



63rd City Council
Mayor Steven J. Gentling
Ward I - John Wood, Ed Wood Ward II - Jeff Taylor, Brian Bothroyd
Ward III - Gaylord Z. Thomas, Sharyl Padgett

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

Tuesday, March 1, 2016 at 7:00pm
City Hall Council Chambers
101 N. 2nd Street, Guthrie, Oklahoma, 73044

- 1. Call to Order.
2. Consent Agenda.
All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held February 16, 2016..... 1
3. Adjournment.

CITY COUNCIL MEETING

63rd City Council
Tuesday, March 1, 2016, 7:00pm
City Hall Council Chambers
101 N. 2nd Street, Guthrie, Oklahoma, 73044

- 1. Call to Order.
2. Public Comments, Community Announcements and Recognitions.
3. Consent Agenda
All matters listed will be enacted by one motion unless a request is made for discussion by any council member or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
A. Consider approval of minutes of the City Council Workshop held on February 16, 2016 ..... 2
B. Consider approval of minutes of the Regular City Council Meeting held on February 16, 2016..... 4
C. Consider approval of waiving the rental fee for the Mineral Wells Pavilion for the Parent-Teacher Organization (PTO) of Guthrie Upper Elementary School (GUES) on Tuesday, April 5, 2016..... 7
D. Consider approval of Change Order No. 2 extending the contract with C4L, LLC for twenty-nine (29) days which will expire on March 28, 2016 ..... 9

4. Discussion and possible action of Resolution No. 2016-01 to waive selected Sections from the Guthrie Code of Ordinances during the Bike MS Event to be held September 21-25, 2016, at Highland Park.....11
5. Discussion and possible action on Ordinance No. 3284, amending Ordinance No. 2678, increasing the number of Library Board members to seven.....15
6. Discussion and possible action on Mayor’s nomination(s) to the Guthrie Library Board .....19
7. Discussion and possible action regarding the adoption of Ordinance No. 3285, amending Ordinance No. 2833 levying and assessing an excise tax to three and three-quarter percent (3.75%) of the purchase price upon the storage, use or consumption of tangible, personal property purchased outside the State of Oklahoma and brought into the City of Guthrie, Oklahoma.....23
8. City Manager’s Report
9. Requests/comments from members of the City Council
10. Consider approval to convene into Executive Session pursuant to the Authority of Title 25, O.S. 2001, as follows:
  - A. 307(B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim (Initiative Petition)
  - B. 307(B)(1) for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of public officer or employee (City Manager).
11. Consider action regarding Initiative Petition.
12. Consider action regarding City Manager.
13. Adjournment.

MINUTES  
GUTHRIE PUBLIC WORKS AUTHORITY MEETING  
February 16, 2016

The regular meeting of the Guthrie Public Works Authority was posted on Friday, February 12, 2016, before 5:00 p.m. and held Tuesday, February 16, 2016, in the Guthrie City Hall Council Chambers.

Pledge of Allegiance was led by Council Member Brian Bothroyd.

Invocation was given by Pastor Don Riepe, Guthrie Christian Church.

Chairman Steven J. Gentling called the meeting to order at 7:01 p.m.

Members Present:	Steven J. Gentling	John Wood	Gaylord Z. Thomas
	Jeff Taylor	Sharyl Padgett	Ed Wood
	Brian Bothroyd		

Members Absent: None

Staff Present:	Bruce Johnson	Randel Shadid	Kim Biggs
	Maxine Pruitt	Eric Harlow	Cody Mosley
	Don Sweger		

Chairman Gentling declared a quorum with all Trustee Members in attendance.

**Public Comments, Community Announcements, and Recognition.** None.

**Consent Agenda.** Motion by Vice Chairman J. Wood, seconded by Trustee Thomas, moved approval of the Consent Agenda as follows:

- A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held February 2, 2016.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Gentling, J. Wood, Thomas, Taylor, Padgett, E. Wood, Bothroyd  
Nay: None

Chairman Gentling declared the motion carried unanimously.

**Adjournment.** There being no further business for the Guthrie Public Works Authority Trustees, Chairman Gentling declared the meeting adjourned at 7:02 p.m.

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Kim Biggs, Secretary

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Steven J. Gentling, Chairman

MINUTES  
CITY COUNCIL MEETING  
Council Workshop  
February 16, 2016

The special meeting of the sixty-third City Council of Guthrie, Oklahoma was posted on Friday, February 12, 2016, before 5:00 p.m. and held Tuesday, February 16, 2016, in the Guthrie City Hall 3<sup>rd</sup> Floor Conference Room.

Mayor Steven J. Gentling called the meeting to order at 6:00 p.m.

Members Present:	Steven J. Gentling	Gaylord Z. Thomas	Jeff Taylor
	Sharyl Padgett	Ed Wood	Brian Bothroyd

Members Absent: John Wood

Staff Present:	Bruce Johnson	Randel Shadid	Kim Biggs
	Maxine Pruitt	Eric Harlow	Don Sweger
	Cody Mosley		

Mayor Gentling declared a quorum with six (6) Council Members in attendance.

**ATV Grant Update.** City Manager Johnson stated that the engineering firm is working on the design of the buildings and layout of the trails. Once the engineering work is done, the City will begin working on a contract for the lease of the property. The engineering design and contract will be presented to City Council at a later date.

Vice Mayor John Wood arrived at 6:02 p.m.

**Discussion of Election Projects.** City Manager Johnson congratulated the City Council for the passing of the sales tax. Johnson stated that the new sales tax will go into effect July 1, 2016, and we will receive our first remittance check from the Oklahoma Tax Commission in September. Staff plans to present an amendment to the use tax ordinance for Council consideration in March. Projects planned for the first year will be rolled out over the next few months including repairs to the Excelsior Library, some youth and senior projects, updates to the City's fleet, ladder truck, street equipment, and cemetery fencing.

**Discussion of Oil & Gas Wells.** Staff is looking at ordinances from other communities to address the concerns. A draft ordinance will be presented to Council in March.

**Discussion of EMS.** The EMS ordinance has not been updated in years. Staff plans to submit an amended ordinance to Council in March along with an updated contract appointing a medical director.

**Discussion of Commissioners of the Land Office (State of Oklahoma).** The Land Office is in receipt of the City's request to swap lands with the State of Oklahoma. The process can take nine months to a year to complete.

**Discussion of Cottonwood Creek Low Water Dam.** The engineering plans have been submitted to the U.S. Army Corps of Engineers for their review. Johnson stated that he asked Myers Engineering to look at an alternative location for the dam along Cottonwood Creek in the elbow area to possibly create a body of water near the downtown district.

**Discussion of CVB.** Staff received a proposal from Oklahoma State University to conduct a survey of our tourism in Guthrie and would include a database of past, current, and potential tourism. The survey would take one year to complete. The cost of the proposal is approximately \$20,000.

**Discussion of Accessory Buildings.** This item will go before the Planning Commission for their input in defining accessory buildings, location, property size, etc. If Council has input, ideas, or concerns, please notify City Manager Johnson.

**Discussion of ODOT TAP Grant.** Staff is applying for a grant with the Oklahoma Department of Transportation utilizing money received from the Mumford & Sons Concert as part of the grant match. If approved, the funds will allow for improvements to be made at the intersections of Oklahoma/Division and Harrison/Division. Staff is also applying for a separate TAP grant to address sidewalks and street lighting.

**Adjournment.** There being no further business for the Guthrie City Council, Mayor Gentling declared the meeting adjourned at 6:35 p.m.

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Kim Biggs, City Clerk

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Steven J. Gentling, Mayor

MINUTES  
CITY COUNCIL MEETING  
February 16, 2016

The regular meeting of the sixty-third City Council of Guthrie, Oklahoma was posted on Friday, February 12, 2016, before 5:00 p.m. and held Tuesday, February 16, 2016, in the Guthrie City Hall Council Chambers.

Mayor Gentling called the meeting to order at 7:03 p.m.

Members Present:	Steven J. Gentling	John Wood	Gaylord Z. Thomas
	Jeff Taylor	Sharyl Padgett	Ed Wood
	Brian Bothroyd		

Members Absent: None

Staff Present:	Bruce Johnson	Randel Shadid	Kim Biggs
	Maxine Pruitt	Eric Harlow	Cody Mosley
	Don Sweger		

Mayor Gentling declared a quorum with all Council Members in attendance.

**Consent Agenda.** Motion by Vice Mayor J. Wood, seconded by Council Member E. Wood, moved approval of the Consent Agenda as follows:

- A. Consider approval of minutes of the Regular City Council Meeting held on February 2, 2016.
- B. Consider approval of minutes of the Special City Council Meeting held on February 10, 2016.

Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, J. Wood, Thomas, Taylor, Padgett, E. Wood, Bothroyd  
Nay: None

Mayor Gentling declared the motion carried unanimously.

**Public Hearing, Ordinance No. 3281.** On Thursday February 11, 2016 the Planning Commission met to discussion application 2016- 20113467 regarding a request to rezone the neighborhood commonly known as Johnson Drive. The request is for a rezoning from C-2 to R-1 (Single Family Residential). The site is an established neighborhood currently. The current commercial zoning allows for empty lots to be considered for commercial operations. The Planning Commission voted unanimously to recommend approval of the rezoning. A public hearing was held. Mr. Kevin Ruggs, owner of property within the area, addressed the City Council and stated that he is opposed to the rezoning and that if this ordinance is approved he will not be allowed to construct storage units as he had originally planned. Motion by Council

Member Bothroyd, seconded by Council Member Taylor, moved approval of Ordinance No. 3281 amending the zoning ordinance from C-2 to R-1 for Johnson Drive as recommended by the Planning Commission. Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, J. Wood, Thomas, Taylor, Padgett, E. Wood, Bothroyd  
Nay: None

Mayor Gentling declared the motion carried unanimously.

**Public Hearing, Ordinance No. 3282.** On Thursday February 11, 2016, the Planning Commission met to discuss application 2015- 20113368 regarding a request to rezone property located north of Industrial Road, west of Pine, intended for construction of a new residential neighborhood. The request is for a rezoning from A-2 to R-1 (Single Family Residential). The Planning Commission voted to recommend to the Guthrie City Council to approve the rezoning. A public hearing was held. Mr. Michael Gellenbeck, owner and developer of the property to be rezoned, addressed the City Council and stated that he is in support of the rezoning and provided a brief description of the proposed residential neighborhood referred to as English Farms. Motion by Council Member Bothroyd, seconded by Council Member Taylor, moved approval of Ordinance No. 3282, amending the zoning ordinance from A-2 to R-1 for the property intended for construction of a new residential neighborhood. Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, J. Wood, Thomas, Taylor, Padgett, E. Wood, Bothroyd  
Nay: None

Mayor Gentling declared the motion carried unanimously.

**Resolution No. 2016-27.** Motion by Council Member Thomas, seconded Vice Mayor J. Wood, moved approval of Resolution No. 2016-27, a resolution of support for the National Little Britches Rodeo Association. Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, J. Wood, Thomas, Taylor, Padgett, E. Wood, Bothroyd  
Nay: None

Mayor Gentling declared the motion carried unanimously.

