



63rd City Council
Mayor Steven J. Gentling
Ward I - John Wood, Ed Wood Ward II - Jeff Taylor, Brian Bothroyd
Ward III - Gaylord Z. Thomas, Sharyl Padgett

CITY COUNCIL MEETING
63rd City Council
Tuesday, June 7, 2016, 7:00pm
City Hall Council Chambers
101 N. 2nd Street, Guthrie, Oklahoma, 73044

- 1. Call to Order.
2. Public Comments, Community Announcements and Recognitions.
3. Consent Agenda
All matters listed will be enacted by one motion unless a request is made for discussion by any council member or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
A. Consider approval of minutes of the City Council Workshop held on May 17, 2016
B. Consider approval of minutes of the Regular City Council Meeting held on May 17, 2016
C. Consider approval of negotiating a land lease for a bait house and concession as proposed by Troy Smith and Mark Swanson of Gooch-Smith Electric and as recommended by the Guthrie Park Board
D. Consider approval to declare property that has reached its useful life, become obsolete and/or is not functioning as surplus property and allow the Purchasing Agent to dispose of said property in a way that is most beneficial to the City of Guthrie
E. Consider approval to suspend Ordinance No. 3221 on June 25, 2016, for a city-wide garage and sidewalk sale
F. Consider approval of granting a 15 foot utility easement to OG&E for relocation of utility lines at Guthrie Edmond Regional Airport
4. Discussion and possible action of amending Ordinance No. 2422, the Guthrie Zoning Code, Section 10.5 by adding the use of "ATV / Dirt Bike use" in a C-2 General Commercial Zoning District
5. Discussion and possible action on Lease Agreement between the City of Guthrie and National Little Britches Rodeo Association
6. Discussion and possible action regarding a developer agreement between Galleria Furniture, Inc. and the City of Guthrie
7. Discussion and possible action of Resolution No. 2016-08 calling for a Special Election to be held August 23, 2016, for purpose of submitting to the registered, qualified voters of said City, a question of whether or not to add a new section to the Charter of the City of Guthrie to be designated as Section 2-30 Increase in Utility Rates

8. Discussion and possible action of Resolution No. 2016-10 amending rates and fees for emergency medical services.....48
9. Discussion and possible action of Resolution No. 2016-11 establishing a fee for Recreational Vehicle (RV) camping in Cottonwood Flats55
10. Discussion and possible action of Resolution No. 2016-12, establishing the 9-1-1 Emergency Telephone Fee for Calendar Year 201761
11. Discussion and possible action to appoint John Balsiger, Rodney Nickel or Lamar Wade to the Guthrie-Edmond Regional Airport Board.....64
12. City Manager’s Report
 - a. FY17 Budget
 - b. Minutes of the Oklahoma Department of Transportation Cottonwood Creek Bridge Project Review
13. Requests/comments from members of the City Council
14. Consider approval to convene into Executive Session pursuant to the Authority of Title 25, O.S. 2001, as follows:
 - A. 307(B)(3) for the purpose of discussing the purchase or appraisal of real property.
 - B. 307(B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim. (Logan County Rural Water District No. 1)
15. Consider action regarding real property.
16. Consider action regarding Logan County Rural Water District No. 1.
17. Adjournment.

GUTHRIE PUBLIC WORKS AUTHORITY MEETING
 Tuesday, June 7, 2016 at 7:00pm
 City Hall Council Chambers
 101 N. 2nd Street, Guthrie, Oklahoma, 73044

1. Call to Order.
2. Consent Agenda.

All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

 - A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held May 17, 2016.....73
3. Adjournment.

MINUTES
CITY COUNCIL MEETING
Council Workshop
May 17, 2016

The special meeting of the sixty-third City Council of Guthrie, Oklahoma was posted on Friday, May 13, 2016 before 5:00 p.m. and held Tuesday, May 17, 2016 in the Guthrie City Hall 3rd Floor Conference Room.

Mayor Gentling called the meeting to order at 6:00 p.m.

Members Present:	Steven J. Gentling	Jeff Taylor	Gaylord Z. Thomas
	Sharyl Padgett	Ed Wood	Brian Bothroyd

Members Absent: John Wood

Staff Present:	Bruce Johnson	Kim Biggs	Maxine Pruitt
	Cody Mosley	Jim Ahlgren	Don Sweger
	Schellon Stanley	Eric Harlow	

Mayor Gentling declared a quorum with six (6) Council Members in attendance.

Discussion regarding Waste Water Treatment Plant. City Manager Johnson provided handouts including the current National Pollutant Discharge Elimination System (NPDES) permit, a copy of the 2015 Annual Averages, and the results of the most current FY16 NPDES Evaluation Inspection Report. Johnson stated that funding has been secured to begin the engineering design work on the new Waste Water Treatment Plant and estimates one year for design and one to two years for construction.

Johnson is recommending expanding the Superintendent position that is currently over the Water Treatment Plant to include overseeing the Waste Water Treatment Plant and has confirmed the changes to the job description with Lee Pearce who would fill the position.

Johnson provided copies of the Sequencing Batch Reactor Design and Operational Considerations manual (SBRs) and explained some of the pros of constructing this type of facility over a traditional plant. Photos were also provided of plants currently operating in Tahlequah and Grove.

City Attorney Randel Shadid arrived at 6:03 p.m.

Discussion regarding Airport. City Manager Johnson provided a list of recommendations to help improve the quality of the airport. The recommendations are a result from quarterly meetings with the airport manager and the city manager from Edmond, as well as input from airport board members and users of the airport.

Airport Manager Schellon Stanley met with members of the Oklahoma Aeronautics Commission (OAC) and stated that OAC is very impressed with the Guthrie-Edmond Regional Airport. Johnson also stated that there is a program available through OAC for terminal building improvements and that we should apply for this program as it is a 50/50 match or 25/25/50 match due to the partnership with City of Edmond.

Discussion regarding RV Parking. City Manager Johnson provided a draft copy of Resolution No. 2016-02 establishing an RV Camping Fee, a list of average RV fees in the area, and RV camping rules and regulations.

Discussion regarding Storm Drainage. City Manager Johnson reiterated the need for a policy to maintain storm water drainage and provided a draft policy for Council to review.

Discussion regarding Oil and Natural Gas Ordinance. City Manager Johnson provided a copy of the Attorney General opinion regarding political subdivisions enacting reasonable ordinances, rules, and regulations concerning oil and gas operations within city limits. Johnson also provided a copy of the City of Stillwater's ordinance governing oil and gas operations for Council review.

Discussion regarding Capital Improvement Projects (CIP). City Manager Johnson provided an updated list of capital improvement projects and the estimated $\frac{3}{4}$ cent sales tax collection per year.

Discussion regarding Heartland Flyer. The City was approached about using the Heartland Flyer from Oklahoma City to Guthrie during Territorial Christmas. The initial cost to pursue this project would be \$10,000 to \$15,000. Council is to notify the City Manager if interested.

Discussion regarding the addition of ATV/dirt bike use to the Guthrie Zoning Code. City Manager Johnson provided minutes from the Planning Commission meeting held on April 14, 2016 in which the item to add ATV/dirt bike use to the Guthrie Zoning Code was unanimously denied. Johnson explained that the next step in the process is to have this item placed on a future agenda to be considered by City Council. Council Members Bothroyd and E. Wood asked that it be placed on the next agenda.

Discussion regarding Neighborhood Solutions. City Manager Johnson provided a copy of a proposed contract with Neighborhood Solutions regarding the leasing of City owned property. Johnson met with Sue DuCharme and some of the board members for Neighborhood Solutions about moving their operation to a facility located at 2003 W. Warner. The proposed contract provides details of payment schedule, terms and conditions.

Discussion regarding Little Britches. The National Little Britches Finals Rodeo will be held on July 5 - 9, 2016 at the Lazy E Arena and hosted by Honeycutt Rodeo of Oklahoma. They are currently needing volunteers. If there is an organization interested in volunteering, please let us know so that we can get them in touch with the proper people. Staff will also be meeting with other entities to discuss the logistics of the event. Our goal is for this event to run as smoothly as possible so that the event organizers will choose the same venue year after year.

Discussion regarding Banner School. City Manager Johnson stated the City had an agreement with Larry and Michelle Ladd to give this property to the community and that the City would demolish it. Last week, the Ladd's filed for bankruptcy which will delay the transfer of property.

Discussions regarding Aquatics Facilities. City Manager Johnson provided several photos of an aquatic center in Kansas City, Missouri as an example of what he would like to do in conjunction with the existing facility.

Discussion regarding Boards, Commissions, and Committees. City Manager Johnson provided information on all boards and commissions. After a lengthy discussion, this item will be placed on a future workshop agenda for further review.

Adjournment. There being no further business for the Guthrie City Council, Mayor Gentling declared the meeting adjourned at 6:55 p.m.

Kim Biggs, City Clerk

Steven J. Gentling, Mayor

MINUTES
CITY COUNCIL MEETING
May 17, 2016

The regular meeting of the sixty-third City Council of Guthrie, Oklahoma was posted on Friday, May 13, 2016, before 5:00 p.m. and held Tuesday, May 17, 2016, in the Guthrie City Hall Council Chambers.

Mayor Gentling called the meeting to order at 7:17 p.m.

Members Present:	Steven J. Gentling	Jeff Taylor	Gaylord Z. Thomas
	Sharyl Padgett	Ed Wood	Brian Bothroyd

Members Absent: John Wood

Staff Present:	Bruce Johnson	Randel Shadid	Kim Biggs
	Maxine Pruitt	Cody Mosley	Jim Ahlgren
	Don Sweger	Schellon Stanley	Eric Harlow

Mayor Gentling declared a quorum with six (6) Council Members in attendance.

Consent Agenda. Motion by Council Member E. Wood, seconded by Council Member Taylor, moved approval of the Consent Agenda as follows:

- A. Consider approval of minutes of the Regular City Council Meeting held on May 3, 2016.
- B. Consider approval of Budget Amendment No. 7 increasing the General and GPWA Fund.
- C. Consider approval of the City of Guthrie's official ballot voting for Michael Bailey and Dan Galloway to serve on the Board of Trustees of the Oklahoma Municipal Assurance Group for three-year terms commencing July 1, 2016.
- D. Consider approval to award Bid No. 2016-03, Demolition Services and Debris Removal, to K&M Wrecking for the demolition of 1001 W Mansur, 1205 E Oklahoma and 1307 E Springer, and Beverages Construction for the demolition of 1120 W Washington and 412 W Grant, and authorize the Mayor to execute a contract.
- E. Consider approval of Amendment No. 1 to Owner/Engineer Agreement, Design Only Project FY2016, for Rehabilitate Runway Lights, Airport Improvement Program (AIP) 3-40-0036-016-2016 for the Guthrie-Edmond Regional Airport.

Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, Thomas, Taylor, Padgett, E. Wood, Bothroyd
Nay: None

Mayor Gentling declared the motion carried unanimously.

Public hearing on Final Plat for English Farms Phase 1. The developer and property owner, Matthew Gellenbeck, provided a plat of Phase 1 which includes the initial construction of 150 homes with the understanding that 260 homes will be constructed overall. Motion by Council Member Taylor, seconded by Council Member Bothroyd, moved approval of the Final Plat for English Farms Phase 1. Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, Thomas, Taylor, Padgett, E. Wood, Bothroyd
Nay: None

Mayor Gentling declared the motion carried unanimously.

Resolution No. 2016-06. Motion by Council Member Thomas, seconded by Council Member Taylor, moved approval of Resolution No. 2016-06 approving the name change of the Guthrie Industrial Development Authority to the Guthrie Economic Development Authority, amending the Trust to reflect the same, and establishing a designation of principle office. Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, Thomas, Taylor, Padgett, E. Wood, Bothroyd
Nay: None.

Mayor Gentling declared the motion carried unanimously.

Resolution No. 2016-07. Motion by Council Member Thomas, seconded by Council Member Taylor, moved approval of Resolution No. 2016-07 accepting the name change of the Guthrie Economic Development Authority and reaccepting the beneficial interest of the Trust. Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, Thomas, Taylor, Padgett, E. Wood, Bothroyd
Nay: None

Mayor Gentling declared the motion carried unanimously.

Purchase of Tractor from the Oklahoma State Contract. Motion by Council Member Taylor, seconded by Council Member Bothroyd, moved approval of the purchase of a tractor, new, with 4-wheel drive, 3-pt. hitch with a heavy duty Gannon 4 x 4 box blade that has hydraulic down pressure, tilt and ripper, with an 82 inch 4-in-1 front loader bucket from the Oklahoma State Contract. Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, Thomas, Taylor, Padgett, E. Wood, Bothroyd
Nay: None

Mayor Gentling declared the motion carried unanimously.

City Manager's Report: No report.

Requests/Comments from Members of the City Council: Announced upcoming community events; thanked Airport Manager Schellon Stanley and staff for the improvements made to and around the airport; thanked Mike Monahan for his years of service with the Guthrie News Leader; and reminded citizens of several vacancies on City volunteer boards and commissions.

Executive Session. Motion by Council Member Thomas, seconded by Council Member Taylor, moved approval to convene into Executive Session pursuant to the Authority of Title 25, O.S. 2001, as follows:

- A. 307(B)(3) for the purpose of discussing the purchase or appraisal of real property.
- B. 307(B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim (Logan County Rural Water District No. 1).

Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, Thomas, Taylor, Padgett, E. Wood, Bothroyd
Nay: None

Mayor Gentling declared the motion carried unanimously at 7:29 p.m. Attending Executive Session were Mayor Gentling, Council Members Thomas, Taylor, Padgett, E. Wood, and Bothroyd, City Manager Johnson, and City Attorney Shadid.

Reconvene. Mayor Gentling reconvened the Guthrie City Council Meeting at 7:36 p.m. and stated no action was taken in Executive Session.

Consider action regarding real property. No action.

Consider action regarding Logan County Rural Water District No. 1. No action.

Adjournment. There being no further business for the Guthrie City Council, Mayor Gentling declared the meeting adjourned at 7:37 p.m.

Kim Biggs, City Clerk

Steven J. Gentling, Mayor



Agenda Item Cover Letter

Meeting

City Council
 GPWA
 Other: _____

Date of Meeting

June 7, 2016

Contact

Maxine Pruitt,
Municipal Services Director
For Guthrie Park Board

Agenda Item

Consider approval of negotiating a land lease for a bait house and concession as proposed by Troy Smith and Mark Swanson of Gooch-Smith Electric and as recommended by the Guthrie Park Board.

Summary

The Park Board met at their regularly scheduled meeting on Thursday, May 19, 2016, and voted unanimously to recommend to the Guthrie City Council the approval of negotiating an agreement between the City of Guthrie and Troy Smith and Mark Swanson for a land lease at Guthrie Lake at the site of the old caretaker’s house and bait shop. This lease would be similar to that of the Airport’s hangar leases. These two gentlemen propose to build a bait house with a nice deck to provide a place for citizens to sit and enjoy the lake. Additionally, they would maintain the property which will help our Parks Department.

Water is available, as is a septic tank.

Funding Expected	<input checked="" type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	Amount		
_____	_____		

Supporting documents attached:

- Email with request and map of area by Guthrie Lake
- Minutes of Parks Board Agenda, May 19, 2016

Recommendation

Approve negotiating a land lease for the purpose of a bait house and concession at Guthrie Lake as recommended by the Guthrie Park Board.

Action Needed Public Hearing Motion Emergency Clause

Maxine Pruitt

From: Andrea Post
Sent: Tuesday, April 12, 2016 10:14 AM
To: Maxine Pruitt
Subject: Please call Troy Smith, (405) 282-1188

Good morning Maxine,

Troy Smith of Gooch-Smith Electric recently called Bruce about an idea he had. He is interested in leasing the City-owned land by the entrance of Guthrie Lake ("where the old bait shop used to be") with his partner Mark for the purpose of building and opening a new bait shop at the site. Since Bruce isn't familiar with the site and what would be involved if the City were to move forward (and/or determine if the proposal is feasible). He asked that you call Mr. Smith and talk with him to get more details and provide some insights on the process.

Mr. Smith's number is:
(405) 282-1188

Gratefully,

Andrea Post
Executive Assistant
City of Guthrie
p. 405.282.0496
f. 405.282.0192

*Lease the land for a bait house
w/ possibly a nice deck for folks
to hangout & enjoy the lake -
They would maintain property*

*Probably the same scenario as
land lease for Airport Hangers -*

*Water - Available
Septic tank -*



Google earth





Chairperson – Zachary Colorio

Vice Chairperson –

Secretary –

Members – Jean Lacina – Ben Coffin – Mary Beth Craven – Elise Ellis

City Representative – Maxine Pruitt – Verdell Smith

GUTHRIE PARK BOARD MEETING

MINUTES

Thursday, May 19, 2016 at 6:30 PM

City Hall, Third Floor Conference Room

101 N. 2nd Street, Guthrie, Oklahoma 73044

1. **Roll Call.** Board Member, Ben Coffin called the meeting to order at 6:34 p.m. with Board Members, Jean Lacina and Elise Ellis present. A quorum was declared. City representative Verdell Smith was present. Mary Beth Craven and Zachary Colorio were absent.
2. **Approval of Minutes for the 3-17-16, Park Board Meeting.** Jean Lacina made the motion to approve and Elise Ellis seconded the motion.
Yes 3
Nay 0
3. **Discussion and Consideration of a possible land lease of the property at Guthrie Lake where the old caretaker's house and bait shop once stood. The purpose is to receive proposal(s) for a new bait shop to accommodate the fishermen who fish both Guthrie Lake and Liberty Lake.** Ben Coffin made the motion to approve such a proposal and Jean Lacina seconded the motion.
Yes 3
Nay 0
4. **Discussion National Kids to Park Day Proclamation.** Ben Coffin read the proclamation. No action needed.
5. **Reminder of upcoming term renewals.** Jean Lacina announce that this was her last meeting. Zachary Colorio said he would get his application in by Friday.
No Action Needed.
6. **Staff Report.**
None.
7. **Adjournment.** Approximately 6:43 p.m.



Agenda Item Cover Letter

Meeting

X City Council
GPWA
Other:

Date of Meeting

June 7, 2016

Contact

Jessie Bryan,
Purchasing Agent

Agenda Item

Consider approval to declare property that has reached its useful life, become obsolete and/or is not functioning as surplus property and allow the Purchasing Agent to dispose of said property in a way that is most beneficial to the City of Guthrie.

Summary

The following property should be claimed as surplus as it has reached its useful life, become obsolete and/or is not functioning.

- 1994 Chevy 2500 reg cab 4x2 pickup 1GCGC24KXRE190774
1999 Dodge 1500 reg cab 4x2 pickup 3B7HC16Y0XM556037
1988 Chevy S-10 reg cab 4x2 pickup 1GCBS14R4J8164534

Funding Expected X Revenue Expenditure N/A
Budgeted Yes No N/A
Account Number 01-00-00-5419 Amount Unknown
Legal Review X N/A Required Completed Date:

Supporting documents attached

- N/A

Recommendation

Approve declaring surplus and allow the Purchasing Agent to dispose of said property in a way that is most beneficial to the City of Guthrie.

Action Needed Public Hearing X Motion Emergency Clause



Agenda Item Cover Letter

Meeting
 City Council
 GPWA
 Other: _____

Date of Meeting
June 7, 2016

Contact
Bruce Johnson,
City Manager

Agenda Item

Consider approval to suspend Ordinance No. 3221 on June 25, 2016, for a city-wide garage and sidewalk sale.

Summary

The Guthrie News Leader proposed a town-wide garage and sidewalk sale for Saturday, June 25, 2016. The News Leader will be publishing a map of locations and publicizing the sale within the community and beyond. To support this event, they have requested that the city waive Ordinance No. 3221 requiring persons hosting a sale of personal property to procure a license, pay fees, and use only signs purchased from the City of Guthrie. Suspending Ordinance No. 3221 for June 25th may encourage local participation.

Funding Expected	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Account Number	Amount		_____
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____

Supporting documents attached

- Ordinance No. 3221
- Town-wide Garage and Sidewalk Sale flyer

Recommendation

Approve suspending Ordinance No. 3221 for a town-wide garage and sidewalk sale for Saturday, June 25, 2016.

Action Needed Public Hearing Motion Emergency Clause

ORDINANCE NO. 3221

AN ORDINANCE AMENDING CHAPTER 5, ARTICLE 8, REGULATING RESIDENTIAL AND NEIGHBORHOOD SALES WITHIN THE CITY LIMITS OF THE CITY OF GUTHRIE, OKLAHOMA; DEFINING RESIDENTIAL AND NEIGHBORHOOD SALES; REQUIRING A LICENSE; LISTING REQUIREMENTS FOR APPLICATION AND ISSUANCE OF LICENSE; REQUIRING FEE; SETTING OUT INTERVAL BETWEEN SALES, SIGNS, DISPLAY OF GOODS, REVOCATION AND REFUSAL OF LICENSE, SEPARATE VIOLATIONS, AND PERSON EXEMPT FROM ORDINANCE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF GUTHRIE, OKLAHOMA;

Chapter 5, Article 8, Section 106 through Section 117 of the Guthrie City Code, is hereby amended to read as follows:

§ 5-106 DEFINITION.

For the purpose of this article, the following definition shall apply unless the context clearly indicates or requires a different meaning.

(1) “Residential Sale” shall mean any sale commonly known as a garage, porch, room, backyard or patio sale or any other type of general sale conducted from or on any premises located in a residential zoning district.

(2) “Neighborhood Sale” shall mean any sale commonly known as a garage, porch, room, backyard or patio sale or any other type of general sale conducted from or on any premises located in a residential zoning district where goods or articles of any type are held for sale to the public that is held by a recognized homeowners association, organized neighborhood group or six or more homes in a contiguous area.

(3) “Personal Property” shall mean property which is owned, utilized and maintained by any individual or members of his/her residence and acquired in the normal course of living in or maintaining a residence, but not including motor vehicles. It does not include merchandise which was purchased for resale or obtained on consignment, or food items not grown on the premises.

§ 5-107 LICENSE REQUIRED.

(A) No person shall hold, conduct, engage in or participate in any manner, in a residential sale or neighborhood sale without a license as provided for in this article.

(B) A separate license shall be required for each location at which a residential is to be held, and no location shall be eligible for more than two licenses in any three-month period.

(C) A license shall be required for a neighborhood sale and no neighborhood shall be eligible for more than one license each year. Participation in a neighborhood garage sale will not affect an individual property owner’s right to his allowed garage sales.

(D) The permittee shall be responsible for having the license readily available for inspection and posting the license in a conspicuous place at the site of the residential or neighborhood sale throughout the duration of the sale.

(E) Failure to obtain a license required by this article shall be deemed a violation of the Code. Failure to have the license readily available for inspection or failure to post in accordance

with this article shall be deemed a violation of this Code.

(F) The issuance of a license under the provisions of this article shall not exempt the license from the terms and provisions of other ordinances.

§ 5-108 DISPLAY OF GOODS.

The sale area of any residential or neighborhood sale shall be confined to the premises for which the license has been issued, and in no event shall articles or goods be so displayed as to attract attention or be conspicuously in view from any public street. No personal property offered for sale shall be displayed in any public street or right-of-way.

§ 5-109 APPLICATION.

An applicant for a license shall furnish the City Clerk with the following information:

- (A) Full name and address of applicant;
- (B) The location of the proposed residential sale or locations of the proposed neighborhood sale;
- (C) The date or dates upon which the sale shall be held; and
- (D) An affidavit from the applicant or applicants to the effect that all goods to be sold at the residential or neighborhood sale are owned by the applicant and have not been obtained for the purpose of reselling them at the sale.

§ 5-110 ISSUANCE; TERMS.

(A) Permit issued for three or less consecutive days. The City Clerk is hereby authorized to grant a license for a residential or neighborhood sale for a period not to exceed three consecutive days to any person applying who otherwise complies with the requirements of this article.

(B) Exception if sale not held because of inclement weather or other emergency causes. If a residential or neighborhood sale is not held on the dates for which the license is issued or is terminated during the first day of the sale because of inclement weather conditions or other emergency causes (including, but not limited to fire, illness, natural disaster or other emergency beyond the control of the applicant) the permittee may submit a written statement which states the particular reasons why the sale was not held. The City Clerk may issue another license to the applicant for a residential or neighborhood sale to be conducted at the same location(s) within 30 days from the date when the first sale was to be held. No additional license fee is required.

§ 5-111 LICENSE FEE.

Residential and neighborhood sale license fees are as set forth in the fee schedule at the end of this code of ordinances.

§ 5-112 INTERVAL BETWEEN SALES.

No person shall hold, conduct, engage in or participate in any manner or allow a residential sale to be held or conducted on same premises under his/ her control or ownership more than two times in any three-month period, and no person shall hold, conduct, engage in or participate in any manner or allow a neighborhood sale to be held or conducted on premises under his or her control or ownership more than one time in any twelve month period, subject, however, to the

exception allowed in § 5-110.

§ 5-113 SIGNS.

- (A) Signs permitted. Only the following specified signs may be displayed in relation to a pending residential or neighborhood sale:

Residential Sale:

- (1) On-site sign permitted. Only signs provided by the City are allowed. One sign shall be permitted and must be displayed on the property of the residence where the residential sale is being conducted.
- (2) Off-site signs permitted. Only signs provided by the City are allowed. Two signs shall be permitted to be displayed on City's right-of way. The sign must be posted as to not block the view of traffic.
- (3) Prohibited signs. No signs shall be erected, placed, posted or otherwise displayed on any public street signs and posts, traffic signs and posts, or upon a public utility pole, street light, or street light standard.

Neighborhood Sale:

- (1) On-site sign permitted. Only signs provide by the City are allowed. One sign shall be permitted and must be displayed on the property of the residence where the neighborhood sale is being conducted.
- (2) Off-site signs permitted. Only signs provided by the City are allowed. Two signs shall be permitted to be displayed on City's right-of way. The sign must be posted as to not block the view of traffic.
- (3) Prohibited signs. No signs shall be erected, placed, posted or otherwise displayed on any public street signs and posts, traffic signs and posts, or upon a public utility pole, street light, or street light standard.

