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**62<sup>nd</sup> City Council**  
**Mayor Mark Spradlin**  
**Ward I** – John Wood, Trey Ayers    **Ward II** – Jeff Taylor, Clarice Reandeanu  
**Ward III** – Gaylord Z. Thomas, Sharyl Padgett

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**SPECIAL CITY COUNCIL MEETING WORKSHOP**

Tuesday, December 2, 2014 at 6:00p.m.  
City Hall 3<sup>rd</sup> Floor Conference Room  
101 N. 2<sup>nd</sup> Street, Guthrie, Oklahoma, 73044

1. Call to Order.
2. Public Comments.
3. Discussion regarding support for tax subsidized housing developments.
4. Discussion regarding current Lease Agreement for 80 acres.
5. Discussion regarding Lease Agreement for Queen of the Prairie festival.
6. Discussion regarding agenda items.
7. Request for future items of discussion.
8. Adjournment.




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**62<sup>nd</sup> City Council**  
**Mayor Mark Spradlin**  
**Ward I** –Trey Ayers, John Wood   **Ward II** – Jeff Taylor, Clarice Reandeanu  
**Ward III** – Gaylord Z. Thomas, Sharyl Padgett

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**GUTHRIE PUBLIC WORKS AUTHORITY MEETING**

Tuesday, December 2, 2014 at 7:00pm  
City Hall Council Chambers  
101 N. 2<sup>nd</sup> Street, Guthrie, Oklahoma, 73044

1. Call to Order.
2. Community Announcements and Recognitions.
3. Consent Agenda.  
*All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*
  - A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held November 18, 2014 ..... 1
  - B. Consider approval of 2015 Calendar Year of the Schedule of Regular Meetings ..... 2
4. Adjournment.

**GUTHRIE INDUSTRIAL DEVELOPMENT AUTHORITY MEETING**

Tuesday, December 2, 2014, 7:00pm  
City Hall Council Chambers  
101 2<sup>nd</sup> Street, Guthrie, Oklahoma, 73044

1. Call to Order.
2. Discussion and possible action on Lease Agreement with Duit Construction Co., Inc. for the purpose of land use. .... 10
3. Adjournment.

**CITY COUNCIL MEETING**

62<sup>nd</sup> City Council  
Tuesday, December 2, 2014, 7:00pm  
City Hall Council Chambers  
101 N. 2<sup>nd</sup> Street, Guthrie, Oklahoma, 73044

1. Call to Order.
2. Consent Agenda

*All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.*

- A. Consider approval of minutes of the Regular City Council Meeting held on November 18, 2014 .....15
- B. Consider approval of 2015 Calendar Year of the Schedule of Regular Meetings ..... 2
- C. Consider approval of the FY2015 Airport Improvement Project with the Oklahoma Aeronautics Commission (OAC) to utilize a \$245,000 Federal Grant with a 10% Sponsor match and authorize the OAC to perform contractor selection. ....19
- D. Consider approval to authorize the Mayor to sign all award documents accepting the Justice Assistance Grant-Local Law Enforcement (JAG-LLE) Award No. CI-00082 through the grants.ok.gov website. ....23
- E. Consider approval of authorizing City staff to purchase thirteen (13) wearable digital video systems from a valid Oklahoma state bid on or after January 1, 2015, in accordance with all guidelines set forth in JAG-LLE Award No. CI-00082 .....28
- F. Consider approval of the Highland Park House Occupancy Agreement between the City of Guthrie and the Guthrie Police Chief, as recommended by the Guthrie Park Board. ....35
- 3. Discussion and possible action to appoint one volunteer applicant to the Planning Commission.....41
- 4. Discussion and possible action to appoint one Council Member to the Guthrie Transportation Authority .....53
- 5. City Manager’s Report
- 6. Requests/comments from members of the City Council
- 7. Consider approval to convene into Executive Session pursuant to the Authority of Title 25, O.S. 2001, as follows:
  - A. 307(B)(4), for the purpose of discussing the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim (Mark Bruning).
  - B. 307(B)(1), for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of public officer or employee (City Manager).
- 8. Consider action regarding Mark Bruning.
- 9. Consider action regarding City Manager.
- 10. Adjournment.

MINUTES

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

November 18, 2014

The regular meeting of the Guthrie Public Works Authority was posted on Friday, November 14, 2014, before 5:00 p.m. and held November 18, 2014, in the Guthrie City Hall Council Chambers.

Pledge of Allegiance was led by Chairman Mark Spradlin.

Invocation was given by Reverend Don Riepe, Guthrie Christian Church.

Chairman Mark Spradlin called the meeting to order at 7:01 p.m.

Members Present:     Mark Spradlin             John Wood                     Sharyl Padgett  
                                   Gaylord Z. Thomas     Jeff Taylor                     Clarice Reandean

Members Absent:     Trey Ayers

Staff Present:             Sereniah Breland             Randel Shadid             Kim Biggs  
                                   Jim Ahlgren                     Cyndi O                     Cody Mosley

Mayor Spradlin declared a quorum with six (6) Trustees in attendance.

**Community Announcements and Recognitions.** None.

**Consent Agenda.** Motion by Vice Mayor Wood, seconded by Trustee Taylor, moved approval of the Consent Agenda as follows:

- A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held November 4, 2014.
- B. Consider approval of FY2014 Budget Amendment No. 1 increasing the budget for the General Fund, GPWA Fund, Fire Fund, Hotel/Motel Fund, Water Treatment Plant Fund, Capital Projects Fund, CMOM Fund, Cemetery Fund, Oklahoma City Waterline Fund, Airport Grant Fund, Airport Fund, USDA Rural Development Fund, and GIDA.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Thomas, Padgett, Taylor, Reandean  
Nay: None

Chairman Spradlin declared the motion carried unanimously.

**Adjourn.** There being no further business for the Guthrie Public Works Authority Trustees, Chairman Spradlin declared the meeting adjourned at 7:02 p.m.

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Kim Biggs, Secretary

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Mark Spradlin, Chairman



**Agenda Item Cover Letter**

**Meeting**

City Council  
 GPWA  
 Other: \_\_\_\_\_

**Date of Meeting**

December 2, 2014

**Contact**

Kim Biggs,  
City Clerk/Treasurer

**Agenda Item**

Consider approval of 2015 Calendar Year of the Schedule of Regular Meetings.

**Summary**

Under the provisions of Title 25, O.S. Section 311.1, all public bodies shall give notice in writing by December 15<sup>th</sup> of each calendar year of the schedule showing the date, time and place of the regularly scheduled meetings of such public bodies for the following calendar year. Once approved, the City Clerk will post the 2015 Calendar Year of the Schedule of Regular Meetings in the Guthrie City Hall foyer before December 15, 2014.

<b>Funding Expected</b>	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
<b>Budgeted</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
<b>Account Number</b>	<u>N/A</u>		<b>Amount</b> <u>N/A</u>
<b>Legal Review</b>	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____

**Supporting documents attached**

- 2015 Calendar Year – Schedule of Regular Meetings

**Recommendation**

Approve the 2015 Calendar Year of the Schedule of Regular Meetings.

**Action Needed**       Public Hearing       Motion       Emergency Clause

**2015 Calendar Year  
Schedule of Regular Meetings**

**CITY COUNCIL**

<b>Date</b>	<b>Time</b>	<b>Place</b>
January 6 & 20 February 3 & 17 March 3 & 17 April 7 & 21 May 5 & 19 June 2 & 16 July 7 & 21 August 4 & 18 September 1 & 15 October 6 & 20 November 3 & 17 December 1 & 15	<b>All</b> meetings are scheduled for 7:00 p.m.	Guthrie City Hall 101 North Second Street

**GUTHRIE PUBLIC WORKS AUTHORITY**

<b>Date</b>	<b>Time</b>	<b>Place</b>
January 6 & 20 February 3 & 17 March 3 & 17 April 7 & 21 May 5 & 19 June 2 & 16 July 7 & 21 August 4 & 18 September 1 & 15 October 6 & 20 November 3 & 17 December 1 & 15	<b>All</b> meetings are scheduled for 7:00 p.m.	Guthrie City Hall 101 North Second Street

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Filed with the Office of the City Clerk at 2:00 p.m. on November 25, 2014.