**City Manager's Report:** City Manager Johnson thanked the community for participating and approving the Capital Improvement Sales Tax and is looking forward to implementing the projects and improving the community.

**Requests/Comments from Members of the City Council:** Thanked the community for supporting the sales tax --- it sends a positive signal and trust in leadership.

**Executive Session.** Motion by Council Member E. Wood, seconded by Vice Mayor J. Wood, moved approval to convene into Executive Session pursuant to the Authority of Title 25, O.S. 2001, as follows:

- A. 307(B)(1) for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of public officer or employee (City Manager).
- B. 307(B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim (Logan County Rural Water District No. 1).

Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, J. Wood, Thomas, Taylor, Padgett, E. Wood, Bothroyd  
Nay: None

Mayor Gentling declared the motion carried unanimously at 7:17 p.m. Attending Executive Session were Mayor Gentling, Vice Mayor J. Wood, Council Members Thomas, Taylor, Padgett, E. Wood, and Bothroyd, City Manager Johnson, and City Attorney Shadid.

**Reconvene.** Mayor Gentling reconvened the Guthrie City Council Meeting at 7:40 p.m. and stated no action was taken in Executive Session.

**Consider action regarding City Manager.** No action.

**Consider action regarding Logan County Rural Water District No. 1.** No action.

**Adjournment.** There being no further business for the Guthrie City Council, Mayor Gentling declared the meeting adjourned at 7:41 p.m.

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Kim Biggs, City Clerk

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Steven J. Gentling, Mayor



**Agenda Item Cover Letter**

**Meeting**  
 City Council  
 GPWA  
 Other: \_\_\_\_\_

**Date of Meeting**  
March 1, 2016

**Contact**  
Bruce Johnson,  
City Manager

**Agenda Item**

Consider approval of waiving the rental fee for the Mineral Wells Pavilion for the Parent-Teacher Organization (PTO) of Guthrie Upper Elementary School (GUES) on Tuesday, April 5, 2016.

**Summary**

The PTO of GUES has requested that the City waive the \$50.00 rental fee required to lease Mineral Wells Pavilion for their 2<sup>nd</sup> Annual Kick-off Testing Family Picnic on April 5, 2016 from 5:00 p.m. to 8:00 p.m. The event is held to provide an opportunity for teachers and parents to visit outside the school facilities. Hot dogs and chips are provided at no charge. The PTO has limited funds for these types of events and the money raised throughout the year go towards playground equipment and student rewards.

**Funding Expected**       Revenue       Expenditure       N/A

**Budgeted**       Yes       No       N/A

**Account Number**      \_\_\_\_\_      **Amount**      \_\_\_\_\_

**Legal Review**       N/A       Required      Completed Date: \_\_\_\_\_

**Supporting documents attached**

- Letter from Susan Davison, Principal, Guthrie Upper Elementary School

**Recommendation**

Approve waiving the \$50.00 rental fee for Mineral Wells Pavilion for the Parent-Teacher Organization of Guthrie Upper Elementary School on April 5, 2016.

**Action Needed**       Public Hearing       Motion       Emergency Clause

# *Guthrie Upper Elementary School*

702 CROOKS DRIVE  
GUTHRIE, OKLAHOMA 73044  
(405) 282-5924  
Fax: (405) 282-5946  
[www.guthrie.k12.ok.us](http://www.guthrie.k12.ok.us)

Susan Davison  
*Principal*

Jeff Ball  
*Assistant Principal*

Dear Guthrie City Council:

The PTO of Guthrie Upper Elementary School will be hosting the 2<sup>nd</sup> Annual Kick-off Testing Family Picnic. It will be held on Tuesday, April 5, 5 -8 pm, at Mineral Wells Park. The GUES PTO will be providing free hot dogs and chips to all who attend.

This event is held to provide an opportunity for teachers and parents to visit outside the school building and bridge a gap between home and school. Hopefully this event helps to alleviate student stress over testing as well. Last year was the first time we held this event and it was a great success. We served over 600 hot dogs.

The PTO is requesting that you waive the reservation fee for the pavilion at Mineral Wells Park. There is no charge to the families for this event. PTO does hold fundraising events throughout the year, but we hope to utilize those funds for playground equipment and student rewards.

Your consideration of this request is greatly appreciated as well as all the support you offer to the schools and students throughout the year. Please feel free to contact me if you have any questions. I can be reached at the GUES office, 282-5924 or by cell, 642-2162.

Sincerely,



Susan Davison, Principal  
Guthrie Upper Elementary School



**Agenda Item Cover Letter**

**Meeting**

City Council  
 GPWA  
 Other: \_\_\_\_\_

**Date of Meeting**

March 1, 2016

**Contact**

Jessie Bryan,  
Purchasing Agent

**Agenda Item**

Consider approval of Change Order No. 2 extending the contract with C4L, LLC for twenty-nine (29) days which will expire on March 28, 2016.

**Summary**

The City Council awarded Bid No. 2015-01, Airport Pilot’s Lounge to C4L, LLC, Edmond, OK and R&R General Contracting, Norman, OK on November 3, 2015. Contracts were executed on November 27, 2015 and the contractors were allowed 90 days to complete the project. Due to scheduling conflicts work did not begin until mid-December. C4L, LLC is requesting 29 additional days to complete the lounge.

<b>Funding Expected</b>	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
<b>Budgeted</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
<b>Account Number</b>	_____	<b>Amount</b>	_____

**Supporting documents attached:**

- Change Order No. 2

**Recommendation**

Approve Change Order No. 2 extending the contract with C4L, LLC for twenty-nine (29) days which will expire on March 28, 2016.

**Action Needed**       Public Hearing       Motion       Emergency Clause

# Change Order

## No. 2

Date of Issuance: 2-22-16		Effective Date: 2-22-16
Project: Pilot's Lounge	Owner: City of Guthrie/Guthrie PWA	Owner's Contract No.:
Guthrie/Edmond Regional Airport		Date of Contract: November 17, 2105
Contractor: C4L,LLC		Engineer's Project No.: 211135.97

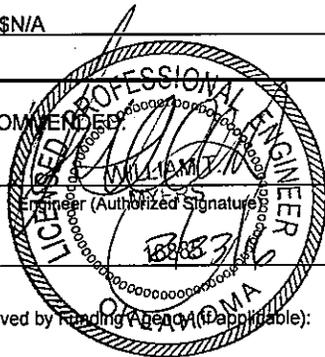
The Contract Documents are modified as follows upon execution of this Change Order:

30 additional days are needed to complete the project.

Attachments - Exhibit A

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:  \$ <u>N/A</u>	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>February 27, 2016 (90 days)</u> Ready for final payment (days or date): _____
[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____:  \$ _____	[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____: Substantial completion (days): _____ Ready for final payment (days): _____
Contract Price prior to this Change Order:  <u>\$N/A</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>February 27, 2016 ( 90 days)</u> Ready for final payment (days or date): _____
[Increase] [Decrease] of this Change Order:  <u>\$N/A</u>	[Increase] [ <del>Decrease</del> ] of this Change Order: Substantial completion (days or date): <u>March 28, 2016 ( adding 30 calendar days)</u> Ready for final payment (days or date): _____
Contract Price incorporating this Change Order:  <u>\$N/A</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>March 28, 2016</u> Ready for final payment (days or date): _____

RECOMMENDED:  
By: \_\_\_\_\_  
Engineer (Authorized Signature)  
Date: \_\_\_\_\_  
Approved by Funding Agency (if applicable): \_\_\_\_\_



ACCEPTED:  
By: \_\_\_\_\_  
Owner (Authorized Signature)  
Date: \_\_\_\_\_

ACCEPTED:  
By: \_\_\_\_\_  
Contractor (Authorized Signature)  
Date: \_\_\_\_\_



**Agenda Item Cover Letter**

**Meeting**  
 City Council  
 GPWA  
 Other: \_\_\_\_\_

**Date of Meeting**  
 March 1, 2016

**Contact**  
 Cody Mosley,  
 Director of Community &  
 Economic Development

**Agenda Item**

Discussion and possible action of Resolution No. 2016-01 to waive selected Sections from the Guthrie Code of Ordinances during the Bike MS Event to be held September 21-25, 2016, at Highland Park.

**Summary**

In order to promote enjoyment and encourage maximum community and business-owner participation of the National MS Society’s Bike MS event, the City wishes to provide a temporary waiver of two articles within the Guthrie Code of Ordinances concerning alcohol consumption inside of a public park and park closure time. The time frame for this waiver is proposed to be from 12pm Friday, September 23<sup>rd</sup> until 8am on September 25<sup>th</sup>, 2016.

The articles proposed to be waived will now allow for alcohol consumption inside of Highland Park, but not within the confines of the municipal swimming pool area, and will suspend the closure of the park at 10:30pm for September 23<sup>rd</sup> and 24<sup>th</sup>, 2016.

The City encourages business owners and residents to participate in this unique event, and to feel comfortable going a bit further in playing an active part in displaying our community to all the visitors who will be coming to our community. This is the second year of the event.

**Funding Expected**     Revenue                       Expenditure                       N/A  
**Budgeted**                       Yes                                       No                                       N/A

**Account Number**                      \_\_\_\_\_ **Amount**                      \_\_\_\_\_

**Supporting documents attached:**

- Resolution No. 2016-01
- Request letter from National MS Society
- Guthrie City Code: Chapter 15, Parks and Recreation; Sections 17 & 30-31

**Recommendation**

Approve Resolution No. 2016-01

**Action Needed**                       Public Hearing                       Motion                       Emergency Clause

**RESOLUTION NO. 2016-01**

**RESOLUTION TEMPORARILY SUSPENDING SELECTED SECTIONS OF THE GUTHRIE CODE OF ORDINANCES DURING THE NATIONAL MS SOCIETY'S BIKE MS EVENT ON SEPTEMBER 23-25, 2016**

**WHEREAS**, the City of Guthrie (the "City") will be the location of the Bike MS event (the "Event"), which will be held in the City's Highland Park area; and,

**WHEREAS**, in connection with the planning and administration of the Event, the City of Guthrie wants to encourage the spirit and enjoyment by the residents and business owners in the BIKE MS event; and

**WHEREAS**, to encourage resident and business owner participation in the festivities, the City of Guthrie will waive selected sections including requirements and penalties of the Guthrie Code; and

**WHEREAS**, the City wishes to suspend the selected activities for a finite period of time, from 12pm on September 23<sup>rd</sup>, 2016 to 8am on September 25<sup>th</sup>, 2016; and,

**WHEREAS**, the selected Sections of the Code of Ordinances to be waived include the following:

Ch 15 Section 30-31 Parks – Hours of Operation

Ch 15 Section 17(B)(3)(x) Parks – Possession or Consumption of Alcohol

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF GUTHRIE**, that the City Council temporarily suspends the Sections of the Code of Ordinances described above during the time from 12pm on September 23<sup>rd</sup> until 8am on September 25<sup>th</sup>, 2016.