(B) Time limitation. Such signs shall not be erected sooner than the day of the sale and all signs must be removed at the close of the residential or neighborhood sale activities.

(C) Removal of signs. The person to whom a residential or neighborhood sale permit was issued shall be responsible for removing any such signs.

§ 5-114 REVOCATION AND REFUSAL.

(A) Revocation or refusal of license; false information. Any license issued under this article may be revoked or any application for issuance of a license may be refused by the City Clerk if the application submitted by the applicant or license holder contains any false, fraudulent or misleading information.

(B) If any person pleads guilty or is otherwise convicted of an offense under this article, the City Clerk is instructed to cancel any existing residential sale license held by the person convicted and not to issue the person another residential sale license or neighborhood sale license for a period of one year from the time of conviction.

§ 5-115 SEPARATE VIOLATIONS.

Every day a sale is conducted in violation of this article, the sale shall constitute a separate offense.

§ 5-116 EXEMPTIONS.

The provisions of this article shall not apply or affect the following:

- (A) Persons acting pursuant to an order of a court of competent jurisdiction;
- (B) Persons acting in accordance with their powers and duties as public officials;
- (C) Duly licensed auctioneers selling at auctions; and

(D) Charitable organizations or persons, when the proceeds from the sale are used directly for charitable purposes and the goods or articles are not sold on a consignment basis. Persons or organizations exempted under this section must obtain a license, but without payment of fee.

§ 5-117 PENALTY.

(A) Any person, firm or corporation who violates any provision of this chapter, or fails to pay any license tax or to secure any license or permit required by this chapter, shall be guilty of an offense, and upon conviction thereof shall be punished as provided in this code of ordinances. Each day upon which a violation continues shall be deemed a separate offense.

(B) Any person violating any of the provisions of this article is subject to arrest and shall be guilty of an offense and shall, upon conviction thereof in Municipal Court, be punished by a fine not to exceed \$100 per offense, plus court costs. Each day the violation continues shall be a separate offense.

Adopted and approved by the City Council of the City of Guthrie the 7th day of June, 2011.



Chuck Burtcher, Mayor

ATTEST: Seal



Wanda Calvert, City Clerk

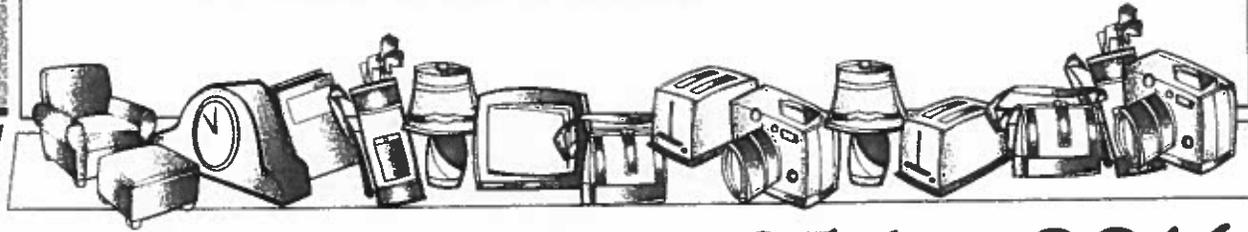
APPROVED AS TO SUBSTANCE
AND FORM:



Randel Shadid, City Attorney

Guthrie First Time CITY

“TOWNWIDE GARAGE and SIDEWALK SALE”



Saturday • June 25th • 2016

Homeowners: Time to clean out those Attics.

Businesses:

Time to clean out your Inventory and move it to your SIDEWALK.

Churches and Non-profit Groups: It's time for some Fund Raising.

Advertise your Sale in the Guthrie NewsLeader
for Tuesday, June 21st and Saturday, June 25th
only \$15.00 for both days Boxed Ad, up to 30 words!!!

DON'T MISS OUT ON THIS ONE

Businesses, Non-profit, Homeowners, Restaurants, LET'S CLEAN HOUSE!!!!!!



Agenda Item Cover Letter

Meeting

X City Council
GPWA
Other:

Date of Meeting

June 7, 2016

Contact

Bruce Johnson,
City Manager

Agenda Item

Consider approval of granting a 15 foot utility easement to OG&E for relocation of utility lines at Guthrie Edmond Regional Airport.

Summary

During the construction of new Hangars 20B and 20C, Airport staff discovered that existing overhead utility lines were too close to the new hangars according to OG&E's standard construction and safety requirements for overhead power lines. OG&E staff inspected the site and can relocate the lines underground, but has requested a utility easement to do so. Required easement for utility lines is 7.5' from the center line (15 feet total). Granting an easement to OG&E will allow them to construct, operate, and maintain this utility line at the airport.

Funding Expected Revenue Expenditure x N/A
Budgeted Yes No x N/A
Account Number Amount
Legal Review N/A Required Completed Date:

Supporting documents attached

- Easement Agreement

Recommendation

Approve granting OG&E a 15 foot utilities easement.

Action Needed Public Hearing X Motion Emergency Clause

AFTER RECORDING RETURN TO:
OGE ELECTRIC SERVICES
LAND MANAGEMENT SERVICES
PO BOX 321 M/C WN-51
OKLAHOMA CITY OK 73101-0321
WORK ORDER #7942361

EASEMENT

KNOW ALL MEN BY THESE PRESENTS: THAT **The Guthrie Public Works Authority and/or The City of Guthrie, a Municipal Corporation**, Grantor, in consideration of the sum of Ten or more dollars in hand paid, the receipt of which is hereby acknowledged, and other good and valuable consideration, does hereby grant and warrant unto **OKLAHOMA GAS AND ELECTRIC COMPANY**, an Oklahoma corporation, Grantee, its successors and assigns, the right, privilege and authority to enter upon and install, erect, construct, operate, maintain, and reconstruct underground and/or above ground a system of poles, anchors, guy wires, conduits, wires, cables, vaults, junction boxes, switches, fuses, transformers, service connection boxes and other fixtures for the transmission and distribution of electrical current and communication messages, including the right of ingress and egress to and from said system across adjoining lands of Grantor, together with the authority to cut down, control the growth of, or trim and keep trimmed any trees that may in the judgment of the Grantee interfere with or endanger said line or its maintenance and operation.

The real property covered by this easement is situated in **LOGAN** County, State of Oklahoma, and is described as follows:

See EXHIBIT "A" attached hereto and made a part hereof.

Grantor further covenants agrees that no building or other structure shall ever be erected nor shall any excavation or other removal of soil, so as to change the grade of terrain, be accomplished by Grantor, its heirs or assigns, within the above described easement area unless the written consent of the Grantee is first obtained. Grantor further acknowledges the requirements of 63 Oklahoma Statutes (1991) Section 142.1, et. seq. (One-call statute).

Grantor hereby consents to permit Grantee to trim and keep trimmed any trees and foliage on Grantor's property immediately adjacent to the easement granted herein, and Grantee shall have the right to enter upon Grantor's property for this purpose.

The rights and privileges above granted to continue so long as same are used or needed for the transmission and distribution of electric current or communication messages; but should the Grantee remove its property from the premises and abandon the right of way herein granted, then the rights granted in this easement shall terminate.

Signed and delivered this _____ day of _____, 2016.

**The Guthrie Public Works Authority and/or
The City of Guthrie, a Municipal corporation**

By: _____

Title: _____

ACKNOWLEDGMENT

STATE OF OKLAHOMA, COUNTY OF _____, SS;

Before me, the undersigned, a Notary Public, in and for said County and State, on this _____ day of _____, 2016, personally appeared _____, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its _____, and acknowledged to me that _____ executed the same as _____ free and voluntary act and deed of **The Guthrie Public Works Authority and/or The City of Guthrie, a Municipal Corporation**, for the uses and purposes therein set forth.

My Commission Expires: _____

Commission # _____

Notary Public

MWH

EXHIBIT A

Point of Commencement
NW/4 Sec. 21
T-16-N, R-2-W, I.M.

S00°33'11"E
1375.84'

U.S. HWY 77

N89°26'49"E ~ 999.03'

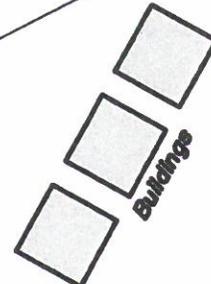
Point of Beginning

S01°42'34"E
40.10'

S49°56'50"W
13.12'

S11°30'11"W
91.60'

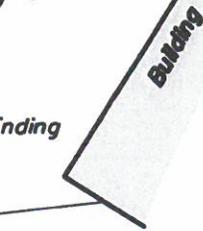
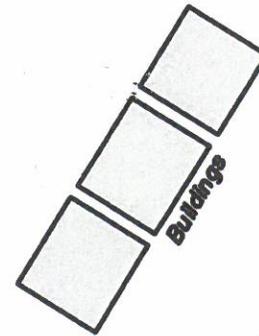
7.5'



City of Guthrie

15'

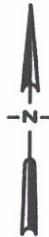
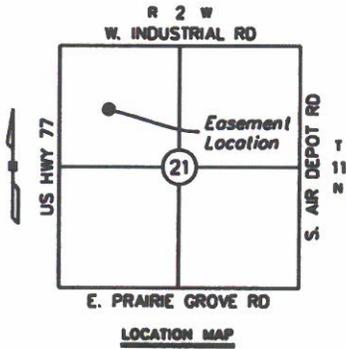
S06°19'02"W ~ 155.67'



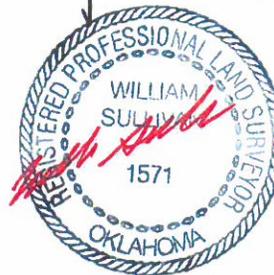
S26°44'44"E
79.02'

Point of Ending

N00°10'48"W
46.45'



Scale 1" = 100'



WO# 7942361

LEMKE LAND SURVEYING, LLC



3226 BART CONNER DRIVE, NORMAN, OK 73072
PH.(405)386-8541 FAX(405)386-8540
CA # 6973
http://www.lemke-ls.com

Surveyed By: HT/CG	Project: GUTHRIE AIRPORT OH
Drawn By: SA	520 AIRPORT ROAD
Approved By: WS	Project Location: PT OF NW/4 SEC. 21
Date: 5/25/2016	T-16-N, R-2-W, LOGAN COUNTY, OKLAHOMA
Scale: 1" = 100'	Client: OKLAHOMA GAS & ELECTRIC
Project No: 12089	

Sheet Number	1
Sheet 1 of 2	

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EXHIBIT A

LEGAL DESCRIPTION
(Guthrie Airport OH)

A 15 foot utility easement, 7.5 feet each side of a centerline located in the Northwest Quarter (NW/4) of Section Twenty-one (21), Township Sixteen North (T-16-N), Range Two West (R-2-W) of the Indian Meridian (I.M.), Logan County, Oklahoma, and being more particularly described as follows:

Commencing at the Northwest corner of said NW/4;
 Thence S 00°33'11" E along the West line of said NW/4 a distance of 1375.84 feet;
 Thence N 89°26'49" E a distance of 999.03 feet to the Point of Beginning;
 Thence S 01°42'34" E a distance of 40.10 feet;
 Thence S 49°56'50" W a distance of 13.112 feet;
 Thence S 11°30'11" W a distance of 91.60 feet;
 Thence S 06°19'02" W a distance of 155.67 feet;
 Thence S 04°38'12" E a distance of 145.45 feet;
 Thence S 26°44'44" E a distance of 79.02 feet;
 Thence N 00°10'48" W a distance of 46.45 feet to the Point of Ending.

Note: Basis of Bearing = S 00°33'11" E = West line NW/4 Section 21, T-16-N, R-2-W, I.M. (State Plane - assumed).

Note: It is intended for the edges of easements to terminate at buildings, existing easements and property lines (as shown on sketch), so as not to create any encroachments.

William Sullivan

William Sullivan P.L.S.157



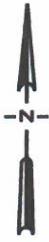
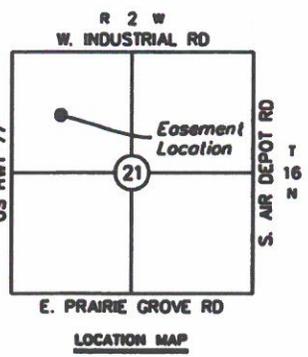
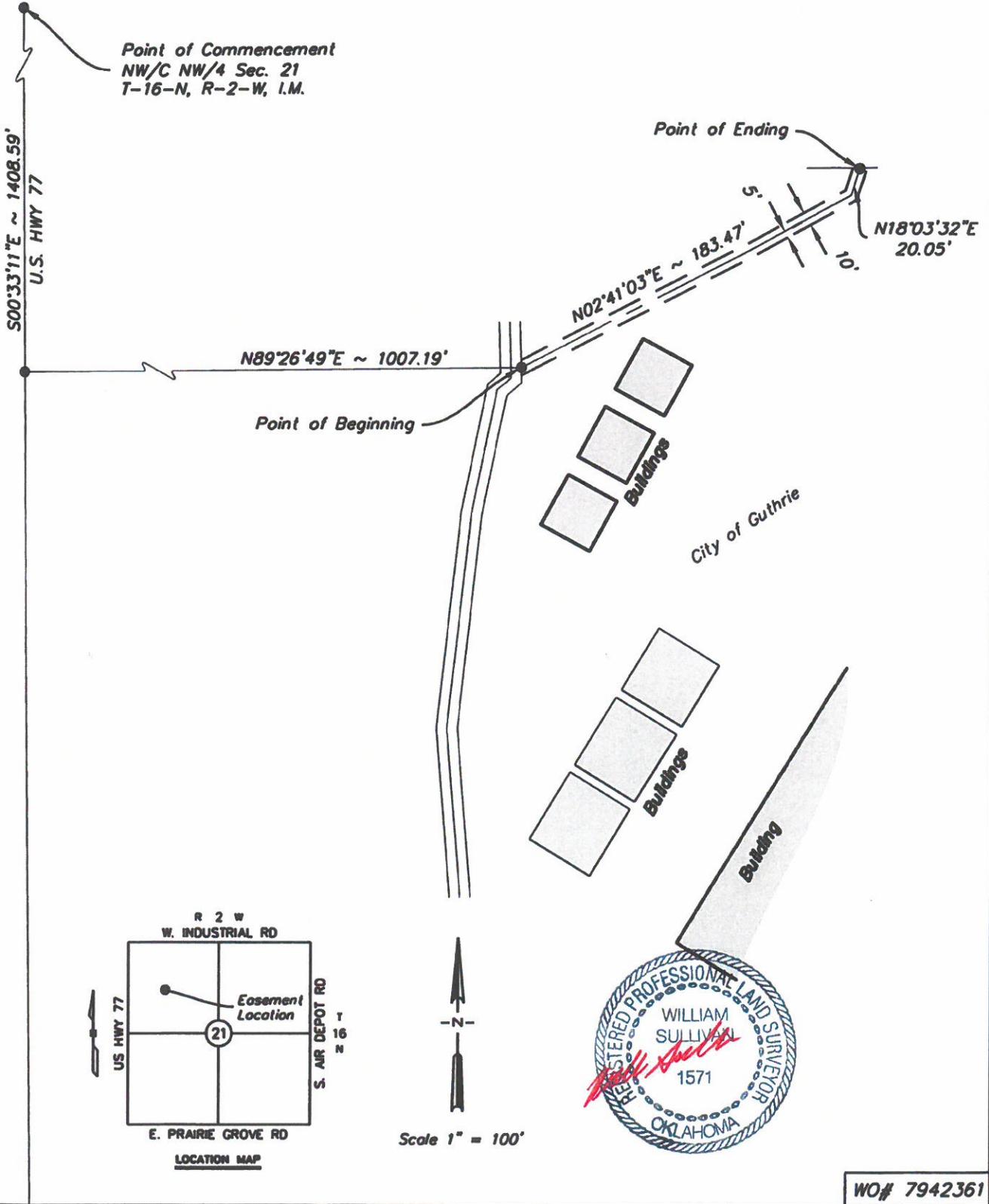
05/17/2016
Date

WO# 7942361

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	LEMKE LAND SURVEYING, LLC		Surveyed By: HT/CG	Project: GUTHRIE AIRPORT OH	Sheet Number 2 Sheet 2 of 2
	3226 BART CORNER DRIVE, NORMAN, OK 73072 PH:(405)366-8541 FAX:(405)366-8540 CA # 6975 http://www.lemke-ls.com		Drawn By: SA	520 AIRPORT ROAD	
			Approved By: WS	PT OF NW/4 SEC. 21	
	Date: 5/25/2016	T-16-N, R-2-W, LOGAN COUNTY, OKLAHOMA			
	Scale:	Client: OKLAHOMA GAS & ELECTRIC			
Project No: 12089					

EXHIBIT A



Scale 1" = 100'



WO# 7942361

LEMKE LAND SURVEYING, LLC



3226 BART CORNER DRIVE, NORMAN, OK 73072
 PH: (405) 366-8541 FAX: (405) 366-8540
 CA # 6975
<http://www.lemke-llc.com>

Surveyed By:	HT/CG
Drawn By:	SA
Approved By:	WS
Date:	5/25/2016
Scale:	1" = 100'
Project No:	12089

Project:	GUTHRIE AIRPORT UG #1 320 AIRPORT ROAD
Project location:	PT OF NW/4 SEC. 21 T-16-N, R-2-W, LOGAN COUNTY, OKLAHOMA
Client:	OKLAHOMA GAS & ELECTRIC

Sheet Number	1
Sheet 1 of 2	

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EXHIBIT A

LEGAL DESCRIPTION
(Guthrie Airport UG #1)

A 10 foot utility easement, 5 feet each side of a centerline located in the Northwest Quarter (NW/4) of Section Twenty-one (21), Township Sixteen North (T-16-N), Range Two West (R-2-W) of the Indian Meridian (I.M.), Logan County, Oklahoma, and being more particularly described as follows:

Commencing at the Northwest corner of said NW/4;
 Thence S 00°33'11" E along the West line of said NW/4 a distance of 1408.59 feet;
 Thence N 89°26'49" E a distance of 1007.19 feet to the Point of Beginning;
 Thence N 62°41'03" E a distance of 183.47 feet;
 Thence N 18°03'32" E a distance of 20.05 feet to the Point of Ending.

Note: Basis of Bearing = S 00°33'11" E = West line NW/4 Section 21, T-16-N, R-2-W, I.M. (State Plane - assumed).

Note: It is intended for the edges of easements to terminate at buildings, existing easements and property lines (as shown on sketch), so as not to create any encroachments.

William Sullivan

 William Sullivan P.L.S.1571 *5/26/2016*
Date



WO# 7942361

LEMKE LAND SURVEYING, LLC

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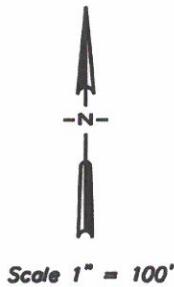
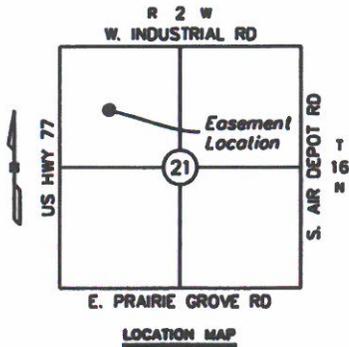
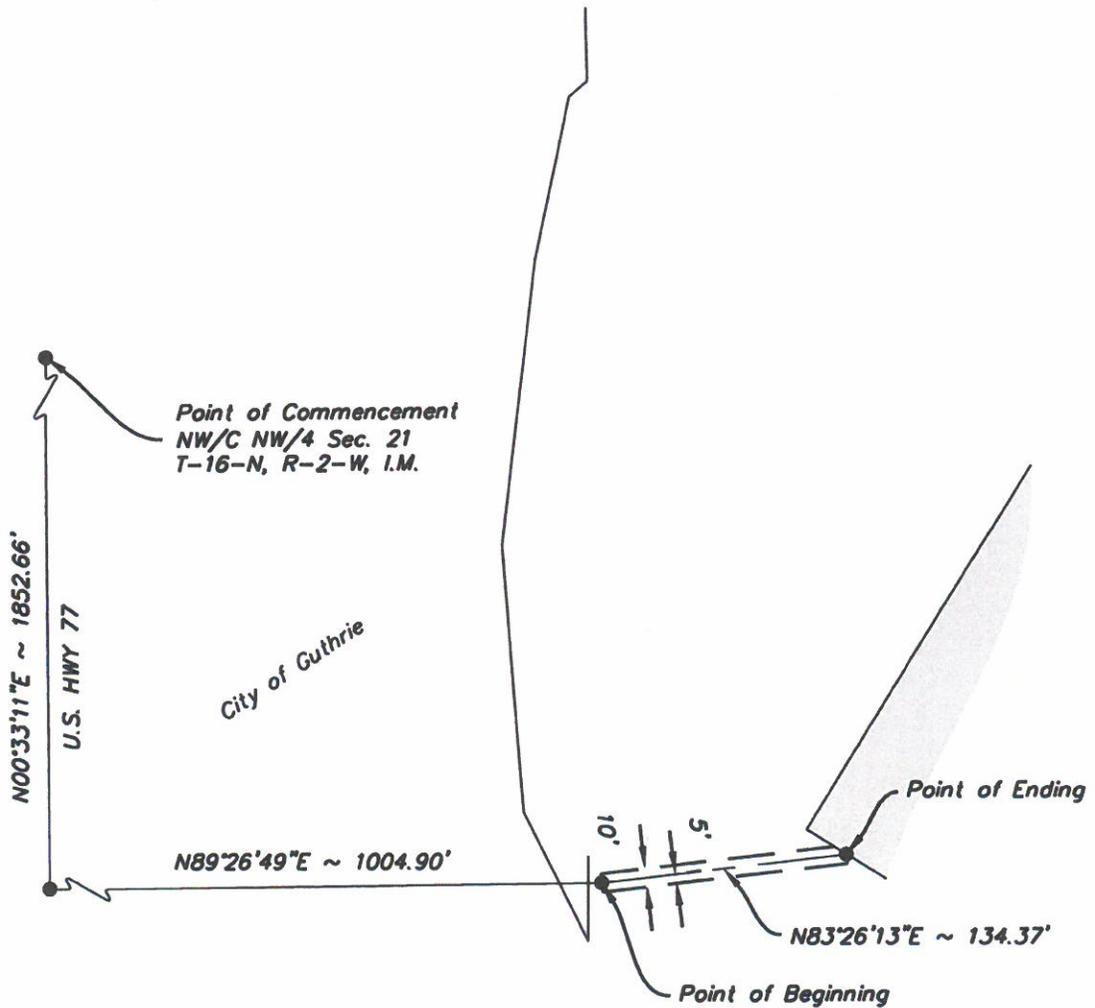
3226 BART CORNER DRIVE, NORMAN, OK 73072
 PH:(405)366-8541 FAX:(405)366-8540
 CA # 8975
 http://www.lemke-ls.com

Surveyed By: HT/CG	Project: GUTHRIE AIRPORT UG #1
Drawn By: SA	520 AIRPORT ROAD
Approved By: WS	Project Location: PT OF NW/4 SEC. 21
Date: 5/25/2016	T-16-N, R-2-W, LOGAN COUNTY, OKLAHOMA
Scale:	Client:
Project No: 12089	OKLAHOMA GAS & ELECTRIC

Sheet Number	2
Sheet 2 of 2	

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EXHIBIT A



WO# 7942361

LEMKE LAND SURVEYING, LLC



3226 BART CORNER DRIVE, NORMAN, OK 73072
 PH.(405)366-8541 FAX(405)366-8540
 CA # 6875
<http://www.lemke-ls.com>

Surveyed By:	HT/CG
Drawn By:	EY
Approved By:	WS
Date:	5/25/2016
Scale:	1" = 100'
Project No:	12089

Project:	GUTHRIE AIRPORT UG #2 520 AIRPORT ROAD
Project Location:	PT OF NW/4 SEC. 21 T-16-N, R-2-W, LOGAN COUNTY, OKLAHOMA
Client:	OKLAHOMA GAS & ELECTRIC

Sheet Number

1

Sheet 1 of 2

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EXHIBIT A

LEGAL DESCRIPTION
(Guthrie Airport UG #2)

A 10 foot utility easement, 5 feet each side of a centerline located in the Northwest Quarter (NW/4) of Section Twenty-one (21), Township Sixteen North (T-16-N), Range Two West (R-2-W) of the Indian Meridian (I.M.), Logan County, Oklahoma, and being more particularly described as follows:

Commencing at the Northwest corner of said NW/4;
 Thence S 00°33'11" E along the West line of said NW/4 a distance of 1852.66 feet;
 Thence N 89°26'49" E a distance of 1004.90 feet to the Point of Beginning;
 Thence N 83°26'13" E a distance of 134.37 feet to the Point of Ending.

Note: Basis of Bearing = S 00°33'11" E = West line NW/4 Section 21, T-16-N, R-2-W, I.M. (State Plane - assumed).

Note: It is intended for the edges of easements to terminate at buildings, existing easements and property lines (as shown on sketch), so as not to create any encroachments.

William Sullivan

William Sullivan P.L.S.157



5/25/2016
 Date

WO# 7942361

LEMKE LAND SURVEYING, LLC

S	L
L	S

3226 BART CORNER DRIVE, NORMAN, OK 73072
 PH.(405)366-8541 FAX(405)366-8540
 CA # 6975
<http://www.lemke-ls.com>

Surveyed By: HT/CG	Project: GUTHRIE AIRPORT UG #2
Drawn By: EY	520 AIRPORT ROAD
Approved By: WS	Project Location: PT OF NW/4 SEC. 21
Date: 5/25/2016	T-16-N, R-2-W, LOGAN COUNTY, OKLAHOMA
Scale:	Client: OKLAHOMA GAS & ELECTRIC
Project No: 12089	

Sheet Number
2
 Sheet 2 of 2

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Agenda Item Cover Letter

Meeting

X City Council
GPWA
Other:

Date of Meeting

June 7, 2016

Contact

Cody Mosley,
Director of Community and
Economic Development

Agenda Item

Discussion and possible action of amending Ordinance No. 2422, the Guthrie Zoning Code, Section 10.5 by providing for the use of "ATV / Dirt Bike use" in a C-2 General Commercial Zoning District.