**POSTED** at 4:00 p.m. on December 5, 2014 by Kim Biggs, City Clerk.

**ATTEST: (Seal)** \_\_\_\_\_  
City Clerk

Additional meetings may be called, by posting an agenda for “Special or Emergency Meeting” in accordance with the provisions of 25 O.S. Sec. 311.

Under the provisions of 25 O.S., Section 311.1, this schedule must be posted by December 15 of the year prior to the meetings.

**2015 Calendar Year  
Schedule of Regular Meetings**

**GUTHRIE BOARD OF ADJUSTMENT**

<b>Date</b>	<b>Time</b>	<b>Place</b>
January 15	All meetings are scheduled for 5:30 p.m.	Guthrie City Hall 101 North Second Street
February 19		
March 19		
April 16		
May 21		
June 18		
July 16		
August 20		
September 17		
October 15		
November 19		
December 17		

**GUTHRIE-EDMOND REGIONAL AIRPORT BOARD**

<b>Date</b>	<b>Time</b>	<b>Place</b>
January 13	All meetings are scheduled for 6:00 p.m.	Guthrie/Edmond Regional Airport, Terminal Building Conference Room 520 Airport Road Guthrie, OK
February 10		
March 10		
April 14		
May 12		
June 9		
July 14		
August 11		
September 8		
October 13		
November 10		
December 8		

-----  
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**POSTED** at 4:00 p.m. on December 5, 2014 by Kim Biggs, City Clerk.

**ATTEST: (Seal)** \_\_\_\_\_  
City Clerk

Additional meetings may be called, by posting an agenda for “Special or Emergency Meeting” in accordance with the provisions of 25 O.S. Sec. 311.

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**2015 Calendar Year  
Schedule of Regular Meetings**

**GUTHRIE FORESTRY ADVISORY BOARD**

<b>Date</b>	<b>Time</b>	<b>Place</b>
January 27 April 28 July 28 October 26	All meetings are scheduled for 5:30 p.m.	Guthrie City Hall 101 North Second Street

**GUTHRIE HISTORIC PRESERVATION COMMISSION**

<b>Date</b>	<b>Time</b>	<b>Place</b>
January 5 February 2 March 2 April 6 May 4 June 1 July 6 August 3 September 7 October 5 November 2 December 7	All meetings are scheduled for 5:30 p.m.	Guthrie City Hall 101 North Second Street

**GUTHRIE INDUSTRIAL DEVELOPMENT AUTHORITY**

<b>Date</b>	<b>Time</b>	<b>Place</b>
All Meetings are on an “as-called” basis and posted as <b>Special</b> or <b>Emergency</b> Meetings.		Guthrie City Hall 101 North Second Street

-----  
Filed with the Office of the City Clerk at 2:00 p.m. on November 25, 2014.

**POSTED** at 4:00 p.m. on December 5, 2014 by Kim Biggs, City Clerk.

**ATTEST: (Seal)** \_\_\_\_\_  
City Clerk

Additional meetings may be called, by posting an agenda for “Special or Emergency Meeting” in accordance with the provisions of 25 O.S. Sec. 311.

Under the provisions of 25 O.S., Section 311.1, this schedule must be posted by December 15 of the year prior to the meetings.

**2015 Calendar Year  
Schedule of Regular Meetings**

**GUTHRIE LIBRARY BOARD**

<b>Date</b>	<b>Time</b>	<b>Place</b>
January 15	<b>All</b> meetings are scheduled for 5:30 p.m.	Guthrie Public Library
April 16		Conference Room.
July 16		201 North Division St.
October 15		

**GUTHRIE MUNICIPAL PLANNING COMMISSION**

<b>Date</b>	<b>Time</b>	<b>Place</b>
January 8	<b>All</b> meetings are scheduled for 5:30 p.m.	Guthrie City Hall
February 12		101 North Second Street
March 12		
April 9		
May 14		
June 11		
July 9		
August 13		
September 10		
October 8		
November 12		
December 10		

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Filed with the Office of the City Clerk at 2:00 p.m. on November 25, 2014.

**POSTED** at 4:00 p.m. on December 5, 2014 by Kim Biggs, City Clerk.

**ATTEST: (Seal)** \_\_\_\_\_  
City Clerk

Additional meetings may be called, by posting an agenda for “Special or Emergency Meeting” in accordance with the provisions of 25 O.S. Sec. 311.

Under the provisions of 25 O.S., Section 311.1, this schedule must be posted by December 15 of the year prior to the meetings.

**2015 Calendar Year  
Schedule of Regular Meetings**

**GUTHRIE PARKS BOARD**

<b>Date</b>	<b>Time</b>	<b>Place</b>
January 15	<b>All</b> meetings are scheduled for 6:30 p.m.	Guthrie City Hall
March 19		101 North Second Street
May 21		
July 16		
September 17		
November 19		

**CONVENTION AND VISITOR ADVISORY BOARD**

<b>Date</b>	<b>Time</b>	<b>Place</b>
January 19	<b>All</b> meetings are scheduled for for 5:30 p.m.	Guthrie City Hall
February 16		101 North Second Street
March 16		
April 20		
May 18		
June 15		
July 20		
August 17		
September 21		
October 19		
November 16		
December 21		

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Filed with the Office of the City Clerk at 2:00 p.m. on November 25, 2014.

**POSTED** at 4:00 p.m. on December 5, 2014 by Kim Biggs, City Clerk.

**ATTEST: (Seal)** \_\_\_\_\_  
City Clerk

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Under the provisions of 25 O.S., Section 311.1, this schedule must be posted by December 15 of the year prior to the meetings.

**2015 Calendar Year  
Schedule of Regular Meetings**

**GUTHRIE TRANSPORTATION AUTHORITY**

<b>Date</b>	<b>Time</b>	<b>Place</b>
January 13	All meetings are scheduled for for 6:00 p.m.	Guthrie City Hall 101North Second Street
February 10		
March 10		
April 14		
May 12		
June 9		
July 14		
August 11		
September 8		
October 13		
November 10		
December 8		

**FINANCE COMMITTEE**

<b>Date</b>	<b>Time</b>	<b>Place</b>
All Meetings are on an “as-called” basis and posted as <b>Special</b> or <b>Emergency</b> Meetings.		Guthrie City Hall 101 North Second Street

**STREET COMMITTEE**

<b>Date</b>	<b>Time</b>	<b>Place</b>
All Meetings are on an “as-called” basis and posted as <b>Special</b> or <b>Emergency</b> Meetings.		Guthrie City Hall 101North Second Street

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Filed with the Office of the City Clerk at 2:00 p.m. on November 25, 2014.

**POSTED** at 4:00 p.m. on December 5, 2014 by Kim Biggs, City Clerk.

**ATTEST: (Seal)** \_\_\_\_\_  
City Clerk

Additional meetings may be called, by posting an agenda for “Special or Emergency Meeting” in accordance with the provisions of 25 O.S. Sec. 311.

Under the provisions of 25 O.S., Section 311.1, this schedule must be posted by December 15 of the year prior to the meetings.

**2015 Calendar Year  
Schedule of Regular Meetings**

**GUTHRIE HOUSING AUTHORITY**

<b>Date</b>	<b>Time</b>	<b>Place</b>
January 15	<b>All</b> meetings are scheduled for 4:30 p.m.	Guthrie Housing Authority 1524 East Perkins Avenue
February 19		
March 19		
April 16		
May 21		
June 18		
July 16		
August 20		
September 17		
October 15		
November 19		
December 17		

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Filed with the Office of the City Clerk at 2:00 p.m. on November 25, 2014.

**POSTED** at 4:00 p.m. on December 5, 2014 by Kim Biggs, City Clerk.

**ATTEST: (Seal)** \_\_\_\_\_  
City Clerk

Additional meetings may be called, by posting an agenda for “Special or Emergency Meeting” in accordance with the provisions of 25 O.S. Sec. 311.

Under the provisions of 25 O.S., Section 311.1, this schedule must be posted by December 15 of the year prior to the meetings.



Agenda Item Cover Letter

Meeting

\_\_\_ City Council
\_\_\_ GPWA
X Other: GIDA

Date of Meeting

December 2, 2014

Contact

Sereniah Breland,
City Manager

Agenda Item

Discussion and possible action on lease agreement with Duit Construction Co., Inc. for the purpose of land use

Summary

The City of Guthrie was approached by Duit Construction Co., Inc., a contractor for Oklahoma Department of Transportation (ODOT), on Tuesday, November 11th to lease land near Highway 33 and Highway 105. This contractor is tasked to remove and replace roadway along Highway 33 and is requesting a nearby location to provide for a temporary concrete batch plant and crushing operation for this project. Currently the GIDA has a lease with an individual that utilizes this property for cattle grazing. The current lessee is amenable to sharing the property because Duit Construction Co. has agreed to construct a fence that would allow containment of the cattle. The anticipated time frame for the lease with Duit Construction Co., Inc. should be for approximately 7 months and not to extend 12 months.

