change (minor/major)
New Construction
Demolition
Other

Brief description of proposed project
(attach more pages if needed)
See attached picture.
5x20'x2" deep
.080 aluminum pan
Painted white w vinyl graphic overlay.
Facia will not be white. It will match the color of the brick as close as possible.

The applicant or a representative for the applicant must be present at the meeting.

Applicant Signature Kristin Hersom Date 11.22.17

HISTORIC PRESERVATION APPLICATION REQUIREMENTS

SIGN APPLICATIONS

Applications for construction, alteration, restoration or removal of any sign (including glass, window, door, and sandwich board signs) must be submitted with the following materials:

- a. Photo of façade or site showing placement of proposed sign(s).
- b. Detailed drawings of proposed sign(s) with dimensions, design, size of lettering, type of lettering, materials, textures, colors, and means of illumination.
- c. Paint samples of proposed colors from the historic color palette.

If approved, a sign permit from the building department will cost \$50.00 (including inspection). Fees double for signs installed without approval.

ALL OTHER APPLICATIONS

Applications must be submitted with the following materials:

- a. An elevation of all sides of proposed change(s) as seen from the street or alley that show all materials, textures, and colors to be used from the historic color palette.
- b. Samples of all materials.
- c. Copies of old photos or historical site records, if available.

FEE SCHEDULE

Permanent Sign	\$ 25.00
Paint (to apply or to remove)	\$ 25.00
Awning	\$ 25.00
Façade Change	
minor*	\$ 25.00
major**	\$ 50.00
New Construction	\$ 50.00
Demolition	\$250.00
(If approved, a \$50.00 refund is made to the applicant.)	
Certificate of Economic Hardship	\$ 50.00
Certificate of Unusual and Compelling Circumstances	\$ 50.00
Designation/Amendment of Landmark	\$ 50.00
Designation/Amendment of Historic District	\$ 10.00 per property
20 or fewer properties - \$200 minimum	
75 or more properties - \$750 maximum	
Notice of Appeal to City Council	\$ 50.00

* Minor façade changes include new doors, windows, and exterior paint/trim color.

** Major façade changes include at-risk properties (as identified by the Commission), and structural changes that alter the appearance of the site.



ARTIST

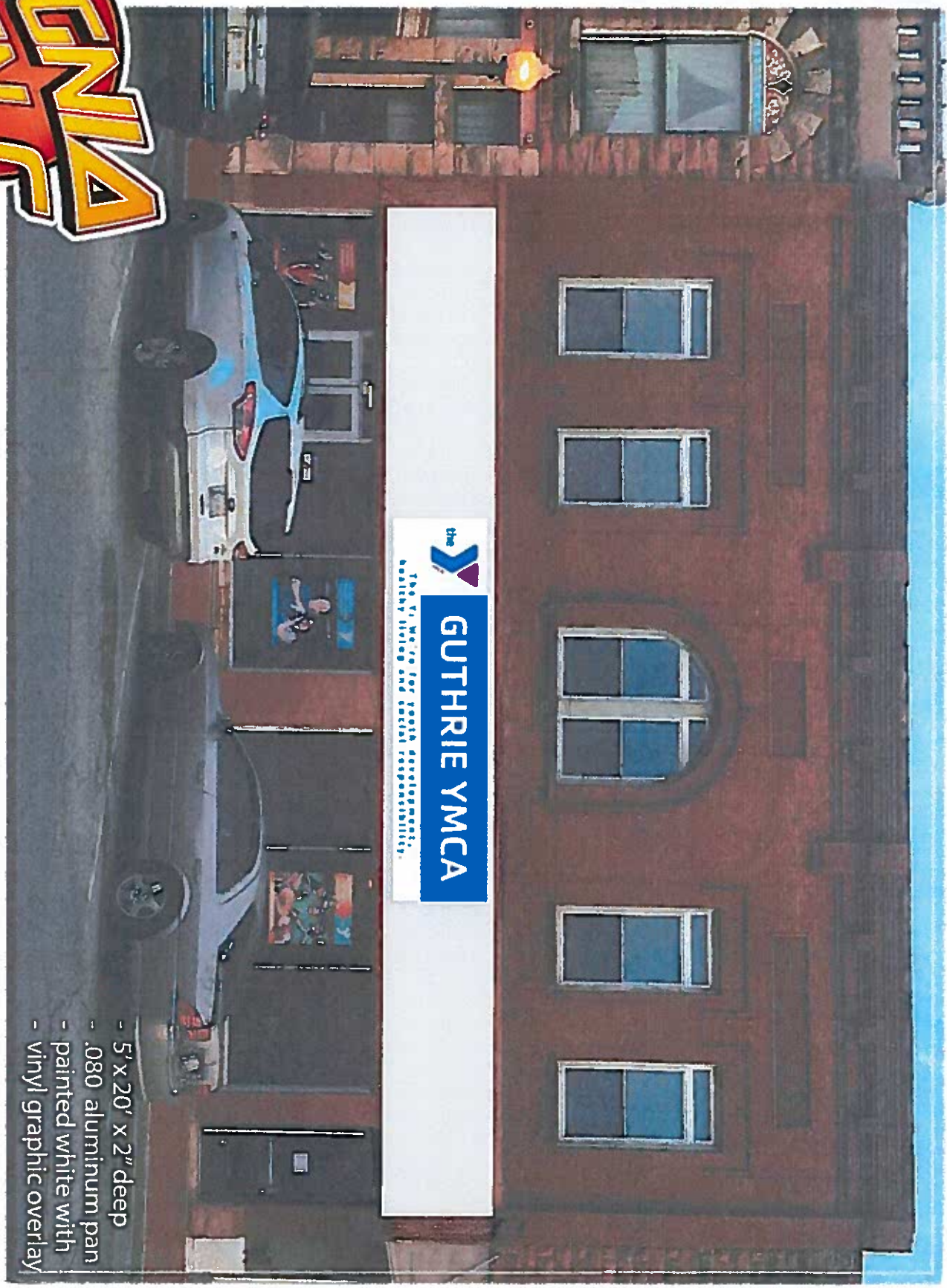
JAMES

DESIGN DATE

11/20/17

SALES PERSON

CHRISTEL



CLIENT

YMCA
GUTHRIE, OK

APPROVAL



GUTHRIE YMCA

The Y, Me:Go for youth development.

- 5' x 20' x 2" deep
- .080 aluminum pan
- painted white with
- vinyl graphic overlay

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