Passed by the Mayor and City Council of the City of Guthrie on the 1<sup>st</sup> day of March, 2016.

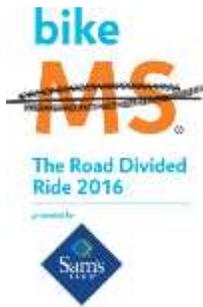
\_\_\_\_\_  
Steven J. Gentling, MAYOR

ATTEST:

\_\_\_\_\_  
Kim Biggs, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Randel Shadid, City Attorney



Attention: Honorable Mayor and City Council  
P.O. Box 908, Guthrie, OK 73044

RE: Bike MS: The Road Divided – Alcohol Consumption Ordinance Temporary Suspension

Honorable Mayor and City Council,

The Oklahoma Chapter of the National MS Society would like to request that the ordinance regarding alcohol consumption in the Highland Park be temporarily suspended on Saturday September 24th from 12pm – 10pm. We would also like to request the suspension of park closure times, as we will have people camping overnight, and we will also have bikes stored overnight on the premises.

The National MS Society, Oklahoma is gearing up for the 31st Anniversary Bike MS: The Road Divided on September 24-25, 2016. This annual event brings together hundreds of cyclists riding over 150 miles through Central Oklahoma to raise funds and awareness for multiple sclerosis. Bike MS: The Road Divided is the largest annual fundraising event in Oklahoma for the National MS Society with a goal of \$430,000 this year. Funds raised support MS research as well as programs and services that directly impact more than 11,200 Oklahomans affected by this disease. It is with the dedication and support of local business and individuals, that we are able to reach this goal and raise funds for multiple sclerosis.

The Bike MS team/participants have chosen Guthrie as an ideal place for our evening encampment, and have been working with City of Guthrie staff over the past couple months to plan the set up for this at Highland Park for September 24th. We anticipate about 900 people (650 cyclists, 250+ volunteers, staff and our logistics crew) to be in Guthrie on that evening. Our cyclists enjoy un-winding with their teams and friends and having alcohol has been a part of the overall experience our participants enjoy and look forward to....it's sort of become a "cultural" component to a lot of our teams on Friday and Saturday night. We have only served 3 point beer in the past that is donated by Anheuser Busch. We have signage for risk management purposes clearly stating that no one under age 21 is permitted to consume alcohol. We also use wristbands to clearly identify who is consuming and monitor consumption. All of the alcohol is donated, therefore it is not sold at the event as this is against our policies. Water, soft drinks, Gatorade, tea, coffee, etc. will be provided to those who do not wish to consume alcohol as well as underage participants.

Thank you for your consideration and the opportunity to enjoy all of the wonderful things our first State Capitol has to offer.

Best Regards,

Sarah Flowers  
Development Manager, Oklahoma  
Cell 918-740-3140  
City of Guthrie  
Office 918-488-0882 x 35124

March 1, 2016

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quality and population of the fish in the lakes.

(r) Fishermen shall have no more than one day fish limit in their possession.

(s) Fish limits will be in accordance with federal, state and city regulations with the exception of:

1. Largemouth bass: five per day with a minimum length of 18 inches.
2. Saugeye: five per day, 18 inches or longer.

(t) All fish that are not legal size, must be released immediately.

(u) All dead fish or fish carcasses must be removed from lake premises and disposed of pursuant to state regulations.

(v) Permits will be issued only to persons possessing an Oklahoma Fishing License. All persons 16 years of age or older must obtain a lake permit before using lake facilities. The following are exempt from obtaining fishing permits:

1. All persons, 15 years of age or under; Children under 14 years old must be accompanied by parents or a responsible person 16 years of age or older and children's catch will be counted as part of parent's or adult's catch.
2. All persons 65 years of age or older who produce proof of age;
3. All disabled veterans;
4. All city employees, as an employment benefit; and
5. All city retirees who produce proof of retiring from the city.

(w) Fishing will be allowed year round at either lake or restricted for safety or when some unforeseen accident or incident may occur or severe weather conditions which would make the lakes unsafe for public use. These determinations are to be made by the City Manager or in a case of emergency by the lake rangers or public safety official.

(x) The possession or consumption of any intoxicating substance, including but not limited to any beverage containing alcohol is prohibited on all city managed land and municipal fishing areas.

(y) The city shall not be responsible for personal injury or damage to personal property.

(z) Permits are non-transferable and must be in possession and exhibited to the lake rangers upon request.

(90 Code, § 15-5) (Ord. 2604, passed - -; Am. Ord. 2823, passed - -; Am. Ord. 2970, passed 4-6-93; Am. Ord. 3074, passed 10-17-00; Am. Ord. 3104, passed 7-16-02; Am. Ord. 3195, passed 6-3-08; Am. Ord. 3196, passed 7-15-08)

## ARTICLE 3: USE OF PARKS

### § 15-30 HOURS OF OPERATION.

Lions Park and Ritzhaupt Park are hereby deemed to be closed from 10:30 p.m. to 6:00 a.m. each night and Owen Field, Highland Park, Mineral Wells Park and Noble Park, all within the corporate limits of the city, shall all be deemed closed each night from midnight to 6:00 a.m. from public or private use thereof, unless special permission be granted by the Mayor or City Manager.

(90 Code, § 15-6) (Ord. 2615, passed - -; Am. Ord. 2943, passed 4-16-91)

### § 15-31 VIOLATION.

If anyone shall enter upon or be in Lions Park or Ritzhaupt Park after 10:30 p.m. and prior to 6:00 a.m. or enter upon or be in Owen Field, Highland Park, Mineral Wells Park and Noble Park after 12:00 p.m. and prior to 6:00 a.m. without special permission from the Mayor or City Manager, they shall be deemed guilty of an offense and upon conviction, shall be punished as provided in this code of ordinances.



Agenda Item Cover Letter

Meeting

X City Council
GPWA
Other:

Date of Meeting

March 1, 2016

Contact

Suzette Chang,
Director of Library Services

Agenda Item

Discussion and possible action of adopting Ordinance No. 3284, amending Ordinance No. 2678, increasing the number of Library Board members to seven.

Summary

The Library Board for the Guthrie Public Library currently consists of five (5) members who meet quarterly. Staff would like to increase the number of Library Board members to seven (7), with terms beginning in May. Two members will serve terms ending in 2016, two members will serve terms ending in 2017, and three members will serve terms ending in 2018.

Funding Expected Revenue Expenditure x N/A

Budgeted Yes No x N/A

Account Number Amount

Legal Review N/A Required Completed Date:

Supporting documents attached

- Ordinance No. 3284
Ordinance No. 2678

Recommendation

Approve Ordinance No. 3284

Action Needed Public Hearing X Motion Emergency Clause

**ORDINANCE NO. 3284**

AN ORDINANCE AMENDING SECTION 1 AND SECTION 2 OF ORDINANCE 2678 OF THE GUTHRIE CODE OF ORDINANCES PROVIDING FOR APPOINTMENT AND TERM OF SERVICE FOR THE MEMBERS OF THE LIBRARY BOARD OF THE CITY OF GUTHRIE, OKLAHOMA.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF GUTHRIE, OKLAHOMA;

**Section 1:** There is hereby created a Library Board for the City of Guthrie, Oklahoma. The Library Board shall be composed of seven (7) members, to be appointed as provided in Section 2 hereof.

**Section 2:** The Mayor of the City of Guthrie, Oklahoma shall, with the approval of the City Council, appoint seven (7) members of the Library Board to overlapping three-year terms. The terms of the seven members shall be as follows: The term of two (2) members shall be for a term ending the 30<sup>th</sup> day of April 2016; the term of two (2) members shall be for a term ending the 30<sup>th</sup> day of April 2017; and the term of three (3) members shall be for a term ending the 30<sup>th</sup> day of 2018.

**Section 3:** The Library Board shall make recommendations to the Mayor, City Council and City Manager on the operation, functions, maintenance, policies of and all matters concerning, the public library system of the City of Guthrie.

**Section 4:** All ordinances or resolutions in conflict with any provision of this Ordinance are hereby repealed, as of the effective date of this Ordinance.

**Section 5:** If any part of this Ordinance shall be declared unconstitutional or void for any cause, such part shall not affect the remaining parts or provisions of this Ordinance.

Adopted and approved by the City Council of the City of Guthrie the 1<sup>st</sup> day of March, 2016.

\_\_\_\_\_  
Steven J. Gentling, Mayor

ATTEST: Seal

\_\_\_\_\_  
Kim Biggs, City Clerk

APPROVED AS TO SUBSTANCE AND FORM:

\_\_\_\_\_  
Randel Shadid, City Attorney

ORDINANCE NO. 2678

AN ORDINANCE CREATING A LIBRARY BOARD FOR THE CITY OF GUTHRIE, OKLAHOMA; PROVIDING FOR APPOINTMENT AND TERM OF SERVICE FOR THE MEMBERS OF SAID BOARD, PROVIDING DUTIES OF THE BOARD; REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS; PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Mayor and Councilmen of the City of Guthrie, Oklahoma:

Section 1: There is hereby created a Library Board for the City of Guthrie, Oklahoma. The Library Board shall be composed of ~~five (5)~~ <sup>seven (7)</sup> members, to be appointed as provided in Section 2 hereof.

Section 2: The Mayor of the City of Guthrie, Oklahoma shall, with the approval of the City Council, appoint ~~five (5)~~ <sup>seven (7)</sup> members of the Library Board. For the initial appointments, one member shall serve a term of one (1) year, two members shall serve a term of two (2) years, and two members shall serve a term of three (3) years. These terms shall begin May 1, 1981 and the Mayor shall designate the length of each member's term, as provided above. On or before May 1, 1982, the Mayor shall appoint, with the approval of the City Council, one member for a term of three years; on or before May 1, 1983, the Mayor shall appoint, with the approval of the City Council, two members for a term of three (3) years; on or before May 1, 1984, the Mayor shall appoint, with the approval of the City Council, two members for a term of three (3) years; thereafter all appointments shall be for a term of three (3) years, and shall be subject to City Council approval.

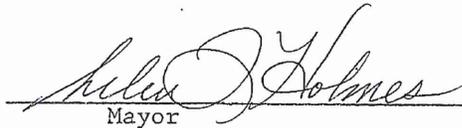
Section 3: The Library Board shall make recommendations to the Mayor, City Council and City Manager on the operation, functions, maintenance, policies of and all matters concerning, the public library system of the City of Guthrie.

Section 4: All ordinances or resolutions in conflict with any provision of this Ordinance are hereby repealed, as of the effective date of this Ordinance.

Section 5: If any part of this Ordinance shall be declared unconstitutional or void for any cause, such part shall not affect the remaining parts or provisions of this Ordinance.

Section 6: For the preservation of the public peace, health and safety, an emergency is hereby declared to exist by reason whereby this Ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

PASSED by the Council and APPROVED by the Mayor this 7<sup>th</sup> day of April, 1981.