Funding Expected x Revenue \_\_\_ Expenditure x N/A
Budgeted \_\_\_ Yes x No x N/A
Account Number N/A Amount \$10,500
Legal Review \_\_\_ N/A x Required Completed Date: \_\_\_

Supporting documents attached

- Plant Site Lease Agreement

Recommendation

Action Needed \_\_\_ Public Hearing x Motion \_\_\_ Emergency Clause



# Duit Construction Co., Inc.



## Concrete Paving

I-35 North Waterloo Rd. Interchange  
6250 Industrial Blvd. North

405.340.6026 voice  
405.348.7627 fax

P.O. Box 3788  
Edmond, OK 73083

"EQUAL OPPORTUNITY EMPLOYER"

# PLANT SITE LEASE AGREEMENT

This Plant Site Lease Agreement is between Duit Construction Company, Inc. ("Operator"), and **Guthrie Industrial** ("Owner"). In consideration of the mutual covenants hereinafter set forth, Operator and Owner agree as follows:

## 1. Lease of Plant Site

a. Owner hereby leases unto Operator a portion (600lf X 600lf, being 8 acres m/l) of real property of Owner's existing property, as depicted on attached Google map labeled EXHIBIT A.

02-16N-02W S2 SW4 LESS HWY & TRACT LESS 0.20 ACRES TO STATE OF OK 1532-225

All easements appurtenant thereto, including but not limited to those for ingress, egress, and utilities ("the Plant Site"), for the purpose of installing, constructing, maintaining, repairing, using and operating portable concrete batch plant(s), rock crusher, and all machinery, equipment, scales, telephone lines, parking and material storage areas, and other items and improvements desirable in Operator's judgment for its operations on the Plant Site (collectively "the Plant"). Operator agrees to keep the site free of all loose trash and debris.

b. Any utilities required by Duit Construction Co., Inc. will be furnished by Duit Construction Co., Inc. The property is leased in "as is" condition at the commencement of the lease.

c. At the beginning of the lease period, operator will strip the available topsoil on the lease, and stockpile same in an area to avoid contamination of same. Prior to the termination of this lease, the Operator will haul off remaining aggregate stock piles, remove all equipment, fixtures, inventory and any other personal property brought onto the real property by the Operator. The site shall be graded back to a reasonably smooth surface, and shall be free of all trash, refuse and any other material brought onto the site by Operator. Operator will then spread the stockpiled topsoil back across the property in a smooth and workman like manner. Operator shall hold harmless and indemnify the Owner for any hazardous materials brought onto the property during the term of this lease. Operator shall be responsible for any cost related to the removal and/or monitoring of any hazardous material brought onto the property during the term of this lease. Operator shall indemnify and hold Owner harmless for any claims arising from said hazardous material. Operator shall comply with all EPA standards during the term of this lease and shall leave the real property in compliance with EPA standards at the termination of this lease. The Operator will not be required to seed the site or furnish and install any trees.

1 initial \_\_\_\_\_



# Duit Construction Co., Inc.



## Concrete Paving

I-35 North Waterloo Rd. Interchange  
6250 Industrial Blvd. North

405.340.6026 voice  
405.348.7627 fax

P.O. Box 3788  
Edmond, OK 73083

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### 2. Term, Termination

Term of Lease will begin the date lease is signed, on or before December 1, 2014 and terminate when the operator has concluded his operations and has satisfied the terms of this lease, but no later than 60 days after final acceptance of ODOT Project NoSTPY-142B(204) SH-33-SH-105.

Upon the Termination of this Lease Agreement, Operator shall remove all equipment and materials and surrender the Plant Site to Owner in the condition stated in Section 1.c of this lease, ordinary wear and tear and acts of God excepted.

### 3. Rental Payments

This Lease Agreement is expressly contingent upon the execution of an agreement by Operator and Owner as follows: Operator will pay Owner NINE THOUSAND dollars and no cents (\$9000.00) the day the lease is signed which will be nonrefundable and be full payment for the first six (6) months of the lease. If Operator desires to continue the lease, he will pay Owner FIFTEEN HUNDRED dollars and no cents per month, due on the first of the each month beginning June 1, 2015. In no case will the lease being extended beyond December 1, 2015 unless specifically agreed to by both parties.

### 4. Warranties of Owner

Owner represents that its ownership of the Plant Site is fee simple and absolute.

### 5. Damage to Plant Site; Eminent Domain

If the Plant Site is damaged by an act of God and its use by Operator is rendered impracticable, or if all or a portion of the Plant Site is taken by eminent domain, or if for any reason the Plant Site is rendered inoperable for more than thirty days by any government action, Operator may, with sixty (60) days advance written notice to Owner, terminate this Lease Agreement by notifying Owner in writing.

### 6. Assignment

Operator may assign, pledge, or otherwise transfer its rights or obligations under this Lease Agreement with prior written consent of Owner. Assignment of this lease shall not release Operator from its performance of any covenants of Operator herein contained.

### 7. Notices

Any notice or communication concerning this Lease Agreement shall be sent by certified mail, return receipt requested, or delivered by hand, if to Operator, addressed to: Duit Construction Company, Inc., 6250 Industrial Boulevard, P.O. Box 3788, Edmond, Oklahoma 73083, Attention: Jim Duit, President. If to Owner, addressed to: \_\_\_\_\_.

2 initial \_\_\_\_\_



# Duit Construction Co., Inc.



## Concrete Paving

I-35 North Waterloo Rd. Interchange  
6250 Industrial Blvd. North

405.340.6026 voice  
405.348.7627 fax

P.O. Box 3788  
Edmond, OK 73083

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8. Miscellaneous

Time is of the essence of this Lease Agreement. This Lease Agreement may not be modified or amended except by written instrument executed by both parties. This Lease Agreement shall be binding upon the heirs, successors, administrators, and assigns of both parties.

9. Atornment, Subordination, Non-disturbance

Operator shall, in the event of a sale or assignment of Owner's interest in the real property, or if the real property comes into the hands of a mortgagee or any other person because of a mortgage foreclosure, exercise of a power of sale under a mortgage, not disaffirm this lease and atorn to the purchaser of such mortgage, or other person and recognize the same as Owner hereunder. Operator shall execute, at Owner's request, any atornment agreement required by any mortgagee or other person. Any subsequent Owner will not disturb Operator's quiet enjoyment per the terms of this lease. This lease shall be junior and inferior at all times to the lien of any mortgage or mortgages which now or hereafter have a lien upon any part of the real property and Operator shall execute such instruments as Owner requests, to evidence such subordination.

10. Insurance

Operator agrees to carry public liability insurance on the real property during the term hereof, covering the Operator and naming the Owner as an additional insured, for limits of not less than \$2,000,000.00 for bodily injury, including death and personal injury for any one occurrence and \$250,000.00 property damage insurance. Operator's insurance will include contractual liability coverage recognizing this lease, products and/or completed operations liability and providing that Owner and Operator shall be given a minimum of thirty (30) days written notice by the insurance company prior to cancellation, termination or change in such insurance. Operator shall provide Owner with a written certificate of said insurance.

11. Indemnification

Operator shall indemnify and save harmless Owner from and against any and all liability, liens, claims, demands, damages, expenses, fees, costs, fines, penalties, suits, proceedings, actions and causes of action of any and every kind and nature arising or growing out of or in any way connected with Operator's use, occupancy, management or control of the real property.

This agreement is deemed to be mutually and equally beneficial to both parties and shall constitute the entire agreement.

Executed by Owner and Operator through their duly authorized representatives this

\_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_.

