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**63<sup>rd</sup> City Council**

**Mayor Steven J. Gentling**

**Ward I** – John Wood, Ed Wood    **Ward II** – Jeff Taylor, Brian Bothroyd

**Ward III** – Gaylord Z. Thomas, Sharyl Padgett

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**SPECIAL CITY COUNCIL MEETING WORKSHOP**

Tuesday, August 4, 2015 at 6:00p.m.

City Hall 3<sup>rd</sup> Floor Conference Room

101 N. 2<sup>nd</sup> Street, Guthrie, Oklahoma, 73044

1. Call to Order.
2. Public Comments.
3. Discussion regarding draft budget.
4. Discussion regarding Excelsior Building.
5. Request for future items of discussion.
6. Adjournment.



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**63<sup>rd</sup> City Council**

**Mayor Steven J. Gentling**

**Ward I** – John Wood, Ed Wood    **Ward II** – Jeff Taylor, Brian Bothroyd

**Ward III** – Gaylord Z. Thomas, Sharyl Padgett

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**SPECIAL CITY COUNCIL MEETING WORKSHOP**

Tuesday, August 4, 2015 at 6:30p.m.

City Hall – Lobby of Council Chambers

101 N. 2<sup>nd</sup> Street, Guthrie, Oklahoma, 73044

**Agenda**

**WELCOME RECEPTION FOR CITY MANAGER BRUCE JOHNSON**



63rd City Council
Mayor Steven J. Gentling
Ward I - John Wood, Ed Wood Ward II - Jeff Taylor, Brian Bothroyd
Ward III - Gaylord Z. Thomas, Sharyl Padgett

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

Tuesday, August 4, 2015 at 7:00pm
City Hall Council Chambers
101 N. 2nd Street, Guthrie, Oklahoma, 73044

- 1. Call to Order.
2. Public Comments, Community Announcements and Recognitions.
3. Consent Agenda.
All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held July 21, 2015..... 1
B. Consider approval of the receipt of Permit No. SL000042150516 for the construction of 377 linear feet of twenty-four (24) inch PVC, 359 linear feet of ten (10) inch PVC and 119 linear feet of eight (8) inch PVC sanitary sewer line with all appurtenances to serve Noble Ave. sewer main relocation, Logan County, Oklahoma, and to be noted in the minutes after which will be maintained as a permanent record..... 3
4. Adjournment.

CITY COUNCIL MEETING

63rd City Council
Tuesday, August 4, 2015, 7:00pm
City Hall Council Chambers
101 N. 2nd Street, Guthrie, Oklahoma, 73044

- 1. Call to Order.
2. Consent Agenda
All matters listed will be enacted by one motion unless a request is made for discussion by any council member or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.
A. Consider approval of minutes of the City Council Workshop held on July 21, 2015 .
..... 7

- B. Consider approval of minutes of the Regular City Council Meeting held on July 21, 2015 .....10
- C. Consider approval of re-appointing Scott Wyskiel and appointing John Donosso to the Guthrie Housing Authority both serving terms expiring August 2017 .....13
- 3. Discussion and possible action of Resolution No. 2015-14 to finance the lease-purchase of a 2015 Ram Ambulance with Branch Banking and Trust Company at a fixed interest rate of 1.99% for five years in the amount of \$175,725.00 with the non-appropriation clause as required by Oklahoma State Statutes .....21
- 4. Discussion and possible action on contract for Taloa Music Festival .....27
- 5. City Manager’s Report
- 6. Requests/comments from members of the City Council
- 7. Consider approval to convene into Executive Session pursuant to the Authority of Title 25, O.S. 2001, as follows:
  - A. 307(B)(2), for the purpose of discussing negotiations concerning employees and representatives of the International Association of Fire Fighters (IAFF), Local 2145.
  - B. 307(B)(2), for the purpose of discussing negotiations concerning employees and representatives of the Fraternal Order of Police (FOP), Lodge No. 105.
- 8. Consider action concerning employees and representatives of the International Association of Fire Fighters (IAFF), Local 2145.
- 9. Consider action concerning employees and representatives of the Fraternal Order of Police (FOP), Lodge No. 105.
- 10. Adjournment.

MINUTES  
GUTHRIE PUBLIC WORKS AUTHORITY MEETING  
July 21, 2015

The regular meeting of the Guthrie Public Works Authority was posted on Friday, July 17, 2015, before 5:00 p.m. and held Tuesday, July 21, 2015, in the Guthrie City Hall Council Chambers.

Pledge of Allegiance was led by Chairman Steven J. Gentling.

Invocation was given by Reverend Don Riepe, Guthrie Christian Church.

Chairman Steven J. Gentling called the meeting to order at 7:05 p.m.

Members Present:	Steven J. Gentling	John Wood	Gaylord Z. Thomas
	Jeff Taylor	Sharyl Padgett	Ed Wood
	Brian Bothroyd		

Members Absent: None

Staff Present:	Larry Pannell	Randel Shadid	Kim Biggs
	Maxine Pruitt	Cody Mosley	Don Sweger
	Eric Harlow	Cyndi O	Schellon Stanley

Chairman Gentling declared a quorum with all Trustees in attendance.

**Public Comments, Community Announcements and Recognition.**

- A. Mayor Gentling welcomed Ms. Schellon Stanley, Guthrie-Edmond Regional Airport Manager, to the City of Guthrie.
- B. Recognition of Library Volunteers – Directory of Library Services, Cyndi O, provided appreciation certificates to volunteers who have helped with the summer program.

**Consent Agenda.** Motion by Vice Chair J. Wood, seconded by Trustee Taylor, moved approval of the Consent Agenda as follows:

- A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held on July 7, 2015.
- B. Consider approval for the emergency replacement of the alternate operational sludge pump for the Waste Water Treatment Plant.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Gentling, J. Wood, Thomas, Taylor, Padgett, E. Wood, Bothroyd  
Nay: None

Chairman Gentling declared the motion carried unanimously.

**Adjournment.** There being no business for the Guthrie Public Works Authority Trustees, Chairman Gentling declared the meeting adjourned at 7:10 p.m.

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Kim Biggs, Secretary

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Steven J. Gentling, Chairman



Agenda Item Cover Letter

Meeting

\_\_\_ City Council
X GPWA
\_\_\_ Other: \_\_\_\_\_

Date of Meeting

August 4, 2015

Contact

Maxine Pruitt,
Municipal Services Director

Agenda Item

Consider approval of the receipt of Permit No. SL000042150516 for the construction of 377 linear feet of twenty-four (24) inch PVC, 359 linear feet of ten (10) inch PVC and 119 linear feet of eight (8) inch PVC sanitary sewer line with all appurtenances to serve Noble Ave. sewer main relocation, Logan County, Oklahoma, and to be noted in the minutes after which will be maintained as a permanent record.

Summary

This permit is issued by the Oklahoma Department of Environmental Quality, (DEQ) as approval for the construction of 377 linear feet of twenty-four (24) inch PVC, 359 linear feet of ten (10) inch PVC and 119 linear feet of eight (8) inch PVC sanitary sewer line with all appurtenances to serve the Noble Ave. sewer main relocation, Logan County, Oklahoma. This is relative to the State Job No. 21860(06), Project No. STPY-142A (102), State Highway 33. (Bridge over Cottonwood Creek, also known as the Guthrie Viaduct)

It is required that the receipt of this permit should be noted in the minutes of the next regular meeting of the City of Guthrie Council Meeting, after which it should be made a matter of permanent record.

Funding Expected \_\_\_ Revenue \_\_\_ Expenditure X N/A
Budgeted \_\_\_ Yes \_\_\_ No X N/A
Account Number \_\_\_\_\_ Amount \_\_\_\_\_
Legal Review X N/A \_\_\_ Required Completed Date: \_\_\_\_\_

Supporting documents attached

- Permit No. SL000042150516, Noble Ave. Sewer Main Relocation

Recommendation

Approve receipt of Construction Permit No. SL000042150516

Action Needed \_\_\_ Public Hearing X Motion \_\_\_ Emergency Clause



SCOTT A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

July 09, 2015

Mr. Steven J. Gentling, Chariman  
City of Guthrie  
P.O. Box 908  
Guthrie, Oklahoma 73044

Re: Permit No. SL000042150516  
Noble Ave. sewer main relocation  
Facility No. S-20931

Dear Mr. Gentling:

Enclosed is Permit No. SL000042150516 for the construction of 377 linear feet of twenty-four (24) inch PVC, 359 linear feet of ten (10) inch PVC and 119 linear feet of eight (8) inch PVC sanitary sewer lines with all appurtenances to serve the Noble Ave. sewer main relocation, Logan County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on July 09, 2015. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Guthrie, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in black ink that reads 'Sara Senyondo'.

Sara Senyondo, PhD  
Construction Permit Section  
Water Quality Division

SS/RC/bg

Enclosure

c:

William Myers, P.E, Myers Consulting Engineers, Inc



SCOTT A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

**PERMIT No. SL000042150516**

**SEWER LINES**

**FACILITY No. S-20931**

**PERMIT TO CONSTRUCT**

July 09, 2015

Pursuant to O.S. 27A 2-6-304, the City of Guthrie is hereby granted this Tier I Permit to construct 377 linear feet of twenty-four (24) inch PVC, 359 linear feet of ten (10) inch PVC and 119 linear feet of eight (8) inch PVC sanitary sewer lines with all appurtenances to serve the Noble Ave. sewer main relocation, located in N/2 Section 8, T-16-N, R-2-W, Logan County, Oklahoma, in accordance with the plans approved July 09, 2015.

By acceptance of this permit, the permittee agrees to operate and maintain the facilities in accordance with the "Oklahoma Pollutant Discharge Elimination System Standards - OPDES" (OAC 252:606) rules and to comply with the state certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with OAC 252:656-5-4(c)(3) of the standards for Water Pollution Control Facility Construction.
- 5) That tests will be conducted as necessary to insure that the construction of the sewer lines will prevent excessive infiltration and that the leakage will not exceed 10 gallons per inch of pipe diameter per mile per day.
- 6) That the Oklahoma Department of Environmental Quality shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 7) That the permittee will take steps to assure that the connection of house services to the sewers is done in such a manner that the functioning of the sewers will not be impaired and that earth and ground water will be excluded from the sewers when the connection is completed.