  
\_\_\_\_\_  
Mayor

ATTEST: (Seal)

  
\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney



**Agenda Item Cover Letter**

**Meeting**

City Council  
 GPWA  
 Other: \_\_\_\_\_

**Date of Meeting**

March 1, 2016

**Contact**

Suzette Chang,  
Guthrie Library Director

**Agenda Item**

Discussion and possible action on Mayor’s nomination(s) to the Guthrie Library Board.

**Summary**

The Guthrie Library Board has two new openings for three-year terms beginning May 2016 and expiring May 2018. Two applications were submitted to fill the positions.

<b>Funding Expected</b>	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
<b>Budgeted</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
<b>Account Number</b>	_____	<b>Amount</b>	_____
<b>Legal Review</b>	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____

**Supporting documents attached**

- Application of Traci Allison
- Application of Angela Simonton

**Recommendation**

Confirm Mayor’s nomination of two applicants to the Guthrie Library Board.

**Action Needed**       Public Hearing       Motion       Emergency Clause

## Application for Volunteer Boards and Commissions

View any uploaded files by [signing in](#) and then proceeding to the link below:  
<http://www.cityofguthrie.com/Admin/FormHistory.aspx?SID=1084>

The following form was submitted via your website: Application for Volunteer Boards and Commissions

Name:: Traci Allison

Daytime Phone Number:: 580-254-XXXX

Evening Phone/Cell Phone::

Address:: XXXX Kyle Dr.  
Guthrie, OK  
73044

Occupation:: Nurse

Education Level:: Vocational and some college

How long have you lived in Guthrie?  
: Less than 2 years

Which board or commission interests you?: Park or Library

Why are you interested in serving on this board or commission?: I have a love of both reading and of gardening. My husband and I love taking our 2 dogs for a walk in the park every weekend. I would like to become involved in the community I now live. I was active in a number of ways in Woodward (where I lived for over 30 years) but have not had the opportunity to serve my new community. I also am at the point of my life where I have time to do more civic activities as both of my children are grown.

What civic activities have you been involved in during the past 3 years?: Vice President of Boomer Booster Club  
Football mom member  
After Prom party volunteer and co-chair of food  
Red Cross volunteer  
First Christ Church Disciples of Christ deacon (also served as Christian Education Director, Board Member, Family Life Co-chair, Sunday School teacher, VBS co-chair and teacher)

What skills and/or experience will you contribute?: Hard working, dependable, honest and

motivated to serve the community in which I live. I think Guthrie is a great town but definitely has areas that can be changed for the better and I would like to help make those changes. I have volunteered with numerous groups where I used to live (Cheer Parents, Boomer Boosters, Church, PTO, Relay for life, Special Olympics). I am hard working and organized a skill I showed as one of the first healthcare workers to respond after the Woodward tornado. I Served in leadership roles in a number of groups in Woodward. Gardening and reading are two of my favorite hobbies.

Reference 1:: Stacy and Kyle Reynolds  
Woodward OK

We went to church together and were neighbors for several years

Reference 2:: Sue Poulson  
Woodward OK

We worked together, are friends, and served together as Cheer Parent officers

Reference 3:: Micky Higdon  
Woodward OK

We worked together and have been friends for years

Reference 4:: Troy Hartley  
Woodward OK

He is the youth minister at First Christian Church in Woodward

Reference 5::

Please enter your name and current date to indicate you agree with the above statement:: Traci  
Allison 01/03/2015

Additional Information:

Form submitted on: 1/3/2016 10:37:48 PM

Submitted from IP Address: 68.12.209.230

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.cityofguthrie.com/Forms.aspx?FID=78>

City of Guthrie  
Application for Boards and Commissions



Please print legibly.

Name Angela M. Simonton Day Phone (405) 820- [REDACTED]  
Address [REDACTED] S. Sooner Road Evening Phone (405) 820- [REDACTED]  
Occupation Guthrie High School Teacher Education B.A. and currently enrolled  
(Junior English) in Masters Program in  
How long have you lived in Guthrie? 1 Years   Months Library Media (for schools)

Please answer the following questions and attach a resume, if desired.

1. Which board or commission interests you? Guthrie Library Board
2. Why are you interested in serving on this board/commission? I am fairly new to Guthrie and I would like to get involved in my new hometown.
3. In what civic activities have you been involved during the past 3 years? I have been involved in the Moore Tornado relief, Friends of Guthrie Animals (FOGAs), and numerous activities through the schools I have worked at. I helped raised over \$100,000. for various charities.
4. What skills and/or experience will you contribute? I have been in education for over 12 years now, and my main focus as an English teacher has been literacy. I have exceptional research skills, organizational skills, and I am eager to be a part of a team that supports the library.
5. List 3 non-relatives who have known you at least 3 years for references. Supports the library.

Name	Address	Phone Number
<u>Kim Landers</u> (Principal)	<u>[REDACTED] Stoneham Ave.</u>	<u>OKC. 73120 (405) 317- [REDACTED]</u>
<u>Melanie Hall</u> (Superintendent)	<u>[REDACTED] Timbercreek Drive</u>	<u>Duncan 73533 (405) 226- [REDACTED]</u>
<u>Jason Stephenson</u> (Classroom Teacher)	<u>[REDACTED] NW 206th St</u>	<u>Edmond 73012 (405) 834- [REDACTED]</u>

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing ordinance or resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

Angela M. Simonton  
Signature

February 2, 2016  
Date



**Agenda Item Cover Letter**

**Meeting**  
 City Council  
 GPWA  
 Other: \_\_\_\_\_

**Date of Meeting**  
March 1, 2016

**Contact**  
Kim Biggs,  
City Clerk

**Agenda Item**

Discussion and possible action regarding the adoption of Ordinance No. 3285, amending Ordinance No. 2833 levying and assessing an excise tax to three and three-quarter percent (3.75%) of the purchase price upon the storage, use or consumption of tangible, personal property purchased outside the State of Oklahoma and brought into the City of Guthrie, Oklahoma.

**Summary**

The original use tax ordinance (Ord. 2833) was adopted December 15, 1987. The proposed ordinance will amend the existing use tax from 3% to 3.75% and will become effective July 1, 2016.

**Funding Expected**     Revenue                       Expenditure                       N/A

**Budgeted**                       Yes                                       No                                       N/A

**Account Number**                      \_\_\_\_\_ **Amount**                      \_\_\_\_\_

**Legal Review**                       N/A                       Required                      Completed Date:                      2-23-16

**Supporting documents attached**

- Ordinance No. 3285

**Recommendation**

Approve Ordinance No. 3285

**Action Needed**                       Public Hearing                       Motion                       Emergency Clause

**ORDINANCE NO. 3285**

**AN ORDINANCE AMENDING ORDINANCE NO. 2833 LEVYING AND ASSESSING OF AN EXCISE TAX TO THREE AND THREE-QUARTER PERCENT (3.75%) OF THE PURCHASE PRICE UPON THE STORAGE, USE OR CONSUMPTION OF TANGIBLE, PERSONAL PROPERTY PURCHASED OUTSIDE THE STATE OF OKLAHOMA AND BROUGHT INTO THE CITY OF GUTHRIE, OKLAHOMA: PROVIDING EXEMPTIONS THERETO; SPECIFYING WHEN SUCH TAXES ARE PAYABLE: PROVIDING SUCH TAXES CONSTITUTE SUPERIOR CLAIMS: PROVIDING COLLECTION OF TAX BY RETAILER OR VENDOR; PROVIDING COLLECTION OF TAX BY RETAILER OR VENDOR NOT MAINTAINING PLACE OF BUSINESS WITHIN STATE OR BOTH WITHIN AND WITHOUT STATE; PROVIDING FOR REVOKING PERMITS; ESTABLISHING REMUNERATIVE DEDUCTIONS ALLOWED VENDORS OR RETAILERS OF OTHER STATES; PROVIDING INTEREST AND PENALTIES FOR DELINQUENT PAYMENT OF TAXES; PROVIDING FOR WAIVER OF INTEREST AND PENALTIES; PROVIDING FOR SUBMISSION OF CLAIM FOR REFUND OF ERRONEOUS PAYMENTS; PROVIDING PENALTIES FOR FRAUDULENT RETURNS; PROVIDING THAT RECORDS SHALL BE CONFIDENTIAL AND PRIVILEGED; PROVIDING THAT TAXES COLLECTED HEREUNDER SHALL BE CUMULATIVE; PROVIDING FOR SEVERABILITY OF THE SECTIONS OF THIS ORDINANCE; DEFINING TERMS; DEFINING TAX COLLECTOR; ESTABLISHING CLASSIFICATION OF TAX PAYERS; RATIFYING SUBSISTING STATE PERMITS; ESTABLISHING PURPOSES FOR WHICH REVENUES COLLECTED HEREUNDER SHALL BE EXPENDED; AND ESTABLISHING THE EFFECTIVE DATE OF THE ORDINANCE.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GUTHRIE, OKLAHOMA:**

**SECTION 1**

Excise Tax on Storage, Use or Other Consumption of Tangible, Personal Property Levied. There is hereby levied and there shall be paid by every person storing, using or otherwise consuming within the municipality tangible, personal property purchased or brought into this municipality, an excise tax on the storage, use or other consuming within the municipality of such property at the rate of three and three-quarter percent (3.75%) of the purchase price of the property. Such tax shall be paid by ever person storing, using, or otherwise consuming, within the municipality, tangible, personal property purchased or

brought into the municipality. The additional tax levied hereunder shall be paid at the time of importation or storage of the property within the municipality and shall be assessed to only property purchased outside of Oklahoma; provided, that the tax levied herein shall not be levied against tangible, personal property intended solely for use outside the municipality, but which is stored in the municipality pending shipment outside the municipality or which is temporarily retained in the municipality for the purpose of fabrication, repair, testing, alteration, maintenance or other service. Any person liable for payment of the tax authorized herein may deduct from such tax any local or municipal sales tax previously paid on such goods or services, provided that the amount deducted shall not exceed the amount that would have been due if the taxes imposed by the municipality had been levied on the sale of such goods or services.

## **SECTION 2**

**Exemptions.** The provisions of this Ordinance shall not apply:

- (a) in respect to the use of an article of tangible, personal property brought into the municipality by a nonresident individual visiting in this municipality for his or her personal use or enjoyment while within the municipality;
- (b) in respect to the use of tangible, personal property purchased for resale before being used;
- (c) in respect to the use of any article of tangible, personal property on which a tax, equal to or in excess of that levied by both the Oklahoma Use Tax Code and the City of Guthrie Use Tax Ordinance, has been paid by the person using such a tangible, personal property in the municipality, whether such tax was levied under the laws of Oklahoma or some other state or municipality of the United States. If any article of tangible, personal property has already been subjected to a tax by Oklahoma or any other state or municipality in respect to its sale or use, in an amount less than the tax imposed by both the Oklahoma Use Tax Code and the City of Guthrie Use Tax measured by the difference only between the rate provided by both the Oklahoma Use Tax Code and the City of Guthrie Use Tax Ordinance, and the rate by which the previous tax upon the sale or use was computed. Provided, that no credit shall be given for taxes paid in another state or municipality, if that state or municipality does not grant like credit for taxes paid in Oklahoma and the municipality;
- (d) in respect to the use of machinery and equipment purchased and used by persons establishing new manufacturing or processing plants in the municipality, and machinery and equipment purchased and used by persons to the operation of manufacturing plants already established in the municipality. Provided, this exemption shall not apply unless such

machinery and equipment is incorporated into, and is directly used in, the process of manufacturing property subject to taxation under the Sales Tax Code of the municipality. The term “manufacturing plants” shall mean those establishments primarily engaged in manufacturing or processing operations, and generally recognized as such;

- (e) in respect to the use of tangible, personal property now specifically exempted from taxation under the Sales Tax Code of the municipality;
- (f) in respect to the use of any article of tangible, personal property brought into the municipality by an individual with intent to become a resident of this municipality where such personal property is for such individual’s personal use or enjoyment;
- (g) in respect to the use of any article of tangible personal property used or to be used by commercial airlines or railroads;
- (h) in respect to livestock purchased outside Oklahoma and brought into this municipality for feeding or breeding purposes, and which is later resold.