**OWNER:**

**OPERATOR: DUIT CONSTRUCTION CO., INC.**

By: \_\_\_\_\_

by: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

3 initial \_\_\_\_\_



# Duit Construction Co., Inc.



## Concrete Paving

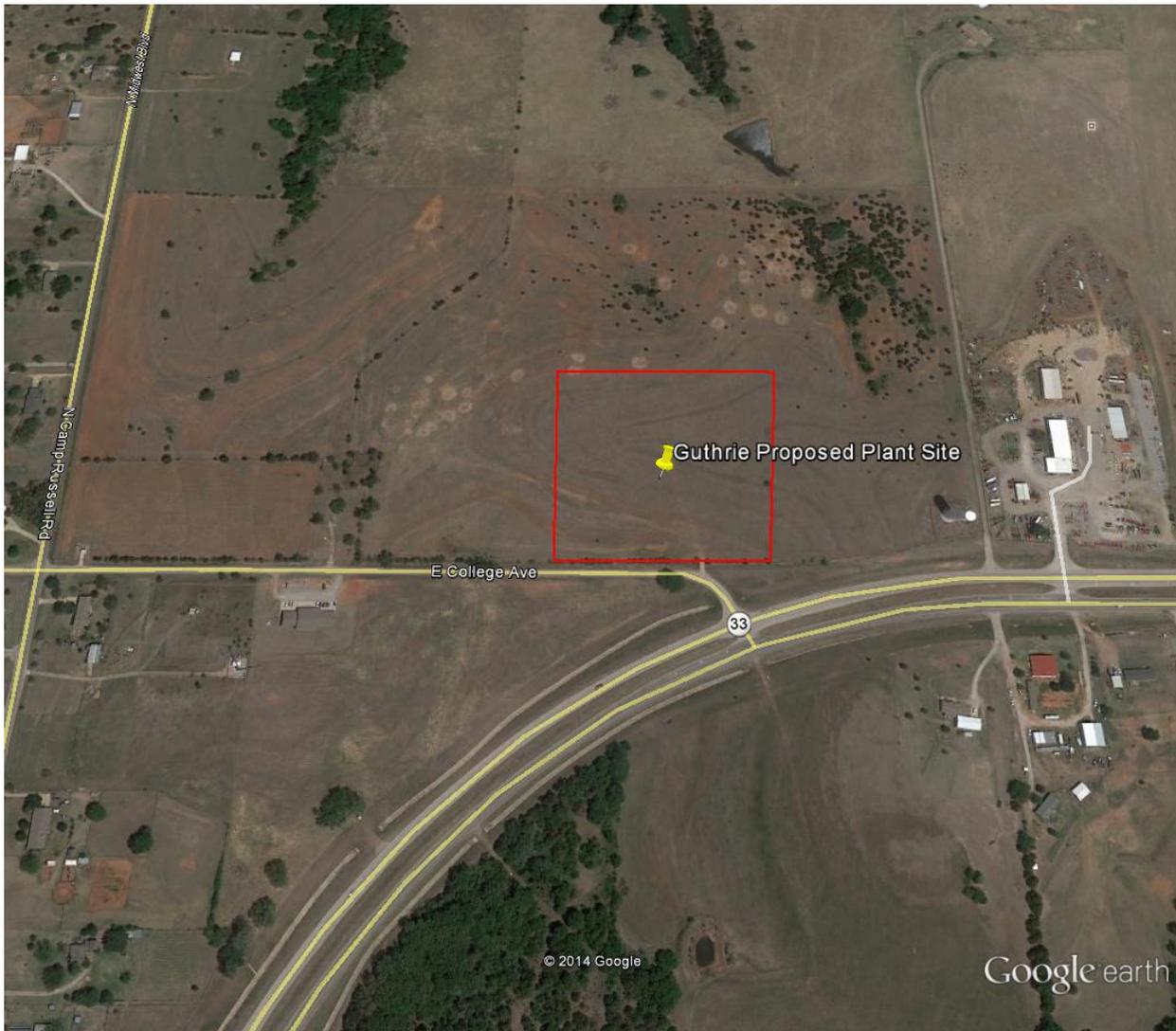
I-35 North Waterloo Rd. Interchange  
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"EQUAL OPPORTUNITY EMPLOYER"

## EXHIBIT A



4 initial \_\_\_\_\_



# Duit Construction Co., Inc.



## Concrete Paving

I-35 North Waterloo Rd. Interchange  
6250 Industrial Blvd. North

405.340.6026 voice  
405.348.7627 fax

P.O. Box 3788  
Edmond, OK 73083

"EQUAL OPPORTUNITY EMPLOYER"

5 initial \_\_\_\_\_

MINUTES

CITY COUNCIL MEETING

November 18, 2014

The regular meeting of the sixty-second City Council of Guthrie, Oklahoma was posted on Friday, November 14, 2014, before 5:00 p.m. and held November 18, 2014, in the Guthrie City Hall Council Chambers.

Mayor Mark Spradlin called the meeting to order at 7:03 p.m.

Members Present:	Mark Spradlin	John Wood	Sharyl Padgett
	Gaylord Z. Thomas	Jeff Taylor	Clarice Reandeu

Members Absent:     Trey Ayers

Staff Present:	Sereniah Breland	Randel Shadid	Kim Biggs
	Jim Ahlgren	Cyndi O	Cody Mosley

Mayor Spradlin declared a quorum with six (6) Councilmembers in attendance.

**Consent Agenda.** Motion by Vice Mayor Wood, seconded by Councilmember Taylor, moved approval of the Consent Agenda, as follows:

- A. Consider approval of minutes of the City Council Workshop Meeting held November 4, 2014.
- B. Consider approval of minutes of the Regular City Council Meeting held on November 4, 2014.
- C. Consider approval of FY2014 Budget Amendment No. 1 increasing the budget for the General Fund, GPWA Fund, Fire Fund, Hotel/Motel Fund, Water Treatment Plant Fund, Capital Projects Fund, CMOM Fund, Cemetery Fund, Oklahoma City Waterline Fund, Airport Grant Fund, Airport Fund, USDA Rural Development Fund, and GIDA.
- D. Consider approval of the maintenance contract between Oklahoma Department of Transportation (ODOT) and the City of Guthrie for the acceptance of the maintenance and operation cost of the traffic signals to be installed at the intersection of State Highway 33 and I-35 ramps.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Thomas, Taylor, Padgett, Reandeu  
Nay: None

Mayor Spradlin declared the motion carried unanimously.

**Appointment of a Council Member(s) to the Street Committee.** Motion by Councilmember Thomas, seconded by Councilmember Taylor, moved approval of appointing Councilmember Reandeu to the

Street Committee. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Thomas, Taylor, Padgett, Reandeu  
Nay: None

Mayor Spradlin declared the motion carried unanimously.

**City Manager's Report.** Announced upcoming community events and reminded everyone that all non-emergency City offices will be closed November 27 and 28 for Thanksgiving.

**Requests/comments from members of the City Council.** Thanked city employees and announced upcoming community events.

**Executive Session.** Item A, 307(B)(1), for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of public officer or employee (City Manager) has been tabled until December 2, 2014.

Motion by Councilmember Thomas, seconded by Councilmember Padgett, moved approval to convene into Executive Session pursuant to the authority of Title 25, O.S. 2001, Section 307(B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim (Logan County Rural Water District No. 1). Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Thomas, Taylor, Padgett, Reandeu  
Nay: None

Mayor Spradlin declared the motion carried unanimously at 7:10 p.m. Attending Executive Session were Mayor Spradlin, Vice Mayor Wood, Councilmembers Thomas, Taylor, Padgett and Reandeu, City Manager Breland, City Attorney Shadid, and Attorney Jim Milton and Assistant Bryan Nowlin.

**Reconvene.** Mayor Spradlin reconvened the Guthrie City Council Meeting at 7:54 p.m. and stated no action was taken in Executive Session.

**Consider action regarding City Manager.** No action.

**Consider action regarding Logan County Rural Water District No. 1.** Motion by Vice Mayor Wood, seconded by Councilmember Thomas, moved to initiate a moratorium on all new building permits outside the 1972 city limits and inside Rural Water District No. 1 territory and instruct staff to issue no new building permits in the said territory. Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Thomas, Taylor, Padgett, Reandeu  
Nay: None

Mayor Spradlin declared the motion carried unanimously.

**Adjourn.** There being no further business for the Guthrie City Council, Mayor Spradlin declared the meeting adjourned at 7:55 p.m.

---

Kim Biggs, City Clerk

---

Mark Spradlin, Mayor



**Agenda Item Cover Letter**

<b>Meeting</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	<b>Date of Meeting</b> December 2, 2014	<b>Contact</b> Justin Heid, Airport Manager
--	--	---

**Agenda Item**

Consider approval of the FY2015 Airport Improvement Project with the Oklahoma Aeronautics Commission (OAC) to utilize a \$245,000 Federal Grant with a 10% Sponsor match and authorize the OAC to perform contractor selection.