SCOTT A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN  
Governor

**PERMIT No. SL000042150516**  
**SEWER LINES**  
**FACILITY No. S-20931**

**PERMIT TO CONSTRUCT**

- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 9) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 10) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 11) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (GP-005) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 12) That all manholes shall be constructed in accordance with the standards for Water Pollution Control Facility Construction (OAC 252:656-5-3), as adopted by the Oklahoma Department of Environmental Quality.
- 13) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Water Pollution Control Facility Construction OAC 252:656-5-4(c)(1) and OAC 252:656-5-4(c)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested using the ASTM air test procedure with no detectable leakage prior to backfilling, in accordance with the standards for Water Pollution Control Facility Construction OAC 252:656-5-4(c)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section  
Water Quality Division

MINUTES  
CITY COUNCIL MEETING  
Council Workshop  
July 21, 2015

The special meeting of the sixty-third City Council of Guthrie, Oklahoma was posted on Friday, July 17, 2015, before 5:00 p.m. and held Tuesday, July 21, 2015, in the Guthrie City Hall 3<sup>rd</sup> Floor Conference Room.

Mayor Steven J. Gentling called the meeting to order at 6:00 p.m.

Members Present:	Steven J. Gentling	John Wood	Gaylord Z. Thomas
	Jeff Taylor	Sharyl Padgett	Ed Wood
	Brian Bothroyd		

Members Absent: None

Staff Present:	Larry Pannell	Randel Shadid	Kim Biggs
	Maxine Pruitt	Cody Mosley	Don Sweger
	Eric Harlow	Cyndi O	Schellon Stanley

Mayor Gentling declared a quorum with all Council Members in attendance.

**Public Comments.** None.

**Fiscal Year 2014 Audit Report.** The City of Guthrie is in receipt of the FY 2014 Audit Report prepared by Arledge & Associates (firm). The firm submitted reports explaining the audited financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Guthrie. The audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. This information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in the firm's opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The firm conducted the audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

**Staff updates with discussion regarding open items:**

**a. Master Plan for Liberty Lake**

Director of Guthrie Municipal Services (GMS), Maxine Pruitt, provided an update of accomplishments at Liberty Lake and a list of projects that will be completed by September 30, 2015. Pruitt also shared a draft master plan for both lakes developed by Lake Patrol Officer Gibbs highlighting future projects.

**b. Cottonwood Creek Dam**

GMS Director Pruitt provided a status report including costs estimates of the low water dam and stated that the specifications for construction of this project are almost complete. City Clerk Biggs reminded Council that this project will be funded with proceeds from the Oklahoma City Waterline Fund – unless the City is able to secure a loan forgiveness grant through the Oklahoma Water Resources Board. Mayor Gentling requested that Myers Engineering provide an update at the next City Council Workshop.

**c. Sales Tax**

Interim City Manager Pannell stated that staff has not been successful in connecting with A.H. Strategies, the firm used by Guthrie Public Schools, regarding their surveying services. Staff will continue to make contact with A.H. Strategies and other companies that offer the same services. Pannell also provided information on Norman's sales tax initiative.

**d. Ladder Truck Financing**

City Clerk Biggs reviewed the financial quotes received from five lending institutions and recommends securing financing with BB&T at 2.71% for twelve (12) years, if funds are available. Interim City Manager Pannell stated that a Resolution for approval of financing would be placed on the City Council agenda August 4<sup>th</sup>. City Clerk Biggs clarified that a funding source has not been identified to pay for the purchase of a ladder truck in the projected FY16 budget.

**e. Council Ethics Guidelines Revision**

Interim City Manager Pannell reviewed the revisions to the Council Ethics Guidelines. After much discussion, this item will be placed on a future workshop for further discussion and clarification.

**f. Signage**

Community Development Director Cody Mosley provided a PowerPoint presentation of all current signage coming into and around Guthrie. Staff will provide a recommendation to improve signage using private and public funds and will report back at a future workshop.

**g. Strategic Goals for Fiscal Year ending 2016**

No discussion.

**h. Excelsior Building**

Interim City Manager Pannell stated that the electric has been restored and air conditioning is on in the building. Staff contacted EMI to review the building and determine if asbestos is present. An asbestos test has been submitted for lab results, which should be ready by the next meeting. City Attorney Shadid will provide options at a later date regarding the ability to donate the property to a 501c3. The Save Our Library Excelsior will provide an update of their plans at the August 4<sup>th</sup> Council Workshop.

**i. Dilapidated Structures**

No discussion.

**j. Budget**

No discussion.

**k. Taloa Update**

No discussion.

**Request for future items of discussion.** Excelsior Library, sales tax, ladder truck, Cottonwood Creek low water dam, Code of Ethics, dilapidated structures, FY16 budget, Taloa update, establishing a criteria for oil well drilling inside city limits, and sidewalk project.

**Adjournment.** There being no further business for the Guthrie City Council, Mayor Gentling declared the meeting adjourned at 7:00 p.m.

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Kim Biggs, City Clerk

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Steven J. Gentling, Mayor

MINUTES  
CITY COUNCIL MEETING  
July 21, 2015

The regular meeting of the sixty-third City Council of Guthrie, Oklahoma was posted on Friday, July 17, 2015, before 5:00 p.m. and held Tuesday, July 21, 2015, in the Guthrie City Hall Council Chambers.

Mayor Steven J. Gentling called the meeting to order at 7:11 p.m.

Members Present:	Steven J. Gentling	John Wood	Gaylord Z. Thomas
	Jeff Taylor	Sharyl Padgett	Ed Wood
	Brian Bothroyd		

Members Absent: None

Staff Present:	Larry Pannell	Randel Shadid	Kim Biggs
	Maxine Pruitt	Cody Mosley	Don Sweger
	Eric Harlow	Cyndi O	Schellon Stanley

Mayor Gentling declared a quorum with all Council Members in attendance.

**Consent Agenda.** Motion by Council Member Thomas, seconded by Vice Mayor J. Wood, moved approval of the Consent Agenda as follows:

- A. Consider approval of minutes of the City Council Workshop held on July 7, 2015.
- B. Consider approval of minutes of the Regular City Council Meeting held on July 7, 2015.
- C. Consider approval of the Cooperative Service Agreement between Guthrie Edmond Regional Airport (GERA/Geoport) and the US Department of Agriculture for the removal of deer, coyotes, and other wildlife on the airport property.
- D. Consider approval to accept a grant in the amount of \$921.20 from the Oklahoma Humanities Council for the purpose of conducting a “Let’s Talk About It, Oklahoma!” program at the Guthrie Public Library and authorizing Library staff to sign the corresponding agreement.
- E. Consider approval of allowing staff to solicit bids for demolition and removal of dilapidated structures as declared by City Council.

Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, J. Wood, Thomas, Taylor, Padgett, E. Wood, Bothroyd  
Nay: None

Mayor Gentling declared the motion carried unanimously.

**Public hearing on Rezoning Application No. 181030-000000-000000 from A-1 to I-2.** No action.

**Interlocal Cooperative Agreement and Resolution between the Logan County Board of Commissioners and the City of Guthrie for brush removal services.** Motion by Council Member Taylor, seconded by Council Member E. Wood, moved approval of the Interlocal Cooperative Agreement and Resolution No. 2016-16 between the Logan County Board of Commissioners and the City of Guthrie for brush removal services on Prairie Grove Road. Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, J. Wood, Thomas, Taylor, Padgett, E. Wood, Bothroyd

Nay: None

Mayor Gentling declared the motion carried unanimously.

**Resolution No. 2015-12 amending billing schedule for rural fire runs.** Motion by Council Member Thomas, seconded by Council Member Taylor, moved approval of Resolution No. 2015-12 amending the billing schedule for rural fire runs as recommended by the Citizens Rate and Fee Advisory Committee. Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, J. Wood, Thomas, Taylor, Padgett, E. Wood, Bothroyd

Nay: None

Mayor Gentling declared the motion carried unanimously

**Resolution No. 2015-11 amending the General Library Policy and Fee Schedule.** Motion by Council Member Thomas, seconded by Council Member E. Wood, moved approval of Resolution No. 2015-11 amending the General Library Policy and Fee Schedule as recommended by the Citizens Rate and Fee Advisory Committee. Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, J. Wood, Thomas, Taylor, Padgett, E. Wood, Bothroyd

Nay: None

Mayor Gentling declared the motion carried unanimously

**Resolution No. 2015-13, OML Board Nomination.** Motion by Council Member Z. Thomas, seconded by Vice Mayor J. Wood, moved approval of Resolution No. 2015-13 for the nomination of Randy Ross to the Oklahoma Municipal League Board representing District 8. Council Members entered their votes and the votes were displayed with the following results:

Aye: Gentling, J. Wood, Thomas, Taylor, Padgett, E. Wood, Bothroyd

Nay: None

Mayor Gentling declared the motion carried unanimously

**City Manager's Report.** Mr. Pannell stated that it's been a pleasure serving the City Council and the City for last two months and thanked members of Council for the opportunity. Mr. Pannell also provided an update of community events.

**Requests/comments from the members of the City Council.** Welcomed Schellon Stanley to the Guthrie Edmond Regional Airport as the Airport Manager, thanked Mr. Pannell for his service, thanked the Police and Fire Departments for what they do every day, and recognized the Boy Scout Troop 850 for their attendance and wished them luck on earning their Community Merit Badge.

**Adjournment.** There being no further business for the Guthrie City Council, Mayor Gentling declared the meeting adjourned at 7:25 p.m.

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Kim Biggs, City Clerk

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Steven J. Gentling, Mayor



Agenda Item Cover Letter

Meeting

X City Council
GPWA
Other:

Date of Meeting

August 4, 2015

Contact

Kim Biggs,
City Clerk/Treasurer

Agenda Item

Consider approval of re-appointing Scott Wyskiel and appointing John Donosso to the Guthrie Housing Authority both serving terms expiring August 2017.

Summary

At the July 16, 2015, Guthrie Housing Authority Board Meeting, the Commissioners unanimously voted to recommend the re-appointment of Scott Wyskiel to serve a two year term expiring August 2017 and appointing John Donosso to fill a vacated Board seat expiring August 2017. There is no term limit within the documents. In 1966, the Housing Authority of the City of Guthrie was created to finance low-rent housing through the Public Housing Administration. Within the documents, the City Council approves the Guthrie Housing Authority Board Members. Applications are reviewed by the Guthrie Housing Authority Board Members who make a recommendation to City Council.

Funding Expected Revenue Expenditure X N/A
Budgeted Yes No X N/A
Account Number Amount
Legal Review X N/A Required Completed Date:

Supporting documents attached

- Letter from Jennifer Ricker, Executive Director, Guthrie Housing Authority
Guthrie Housing Authority Resolution No. 15/07-021
Application from John Donosso

Recommendation

Approve the appointment of Scott Wyskiel and John Donosso to the Guthrie Housing Authority.