Summary

Currently, the City's Planning and Zoning Code (Ordinance No. 2422) does not allow permitting for ATV / Dirt Bike use. Adding this use to the C-2 General Commercial Zoning District will allow permitting for this use through existing processes.

The proposed ordinance will amend Section 10.5, Permitted Uses, of Ordinance No. 2422, Guthrie Zoning Code, by adding ATV/Dirt Bike Use.

Item was requested during the May 17, 2016 City Council Workshop.

Funding Expected Revenue Expenditure N/A
Budgeted Yes No N/A
Account Number Amount
Legal Review N/A Required Completed Date:

Supporting documents attached

- Draft Ordinance adding ATV/ Dirt Bike Use to Guthrie Zoning Code No. 2422
Planning Commission Minutes from March 10 and April 14, 2016

Recommendation

Approve Ordinance to add ATV/ Dirt Bike Use.

Action Needed Public Hearing X Motion Emergency Clause

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUTHRIE AMENDING ORDINANCE 2422, GENERAL ZONING ORDINANCE ARTICLE III, SECTION 10.5, CREATING THE PERMITTED USE PROVISION FOR "ATV / DIRT BIKE USE" IN C-2 GENERAL COMMERCIAL AREAS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GUTHRIE, OKLAHOMA:

Section 1: Ordinance Number 2422, known as the Guthrie Zoning Ordinance, is hereby amended as follows:

Section 2: The category for a Permitted Use Provision for ATV / Dirt Bike Use within a C-2 General Commercial Zoning District is hereby established.

Section 3: All ordinances in conflict herewith are repealed.

Section 4: If any part, article or section or subsection of this ordinance shall be held inviolate or unconstitutional for any reason, such holding shall not be construed to impair or invalidate the remainder of the ordinance, notwithstanding such holding.

The foregoing ordinance was introduced before the City Council of Guthrie, Oklahoma on the _____ day of _____, 2016 and was duly adopted and approved by the Mayor and City Council on said date.

Steven J. Gentling, Mayor

ATTEST:

Kim Biggs, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Randel Shadid, City Attorney

PLANNING COMMISSION MINUTES
March 10, 2016

The regular meeting of the Planning Commission posted on March 8, 2016 before 5:00 PM. The meeting was held March 10, 2016 at Guthrie City Hall.

Members: Doug Powell, Chair
 Joe Chappell
 Joe Coffin
 Ed French
 Vern Ogden

Also Present: Cody Mosley, Sandie Freeman, Debbie Taylor, John Riddle, Mark Miller, Randy Robinson, Michael Gellenbeck, Manjit Hayer

Call to Order

The meeting was called to order on Thursday, March 10, 2016 at 5:30 PM. Commission members were present and a quorum declared.

Public Comments

Sandie Freeman expressed concern over allowing dirtbike use within Guthrie city limits. Debbie Taylor echoed Ms. Freeman's concerns, citing a noise issue. Mark Miller and Randy Robinson voiced support for allowing dirtbike use in town, advocating for the tourism that would be brought into town. Michael Gellenbeck noted that in his opinion, dirtbike use would generate interest in town but would not fall in line with existing noise restrictions. John Riddle voiced concern over the rezoning item on the agenda.

Approval of Previous Minutes

A motion was made by Commissioner French and seconded by Commissioner Ogden to approve the minutes of the February 11, 2016 meeting as written. All voted Aye.

Discussion and Action Item 1

Discussion was held regarding Application No. 2016-20113538 concerning a request to rezone property located at 1106 West Noble Avenue from R-2 to C-1. Commissioner French noted the area was used to a blend of commercial and residential components, and that just as there is residential surrounding the site, there is also commercial right across the street. Commissioner French made a motion to recommend the zoning be changed, but there was no second. The motion died. A motion was made by Commissioner Ogden and seconded by Commissioner Coffin to recommend that zoning not be changed. Commissioners Chappell, Coffin, and Ogden voted Yay. Commissioners Powell and French voted Nay. The motion carried.

Discussion and Action Item 2

Discussion was held regarding Application 2015-20113368 concerning a request to approve the preliminary plat for English Farms. Commissioner French asked when the drainage plan would be presented. Cody Mosley noted that engineers are currently looking at that and would present the drainage plan with the final plat. A motion was made by Commissioner French and seconded by Commissioner Chappell to approve the preliminary plat. All voted Aye.

Discussion and Action Item 3

Discussion was held regarding Application No. 2016-20113583 concerning an appeal to the residential guidelines for property to be located at 1320 West Lakeview Drive. A motion was made by Commissioner French and seconded by Commissioner Chappell to approve the appeal to the residential guidelines. All voted Aye.

Discussion and Action Item 4

Discussion was held regarding a recommendation to add dirtbike use to the Guthrie Zoning Code. Considering all public comments, the Commission wants more time to discuss the issue of adding dirtbike use into the City’s zoning code. Cody Mosley reiterated that the Commission was not responsible for determining whether a specific applicant could host dirtbike activities at a specific site, rather the Commission was responsible for determining whether the use should be adopted into the City’s zoning code. A motion was made by Commissioner French and seconded by Commissioner Ogden to table the item until the next regularly scheduled meeting on April 14, 2016.

Future Discussion

Commissioner Ogden reiterated the need for a Planning Commission workshop to discuss multiple issues. Previous attempts to hold a workshop failed due to inability to form a quorum.

Staff Comments

None.

Commission Comments

Commissioner French shared that the public would like to know what happened with the Mumford & Sons money. Commissioner French also voiced concern for private moving trucks being parked on the streets for extended periods of time.

Adjournment

The meeting adjourned at 6:15 PM.

Cody Mosley, Community and Economic Development Director

PLANNING COMMISSION MINUTES
April 14, 2016

The regular meeting of the Planning Commission posted on April 13, 2016 before 5:00 PM. The meeting was held April 14, 2016 at Guthrie City Hall.

Members: Doug Powell, Chair
 Joe Chappell
 Joe Coffin Absent
 Vern Ogden

Also Present: Cody Mosley, Mark Miller, Jeff Taylor, Debbie Taylor, Sandi Freeman

Call to Order

The meeting was called to order on Thursday, April 14, 2016 at 5:30 PM. Commission members were present and a quorum declared.

Public Comments

Mark Miller voiced support for allowing dirtbike use in town. Sandi Freeman asked the Planning Commission not to recognize dirtbikes as an allowable use.

Approval of Previous Minutes

A motion was made by Commissioner Chappell and seconded by Commissioner Ogden to approve the minutes of the March 10, 2016 meeting as written. All voted Aye to approve the previous minutes.

Discussion and Action Item 1

Discussion was held regarding the addition of ATV/dirtbike use to the Guthrie Zoning Code. A motion was made by Commissioner Chappell and seconded by Commissioner Ogden to deny the addition of ATV/dirtbike use to the Guthrie Zoning Code. All voted Aye to deny dirtbike use inside city limits.

Discussion and Action Item 2

Discussion was held regarding metal buildings. Cody Mosley asked the Commission to share thoughts, before the next meeting, concerning metal accessory structures. He also asked the Commission to consider whether or not changes should be made to current design guidelines concerning accessory buildings.

Discussion and Action Item 3

Discussion was held regarding fence permitting. Cody Mosley asked the Commission to consider whether or not changes should be made to require permitting in the future.

Future Discussion

Permitting fence and metal accessory building as recommended by the Planning Commission.

Staff Comments

Cody Mosley noted work will begin on an ordinance to grant the Planning Commission authority to review all designs for commercial plans.

Commission Comments

None.

Planning Commission Minutes

March 10, 2016

Page 2

Adjournment

The meeting adjourned at 5:47 PM.

Cody Mosley, Community and Economic Development Director



Agenda Item Cover Letter

Meeting
 City Council
 GPWA
 Other: _____

Date of Meeting
June 7, 2016

Contact
Cody Mosley,
Community & Economic
Development Director

Agenda Item

Discussion and possible action on Lease Agreement between the City of Guthrie and National Little Britches Rodeo Association.

Summary

The National Little Britches Rodeo Association (NLBRA) Finals event has signed a 5 year contract with the Lazy E Arena; 2016 is the first year the event will be held at the Lazy E Arena. NLBRA has requested the use of the Cottonwood Flats for RV hookup for staging, equipment, and operating needs. NLBRA agrees to pay all electricity costs associated with RV hookups during the stay. NLBRA will provide a \$2,000.00 security deposit at least 10 days before the event.

Funding Expected	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Account Number	_____ Amount _____		
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: <u>6/1/2016</u>

Supporting documents attached

- Lease Agreement between the City of Guthrie and NLBRA
- Exhibits A & B

Recommendation

Approve the Lease Agreement between the City of Guthrie and National Little Britches Rodeo Assc.

Action Needed Public Hearing Motion Emergency Clause

LEASE AGREEMENT

THIS AGREEMENT, made by and between the CITY OF GUTHRIE, OKLAHOMA, a municipal corporation, Lessor, hereinafter the "CITY," and the National Little Britches Rodeo Association, Lessee, hereinafter the "NLBRA."

WHEREAS, the CITY is interested in expanding tourism and economic development and wishes to develop and make available certain properties owned by the CITY, hereinafter the "PREMISES," that are suitable for use by the NLBRA; and

WHEREAS, the NLBRA desires to host the National Little Britches Rodeo Association Finals, hereinafter the "EVENT," at the Lazy E Arena, hereinafter the "ARENA", due to the spirit of cooperation and assistance expressed, and the quality of existing facilities available; and

WHEREAS, the parties wish to agree in advance on the terms and conditions of a Lease.

NOW, THEREFORE, for and in consideration of the mutual promises, covenant and conditions set forth herein, the CITY and the NLBRA agree that:

I. TERM AND RENEWAL

The term of the lease shall be July 3rd through July 10th, 2016 unless otherwise agreed upon by both parties. If the NLBRA ever fails or refuses to satisfy its obligations under the LEASE, the lease shall terminate effective immediately at the sole option of the CITY.

II. PREMISES

The CITY, in consideration of the obligation of NLBRA to pay the sums as provided in the LEASE, and in consideration of the other terms, provisions and covenants hereby leases to the NLBRA the PREMISES described in Exhibit "A" attached hereto and incorporated herein by reference. The NLBRA agrees that at the end of each EVENT, it shall deliver the PREMISES to the CITY in the same condition as it was at the inception of the LEASE, normal wear and tear excepted.

The CITY acknowledges that the NLBRA intends to utilize the PREMISES described in Exhibit "B" for the operation of a campground with recreational vehicle (RV) hookups.

III. RENT AND RECOVERABLE COSTS

As rental for the use of the PREMISES, in addition to the other things required of the NLBRA,

the NLBRA shall remit the rental provided herein, or so much of it that may be due after adjustments allowed in Part VI, and all other charges due under this LEASE, to the CITY no later than ninety (90) days after the close of the EVENT.

If the Event is canceled for any reason not the fault of the NLBRA and which is not covered by event insurance, neither the CITY nor the NLBRA shall be responsible to the other party for costs spent in preparation or fulfillment of the EVENT. If the EVENT is canceled for any other reason, the CITY shall be entitled to recover from NLBRA those reasonable costs incurred in connection with the services provided exclusively for the benefit of the NLBRA.

NLBRA agrees to make pay a deposit of \$2,000.000 for electricity costs for RV hookups. CITY will provide billing statements to NLBRA within ten (10) days of receipt. All costs higher than the deposit will be the responsibility of NLBRA. Should the bill not be more than \$2,000.00, the CITY will refund the difference to NLBRA within sixty (60) days of receipt.

IV. IMPROVEMENTS TO PREMISES

The CITY agrees that the NLBRA may install improvements upon the PREMISES. The NLBRA agrees that prior to commencing any construction or installation of any improvements, it shall furnish the CITY with a site plan showing the type and location of facilities. The location of all improvements shall be subject to approval by the CITY, provided that said approval shall not be unreasonably withheld. The approved site plan shall be incorporated into this LEASE and identified as Exhibit "A" hereto.

Any improvements installed upon the PREMISES by the NLBRA, its employees, agents or contractors, shall remain the property of the NLBRA, subject to the provisions herein. Upon the termination of this LEASE, regardless of cause, the NLBRA shall, at its sole cost and expense, remove such improvements within a reasonable time. In the alternative, the parties may agree in writing that some or all of the improvements may remain on the PREMISES for use during future events. Should it become necessary for the CITY to direct the removal of some or all of the improvements, and should the NLBRA fail or refuse to remove the same within the time limits directed by the CITY, then such improvements shall become the property of the CITY. The NLBRA agrees to immediately reimburse the CITY for the cost or expense incurred in removing or having removed such improvements.

Except as provided in Part V of this LEASE, the CITY shall install, have installed, provide or maintain, at its expense, the following improvements or services to the PREMISES described in Exhibit "A":

- a) Adequate water distribution and hydrants in the CAMPGROUND.
- b) A location where lessee can place portable waste units near CAMPGROUND.

V. CHARGES FOR SERVICE

All monies collected by the NLBRA arising out of the EVENT conducted on the leased PREMISES, including but not limited to camping fees, concession fees or other charges or sources of income not otherwise specified in said LEASE, shall belong to the NLBRA. It is expressly agreed that the rent paid to the CITY as provided in Part III of said LEASE shall be in lieu of all charges and fees for water consumption for the CAMPGROUND and includes payment for use of the land and improvements. The NLBRA shall remit payment for all charges and fees for electrical consumption for the CAMPGROUND directly to CITY. NLBRA is responsible for all electricity costs up to \$15,000 payable within fourteen (14) days within billing by the CITY. NLBRA is required to pay a \$2,000 deposit for electricity consumption for the CAMPGROUND no less than ten (10) days before the start of this lease. Charges for solid waste services within the CAMPGROUND shall be the responsibility of the NLBRA.

The CITY reserves the right to charge the end users for all other services, including but not limited to sanitary sewer service, consumed on the PREMISES or at any such location where the CITY deems it appropriate to provide the service, and to collect and retain all charges and fees.

VI. RISK AND EFFECT OF FLOODING TO CAMPGROUND

The CITY hereby advises the NLBRA, and the NLBRA acknowledges, that the PREMISES described in Exhibit "B" including the CAMPGROUND, are located within the flood plain of Cottonwood Creek and are subject to periodic flooding. In the event of flooding prior to the LEASE term or any renewal thereof which inundates, damages or alters the CAMPGROUND such that it is not useable for its intended purpose, then in that case both the CITY and the NLBRA shall be relieved of their respective obligations to perform under this LEASE as to said CAMPGROUND. All other provisions of this LEASE shall continue in full force and effect. In the event of flooding during the LEASE term, the CITY may, in its sole discretion and judgment, order the NLBRA to vacate part or all of the CAMPGROUND, and upon receipt of said order, the NLBRA shall cooperate with the appropriate authorities to have all persons and personal property removed from the CAMPGROUND. In that case, the CITY promises and affirms to the NLBRA to use its best efforts to provide alternative locations for use as temporary camping facilities for the EVENT, if the NLBRA does not cancel the EVENT. Alternative locations may include, but shall not be limited to, municipal parks and other CITY owned properties which the CITY deems appropriate for use.

VII. INDEMNIFICATION AND INSURANCE

The NLBRA agrees to indemnify the CITY, its agents and employees from any injury to persons or damage to property of whatsoever nature and howsoever caused arising out of the condition of the CAMPGROUND, or the NLBRA's use and occupancy of the PREMISES, including but not limited to the construction, operation or removal of any of the improvements or facilities installed by the NLBRA. The NLBRA agrees to save and hold the CITY harmless from any liability, judgments, causes of action, loss, expense or claims, including attorneys' fees, arising out of any such injury or damage.

The NLBRA shall, at its sole expense, keep in effect during the term of this LEASE the following insurance, in occurrence form, with an insurance company or companies authorized to do business in the State of Oklahoma:

- a) One Hundred Thousand Dollars (\$100,000.00) for any claim for bodily injury arising out of a single act, accident or occurrence; and
- b) One Million Dollars (\$1,000,000.00) for any number of claims for bodily injuries arising out of a single occurrence or accident; and
- c) Twenty-five Thousand Dollars (\$25,000.00) for any claim or to any claimant who has more than one claim for loss of property arising out of a single act, accident or occurrence.

The NLBRA shall furnish to the CITY a certificate of insurance showing compliance with the terms of this Part no less than ten (10) days before the start of this LEASE.

The NLBRA shall furnish to the CITY a certificate of insurance coverage showing compliance with the terms of this Part, and providing for not less than ten (10) days' notice to the CITY of cancellation or modification of the terms of coverage.

The NLBRA may, but is not required, to obtain event insurance to protect the NLBRA from cancellation of the EVENT due to natural disaster or unforeseeable circumstances. Said insurance shall be paid for by the NLBRA.

VIII. OTHER ASSURANCES AND CONDITIONS

The NLBRA agrees to cause itself and its employees, contractors, subcontractors, agents and volunteers to comply at all times during the term of this LEASE with all applicable federal, state and local laws, including environmental laws and regulations, and to avoid using the PREMISES in any manner that would constitute waste or nuisance. The NLBRA shall not permit open fires within the CAMPGROUND unless a Burn Permit has been secured from the Guthrie Fire Department.

The CITY retains the right to enter the PREMISES at any time to assess compliance with the terms of this LEASE.

CITY personnel and vehicles shall at all times have unrestricted ingress and egress to the PREMISES for the purposes of protecting or preventing damage to its real or personal property or infrastructure, or for providing services to the EVENT or its patrons.

In the event the NLBRA fails to comply with the ordinances of the City of Guthrie or the provisions of this LEASE, or fails or neglects to maintain the PREMISES as required, the CITY may terminate this LEASE upon giving written notice of noncompliance to the NLBRA and not less than three (3) days to remedy noncompliance.

The NLBRA agrees to provide the volunteers, employees or workers sufficient to conduct the EVENT on the PREMISES. The CITY agrees to provide the employees or workers sufficient time to fulfill its obligations under this LEASE.

The NLBRA may enter into agreements with other parties for the installation of improvements and facilities, for the operation of concessions, for providing sanitary and restroom facilities and for other services deemed necessary or desirable by the NLBRA. Neither the permission granted herein to enter such agreements or arrangements, nor the instruments themselves, shall operate to release the NLBRA from any of its obligations under said LEASE.

The NLBRA shall not discriminate against persons or vendors on the basis of race, color, religion, sex, national origin, age or disability in admission to, or participation in, the activities of the EVENT.

This LEASE shall not be assigned by the NLBRA without the prior written consent of the CITY.

The CITY will provide or perform the following, but not limited to:

- a) City property known as the "Cottonwood Flats"

IX. NOTICE

Whenever notice is to be given under the terms of this LEASE, or payments are to be made, said notice or payment shall be deposited first-class, postage paid, with the United States Postal Service, and addressed to the following:

For the CITY: City Clerk
 City of Guthrie
 101 N. Second Street
 P.O. Box 908
 Guthrie, OK 73044-0908

For the NLBRA: National Little Britches Rodeo Association
 5050 Edison Ave. #105
 Colorado Springs, CO 80915

IN WITNESS WHEREOF, the parties have caused the execution of this LEASE in the name and on behalf of their respective entities this ____ day of _____, 2016.

CITY OF GUTHRIE, OKLAHOMA

Mayor

ATTEST: (Seal)

City Clerk

APPROVED AS TO FORM:

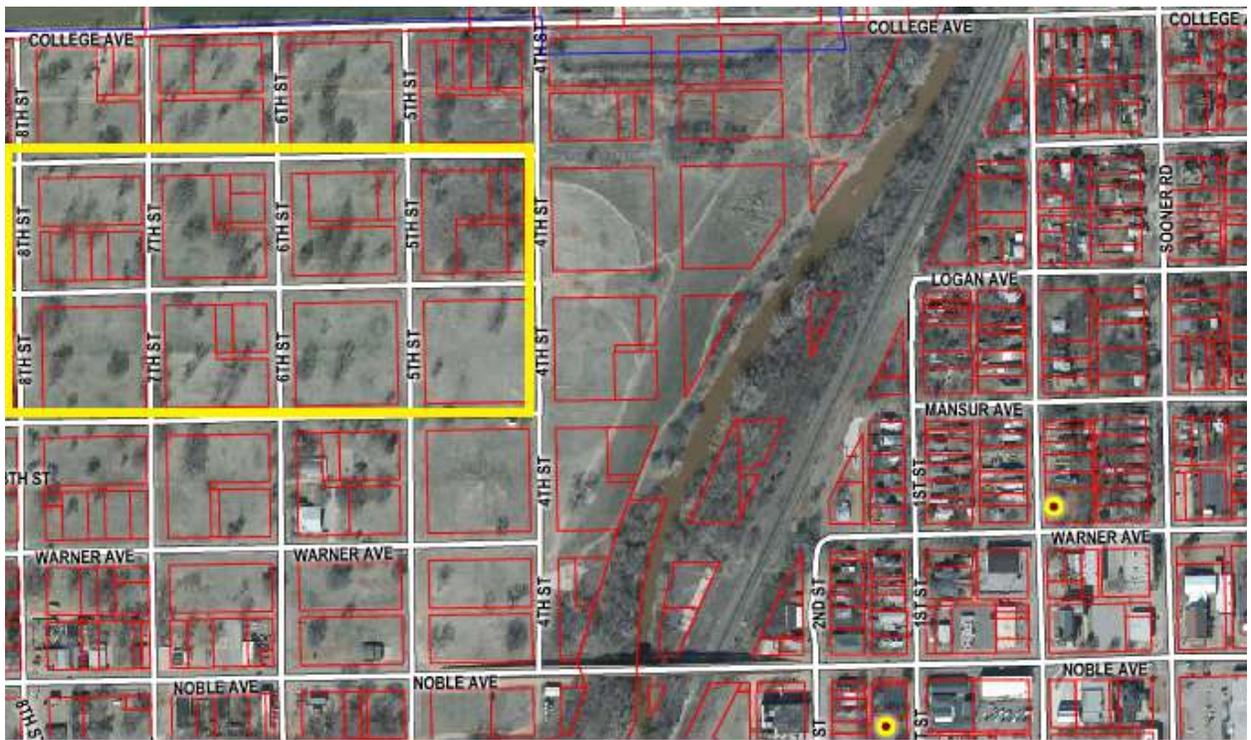
City Attorney

For NLBRA:

President
National Little Britches Rodeo Association

ATTEST: (Seal)

Secretary





Agenda Item Cover Letter

Meeting <input checked="" type="checkbox"/> City Council <input type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	Date of Meeting June 7, 2016	Contact Cody Mosley, Community & Economic Development Director
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Agenda Item

Discussion and possible action regarding a developer agreement between Galleria Furniture, Inc. and the City of Guthrie.

Summary

Galleria Furniture, Inc. (Galleria) is rehabilitating the former Aaron’s Furniture Rental location on S. Division St.

This developer agreement allows for the City of Guthrie to partner with Galleria in an effort to provide rebate funding for a portion of the rehabilitation. The agreement provides a sales tax rebate of no more than \$20,000 over a span of two (2) years through sales tax deposited solely by Galleria. The agreement indicates that no more than \$10,000 will be rebated back to Galleria over a span of one year.

Funding Expected	_____ Revenue	_____ Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	_____ Yes	_____ No	<input checked="" type="checkbox"/> N/A
Account Number	_____	Amount	_____
Legal Review	_____ N/A	<input checked="" type="checkbox"/> Required	Completed Date: <u>5/11/2016</u>

Supporting documents attached

- Galleria Developer Agreement

Recommendation

Approve developer agreement Galleria Furniture Stores Inc.

Action Needed _____ Public Hearing Motion _____ Emergency Clause

DEVELOPER AGREEMENT

THIS AGREEMENT entered into this ____ day of _____, 2016, by and between the City of Guthrie, Oklahoma (the “CITY”) and Galleria Furniture Inc., an Oklahoma Corporation (the “OWNER”), collectively, (the “Parties”).

WITNESSETH

WHEREAS, OWNER owns property located at 1116 S. Division St. in Guthrie, OK, as more particularly described on Exhibit A (the “Property”), upon which it intends to develop a furniture retail store business (collectively, the “Furniture Store”);

WHEREAS, OWNER proposes to enhance and beautify the storefront in which it will occupy; and

WHEREAS, CITY desires to set the manner in which OWNER may obtain reimbursement of construction costs for that portion of the construction, rehabilitation, and beautification of the property;

NOW, for and in consideration, the receipt of which is expressly acknowledged by OWNER, the Parties hereby mutually agree as follows:

I.

At the request of CITY, a design firm will prepare detailed construction plans, drawings and specifications (the “Plans”) for the improvements (the “IMPROVEMENTS”) planned for the subject property (the “PROPERTY”) in “Exhibit B” Exhibit “B” shall be a part of this agreement for all purposes. Upon approval of the Plans by the CITY and OWNER, the same shall be deemed incorporated herein by this reference. The OWNER shall construct the IMPROVEMENTS at its own expense for the Property.

II.

By the execution of this agreement, it is expressly understood that the CITY does not assume any obligation which may arise under any terms of an agreement previously entered into or which may in the future be entered into by the OWNER with a third party with respect to the property.

III.