**Summary**

The Oklahoma Aeronautics Commission’s (OAC) pavement maintenance program rotates throughout the state to airports in need of pavement maintenance. The Guthrie-Edmond Regional Airport was one of six airports to be identified as needing repairs on the pavement surfaces of the runway and Taxiway A. The estimated cost of the project is \$1,157,000. The initial budget request was \$500,000, but after the states additional investigation the projected project cost has risen.

The state will design, bid, and select the contractor and engineering firm for the project. The pavement maintenance project will be grant eligible at a 95%/5% match. The Federal share will require a 10% match, but the OAC has provided funds for a total project cost to the airport of a 5% match.

The OAC has offered a 95% grant match for \$855,000 and is requesting the use of \$245,000 in Federal Non Primary Entitlement Funds that the airport has available to it. The remaining project funds required will be \$57,895, which is the projected City match. This match will be split with the City of Edmond at a share of \$28,947.50 from each city.

<b>Funding Expected</b>	<input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
<b>Budgeted</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
<b>Account Number</b>	<u>98-98-94-6586</u>	<b>Amount</b>	<u>\$57,895</u>
<b>Legal Review</b>	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____

**Supporting documents attached**

- Development Data Sheet

**Recommendation**

Approve the FY2015 pavement maintenance project with the use of Federal grants.

**Action Needed**       Public Hearing       Motion       Emergency Clause

<b>AIRPORT</b>				<b>1. SPONSOR INFORMATION</b>					
				Mayor (or Authorized Representative) Sereniah Breland, City Manager			Term Expiration		
				Physical Street Address (no PO Box) 101 N. Second St.					
				City Guthrie			State OK	Zip 73044	
				Phone (405) 282-0488		Fax (405) 282-2498		E-mail SBreland@cityofguthrie.com	
<b>2. LOCAL CONTACT INFORMATION</b>				<b>3. CONSULTANT INFORMATION</b>					
Name Justin Heid			Title/Position Airport Manager		Company/Firm Name Lochner				
Phone Number (405) 282-2312			Fax N/A		Point of Contact Kirk Evans, PE		Phone (405) 418-5884		
Alternate Phone (405) 234-7577		E-mail jheid@cityofguthrie.com		Fax		E-mail kevans@hwlochner.com			
Mailing Address 520 Airport Road				Mailing Address 13439 Broadway Ext., Suite 101					
City Guthrie		State OK	Zip 73044		City Oklahoma City		State OK	Zip 73114	
<b>4. OVERALL DEVELOPMENT OBJECTIVE (ODO)</b>									
<p>State the Overall Development Objective (ODO) as described in FAA Order 5100.39A, paragraph 7 and Appendix 6. The overall development objective of this project is to rehabilitate and remark runway 16/34 and portions of the parallel taxiway system. The requested federal funds will be used only on the construction portion of the project.</p> <p>NOTE: For a development project to be considered eligible for federal funding, the development must be shown on an approved Airport Layout Plan (ALP) or Airport Layout Drawing (ALD) and have a favorable environmental determination.</p>									
<b>4a. ODO COMPONENT WORK ITEMS</b>									
<b>List all component work items associated with ODO execution</b>						<b>Grant Amount and/or Estimated Cost</b>			
Rehabilitate runway and taxiway.						\$1,157,895			
<b>ODO Estimated Total Cost</b>						<b>\$1,157,895</b>			
<b>4b. ODO PROJECT/PHASE DRAWING/SKETCH</b>									
Attach an 8½"x11" or 11"x17" sketch depicting the limits of each proposed development project/phase in relation to the airport. Shading, hatching or color-coding a reduced Airport Layout Plan (ALP) is ideal. For projects involving land acquisition, attach a copy of the airport's property map (Exhibit A) identifying the parcel(s) and/or easement(s) to be acquired.									
<b>4c. ODO PROJECT/PHASE JUSTIFICATION</b>									
Attach FAA Form 5100-100 PART IV – PROGRAM NARRATIVE (or its equivalent) describing the need, method of accomplishment and benefit expected.									
<b>5. IMPACTS</b>									
Describe impacts to navigational aids, approach procedures, environmental concerns, utilities etc. associated with ODO execution. Impacts to existing NAVAIDS, Approaches or utilities are not anticipated with the exception of short term closings as required during construction. No environmental concerns are anticipated as the project will occur on exiting pavement areas.									
<b>6. COST ESTIMATE</b>									
For each component work item listed above that the Sponsor is pursuing receipt of a federal grant in the upcoming federal fiscal year, attach FAA Form 5100-100 PART III – BUDGET INFORMATION – CONSTRUCTION, SECTION B -CALCULATION OF FEDERAL									

**Completed By:** Grayson Ardies, Oklahoma Aeronautics Commission **Date:** 11/5/2014  
(Print Name)

FOR FAA USE		
Date Received:	Date Loaded:	Program Manager's Initials:

**PART IV**  
**PROGRAM NARRATIVE**

*(Suggested Format)*

DEPARTMENT OF TRANSPORTATION - FEDERAL AVIATION ADMINISTRATION

OMB NO. 2120-0569

**PROJECT:** Rehabilitate runway, taxiway, apron (construction)

**AIRPORT:** Pauls Valley Municipal Airport

**1. Objective:** The objective of this project is to repair, seal the joints, remark and smooth the concrete pavement of runway 16/34 with any remaining funds being used to do repair the higher stressed areas of the parallel taxiway system. In particular, an area of the parallel taxiway system will be repaired where a 4" dip has occurred due to a portion of the embankment that has settled.

**2. Benefits Anticipated:** The runway pavement is exhibiting corner breaks, broken and shattered panels and failing joint seals. Several panels along the centerline have faulted creating a severe dip and hump in the pavement. Rehabilitating the runway pavement will increase the service life of the pavement by 10+ years as well as correcting several severely distressed areas which if not addressed could cause an unsafe condition for traffic at the airport. If the 4" dip in the north end of the parallel taxiway system is not fixed the dip will become more severe, causing an unsafe condition for traffic using the taxiway. If funds are available, some of the higher stressed areas of the parallel taxiway system will be rehabilitated as well.

**3. Approach:** *(See approved Scope of Work in final Application)*

Construction will be coordinated with airport personnel, follow an FAA approved construction safety plan, and will adhere to FAA standards, regulations and procedures for construction and materials.

**4. Geographic Location:** Central Oklahoma, City of Guthrie, Guthrie-Edmond Regional Airport: Main runway 16/34 and parallel taxiway system.

**5. If Applicable, Provide Additional Information:** The design and bidding occurred in FY 2015 with State and Local funds as the State of Oklahoma acted as the agent for the sponsor. **The Federal funds that are requested will be used only on the construction portion of the project.**

**6. Sponsor's Representative:** *(incl. address & tel. no.)*

Justin Heid  
Airport Manager  
520 Airport Road  
Guthrie, OK 73044  
(405) 282-2312

**PART III - BUDGET INFORMATION - CONSTRUCTION****SECTION A - GENERAL**

1. Federal Domestic Assistance Catalog No. ....
2. Functional or Other Breakout .....

**SECTION B -CALCULATION OF FEDERAL GRANT**

Cost Classification	Use only for revisions		Total Amount Required
	Latest Approved Amount	Adjustment + or (-)	
1. Administration expense	\$	\$	\$5,754
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			\$82,200
5. Other Architectural engineering fees			
6. Project inspection fees			\$35,000
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			\$1,034,941
12. Equipment			
13. Miscellaneous			
14. Total (Lines 1 through 13)			\$1,157,895
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			\$1,157,895
17. Less: Ineligible Exclusions			
18. Add: Contingencies			
19. Total Project Amt. (Excluding Rehabilitation Grants)			\$1,157,895
20. Federal Share requested of Line 19 <b>(Construction only)</b>			\$245,000
21. Add Rehabilitation Grants Requested (100 Percent)			
22. Total Federal grant requested (lines 20 & 21) <b>(Construction only)</b>			\$245,000
23. Grantee share			\$57,895
24. Other shares			\$855,000
25. Total Project (Lines 22, 23 & 24)	\$	\$	\$1,157,895



Agenda Item Cover Letter

Meeting

X City Council
GPWA
Other:

Date of Meeting

December 2, 2014

Contact

W. Don Sweger,
Chief of Police

Agenda Item

Consider approval to authorize the Mayor to sign all award documents accepting the Justice Assistance Grant-Local Law Enforcement (JAG-LLE) Award No. CI-00082 through the grants.ok.gov website.