Action Needed Public Hearing X Motion Emergency Clause



Chairperson  
Jim Reazer

Vice Chairperson  
Scott Wyskiel

Commissioner  
Laurel Davis

Commissioner  
Jonathan McClain

Commissioner  
(Vacant)

Executive Director  
Jennifer K. Ricker

July 26, 2015

Mayor Steve Gentling  
P.O. Box 908  
Guthrie OK 73044

Re: Request 1-Appointments Renewal &  
1 New Commissioner Approval to the GHA Board of Commissioners

Dear Mayor Gentling,

At the July 16, 2015 G.H.A. monthly board meeting, eligible Board Applicants were invited to attend the meeting and be interviewed for the available positions. Commissioner applicant, John Donosso was in attendance and was interviewed. Mr. Donosso's application is also attached for your quick reference.

Resolution # 15/07-021 (see attached) was unanimously approved by the GHA Board to forward the following recommendations to the City Council for their final review & approval at their next available Council Meeting:

**Board Member Renewal:**

GHA Commissioner/Vice-Chairman Scott Wyskiel (2 Year term renewal-expires 8/2015)

**New Appointments:**

John Donosso (filling vacant Board seat-Term expires August 2017)

If you have any questions please feel free to call me at 405-282-3246.  
Thank you in advance for your consideration of this request.

Best Regards,

Jennifer K. Ricker  
Executive Director

Cc: Kim Biggs, City Clerk  
Board File



**RESOLUTION #15/07-021**

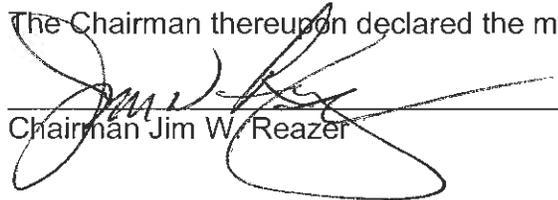
WHEREAS the Housing Authority of the City of Guthrie APPROVES the following Board Member Term Renewal & the recommendation to the City Council to approve the new Board Member to fill the vacant seat formerly held by Merlena Osborne (resignation accepted by GHA on 6/18/2015 during meeting).

<u>Board Members -Renewal</u>	<u>Term Expires</u>	<u>Length of Term-Renewal</u>
Scott Wyskiel	August 2015	2 Years

New Board Member Applicant-Recommendation:

<u>John Donosso</u>	August 2017	3 Years
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The Chairman thereupon declared the motion carried and the resolution adopted.



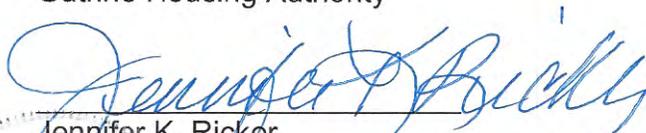
\_\_\_\_\_  
Chairman Jim W. Reazer

**CERTIFICATE OF RECORDING OFFICER**

The undersigned being the recorder and custodian of the minutes of the governing body of the Public Housing Authority on whose behalf the foregoing instrument was executed hereby, certifies that on the 16th day of July, 2015 at a validly convened meeting of the Public Housing Authority, at which a quorum was present and voting the above entitled Resolution was introduced and read and approved.

In witness whereof my hand of the Public Housing Authority this 16th day of July, 2015.

Guthrie Housing Authority



\_\_\_\_\_  
Jennifer K. Ricker  
GHA Executive Director/Board Secretary

(Seal)

City of Guthrie  
 Application for Boards and Commissions



Please print legibly.

Name John Donasso Day Phone (405) 226- [REDACTED]  
 Address [REDACTED] ELLIE MAE DR Evening Phone SAME  
 Occupation Avionics Mechanic Education Associated Degree  
 How long have you lived in Guthrie? 9 Years 3 Months

Please answer the following questions and attach a resume, if desired.

1. Which board or commission interests you? Housing Authority
2. Why are you interested in serving on this board/commission? To give back to the city and assist Guthrie residents
3. In what civic activities have you been involved during the past 3 years?  
NONE
4. What skills and/or experience will you contribute?  
Customer service, planning
5. List 3 non-relatives who have known you at least 3 years for references.

Name	Address	Phone Number
<u>Scott Wyszkiel</u>	<u>Guthrie</u>	<u>(405) 706- [REDACTED]</u>
<u>John Rabbitt</u>	<u>Oklahoma City</u>	<u>(321) 864- [REDACTED]</u>
<u>April Morlock</u>	<u>Rockaway, NJ</u>	<u>(973) 216- [REDACTED]</u>

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing ordinance or resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

[Signature]  
 Signature

1 JUN 2015  
 Date

**John Donosso**  
 [REDACTED] Ellie Mae Dr  
 Guthrie, OK 73044 US  
 Mobile: 405-226-[REDACTED] - Ext:  
 Email: [REDACTED]@hotmail.com

**Availability:** Job Type: Permanent  
 Work Schedule: Full-Time

**Work Experience:** Tinker AFB [REDACTED]  
 3001 S Douglass Blvd  
 Oklahoma City, OK 73145 United States

08/2014 - Present  
 [REDACTED]

Hours per week: 40

**Electronic Integrated Systems Mechanic** (This is a federal job)

**Duties, Accomplishments and Related Skills:**

I Perform operation checks, system diagnosis, troubleshooting, repair and evaluation, and removal and installation of communications HF, VHF, UHF and satellite communications, TACAN, color weather RADAR, Traffic Collision Avoidance System (TCAS), Ground Proximity Warning System (GPWS), multifunctional displays, flight management systems, autopilot, Inertial navigation, Global Positioning System (GPS), and pitot and static air data systems. I have knowledge of circuit boards, processors, chips, electronic equipment, and computer hardware and software, including applications and programming. Performs self-evaluation of quality and proficiency on a continuing basis. Inspects and analysis work of self and others. I have knowledge of the practical application of engineering science and technology. This includes applying principles, techniques, procedures, and equipment to the design and production of various goods and services. Communicates with coworkers and supervision to properly convey problems and solutions. I assemble components such as switches, electrical controls, and junction boxes, using hand tools or soldering irons. I am to coordinate work with that of engineers, technicians, and other aircraft maintenance personnel. Interpret flight test data to diagnose malfunctions and systemic performance problems. Keep records of maintenance and repair work. Test and troubleshoot instruments, components, and assemblies, using circuit tests. I act as on aircraft coordinator and or supervisor when applicable. Receive and disseminate orders as senior mechanic or acting supervisor when needed – voluntary.

Supervisor: Franklin Williams (405622-772)

Okay to contact this Supervisor: Yes

**C&J Energy Services**  
 201 S Commerce Dr  
 Sayre, OK 73662 United States

01/2014 - 08/2014

Hours per week: 60

**Electronics Technician**

**Duties, Accomplishments and Related Skills:**

Utilize various equipment such as blender, chemical additive system (CAS)/hydration, fracturing pumps, sand haulers, well heads, water manifolds. Perform day-to-day tasks, which include routing cables and making connections, soldering and splicing cables and connectors, calibrating meters and observing equipment. Conduct various tasks, including tracking of computer screens displaying equipment fluid rate, pressure, revolutions per minute (RPM), horsepower, and temperature readings Troubleshoot, repair and calibrate sensors to include: Pressure, temp, speed, density, position, float, counting devises, hydraulic control, flow rate, differential pressure, pressure switches Accomplish different repairs and replace cables, transducers, flow meters, and other components. Take charge of drafting, scanning, and emailing reports as well as updating software. Promote safety awareness and environmental consciousness, and comply with all applicable safety and environmental procedures and regulations.

Supervisor: Santiago Gonzales ((580) 928-8849)

Okay to contact this Supervisor: Yes

Tinker AFB [REDACTED]  
 3001 S Douglass Ave  
 Oklahoma City, OK 73145 United States

10/2010 - 01/2014  
 [REDACTED]

Hours per week: 40

**Electronic Integrated Systems Mechanic** (This is a federal job)

**Duties, Accomplishments and Related Skills:**

I Perform operation checks, system diagnosis, troubleshooting, repair and evaluation, and removal and installation of communications HF, VHF, UHF

and satellite communications, TACAN, color weather RADAR, Traffic Collision Avoidance System (TCAS), Ground Proximity Warning System (GPWS), multifunctional displays, flight management systems, autopilot, Inertial navigation, Global Positioning System (GPS), and pitot and static air data systems. I have knowledge of circuit boards, processors, chips, electronic equipment, and computer hardware and software, including applications and programming. Performs self-evaluation of quality and proficiency on a continuing basis. Inspects and analysis work of self and others. I have knowledge of the practical application of engineering science and technology. This includes applying principles, techniques, procedures, and equipment to the design and production of various goods and services. Communicates with coworkers and supervision to properly convey problems and solutions. I assemble components such as switches, electrical controls, and junction boxes, using hand tools or soldering irons. I am to coordinate work with that of engineers, technicians, and other aircraft maintenance personnel. Interpret flight test data to diagnose malfunctions and systemic performance problems. Keep records of maintenance and repair work. Test and troubleshoot instruments, components, and assemblies, using circuit tests. I act as on aircraft coordinator and or supervisor when applicable. Receive and disseminate orders as senior mechanic or acting supervisor when needed – voluntary.

**Supervisor:** Franklin Williams (405-622-712)

**Okay to contact this Supervisor:** Yes

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**O'Reilly's Auto Parts**

171 Springer St  
Guthrie, OK 73044 United States

**05/2010 - 09/2010**

**Hours per week:** 40

**Parts Specialist**

**Duties, Accomplishments and Related Skills:**

I was responsible for assisting customers in obtaining the proper parts for their automotive needs. Restocked all inventory as needed. Set up all returns to be sent back to the warehouse.

**Supervisor:** Jimmy White ((405) 282-2048)

**Okay to contact this Supervisor:** Yes

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**US Postal Service**

4901 W Reno Ave #400  
Oklahoma City, OK 73127 United States

**01/2010 - 02/2010**

**Hours per week:** 37

**Casual - Mail Clerk**

**Duties, Accomplishments and Related Skills:**

I was responsible for separating incoming mail to the proper routes for mail carriers. I separated return packages that needed to be forwarded to new mailing addresses. I assisted customers in retrieving mail at the front window.

**Supervisor:** Tara ((405) 942-3679)

**Okay to contact this Supervisor:** Yes

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**DirectTV**

W 240  
Nichols Hills, OK 73120 United States

**07/2009 - 09/2009**

**Hours per week:** 60

**Service Technician**

**Duties, Accomplishments and Related Skills:**

I was responsible for troubleshooting and repairing satellite systems at customer homes by testing with multi-meters and signal meters. I installed new coax cables, multi-switches, antennas, and receivers as needed.