### **SECTION 3**

Time When Due -- Returns -- Payment. The tax levied by this Ordinance is due and payable at the time and in the manner and form prescribed for payment of the State Use Tax under the Use Tax Code of the State of Oklahoma.

### **SECTION 4**

Tax Constitutes Debt. Such taxes, penalty and interest due hereunder shall at all times constitute a prior, superior and paramount claim as against the claims of unsecured creditors, and may be collected by suit as any other debt.

### **SECTION 5**

Collection of Tax by Retailer or Vendor. Every retailer or vendor maintaining places of business both within and without the state of Oklahoma, and making sales of tangible, personal property from a place of business outside this state for use in this municipality shall at the time of making such sales collect the use tax levied by this Ordinance from the purchaser and give to the purchaser a receipt therefore in the manner and form prescribed by the Tax Commission, if the Tax Commission shall, by regulation, require such receipt. Each retailer or vendor shall list with the Tax Commission the name and address of all his agents operating in this municipality and location of any and all distribution or sales houses or offices or other places of business in this City.

## **SECTION 6**

Collection of Tax by Retailer or Vendor not Maintaining a Place of Business within State or Both Within and Without State -- Permits. The Tax Commission may, in its discretion, upon application, authorize the collection of the tax herein levied by any retailer or vendor not maintaining a place of business within this state but who makes sales of tangible personal property for use in this municipality and by the out-of-state place of business of any retailer or vendor maintaining places of business both within and without Oklahoma and making sales of tangible, personal property at such out-of-state place of business for use in this municipality. Such retailer or vendor may be issued, without charge, a permit to collect such taxes, by the Tax Commission in such a manner and subject to such regulations and agreements as it shall prescribe. When so authorized, it shall be the duty of such retailer or vendor to collect the tax upon all tangible, personal property sold to his knowledge for use within this municipality. Such authority and permit may be cancelled when at any time the Tax Commission considers that such tax can more effectively be collected from the person using such property in this municipality. Provided, however, that in all instances where such sales are made or completed by delivery to the purchaser within this municipality by the retailer or vendor in such retailer's or vendor's vehicle, whether owned or leased (not by common carrier), such sales or transactions shall continue to be subject to applicable municipality Sales Tax at the point of delivery and the tax shall be collected and reported under taxpayer's sales tax permit number accordingly.

## **SECTION 7**

Revoking Permits. Whenever any retailer or vendor not maintaining a place of business in this state, or both within and without this state, and authorized to collect the tax herein levied, fails to comply with any of the provisions of this Ordinance or the Oklahoma Use Tax Code or any order, rules or regulations of the Tax Commission, the Tax Commission may, upon notice and hearing as provided for in 68 O.S. 1981, Section 1408, by order revoke the use tax permit, if any, issued to such retailer or vendor, and if this retailer or vendor is a corporation authorized to do business in this state may, after notice and hearing above provided, cancel said corporation's license to do business in this state and shall issue a new license only when such corporation has complied with the obligations under this Ordinance, the Oklahoma Use Tax Code, or any order, rules or regulations of the Tax Commission.

## **SECTION 8**

Remunerative Deductions Allowed Vendors or Retailers of Other States. Returns and remittances of the tax herein levied and collected shall be made to the Tax Commission at the time and in the manner, form and amount as prescribed for returns and remittances required by the Oklahoma Use Tax Code;

and remittances of tax collected hereunder shall be subject to the same discount as may be allowed by said Code for the collection of State Use Taxes.

### **SECTION 9**

Interest and Penalties - Delinquency. Section 217 of Title 68 O.S. 1981 is hereby adopted and made a part of this Ordinance, and interest and penalties at the rates and in the amounts as therein specified are hereby levied and shall be applicable in cases of delinquency in reporting and paying the tax levied by this Ordinance. Provided, that the failure or refusal of any retailer or vendor to make and transmit the reports and remittances of tax in the time and manner required by this Ordinance shall cause such tax to be delinquent. In addition, if such delinquency continues for a period of five (5) days, the retailer or vendor shall forfeit his claim to any discount allowed under this Ordinance.

### **SECTION 10**

Waiver of Interest and Penalties. The interest or penalty or any portion thereof accruing by reason of a retailer's or vendor's failure to pay the municipality tax herein levied may be waived or remitted in the same manner as provided for said waiver or remittance as applied in the administration of the State Use Tax provided in 68 O.S. 1981, Section 227, and to accomplish the purposes of this section the applicable provisions of said Section 220 are hereby adopted by reference and are made a part of this Ordinance.

### **SECTION 11**

Erroneous Payments – Claim for Refund. Refund of erroneous payment of the municipality Use Tax herein levied may be made to any taxpayer making such erroneous payment in the same manner and procedure, and under the same limitations of time, as provided for administration of the State Use Tax as set forth in 68 O.S. 1981, Section 227, and to accomplish the purpose of this section, the applicable provisions of said Section 227 are hereby adopted by reference and made a part of this Ordinance.

### **SECTION 12**

Fraudulent Returns. In addition to all civil penalties provided by this Ordinance, the willful failure or refusal of any taxpayer to make reports and remittances herein required, or the making of any false and fraudulent report for the purpose of avoiding or escaping payment of any tax or portion thereof rightfully due under this Ordinance shall be an offense, and upon conviction thereof the offending taxpayer shall be punished by a fine of not more than one hundred dollars (\$100.00). Each day of noncompliance with this Ordinance shall constitute a separate offense.

### **SECTION 13**

Records Confidential. The confidential and privileged nature of the records and files concerning the administration of the municipality Use Tax is legislatively recognized and declared, and to protect the same provisions of 68 O.S. 1981, Section 205, of the State Use Tax Code, and each subsection thereof, is hereby adopted by reference and made fully effective and applicable to administration of the municipality Use Tax as in herein set forth in full.

### **SECTION 14**

Provisions Cumulative. The provisions hereof shall be cumulative, and in addition to any and all other taxing provisions of the municipality ordinances.

### **SECTION 15**

Provisions Severable. The provisions hereof are hereby declared to be severable, and if any section, paragraph, sentence, or clause of this Ordinance is for any reason held invalid or inoperative by any court of competent jurisdiction, such decision shall not affect any other section, paragraph, sentence or clause hereof.

### **SECTION 16**

Definitions. The definitions of words, terms and phrases contained in the Oklahoma Use Tax Code, Section 1401, 68 O.S. 1981, are hereby adopted by reference and made a part of this Ordinance. In addition thereto, the following words and terms shall be defined as follows:

1. City shall mean the City of Guthrie, Oklahoma.
2. Transaction shall mean sale.

### **SECTION 17**

Tax Collector Defined. The term “tax collector” as used herein means the department of the municipality government or the official agency of the state, duly designated according to law or contract authorized by law, to administer the collection of the tax herein levied.

### **SECTION 18**

Classification of Taxpayers. For the purpose of this Ordinance, the classification of taxpayers hereunder shall be as prescribed by state law for purpose of the Oklahoma Use Tax Code.

**SECTION 19**

Subsisting State Permits. All valid and subsisting permits to do business issued by the Tax Commission pursuant to the Oklahoma Use Tax Code are for the purpose of this Ordinance hereby ratified, confirmed and adopted in lieu of any requirement for an additional municipality permit for the same purpose.

**SECTION 20**

Purposes of Revenues. It is hereby declared to be the purpose of this Ordinance to provide revenues for the support of the functions of the municipal government of the municipality, and any and all revenues derived hereunder may be expended by the governing body of the municipality for any purpose for which funds may be lawfully expended as authorized.

**SECTION 21**

Effective Date. That this Ordinance shall become effective on and after 1<sup>st</sup> day of July, 2016.

Adopted and approved by the City Council of the City of Guthrie on the 1<sup>st</sup> day of March, 2016.

\_\_\_\_\_  
Mayor

ATTEST: (Seal)