Summary

The Guthrie Police Department (GPD) was awarded JAG-LLE grant # CI-00082 in the amount of \$10,000. This money was awarded to help the department purchase thirteen (13) wearable digital video cameras. \$10,000 will be reimbursed to us by the State of Oklahoma by the grant. The remaining \$920 will be subtracted from the GPD budget. The purchase of this type of camera system will help officers to document actions and evidence in a much better fashion, resulting in less liability to the City and more effective prosecutions. A vote by the City Council is required to accept the funds and authorize the mayor to sign all required documents.

Funding Expected Revenue Expenditure X N/A
Budgeted Yes No X N/A
Account Number N/A Amount N/A
Legal Review X N/A Required Completed Date:

Supporting documents attached

- Award notice – two (2) pages
Instructions for completing award documents as required – two (2) pages

Recommendation

Authorize the Mayor to sign all award documents accepting the Justice Assistance Grant-Local Law Enforcement (JAG-LLE) Award #CI-00082 through the grants.ok.gov website.

Action Needed Public Hearing X Motion Emergency Clause



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SAVE MARK AS COMPLETE CHECK GLOBAL ERRORS

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Document Information: JAG-LLE-2014-GUTHRIE CI-00082

[Details](#)

You are here: > [DAC Application Menu](#) > [Forms Menu](#)

**AWARD NOTICE**

**AWARD NOTICE**  
 District Attorneys Council  
 421 N.W. 13th, Suite 290  
 Oklahoma City OK 73103  
 (405) 264-5008 FAX (405) 264-5095

<b>Organization:</b>	City of Guthrie	<b>SUBGRANT NO:</b>	JAG-LLE-2014-GUTHRIE CI-00082
<b>PHONE:</b>	(405) 282-3535	<b>Project Name:</b>	JAG-LLE Equipment
<b>FAX:</b>	(405) 282-0493	<b>START DATE:</b>	7/1/2014
		<b>END DATE:</b>	6/30/2015
<b>Federal ID Number:</b>	73-6005239	<b>DAC CONTACT:</b>	Gracy Helm (405) 264-5008
<b>DUNS Number:</b>	621131184		
<b>CFDA:</b>	16017		
<b>Program Director:</b>	Jeremy Thorne		
<b>Grant Amount:</b>	\$10,000.00		
<b>Federal Match:</b>	\$0		

This grant is subject to the terms and conditions set forth in the application which was submitted to the District Attorneys Council. The award is authorized by the District Attorneys Council (DAC). The subgrantees shall administer the project for which this subgrant is awarded in accordance with the applicable rules, regulations, and conditions as set forth in the federal guidelines; the Administrative Guide published by DAC, and the effective edition of the Department of Justice (DOJ) Office of Justice Programs, Financial and Administrative Guide for Grants. The subgrantee shall also administer the project in accordance with the Certified Assurances and Special Conditions of the award.

The subgrantee shall maintain separate accounts and accounting records for the subgrant funds, and shall maintain and furnish to DAC and DOJ upon request, detailed accounting and supportive records. The subgrantee shall file such reports relating to the subgrant as are required by DAC and DOJ.

<b>Name of Authorizing Official (Chief Executive Officer) and Title</b>	<b>Date</b>
Mark Spradlin Mayor	

**Navigation Links**

Status	Page Name	Note	Created By	Last Modified By
	<a href="#">Important Dates</a>			
	<a href="#">Quick Reference Guide</a>			
	<a href="#">Award Packet Instructions</a>		Sweger, Mr. Wesley 11/13/2014 5:47:05 PM	
	<a href="#">Award Notice</a>			
	<a href="#">Award Budget Summary</a>			
	<a href="#">A - 4 - Certification Of Equal Employment Opportunity Plan</a>			
	<a href="#">A-10 - Statement of Audit Arrangements</a>			
	<a href="#">A-12 Disclosure Of Lobbying Activities</a>			



[Special Conditions](#)



[Accounting System Review \(Must be completed by Finance Officer\)](#)



[Print Award Packet](#)

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## GRANT AWARD DOCUMENTS

Follow the instructions below to locate the award documents.

***In order to complete your Award Documents for the JAG-LLE Grant, please do the following:***

- 1. Log into OKGrants**  
The award documents may be completed by the Authorized Official (CEO), Agency Administrator (Project Director), or the Financial Officer (Fiscal officer). Please note that the **Accounting System Review**, a new required award document, **must be completed by the Financial Officer**. Once completed, the **Authorized Official (aka CEO) MUST log in and submit the award documents.**
- 2. Click on *My Applications* in the upper left corner of the screen.**
- 3. Search for your application by clicking the drop down menu *Application Types*. Then select your application (ex. *Justice Assistance Grant – Local Law Enforcement (JAG-LLE) Application 2014: 2014*) and click search.**
- 4. Once you've clicked search. Click under *Name* your application (ex. *JAG-LLE-2014-BROWNSVILLE TO-00239*).**
- 5. Once your grant has been selected, scroll down to *View, Edit and Complete Forms* and select *VIEW FORMS*.**
- 6. Scroll to the bottom of the page to the “Award Packet” section of forms. Click on the “Award Packet Instructions” link for step-by-step instructions (also seen below). Please follow the instructions carefully.**
- 7. Before completing the Award Packet, please view the “Important Dates” and “Quick Reference Guide” pages.**

## AWARD PACKET INSTRUCTIONS

These instructions will assist you in completing and submitting your Award Document Packet. Please read it carefully and follow the instructions.

(The requested amount and the awarded amount below will be pre-populated.)

Requested Amount	\$10,000.00
Awarded Amount	\$9,000.00

- 1. Award Notice**  
Review the information, click SAVE, and go to Special Conditions.
- 2. Award Budget Summary**
  - A. Check the **Awarded Amount** and the **Approved Budget Amount** on this page.
  - B. Then, click SAVE and go to Form A-4.
- 3. Form A-4 Certification of Equal Opportunity Plan**  
Select the appropriate answers on the form, click SAVE, and go to Form A-10.
- 6. Form A-10 Statement of Audit Arrangements**  
Select the appropriate answers, click SAVE, and go to Form A-12.
- 7. Form A-12 Disclosure of Lobbying Activities**  
Select the appropriate answer, click SAVE, and go the Special Conditions.
- 8. Special Conditions**  
Review the information and click SAVE.
- 9. Accounting System Review (MUST BE COMPLETED BY THE FINANCIAL OFFICER)**
  - Select the appropriate answers, click SAVE, and follow the instructions for submission.
- 10. The Authorized Official/CEO is the only person authorized to submit the Award Packet.**
  - Once the Award Documents are complete, go to the **DAC Application Menu Page** (a blue hyperlink at the top of the page), scroll to the Change of Status section and click **View Status Options**. Click **Apply Status to Signatures Submitted**. This status will let me know that you have completed your Award Packet and it is ready to be reviewed for accuracy.
- 11. Once the Award Packet has been submitted, print each of the award documents for your files.**
- 12. To print the completed Award Packet for your files, go back to the "DAC Application Menu". Then, select Access Management Tools and VIEW MANAGEMENT TOOLS. Then, select CREATE FULL PRINT VERSION. The system will download a file to your computer with the completed print version which you can open and print.**



Agenda Item Cover Letter

Meeting

X City Council
GPWA
Other:

Date of Meeting

December 2, 2014

Contact

W. Don Sweger,
Chief of Police

Agenda Item

Consider approval of authorizing City staff to purchase thirteen (13) wearable digital video systems from a valid Oklahoma state bid on or after January 1, 2015, in accordance with all guidelines set forth in JAG-LLE Award No. CI-00082.

Summary

The Guthrie Police Department (GPD) was awarded JAG-LLE grant # CI-00082 in the amount of \$10,000. This money was awarded to help the department purchase thirteen (13) wearable digital video cameras. \$10,000 will be reimbursed to us by the State of Oklahoma by the grant. The remaining \$920 will be subtracted from the GPD budget.

The purchase of this type of camera system will help officers to document actions and evidence in a much better fashion, resulting in less liability to the City and more effective prosecutions.