The CITY shall reimburse the OWNER the amount not to exceed TEN THOUSAND AND 00/100 DOLLARS (\$10,000.00) in sales tax receipts generated from the Furniture Store (the “Sales Tax Reimbursement”) over a period of one year, and can be renewed once for a total of two years (the “Sales Tax Reimbursement Period”). If reimbursement is extended to year two there shall be monthly sales averaging FIFTY THOUSAND DOLLARS (\$50,000) for months twelve (12) thru twenty-four (24) of operations. The Sales Tax Period shall commence on the first day that the Furniture Store is open to the public for business. Annual payments, made in accordance with the Sales Tax Reimbursement, shall not exceed TEN THOUSAND AND 00/100 DOLLARS (\$10,000.00) of the sales tax collected from OWNER’s business at the

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Property served by the IMPROVEMENTS. The OWNER shall receive payment only by way of reimbursement of sales tax collected by the CITY for the Furniture Store and from no other source. The Sales Tax Reimbursement under this paragraph may be made by a monthly payment or an annual lump-sum payment, at the option of the CITY.

The OWNER, upon completion of the Improvements, will furnish the CITY a certified itemized list of quantities, materials and any related construction costs of the Improvements to the OWNER. Such approved expenditures after audit and approval by the CITY will be allowable for reimbursement to the OWNER from the above stated Sales Tax Reimbursement.

IV.

It being understood that OWNER's obligations to perform this agreement are wholly conditioned upon OWNER obtaining all required (i) governmental permits, authorizations, approvals, licenses and the like; and (ii) any easements or other interests in third-party real property which may be necessary to permit the Improvements. The CITY agrees to grant to the OWNER such permissions, licenses and/or other rights necessary to construct improvements on the subject property.

V.

Should any provision of this agreement be declared illegal by a court of competent jurisdiction, the other and remaining provision of this agreement shall not in any way be affected and all provisions of this agreement which are not declared to be illegal shall be binding upon the CITY and OWNER; OWNER agrees that in the event that a court determines all or a portion of this agreement is unenforceable, the OWNER shall have the option to discontinue further work on the subject PROPERTY and if the IMPROVEMENTS have not been completed, refuse to make any further expenditures in the way of furnishing labor, materials and supplies.

VI

To the extent permitted by law, each Party on behalf of itself, its contractors, and its agents, covenants and agrees to hold harmless and indemnify the other from and against any and all claims for personal injury (including death) or property damage which may arise from (i) the performance of this agreement, and/or (ii) the negligence or willful misconduct of the indemnifying party (or any party acting at the discretion or on its behalf).

The OWNER also agrees and does hereby agree to indemnify and save the CITY harmless from all claims growing out of the lawful demands of contractors, subcontractors, laborers, workmen, mechanics, material, men and supplies incurred in the performance of this agreement, except to the extent arising from the CITY's negligence or willful misconduct. The OWNER will furnish the CITY satisfactory evidence of the discharge of such claims prior to receiving any reimbursement payment from the CITY.

VII.

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This agreement embodies the full agreement of the Parties and cannot be modified without written consent of both Parties.

VIII.

This agreement shall be construed under the laws of the State of Oklahoma.

Executed this _____ day of _____, 2016.

GALLERIA FURNITURE Inc.

BY:

CITY OF GUTHRIE, OKLAHOMA

BY: Mayor



Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	June 7, 2016	Kim Biggs,
<input type="checkbox"/> GPWA		City Clerk
<input type="checkbox"/> Other: _____		

Agenda Item

Discussion and possible action of Resolution No. 2016-08 calling for a Special Election to be held August 23, 2016, for purpose of submitting to the registered, qualified voters of said City, a question of whether or not to add a new section to the Charter of the City of Guthrie to be designated as Section 2-30 Increase in Utility Rates.

Summary

An initiative petition was filed with the City Clerk on September 5, 2008 at 9:35 a.m. proposing an amendment to the Charter of the City of Guthrie that a new section to be designated as *Section 2-30 Increase in Utility Rates* be added to the Charter of the City of Guthrie.

The Court of Appeals has required an election on the initiative petition seeking a Guthrie City Charter change requiring a vote of the people before utility rates could be changed. The next available election date is August 23, 2016. An appeal has been filed with the Supreme Court of the State of Oklahoma.

Funding Expected	<input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<u>01-01-00-6338</u>	Amount	<u>\$2500 to \$5000</u>
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: <u>5-31-16</u>

Supporting documents attached

- Resolution No. 2016-08

Recommendation

Approve Resolution No. 2016-08 calling for a Special Election to be held August 23, 2016.

Action Needed	<input type="checkbox"/> Public Hearing	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Emergency Clause
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RESOLUTION NO. 2016-08

A RESOLUTION AMENDING THE GUTHRIE CITY CHARTER, CALLING AND HOLDING A SPECIAL ELECTION TO BE HELD IN THE CITY OF GUTHRIE ON THE 23rd DAY OF AUGUST, 2016 FOR PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED VOTERS OF SAID CITY, A QUESTION OF WHETHER OR NOT TO ADD A NEW SECTION TO THE CHARTER OF THE CITY OF GUTHRIE TO BE DESIGNATED AS SECTION 2-30 INCREASE IN UTILITY RATES.

WHEREAS, Article IX, Section 9-11, of the City Charter of the City of Guthrie, Oklahoma, and the provisions of the Oklahoma Statutes regarding an initiative petition of proposed charter amendments to be submitted to the citizens of Guthrie of whether or not to add Section 2-30, Increase in Utility Rates, to the Guthrie City Charter; and

WHEREAS, per Oklahoma Statutes, as amended, and Article VI of the Charter of the City of Guthrie, require the City Council to cause the Mayor to submit a Resolution to the Secretary of Logan County Election Board and give seventy-five (75) days' notice by Resolution of said election to the Logan County Election Board, stating therein the date of said election, the question to be voted upon at said election and other information necessary for conducting the election.

WHEREAS, the City of Guthrie, Oklahoma, acting through its Mayor and City Council pursuant to Article VI of the Guthrie City Charter, are upon adoption hereof, calling a special election for August 23, 2016; and

WHEREAS, the City Charter, Article VI, Section 6, states that all precincts totally or partially contained within the limits of the City of Guthrie, shall be opened from 7:00 a.m. to 7:00 p.m. on said Special Election Day;

WHEREAS, it is currently an appropriate time to plan for said special election; and

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GUTHRIE, OKLAHOMA:

SECTION 1. A special election shall be held within the City of Guthrie on August 23, 2016 with the polls open from the hours of 7:00 a.m. to 7:00 p.m.

SECTION 2. The following precincts shall be open for the special election of the City of Guthrie as required; each precinct shall be staffed by the minimum staff as authorized by law for a non-partisan election;

1. Harmony Community Church Precinct #102
2. Lakeview Baptist Church Precinct #105
3. Guthrie Housing Authority Precinct#204
4. Community Church Precinct #205
5. Hispanic Baptist Church Precinct #206
6. Guthrie Christian Church Precinct #305

7. West Noble Avenue Baptist Church Precinct #306
8. First Christian Church Precinct #307
9. First Assembly of God Church Precinct #308

SECTION 3. Pursuant to the City Charter, Article VI, Section 6-3, the City Council of the City of Guthrie is authorizing the following precincts, which are only partially contained within the City limits of the City of Guthrie, not be opened for the special election because no person resides within that portion of the precinct contained within the limits of the City of Guthrie. Precinct #104 – Seward Road Baptist Church.

SECTION 4. The Mayor of the City of Guthrie, Oklahoma, be and is hereby authorized and directed to submit a resolution calling for a special election to be held in the City of Guthrie, Oklahoma, on the 23rd day of August, 2016, whether or not to add a new section to the Guthrie City Charter, Section 2-30 Increase in Utility Rates.

SECTION 5. The ballot setting the following proposition shall be submitted to the registered, qualified voters of the City of Guthrie, Oklahoma, at said special election, to wit:

PROPOSITION

SHALL THE FOLLOWING AMENDMENT TO THE CHARTER OF THE CITY OF GUTHRIE BE APPROVED:

BE IT ENACTED BY THE PEOPLE OF THE CITY OF GUTHRIE THAT A NEW SECTION TO BE DESIGNATED AS SECTION 2-30 BE ADDED TO THE CHARTER OF THE CITY OF GUTHRIE, TO READ AS FOLLOWS:

Section 2-30. Increase in Utility Rates.

- (a) This section shall constitute a limit on the legislative power of the City Council as to the matters included herein, and not otherwise.
- (b) Precedent to an increase in water or sewer rates within the control of the City of Guthrie, such increase proposal must be submitted to the legal voters of the City for their approval or rejection at the next regular general election, or at a special election which might be called for said purpose. This section is self-executing and shall supersede all provisions in conflict therewith; legislation may be enacted to facilitate its operations but no ordinance shall limit or restrict the provisions thereof.
- (c) If any word, sentence, clause or phrase in this section shall be declared for any reason invalid by a court of competent jurisdiction, then such shall be stricken or another word, sentence, clause or phrase shall be inserted so as to render this section valid, and the entire section shall not be affected thereby.

SECTION 6. The ballot setting out the Proposition shall be submitted to the registered, qualified voters of the City of Guthrie, Oklahoma, shall set the Proposition set forth above and shall also contain in connection with the proposition, the following words:

For the above Proposition – Yes ← —
Against the above Proposition – No ← —

SECTION 7. This Resolution shall be published in accordance with Article VI, Section 6-12 of the Guthrie City Charter and be submitted to the Secretary of the Logan County Election Board in accordance with Article VI, Section 6-2 of the Guthrie City Charter.

ADOPTED and **APPROVED** by the Council of the City of Guthrie, this 7th day of June, 2016.

ATTEST: (Seal)

THE CITY OF GUTHRIE, OKLAHOMA

Steven J. Gentling, Mayor

Kim Biggs, City Clerk

APPROVED AS TO FORM:

Randel Shadid, City Attorney



Agenda Item Cover Letter

Meeting <input checked="" type="checkbox"/> City Council <input type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	Date of Meeting June 7, 2016	Contact Kim Biggs, City Clerk
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Agenda Item

Discussion and possible action of Resolution No. 2016-10 amending rates and fees for emergency medical services.

Summary

Chief Harlow has requested the following amendments to the EMS Billing Procedures & Rates:

Add: ALS Supplies – Master Trousers - \$42.00

Remove: Drug - Dobutamine per 250mg - \$54.55
 Drug – Epinephrine 1mg/cc IV - \$15.74
 Drug - Procainamide HCL 1g - \$39.45
 Drug - Promethazine 50mg - \$33.05
 Drug - Proparacaine drops - \$39.00
 Drug - Racemic Epinephrine Nebulizer - \$45.00
 Drug - Vecuronium 10mg - \$110.00
 IV - D5W 1000cc - \$47.75
 IV - D5W 250cc - \$26.30
 IV - D5W 500cc - \$42.00
 IV - Ringers Lactate 1000cc - \$47.75

Funding Expected	<input checked="" type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<u>Fund 09</u>	Amount	_____
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____

Supporting documents attached

- Resolution No. 2016-10
- EMS Billing Procedures & Rates

Recommendation

Approve Resolution No. 2016-10 as recommended by Fire Chief Eric Harlow.

Action Needed Public Hearing Motion Emergency Clause

RESOLUTION NO. 2016-10

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUTHRIE
AMENDING AMBUALNCE FEES.**

WHEREAS, the Guthrie City Council has heretofore adopted Ordinance No. 3288, also known as the Master Fee Ordinance, which is a comprehensive compilation of all rates, charges and fees to be charged for services provided by the City of Guthrie;

WHEREAS, said Ordinance provides that the rates, charges and fees for services may be revised and amended as necessary by Resolution; and

WHEREAS, the Guthrie City Council has determined that in order to provide uniform rates, charges, fees and policies for services in connection with ambulance fees that the same should be established and/or revised. Any existing fees not revised or eliminated herein shall remain in full force and effect.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Guthrie, Oklahoma, that:

1. The rates, charges, fees and policies for services provided in connection with the ambulance fees that the same should be established and/or revised as contained in attached "Exhibit A" are hereby adopted and incorporated herein by reference.

1. Said rates, charges, fees and policies shall become effective immediately.

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the Mayor and City Council of the City of Guthrie, Oklahoma, on the 7th day of June, 2016 after compliance with the notice requirements of the Open Meeting Act (25 OSA, § 301, et seq.).

Steven J. Gentling, Mayor

ATTEST: (Seal)

APPROVED AS TO FORM:

Kim Biggs, City Clerk

Randel Shadid, City Attorney

“EXHIBIT A”

AMBULANCE FEES

Establishing New Fees – Add to existing fees:

ALS Supplies – Capnography	\$156.00
ALS Supplies – External Pacing	\$210.00
ALS Supplies – IO Infusion	\$262.25
ALS Supplies – Needle Thoracostomy	\$ 31.50
ALS Supplies – Surgical Airway	\$314.75
ALS Supplies – NG Tube	\$ 88.00
ALS Supplies – Autopulse	\$472.10
ALS Supplies – Airway Management	\$ 94.00
ALS2 Emergency Base Rate	\$900.00
ALS2 Non-Emergency Base Rate	\$900.00
BLS Supplies – Rapid Hemostatic Dressing (QuickClot)	\$ 48.00
BLS Supplies – Scoop Stretcher	\$ 35.00
BLS Supplies – Morgan Lens	\$ 85.00
BLS Supplies – King Airway	\$201.00
BLS Supplies – Stair Chair	\$ 55.00
Dispatch Fee	\$ 94.00
Drug – Activated Charcoal 20cc PO	\$ 12.50
Drug – Adenosine 6mg	\$ 66.62
Drug - Albuterol/Ipratropium	\$ 36.00
Drug - Amiodaron HCL 150mg/3ml	\$335.71
Drug - Aspirin Chewable 81mg	\$ 2.10
Drug - Atropine Sulfate 0.3mg	\$ 14.69
Drug - Calcium Gluconate 10ml	\$ 28.89
Drug - Dextrose 25% (025)	\$ 29.50
Drug - Diazepam 5mg	\$ 26.23
Drug - Diphenhydramine 50mg	\$ 9.44
Drug - Dobutamine per 250mg	\$ 54.03
Drug - Dopamine 400mg/250cc bag of D5W	\$ 22.03
Drug - Epinephrine 1mg/10ml IV	\$ 9.32
Drug - Epinephrine 1mg/cc IV	\$ 15.74
Drug - Epinephrine Pen 1 dose	\$ 60.00
Drug - Etomidate 20mg/vial	\$ 33.57
Drug - Glucagon 1 mg	\$210.00
Drug - Hydromorphone 4mg	\$ 64.00
Drug - Children's Ibuprofen 4oz	\$ 2.25
Drug - Ketorolac 15mg	\$ 48.00
Drug - Lidocaine Drip 1mg/25ml	\$ 52.50
Drug - Magnesium Sulfate per 500mg	\$ 22.03
Drug - Midazolam HCL 1mg	\$ 41.96
Drug - Morphine Sulfate 10mg	\$ 58.75

Drug - Morphine Sulfate 10mg	\$ 7.05
Drug - Nitroglycerine Spray 0.4mg	\$ 6.99
Drug - Naloxone 1mg IV	\$ 12.65
Drug - Norcuron 10mg	\$ 94.42
Drug - Ondansetron 1mg	\$ 55.00
Drug - Oral Glucose Gel	\$ 6.29
Drug - Procainamide HCL 1g	\$ 39.45
Drug - Promethazine 50mg	\$ 33.05
Drug - Proparacaine drops	\$ 39.00
Drug - Racemic Epinephrine Nebulizer	\$ 45.00
Drug - Sodium Bicarbonate 50CC	\$ 7.74
Drug - Vecuronium 10mg	\$110.00
EKG Interpretation	\$260.00
EZ I-O Administration	\$375.00
ETC02 Bulb Adult	\$ 32.50
ETC02 Bulb Pedi	\$ 32.50
Extra Attend - Heavy Extrication	\$250.00
IV - D5W 250cc	\$ 26.30
IV - Normal Saline 250cc	\$ 39.60
IV - Normal Saline 100cc	\$ 39.60
QuikTrach Surgical Airway	\$300.00
Specialty Care Transport	\$1,662.96

Eliminating Fees from existing fees:

Drug – Epinephrine Auto inject 0.15%	\$ 0.00
Drug – Epinephrine Auto inject 0.3%	\$ 0.00
Spinal Immobilization	\$ 0.00

Guthrie Fire Department
EMS Billing Procedures & Rates

As of 5/20/2016

	Item	Allowable Medicaid	Allowable Medicare	Proposed Rate
1	ALS Emergency Mileage	Varies	\$10.74**	\$15.00
2	ALS Non-Emergency Mileage	Varies	\$10.74**	\$15.00
3	ALS Supplies - Airway Management	*	*	\$94.00
4	ALS Supplies - Autopulse	*	*	\$472.10
5	ALS Supplies - Capnography	*	*	\$156.00
6	ALS Supplies - Defibrillation	*	*	\$210.00
7	ALS Supplies - EKG Pads	*	*	\$36.75
8	ALS Supplies - External Pacing	*	*	\$210.00
9	ALS Supplies - Intubation	*	*	\$100.00
10	ALS Supplies - IO Infusion	*	*	\$262.25
11	ALS Supplies - IV Therapy	*	*	\$258.00
12	ALS Supplies - Mast Trousers	*	*	\$42.00
13	ALS Supplies - Needle Thoracostomy	*	*	\$31.50
14	ALS Supplies - NG Tube	\$88.00	*	\$88.00
15	ALS Supplies - Routine Disposable	\$52.50	*	\$52.50
16	ALS Supplies - Surgical Airway	*	*	\$314.75
17	ALS1 Emergency Base Rate	Varies	\$376.74	\$855.00
18	ALS1 Non-Emergency Base Rate	Varies	\$376.74	\$855.00
19	ALS2 Emergency Base Rate	Varies	\$545.29	\$900.00
20	ALS2 Non-Emergency Base Rate	Varies	\$545.29	\$900.00
21	Ambulance Wait Time (30 min)	*	*	\$31.47
22	BLS Emergency Base Rate	Varies	\$317.26	\$787.00
23	BLS Emergency Mileage	Varies	\$10.74**	\$15.00
24	BLS Non-Emergency Base Rate	Varies	\$198.29	\$787.00
25	BLS Non-Emergency Mileage	Varies	\$10.74**	\$787.00
26	BLS Supplies - Defibrillation (AED)	*	*	\$42.00
27	BLS Non-emergency mileage	*	*	\$15.00
28	BLS Supplies - Blood pressure cuff (disposable)	*	*	\$50.00
29	BLS Supplies - King Airway	*	*	\$201.00
30	BLS Supplies - Morgan Lens	*	*	\$85.00
31	BLS Supplies - Rapid Hemostatic Dressing (QuickClot)	*	*	\$48.00
32	BLS Supplies - Routine Disposable	\$52.50	*	\$52.50
33	BLS Supplies - Scoop Stretcher	*	*	\$35.00
34	BLS Supplies - Stair Chair	*	*	\$55.00
35	Blood Glucose Test	*	*	\$45.64
36	CO monitoring	*	*	\$94.00
37	Dispatch Fee	^	^	\$94.00
38	Disposable Linen Kit	*	*	\$0.00
39	Drug - Activated Charcoal 20cc PO	*	*	\$12.50
40	Drug - Adenosine 6mg	*	*	\$66.62
41	Drug - Albuterol (.83%) 3 ml	*	*	\$19.83
42	Drug - Albuterol/Ipratropium	*	*	\$36.00

Guthrie Fire Department
EMS Billing Procedures & Rates

As of 5/20/2016

	Item	Allowable Medicaid	Allowable Medicare	Proposed Rate
43	Drug - Amiodaron HCL 150mg/3ml	*	*	\$335.71
44	Drug - Amiodarone 150mg	*	*	\$4.89
45	Drug - Aspirin Chewable 81mg	*	*	\$2.10
46	Drug - Atropine Sulfate 0.3mg	*	*	\$14.69
47	Drug - Calcium Chloride 10mg	*	*	\$14.29
48	Drug - Calcium Gluconate 10ml	*	*	\$28.89
49	Drug - Dextrose 25% (025)	*	*	\$29.50
50	Drug - Dextrose 50% (050)	*	*	\$29.50
51	Drug - Diazepam 5mg	*	*	\$26.23
52	Drug - Diltiazem 5mg	*	*	\$7.49
53	Drug - Diphenhydramine 50mg	*	*	\$9.44
54	Drug - Dobutamine per 250mg	*	*	54.55
55	Drug - Dopamine 400mg/250cc bag of D5W	*	*	\$22.03
56	Drug - Epinephrine 1mg/10ml IV	*	*	\$9.32
57	Drug - Epinephrine 1mg/cc IM	*	*	\$4.34
58	Drug - Epinephrine 1mg/cc IV	*	*	15.74
59	Drug - Epinephrine Pen 1 dose	*	*	\$60.00
60	Drug - Etomidate 20mg/vial	*	*	\$33.57
61	Drug - Fentanyl 50mcg	*	*	\$4.29
62	Drug - Glucagon 1 mg	*	*	\$210.00
63	Drug - Hydromorphone 4mg	*	*	\$64.00
64	Drug - Ibuprofen for Children 4oz	*	*	\$2.25
65	Drug - Ketorolac 15mg	*	*	\$48.00
66	Drug - Lidocaine 2% 100MG	*	*	\$26.23
67	Drug - Lidocaine Drip 1mg/25ml	*	*	\$52.50
68	Drug - Magnesium Sulfate per 500mg	*	*	\$22.03
69	Drug - Midazolam HCL 1mg	*	*	\$41.96
70	Drug - Morphine Sulfate 10mg	*	*	\$58.75
71	Drug - Naloxone 1mg IV	*	*	\$12.65
72	Drug - Naloxone 2mg IVP/IOP/IN	*	*	\$56.99
73	Drug - Neosynephrine Drops 15ml	*	*	\$7.05
74	Drug - Nitroglycerine Spray 0.4mg			\$6.99
75	Drug - Norcuron 10mg	*	*	\$94.42
76	Drug - Ondansetron 1mg	*	*	\$55.00
77	Drug - Oral Glucose Gel	*	*	\$6.29
78	Drug - Procainamide HCL 1g	*	*	39.45
79	Drug - Promethazine 50mg	*	*	33.05
80	Drug - Proparacaine drops	*	*	39.00
81	Drug - Racemic Epinephrine Nebulizer	*	*	45.00
82	Drug - Rocuronium 1mg	*	*	\$20.49
83	Drug - Sodium Bicarbonate 50CC	*	*	\$7.74
84	Drug - Succinylcholine 1mg	*	*	\$40.79

Guthrie Fire Department
EMS Billing Procedures & Rates

As of 5/20/2016

	Item	Allowable Medicaid	Allowable Medicare	Proposed Rate
85	Drug--Vecuronium 10mg	*	*	\$110.00
86	EKG Interpretation	*	*	\$260.00
87	Emergency Rate	*	*	\$94.00
88	ETC02 Bulb Adult	*	*	\$32.50
89	ETC02 Bulb Pedi	*	*	\$32.50
90	Extra Attend - 300+ lb Patient	*	*	\$40.00
91	Extra Attend - CPR	*	*	\$147.00
92	Extra Attend - Heavy Extrication	*	*	\$250.00
93	Extra Attend - Long Stairs	*	*	\$40.00
94	EZ I-O Administration	*	*	\$375.00
95	EZ-IO IV Administration			262.25 ea
96	IV - 5% Dextrose/NS 500cc	*	*	\$42.00
97	IV - Blood Draw Procedure	*	*	\$21.00
98	IV - Collection Tubes	*	*	\$18.75
99	IV--D5W 1000cc	*	*	\$47.75
100	IV--D5W 250cc	\$26.30	*	\$26.30
101	IV--D5W 500cc	*	*	\$42.00
102	IV - Normal Saline 1000cc	*	*	\$47.75
103	IV - Normal Saline 100cc	*	*	\$39.60
104	IV - Normal Saline 250cc	*	*	\$39.60
105	IV - Normal Saline 500cc	*	*	\$41.90
106	IV--Ringers Lactate 1000cc	*	*	\$47.75
107	Lidocaine HCl 2% 100mg			26.23 ea
108	Nasal Capnography	*	*	\$17.99
109	Nitroglycerine Spray 0.4mg	*	*	\$6.99
110	Oxygen. Administration. & Supplies / hr	\$119.00	*	\$119.00
111	Pulse Oximeter	*	*	\$94.50
112	QuikTrach Surgical Airway	*	*	\$300.00
113	Specialty Care Transport		\$644.43	\$1,662.96
114	Treatment / No-Transport	\$175.00	\$175.00	\$175.00



Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	June 7, 2016	Bruce Johnson,
<input type="checkbox"/> GPWA		City Manager
<input type="checkbox"/> Other: _____		

Agenda Item

Discussion and possible action of Resolution No. 2016-11 establishing a fee for Recreational Vehicle (RV) camping in Cottonwood Flats.

Summary

Cottonwood Flats has eight (8) 220-amp plugins, twelve (12) 110-amp plugins, a dump station and optional water hookups for events or use by recreational vehicles (RVs). The City of Guthrie receives compensation for use of these utility resources by contracts for large events such as the Oklahoma International Bluegrass Festival; however, organizers of small events (such as local churches, bike teams, etc.) occasionally request use of hookups in Cottonwood Flats for RV camping. The City of Guthrie currently has no set overnight camping fee for RVs wishing to use Cottonwood Flats. Setting a per-RV per-night fee would allow scalability in pricing for small events wishing to use utilities available in Cottonwood Flats.

The average fee for RV camping in Oklahoma State Parks is approximately \$20.00 per RV per night, while the average fee for RV camping at nearby lakes (Arcadia, Stillwater, Norman, and Guthrie) is \$20.50 per RV per night.

Funding Expected	<input checked="" type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Account Number	<u>01-00-00-5419</u>	Amount	<u>To be determined</u>
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____

Supporting documents attached

- Resolution No. 2016-11
- RV Camping Fees in Oklahoma
- Staff Email Re: Camping Fees
- Cottonwood Flats Utilities Layout (Bluegrass Festival)

Recommendation

Approve Resolution No. 2016-11.