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

## A/P Claims List

from 2/11/2016 to 2/11/2016

Invoice #	Vendor	Description	Account	Cost
NP46587006	FLEETCOR TECHNOLOGIES (219	GUTHRIE HOUSING AUTHORITY	01-01-00-6118	\$31.22
FEB2016	OG&E 405	GENERAL ELECTRIC	01-01-00-6305	\$3,582.69
FEB2016	OG&E 405	STREET LIGHTING	01-01-00-6306	\$10,217.11
FEB2016	OKLAHOMA NATURAL GAS COM	MONTHLY BILLING FOR GENERAL	01-01-00-6307	\$2,916.86
1022/1019	NORPS, LLC	REFURBISHED COMPUTERS	01-01-00-6311	\$1,780.00
1021	NORPS, LLC	IT SUPPORT AGREEMENT	01-01-00-6373	\$2,880.00
NP46587006	FLEETCOR TECHNOLOGIES (219	BUILDING SERVICES	01-02-25-6118	\$42.52
NP46587006	FLEETCOR TECHNOLOGIES (219	CONSTRUCTION	01-05-50-6118	\$52.00
2035734	Shelby Lewis (22707)	Mileage Reimbursement and Parking	01-05-53-6048	\$43.56
NP46587006	FLEETCOR TECHNOLOGIES (219	POLICE ADMINISTRATION	01-07-70-6118	\$2,277.92
709	OUTBACK RESOURCE (23174)	POLICE DEPT LAUNDRY	01-07-70-6310	\$12.00
711	OUTBACK RESOURCE (23174)	POLICE DEPT LAUNDRY	01-07-70-6310	\$13.60
712	OUTBACK RESOURCE (23174)	POLICE DEPT LAUNDRY	01-07-70-6310	\$35.40
713	OUTBACK RESOURCE (23174)	POLICE DEPT LAUNDRY	01-07-70-6310	\$21.00
MN0000004463	HARRIS INTERACT 23200	Annual InterAct Maint.	01-07-70-6311	\$1,897.12
FEB2016	SHINEY BAYS CAR WASH (225	POLICE DEPT CAR WASH	01-07-70-6316	\$282.20
NP46587006	FLEETCOR TECHNOLOGIES (219	CODE ENFORCEMENT	01-07-74-6118	\$23.05
2643	A CUT ABOVE LAWN SERVICE 2	Nuisance & Weed Abatement	01-07-74-6353	\$120.00
2644	A CUT ABOVE LAWN SERVICE 2	Nuisance & Weed Abatement	01-07-74-6353	\$800.00
2645	A CUT ABOVE LAWN SERVICE 2	Nuisance & Weed Abatement	01-07-74-6353	\$50.00
2646	A CUT ABOVE LAWN SERVICE 2	Nuisance & Weed Abatement	01-07-74-6353	\$1,150.00
2647	A CUT ABOVE LAWN SERVICE 2	Nuisance & Weed Abatement	01-07-74-6353	\$120.00
2648	A CUT ABOVE LAWN SERVICE 2	Nuisance & Weed Abatement for 7 Adresse	01-07-74-6353	\$140.00
2649	A CUT ABOVE LAWN SERVICE 2	Nuisance & Weed Abatement	01-07-74-6353	\$1,000.00
22996	MIDWEST WRECKING CO.	Demolition 509 S 4th & 513 S 4th	01-07-74-6354	\$9,050.00
04-1609126	OKLA DEPARTMENT OF PUBLIC	OLETS MAINTENANCE	01-07-79-6304	\$350.00
NP46587006	FLEETCOR TECHNOLOGIES (219	STREET DEPT	01-12-00-6118	\$1,076.66
NP46587006	FLEETCOR TECHNOLOGIES (219	FLEET DEPT	01-14-00-6118	\$40.10
Feb 2016	SHINEY BAYS CAR WASH (225	GPWA CAR WASH	01-14-41-6116	\$201.60
NP46587006	FLEETCOR TECHNOLOGIES (219	PARKS DEPT	01-15-11-6118	\$887.98
<b>Total GENERAL FUND</b>				<b>\$41,094.59</b>
NP46587006	FLEETCOR TECHNOLOGIES (219	FIRE SUPPRESSION	09-09-90-6118	\$394.62
NP46587006	FLEETCOR TECHNOLOGIES (219	EMS	09-09-92-6118	\$1,534.64
NP46587006	FLEETCOR TECHNOLOGIES (219	FIRE ADMINISTRATION	09-09-96-6118	\$208.45
<b>Total FIRE/EMS FUND</b>				<b>\$2,137.71</b>
FEB2016	OG&E 405	GPWA ELECTRIC	20-21-00-6305	\$7,048.10
FEB2016	OKLAHOMA NATURAL GAS COM	MONTHLY BILLING FOR GPWA	20-21-00-6307	\$3,030.10
2027008	MYERS ENGINEERING CORPOR	Task Order #64 Various Plan Review	20-21-00-6373	\$2,950.00
2027007	MYERS ENGINEERING CORPOR	TO 107 AMENDMENT SEWER MAIN REPLA	20-21-00-6380	\$875.00
103878	SOUTHWEST CHEMICAL (20977)	Blanket PO for Bleach	20-23-00-6104	\$1,549.00
NP46587006	FLEETCOR TECHNOLOGIES (219	WTP DEPT	20-23-00-6118	\$123.18
NP46587006	FLEETCOR TECHNOLOGIES (219	WWTP DEPT	20-24-00-6118	\$43.09
2035709	RUDY BOX & ASSOCIATES, INC.	Repair effluent weir	20-24-00-6317	\$2,500.00
NP46587006	FLEETCOR TECHNOLOGIES (219	CONVENIENCE CENTER	20-26-00-6118	\$0.00
NP46587006	FLEETCOR TECHNOLOGIES (219	LINE MAINTENANCE	20-27-00-6118	\$1,089.26
<b>Total GPWA OPERATING FUND</b>				<b>\$19,207.73</b>
8505	STAPLEGUN DESIGN, INC	Tourism Map	45-45-00-6123	\$3,898.89
<b>Total HOTEL/MOTEL TAX FUND</b>				<b>\$3,898.89</b>

**A/P Claims List**

from 2/11/2016 to 2/11/2016

Invoice #	Vendor	Description	Account	Cost
1580569	SUNTRUST EQUIPMENT FINANC	LEASE PURCHASE 10 WHEEL DUMP TRU	54-56-12-6708	\$7,116.70
		<b>Total CAPITAL PROJECTS</b>		<b>\$7,116.70</b>
08-081720-007 R	MISCELLANEOUS		71-00-00-5555	\$13.88
14-142446-004 R	MISCELLANEOUS		71-00-00-5555	\$33.09
14-143774-010 R	MISCELLANEOUS		71-00-00-5555	\$73.96
99-118034-002 R	MISCELLANEOUS		71-00-00-5555	\$50.00
99-999290-002 R	MISCELLANEOUS		71-00-00-5555	\$42.17
99-999420-003 R	MISCELLANEOUS		71-00-00-5555	\$26.15
		<b>Total UTILITY DEPOSIT FUND</b>		<b>\$239.05</b>
NP46587006	FLEETCOR TECHNOLOGIES (219	AIRPORT	98-98-00-6118	\$84.88
FEB2016	OG&E 405	AIRPORT ELECTRIC	98-98-00-6305	\$525.22
		<b>Total AIRPORT FUND</b>		<b>\$610.10</b>
		<b>Total All Funds</b>		<b>\$74,304.77</b>

## A/P Claims List

from 2/16/2016 to 2/17/2016

Invoice #	Vendor	Description	Account	Cost
JAN2016	BANK OF AMERICA 22774	CENTRAL OFFICE SUPPLIES	01-01-00-6100	\$1,002.23
JAN2016	BANK OF AMERICA 22774	JANITOR/CHEMICAL SUPPLIES	01-01-00-6103	\$893.70
JAN2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	01-01-00-6110	\$0.00
JAN2016	BANK OF AMERICA 22774	BUILDING & GROUNDS	01-01-00-6112	\$3,858.43
JAN2016	BANK OF AMERICA 22774	MISC SUPPLIES	01-01-00-6114	\$224.84
JAN2016	BANK OF AMERICA 22774	TELEPHONE	01-01-00-6301	\$521.65
JAN2016	BANK OF AMERICA 22774	PRINTING	01-01-00-6308	\$0.00
JAN2016	BANK OF AMERICA 22774	COMPUTER OPERATIONS	01-01-00-6311	\$0.00
JAN2016	BANK OF AMERICA 22774	COUNCIL TRAINING/TRAVEL	01-01-00-6314	\$0.00
JAN2016	BANK OF AMERICA 22774	COMMUNICATIONS	01-01-00-6318	\$0.00
JAN2016	BANK OF AMERICA 22774	ADVERTISING - LEGAL PUBLICATIONS	01-01-00-6334	\$1,520.05
JAN2016	BANK OF AMERICA 22774	MISC SERVICE/CHARGES	01-01-00-6346	\$0.00
JAN2016	BANK OF AMERICA 22774	MAINTENANCE AGREEMENTS	01-01-00-6347	\$868.53
JAN2016	BANK OF AMERICA 22774	MEMBERSHIP DUES	01-01-00-6350	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	01-01-00-6373	\$8,583.28
JAN2016	BANK OF AMERICA 22774	INTERNET SERVICE	01-01-00-6381	\$448.90
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	01-02-20-6048	\$0.00
JAN2016	BANK OF AMERICA 22774	PRINTING	01-02-20-6308	\$0.00
JAN2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	01-02-20-6355	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	01-02-24-6048	\$0.00
JAN2016	BANK OF AMERICA 22774	SUPPLIES/OPERATING EXPENSE	01-02-24-6126	\$568.97
JAN2016	BANK OF AMERICA 22774	ADVERTISING - LEGAL PUBLICATIONS	01-02-24-6334	\$36.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	01-02-24-6373	\$0.00
JAN2016	BANK OF AMERICA 22774	UNIFORMS	01-02-25-6016	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-02-25-6048	\$0.00
JAN2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	01-02-25-6110	\$0.00
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	01-02-25-6118	\$0.00
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-02-25-6316	\$286.24
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-03-30-6048	\$790.00
JAN2016	BANK OF AMERICA 22774	PRINTING	01-03-30-6308	\$0.00
JAN2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	01-03-30-6317	\$0.00
JAN2016	BANK OF AMERICA 22774	MAINTENANCE AGREEMENTS	01-03-30-6347	\$0.00
JAN2016	BANK OF AMERICA 22774	RECORDINGS/DUES/SUBSCRIPTIONS	01-03-30-6355	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-05-50-6048	\$0.00
JAN2016	BANK OF AMERICA 22774	OFFICE SUPPLIES	01-05-50-6100	\$0.00
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	01-05-50-6118	\$0.00
JAN2016	BANK OF AMERICA 22774	COMPUTER SUPPLIES	01-05-50-6123	\$0.00
JAN2016	BANK OF AMERICA 22774	PRINTING	01-05-50-6308	\$26.50
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-05-50-6316	\$0.00
JAN2016	BANK OF AMERICA 22774	ADVERTISING - LEGAL PUBLICATIONS	01-05-50-6334	\$0.00
JAN2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	01-05-50-6355	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-05-53-6048	\$100.00
JAN2016	BANK OF AMERICA 22774	MARKETING EXPENSE	01-05-53-6123	\$0.00
JAN2016	BANK OF AMERICA 22774	PRINTING	01-05-53-6308	\$0.00
JAN2016	BANK OF AMERICA 22774	SPECIAL EVENTS	01-05-53-6342	\$0.00
JAN2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	01-05-53-6355	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	01-05-53-6373	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-06-60-6048	\$0.00
JAN2016	BANK OF AMERICA 22774	LITERACY PROGRAMMING SUPPLIES	01-06-60-6114	\$1,168.75
JAN2016	BANK OF AMERICA 22774	LIBRARY SUPPLIES	01-06-60-6117	\$66.74