Should this product not be carried on an Oklahoma state bid vendor list on or after January 1, 2015, the Chief of Police will solicit not less than three (3) written quotes and readdress the City Council for permission to proceed from there.

Funding Expected X Revenue X Expenditure N/A
Budgeted Yes No N/A
Account Number Multiple Amount \$10,920
Legal Review X N/A Required Completed Date:

Supporting documents attached

- Digital Ally quote – four (4) pages
Digital Ally First Vu HD flyer – two (2) pages

Recommendation

Authorize City staff to purchase thirteen (13) wearable digital video camera systems from a valid Oklahoma state bid on or after January 1, 2015, in compliance with all guidelines set forth in JAG-LLE grant # CI-00082 and in an amount not to exceed \$10,920.

Action Needed Public Hearing X Motion Emergency Clause



Quote	
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**9705 Loiret Blvd.  
Lenexa, KS 66219**

**Customer**  
Guthrie Police Department  
Jeremy Thorne

**Billing Address**  
306 W. Oklahoma Ave  
Guthrie OK 73044

**Contact Info**  
405-282-0093  
jthorne@cityofguthrie.com

**Shipping Address**  
306 W. Oklahoma Ave  
Guthrie OK 73044

**End User**

Customer ID	Salesperson	Shipping Method	Payment Terms	Created By	Quote Valid
GUTOK1	Casey Nordyke		Net 30	Brad Lynn	90 Days

Qty	Product	List Price	Discount	Item Total
13	FirstVu HD Complete Kit	\$795.00	\$0.00	\$10,335.00
13	Parts & Accessories	\$45.00	\$0.00	\$585.00
	002-05131-00 FirstVu HD Belt Loop Kit w/Extension Cable			

Notes: No Shipping

Discount Total	\$0.00
Taxes	\$0.00
Freight	\$0.00
<b>Quote Total</b>	<b>\$10,920.00</b>

**Thank you for your interest!**

**If you would like to place an order, please contact Digital Ally or your local rep.**

**TERMS OF SALE**

Your purchase of goods from Digital Ally, Inc., a Nevada corporation ("Digital Ally") will be governed by the following terms of sale ("Terms"). You will be referred to throughout these Terms as "you".

1. **Exclusion of Other Terms; Entire Agreement.** Additional or different terms or conditions proposed by you (including any additional or different terms provided in a purchase order) will be void and of no effect unless specifically accepted in writing by Digital Ally. Digital Ally's sales invoice, these Terms, the warranty and any special conditions executed by you and Digital Ally (collectively, the "Order") supersedes and cancels all prior communications between us, whether verbal or written, and constitutes the entire agreement between us unless modified in writing and signed by each of us.

2. **Payment.** Payment terms are cash on delivery, except where credit has been established and maintained to Digital Ally's satisfaction. If you have established credit, payment terms are net 30 days from date of shipment. Any invoice that you fail to pay when due will bear interest at the rate of 1-1/2% per month or the highest rate then permitted by law, whichever is less. You must also reimburse Digital Ally for its costs incurred (including internal administrative expenses and reasonable attorneys' fees) in the collection of your past due invoices.

3. **Security Interest.** Digital Ally retains a security interest in all goods delivered to you and all proceeds until paid in full. You agree, without further consideration, at any time to do or cause to be done, all acts, and to execute and deliver, all such documents as Digital Ally may reasonably request in order to protect Digital Ally's security interest in the goods, including the filing of financing statements that Digital Ally may deem necessary to perfect its security interest.



Quote	
Date	11/17/2014
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4. **Taxes.** In addition to the purchase price, you must pay any sales, excise or similar taxes applicable to the transaction, unless you provide Digital Ally with a valid tax exemption certificate. You must pay use taxes, if applicable to the transaction, directly to the appropriate taxing authority.

5. **Shipment.** Digital Ally will use commercially reasonable efforts to comply with your shipping instructions. You must prepay all transportation and insurance charges prior to shipment. Unless otherwise stated by Digital Ally, all shipments will be F.O.B. (free on board) Digital Ally's manufacturing facility in Lenexa, KS.

6. **Force Majeure.** Digital Ally will not be liable to you for any loss, damage, delay, or failure of delivery resulting from causes that are beyond Digital Ally's reasonable control. DIGITAL ALLY WILL NOT BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, PUNITIVE, EXEMPLARY OR SPECIAL DAMAGES FROM ANY DELAY WHATSOEVER.

7. **Limitation of Liability.** You assume all risk from your purchase and use of the goods. Neither you nor Digital Ally will be liable to the other for any consequential damages, punitive damages, special, incidental or exemplary damages suffered by the other in connection with its performance of its obligations under this Order. DIGITAL ALLY'S AGGREGATE LIABILITY UNDER THIS ORDER WILL NOT EXCEED AMOUNTS PAID BY YOU TO DIGITAL ALLY UNDER THIS ORDER.

8. **Warranty; Limitations on Remedies.** Digital Ally's warranty on the goods provided under the Order is set out in a separate statement, which sets forth the only warranty applicable to the goods sold under this Order. THAT WARRANTY IS GIVEN IN LIEU OF ALL OTHER WARRANTIES. THERE ARE NO WARRANTIES THAT EXTEND BEYOND DIGITAL ALLY'S WARRANTY STATEMENT. ALL IMPLIED WARRANTIES ARE DISCLAIMED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, FITNESS FOR A PARTICULAR PURPOSE, AND WARRANTIES IMPLIED FROM A COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE OF TRADE. YOUR SOLE AND EXCLUSIVE REMEDY FOR A WARRANTY CLAIM WILL BE THE REPAIR OR REPLACEMENT OF THE GOODS.

9. **Indemnity.** You will defend Digital Ally, its managers, agents, employees, successors and assigns, (collectively, the "Indemnified Parties"), and will pay all damages, losses, costs and expenses, including reasonable attorney's fees, incurred by the indemnified party arising out of, or incidental to, your selection, purchase and use of the goods under this Order. This indemnification will survive the expiration or termination of this Order.

10. **Risk of Loss.** Risk of loss to goods purchased will pass to you at the earlier of the time the goods are (a) duly delivered to the carrier, or (b) duly tendered to you for delivery.

11. **Acceptance; Claims for Shortage or Error.** Delivered goods will be deemed accepted upon the earlier of your formal acceptance of the goods or the expiration of 30 days from receipt. If you discover upon initial inspection that (a) some or all of the goods are defective or (b) do not conform to Digital Ally's warranty, they may be returned to Digital Ally for replacement or a refund of the purchase price. Digital Ally is not responsible for goods lost or damaged in transit. You are solely responsible for filing claims against the carrier for any loss or damage. Digital Ally will furnish all available information and give any other reasonable assistance requested to assist you in filing a claim for delivery damage. Claims for shortages in shipment not chargeable against the carrier will not be considered unless notice is given within 10 days from date of receipt of goods.

12. **Compliance with Laws.** You will comply with all laws and regulations applicable to you, including those dealing with the purchase and distribution of the products purchased under these Terms ("Products"). You will further keep Digital Ally informed of any laws, regulations, governmental orders, or requirements, which affect the ordering, shipment, importation, sale, marketing, or distribution of the Products within your jurisdiction and will, in all cases, refrain from engaging in any activities or conduct, which would cause Digital Ally to be in violation of the laws of any jurisdiction. You agree at all times to comply with all United States laws or regulations, as they may exist from time to time, regarding export licenses or the control or regulation of exportation or re-exportation of products or technical data sold or supplied to you. Without limiting the generality of the foregoing, you specifically agree not to resell any Products purchased under these Terms to any party, if such a sale would constitute a violation of any laws or regulations of the United States. In conformity with the FCPA, you represent and warrant that neither you, nor any of your directors or any of your members, managers, officers, employees, or agents is an official agent, or employee of any foreign government or governmental agency or political party. You agree to promptly notify Digital Ally of the occurrence of any event, which would render the foregoing representation and warranty incorrect or misleading. In addition, you will at all times comply with all applicable laws of the United States concerning foreign corrupt practices or which in any manner prohibits the giving of anything of value to any official, agents or employee of any government, governmental agency, political party or any officer, employee, or agent thereof.