**Supervisor:** Patric Morford (405-873-7600)

**Okay to contact this Supervisor:** Yes

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**Wal-Mart**

2200 W Danforth Rd  
Edmond, OK 73003 United States

**04/2009 - 07/2009**

**Hours per week:** 40

**ICS Team Member**

**Duties, Accomplishments and Related Skills:**

Assisted in the unloading of trucks of merchandise that arrive at the store. Assisted customers in locating and purchasing of items. Ensure that floor stock is available for sale.

**Supervisor:** Daniel ((405) 216-0520)

**Okay to contact this Supervisor:** Yes

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**Space Systems Loral**  
3825 Fabian Way  
Palo Alto, CA 94303-4604 United States

06/2008 - 02/2009

Hours per week: 40

**Quality Engineer**

**Duties, Accomplishments and Related Skills:**

Assisted engineering and manufacturing personnel in planning, designing and implementing complex systems, processes, procedures, planning and carrying out complex investigations involved in projects. I identified and isolated problem areas with proper manufacturing engineers. I evaluated engineering changes for effect on product quality. I chaired the material review board with direct customer interaction to assess and correct any product deficiencies within the build process. I ensured that proper compliance of ISO 9001/2000 standards within manufacturing procedures.

Supervisor: Janice McDougal (650-852-4000 )

Okay to contact this Supervisor: Yes

**US Navy**

TAFB

Oklahoma City, OK 73145 United States

10/2001 - 06/2008

Hours per week: 50

**Aviation Electronics Technician**

**Duties, Accomplishments and Related Skills:**

US Navy Maintenance Logistics Coordinator/ Deployment Team leader. I functioned as an evaluator, facilitator, recorder, and controller during tabletop, functional, and full-scale global exercises at the Federal levels. I also direct and oversee the preparation for Global exercise activities, providing materials acquisition and Sustainment, as well as briefings regulations for a team of over 100 personnel. I was responsible for conducting briefings on material status, personnel qualifications, I conducted exercise scenarios for readiness/ preparedness. I have comprehensive and intensive practical knowledge of all aircraft and support shop production methods. I was assigned as ALC Depot Phase Program Manager, coordinating material logistics for aircraft depot modifications. I maintain daily aircraft maintenance production status boards and report aircraft readiness status. As Production Controller, I adjust work load schedules for 7 production work centers performing scheduled and unscheduled aircraft maintenance on 7 E-6B weapon systems. I monitor all scheduled daily maintenance, repair modification activities, modifying established aircraft schedule. I was responsible for coordinating material supportability to organize and resolve unsupported material status. I inspected, audited and observed the E-6 Quality Assurance, Programs for compliance, and to insure Industrial Safety Policies are in compliances with OSHA and NAVOSH standards. Assigned as First line Supervisor and Quality Assurance Inspector. I designed, maintained and update personnel qualification database, recording all personnel required training to insure mission readiness for Global deployments. I prepared reports and conducted meetings with Depot core team leader, quality assurance leader, production work center leaders and supply support leaders, to insure work flow to deliver on time maintenance modification schedule. I also performed classroom training for terrorist attacks, major disasters, CBR attacks and/or other emergencies, material acquisition, and sustainment. As a Quality Assurance, Inspected, I completed maintenance actions for accuracy, insuring aircraft are safe for flight. Validate previous day production count and take appropriate action. Keep surveillance over controlled items and utilize technical data for alternate sources of supply. Continuously monitor unit database to ensure users complete requirements and update records. Provide timely assistance in resolving problems regarding update of automated records. I made and maintain several production status boards used to track weapon system assets.

Supervisor: Paul Keller (707-424-3709)

Okay to contact this Supervisor: Yes

**Education:**

**Park University** Oklahoma City, OK United States

Some College Coursework Completed 12/2015

**GPA:** 3.4 of a maximum 4.0

**Credits Earned:** 140

**Major:** Business Administration - Logistics

**Relevant Coursework, Licenses and Certifications:**

In process to receiving a Bachelor's in Business Administration with an emphasis in Logistics. I will be completed December, 2015

**Park University** Oklahoma City, OK United States

Associate's Degree 12/2014

**GPA:** 3.24 of a maximum 4.0

**Credits Earned:** 60 Semester hours

**Major:** Management

<b>Language Skills:</b>	<b>Language</b>	<b>Spoken</b>	<b>Written</b>	<b>Read</b>
	Spanish	Intermediate	Novice	Intermediate

<b>References:</b>	<b>Name</b>	<b>Employer</b>	<b>Title</b>	<b>Phone</b>	<b>Email</b>
	John Babbitt (*)	TInker AFB	Integrated Electronics Mechanic	325-864- [REDACTED]	
	April Morlock	Jema-American, inc.	General Manager	973-216- [REDACTED]	
	Scott Wyskiel (*)	TInker AFB	E-6 Service Life Extension Program - Program Manager	405-706- [REDACTED]	

(\*) Indicates professional reference



**Agenda Item Cover Letter**

**Meeting**  
 City Council  
 GPWA  
 Other: \_\_\_\_\_

**Date of Meeting**  
August 4, 2015

**Contact**  
Jessie Bryan,  
Purchasing Agent

**Agenda Item**

Discussion and possible action of Resolution No. 2015-14 to finance the lease-purchase of a 2015 Ram Ambulance with Branch Banking and Trust Company at a fixed interest rate of 1.99% for five years in the amount of \$175,725.00 with the non-appropriation clause as required by Oklahoma State Statutes.

**Summary**

On October 21, 2014, the City Council approved the lease purchase of a 2015 Dodge 4x4, Type 1 Ambulance from Osage Industries utilizing HGAC contract pricing. The Logan County Emergency Medical Services (EMS) Board typically assists in the purchase of capital equipment items and on September 10, 2014 approved the purchase of a complete new ambulance.

The Osage Industries proposal for the new ambulance is \$184,725.00 less a \$9,000.00 credit for the trade-in of the 2009 Ford ambulance brings the total amount to be financed to \$175,725.00. Using the lease-purchase option for this vehicle at a fixed interest rate of 1.99% lessens the financial impact to both entities.

Financial quotes were received from SunTrust Equipment Finance & Leasing Corporation – no bid, Branch Banking and Trust Company – 1.99%, and Signature Public Funding – 2.37%. Branch Banking and Trust Company offered the lowest interest rate of 1.99% for five years with a semiannual payment amount of \$18,548.43, which will be paid with funds received from the Logan County EMS Board.

**Funding Expected**       Revenue       Expenditure       N/A

**Budgeted**       Yes       No       N/A

**Account Number**      09-09-92-6709      **Amount**      \$175,725 Total  
\$18,548.43 Semiannual Payments  
(funds from Logan County EMS)

**Legal Review**       N/A       Required      Completed Date: 7/29/2015

**Supporting documents attached**

- Resolution No. 2015-14
- Financing Quotes
- Vehicle Invoice

**Recommendation**

Approval of Resolution No. 2015-14 to finance the lease-purchase of an ambulance with Branch Banking and Trust Company at an interest rate of 1.99% for five years in the amount of \$175,725.00 with the non-appropriation clause as required by Oklahoma State Statutes.

**Action Needed**       Public Hearing       Motion       Emergency Clause

**Resolution No. 2015-14**

**Resolution Approving Financing Terms**

**WHEREAS:** City of Guthrie, Oklahoma (the “City”) has previously determined to undertake a project for Ambulance Lease Purchase (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

**BE IT THEREFORE RESOLVED, as follows:**

1. The City hereby determines to finance the Project through Branch Banking and Trust Company (“BB&T”), in accordance with the proposal dated July 27<sup>th</sup>, 2015. The amount financed shall not exceed \$180,000, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.99% and the financing term shall not exceed five years from closing.

2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. All officers and employees of the City are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by City officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer’s release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document’s final form.

4. The City shall not take or omit to take any action the taking or omission of which will cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. All prior actions of City officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

6. The City intends that the adoption of this resolution will be a declaration of the City’s official intent to pay for the project that is to be financed from the proceeds of the BB&T financing described above. The City intends that funds have been advanced, or that may be advanced, from the City’s general fund, or any other City fund related to the project, for the project costs.

Adopted this \_\_\_\_ day of \_\_\_\_\_.

SEAL

By: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_

5130 Parkway Plaza Boulevard  
 Charlotte, North Carolina 28217  
 (704) 954-1700  
 Fax (704) 954-1799

July 28, 2015

City of Guthrie, OK

Dear Mrs. Biggs:

Branch Banking and Trust Company ("BB&T") is pleased to offer this proposal for the financing requested by the City of Guthrie ("City").

- (1) **Project:** Ambulance
- (2) **Amount To Be Financed:** \$175,725.00
- (3) **Interest Rates, Financing Terms and Corresponding Payments:**

<u>Term</u>	<u>Rate</u>
5 years	1.99%

The interest rate stated above is valid for a closing not later than 45 days after today. A convenient date and time shall be mutually agreed upon for closing. Closing is contingent upon completing documentation acceptable to BB&T and upon the condition of the equipment acceptable to BB&T. BB&T shall provide a list of required documentation for closing should we be the successful proposer.

All applicable taxes, permits, costs of counsel for the City and any other costs shall be the City's responsibility and separately payable by the City. The financing documents shall allow prepayment of the principal balance in whole on a scheduled payment date with a 1% prepayment premium.

The stated interest rate assumes that the City expects to borrow less than \$10,000,000 in calendar year 2015 and that the City shall comply with IRS Code Sections 141, 148, 149(e) and Section 265(b)(3). BB&T reserves the right to terminate its interest in this bid or to negotiate a mutually acceptable rate if the financing is not a qualified tax-exempt financing.

**(4) Financing Documents:**

BB&T and its counsel shall prepare all documentation for the City. We shall provide a sample of those documents to you should BB&T be the successful proposer. This financing shall be secured by a first lien security interest in all personal property acquired with proceeds.

\* \* \* \* \*

BB&T appreciates the opportunity to provide this financing proposal and requests to be notified within ten days of this proposal should BB&T be the successful proposer.

BB&T shall have the right to cancel this offer by notifying the City of its election to do so (whether or not this offer has previously been accepted by the City) if at any time prior to the closing there is a material adverse change in the City's financial condition, if we discover adverse circumstances of which we are currently unaware, if we are unable to agree on acceptable documentation with the City or if there is a change in law (or proposed change in law) that changes the economic effect of this financing to BB&T. We reserve the right to negotiate and/or terminate our interest in this transaction should we be the successful proposer.

Should we become the successful proposer, we have attached the form of a resolution that your governing board can use to award the financing to BB&T. If your board adopts this resolution, then BB&T shall not require any further board action prior to closing the transaction.