## A/P Claims List

from 2/16/2016 to 2/17/2016

Invoice #	Vendor	Description	Account	Cost
JAN2016	BANK OF AMERICA 22774	LIBRARY MATERIAL - PRINT	01-06-60-6130	\$213.65
JAN2016	BANK OF AMERICA 22774	LIBRARY MATERIAL - ELECTRONIC	01-06-60-6131	\$655.43
JAN2016	BANK OF AMERICA 22774	PRINTING	01-06-60-6308	\$0.00
JAN2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	01-06-60-6355	\$97.00
JAN2016	BANK OF AMERICA 22774	UNIFORM ALLOWANCE	01-07-70-6019	\$0.00
JAN2016	BANK OF AMERICA 22774	EMPLOYEE PHYSICALS	01-07-70-6030	\$0.00
JAN2016	BANK OF AMERICA 22774	CHEMICALS	01-07-70-6104	\$0.00
JAN2016	BANK OF AMERICA 22774	JAIL SUPPLIES	01-07-70-6106	\$132.85
JAN2016	BANK OF AMERICA 22774	FOOD/HUMANS	01-07-70-6107	\$0.00
JAN2016	BANK OF AMERICA 22774	K-9 FOOD/SUPPLIES	01-07-70-6108	\$0.00
JAN2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	01-07-70-6110	\$926.87
JAN2016	BANK OF AMERICA 22774	SUPPLIES	01-07-70-6114	\$1,662.20
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	01-07-70-6118	\$0.00
JAN2016	BANK OF AMERICA 22774	PHOTO/VIDEO SUPPLY	01-07-70-6120	\$0.00
JAN2016	BANK OF AMERICA 22774	CRIME PREVENTION PROGRAM	01-07-70-6122	\$0.00
JAN2016	BANK OF AMERICA 22774	PRINTING	01-07-70-6308	\$0.00
JAN2016	BANK OF AMERICA 22774	COMPUTER MAINTENANCE/OPERATIONS	01-07-70-6311	\$0.00
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-07-70-6316	\$9,854.46
JAN2016	BANK OF AMERICA 22774	COMMUNICATIONS	01-07-70-6318	\$758.61
JAN2016	BANK OF AMERICA 22774	COLLECTION FEES	01-07-70-6340	\$445.00
JAN2016	BANK OF AMERICA 22774	SPECIAL EVENTS FOOD	01-07-70-6342	\$0.00
JAN2016	BANK OF AMERICA 22774	TRAINING PROGRAM	01-07-70-6343	\$803.67
JAN2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	01-07-70-6355	\$250.00
JAN2016	BANK OF AMERICA 22774	UNIFORM ALLOWANCE	01-07-71-6019	\$0.00
JAN2016	BANK OF AMERICA 22774	AMMUNITION	01-07-71-6105	\$5,049.45
JAN2016	BANK OF AMERICA 22774	CHEMICALS	01-07-72-6104	\$462.18
JAN2016	BANK OF AMERICA 22774	SAFETY SUPPLIES/APPAREL	01-07-72-6110	\$1,177.79
JAN2016	BANK OF AMERICA 22774	KENNEL SUPPLIES	01-07-72-6114	\$89.76
JAN2016	BANK OF AMERICA 22774	ANIMAL CAGES	01-07-72-6132	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-07-74-6048	\$0.00
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	01-07-74-6118	\$0.00
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-07-74-6316	\$0.00
JAN2016	BANK OF AMERICA 22774	ADVERTISING-LEGAL PUBLICATION	01-07-74-6334	\$0.00
JAN2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	01-07-74-6355	\$0.00
JAN2016	BANK OF AMERICA 22774	UNIFORM ALLOWANCE	01-07-77-6019	\$0.00
JAN2016	BANK OF AMERICA 22774	PHOTO/VIDEO SUPPLIES	01-07-77-6120	\$0.00
JAN2016	BANK OF AMERICA 22774	DRUG ENFORCEMENT PROGRAM	01-07-77-6124	\$0.00
JAN2016	BANK OF AMERICA 22774	UNIFORM ALLOWANCE	01-07-78-6019	\$0.00
JAN2016	BANK OF AMERICA 22774	MISC SUPPLIES	01-07-78-6114	\$0.00
JAN2016	BANK OF AMERICA 22774	UNIFORMS	01-12-00-6016	\$299.94
JAN2016	BANK OF AMERICA 22774	MINOR TOOLS	01-12-00-6102	\$1,989.80
JAN2016	BANK OF AMERICA 22774	CHEMICAL	01-12-00-6104	\$0.00
JAN2016	BANK OF AMERICA 22774	SAFETY APPAREL & SUPPLIES	01-12-00-6110	\$39.90
JAN2016	BANK OF AMERICA 22774	STREETS/SIDEWALKS/BRIDGES	01-12-00-6113	\$4,111.69
JAN2016	BANK OF AMERICA 22774	MISC SUPPLIES	01-12-00-6114	\$0.00
JAN2016	BANK OF AMERICA 22774	SIGN AND MATERIALS	01-12-00-6115	\$470.00
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	01-12-00-6118	\$0.00
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-12-00-6316	\$1,932.09
JAN2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	01-12-00-6317	\$1,419.96
JAN2016	BANK OF AMERICA 22774	COMMUNICATIONS	01-12-00-6318	\$0.00

## A/P Claims List

from 2/16/2016 to 2/17/2016

Invoice #	Vendor	Description	Account	Cost
JAN2016	BANK OF AMERICA 22774	EQUIPMENT RENTAL	01-12-00-6321	\$0.00
JAN2016	BANK OF AMERICA 22774	LICENSE & CERTIFICATION	01-12-00-6365	\$0.00
JAN2016	BANK OF AMERICA 22774	UNIFORMS	01-14-00-6016	\$153.88
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-14-00-6048	\$0.00
JAN2016	BANK OF AMERICA 22774	MINOR TOOLS	01-14-00-6102	\$113.02
JAN2016	BANK OF AMERICA 22774	CHEMICALS	01-14-00-6104	\$0.00
JAN2016	BANK OF AMERICA 22774	SAFETY SUPPLIES & APPRAEL	01-14-00-6110	\$0.00
JAN2016	BANK OF AMERICA 22774	SHOP SUPPLIES	01-14-00-6114	\$15.46
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	01-14-00-6118	\$0.00
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-14-00-6316	\$47.40
JAN2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	01-14-00-6317	\$119.27
JAN2016	BANK OF AMERICA 22774	COMPUTER MAINTENANCE	01-14-00-6324	\$0.00
JAN2016	BANK OF AMERICA 22774	REFERENCE BOOKS	01-14-00-6379	\$0.00
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-14-41-6116	\$397.97
JAN2016	BANK OF AMERICA 22774	FUEL AND LUBE	01-14-41-6118	\$770.58
JAN2016	BANK OF AMERICA 22774	UNIFORMS	01-15-11-6016	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	01-15-11-6048	\$0.00
JAN2016	BANK OF AMERICA 22774	MINOR TOOLS	01-15-11-6102	\$19.44
JAN2016	BANK OF AMERICA 22774	CHEMICALS	01-15-11-6104	\$0.00
JAN2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	01-15-11-6110	\$89.85
JAN2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	01-15-11-6112	\$1,819.99
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	01-15-11-6118	\$8.08
JAN2016	BANK OF AMERICA 22774	REC SUPPLIES	01-15-11-6125	\$41.58
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	01-15-11-6316	\$7,315.18
JAN2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	01-15-11-6317	\$0.00
		<b>Total GENERAL FUND</b>		<b>\$64,718.81</b>
JAN2016	BANK OF AMERICA 22774	UNIFORMS	09-09-90-6016	\$494.47
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	09-09-90-6048	\$552.02
JAN2016	BANK OF AMERICA 22774	MINOR TOOLS	09-09-90-6102	\$156.96
JAN2016	BANK OF AMERICA 22774	CHEMICALS	09-09-90-6104	\$0.00
JAN2016	BANK OF AMERICA 22774	FOOD	09-09-90-6107	\$103.63
JAN2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	09-09-90-6110	\$46.58
JAN2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	09-09-90-6112	\$2,607.35
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	09-09-90-6316	\$5,418.78
JAN2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	09-09-90-6317	\$395.39
JAN2016	BANK OF AMERICA 22774	COMMUNICATIONS	09-09-90-6318	\$820.00
JAN2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	09-09-90-6355	\$0.00
JAN2016	BANK OF AMERICA 22774	EQUIPMENT CERTIFICATION	09-09-90-6362	\$0.00
JAN2016	BANK OF AMERICA 22774	UNIFORMS	09-09-92-6016	\$3,148.48
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	09-09-92-6048	\$1,683.97
JAN2016	BANK OF AMERICA 22774	CHEMICALS	09-09-92-6104	\$7,274.50
JAN2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	09-09-92-6110	\$0.00
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	09-09-92-6118	\$0.00
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	09-09-92-6316	\$10,090.76
JAN2016	BANK OF AMERICA 22774	COMMUNICATIONS	09-09-92-6318	\$0.00
JAN2016	BANK OF AMERICA 22774	DUES & SUBCRIPTIONS	09-09-92-6355	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	09-09-92-6373	\$0.00
JAN2016	BANK OF AMERICA 22774	UNIFORMS	09-09-96-6016	\$53.52
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	09-09-96-6048	\$200.80
JAN2016	BANK OF AMERICA 22774	OFFICE SUPPLIES	09-09-96-6101	\$0.00

## A/P Claims List

from 2/16/2016 to 2/17/2016

Invoice #	Vendor	Description	Account	Cost
JAN2016	BANK OF AMERICA 22774	MINOR TOOLS	09-09-96-6102	\$0.00
JAN2016	BANK OF AMERICA 22774	FOOD	09-09-96-6107	\$0.00
JAN2016	BANK OF AMERICA 22774	MISC SUPPLIES	09-09-96-6114	\$0.00
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	09-09-96-6118	\$0.00
JAN2016	BANK OF AMERICA 22774	PUBLIC EDUCATION	09-09-96-6121	\$0.00
JAN2016	BANK OF AMERICA 22774	PRINTING	09-09-96-6308	\$0.00
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	09-09-96-6316	\$28.19
JAN2016	BANK OF AMERICA 22774	COMMUNICATIONS	09-09-96-6318	\$0.00
JAN2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	09-09-96-6355	\$0.00
		<b>Total FIRE/EMS FUND</b>		<b>\$33,075.40</b>
JAN2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	20-21-00-6110	\$0.00
JAN2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	20-21-00-6112	\$195.00
JAN2016	BANK OF AMERICA 22774	MISC SUPPLIES	20-21-00-6114	\$74.83
JAN2016	BANK OF AMERICA 22774	TELEPHONE	20-21-00-6301	\$564.86
JAN2016	BANK OF AMERICA 22774	PRINTING	20-21-00-6308	\$708.00
JAN2016	BANK OF AMERICA 22774	POSTAGE	20-21-00-6309	\$0.00
JAN2016	BANK OF AMERICA 22774	COMPUTER OPERATIONS	20-21-00-6311	\$57.34
JAN2016	BANK OF AMERICA 22774	COMMUNICATIONS	20-21-00-6318	\$29.90
JAN2016	BANK OF AMERICA 22774	SAFETY PROGRAMS	20-21-00-6339	\$0.00
JAN2016	BANK OF AMERICA 22774	UTILTIY COLLECTION FEES	20-21-00-6340	\$303.45
JAN2016	BANK OF AMERICA 22774	MAINTENANCE AGREEMENTS	20-21-00-6347	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	20-21-00-6373	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	20-22-00-6048	\$0.00
JAN2016	BANK OF AMERICA 22774	UNIFORMS	20-23-00-6016	\$0.00
JAN2016	BANK OF AMERICA 22774	MINOR TOOLS	20-23-00-6102	\$1,001.52
JAN2016	BANK OF AMERICA 22774	CHEMICALS	20-23-00-6104	\$0.00
JAN2016	BANK OF AMERICA 22774	LAB SUPPLIES	20-23-00-6109	\$0.00
JAN2016	BANK OF AMERICA 22774	SAFETY APPRAEL & SUPPLIES	20-23-00-6110	\$0.00
JAN2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	20-23-00-6112	\$0.00
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	20-23-00-6118	\$0.00
JAN2016	BANK OF AMERICA 22774	ANNUAL STATE WATER TEST	20-23-00-6303	\$650.00
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	20-23-00-6316	\$70.14
JAN2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	20-23-00-6317	\$13,896.36
JAN2016	BANK OF AMERICA 22774	EQUIPMENT CALIBRATION	20-23-00-6319	\$0.00
JAN2016	BANK OF AMERICA 22774	PUBLISHING FEES	20-23-00-6334	\$0.00
JAN2016	BANK OF AMERICA 22774	BOOSTER STATION MAINTENANCE	20-23-00-6335	\$272.57
JAN2016	BANK OF AMERICA 22774	LICENSE & CERTIFICATE	20-23-00-6365	\$72.00
JAN2016	BANK OF AMERICA 22774	UNIFORMS	20-24-00-6016	\$0.00
JAN2016	BANK OF AMERICA 22774	MINOR TOOLS	20-24-00-6102	\$291.97
JAN2016	BANK OF AMERICA 22774	CHEMICALS	20-24-00-6104	\$3,370.75
JAN2016	BANK OF AMERICA 22774	LAB SUPPLIES	20-24-00-6109	\$1,279.52
JAN2016	BANK OF AMERICA 22774	SAFETY SUPPLIES & APPAREL	20-24-00-6110	\$20.32
JAN2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	20-24-00-6112	\$296.43
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	20-24-00-6118	\$0.00
JAN2016	BANK OF AMERICA 22774	LIFT STATION MAINTENANCE	20-24-00-6312	\$6,536.47
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	20-24-00-6316	\$0.00
JAN2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	20-24-00-6317	\$47.82
JAN2016	BANK OF AMERICA 22774	EQUIPMENT CALIBRATION	20-24-00-6319	\$0.00
JAN2016	BANK OF AMERICA 22774	MANDATORY TESTING	20-24-00-6357	\$590.00
JAN2016	BANK OF AMERICA 22774	LICENSE & CERTIFICATION	20-24-00-6365	\$0.00