Action Needed Public Hearing Motion Emergency Clause

RESOLUTION NO. 2016-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUTHRIE ESTABLISHING A FEE FOR RECREATIONAL VEHICLE CAMPING IN COTTONWOOD FLATS.

WHEREAS, the Guthrie City Council has heretofore adopted Ordinance No. 3288, also known as the Master Fee Ordinance, which is a comprehensive compilation of all rates, charges and fees to be charged for services provided by either or both the City of Guthrie and the Guthrie Public Works Authority;

WHEREAS, said Ordinance provides that fees and charges, new or established are subject to modification whether an increase or decrease, by Resolution; and

WHEREAS, the Guthrie City Council has determined that in order to provide uniform rates, charges, fees and policies for services in connection with establishing a Recreational Vehicle Camping Fee for Cottonwood Flats that the same should be revised and amended.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Guthrie, Oklahoma, that:

1. The rates, charges, fees and policies for services provided in connection with Recreational Vehicle camping fees as contained in attached "Exhibit A" are hereby adopted and incorporated herein by reference.
2. Said rates, charges, fees and policies shall become effective immediately.

END

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the Mayor and City Council of the City of Guthrie, Oklahoma, on this 7th day of June, 2016 after compliance with the notice requirements of the Open Meeting Act (25 OSA, § 301, et seq.).

Steven J. Gentling, Mayor

ATTEST: (Seal)

APPROVED AS TO FORM:

Randel Shadid, City Attorney

Kim Biggs, City Clerk

“EXHIBIT A”

Recreational Vehicle (RV) Camping Fees

Fee for Electricity & Water Hookup in Cottonwood Flats \$20.00 per RV per night*

**Fee may be waived for events with (a) contract(s) for use of Cottonwood Flats*

Oklahoma RV & Campsite Charges (electric & water)

Campground	Cost
Arcadia Lake	\$24/night
Greenleaf	\$20/night
Beavers Bend	\$20/night
Lake Thunderbird	\$20-28/night
Lake Murray	\$20/night
Foss State Park	\$20/night
Red Rock Canyon	\$20/night
Ft. Cobb	\$20/night
Great Plains	\$20/night
Great Salt Plains	\$20/night
Alabaster Caverns	\$20/night
Little Sahara	\$20/night
Lake McMurtry	\$22/night
Liberty Lake*	\$14-20/night*
Average	\$20.50/night

***Liberty Lake Camping Fees**

\$14/site – no electric

\$17/site – with electric

\$20/site – with electric and water

From: Cody Mosley
Sent: Wednesday, April 20, 2016 12:01 PM
To: Andrea Post; Maxine Pruitt; Laurie Fuller; Kim Biggs; Bruce Johnson
Subject:FW: Rates

Hey everyone,

I met with a group who wants to construct a new RV park off of I-35 & College. I asked them if they had any rates they could share for folks wanting to plug into hookups at Cottonwood Flats. He shared some of their rates in the email below.

I hope this helps in determining what we will charge- better yet, I hope their RV park will be the destination moving forward.

Cody Mosley
City of Guthrie, OK
Community & Economic Development Director
(405) 282-0190
www.cityofguthrie.com

-----Original Message-----

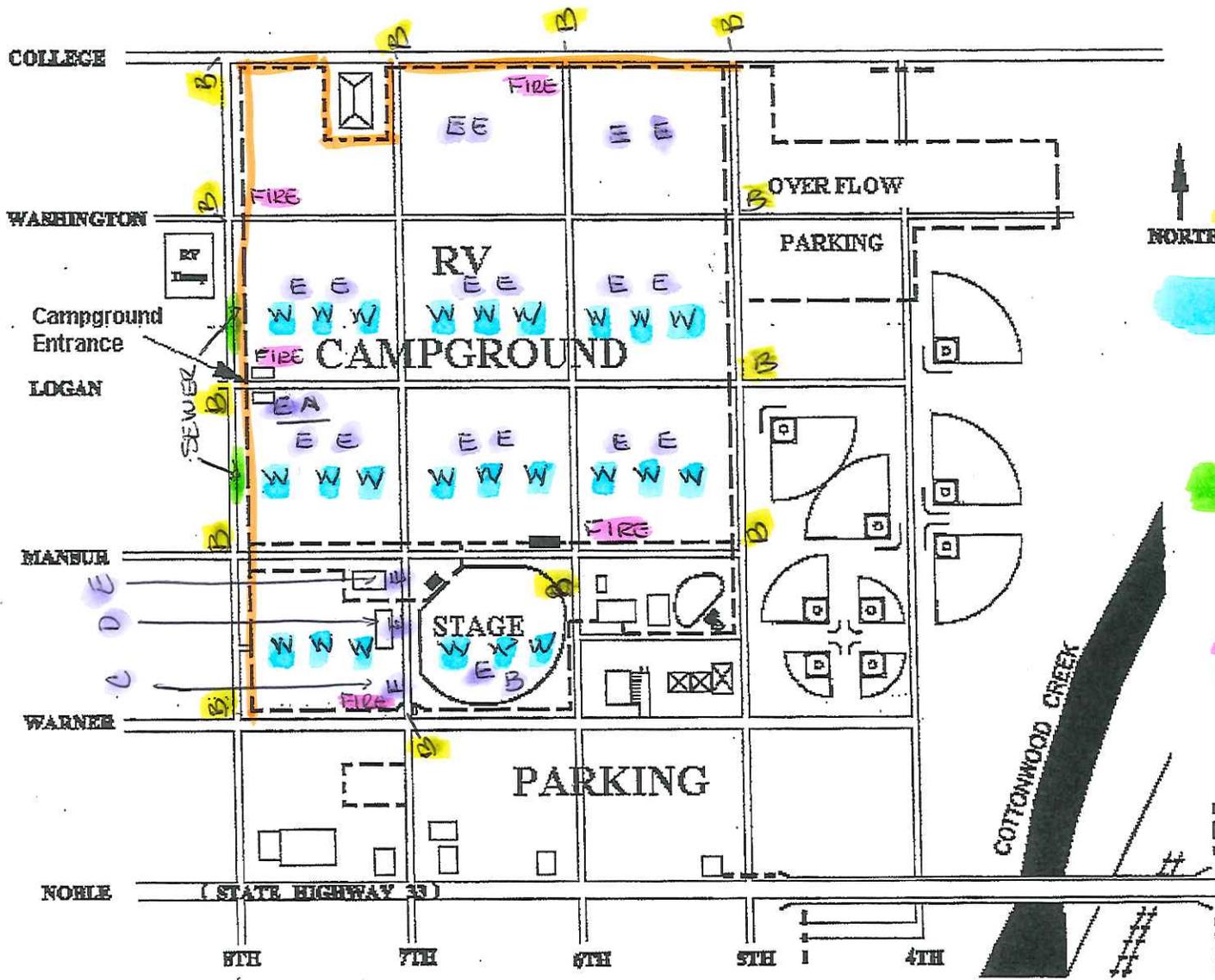
From: Jason Young [mailto:jystotal@me.com]
Sent: Tuesday, April 19, 2016 6:41 PM
To: Cody Mosley
Subject: Rates

Cody

Nice to meet with you today. Thank you for meeting with us and taking time out of your day. Here is the basic scale that we have come across from doing research of over 50 rv parks in are area. These rates differ depending on amenities and the overall shape of the park and course the location. Overnight fees range anywhere from 30.00-59.00/night with full hook up. Lots with no hook ups range from 10.00-19.00/ night. I hope this helps and look forward to forming a long term relationship with the town of Guthrie. As we mentioned today we plan to build an outstanding park that will suite the town well and will be the talk of the town in a positive way. Feel free to contact me with any questions.

Respectfully
Jason young

Sent from JY'S Total Lawn Care, Inc. (405) 401-1677
Bachelor of Science in Agricultural Sciences and Natural Resources Horticulture and Landscape Architecture



2005 Fence Map



13 barricades

24 - water hookup
with 6 outlets to each
hook up
144 total

Sewer
On 8th Street
between Mansur and
Washington

5 - FIRE HYDRANTS

FENCING

ELECTRIC
8 - 220's plug in
12 - 110's plug in
from 20 to 30 amp
A 2 - 220's plug in
4 - 110's plug in

B 2 - 110's plug in

C 4 - 110's plug in

D 6 - 110's plug in

1 - 220 plug in

E 6 - 110's plug in



Agenda Item Cover Letter

Meeting

X City Council
GPWA
Other:

Date of Meeting

June 7, 2016

Contact

Kim Biggs,
City Clerk/Treasurer

Agenda Item

Discussion and possible action of Resolution No. 2016-12, establishing the 9-1-1 Emergency Telephone Fee for Calendar Year 2017.

Summary

The proposed Resolution will enable collection of the locally authorized service fee on landline telephone bills to pay for Emergency 9-1-1 service. Local governments must approve a resolution on an annual basis setting the actual fee and through 9-1-1 Association of Central Oklahoma Governments (ACOG) notifying the appropriate telephone company by September 1, 2016. ACOG has determined that 3% will be needed to pay for the overall system cost during the calendar year 2017, which has been the same percentage for several years.

Funding Expected X Revenue Expenditure N/A
Budgeted X Yes No N/A
Account Number 54-00-00-5472 Amount CY 2017 anticipate collecting \$5,500
Legal Review N/A Required Completed Date:

Supporting documents attached

- Resolution No. 2016-12
Memorandum from ACOG dated 26 May 2016

Recommendation

Approve Resolution No. 2016-12 establishing the 9-1-1 Emergency Telephone Fee for Calendar Year 2017.

Action Needed Public Hearing X Motion Emergency Clause

RESOLUTION NO. 2016-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUTHRIE ESTABLISHING THE NINE-ONE-ONE (9-1-1) EMERGENCY TELEPHONE FEE RATE FOR CALENDAR YEAR 2017.

WHEREAS, the voters and/or governing body of the City of Guthrie have approved the acquisition and operation of an emergency telephone service, together with the levy or imposition of user fee/tax for such service; and

WHEREAS, said approving authority, service and fee are authorized pursuant to the Nine-One-One Emergency Act, 63 O.S. Supp., 1987, §2811 et seq., as amended.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Guthrie that it does, hereby establish the rate for the Nine-One-One Emergency Telephone Service fee for the calendar year 2017 at three percent (3%) of the recurring charges as designated by the tariff for exchange telephone service or its equivalent within said City in accordance with said Act beginning January 1, 2017.

Adopted and approved by the City Council of the City of Guthrie this 7th day of June, 2016.

Steven J. Gentling, Mayor

ATTEST:

Kim Biggs, City Clerk

APPROVED AS TO FORM:

Randel Shadid, City Attorney



9-1-1 association of central oklahoma governments

Chair Jay Adams
Mustang Mayor

Vice-Chair Mark Hamm
Moore Councilmember

Secretary/Treasurer Ken Bartlett
Del City Vice-Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: May 26, 2016

TO: 9-1-1 ACOG Board of Directors

FROM: Brent Hawkinson, 9-1-1 & Public Safety Division Director

SUBJECT: Calendar Year 2017 9-1-1 Service Fee Resolution for Consideration by
Council/Board of Trustees or County Commission

INFORMATION: Under the Oklahoma 9-1-1 Emergency Number Act, to enable collection of the locally authorized service fee on landline telephone bills to pay for E9-1-1 service, each local government must approve a resolution/ordinance, on an annual basis, to set the actual fee and through 9-1-1 ACOG, notify the appropriate Incumbent Local Exchange Carriers (ILEC) or Competitive Local Exchange Carriers (CLEC) telephone service providers by September 1, 2016.

It is staff's recommendation for calendar year 2017 to maintain the landline service fees at their current rates.

9-1-1 service fees collected by wireless and VoIP providers are established under a separate statute and are not relevant under this resolution.

9-1-1 ACOG will provide information and an example of a Resolution/Ordinance form to each of the 9-1-1 ACOG member entities to assist in preparing their resolution establishing the 9-1-1 Service Fee for calendar year 2017.

Action Requested: Motion to approve staff's recommendation to maintain the landline service fees at their current rates.



Agenda Item Cover Letter

Meeting	Date of Meeting	Contact
<input checked="" type="checkbox"/> City Council	June 7, 2016	Bruce Johnson,
<input type="checkbox"/> GPWA		City Manager
<input type="checkbox"/> Other: _____		

Agenda Item

Discussion and possible action to appoint J. Balsiger, R. Nickel, or L. Wade to the Guthrie-Edmond Regional Airport Board.

Summary

The City of Guthrie must appoint a member to the Guthrie-Edmond Regional Airport Board. Per the agreement between the City of Guthrie and the City of Edmond, Oklahoma, the Guthrie-Edmond Regional Airport Board will consists of seven members: three (3) of which are appointed by the City of Edmond and four (4) of which are appointed by the City of Guthrie, two (2) of which must reside within the corporate limits of Guthrie and two (2) of which must reside either in Guthrie city limits OR in the unincorporated portion of Logan County. The current City of Guthrie appointments are Joe Underwood (in city limits), Kerry Owens (in city limits), Trey Ayers (in city limits), and Sharyl Padgett (in city limits). The term of Sharyl Padgett is expiring. The City of Guthrie has one position available for appointment to the Guthrie-Edmond Regional Airport Board for the term of July 2016 through June 2018.

Three persons have submitted applications to the Guthrie-Edmond Regional Airport Board: John Balsiger (in unincorporated portion of Logan County), Rodney Nickel (in city limits), and Lamar Wade (in city limits).

The person appointed to the Guthrie-Edmond Regional Airport Board must be a resident of the City of Guthrie, Oklahoma, or the unincorporated portion of Logan County, Oklahoma. The Board is an advisory board, having the duty and power to advise and recommend to the Council and City Manager with regard to airport matters.

Funding Expected	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Account Number	_____	Amount	_____
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____

Supporting documents attached

- Airport Board applications for John Balsiger, Rodney Nickel, and Lamar Wade

Recommendation

Appoint or reappoint an individual to the Guthrie-Edmond Regional Airport Board.

City of Guthrie
 Application for Boards and Commissions



Please print legibly.

Name JOHN BALSIGER Day Phone 405-260-
 Address P.O. Box Evening Phone Same
 Occupation Retired Education H/S and College 2 yr
 How long have you lived in Guthrie? 47 Years _____ Months

Please answer the following questions and attach a resume, if desired.

- Which board or commission interests you? Airport Board
- Why are you interested in serving on this board/commission? My Interest in Aviation continues, with over 45 years in the Aviation Industry in all phases. It remains a love of mine
- In what civic activities have you been involved during the past ~~3 years~~ years?
Past Board Member
- What skills and/or experience will you contribute?
Experience on a state and federal level as well as F.B.O. management all in aviation
- List 3 non-relatives who have known you at least 3 years for references.

Name	Address	Phone Number
<u>Bob Powell</u>	<u>Shogun Dr</u>	<u>282-</u>
<u>David Thompson</u>	<u>Broadway</u>	<u>260-</u>
<u>Ray Wade</u>	<u>S Sooner Rd</u>	<u>282-1</u>
<u>Vic Bird</u>	<u>Aviation Dr</u>	<u>282-</u> <u>405 613-</u> <u>604-</u>

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing ordinance or resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

John Balsiger
 Signature

5-16-16
 Date



Mary Fallin
Lieutenant Governor

State of Oklahoma
Office of the Lieutenant Governor
Oklahoma City

September 2, 2003

John Balsiger
NBAA
PO Box 1217
Guthrie, OK 73044

Dear John,

Governor Brad Henry has formed an Aerospace Task Force, which will make recommendations back to him, the Legislature, CareerTech and Higher Education concerning how to improve the competitive advantages for aerospace companies in Oklahoma. This task force will affect how our scarce resources are spent.

As chair of the task force, I am asking for your help. On Monday, September 29th at 10 a.m. we will conduct a Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis at the office of the Ardmore Chamber of Commerce, 410 W. Main, Ardmore, OK. I am asking you, along with a select group of 15-20 business and education leaders to participate. This is an opportunity to make a very important contribution to the future of the aerospace and aviation industry in Oklahoma. The SWOT Analysis will require approximately 2 to 2 ½ hours. I am confident this will be time well spent.

Your expertise, advice, insight, and time will provide the task force with the breadth and depth of information we need to make solid recommendations. Thank you in advance for your consideration.

Please RSVP to Vic Byrd, Director of the Okla. Aeronautics Commission by calling (405) 604-6900.

Sincerely,

A handwritten signature in cursive script that reads "Mary Fallin".

Mary Fallin
Lieutenant Governor
State of Oklahoma



KATHRYN L. TAYLOR
SECRETARY OF COMMERCE & TOURISM

January 4, 2006

Mr. John O. Balsiger
7505 E County Road 76
Guthrie, OK 73044-7667

Dear Mr. Balsiger,

Congratulations on receiving the 2005 Presidents Award from the Iowa Public Airports Association.

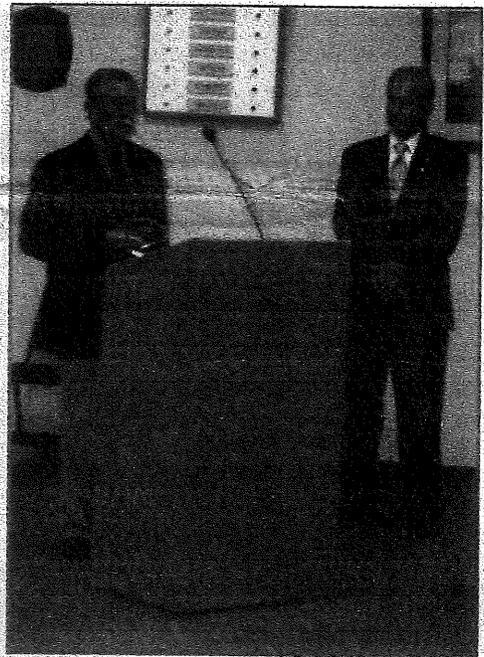
Thank you for your outstanding work on behalf of the business aviation industry in Oklahoma and the Midwest. The aerospace industry is one of Oklahoma's most important industries. Your excellent work in Iowa was well-deserving of such an award.

I am enclosing our packet of marketing materials that I hope you will find helpful in illustrating what a great place Oklahoma is for doing business. If I can ever of assistance, please do not hesitate to contact me.

Sincerely,

Kathryn L. Taylor

KLT:bv



Nixie Goff/*The News Leader*

The Oklahoma Aeronautics Commission honored John Balsiger, Guthrie, during their July meeting held at the Guthrie City Hall Thursday morning. Balsiger recently retired after serving more than 40 years in the aviation industry. Commission director Victor Bird presented Balsiger with a commemorative plaque for his service.

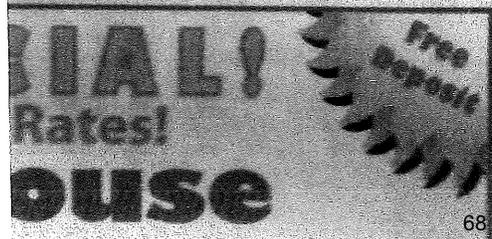
Commission honors Balsiger

The Oklahoma Aeronautics Commission held their July meeting at Guthrie City Hall Thursday morning. Among items discussed, the commission honored Guthrie resident John Balsiger for his years of service with the National Business Aviation Administration (NBAA).

"John has been an outstanding advocate and servant for general business aviation for just about 40 years. The NBAA was just one chapter of his vary storied and illustrious life of service in general aviation. John was the NBAA regional representative, where he served nine states. We were just fortunate enough to have him here," Victor Bird, director, said.

Balsiger retired from the NBAA earlier this month after 47 years in the aviation industry, which included serving as the manager of the Spirit of St. Louis Airport and nearly 30 years with Midcoast Aviation.

"The time that I've had to have an association with the aeronautics commission has just been a marvelous thing, and I really appreciate it," Balsiger said.

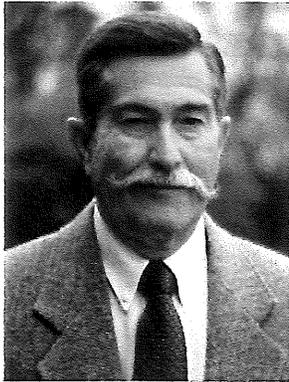


NBAA's Tribute to John Balsiger

Regional Representative, 1999–2009



When John O. Balsiger was born in the farming community of Guthrie, Oklahoma, in 1938, the town of 10,000 people was struggling to shake off the economic chains of the Great Depression. Once the state capital, Guthrie had lost that title to Oklahoma City in 1910 when oil was discovered 30 miles south, and by the late 1930s, residents were still getting over the loss. Seventy years later, they say the people are what make Guthrie memorable to those who have left town but eventually return, and that is true in the case of John Balsiger.



Although Balsiger – Johnny to his friends – has traveled quite a bit since his Guthrie beginnings, the people who know him best say he never forgot the simple country ways he learned growing up there. “Johnny is absolutely one of the best people I’ve ever known,” John Tucker said without hesitation. Tucker was the founder of Midcoast Aviation at Lambert Field and Balsiger’s boss there for more than 25 years.

Sandy Wirtz, now NBAA’s director of seminars, previously worked at Midcoast with Balsiger, and later moved to NBAA before Balsiger joined the organization. Thinking back on 30 years of friendship with him, she said, “Anyone who knows John will tell you that one of the most important things in life to him is keeping up with old friends. I think it’s one of his most admirable traits.”

Director of St. Louis Lambert International Airport Dick Hrabko has known John Balsiger for nearly 40 years since the two began working together at Spirit of St. Louis Airport. “I remember meeting Johnny in 1964 when he was fresh in from Oklahoma. I swear he didn’t even own a pair of shoes when he arrived in St. Louis. Someone bought him a pair though, I think. But he was smart enough to marry my boss’s daughter. He was pretty rough back then, but it was clear he was a genuine kind of guy.” Hrabko also described Balsiger as a “100 percent customer service guy,” a trait that served him well to land the job with NBAA in 1999 after 28 years with Midcoast. Another friend described Balsiger as a Will Rogers kind of guy, a cowboy philosopher who always has a good outlook on life. Hrabko said, “He’s also the kindest person I’ve ever known.”

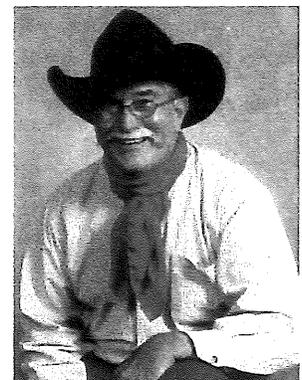
The stories about this Guthrie native really speak to the heart of what makes John Balsiger a special guy to so many people. “We had a pool party at my house for eight key executives many years back,” John Tucker recalls. “Johnny was between wives at the time. You know he married the same woman twice, right? Anyway, my wife had just come in to the party and was showing off her new hairdo. I only turned my back for a minute before I heard the splash. Johnny had tossed her in the pool and jumped in after her.”

Sandy Wirtz said, “We all know that one of John’s real claims to fame is his cowboy collection. I can remember spending hours with him going to garage sales. He bought a rusty old belt buckle once that looked absolutely worthless. He cleaned it up and found out it was really valuable.” Wirtz remembers too that Balsiger always liked clothes. “John went out shopping at lunch one day with our avionics salesman, Jim Maguire. They came back each having bought some special red, white and blue checkered sport coats for five bucks each. John took a lot of abuse about how ugly that jacket was.” Then there was Balsiger’s body-building phase, too. “He was eating hard-boiled eggs three times a day along with an unsavory diet of vitamins,” Wirtz remembers. “But the real test of our friendship was when he dragged me along to a body-building contest and had me take pictures. Luckily, I think all those shots got lost.”

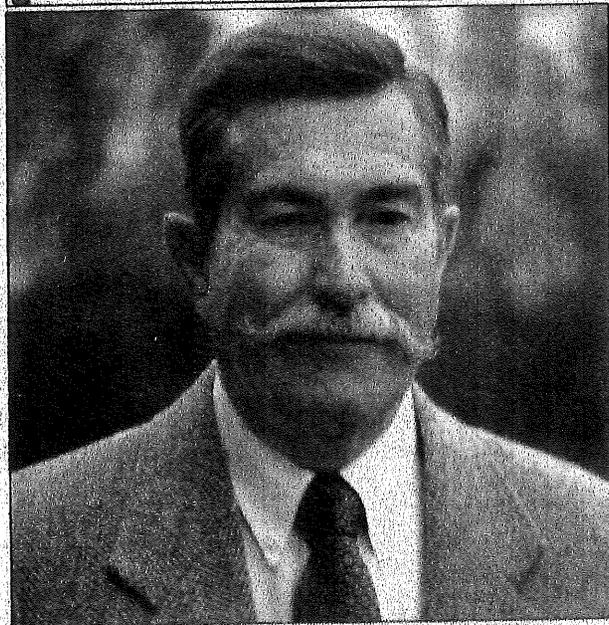
And what would a life spent in St. Louis be without a few stories about Anheuser-Busch, the company that brews Budweiser and Bud Light? “There was a great company picnic one summer,” Midcoast’s John Tucker remembers. “We had all kinds of food and drink and as usual, John handled all the arrangements. I pulled up at the event in time to see John dispensing beer from a Miller Light truck. The Anheuser-Busch folks were a huge Midcoast customer.” Tucker hoped the whole thing might be forgotten until he got a call the next Monday from Carl Henke, Anheuser-Busch’s flight department manager. He told me, “John, my boss has a sense of humor, but don’t push it!”

Wirtz has another great tale about a piece of John Balsiger’s coveted cowboy art collection. “When Midcoast opened an office at Spirit of St. Louis, we moved into an office in the Anheuser-Busch hangar,” she said. “John was going to be the manager. Carl Henke kept coming by and looking at a cowboy painting John had hung in his office and it was pretty clear Henke didn’t like it. One day John came in to work and heard Carl had replaced the picture with another.” It took a while before Balsiger tracked down Henke to ask why he’d taken the prized cowboy picture. “John,” Henke yelled, “the cowboy in your picture was drinking a Coors!”