Please call me at (704) 954-1700 with your questions and comments. We look forward to hearing from you.

Sincerely,

BRANCH BANKING AND TRUST COMPANY  
Taylor Vick  
Assistant Vice President

A handwritten signature in black ink, appearing to read 'Taylor Vick', written over a horizontal line.

Kim:

Thanks for your time on the phone earlier today. Based on today's cost of funds, the fixed rate would be 2.37%. This is an indexed rate that we can lock upon formal award of the transaction. The rate assumes monthly payments in arrears, financing approx. \$176,000, and a new 2015 ambulance based on the invoice you provided. The rate is indexed to WAL Swaps (1.12% as of 7/24/15) plus 125 basis points. The going rate these days for a deal of this size is probably about 2.63%, but, even though we are no longer part of SunTrust, we former SunTrust people would like to keep your business and relationship, which is the basis for the competitive rate. As noted previously, I may be able to match a written offer from another institution, so if someone offers you better pricing, please check back with me and I'll do my best to get approval to match that rate. The sooner you can let me know, the quicker I can get this into credit and send you set of documents and discuss/coordinate the funding process. Thanks, Don

Donald S. Keough, Esq. | Senior Managing Director

T: (646) 343 2801 | M: (410) 960 8693 | F: TBD

600 Washington Avenue, Suite 305, Towson, MD 21204

dkeough@signatureny.com

**EMERGENCY SERVICES SUPPLY**



6641 CHRISTOPHER DRIVE  
 ST. LOUIS, MO 63129  
 (314) 846-0911  
 FAX (314) 846-4445

INVOICE # 4195  
 7/6/2015  
 VEHICLES SALES ACCOUNT

TO

CITY OF GUTHRIE  
 209 E SPRINGER AVE  
 GUTHRIE, OK 73044

CITY OF GUTHRIE  
 209 E SPRINGER AVE  
 GUTHRIE, OK 73044

ORDER #

<u>SALES</u> JK	<u>P.O. Number</u>	<u>SHIPPED VIA</u>	<u>F.O.B. POINT</u> FACTORY	<u>TERMS</u> COD
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QUANTITY			DESCRIPTION	UNIT PRICE	TOTAL
LINE	ORDERED	SHIPPED			
	1	1	NEW 2015 DODGE RAM 4500 4X4 TYPE 1 AMBULANCE WITH CUSTOM CONVERSION BY OSAGE AMBULANCES OF LINN, MISSOURI PER SPECS		\$ 184,725.00
	-1	-1	LESS TRADE-IN		(\$9,000.00)
			CHASSIS VIN: 3C7WRLBL4FG580840 OSAGE UNIT # 4587 OSAGE BODY JOB # J2145		
			SUBTOTAL		\$ 175,725.00
			SALES TAX		EXEMPT
			SHIPPING & HANDLING		NONE
			TOTAL		\$ 175,725.00



**Agenda Item Cover Letter**

**Meeting**

City Council  
 GPWA  
 Other: \_\_\_\_\_

**Date of Meeting**

August 4, 2015

**Contact**

Cody Mosley,  
Community & Economic  
Development Director

**Agenda Item**

Discussion and possible action on contract for Taloa Music Festival.

**Summary**

The Guthrie City Council offered a contract for the Taloa Music & Arts Festival to take place in September of 2015. City staff sent an email to Taloa officials requesting confirmation of the contract by July 20, 2015. On July 20, 2015 Taloa officials asked for another week to look over the proposed contract. As of July 29<sup>th</sup>, City staff has not received an executed copy of the contract, but has been told by the new production team that an executed contract is on its way along with the \$2,500 non-refundable deposit. On July 28<sup>th</sup> staff learned that Thomas Productions had joined the Taloa team, and will be assisting with coordination of the event. Thomas is a familiar brand to Guthrie events; they have been the production team responsible for events including Make Guthrie Weird, Queen of the Prairie, and more. Staff is excited for the opportunity to work on the Taloa Music Festival with Thomas Productions moving forward. An executed copy of the contract is said to be on the way, and should be received no later than August 3, 2015. The event is to be held September 24<sup>th</sup>-26<sup>th</sup>, 2015.

**Funding Expected**     Revenue     Expenditure     N/A

**Budgeted**     Yes     No     N/A

**Account Number**    \_\_\_\_\_    **Amount**

**Legal Review**     N/A     Required    Completed Date: \_\_\_\_\_

**Supporting documents attached**

None

**Recommendation**

Not Applicable

**Action Needed**     Public Hearing     Motion     Emergency Clause

**A/P Claims List**

from 7/14/2015 to 7/14/2015

Invoice #	Vendor	Description	Account	Cost
01-010910-010	UTILITY DEPOSIT REFUND		71-00-00-5555	\$5.00
02-023630-002	UTILITY DEPOSIT REFUND		71-00-00-5555	\$75.72
04-042940-003	UTILITY DEPOSIT REFUND		71-00-00-5555	\$73.22
07-070871-008	UTILITY DEPOSIT REFUND		71-00-00-5555	\$54.59
07-070875-002	UTILITY DEPOSIT REFUND		71-00-00-5555	\$5.00
07-070888-005	UTILITY DEPOSIT REFUND		71-00-00-5555	\$5.00
07-072461-011	UTILITY DEPOSIT REFUND		71-00-00-5555	\$5.00
07-072730-003	UTILITY DEPOSIT REFUND		71-00-00-5555	\$52.62
07-074004-009	UTILITY DEPOSIT REFUND		71-00-00-5555	\$5.00
07-074015-006	UTILITY DEPOSIT REFUND		71-00-00-5555	\$66.64
08-080610-005	UTILITY DEPOSIT REFUND		71-00-00-5555	\$118.00
08-082390-003	UTILITY DEPOSIT REFUND		71-00-00-5555	\$17.23
08-083380-013	UTILITY DEPOSIT REFUND		71-00-00-5555	\$65.36
09-091430-005	UTILITY DEPOSIT REFUND		71-00-00-5555	\$5.00
09-092670-007	UTILITY DEPOSIT REFUND		71-00-00-5555	\$75.00
10-102920-002	UTILITY DEPOSIT REFUND		71-00-00-5555	\$1.12
11-110201-005	UTILITY DEPOSIT REFUND		71-00-00-5555	\$38.65
12-120070-006	UTILITY DEPOSIT REFUND		71-00-00-5555	\$20.71
12-121130-006	UTILITY DEPOSIT REFUND		71-00-00-5555	\$5.00
12-121612-003	UTILITY DEPOSIT REFUND		71-00-00-5555	\$16.54
12-124000-004	UTILITY DEPOSIT REFUND		71-00-00-5555	\$0.10
14-143190-003	UTILITY DEPOSIT REFUND		71-00-00-5555	\$50.00
14-143330-001	UTILITY DEPOSIT REFUND		71-00-00-5555	\$45.35
14-144080-009	UTILITY DEPOSIT REFUND		71-00-00-5555	\$96.75
15-150101-006	UTILITY DEPOSIT REFUND		71-00-00-5555	\$21.85
15-151660-007	UTILITY DEPOSIT REFUND		71-00-00-5555	\$1.48
15-152480-009	UTILITY DEPOSIT REFUND		71-00-00-5555	\$53.81
15-153251-019	UTILITY DEPOSIT REFUND		71-00-00-5555	\$22.65
15-153331-001	UTILITY DEPOSIT REFUND		71-00-00-5555	\$180.06
16-163260-002	UTILITY DEPOSIT REFUND		71-00-00-5555	\$19.33
99-990470-001	UTILITY DEPOSIT REFUND		71-00-00-5555	\$22.02
		<b>Total UTILITY DEPOSIT FUND</b>		<b>\$1,223.80</b>
		<b>Total All Funds</b>		<b>\$1,223.80</b>

## A/P Claims List

from 7/16/2015 to 7/16/2015

Invoice #	Vendor	Description	Account	Cost
JUNE2015	BANK OF AMERICA 22774	Central Office Supplies	01-01-00-6100	\$699.98
JUNE2015	BANK OF AMERICA 22774	Janitor/Chemicals Supplies	01-01-00-6103	\$3,438.80
JUNE2015	BANK OF AMERICA 22774	Safety Supplies	01-01-00-6110	\$0.00
JUNE2015	BANK OF AMERICA 22774	Building & Grounds	01-01-00-6112	\$1,390.54
JUNE2015	BANK OF AMERICA 22774	Miscellaneous Supplies	01-01-00-6114	\$215.72
JUNE2015	BANK OF AMERICA 22774	Telephone	01-01-00-6301	\$830.74
JUNE2015	BANK OF AMERICA 22774	Printing	01-01-00-6308	\$815.00
JUNE2015	BANK OF AMERICA 22774	Computer Operations	01-01-00-6311	\$754.35
JUNE2015	BANK OF AMERICA 22774	Council Travel/Training	01-01-00-6314	\$433.00
JUNE2015	BANK OF AMERICA 22774	Communications	01-01-00-6318	\$0.00
JUNE2015	BANK OF AMERICA 22774	Advertising - Legal Publications	01-01-00-6334	\$0.00
JUNE2015	BANK OF AMERICA 22774	Miscellaneous Services/Charges	01-01-00-6346	\$51.00
JUNE2015	BANK OF AMERICA 22774	Maintenance Agreement	01-01-00-6347	\$839.56
JUNE2015	BANK OF AMERICA 22774	Membership Dues	01-01-00-6350	\$0.00
JUNE2015	BANK OF AMERICA 22774	Professional Services	01-01-00-6373	\$8,336.00
JUNE2015	BANK OF AMERICA 22774	Internet Services	01-01-00-6381	\$598.91
JUNE2015	BANK OF AMERICA 22774	Professional Development (City Manager)	01-02-20-6048	\$375.00
JUNE2015	BANK OF AMERICA 22774	Printing	01-02-20-6308	\$116.16
JUNE2015	BANK OF AMERICA 22774	Dues & Subscriptions	01-02-20-6355	\$0.00
JUNE2015	BANK OF AMERICA 22774	Professional Development (HR)	01-02-24-6048	\$0.00
JUNE2015	BANK OF AMERICA 22774	Supplies & Operating Expense - GTV 20	01-02-24-6126	\$208.64
JUNE2015	BANK OF AMERICA 22774	Advertising - Legal Publications	01-02-24-6334	\$56.10
JUNE2015	BANK OF AMERICA 22774	Dues & Subscriptions	01-02-24-6355	\$0.00
JUNE2015	BANK OF AMERICA 22774	Uniforms - Building Services	01-02-25-6016	\$0.00
JUNE2015	BANK OF AMERICA 22774	Professional Development (Building Services)	01-02-25-6048	\$0.00
JUNE2015	BANK OF AMERICA 22774	Safety Supplies	01-02-25-6110	\$0.00
JUNE2015	BANK OF AMERICA 22774	Fuel & Lube	01-02-25-6118	\$0.00
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	01-02-25-6316	\$0.00
JUNE2015	BANK OF AMERICA 22774	Professional Development (Finance)	01-03-30-6048	\$0.00
JUNE2015	BANK OF AMERICA 22774	Printing	01-03-30-6308	\$149.53
JUNE2015	BANK OF AMERICA 22774	Machine/Equipment Maintenance	01-03-30-6317	\$0.00
JUNE2015	BANK OF AMERICA 22774	Maintenance Agreements	01-03-30-6347	\$0.00
JUNE2015	BANK OF AMERICA 22774	Recording/Dues/Subscriptions	01-03-30-6355	\$0.00
JUNE2015	BANK OF AMERICA 22774	Professional Development (Planning)	01-05-50-6048	\$0.00
JUNE2015	BANK OF AMERICA 22774	Office Supplies	01-05-50-6100	\$0.00
JUNE2015	BANK OF AMERICA 22774	Safety Supplies/Apparel	01-05-50-6110	\$0.00
JUNE2015	BANK OF AMERICA 22774	Computer Supplies	01-05-50-6123	\$0.00
JUNE2015	BANK OF AMERICA 22774	Printing	01-05-50-6308	\$53.28
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	01-05-50-6316	\$197.75
JUNE2015	BANK OF AMERICA 22774	Machine/Equipment Maintenance	01-05-50-6317	\$0.00
JUNE2015	BANK OF AMERICA 22774	Advertising - Legal Publications	01-05-50-6334	\$0.00
JUNE2015	BANK OF AMERICA 22774	Dues & Subscriptions	01-05-50-6355	\$0.00
JUNE2015	BANK OF AMERICA 22774	Professional Services	01-05-50-6373	\$0.00
JUNE2015	BANK OF AMERICA 22774	Professional Development	01-05-51-6048	\$0.00
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	01-05-51-6316	\$0.00
JUNE2015	BANK OF AMERICA 22774	Advertising - Legal Publications	01-05-51-6334	\$0.00
JUNE2015	BANK OF AMERICA 22774	Dues & Subscriptions	01-05-51-6355	\$0.00
JUNE2015	BANK OF AMERICA 22774	Professional Development	01-06-60-6048	\$0.00
JUNE2015	BANK OF AMERICA 22774	Literacy Programming Supplies	01-06-60-6114	\$0.00
JUNE2015	BANK OF AMERICA 22774	Library Supplies	01-06-60-6117	\$0.00