## A/P Claims List

from 2/16/2016 to 2/17/2016

Invoice #	Vendor	Description	Account	Cost
JAN2016	BANK OF AMERICA 22774	UNIFORMS	20-26-00-6016	\$0.00
JAN2016	BANK OF AMERICA 22774	MINOR TOOLS	20-26-00-6102	\$0.00
JAN2016	BANK OF AMERICA 22774	SAFETY APPAREL & SUPPLIES	20-26-00-6110	\$0.00
JAN2016	BANK OF AMERICA 22774	BUILDING & GROUNDS	20-26-00-6112	\$29.45
JAN2016	BANK OF AMERICA 22774	MISC SUPPLIES	20-26-00-6114	\$0.00
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	20-26-00-6118	\$0.00
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	20-26-00-6316	\$0.00
JAN2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	20-26-00-6317	\$0.00
JAN2016	BANK OF AMERICA 22774	UNIFORMS	20-27-00-6016	\$0.00
JAN2016	BANK OF AMERICA 22774	MINOR TOOLS	20-27-00-6102	\$89.99
JAN2016	BANK OF AMERICA 22774	CHEMICALS	20-27-00-6104	\$7,166.97
JAN2016	BANK OF AMERICA 22774	SAFETY APPAREL & SUPPLIES	20-27-00-6110	\$577.64
JAN2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	20-27-00-6112	\$432.50
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	20-27-00-6118	\$0.00
JAN2016	BANK OF AMERICA 22774	WATER/SEWER MAINTENANCE	20-27-00-6119	\$5,472.50
JAN2016	BANK OF AMERICA 22774	WATER METERS	20-27-00-6129	\$0.00
JAN2016	BANK OF AMERICA 22774	STREETS/SIDEWALKS	20-27-00-6313	\$0.00
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	20-27-00-6316	\$908.37
JAN2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	20-27-00-6317	\$519.93
JAN2016	BANK OF AMERICA 22774	MISC SERVICE/CHARGES	20-27-00-6346	\$45.50
JAN2016	BANK OF AMERICA 22774	LICENSE & CERTIFICATION	20-27-00-6365	\$492.37
JAN2016	BANK OF AMERICA 22774	CHEMICALS	20-29-00-6104	\$0.00
JAN2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	20-29-00-6112	\$0.00
JAN2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	20-29-00-6317	\$0.00
<b>Total GPWA OPERATING FUND</b>				<b>\$46,064.47</b>
JAN2016	BANK OF AMERICA 22774	LIBRARY STATE AID	30-30-06-6541	\$1,196.16
JAN2016 2	BANK OF AMERICA 22774	VOCA Grant	30-30-07-6595	\$31.91
JAN2016 CM	BANK OF AMERICA 22774		30-30-07-6597	(\$540.00)
JAN2016	BANK OF AMERICA 22774	BULLET PROOF VEST GRANT	30-30-07-6597	\$0.00
<b>Total GRANTS FUND</b>				<b>\$688.07</b>
JAN2016	BANK OF AMERICA 22774	MARKETING SUPPLIES	45-45-00-6123	\$16.11
JAN2016	BANK OF AMERICA 22774	SPECIAL EVENTS	45-45-00-6342	\$0.00
JAN2016	BANK OF AMERICA 22774	DUES & SUBSCRIPTIONS	45-45-00-6355	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	45-45-00-6373	\$0.00
JAN2016	BANK OF AMERICA 22774	POOL IMPROVEMENTS	45-45-00-6509	\$0.00
JAN2016	BANK OF AMERICA 22774	PARK IMPROVEMENTS	45-45-00-6545	\$0.00
JAN2016	BANK OF AMERICA 22774	LAKE IMPROVEMENTS	45-45-00-6546	\$0.00
<b>Total HOTEL/MOTEL TAX FUND</b>				<b>\$16.11</b>
JAN2016	BANK OF AMERICA 22774	PRINTING	50-50-00-6308	\$0.00
<b>Total WATER TREATMENT PLANT FUND</b>				<b>\$0.00</b>
JAN2016	BANK OF AMERICA 22774	LEASE-PURCHASE COPIERS	54-54-02-6705	\$0.00
JAN2016	BANK OF AMERICA 22774	E911	54-54-07-6514	\$0.00
<b>Total CAPITAL PROJECTS</b>				<b>\$0.00</b>
JAN2016	BANK OF AMERICA 22774	PRINTING	55-55-00-6308	\$0.00
JAN2016 2	BANK OF AMERICA 22774	Sewer Line Rehab	55-55-00-6547	\$1,773.10
<b>Total CMOM Fee</b>				<b>\$1,773.10</b>
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL DEVELOPMENT	98-98-00-6048	\$0.00

**A/P Claims List**

from 2/16/2016 to 2/17/2016

Invoice #	Vendor	Description	Account	Cost
JAN2016	BANK OF AMERICA 22774	OFFICE SUPPLIES	98-98-00-6101	\$17.64
JAN2016	BANK OF AMERICA 22774	MINOR TOOLS	98-98-00-6102	\$0.00
JAN2016	BANK OF AMERICA 22774	SAFETY SUPPLIES	98-98-00-6110	\$0.00
JAN2016	BANK OF AMERICA 22774	BUILDINGS & GROUNDS	98-98-00-6112	\$402.31
JAN2016	BANK OF AMERICA 22774	FUEL & LUBE	98-98-00-6118	\$12.91
JAN2016	BANK OF AMERICA 22774	TELEPHONE & INTERNET	98-98-00-6301	\$283.08
JAN2016	BANK OF AMERICA 22774	PRINTING	98-98-00-6308	\$0.00
JAN2016	BANK OF AMERICA 22774	AIRPORT BECON RUNWAY	98-98-00-6315	\$0.00
JAN2016	BANK OF AMERICA 22774	VEHICLE MAINTENANCE	98-98-00-6316	\$0.00
JAN2016	BANK OF AMERICA 22774	MACHINE/EQUIPMENT MAINTENANCE	98-98-00-6317	\$0.00
JAN2016	BANK OF AMERICA 22774	PROFESSIONAL SERVICES	98-98-00-6373	\$0.00
		<b>Total AIRPORT FUND</b>		<b>\$715.94</b>
		<b>Total All Funds</b>		<b>\$147,051.90</b>

**A/P Claims List**

from 2/19/2016 to 2/19/2016

Invoice #	Vendor	Description	Account	Cost
9562	CRAWFORD &	ACCOUNTING & CONSULTING SERVICES	01-01-00-6330	\$2,772.50
2035739	LOGAN COUNTY ELECTION	Balance owed for the 2-9-16 Sales Tax Ele	01-01-00-6338	\$1,230.30
FEB2016	RANDEL C. SHADID (20656)	POSTAGE, SHIPPING AND MISC	01-02-20-6054	\$4.80
FEB2016	LOGAN COMMUNITY SERVICES,	Logan County Referral Program for 1 year	01-07-70-6345	\$125.00
		<b>Total GENERAL FUND</b>		<b>\$4,132.60</b>
1581748	SUNTRUST EQUIPMENT	L-P 2013 DODGE AMBULANCE	09-09-92-6709	\$8,292.06
		<b>Total FIRE/EMS FUND</b>		<b>\$8,292.06</b>
2035743	ROBERT CHADA (23210)	Refund on acct 07-070851-002 due to leak	20-00-00-1205	\$473.44
FEB2016 CM	WASTE CONNECTIONS, INC		20-00-00-5466	(\$250.00)
1605771/1605722	WASTE CONNECTIONS, INC	Sanitation Service Agreement	20-21-00-6348	\$72,500.94
5090368/5090114	BANK OF OKLAHOMA(38)	Trust Fees for OKC Waterline Fund Fee /	20-21-00-6373	\$1,000.00
5090368/5090114	BANK OF OKLAHOMA(38)	Trust Fees for OKC Waterline Fund Fee /	20-21-00-6373	\$2,500.00
1819	MID AMERICA HYDRO TECH	Blanket PO for Chemicals	20-23-00-6104	\$16,943.85
1605771/1605722	WASTE CONNECTIONS, INC	Sanitation Service Agreement	20-26-00-6375	\$4,268.55
		<b>Total GPWA OPERATING FUND</b>		<b>\$97,436.78</b>
2977603	AT&T CAPITAL SERVICES, INC.	Phone System Lease Purchase	54-54-02-6710	\$925.62
		<b>Total CAPITAL PROJECTS</b>		<b>\$925.62</b>
08-083390-024	UTILITY DEPOSIT REFUND		71-00-00-5555	\$64.49
09-090380-010	UTILITY DEPOSIT REFUND		71-00-00-5555	\$70.57
14-141960-004	UTILITY DEPOSIT REFUND		71-00-00-5555	\$72.49
20-200000-001	UTILITY DEPOSIT REFUND		71-00-00-5555	\$100.00
		<b>Total UTILITY DEPOSIT FUND</b>		<b>\$307.55</b>
2035742	AMERICAN EAGLE TITLE GROUP	Purchase of land (13 acres +/-) adjacent to	80-80-00-6506	\$51,449.75
		<b>Total General Stabilization Fund</b>		<b>\$51,449.75</b>
		<b>Total All Funds</b>		<b>\$162,544.36</b>