John Balsiger retired from NBAA on April 30, 2009, after 10 years of service to the Association. He will be missed.



Savvy Seniors



John Balsiger Retires after devoting 46 years to aviation

John Balsiger was born in Guthrie in 1937. He graduated from Guthrie High School in 1956 before attending Central State College.

"About the start of my junior year, I had been working and training horses in the summer for an uncle in Modesto, Calif. He had a dispersal sale and bought into a motel chain, Travel Lodge. He called me and wanted to know if I would be interested in going for work for him. I said I don't know. I had already given my tuition. I asked where it was. He said Vancouver, Canada. I said if I can get my tuition back, I'll be up there," Balsiger said.

He stayed with his uncle's business for two years before moving back to Guthrie.

"When I came back, I was cowboying at
See SAVVY, page 2



SAVVY

Continued from page 1

ranch south of Guthrie, the Red Plains Cattle Company," he said. "I had to go by the airport all the time. As I did, I decided I would be a commercial pilot, so I started taking flying lessons in 1964."

That was the beginning of Balsiger's career in aviation, which soon led him to St. Louis, MO.

"About six or seven months later, the airport manager at the time said he was going to St. Louis to develop an airport up there, and would I be interested in going up there?" Balsiger said.

He went to work at the Spirit of St. Louis Airport for nearly 10 years.

"I helped develop the Spirit of St. Louis Airport, which at the time was the largest privately owned airport in the world. Since that time, the county of St. Louis has bought it, and it's one of the largest general aviation corporate airports in the country. They've got about a 125 business jets

based there," Balsiger said. "I was there about 10 years and went to work with the Mid-coast Aviation, which a large maintenance and modification center. We did interior refurbishing on business jets and engine overhaul. I was there 28 years."

After his wife passed away in 1999, Balsiger decided it was time to return to his hometown.

"I don't think there's a better group of people and a friendlier group of people than the folks in Guthrie. I love the land. I always had a dream of having a log house. And when I moved, this was the logical place to come. I have relatives here. It was just a land that was calling me," Balsiger said.

Balsiger became a regional representative with the National Business Aviation Association.

At about the same time, he also became one of the original members of the Guthrie-Edmond Regional Airport Board.

"I did presentations to the councils in Edmond to help

bring about the merger. I see the airport grow and to see the growth that they're having and the potential here is one of the things I mentioned in presenting it to the boards," he said.

Balsiger retired from the NBAA last month.

"If I had known I was going to retire from NBAA, I probably would have stayed on. But, every time we had a board meeting out here, I had a conflict with something that the organization wanted. If you're going to be on a board, you need to be there and help participate," he said.

He said now he will have more time to devote to his art gallery. Balsiger partnered with Lisa Sorrell five years ago to open the Sorrell Gallery and Old West Collectables.

"I wanted to do more with the gallery. I was just recently in Tulsa at the Indian Art Show, and became reacquainted with a couple of the Native American artists I already knew. I'd like to develop the gallery part of it," he said.

City of Guthrie
Application for Boards and Commissions



Please print legibly.

Name Rodney Nickel Day Phone 405-693-1111
 Address E. Washington Evening Phone same
 Occupation RETIRED AVE Education BSBA UNIVERSITY
 How long have you lived in Guthrie? _____ Years 3 Months 0 OF ARKANSAS

Please answer the following questions and attach a resume, if desired.

1. Which board or commission interests you? Guthrie Airport

2. Why are you interested in serving on this board/commission? I'VE ALWAYS BEEN ACTIVELY INVOLVED IN ANY ORGANIZATION I'VE BEEN IN.

3. In what civic activities have you been involved during the past 3 years? I'VE BEEN INVOLVED WITH SEVERAL CHURCHES RUNNING THEIR BENEVOLENCE MINISTRIES

4. What skills and/or experience will you contribute? I HAVE A PILOTS LICENSE AND HAVE FLOTER SEVERAL AIRCRAFTS. D55 BAWON - Beechcraft

5. List 3 non-relatives who have known you at least 3 years for references. Free time

Name	Address	Phone Number
<u>John Adams</u>	<u>Guthrie</u>	<u>405-930-</u>
<u>Pastor Lon Rasmussen</u>	<u>Yukon</u>	<u>405-354-</u>
<u>SAM MIDRICK</u>	<u>YUKON</u>	<u>405-202-</u>

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing ordinance or resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

[Signature]
Signature

5-6-16
Date

my son is a corporate pilot for Priastor Aviation in Chicago and flies for Northwest CRANE SVCS in OK. They fly out of Wiley Post Airport
(see BACK)

City of Guthrie
 Application for Boards and Commissions



Please print legibly.

Name LAMAR WADE Day Phone (405) 315-
 Address S. SOONER RD. Evening Phone (405) 282-
 Occupation RETIRED BUSINESS OWNER Education 3 YRS. COLLEGE
 How long have you lived in Guthrie? 40 Years _____ Months

Please answer the following questions and attach a resume, if desired.

1. Which board or commission interests you? AIRPORT BOARD

2. Why are you interested in serving on this board/commission? OWNED PLANE & FLEW OUT OF GUTHRIE/EDMOND AIRPORT - 25 YRS.

3. In what civic activities have you been involved during the past 3 years?
LIONS CLUB; MEMBER OF AIRPORT BOARD (GUTHRIE 5 YRS + G/E 10 YRS. CHAIRMAN OF AIRPORT BOARD TWICE),

4. What skills and/or experience will you contribute?
BUSINESS EXPERIENCE AND 25 YRS. EXPERIENCE WITH FLYING & AIRPORTS.

5. List 3 non-relatives who have known you at least 3 years for references.

Name	Address	Phone Number
<u>Alghren</u>	<u>City of Guthrie</u>	<u>282</u>
<u>Jim Alghren</u>	<u>City of Guthrie</u>	<u>282</u>
<u>Dick Gieb</u>	<u>Hazelhurst, Edmond 73013</u>	<u>(405) 245-</u>
<u>Larry Stevens</u>	<u>City of Edmond</u>	<u>348</u>

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing ordinance or resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

Lamar Wade
 Signature

8-12-16
 Date



FY17
BUDGET INSTRUCTIONS

FY17 BUDGET GUIDELINES

A municipal budget is more than a book of numbers that has to balance from an accounting standpoint. The budget is also a tool for prioritization, communication and allocation of resources that go toward the implementation of programs, projects, and services that fit the needs of the City's residents and businesses. It is the duty of those of us who are fortunate enough to serve the citizens of Guthrie to operate in a transparent, efficient, and ethical manner and the budget is also a tool that allows us to do just that.

COUNCIL STRATEGIC PLAN

A planning retreat is scheduled with the City Council for June 23rd to update their strategic plan and determine what they would like to see accomplished over the next budget year.

The plan should be used as a basis for budget planning. It gives the clear expectation that everything involving organizational goals and budgeting will be done with **Integrity, Service and Quality of Life** as the guiding principles. In addition to the strategic plan, the Council will identify other projects that are priorities for the coming fiscal year.

FISCAL OUTLOOK

Although our revenues have seemed stabilized, the fiscal outlook for the next year is very conservative. Budgets should be planned accordingly and thought should be given on how costs will carry over and continue during subsequent years in the planning horizon. Overall, operational budgets need to remain the same as last year or go down. Any departmental line item increases will have to be supported with appropriate justification.

REQUEST FORMS

The FY17 Budget Packet consists of forms needed to prepare your budget request for the coming fiscal year. Every form has an important purpose that needs to be reflected in your budget request.

BUDGET CALENDAR

Please check the deadlines carefully and make sure you meet them. All budget requests are to be returned via email to kbiggs@cityofguthrie.com and electronically entered into the designated spreadsheet for each department found in S:\Finance\Budget\FY17 Budget folder by 5pm on Tuesday, June 28th.

DEADLINES AND DUE DATES

ACTION	RESPONSIBILITY	DEADLINE
Distribute Budget Instructions & Forms to Department Heads via email	Finance Director	Wed, June 1, 2016
Review Revenue Estimates	City Manager Finance Director	Wed, June 8, 2016 3pm
City Council Retreat	Council Members City Manager Department Heads	Thurs, June 23, 2016
Budget and Personnel Requests Due	Department Heads	Tue, June 28, 2016 by 5pm
Review Personnel & Training Requests	City Manager Finance Director HR Director	Tue, July 5, 2016 10am
Review Budget Requests	City Manager Finance Director Department Heads	Wed – Fri, July 6 – 8, 2016
Team Budget Meeting	City Manager Finance Director Department Heads	Tue, July 12, 2016 10am
Present first draft to City Council at Workshop	City Manager Finance Director	Tue, Aug 2, 2016
Council Workshop (if needed)	City Manager City Council Department Heads	Tue, Aug 9, 2016
Council Workshop (if needed)	City Manager City Council Department Heads	Tue, Aug 16, 2016
Publish Notice of Budget Hearing	Finance Director	Sat, Aug 27, 2016
Public Hearing on the FY17 Budget	City Manager	Tue, Sept 6, 2016 7pm Council Meeting
Adoption of the FY17 Budget by Resolution	City Manager City Council	Tue, Sept 20, 2016 7pm Council Meeting
New Fiscal Year Begins	N/A	Sat, Oct 1, 2016
Budget Documents Filed with State Auditor	City Clerk	Mon, Oct 31, 2016

REQUEST FORMS

FORM 1 - DETAIL BUDGET REQUEST

The Detail Budget Request is the core of what is communicated to council for consideration. Its purpose is to present an overall picture of your department's financial need by division. Form 1 is separated into five (5) sections as follows and is provided to each department in an Excel file:

1. Personal Services – Include Overtime, Mileage Per Diem, Professional Development, Uniforms, etc. The Human Resources Department will calculate salaries, benefits and other pay codes in this series of accounts and review all numbers with the appropriate personnel to ensure accuracy. Two sets of calculations will be made – current staffing and staffing requested on the Personnel Form.
2. Materials and Supplies – Detail requests for materials and supplies by account code.
3. Other Services and Charges – Detail requests for other operating costs by account code.
4. Capital Outlay – Fixed assets such as machinery, equipment, furniture, land, buildings, and non-building improvements are considered capital items. Include only capital items with a cost of at least \$500 but no more than \$2,500. Capital items costing less than \$500 should be included in the appropriate materials and supplies account.
5. Debt Service - Detail existing commitments to service debt

Finance will provide FY14 Actual, FY15 Actual, and FY16 Budget*. Fill in the information for the following two columns for FY16 Estimated and FY17 Proposed Budget.

FORM 2 – REQUEST FOR CHANGE IN BUDGET – SUPPLEMENT TO FORM 1

All departments must submit a supplemental memorandum to justify any line item budget request that varies by \$500 or more (increase or decrease) from the current year's budgeted amount. Amounts requested as a change in service should be included here and explained in the supplemental memorandum.

FORM 3 – GRANTS

All departments are expected to identify opportunities for outside sources of funding for needed City services. The purpose of the Grants Form is to budget the costs – including required matching funds – and revenues from expected or proposed grant-funded projects in Fiscal Year 2017. Include any grant-funded projects that carry over from one fiscal year to the next.

FORM 4 – TRAINING

All departments are expected to establish a training budget for employee development over the course of a year. The training budget should include the all costs associated with the training including registration, travel, lodging, and per diem and any ongoing costs (recertification) associated with such training.

* The information for the FY14, FY15 and FY16 Budget columns is available in the printed copy of the FY16 Budget.

FORM 1. DETAIL BUDGET REQUEST – FY17

Form 1 will be provided to each department as an Excel file via email. The details by line item for FY16 Estimated and FY17 Proposed are to be completed and saved in the same file.

EXAMPLE

Human Resources						
Department No. <u>01-02-24</u>						
Account		FY 14	FY 15	FY 16	FY 16	FY 17
Number	Description	Actual	Actual	Budget	Estimate	Proposed
Personal Services						
6010	Salaries/Wages	\$ 110,773	\$ 109,316	\$ 118,751		
6020	Pension/Civilian	3,480	2,923	2,551		
6021	ICMA	4,504	6,652	6,984		
6024	Pension/Police	431	823	-		
6028	FICA/Medicare Tax	9,163	8,739	9,085		
6032	Employee Health Insurance	11,838	12,640	12,450		
6033	Employee Wellness Program	7	1	-		
6047	Mileage Per Diem	142	466	100		
6048	Professional Development	1,185	474	500		
6049	Vaction Buy Back	19,057	17,161	15,500		
	Subtotal	\$ 160,581	\$ 159,194	\$ 165,921	\$ -	\$ -
Materials & Supplies						
6126	Supplies/Operating Expenses	\$ 28,280	\$ 7,219	\$ 5,000		
	Subtotal	\$ 28,280	\$ 7,219	\$ 5,000	\$ -	\$ -
Services & Charges						
6334	Advertising-Legal Publications	\$ 3,256	\$ 883	\$ 1,000		
6355	Dues & Subscriptions	\$ -	\$ -	\$ -		
6373	Professional Services/HR Training	6,216	13,986	14,600		
	Subtotal	\$ 9,472	\$ 14,869	\$ 15,600	\$ -	\$ -
Total Human Resources		\$ 198,332	\$ 181,281	\$ 186,521	\$ -	\$ -

FORM 2 - EXAMPLE

REQUEST FOR CHANGE IN BUDGET – SUPPLEMENT TO FORM 1

To: City Manager
From: Director
Date: June 28, 2016
Re: Form 1. Detail Budget Request

The attached budget request includes increases of more than \$500 in two (2) line items. Please see below for the department's justification of these budget items.

1. 01-05-50-6048 (Professional Development)

An increase of \$1,500 is requested in order to ensure support staff has ability to receive training related to evolving duties.

2. 01-05-50-6316 (Vehicle Maintenance)

An increase in \$1,400 is requested in order to make sure the 1992 model Chevy truck that our Chief Building Official uses for inspections can continue to receive proper maintenance and ensure ability to make required site visits.

If you need additional information, please let me know.

FORM 3. GRANTS – FY17

PAGE ____ OF ____

Fund: _____ **Department:** _____ **Cost Center (Sub-Dept):** _____

Granting Agency: _____

Proposed Project: _____

Requires Application **[Deadline]** **Grant Awarded (Carryover)**

<p>Check One:</p> <p><input type="checkbox"/> Federal</p> <p><input type="checkbox"/> State</p> <p><input type="checkbox"/> Other</p>

<p>Check One:</p> <p><input type="checkbox"/> Matching</p> <p><input type="checkbox"/> In-kind</p> <p><input type="checkbox"/> Other</p>
--

<p>Check One:</p> <p><input type="checkbox"/> Reimbursement</p> <p><input type="checkbox"/> Upfront Drawdown</p>

Revenue Request: _____

Total Project Cost: _____

Project Manager: _____

Additional Information Required for Carryover Projects:

	FY16		FY17	
	Estimate of Costs	Expected Date of Payments	Estimate of Costs	Expected Date of Payments
Expenditures				
Revenues				



Oklahoma Department of Transportation

Project Management Division Room C9 Third Floor Office 522-7601 Fax 522-7612

DATE: June 1, 2016
TO: Meeting Attendees
FROM: Daniel Nguyen, Project Manager
SUBJECT: Combo Preliminary and Right-of-Way and Utilities Review **Minutes**

Project Number: ACSTP-242C(046)SS
Job Piece Number: 21860(04)
Division - County: Logan
Highway Number: SH-33
Description: Bridge and Approaches over Cottonwood Creek and railroad in Guthrie

Program Estimate: \$15,200,000.00
Program Date: 2016

Scope

This project is to replace the structurally deficient in Guthrie over Cottonwood Creek and the BNSF Railroad. This will also widen the roadway from beginning at 10th St and keep the 4 lane section to 1st St. At 8th St, the roadway will be widened to include a left turn lane north onto 8th St. All streets between 11th to 1st St will be closed on the south side. The bridge will start at 7th St and span about 1700' to 1st St and will be offset slightly to the south. Sidewalks will be along SH-33 on both sides of the roadway and bridge. There will be an approximately 20' retaining wall across 2nd St which will eliminate access to SH-33, but an at-grade intersection will be maintained at 1st. A cul-de-sac has been designed on the south side of SH-33 at 2nd St. The roadway will go back to existing alignment between 1st and Division St.

City of Guthrie

The city of Guthrie asked that the roadway that has been disturbed by the utility relocation be restored. It was decided that the utility contractors are still working in the area and will be looking into completing the work. If that does not happen, ODOT is committed to ensuring the roadway is in sufficient condition.

Guthrie asked about the aesthetic treatments to the bridge and sidewalks. ODOT is going to prepare overall aesthetic ideas for the facility and present them to the city of Guthrie and to Scott Sundermeyer for his coordination with SHPO. These aesthetics will include ashlar stone form liners, a landrun shield in ODOT's possession, brick pattern for the sidewalks and an assortment of muted colors that will be acceptable to both SHPO and Guthrie.

The decorative lighting that the city of Guthrie chose will run from 12th St to 1st Street and over the new bridge

The city of Guthrie also requested that the bricks that are being removed from the area be delivered to their yard at 407 Commerce between 7-5 on the weekdays. A note will be added to the plans for this delivery and to contact Tenny Maker at (405)282-8400. This will also be used for the old light poles along SH-33.

The sidewalks along SH-33 will have a 7' width with a 2' buffer which will be stamped in a brick pattern and stained red.

SHPO

Scott Sundermeyer discussed our commitments to SHPO including using muted colors for the aesthetics and having the city of Guthrie agree to the aesthetic treatments. The colors are muted as to not distract from the National Historic District in downtown Guthrie. In addition, Scott has been working with the city of Guthrie to develop the Interpretive Kiosk which will have information about the existing bridge, pictures and history. This kiosk is being designed by CP&Y and will be included in the plans. Bridge Division should include some placeholders to be able to include the kiosk. It was also discussed that the best location for the kiosk will be the northeast corner of the cul-de-sac on 2nd St. The location should be shown on the PnPs and have a description on the detail sheets of the kiosk.

Review Pay Items and Notes and Typical Sections

A list of revisions by Stillwater Res can be found attached

Typical Sections on sheet 6 show longitudinal barrier. This needs to be changed to portable median barrier

The variable widths on the typical sections are vague as to amount and location. Roadway will add a table for all areas that fall under these variable widths

Agg Base Type B will be changed to Agg Base Type A

In lieu of showing variable slopes off of the sidewalk, add a note to match the existing terrain

Change cementitious stabilized subgrade to Stabilized Subgrade and eliminate the fly ash/lime. This will have the contractor test the soil to determine the best method for stabilization.

Remove Prime Coat

Add Field Office with Wifi and cell phone capable of texting

On some typical sections it states "appropriate slopes" Roadway will review

The street returns show as variable. Stillwater Residency requested that all street returns go in at a standard width and tie in to existing.

Jessica named items a number of traffic items to be pay plan quantity including the items 803A, 804A 804B, and 811

The bridge sheets will carry the construction items including field office, SWPPP and staking

A note is to be added for the cost of routine maintenance on the facility, including the existing bridge, is the responsibility of the contractor and the cost is included in other items of work

Jessica Prince requested that the cost of mechanical splices be included in the correlating items of work (parapets, abutments) Bridge Division will review this and try to accommodate.

For all pipe items, Jessica requested that the trenching, bedding material and other items of work be included in the cost for the pipe.

The contact for the service poles for the highway lighting will be Maxine Pruitt

Jessica Prince requested that the flex tabs not be listed as a pay item but instead have a note that the flex tabs will be used on new concrete in lieu of traffic paint. The flex tabs will be paid for in other items of work and should be placed according to the standard.

Rail

Justin Garrison explained that the BNSF has the plans and have agreed to the horizontal clearance.

Justin confirmed that the boring for the sanitary sewer line will be covered under the agreement with the BNSF. Justin will have this drafted by the end of this week.

A railroad flagging pay item will be added.

Discuss Any Environmental Commitments

Jeff and David are working on the Contaminated Material Management Plan

The CLOMR is ongoing, but was due yesterday

More clarification is needed for the LUST sites

Discuss Erosion Control

Remove vegetative mulching

Discuss Unresolved Issues

Need to have aesthetics to be decided

Review Construction Sequencing

This project will be constructed by first building half of the new bridge on the south side of the existing bridge. The traffic will then be shifted to the new bridge while the the existing bridge is being demo'd and reconstructed.

Roadway will send the stations that they will require temporary earth retaining to Bridge

The general sequence of construction needs to be modified to discuss the new bridge and the sidewalks

All of the bridge sheets show the phasing backwards. This will be corrected

Review Traffic Control

Traffic Division is updating their traffic control sheets
The speed limits in the work zone should show 20 mph

Discuss Contract Time

460 days pending review by Phil Lofman

Discuss Special Provisions

5 month flex time
Need a 30 day submittal

Cost Estimate

Approximately \$22.5M. Daniel to revise to \$24M

Misc

No significant discussion

List of Attendees

Date 5/18/2016 Location Ward Hall, Division 4 HQ, Perry, OK

Project Number: ACSTP-242C(046)SS
 Job Piece Number: 21860(04)
 Highway Number: SH-33
 Description: Bridge and Approaches over Cottonwood Creek and railroad in Guthrie

Name	Representing	Phone	Email Address
Brian Taylor	ODOT Div. 4	(580)336-7340	BTaylor@odot.org
Joe Echelle	ODOT Div. 4	(580)336-7340	Jechelle@odot.org
Daniel Nguyen	ODOT-PMD	(405)522-7602	Dnguyen@odot.org
Gene Thomas	ODOT-Bridge	(405) 521-6294	g.thomas@odot.org
Maxine Pruitt	City of Guthrie	405-282-8400	mpruitt@cityofguthrie.com
Tenny Baker	City of Guthrie	405-282-8400	tbaker@cityofguthrie.com
Charles Downey	City of Guthrie	405-282-8400	cdowney@cityofguthrie.com
Justin Garrison	ODOT / Rail	405-521-4299	jjgarrison@odot.com
Cody Mosley	City of Guthrie	405-282-0190	cmosley@cityofguthrie.com
Scott Sundermeier	ODOT- CR	405-325-7201	SSundermeier@odot.org
Rudi Soliz	ODOT-OKC	405-522-2678	rsoliz@odot.org
MICHAEL PEARSON	ODOT-BRIDGE	405-521-4240	mpearson@odot.org
Wm. Walton	ODOT	580-336-7340	wwalton@odot.org
TAREK MAAROUF	ODOT	405-522-2584	tmaarouf@odot.org
Josh Fox	ODOT-Traffic	405-522-3504	JFox@odot.org
DETSY ABRAHAM	TRAFFIC	405-522-1816	labraham@odot.org
TERRY SHREVE	ODOT-Div 4	580-336-7340	tshreve@odot.org
Bruce Johnson	City of Guthrie	918-791-1012	bjohnson@cityofguthrie.com
Tori Raines	CPY	405-835-2838	vraines@cpy.com
Matt Mitchell	ODOT-Div 4	405-436-5173	mmitchell@odot.org
Randy Wood	ODOT-Roadway	405-521-4848	rwood@odot.org
Mike Bickelstaff	ODOT Roadway	405-521-6769	mbickelstaff@odot.org
Angel Gonzalez	ODOT Roadway	405-521-6780	aagonzalez@odot.org
SABRINA GREEN	ODOT-Roadway	405-521-6767	srgreen@odot.org
Eduardo Elder	ODOT-Roadway	(405) 521-2695	ee.elder@odot
Tina Vermillion	ODOT DIV 4 PMV	521 2676	tvermillion@odot.org

TITLE PAGE

- Remove "s" from NBIS.
- Is the Federal Aid Project number correct?
- Separate "End Project" and "End Incidental", they run together.
- Include Bridge information and extents.
- Move location map showing county to top left.

TYPICALS

- On all Typicals where variable widths are called out, include a table showing stations and width changes.
- On all Typicals remove Cementitious Stabilized subgrade and Fly Ash, replace with "Stabilized Subgrade".
- On all Typicals remove prime coat.
- On all Typicals that have agg base, should this be Type B or Type A? Currently shows Type B.
- On all Typicals that show a variable foreslope or backslope, we need more information than that. Will the slope grade be provided on every cross-section?
- On all Typicals, make sure the backfill note states how it is getting paid. Sometimes it says paid for in unclassified borrow and other times it doesn't say.
- On Typical 1, remove pattern on left edge drain pipe.
- On Typical 2, is it intended to not have a 3' flat area on the left side? If so, why?
- On Typical 2, do design standards require the 16'-4" to the ditch bottom? I think we require the 2' measured from the top of the subgrade to the ditch bottom but is that required for a curbed section as well?
- Sheet 0004, the detail in the upper left corner does not show stamped concrete – should there be? If the stations on that detail are correct, please copy this detail and place on sheet 0003 as well. Also, please dimension this detail (agg base, subgrade) and remove "approx." from the 1:4. They won't know what approx. means (how much +/- from 1:4 is intended).
- Typical 4, The bridge sheets call the "Texas Style PR3 Rail" "42" Parapet"... It's very confusing. Please use the same nomenclature and add a note telling what sheet number to reference for the detail of this rail.
- Typical 4, bridge sheets call the "Texas Style C411" a "Pedestrian Rail", please clarify that this is the pedestrian rail and add a note telling which sheet shows the detail for that rail.
- Sheet 0006, Cross-sections do not show temporary widening but the "Typical Temporary Widening Left" states they do.
- Sheet 0006, why are we using the bituminous curb? What kind of asphalt do we pay for this with? Make sure to tie a note to the corresponding asphalt item stating the item includes tonnage for the curb.
- Sheet 0006, Temporary Overbuild Right Typical does not show removing existing curb and gutter like the temp. widening left does. There is existing curb there and will need to be removed. This same typical has a note giving the order in which to remove and build but the description here

does not match the sequence of construction and is confusing... can we change it to read something to the effect of "After new pavement construction is complete, remove temporary overbuild and replace concrete curb and gutter". Point to the paving section that is not the overbuilt portion and call it out as "new permanent paving" or something like that.