## A/P Claims List

from 7/16/2015 to 7/16/2015

Invoice #	Vendor	Description	Account	Cost
JUNE2015	BANK OF AMERICA 22774	Library Materials - Print	01-06-60-6130	\$127.48
JUNE2015	BANK OF AMERICA 22774	Library Materials - Electronic	01-06-60-6131	\$0.00
JUNE2015	BANK OF AMERICA 22774	Printing	01-06-60-6308	\$333.60
JUNE2015	BANK OF AMERICA 22774	Dues & Subscriptions - Library	01-06-60-6355	\$0.00
JUNE2015	BANK OF AMERICA 22774	Uniforms - PD	01-07-70-6019	\$0.00
JUNE2015	BANK OF AMERICA 22774	Employee Physicals	01-07-70-6030	\$0.00
JUNE2015	BANK OF AMERICA 22774	Chemicals	01-07-70-6104	\$0.00
JUNE2015	BANK OF AMERICA 22774	Jail Supplies	01-07-70-6106	\$201.42
JUNE2015	BANK OF AMERICA 22774	K-9 Dog Food/Supplies	01-07-70-6108	\$50.97
JUNE2015	BANK OF AMERICA 22774	Safety Supplies/Apparel	01-07-70-6110	\$615.22
JUNE2015	BANK OF AMERICA 22774	Miscellaneous Supplies	01-07-70-6114	\$250.25
JUNE2015	BANK OF AMERICA 22774	Fuel & Lube	01-07-70-6118	\$0.00
JUNE2015	BANK OF AMERICA 22774	Photo/Video Supply	01-07-70-6120	\$0.00
JUNE2015	BANK OF AMERICA 22774	Crime Prevention Program	01-07-70-6122	\$0.00
JUNE2015	BANK OF AMERICA 22774	Printing	01-07-70-6308	\$221.50
JUNE2015	BANK OF AMERICA 22774	Computer Maintenance/Operations	01-07-70-6311	\$44.29
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	01-07-70-6316	\$3,207.78
JUNE2015	BANK OF AMERICA 22774	Communications	01-07-70-6318	\$609.08
JUNE2015	BANK OF AMERICA 22774	Collections	01-07-70-6340	\$400.00
JUNE2015	BANK OF AMERICA 22774	Special Events	01-07-70-6342	\$0.00
JUNE2015	BANK OF AMERICA 22774	Training Program	01-07-70-6343	\$819.90
June2015 BOA	BANK OF AMERICA 22774	Digiticket	01-07-70-6347	\$10,328.26
JUNE2015	BANK OF AMERICA 22774	Dues & Subscriptions	01-07-70-6355	\$300.00
JUNE2015	BANK OF AMERICA 22774	Uniform Allowance - PD	01-07-71-6019	\$0.00
JUNE2015	BANK OF AMERICA 22774	Ammunition	01-07-71-6105	\$4,896.54
JUNE2015	BANK OF AMERICA 22774	Chemicals	01-07-72-6104	\$803.01
JUNE2015	BANK OF AMERICA 22774	Safety Supplies/Apparel	01-07-72-6110	\$0.00
JUNE2015	BANK OF AMERICA 22774	Kennel Supplies	01-07-72-6114	\$0.00
JUNE2015	BANK OF AMERICA 22774	Animal Cages	01-07-72-6132	\$0.00
JUNE2015	BANK OF AMERICA 22774	Uniform Allowance - CID	01-07-77-6019	\$0.00
JUNE2015	BANK OF AMERICA 22774	Photo/Video Supplies	01-07-77-6120	\$0.00
JUNE2015	BANK OF AMERICA 22774	Drug Enforcement Program	01-07-77-6124	\$0.00
JUNE2015	BANK OF AMERICA 22774	Property/Evidence Supplies	01-07-77-6323	\$0.00
JUNE2015	BANK OF AMERICA 22774	Special Investigation Operations	01-07-77-6336	\$17.23
JUNE2015	BANK OF AMERICA 22774	Uniform Allowance	01-07-78-6019	\$0.00
JUNE2015	BANK OF AMERICA 22774	Miscellaneous Supplies	01-07-78-6114	\$296.72
JUNE2015	BANK OF AMERICA 22774	Professional Development	01-08-80-6048	\$1,236.00
JUNE2015	BANK OF AMERICA 22774	Marketing Expenses	01-08-80-6123	\$1,403.96
JUNE2015	BANK OF AMERICA 22774	Printing	01-08-80-6308	\$0.00
JUNE2015	BANK OF AMERICA 22774	Special Events - Economic Development	01-08-80-6342	\$0.00
JUNE2015	BANK OF AMERICA 22774	Dues & Subscriptions	01-08-80-6355	\$300.00
JUNE2015	BANK OF AMERICA 22774	ED - Professional Development	01-08-80-6373	\$0.00
JUNE2015	BANK OF AMERICA 22774	Uniforms - Street Dept.	01-12-00-6016	\$0.00
JUNE2015	BANK OF AMERICA 22774	Minor Tools	01-12-00-6102	\$1,385.99
JUNE2015	BANK OF AMERICA 22774	Chemicals	01-12-00-6104	\$0.00
JUNE2015	BANK OF AMERICA 22774	Safety Supplies	01-12-00-6110	\$282.70
JUNE2015	BANK OF AMERICA 22774	Traffic Supplies	01-12-00-6111	\$0.00
JUNE2015	BANK OF AMERICA 22774	Street/Sidewalks/Bridges	01-12-00-6113	\$8,988.05
JUNE2015	BANK OF AMERICA 22774	Miscellaneous Supplies	01-12-00-6114	\$17.26
JUNE2015	BANK OF AMERICA 22774	Signs & Materials	01-12-00-6115	\$8,627.81