- The PNP's look like the temp. widening left starts before Sta. 1559+00.
- Sheet 0007, do the street widths vary because they need to match the existing? If so, please add a note saying so because the PNP's show 30' width for all street returns.
- Sheet 0007, should we address the street return with this typical for 12th Street? We will be removing temporary widening there. If not, show replacing the street return back to the radius on the PNP.
- Sheet 0007, remove the -2%, should just read 2%.
- Sheet 0008, right typical the PNP shows POE as 3+25.27 does not match this typical.
- Sheet 0008, remove "finished grade" arrow and note.
- Sheet 0009, remove note under the stations and add note saying "Construct Sidewalk from Sta. 0+00 to Sta. 4+50 Left".
- Sheet 0009, match text sizes.
- Add a typical for the additional sidewalk area between 2nd and 1st street.

GENERAL NOTES AND SUMMARY OF PAY QUANTITIES (BRIDGE)

- Sheet AB01, drilled shaft note – no double casing is correct?
- Add note for contractor to maintain existing bridge during construction.
- Include mechanical splices included in the cost with pay item for parapet?
- There is a Staking, SWPP, and Mob. Item on Roadway's pay items as well. Remove one set.
- Sealer Crack prep and resin do not need to be BR-1.

GENERAL NOTES AND SUMMARY OF PAY QUANTITIES (ROADWAY)

- Add "Roadway" to sheets title block
- Add field office and associated notes – include in the note that wifi must be provided?
- Add note that all usable bricks to become property of the City of Guthrie and that reasonable care should be taken when removing them. Require the contractor to make arrangements with the City for them to get the bricks.
- Tie R notes to pay items.
- Include the cost of trenching, backfilling, and bedding material in the unit price for RC Pipe Pay Items.
- Staking should be Level II.

SEQUENCE OF CONSTRUCTION

- Phase 1 is a little out of order.
- Remove the last sentence of phase 1.
- 4th line on phase 1, lanes is misspelled.

- 2nd from bottom line on phase 1 and 2, should translate more to the effect of construct all lifts of asphalt, excluding the surface coarse.
- Phase 2, second line, add "and existing pavement on north side of roadway".
- Phase 3, first line, add to install new curb and gutter for overbuild extents.

SUMMARY OF PAY QUANTITIES AND NOTES (TRAFFIC)

- Add railroad flagger?
- What are the calendar days?

SUMMARY OF PAY QUANTITIES AND NOTE (LIGHTING)

- Make the following items PPQ: all 802(A) items, 804(A), 804(B), both 811 items.

SUMMARY SHEET

- Remove Fly Ash and Prime Coat columns.
- Revise the Stabilized Subgrade column to reflect correct item (not cementitious).
- Put stations in numerical order.
- Typical Lower Noble Avenue should end at Sta. 3+05.00
- Typical Fifth Street ending station should be checked.
- There is additional sidewalk between 2nd and 1st street, that should be called out on this summary with a quantity.
- Use either all caps or don't. The text is all mixed.
- Typical Mainline Sta. 1159+47 to Sta. 1561+35 summary shows stamped concrete but typical sections do not show it.
- Add a column for slope% on summary of driveways.
- Remove vegetative mulch column.
- Summary of Storm Sewers and Drainage Structures, the descriptions do not match the PNP and a lot of the pipe lengths do not match. Many elevations do not match the PNP, both TOG and flowline. Pipe lengths are not very "realistic" with their decimal values.
- Check concrete and steel quantities for Structure 12. Check to make sure the design standards called out are correct too.

GENERAL PLAN AND ELEVATION

- Alignment is missing tick marks. Most likely due to Roadway file.
- "Survey Existing State Highway 33" ... should this just be call CL Survey? Put that as a note with a leader arrow and point to the line. It's hard to tell which line is the CL Survey.
- The absolute biggest concern is all elevations are incorrect or unreproducible. Every pier and both abutments.
- Second biggest concern is that the phasing backwards. Constructing westbound lanes first. Bridge sheets do not reflect that.

- Title block is not showing the correct number of spans with the correct associated span length.
- What sheet number is the form liner detail on? Include it in the note on GPE 1 of 4.
- Sheet 3 of 4, Add "end/begin approach".
- Sheet 4 of 4, Foundation Data, add HP 10 x 42.
- Itemized Quantities, phase 1 and 2 beam quantities should not be the same.

SUBSTRUCTURE STAKING DIAGRAM

- All span lengths do not match the GPE.
- Phases are backwards.
- Pier 15 and 16 stations are wrong.

MISCELLANEOUS BRIDGE SHEETS

- Sheet B016, confused by what this sheet is showing for the substructure excavation and the grading limits for the grading contractor. What is this detail saying? Fix title block.
- Pier sheets – phasing is backwards and the pedestal elevations are wrong. Need pedestal heights for some piers.
- Sheet B042, are the dimensions of the column intended to be 6'-1/16"? Fix top right dimension on elevation view to read 7 1/2"
- Sheet B049, sheet number almost off title block. Is the 100'-10" span the same standard with the same beam length of 99'-8"?
- Sheet B054, Beam Haunch Detail last line of note reads B011 but is not correct. Replace CL Bridge A with CRL.
- B055, add "with fence" to the Texas Style PR3 Rail note.
- Sheet B056, it looks like there is decorative concrete that come down over the side of the beam ends a bit. Is there a detail for this? Not sure what that's all about.
- Sheet B068-70, state which Texas Style Rail this is in the title block.
- Sheet B071-72, state which Texas Style Rail this is.

SWMP

- Remove vegetative mulching.

SIDEWALK PLAN AND PROFILE SHEET

- Stations are off in plan view. 1559+00 should be 1560+00.
- Remove horizontal divider line from plan vs. profile view.
- Show off set distance of sidewalk in cross-sections.

GEOMETRIC DETAIL SHEETS

- These are really just PNP sheets and would be clearer if called PNP's.
- Lower Noble: Profile is backwards, does not follow plan view and is very confusing.

- Fade out (gray scale or lighten) the other parts of the plan view that are not with the relevant alignment or construction for that sheet. Pattern the area of construction darker.
- 5th Street, Rotate plan view so 5th Street alignment is left to right and matches elevation view.
- 5th Street, ending stations don't match from plan to profile view.
- 5th street, unsure how the SH-33 ditch and 5th street ditch will tie into each other on the northwest corner.
- 2nd Street can just be called a "PLAN" sheet.

EROSION CONTROL DETAIL

- Remove veg. mulch

PNP'S

- Sheet numbers do not match sheet index.
- Grayscale or lighten a lot of levels to make this readable.
- Missing station ticks.
- Can we zoom in on plan view? Everything is very small and difficult to see... text, details, driveways, etc. there is a lot shown north and south of the project that we do not need to show (close to warner ave. and Cleveland ave.)
- Note showing "begin detour" should say "begin temp widening" ... also include notes of where the temp widening/overbuild ends.
- Make beginning and ending notes/text larger than the rest of the text.
- Add elevations to structure notes. It can be difficult to know which FL elevation is at which structure since the plan and profile are separated.
- Get different elevations when hand calculated using the PI's and elevations given on the profile.
- Note saying 1522+09 end taper... not sure what that refers to?
- Label CRL on all applicable sheets.
- Profile view, text sizes are all different.
- Have stations on the plan view with the tick marks larger and heavier weight.
- Sta. 1558+65 begin taper, for what???
- Label lower noble avenue.

GENERAL WALL PLAN

- Add north arrow.
- Sheet RW07, has RW-3 on title block but the other sheets do not call out the retaining wall number on the title block. Can we add the retaining wall numbers to all title blocks for these sheets? It was helpful.

DETAILS OF FORMLINER

- What kind of formliner?

ODOT Meeting Notes
Final Plan Field Review
Wednesday, June 01, 2016
Ward Hall, Division 4 HQ, Perry, OK

**Bridge and Approaches over Cottonwood Creek, Guthrie, OK
SH 33**

Reviewed Scope

1. 90% Plan Review
2. Bid letting to take place in August, 2016.
3. Bridge will be 1,600 – 1,700 feet, 4 lanes with sidewalks sides.
4. Widening to 4 lanes, transitioning from 12th Street eastward with a left-turn lane at 8th Street.
5. There will be a retaining wall at 2nd Street which will transition back to 2 lanes nearing 1st Street.
6. There will be a sidewalk that doubles back from 1st Street to 2nd Street's cul-de-sac. (Sht. T015)
7. Bridge will start just east at 7th Street.
8. Sidewalks will be stamped brick and will be 7 ft. wide with a 2 ft. buffer.
9. A notation will be added to Sheet 7 regarding the existing brick sidewalks that any brick removed belongs to the City of Guthrie and will be delivered to 407 Commerce.
10. There will be 2 lanes of traffic during construction.
11. Sheet 15 shows right-Of-way measurements for railroad, approx. 100 ft.
12. BNSF Agreement with ODOT is 50% complete. Needs to be done by July 1, 2016.

Reviewed Pay Items and Notes and Typical Sections

13. Jessica Prince gave several items that needed to be clarified.
14. Plan Sheets are due on June 17, 2016.
15. Period style lighting will be installed from 12th Street to Division Street. (Drawing shows 2 lights between 1st Street and Division St.)
16. I will be the contact for the electrical service and Tarek Maarouf will be contacting me with an agreement between ODOT and the City of Guthrie for maintaining the lighting once the project is complete.

Non-Participating Items – None

Aesthetics

17. Stamped stone pattern to be used for the abutment with possibly a "Land Run" Circle in panels for the 2nd Street dead end. This will be presented to the City Manager and Council along with other pattern options for the wall. Styles and colors will be included in a formal presentation so a decision can be made.
18. Kiosk with the old bridge pictures and history will be placed in an area of the cul-de-sac.

Discuss Any Environmental Commitments

19. Still outstanding items on the Environmental Assessment.

The remaining nine items listed on the Plan Review were concerned with the construction, time lines, traffic control, special provisions and cost estimates. So, the City of Guthrie representatives were excused.

MINUTES
GUTHRIE PUBLIC WORKS AUTHORITY MEETING
May 17, 2016

The regular meeting of the Guthrie Public Works Authority was posted on Friday, May 13, 2016, before 5:00 p.m. and held Tuesday, May 17, 2016, in the Guthrie City Hall Council Chambers.

Pledge of Allegiance was led by Chairman Steven J. Gentling.

Invocation was given by Mr. Alberto Segura.

Chairman Steven J. Gentling called the meeting to order at 7:01 p.m.

Members Present:	Steven J. Gentling	Jeff Taylor	Gaylord Z. Thomas
	Sharyl Padgett	Ed Wood	Brian Bothroyd

Members Absent: John Wood

Staff Present:	Bruce Johnson	Randel Shadid	Kim Biggs
	Maxine Pruitt	Cody Mosley	Jim Ahlgren
	Don Sweger	Schellon Stanley	Eric Harlow

Chairman Gentling declared a quorum with six (6) Trustee Members in attendance.

Public Comments, Community Announcements, and Recognition.

- A. Mayor Gentling presented a Proclamation for *Community Action Month* to Mike Pearson.
- B. Mayor Gentling presented a Proclamation for *National Police Week* to Officer Jonathon Williams.

Consent Agenda. Motion by Trustee Taylor, seconded by Trustee Thomas, moved approval of the Consent Agenda as follows:

- A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held May 3, 2016.
- B. Consider approval of Budget Amendment No. 7 increasing the General and GPWA Funds.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Gentling, Thomas, Taylor, Padgett, E. Wood, Bothroyd
Nay: None

Chairman Gentling declared the motion carried unanimously.

Adjournment. There being no further business for the Guthrie Public Works Authority Trustees, Chairman Gentling declared the meeting adjourned at 7:14 p.m.

Kim Biggs, Secretary

Steven J. Gentling, Chairman

City of Guthrie
A/P Claims List
 from 5/13/2016 to 5/13/2016

Invoice #	Vendor	Description	Account	Cost
MAY2016	OG&E 405	GENERAL ELECTRIC	01-01-00-6305	\$5,534.88
MAY2016	OG&E 405	STREET LIGHTING	01-01-00-6306	\$10,190.29
66732	FORMS PLUS (185)	Checks for clearing account	01-01-00-6308	\$228.36
2035869	DEWART- GUMERSON	Notary Stamp Renewal & New Notary Stamp	01-07-70-6114	\$220.00
725	OUTBACK RESOURCE (23174)	POLICE DEPT LAUNDRY	01-07-70-6310	\$5.40
727	OUTBACK RESOURCE (23174)	POLICE DEPT LAUNDRY	01-07-70-6310	\$27.00
728	OUTBACK RESOURCE (23174)	POLICE DEPT LAUNDRY	01-07-70-6310	\$16.20
730	OUTBACK RESOURCE (23174)	POLICE DEPT LAUNDRY	01-07-70-6310	\$26.10
203352	PORTERS TOWING	Movement of Vehicle for 89ers Parade	01-07-70-6316	\$112.50
234/235/236	SHAWNS AUTOMOTIVE	Movement of Vehicles for 89ers Parade	01-07-70-6316	\$397.50
MAY2016	SHINEY BAYS CAR WASH	POLICE DEPT CAR WASH	01-07-70-6316	\$303.60
2035872	MICHAEL JOHNS 22895	Male Victim Survivors Training Meal	01-07-70-6343	\$25.00
2035868	OSBVME	Animal Euth Tech Renewal	01-07-70-6355	\$40.00
2847	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$150.00
2848	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$120.00
2849	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$75.00
2855	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$100.00
2856	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$100.00
2858	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$75.00
2906	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$60.00
2907	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$80.00
2909	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$60.00
2912	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$375.00
2913	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$150.00
2914	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$80.00
2915	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$60.00
2932	A CUT ABOVE LAWN SERVICE	WEED ABATEMENT	01-07-74-6353	\$80.00
04-1614123	OKLA DEPARTMENT OF PUBLIC	OLETS MAINTENANCE	01-07-79-6304	\$350.00
		Total GENERAL FUND		\$19,041.83
IN1010104	MES, Inc	Elkhart Nozzles	09-09-90-6102	\$3,864.40
MAY16	SHINEY BAYS CAR WASH	FD Car Washes	09-09-90-6316	\$39.00
MAY2016	INTERMEDIX (22025)	EMS BILLING	09-09-92-6373	\$6,923.78
		Total FIRE/EMS FUND		\$10,827.18
MAY2016	OG&E 405	GPWA ELECTRIC	20-21-00-6305	\$7,704.36
2027148	MYERS ENGINEERING	Task Order #64 Inv #2027148 Various Plan	20-21-00-6373	\$2,325.00
2027149	MYERS ENGINEERING	Paving & Drainage Infrastructure Assessment	20-21-00-6373	\$2,850.00
2027150	MYERS ENGINEERING	Inv #2027150 For City of Guthrie & Guthrie	20-21-00-6373	\$550.00
104503	SOUTHWEST CHEMICAL (20977)	Blanket PO for Bleach	20-23-00-6104	\$774.50
S101793757.001	UTILITY TECHNOLOGY SERV	Meter battery packs and transceivers	20-27-00-6129	\$110.00
S101794458.001	UTILITY TECHNOLOGY SERV	Meter battery packs and transceivers	20-27-00-6129	\$240.00
		Total GPWA OPERATING FUND		\$14,553.86
2035848	OKLA INTERNATIONAL	Oklahoma International Bluegrass Festival	45-45-00-6123	\$2,500.00
2035850	TERRITORIAL CHRISTMAS	Territorial Christmas 2016	45-45-00-6123	\$499.00
		Total HOTEL/MOTEL TAX FUND		\$2,999.00
06-060675-016	UTILITY DEPOSIT REFUND		71-00-00-5555	\$8.99
07-072591-003	UTILITY DEPOSIT REFUND		71-00-00-5555	\$0.02
07-074031-004	UTILITY DEPOSIT REFUND		71-00-00-5555	\$13.27
08-083420-024	UTILITY DEPOSIT REFUND		71-00-00-5555	\$53.22

City of Guthrie
A/P Claims List
from 5/13/2016 to 5/13/2016

Invoice #	Vendor	Description	Account	Cost
09-090510-012	UTILITY DEPOSIT REFUND		71-00-00-5555	\$30.12
09-091335-004	UTILITY DEPOSIT REFUND		71-00-00-5555	\$114.99
11-110201-018	UTILITY DEPOSIT REFUND		71-00-00-5555	\$47.88
11-112335-002	UTILITY DEPOSIT REFUND		71-00-00-5555	\$24.38
11-112335-003	UTILITY DEPOSIT REFUND		71-00-00-5555	\$125.00
13-130040-010	UTILITY DEPOSIT REFUND		71-00-00-5555	\$43.26
13-130680-004	UTILITY DEPOSIT REFUND		71-00-00-5555	\$63.41
13-131110-008	UTILITY DEPOSIT REFUND		71-00-00-5555	\$16.50
14-144210-011	UTILITY DEPOSIT REFUND		71-00-00-5555	\$45.72
15-153220-014	UTILITY DEPOSIT REFUND		71-00-00-5555	\$21.10
99-225362-003	UTILITY DEPOSIT REFUND		71-00-00-5555	\$35.43
99-991070-003	UTILITY DEPOSIT REFUND		71-00-00-5555	\$37.17
99-991112-002	UTILITY DEPOSIT REFUND		71-00-00-5555	\$36.43
99-992540-007	UTILITY DEPOSIT REFUND		71-00-00-5555	\$27.85
		Total UTILITY DEPOSIT FUND		\$744.74
MAY2016	OG&E 405	AIRPORT ELECTRIC	98-98-00-6305	\$927.42
2027089	MYERS ENGINEERING	Engineering Svc for Guthrie Edmond Aiport	98-98-00-6373	\$755.00
7942361	OG&E 405	Relocating OH facilities to UG for Guthrie	98-98-00-6373	\$5,480.00
		Total AIRPORT FUND		\$7,162.42
		Total All Funds		\$55,329.03

A/P Claims List

from 5/19/2016 to 5/19/2016

Invoice #	Vendor	Description	Account	Cost
APRIL2016	BANK OF AMERICA 22774	CENTRAL OFFICE SUPPLIES	01-01-00-6100	\$930.86
APRIL2016	BANK OF AMERICA 22774	JANITOR/CHEMICAL SUPPLIES	01-01-00-6103	\$1,129.32
APRIL2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	01-01-00-6110	\$0.00
APRIL2016	BANK OF AMERICA 22774	BUILDING & GROUNDS	01-01-00-6112	\$109.20
APRIL2016	BANK OF AMERICA 22774	MISC SUPPLIES	01-01-00-6114	\$138.69
APRIL2016	BANK OF AMERICA 22774	TELEPHONE	01-01-00-6301	\$1,752.78
APRIL2016	BANK OF AMERICA 22774	PRINTING	01-01-00-6308	\$0.00
APRIL2016	BANK OF AMERICA 22774	COMPUTER OPERATIONS	01-01-00-6311	\$97.99
APRIL2016	BANK OF AMERICA 22774	COUNCIL TRAINING/TRAVEL	01-01-00-6314	\$0.00
APRIL2016	BANK OF AMERICA 22774	COMMUNICATIONS	01-01-00-6318	\$0.00
APRIL2016	BANK OF AMERICA 22774	ADVERTISING - LEGAL PUBLICATIONS	01-01-00-6334	\$0.00
APRIL2016	BANK OF AMERICA 22774	MISC SERVICE/CHARGES	01-01-00-6346	\$222.71
APRIL2016	BANK OF AMERICA 22774	MAINTENANCE AGREEMENTS	01-01-00-6347	\$868.53
APRIL2016	BANK OF AMERICA 22774	MEMBERSHIP DUES	01-01-00-6350	\$0.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	01-01-00-6373	\$1,382.76
APRIL2016	BANK OF AMERICA 22774	INTERNET SERVICE	01-01-00-6381	\$628.96
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	01-02-20-6048	\$98.74
APRIL 2016	BANK OF AMERICA 22774	CONTRACT LABOR	01-02-20-6054	\$575.00
APRIL2016	BANK OF AMERICA 22774	PRINTING	01-02-20-6308	\$114.17
APRIL2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	01-02-20-6355	\$0.00
CM APRIL2016	BANK OF AMERICA 22774	Dues & Subscriptions	01-02-20-6355	(\$99.00)
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	01-02-24-6048	\$0.00
APRIL2016	BANK OF AMERICA 22774	SUPPLIES/OPERATING EXPENSE	01-02-24-6126	\$233.08
APRIL2016	BANK OF AMERICA 22774	ADVERTISING - LEGAL PUBLICATIONS	01-02-24-6334	\$439.40
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	01-02-24-6373	\$0.00
APRIL2016	BANK OF AMERICA 22774	UNIFORMS	01-02-25-6016	\$0.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-02-25-6048	\$0.00
APRIL2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	01-02-25-6110	\$0.00
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	01-02-25-6118	\$0.00
APRIL2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-02-25-6316	\$0.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-03-30-6048	\$85.00
APRIL2016	BANK OF AMERICA 22774	PRINTING	01-03-30-6308	\$142.56
APRIL2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	01-03-30-6317	\$0.00
APRIL2016	BANK OF AMERICA 22774	MAINTENANCE AGREEMENTS	01-03-30-6347	\$0.00
APRIL2016	BANK OF AMERICA 22774	RECORDINGS/DUES/SUBSCRIPTIONS	01-03-30-6355	\$0.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-05-50-6048	\$0.00
APRIL2016	BANK OF AMERICA 22774	OFFICE SUPPLIES	01-05-50-6100	\$0.00
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	01-05-50-6118	\$0.00
APRIL2016	BANK OF AMERICA 22774	COMPUTER SUPPLIES	01-05-50-6123	\$0.00
APRIL 2016	BANK OF AMERICA 22774	PRINTING	01-05-50-6308	\$50.82
APRIL2016	BANK OF AMERICA 22774	ADVERTISING - LEGAL PUBLICATIONS	01-05-50-6334	\$0.00
APRIL2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	01-05-50-6355	\$0.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-05-53-6048	\$1,223.17
APRIL2016	BANK OF AMERICA 22774	MARKETING EXPENSE	01-05-53-6123	\$0.00
APRIL2016	BANK OF AMERICA 22774	PRINTING	01-05-53-6308	\$0.00
APRIL2016	BANK OF AMERICA 22774	SPECIAL EVENTS	01-05-53-6342	\$0.00
APRIL2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	01-05-53-6355	\$0.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	01-05-53-6373	\$0.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-06-60-6048	\$749.38
APRIL2016	BANK OF AMERICA 22774	LITERACY PROGRAMMING SUPPLIES	01-06-60-6114	\$150.86

A/P Claims List

from 5/19/2016 to 5/19/2016

Invoice #	Vendor	Description	Account	Cost
APRIL2016	BANK OF AMERICA 22774	LIBRARY SUPPLIES	01-06-60-6117	\$41.82
APRIL2016	BANK OF AMERICA 22774	LIBRARY MATERIAL - PRINT	01-06-60-6130	\$264.77
APRIL2016	BANK OF AMERICA 22774	LIBRARY MATERIAL - ELECTRONIC	01-06-60-6131	\$270.61
APRIL2016	BANK OF AMERICA 22774	PRINTING	01-06-60-6308	\$127.37
APRIL2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	01-06-60-6355	\$53.00
APRIL2016	BANK OF AMERICA 22774	UNIFORM ALLOWANCE	01-07-70-6019	\$0.00
APRIL2016	BANK OF AMERICA 22774	EMPLOYEE PHYSICALS	01-07-70-6030	\$0.00
APRIL2016	BANK OF AMERICA 22774	CHEMICALS	01-07-70-6104	\$0.00
APRIL2016	BANK OF AMERICA 22774	JAIL SUPPLIES	01-07-70-6106	\$373.56
APRIL2016	BANK OF AMERICA 22774	FOOD/HUMANS	01-07-70-6107	\$312.73
APRIL2016	BANK OF AMERICA 22774	K-9 FOOD/SUPPLIES	01-07-70-6108	\$0.00
APRIL2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	01-07-70-6110	\$3,845.34
APRIL2016	BANK OF AMERICA 22774	SUPPLIES	01-07-70-6114	\$608.86
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	01-07-70-6118	\$0.00
APRIL2016	BANK OF AMERICA 22774	PHOTO/VIDEO SUPPLY	01-07-70-6120	\$0.00
APRIL2016	BANK OF AMERICA 22774	CRIME PREVENTION PROGRAM	01-07-70-6122	\$590.95
APRIL2016	BANK OF AMERICA 22774	PRINTING	01-07-70-6308	\$341.90
APRIL2016	BANK OF AMERICA 22774	COMPUTER MAINTENANCE/OPERATIONS	01-07-70-6311	\$1,335.11
APRIL2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-07-70-6316	\$3,196.50
APRIL2016	BANK OF AMERICA 22774	COMMUNICATIONS	01-07-70-6318	\$758.78
APRIL2016	BANK OF AMERICA 22774	COLLECTION FEES	01-07-70-6340	\$0.00
APRIL2016	BANK OF AMERICA 22774	SPECIAL EVENTS FOOD	01-07-70-6342	\$0.00
APRIL2016	BANK OF AMERICA 22774	TRAINING PROGRAM	01-07-70-6343	\$2,430.21
APRIL 2016	BANK OF AMERICA 22774	BLACKBOARD	01-07-70-6346	\$7,966.00
APRIL2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	01-07-70-6355	\$150.00
APRIL2016	BANK OF AMERICA 22774	UNIFORM ALLOWANCE	01-07-71-6019	\$0.00
APRIL2016	BANK OF AMERICA 22774	AMMUNITION	01-07-71-6105	\$4,012.95
APRIL2016	BANK OF AMERICA 22774	CHEMICALS	01-07-72-6104	\$471.29
APRIL2016	BANK OF AMERICA 22774	SAFETY SUPPLIES/APPAREL	01-07-72-6110	\$0.00
APRIL2016	BANK OF AMERICA 22774	KENNEL SUPPLIES	01-07-72-6114	\$538.46
APRIL2016	BANK OF AMERICA 22774	ANIMAL CAGES	01-07-72-6132	\$0.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-07-74-6048	\$0.00
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	01-07-74-6118	\$0.00
APRIL2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-07-74-6316	\$16.69
APRIL2016	BANK OF AMERICA 22774	ADVERTISING-LEGAL PUBLICATION	01-07-74-6334	\$0.00
APRIL2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	01-07-74-6355	\$0.00
APRIL2016	BANK OF AMERICA 22774	UNIFORM ALLOWANCE	01-07-77-6019	\$0.00
APRIL2016	BANK OF AMERICA 22774	PHOTO/VIDEO SUPPLIES	01-07-77-6120	\$0.00
APRIL2016	BANK OF AMERICA 22774	DRUG ENFORCEMENT PROGRAM	01-07-77-6124	\$0.00
APRIL2016	BANK OF AMERICA 22774	UNIFORM ALLOWANCE	01-07-78-6019	\$0.00
APRIL2016	BANK OF AMERICA 22774	MISC SUPPLIES	01-07-78-6114	\$0.00
APRIL2016	BANK OF AMERICA 22774	UNIFORMS	01-12-00-6016	\$0.00
APRIL2016	BANK OF AMERICA 22774	MINOR TOOLS	01-12-00-6102	\$244.09
APRIL2016	BANK OF AMERICA 22774	CHEMICAL	01-12-00-6104	\$36.99
APRIL2016	BANK OF AMERICA 22774	SAFETY APPAREL & SUPPLIES	01-12-00-6110	\$184.66
APRIL2016	BANK OF AMERICA 22774	STREETS/SIDEWALKS/BRIDGES	01-12-00-6113	\$5,079.19
APRIL2016	BANK OF AMERICA 22774	MISC SUPPLIES	01-12-00-6114	\$0.00
APRIL2016	BANK OF AMERICA 22774	SIGN AND MATERIALS	01-12-00-6115	\$0.00
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	01-12-00-6118	\$117.57
APRIL2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-12-00-6316	\$7,613.92