## A/P Claims List

from 7/16/2015 to 7/16/2015

Invoice #	Vendor	Description	Account	Cost
JUNE2015	BANK OF AMERICA 22774	Fuel & Lube	01-12-00-6118	\$111.55
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	01-12-00-6316	\$1,324.73
JUNE2015	BANK OF AMERICA 22774	Machine/Equipment Maintenance	01-12-00-6317	\$208.00
JUNE2015	BANK OF AMERICA 22774	Communications	01-12-00-6318	\$40.01
JUNE2015	BANK OF AMERICA 22774	Equipment Rental	01-12-00-6321	\$0.00
JUNE2015	BANK OF AMERICA 22774	License & Certification - Street	01-12-00-6365	\$0.00
JUNE2015	BANK OF AMERICA 22774	Uniforms - Fleet Maintenance	01-14-00-6016	\$192.35
JUNE2015	BANK OF AMERICA 22774	Professional Development (Fleet Maintenanc	01-14-00-6048	\$498.00
JUNE2015	BANK OF AMERICA 22774	Minor Tools	01-14-00-6102	\$0.00
JUNE2015	BANK OF AMERICA 22774	Chemicals	01-14-00-6104	\$40.76
JUNE2015	BANK OF AMERICA 22774	Safety Supplies	01-14-00-6110	\$0.00
JUNE2015	BANK OF AMERICA 22774	Shop Supplies	01-14-00-6114	\$0.00
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	01-14-00-6316	\$46.65
JUNE2015	BANK OF AMERICA 22774	Machine/Equipment Maintenance	01-14-00-6317	\$0.18
JUNE2015	BANK OF AMERICA 22774	Computer Maintenance	01-14-00-6324	\$0.00
June2015 BOA	BANK OF AMERICA 22774	License and Cert	01-14-00-6365	\$184.00
JUNE2015	BANK OF AMERICA 22774	Reference Books	01-14-00-6379	\$0.00
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	01-14-41-6116	\$664.65
JUNE2015	BANK OF AMERICA 22774	Fuel & Lube	01-14-41-6118	\$0.00
JUNE2015	BANK OF AMERICA 22774	Uniforms - Parks	01-15-11-6016	\$0.00
JUNE2015	BANK OF AMERICA 22774	Professional Development	01-15-11-6048	\$0.00
JUNE2015	BANK OF AMERICA 22774	Minor Tools	01-15-11-6102	\$0.00
JUNE2015	BANK OF AMERICA 22774	Chemicals	01-15-11-6104	\$0.00
JUNE2015	BANK OF AMERICA 22774	Safety Supplies	01-15-11-6110	\$154.50
JUNE2015	BANK OF AMERICA 22774	Buildings & Grounds	01-15-11-6112	\$2,901.43
JUNE2015	BANK OF AMERICA 22774	Fuel & Lube	01-15-11-6118	\$40.48
JUNE2015	BANK OF AMERICA 22774	Rec Supplies	01-15-11-6125	\$1,177.22
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	01-15-11-6316	\$47.40
JUNE2015	BANK OF AMERICA 22774	Machine/Equipment Maintenance	01-15-11-6317	\$1,634.24
		<b>Total GENERAL FUND</b>		<b>\$74,591.23</b>
JUNE2015	BANK OF AMERICA 22774	Uniforms - FD/Suppression	09-09-90-6016	\$612.98
JUNE2015	BANK OF AMERICA 22774	Professional Development (FD)	09-09-90-6048	\$0.00
JUNE2015	BANK OF AMERICA 22774	Minor Tools	09-09-90-6102	\$1,607.56
JUNE2015	BANK OF AMERICA 22774	Chemicals	09-09-90-6104	\$0.00
JUNE2015	BANK OF AMERICA 22774	Food/Humans	09-09-90-6107	\$74.41
JUNE2015	BANK OF AMERICA 22774	FD Safety Supplies	09-09-90-6110	\$685.00
JUNE2015	BANK OF AMERICA 22774	Building & Grounds	09-09-90-6112	\$1,461.05
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	09-09-90-6316	\$10,630.04
JUNE2015	BANK OF AMERICA 22774	Machine/Equipment Maintenance	09-09-90-6317	\$38.80
JUNE2015	BANK OF AMERICA 22774	Communications	09-09-90-6318	\$0.00
JUNE2015	BANK OF AMERICA 22774	Dues & Subscriptions	09-09-90-6355	\$0.00
JUNE2015	BANK OF AMERICA 22774	Certification Equipment	09-09-90-6362	\$0.00
JUNE2015	BANK OF AMERICA 22774	Uniforms - FD/EMS	09-09-92-6016	\$147.99
JUNE2015	BANK OF AMERICA 22774	Professional Development (EMS)	09-09-92-6048	\$1,400.00
JUNE2015	BANK OF AMERICA 22774	Chemicals/Ambulance Supplies	09-09-92-6104	\$7,635.14
JUNE2015	BANK OF AMERICA 22774	Safety Supplies/Apparel	09-09-92-6110	\$0.00
JUNE2015	BANK OF AMERICA 22774	Fuel & Lube	09-09-92-6118	\$0.00
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	09-09-92-6316	\$9,921.51
JUNE2015	BANK OF AMERICA 22774	Communications	09-09-92-6318	\$0.00
JUNE2015	BANK OF AMERICA 22774	Dues & Subscriptions	09-09-92-6355	\$0.00

## A/P Claims List

from 7/16/2015 to 7/16/2015

Invoice #	Vendor	Description	Account	Cost
JUNE2015	BANK OF AMERICA 22774	Professional Services	09-09-92-6373	\$0.00
JUNE2015	BANK OF AMERICA 22774	Uniforms - FD/Admin	09-09-96-6016	\$50.00
JUNE2015	BANK OF AMERICA 22774	Professional Development (Fire - Admin)	09-09-96-6048	\$0.00
JUNE2015	BANK OF AMERICA 22774	Office Supplies	09-09-96-6101	\$0.00
JUNE2015	BANK OF AMERICA 22774	Minor Tools	09-09-96-6102	\$0.00
JUNE2015	BANK OF AMERICA 22774	Food/Humans	09-09-96-6107	\$0.00
JUNE2015	BANK OF AMERICA 22774	Miscellaneous Supplies	09-09-96-6114	\$0.00
JUNE2015	BANK OF AMERICA 22774	Public Education	09-09-96-6121	\$42.12
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	09-09-96-6316	\$51.99
JUNE2015	BANK OF AMERICA 22774	Communications	09-09-96-6318	\$0.00
JUNE2015	BANK OF AMERICA 22774	Dues & Subscriptions	09-09-96-6355	\$0.00
		<b>Total FIRE/EMS FUND</b>		<b>\$34,358.59</b>
JUNE2015	BANK OF AMERICA 22774	Safety Supplies	20-21-00-6110	\$0.00
JUNE2015	BANK OF AMERICA 22774	Buildings & Grounds (GPWA)	20-21-00-6112	\$362.00
JUNE2015	BANK OF AMERICA 22774	Miscellaneous Supplies	20-21-00-6114	\$74.41
JUNE2015	BANK OF AMERICA 22774	Telephone	20-21-00-6301	\$532.44
JUNE2015	BANK OF AMERICA 22774	Printing	20-21-00-6308	\$562.88
JUNE2015	BANK OF AMERICA 22774	Postage	20-21-00-6309	\$61.60
JUNE2015	BANK OF AMERICA 22774	Computer Operations	20-21-00-6311	\$0.00
JUNE2015	BANK OF AMERICA 22774	Machine/Equipment Maintenance	20-21-00-6317	\$0.00
JUNE2015	BANK OF AMERICA 22774	Communications	20-21-00-6318	\$0.00
JUNE2015	BANK OF AMERICA 22774	Safety Program	20-21-00-6339	\$0.00
JUNE2015	BANK OF AMERICA 22774	Utilities Collection Fees	20-21-00-6340	\$136.00
JUNE2015	BANK OF AMERICA 22774	Maintenance Agreements	20-21-00-6347	\$11,200.00
JUNE2015	BANK OF AMERICA 22774	Professional Services	20-21-00-6373	\$0.00
JUNE2015	BANK OF AMERICA 22774	Professional Development (GPWA Admin)	20-22-00-6048	\$0.00
JUNE2015	BANK OF AMERICA 22774	Uniforms - WTP	20-23-00-6016	\$0.00
JUNE2015	BANK OF AMERICA 22774	Minor Tools	20-23-00-6102	\$121.15
JUNE2015	BANK OF AMERICA 22774	Chemicals/Medical	20-23-00-6104	\$0.00
JUNE2015	BANK OF AMERICA 22774	Lab Supplies	20-23-00-6109	\$1,361.18
JUNE2015	BANK OF AMERICA 22774	Safety Apparel & Supplies	20-23-00-6110	\$0.00
JUNE2015	BANK OF AMERICA 22774	Building & Grounds	20-23-00-6112	\$0.00
JUNE2015	BANK OF AMERICA 22774	Annual State Water Testing	20-23-00-6303	\$7,585.00
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	20-23-00-6316	\$280.43
JUNE2015	BANK OF AMERICA 22774	Machine/Equipment Maintenance	20-23-00-6317	\$1,988.84
JUNE2015	BANK OF AMERICA 22774	Computer Maintenance	20-23-00-6324	\$0.00
JUNE2015	BANK OF AMERICA 22774	Publishing Fees	20-23-00-6334	\$0.00
JUNE2015	BANK OF AMERICA 22774	Booster Station	20-23-00-6335	\$0.00
JUNE2015	BANK OF AMERICA 22774	License & Certification - Water Plant	20-23-00-6365	\$552.00
JUNE2015	BANK OF AMERICA 22774	Uniforms - WWTP	20-24-00-6016	\$0.00
JUNE2015	BANK OF AMERICA 22774	Minor Tools	20-24-00-6102	\$0.00
JUNE2015	BANK OF AMERICA 22774	Chemicals	20-24-00-6104	\$7,952.42
JUNE2015	BANK OF AMERICA 22774	Lab Supplies	20-24-00-6109	\$1,568.78
JUNE2015	BANK OF AMERICA 22774	Safety Apparel & Supplies	20-24-00-6110	\$174.99
JUNE2015	BANK OF AMERICA 22774	Buildings & Grounds	20-24-00-6112	\$99.53
JUNE2015	BANK OF AMERICA 22774	Fuel & Lube	20-24-00-6114	\$0.00
JUNE2015	BANK OF AMERICA 22774	Fuel & Lube	20-24-00-6118	\$0.00
JUNE2015	BANK OF AMERICA 22774	Lift Station Maintenance	20-24-00-6312	\$9,412.38
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	20-24-00-6316	\$14.39
JUNE2015	BANK OF AMERICA 22774	Machine/Equipment Maintenance	20-24-00-6317	\$56.01

## A/P Claims List

from 7/16/2015 to 7/16/2015

Invoice #	Vendor	Description	Account	Cost
JUNE2015	BANK OF AMERICA 22774	Required/Mandatory Testing	20-24-00-6357	\$0.00
JUNE2015	BANK OF AMERICA 22774	License & Certification	20-24-00-6365	\$322.00
JUNE2015	BANK OF AMERICA 22774	Uniforms - Convenience Ctr.	20-26-00-6016	\$0.00
JUNE2015	BANK OF AMERICA 22774	Minor Tools	20-26-00-6102	\$0.00
JUNE2015	BANK OF AMERICA 22774	Safety Apparel & Supplies	20-26-00-6110	\$0.00
JUNE2015	BANK OF AMERICA 22774	Building & Grounds	20-26-00-6112	\$0.00
JUNE2015	BANK OF AMERICA 22774	Miscellaneous Supplies	20-26-00-6114	\$0.00
June2015 BOA	BANK OF AMERICA 22774	Fuel and Lube	20-26-00-6118	\$7,755.39
JUNE2015	BANK OF AMERICA 22774	Fuel & Lube	20-26-00-6118	\$15.26
June2015 BOA	BANK OF AMERICA 22774	Printing	20-26-00-6308	\$246.00
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	20-26-00-6316	\$24.97
JUNE2015	BANK OF AMERICA 22774	Machine/Equipment Maintenance	20-26-00-6317	\$275.75
JUNE2015	BANK OF AMERICA 22774	Uniforms - Line Maintenance	20-27-00-6016	\$33.00
JUNE2015	BANK OF AMERICA 22774	Minor Tools	20-27-00-6102	\$2,343.61
JUNE2015	BANK OF AMERICA 22774	Chemicals	20-27-00-6104	\$0.00
JUNE2015	BANK OF AMERICA 22774	Safety Apparel & Supplies	20-27-00-6110	\$315.20
JUNE2015	BANK OF AMERICA 22774	Buildings and Grounds	20-27-00-6112	\$0.00
JUNE2015	BANK OF AMERICA 22774	Fuel & Lube	20-27-00-6118	\$0.00
JUNE2015	BANK OF AMERICA 22774	Water/Sewer Maintenance	20-27-00-6119	\$1,489.28
JUNE2015	BANK OF AMERICA 22774	Water Meters	20-27-00-6129	\$0.00
JUNE2015	BANK OF AMERICA 22774	Street/Sidewalks	20-27-00-6313	\$368.55
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	20-27-00-6316	\$1,229.83
JUNE2015	BANK OF AMERICA 22774	Machine/Equipment Maintenance	20-27-00-6317	\$556.19
JUNE2015	BANK OF AMERICA 22774	Miscellaneous Services/Charges	20-27-00-6346	\$85.51
JUNE2015	BANK OF AMERICA 22774	License & Certification - Line Maintenance	20-27-00-6365	\$770.88
JUNE2015	BANK OF AMERICA 22774	License & Certification	20-27-00-6365	\$0.00
JUNE2015	BANK OF AMERICA 22774	Chemicals	20-29-00-6104	\$1,374.00
JUNE2015	BANK OF AMERICA 22774	Building & Grounds	20-29-00-6112	\$16.36
JUNE2015	BANK OF AMERICA 22774	Machine/Equipment Maintenance	20-29-00-6317	\$0.00
<b>Total GPWA OPERATING FUND</b>				<b>\$61,318.21</b>
JUNE2015	BANK OF AMERICA 22774	Library: State Aid (ODL)	30-30-06-6541	\$367.14
JUNE2015	BANK OF AMERICA 22774	Police: OSBI Grant	30-30-07-6357	\$0.00
JUNE2015	BANK OF AMERICA 22774	Bullet Proof Vest Grant	30-30-07-6597	\$0.00
<b>Total GRANTS FUND</b>				<b>\$367.14</b>
JUNE2015	BANK OF AMERICA 22774	Promotion of Tourism	45-45-00-6367	\$29.69
JUNE2015	BANK OF AMERICA 22774	Pool Improvements	45-45-00-6509	\$0.00
JUNE2015	BANK OF AMERICA 22774	Highland Hall and Park Repairs	45-45-00-6531	\$0.00
JUNE2015	BANK OF AMERICA 22774	Park Improvements	45-45-00-6545	\$0.00
JUNE2015	BANK OF AMERICA 22774	Lake Improvents	45-45-00-6546	\$16,544.12
<b>Total HOTEL/MOTEL TAX FUND</b>				<b>\$16,573.81</b>
JUNE2015	BANK OF AMERICA 22774	All Copier Lease	54-54-02-6705	\$2,067.04
JUNE2015	BANK OF AMERICA 22774	E911	54-54-07-6514	\$0.00
<b>Total CAPITAL PROJECTS</b>				<b>\$2,067.04</b>
June2015 BOA	BANK OF AMERICA 22774	Sewer Line Rehab	55-55-00-6547	\$1,285.59
<b>Total CMOM Fee</b>				<b>\$1,285.59</b>
JUNE2015	BANK OF AMERICA 22774	Building & Grounds	72-72-00-6112	\$0.00
June2015 BOA	BANK OF AMERICA 22774	Mower	72-72-00-6519	\$9,500.00
JUNE2015	BANK OF AMERICA 22774	Tent & Burial Supplies	72-72-00-6554	\$0.00

**A/P Claims List**

from 7/16/2015 to 7/16/2015

Invoice #	Vendor	Description	Account	Cost
<b>Total CEMETERY CARE FUND</b>				<b>\$9,500.00</b>
JUNE2015	BANK OF AMERICA 22774	Professional Development (Airport)	98-98-00-6048	\$307.12
JUNE2015	BANK OF AMERICA 22774	Office Supplies	98-98-00-6101	\$0.00
JUNE2015	BANK OF AMERICA 22774	Minor Tools	98-98-00-6102	\$0.00
JUNE2015	BANK OF AMERICA 22774	Safety Supplies/Apparel	98-98-00-6110	\$0.00
JUNE2015	BANK OF AMERICA 22774	Building & Grounds	98-98-00-6112	\$659.71
JUNE2015	BANK OF AMERICA 22774	Telephone & Internet	98-98-00-6301	\$59.67
JUNE2015	BANK OF AMERICA 22774	Printing	98-98-00-6308	\$4.41
JUNE2015	BANK OF AMERICA 22774	Airport Beacon	98-98-00-6315	\$47.40
JUNE2015	BANK OF AMERICA 22774	Vehicle Maintenance	98-98-00-6316	\$0.00
JUNE2015	BANK OF AMERICA 22774	Machine/Equipment Maintenance	98-98-00-6317	\$0.00
JUNE2015	BANK OF AMERICA 22774	Professional Services	98-98-00-6373	\$0.00
<b>Total AIRPORT FUND</b>				<b>\$1,078.31</b>
<b>Total All Funds</b>				<b>\$201,139.92</b>

## A/P Claims List

from 7/17/2015 to 7/17/2015

Invoice #	Vendor	Description	Account	Cost
JULY2015	C.L.E.E.T. (125)	Municipal Collection for CLEET	01-00-00-2012	\$660.08
JULY2015	O.S.B.I. (820)	Collection - AFIS and Forensic Fees	01-00-00-2012	\$705.91
NP44809500	FLEETCOR TECHNOLOGIES (219	GUTHRIE HOUSING AUTHORITY	01-01-00-6118	\$0.00
JULY2015	OG&E 405	GENERAL	01-01-00-6305	\$12,399.02
JULY2015	OG&E 405	STREET LIGHTING	01-01-00-6306	\$10,925.25
9099	CRAWFORD & ASSOCIATES,P.C.	AUDIT / ACCOUNTING SERVICES FY2015	01-01-00-6330	\$2,697.50
JULY2015	RANDEL C. SHADID (20656)	Monthly postage, copying costs and misc exp	01-02-20-6054	\$75.00
NP44809500	FLEETCOR TECHNOLOGIES (219	BUILDING SERVICES	01-02-25-6118	\$114.45
NP44809500	FLEETCOR TECHNOLOGIES (219	COMMUNITY DEVELOPMENT	01-05-50-6118	\$64.93
NP44809500	FLEETCOR TECHNOLOGIES (219	CODE COMPLIANCE	01-05-51-6118	\$94.13
NP44809500	FLEETCOR TECHNOLOGIES (219	POLICE ADMINISTRATION	01-07-70-6118	\$3,553.55
651	GHM ENTERPRISES (1097)	LAUNDRY	01-07-70-6310	\$12.00
653	GHM ENTERPRISES (1097)	LAUNDRY	01-07-70-6310	\$4.80
654	GHM ENTERPRISES (1097)	LAUNDRY	01-07-70-6310	\$4.80
657	GHM ENTERPRISES (1097)	LAUNDRY	01-07-70-6310	\$3.00
July2015	LOGAN COMMUNITY SERVICES,	Logan County REF Program	01-07-70-6345	\$125.00
CPD30550	BROWN TRANSPORTATION	ROCK ON STATE CONTRACT	01-12-00-6113	\$29,885.53
NP44809500	FLEETCOR TECHNOLOGIES (219	STREET	01-12-00-6118	\$2,005.35
NP44809500	FLEETCOR TECHNOLOGIES (219	FLEET	01-14-00-6118	\$91.84
JULY 15	SHINEY BAYS CAR WASH (225	CAR WASH JULY AUGUST SEPTEMBE	01-14-41-6116	\$176.70
NP44809500	FLEETCOR TECHNOLOGIES (219	PARKS	01-15-11-6118	\$2,885.84
JUNE2015	OKLA TAX COMMISSION(438)	Oklahoma Sales Tax for Liberty Lake	01-15-11-6300	\$7.80
<b>Total GENERAL FUND</b>				<b>\$66,492.48</b>
NP44809500	FLEETCOR TECHNOLOGIES (219	SUPPRESSION	09-09-90-6118	\$451.98
NP44809500	FLEETCOR TECHNOLOGIES (219	EMS	09-09-92-6118	\$2,210.95
NP44809500	FLEETCOR TECHNOLOGIES (219	FIRE ADMINISTRATION	09-09-96-6118	\$547.08
<b>Total FIRE/EMS FUND</b>				<b>\$3,210.01</b>
JULY2015	OG&E 405	GPWA	20-21-00-6305	\$10,843.13
JULY2015	USPS - UNITED STATES POSTAL	POSTAGE	20-21-00-6309	\$2,000.00
JULY2015	DHH DISPOSAL 22381	Sanitation Contract	20-21-00-6348	\$192.50
321827	RAILROAD MANAGEMENT CO., L	SEWER PIPELINE ENCROCHMENTS ANN	20-21-00-6382	\$10,927.27
1669	MID AMERICA HYDRO TECH (211	Blanket PO for Chemicals	20-23-00-6104	\$16,520.40
NP44809500	FLEETCOR TECHNOLOGIES (219	WTP	20-23-00-6118	\$346.90
062515	KRUGER, INC. 22840	inlet head U6 for WTP	20-23-00-6317	\$1,112.23
NP44809500	FLEETCOR TECHNOLOGIES (219	WWTP	20-24-00-6118	\$86.93
2035387	RUDY BOX & ASSOCIATES, INC.	EMERGENCY REPAIR ON THE GRIT CHAM	20-24-00-6317	\$11,375.00
NP44809500	FLEETCOR TECHNOLOGIES (219	CONVENIENCE CENTER	20-26-00-6118	\$0.00
NP44809500	FLEETCOR TECHNOLOGIES (219	LINE MAINTENANCE	20-27-00-6118	\$1,829.25
2248	HURLEY PLUMBING 267	1- 6" FERNCO	20-27-00-6119	\$15.00
<b>Total GPWA OPERATING FUND</b>				<b>\$55,248.61</b>
CPD30595	BROWN TRANSPORTATION	ROCK ON STATE CONTRACT	45-45-00-6546	\$9,817.06
<b>Total HOTEL/MOTEL TAX FUND</b>				<b>\$9,817.06</b>
2960257	AT&T CAPITAL SERVICES, INC.	PHONE SYSTEM MONTHLY PAYMENT	54-54-02-6710	\$925.62
JULY2015	OKLA WATER RESOURCES BOA	AMR and Langston Waterline System & Sale	54-55-23-6714	\$24,546.84
<b>Total CAPITAL PROJECTS</b>				<b>\$25,472.46</b>
NP44809500	FLEETCOR TECHNOLOGIES (219	AIRPORT	98-98-00-6118	\$244.03
JULY2015	OG&E 405	AIRPORT	98-98-00-6305	\$1,289.58

**A/P Claims List**

from 7/17/2015 to 7/17/2015

Invoice #	Vendor	Description	Account	Cost
		Total AIRPORT FUND		\$1,533.61
		Total All Funds		\$161,774.23