A/P Claims List

from 5/19/2016 to 5/19/2016

Invoice #	Vendor	Description	Account	Cost
APRIL2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	01-12-00-6317	\$1,410.06
APRIL2016	BANK OF AMERICA 22774	COMMUNICATIONS	01-12-00-6318	\$0.00
APRIL2016	BANK OF AMERICA 22774	EQUIPMENT RENTAL	01-12-00-6321	\$0.00
APRIL2016	BANK OF AMERICA 22774	LICENSE & CERTIFICATION	01-12-00-6365	\$0.00
APRIL2016	BANK OF AMERICA 22774	UNIFORMS	01-14-00-6016	\$153.88
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-14-00-6048	\$0.00
APRIL2016	BANK OF AMERICA 22774	MINOR TOOLS	01-14-00-6102	\$2.02
APRIL2016	BANK OF AMERICA 22774	CHEMICALS	01-14-00-6104	\$0.00
APRIL2016	BANK OF AMERICA 22774	SAFETY SUPPLIES & APPRAEL	01-14-00-6110	\$0.00
APRIL2016	BANK OF AMERICA 22774	SHOP SUPPLIES	01-14-00-6114	\$0.00
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	01-14-00-6118	\$0.00
APRIL2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-14-00-6316	\$45.80
APRIL2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	01-14-00-6317	\$0.99
APRIL2016	BANK OF AMERICA 22774	COMPUTER MAINTENANCE	01-14-00-6324	\$0.00
APRIL2016	BANK OF AMERICA 22774	REFERENCE BOOKS	01-14-00-6379	\$0.00
APRIL 2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-14-41-6116	\$58.87
APRIL 2016	BANK OF AMERICA 22774	FUEL & LUBE	01-14-41-6118	\$1,321.88
APRIL2016	BANK OF AMERICA 22774	UNIFORMS	01-15-11-6016	\$0.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-15-11-6048	\$0.00
APRIL2016	BANK OF AMERICA 22774	MINOR TOOLS	01-15-11-6102	\$0.00
APRIL2016	BANK OF AMERICA 22774	CHEMICALS	01-15-11-6104	\$1,366.31
APRIL2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	01-15-11-6110	\$225.46
APRIL2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	01-15-11-6112	\$9,039.25
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	01-15-11-6118	\$0.00
APRIL2016	BANK OF AMERICA 22774	REC SUPPLIES	01-15-11-6125	\$10.00
APRIL2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-15-11-6316	\$937.68
APRIL2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	01-15-11-6317	\$1,757.77
		Total GENERAL FUND		\$68,338.27
APRIL2016	BANK OF AMERICA 22774	UNIFORMS	09-09-90-6016	\$2,040.11
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	09-09-90-6048	\$85.09
APRIL2016	BANK OF AMERICA 22774	MINOR TOOLS	09-09-90-6102	\$782.50
APRIL2016	BANK OF AMERICA 22774	CHEMICALS	09-09-90-6104	\$0.00
APRIL2016	BANK OF AMERICA 22774	FOOD	09-09-90-6107	\$403.11
APRIL2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	09-09-90-6110	\$284.95
APRIL2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	09-09-90-6112	\$639.11
APRIL2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	09-09-90-6316	\$1,620.85
APRIL2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	09-09-90-6317	\$55.70
APRIL2016	BANK OF AMERICA 22774	COMMUNICATIONS	09-09-90-6318	\$328.80
APRIL2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	09-09-90-6355	\$0.00
APRIL2016	BANK OF AMERICA 22774	EQUIPMENT CERTIFICATION	09-09-90-6362	\$0.00
APRIL2016	BANK OF AMERICA 22774	UNIFORMS	09-09-92-6016	\$60.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	09-09-92-6048	\$1,722.73
APRIL2016	BANK OF AMERICA 22774	CHEMICALS	09-09-92-6104	\$5,626.46
APRIL2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	09-09-92-6110	\$0.00
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	09-09-92-6118	\$0.00
APRIL2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	09-09-92-6316	\$707.77
APRIL2016	BANK OF AMERICA 22774	COMMUNICATIONS	09-09-92-6318	\$0.00
APRIL2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	09-09-92-6355	\$0.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	09-09-92-6373	\$0.00
APRIL2016	BANK OF AMERICA 22774	UNIFORMS	09-09-96-6016	\$79.00

A/P Claims List

from 5/19/2016 to 5/19/2016

Invoice #	Vendor	Description	Account	Cost
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	09-09-96-6048	\$943.47
APRIL2016	BANK OF AMERICA 22774	OFFICE SUPPLIES	09-09-96-6101	\$0.00
APRIL2016	BANK OF AMERICA 22774	MINOR TOOLS	09-09-96-6102	\$0.00
APRIL2016	BANK OF AMERICA 22774	FOOD	09-09-96-6107	\$0.00
APRIL2016	BANK OF AMERICA 22774	MISC SUPPLIES	09-09-96-6114	\$0.00
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	09-09-96-6118	\$0.00
APRIL2016	BANK OF AMERICA 22774	PUBLIC EDUCATION	09-09-96-6121	\$65.00
APRIL2016	BANK OF AMERICA 22774	PRINTING	09-09-96-6308	\$0.00
APRIL2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	09-09-96-6316	\$0.00
APRIL2016	BANK OF AMERICA 22774	COMMUNICATIONS	09-09-96-6318	\$0.00
APRIL2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	09-09-96-6355	\$0.00
		Total FIRE/EMS FUND		\$15,444.65
APRIL2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	20-21-00-6110	\$0.00
APRIL2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	20-21-00-6112	\$801.87
APRIL2016	BANK OF AMERICA 22774	MISC SUPPLIES	20-21-00-6114	\$74.41
APRIL2016	BANK OF AMERICA 22774	TELEPHONE	20-21-00-6301	\$834.93
APRIL2016	BANK OF AMERICA 22774	PRINTING	20-21-00-6308	\$68.32
APRIL2016	BANK OF AMERICA 22774	POSTAGE	20-21-00-6309	\$0.00
APRIL2016	BANK OF AMERICA 22774	COMPUTER OPERATIONS	20-21-00-6311	\$0.00
APRIL2016	BANK OF AMERICA 22774	COMMUNICATIONS	20-21-00-6318	\$29.90
APRIL2016	BANK OF AMERICA 22774	SAFETY PROGRAMS	20-21-00-6339	\$0.00
APRIL2016	BANK OF AMERICA 22774	UTILTY COLLECTION FEES	20-21-00-6340	\$240.00
APRIL2016	BANK OF AMERICA 22774	MAINTENANCE AGREEMENTS	20-21-00-6347	\$9,440.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	20-21-00-6373	\$0.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	20-22-00-6048	\$0.00
APRIL2016	BANK OF AMERICA 22774	UNIFORMS	20-23-00-6016	\$0.00
APRIL2016	BANK OF AMERICA 22774	MINOR TOOLS	20-23-00-6102	\$0.00
APRIL2016	BANK OF AMERICA 22774	CHEMICALS	20-23-00-6104	\$0.00
APRIL2016	BANK OF AMERICA 22774	LAB SUPPLIES	20-23-00-6109	\$1,431.59
APRIL2016	BANK OF AMERICA 22774	SAFETY APPRAEL & SUPPLIES	20-23-00-6110	\$0.00
APRIL2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	20-23-00-6112	\$160.60
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	20-23-00-6118	\$31.25
APRIL2016	BANK OF AMERICA 22774	ANNUAL STATE WATER TEST	20-23-00-6303	\$852.50
APRIL2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	20-23-00-6316	\$2,696.85
APRIL2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	20-23-00-6317	\$358.27
APRIL2016	BANK OF AMERICA 22774	EQUIPMENT CALIBRATION	20-23-00-6319	\$0.00
APRIL2016	BANK OF AMERICA 22774	PUBLISHING FEES	20-23-00-6334	\$0.00
APRIL2016	BANK OF AMERICA 22774	BOOSTER STATION MAINTENANCE	20-23-00-6335	\$204.00
APRIL2016	BANK OF AMERICA 22774	LICENSE & CERTIFICATE	20-23-00-6365	\$0.00
APRIL2016	BANK OF AMERICA 22774	UNIFORMS	20-24-00-6016	\$0.00
APRIL2016	BANK OF AMERICA 22774	MINOR TOOLS	20-24-00-6102	\$0.00
APRIL2016	BANK OF AMERICA 22774	CHEMICALS	20-24-00-6104	\$3,370.75
APRIL2016	BANK OF AMERICA 22774	LAB SUPPLIES	20-24-00-6109	\$3,011.29
APRIL2016	BANK OF AMERICA 22774	SAFETY SUPPLIES & APPAREL	20-24-00-6110	\$2.97
APRIL2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	20-24-00-6112	\$845.01
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	20-24-00-6118	\$0.00
APRIL2016	BANK OF AMERICA 22774	LIFT STATION MAINTENANCE	20-24-00-6312	\$7,803.68
APRIL2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	20-24-00-6316	\$533.22
APRIL2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	20-24-00-6317	\$362.46
APRIL2016	BANK OF AMERICA 22774	EQUIPMENT CALIBRATION	20-24-00-6319	\$0.00

A/P Claims List

from 5/19/2016 to 5/19/2016

Invoice #	Vendor	Description	Account	Cost
APRIL2016	BANK OF AMERICA 22774	MANDATORY TESTING	20-24-00-6357	\$590.00
APRIL2016	BANK OF AMERICA 22774	LICENSE & CERTIFICATION	20-24-00-6365	\$462.00
APRIL2016	BANK OF AMERICA 22774	UNIFORMS	20-26-00-6016	\$0.00
APRIL2016	BANK OF AMERICA 22774	MINOR TOOLS	20-26-00-6102	\$0.00
APRIL2016	BANK OF AMERICA 22774	SAFETY APPAREL & SUPPLIES	20-26-00-6110	\$0.00
APRIL2016	BANK OF AMERICA 22774	BUILDING & GROUNDS	20-26-00-6112	\$0.00
APRIL2016	BANK OF AMERICA 22774	MISC SUPPLIES	20-26-00-6114	\$0.00
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	20-26-00-6118	\$785.00
APRIL2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	20-26-00-6316	\$2,012.88
APRIL2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	20-26-00-6317	\$0.00
APRIL2016	BANK OF AMERICA 22774	UNIFORMS	20-27-00-6016	\$0.00
APRIL2016	BANK OF AMERICA 22774	MINOR TOOLS	20-27-00-6102	\$177.57
APRIL2016	BANK OF AMERICA 22774	CHEMICALS	20-27-00-6104	\$0.00
APRIL2016	BANK OF AMERICA 22774	SAFETY APPAREL & SUPPLIES	20-27-00-6110	\$200.00
APRIL2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	20-27-00-6112	\$0.00
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	20-27-00-6118	\$0.00
APRIL2016	BANK OF AMERICA 22774	WATER/SEWER MAINTENANCE	20-27-00-6119	\$649.37
APRIL2016	BANK OF AMERICA 22774	WATER METERS	20-27-00-6129	\$0.00
APRIL2016	BANK OF AMERICA 22774	STREETS/SIDEWALKS	20-27-00-6313	\$250.00
APRIL2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	20-27-00-6316	\$232.03
APRIL2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	20-27-00-6317	\$877.53
APRIL2016	BANK OF AMERICA 22774	MISC SERVICE/CHARGES	20-27-00-6346	\$45.50
APRIL2016	BANK OF AMERICA 22774	LICENSE & CERTIFICATION	20-27-00-6365	\$124.00
APRIL2016	BANK OF AMERICA 22774	CHEMICALS	20-29-00-6104	\$0.00
APRIL2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	20-29-00-6112	\$0.00
APRIL2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	20-29-00-6317	\$0.00
		Total GPWA OPERATING FUND		\$39,559.75
APRIL 2016	BANK OF AMERICA 22774	HEALTHY COMM GRANT	30-30-05-6578	\$3,317.14
APRIL2016	BANK OF AMERICA 22774	LIBRARY STATE AID	30-30-06-6541	\$1,843.95
APRIL 2016	BANK OF AMERICA 22774	COMPUTER GRANT	30-30-07-6595	\$41.90
APRIL2016	BANK OF AMERICA 22774	BULLET PROOF VEST GRANT	30-30-07-6597	\$0.00
		Total GRANTS FUND		\$5,202.99
APRIL2016	BANK OF AMERICA 22774	MARKETING SUPPLIES	45-45-00-6123	\$2,364.23
APRIL2016	BANK OF AMERICA 22774	SPECIAL EVENTS	45-45-00-6342	\$0.00
APRIL2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	45-45-00-6355	\$0.00
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	45-45-00-6373	\$0.00
APRIL2016	BANK OF AMERICA 22774	POOL IMPROVEMENTS	45-45-00-6509	\$0.00
APRIL2016	BANK OF AMERICA 22774	PARK IMPROVEMENTS	45-45-00-6545	\$0.00
APRIL2016	BANK OF AMERICA 22774	LAKE IMPROVEMENTS	45-45-00-6546	\$45.00
		Total HOTEL/MOTEL TAX FUND		\$2,409.23
APRIL2016	BANK OF AMERICA 22774	PRINTING	50-50-00-6308	\$0.00
		Total WATER TREATMENT PLANT FUND		\$0.00
APRIL2016	BANK OF AMERICA 22774	LEASE-PURCHASE COPIERS	54-54-02-6705	\$2,219.92
APRIL2016	BANK OF AMERICA 22774	E911	54-54-07-6514	\$0.00
		Total CAPITAL PROJECTS		\$2,219.92
APRIL2016	BANK OF AMERICA 22774	PRINTING	55-55-00-6308	\$0.00
		Total CMOM Fee		\$0.00

A/P Claims List

from 5/19/2016 to 5/19/2016

Invoice #	Vendor	Description	Account	Cost
APRIL2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	98-98-00-6048	\$396.00
APRIL2016	BANK OF AMERICA 22774	OFFICE SUPPLIES	98-98-00-6101	\$16.03
APRIL2016	BANK OF AMERICA 22774	MINOR TOOLS	98-98-00-6102	\$0.00
APRIL2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	98-98-00-6110	\$0.00
APRIL2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	98-98-00-6112	\$247.70
APRIL2016	BANK OF AMERICA 22774	FUEL & LUBE	98-98-00-6118	\$0.00
APRIL2016	BANK OF AMERICA 22774	TELEPHONE & INTERNET	98-98-00-6301	\$261.12
APRIL2016	BANK OF AMERICA 22774	PRINTING	98-98-00-6308	\$10.91
APRIL 2016	BANK OF AMERICA 22774	TERMINAL ADDITION	98-98-00-6593	\$381.54
		Total AIRPORT FUND		\$1,313.30
		Total All Funds		\$134,488.11

**City of Guthrie
A/P Claims List
from 5/23/2016 to 5/23/2016**

Invoice #	Vendor	Description	Account	Cost
FEB & MAR 2016	NEW HORIZONS 22959	CLEANING SERVICES FOR THE LIBRARY	01-01-00-6112	\$380.00
APRIL2016	FLEETCOR TECHNOLOGIES	GUTHRIE HOUSING AUTHORITY	01-01-00-6118	\$88.56
2083	LA TERRA STUDIO, INC.	ODOT TAP Grant Submittal Coordination	01-01-00-6576	\$3,000.00
APRIL2016	FLEETCOR TECHNOLOGIES	BUILDING SERVICES	01-02-25-6118	\$39.77
APRIL2016	FLEETCOR TECHNOLOGIES	CONSTRUCTION	01-05-50-6118	\$48.54
2035880	Oklahoma INT League	INT Water Sports Gold Sponsorship	01-05-53-6342	\$1,000.00
APRIL2016	FLEETCOR TECHNOLOGIES	POLICE ADMINISTRATION	01-07-70-6118	\$2,814.48
APRIL2016	FLEETCOR TECHNOLOGIES	CODE ENFORCEMENT	01-07-74-6118	\$68.24
APRIL2016	FLEETCOR TECHNOLOGIES	STREET DEPT	01-12-00-6118	\$1,908.32
APRIL2016	FLEETCOR TECHNOLOGIES	FLEET DEPT	01-14-00-6118	\$105.42
MAY 2016	SHINEY BAYS CAR WASH	GPWA CAR WASH	01-14-41-6116	\$198.80
2319	HURLEY PLUMBING 267	Emergency Repairs	01-15-11-6112	\$70.00
2320	HURLEY PLUMBING 267	Emergency Repairs	01-15-11-6112	\$68.00
2035890	OKLA STATE DEPT OF HEALTH	Oklahoma State Bathing Place License	01-15-11-6112	\$50.00
APRIL2016	FLEETCOR TECHNOLOGIES	PARKS DEPT	01-15-11-6118	\$2,039.66
		Total GENERAL FUND		\$11,879.79
APRIL2016	FLEETCOR TECHNOLOGIES	FIRE SUPPRESSION	09-09-90-6118	\$637.51
APRIL2016	FLEETCOR TECHNOLOGIES	EMS	09-09-92-6118	\$1,878.27
APRIL2016	FLEETCOR TECHNOLOGIES	FIRE ADMINISTRATION	09-09-96-6118	\$469.27
		Total FIRE/EMS FUND		\$2,985.05
MAR & FEB 2016	NEW HORIZONS 22959	CLEANING SERVICES FOR GPWA	20-21-00-6112	\$228.00
MAY2016	MAXINE PRUITT (1915)	Mileage Reimbursment	20-22-00-6047	\$198.72
104535	SOUTHWEST CHEMICAL (20977)	Blanket PO for Bleach	20-23-00-6104	\$675.00
APRIL2016	FLEETCOR TECHNOLOGIES	WTP DEPT	20-23-00-6118	\$64.46
APRIL2016	FLEETCOR TECHNOLOGIES	WWTP DEPT	20-24-00-6118	\$64.69
APRIL2016	FLEETCOR TECHNOLOGIES	CONVENIENCE CENTER	20-26-00-6118	\$0.00
APRIL2016	FLEETCOR TECHNOLOGIES	LINE MAINTENANCE	20-27-00-6118	\$1,291.38
2098	LA TERRA STUDIO, INC.	Storm Water Sewer Design and Construction	20-27-00-6119	\$1,265.00
S101804647.001	UTILITY TECHNOLOGY SERVICES	3/4 Meters	20-27-00-6129	\$5,867.25
		Total GPWA OPERATING FUND		\$5,867.25
2035876	DR. DAVID OBERHELMAN	For LTAIO 4-25-16 Presentation & Mileage	30-30-06-6541	\$186.72
2035877	ROBERT GREENSTREET	For LTAIO Robert Greenstreet Presentation	30-30-06-6541	\$267.72
		Total GRANTS FUND		\$454.44
MAY2016	BancFirst (23245)	GPWA Utility System and Sales Tax Rev Note	50-50-00-6714	\$66,320.94
		Total WATER TREATMENT PLANT FUND		\$66,320.94
MAY2016	OKLA WATER RESOURCES	Series 2013 AMR and Langston Waterline	54-55-23-6714	\$24,029.34
		Total CAPITAL PROJECTS		\$24,029.34
A2721201/A2	WARREN CAT (139)	Trackhoe Lease for Sewer Line Project	55-55-00-6547	\$11,602.60
011744	Womacks Excavation & Trucking	Rock for Washington Sewer Replacement	55-55-00-6547	\$2,400.00
		Total CMOM Fee		\$14,002.60
04-045723-001	UTILITY DEPOSIT REFUND		71-00-00-5555	\$95.46
04-045846-001	UTILITY DEPOSIT REFUND		71-00-00-5555	\$182.46
06-061592-002	UTILITY DEPOSIT REFUND		71-00-00-5555	\$15.14
06-061690-002	UTILITY DEPOSIT REFUND		71-00-00-5555	\$73.19
07-072460-008	UTILITY DEPOSIT REFUND		71-00-00-5555	\$116.16
07-072461-013	UTILITY DEPOSIT REFUND		71-00-00-5555	\$56.85
10-101295-001	UTILITY DEPOSIT REFUND		71-00-00-5555	\$67.19

City of Guthrie
A/P Claims List
from 5/23/2016 to 5/23/2016

Invoice #	Vendor	Description	Account	Cost
11-110591-010	UTILITY DEPOSIT REFUND		71-00-00-5555	\$18.61
11-111680-008	UTILITY DEPOSIT REFUND		71-00-00-5555	\$61.15
11-112335-004	UTILITY DEPOSIT REFUND		71-00-00-5555	\$118.58
12-124071-003	UTILITY DEPOSIT REFUND		71-00-00-5555	\$43.03
13-131090-006	UTILITY DEPOSIT REFUND		71-00-00-5555	\$66.43
14-143940-008	UTILITY DEPOSIT REFUND		71-00-00-5555	\$7.61
		Total UTILITY DEPOSIT FUND		\$921.86
2035889	SCHELLON STANLEY	Mileage Reimbursement	98-98-00-6048	\$75.30
APRIL2016	FLEETCOR TECHNOLOGIES	AIRPORT	98-98-00-6118	\$48.40
		Total AIRPORT FUND		\$123.70
		Total All Funds		\$126,584.97

A/P Claims List

from 5/26/2016 to 5/26/2016

Invoice #	Vendor	Description	Account	Cost
2035900	Joshua Watson	Refund for the difference Day Pass and Boat	01-00-00-5443	\$30.00
24685	WALKER COMPANY (1975)	New Seal for Guthrie Economic Development	01-01-00-6114	\$36.45
MAY 2016	OKLAHOMA NATURAL GAS COM	MONTHLY BILLING FOR GENERAL	01-01-00-6307	\$0.00
MAY2016	RANDEL C. SHADID (20656)	Postage, Copies, Misc Fees	01-02-20-6054	\$205.00
138911	Clark Edelen	Wallet case Reimbursement	01-07-70-6114	\$14.69
138911	Ryan Friesen	Wallet Case Reimbursement	01-07-70-6114	\$14.69
8172	SAM'S CLUB DIRECT COMMERC	Food, Drinks & snacks 89ers Day	01-07-70-6342	\$298.51
		Total GENERAL FUND		\$599.34
CM MAY2016	WASTE CONNECTIONS, INC (210		20-00-00-5466	(\$250.00)
MAY 2016	OKLAHOMA NATURAL GAS COM	MONTHLY BILLING FOR GPWA	20-21-00-6307	\$70.17
MAY 2016	USPS - UNITED STATES POSTAL	MONTHLY POSTAGE	20-21-00-6309	\$2,000.00
MAY2016	USPS - UNITED STATES POSTAL	MONTHLY POSTAGE	20-21-00-6309	\$1,000.00
1634150/163415	WASTE CONNECTIONS, INC (210	Sanitation Service Agreement	20-21-00-6348	\$75,109.27
1634150/163415	WASTE CONNECTIONS, INC (210	Sanitation Service Agreement	20-26-00-6375	\$7,616.49
		Total GPWA OPERATING FUND		\$85,545.93
106532-0416	GUTHRIE NEWS LEADER (1578)	Smile of the Day & 89ers Promotion	45-45-00-6123	\$566.65
2035892	OKLA PHARMACY HERITAGE FO	Corporate Sponsorship for OK Frontier Drugs	45-45-00-6123	\$100.00
		Total HOTEL/MOTEL TAX FUND		\$666.65
JUN2016	AT&T CAPITAL SERVICES, INC.	Phone System Lease Purchase	54-54-02-6710	\$925.62
JUN2016	COMMUNITY STATE BANK 2287	Front End Loader	54-56-12-6718	\$2,687.83
		Total CAPITAL PROJECTS		\$3,613.45
JUNE2016	OKLAHOMA DEPARTMENT OF C	Spirit Wing Loan	99-99-00-6702	\$1,041.66
		Total GUTHRIE INDUSTRIAL DEVELOPMENT		\$1,041.66
		Total All Funds		\$91,467.03