13. **Governing Law; Jurisdiction and Venue.** This Order and all disputes arising under this Order are exclusively subject to, governed by, and construed in accordance with the law of the State of Kansas, without regard to rules of conflicts of law. Any action relating to this Order must be brought in state or federal courts located in Johnson County, Kansas, and the parties hereby irrevocably consent to the exclusive jurisdiction of, and venue in such courts.

14. **Prevailing Party's Attorneys' Fees.** In the event of any litigation or arbitration related to this Order, the prevailing party will be entitled to



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recover from the non-prevailing party, the costs and expenses (including attorneys' fees) reasonably incurred by the prevailing party in connection therewith.

15. **Cancelled Orders and/or Returns.** All cancelled orders and/or product returns may be subject to a 20% restocking fee.

**VuVault System Requirements**

This is a quick reference guide to qualify on site machines for VuVault compatibility. These include specifications for minimum requirements and recommended machines. **Computers that do not meet these requirements in many cases will work however we cannot guarantee stability or performance and will not support related issues.**

**Standalone Software (with or without wireless software)**

**Minimum Requirements**

- Intel® i-Series Dual Core Processor (2.0Ghz or higher)
- 4GB RAM
- Windows 7 Professional Operating System (32 or 64-bit)
- 40GB Free Space (Boot Drive)
- Storage Drive (Qualify customer)
- DVD+/- RW Drive
- Intel® HD4000 chipset or comparable video card
- 100Mb Network Connection
- USB 2.0 CF/SD Card Reader

**Recommended Specifications**

- Intel® i-Series Quad Core Processor (2.0Ghz or higher)
- 8GB RAM
- Windows 7 Professional Operating System (64-bit)
- 40GB Free Space (Boot Drive)
- Storage Drive (Qualify Customer)
- DVD +/- RW Drive
- Nvidia® GeForce 8800GS or comparable video card
- Gigabit Network Connection
- SanDisk USB 2.0 CF/SD Card Reader

**Server Software (with or without wireless software)**

**Minimum Requirements**

- Intel® i-Series Dual Core Processor (2.4Ghz or higher)
- 4GB RAM
- Windows 7 Professional Operating System (32 or 64-bit) or Windows Server 2008
- 40GB Free Space (Boot Drive)
- Storage Drive Local NTFS (no FAT32 removable drives or **network drives**)
- 100Mb Network Connection



Quote	
Date	11/17/2014
Page	4/4
PO #	

**Recommended Specifications**

- Intel® i-Series Quad Core Processor (3.00Ghz or higher)
- 8GB RAM
- Windows Server 2008 R2
- 250GB Free Space (Boot Drive)
- Storage Drive Local NTFS (no FAT32 removable drives or network drives)
- Gigabit Network Connection

**Client/Viewer Software**

**Minimum Requirements**

- Intel® i-Series Dual Core Processor (2.0Ghz or higher)
- 2GB RAM
- Windows 7 Pro (32 or 64-bit)
- 40GB Free Space (Boot Drive)
- DVD+/- RW
- Intel® HD4000 chipset or comparable video card
- USB 2.0 CF/SD Card Reader
- 100Mb Network Connection

**Recommended Specifications**

- Intel® i-Series Dual Core Processor (3.0Ghz or higher)
- 4GB RAM
- Windows 7 Professional (64-bit) or Windows 8
- 40GB Free Space (Boot Drive)
- DVD+/-RW
- Nvidia® GeForce 8800GS or comparable video card
- SanDisk USB 2.0 CF/SD Card Reader
- Gigabit Network Connection

**Wireless Requirements and Recommendations**

**Minimum Requirements**

- Dedicated Outdoor Business Class Wireless Access Point (802.11n & 2.4Ghz)
- 5 cars transferring simultaneously per Access Point
- WPA2-PSK w/AES encryption
- DHCP Component (Can be integrated to AP or external)



**VUVAULT™ SOFTWARE**

Maximize your video system's benefits with this powerful, user-friendly software to allow searching and retrieving video, playback (VUVault not required), annotating, file management, archiving and more.

- Burn recordings or shorter segments of events to DVD for easy playback in the department or court room. Archive to DVDs, CD-ROMs, Hard Drives or Tape for short and long term storage solutions.
- Save, print or email captured frames of video.
- Proprietary digital signatures and audit log ensure data integrity & chain of custody. Supervisor settings and individual user names, passwords and access rights provide complete control.
- Search and retrieve video based on: New Custom Fields, Officer Name, Date/Time, Event ID, Case and Serial Number.
- Add notes and customizable fields to video such as: Offense, Driver's License #, Ticket #, Comments, Location, Profile Details, etc. These fields may also then be used for searching and running reports.
- Run a variety of reports, including custom reports, recording summary or detail reports, user or device reports, lists of recordings based on specific triggers (emergency lights, G-Force, manual, etc.) and lists of video systems that have not had recordings uploaded recently.
- Free access to updates provides the latest features and enhancements as available.
- And more!

**VUVAULT.NET**

New Cloud Storage Option:

- VUVault Access Anywhere with Internet
- Low Upfront Cost & No IT Needs
- Natural Disaster Protection, OnSite Backup & More



**VUVAULT SERVER SOFTWARE OPTION**

Allows multiple users customized access to a secure centralized evidence server.



TOLL FREE: 800.440.4947  
 EMAIL: [sales@digitalally.com](mailto:sales@digitalally.com)  
 WEBSITE: [www.digitalally.com](http://www.digitalally.com)  
 PHONE: 913.814.7774 • FAX: 913.814.7775

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# FirstVuHD™

PRO-GRADE, EVIDENTIARY, WEARABLE/MOUNTABLE DIGITAL VIDEO SYSTEM



**FEATURES:**

- .08 LUX LOW-ANGLE WIDE CAMERA
- RECORD/ MARK BUTTON
- STATUS LED:
- EXTENDABLE BREAKAWAY CABLE
- MICROPHONE ON/OFF
- REMOVABLE FULL-SHIFT RECHARGEABLE BATTERY
- STATUS LED:
- USB PORT POWER ON/OFF

Record video and/or audio evidence whenever the job requires, day or night, to protect your job and department by immediately dismissing complaints, increase the rate and speed of convictions, de-escalate confrontations, and more.

- **Small, Rugged, Lightweight & Versatile Design:**
  - Main Recorder: 2.5"(w) x 4"(h) x 0.625"(d) at 3.1 oz
  - Camera Module: 1.125"(w) x 1.5"(h) x 1.0"(d) at 0.8 oz
- Easily & Securely Mounts Almost Anywhere
- Extendable, Breakaway Cable for Safety & Comfort
- The Only Body Cam that Can Automatically Start Recording Like or Simultaneously with an In-Car Video System (requires VuLink™)
- User-Replaceable Battery Can Last a Full Shift
- Records High Quality Video: 720p HD (1280x720) or 640x480 SD resolution
- Wide 130° Field of View to capture all the important faces and events
- Incredible Low-Light Sensitivity: .08 Lux
- Up to 60-Sec. Pre-Event Recording: capture the events before pressing record (audio &/or video)
- Instant Record (from Stand-By Mode)
- Covert Mode: deactivates LEDs on the camera (vibrating confirmations and DVR LEDs remain on)
- Saves Date/Time Stamp & Marks (Marks track the location of important events during a recording)
- H.264 Codec & Configurable Quality Settings
- 25-54 Hrs. Record Time (based on memory)
- 32GB Secure Internal Memory: may be set so only designated computers/users can access recordings

To protect chain of custody, recorded evidence cannot be edited or deleted on the system and security features may be activated so that only designated computers and users can access recordings through the VuVault™ Management and Reporting Software, which can also check the integrity of a recording, logs every use and can generate a chain of custody report.

Effortlessly download the non-proprietary AVI videos from the internal memory (requires USB port, security features require VuVault™ software for easy viewing on standard systems. For more robust searching, playback, annotating, management, burning and archiving capabilities, use VuVault™ standalone server or enterprise server software.

Stable and tough, the FirstVu HD is impact and weather resistant with waterproof coated internal components and solid state memory that cannot be affected by violent motion. The versatile design of the camera module and recording unit allow the system components to be worn together or mounted separately in a variety of locations.

**NEW OPTIONS**

12-Unit Dock: automatically upload video from up to 12 FirstVu HDs while charging up to 24 batteries.



Hands-Free Recording Activation & Multi-System Incident Linking:

- Eliminates Distraction & Need to Continuously Record or Remember to Press Record
- Automatically Start Body &/or In-Car Recordings
- Link Recordings from Both Systems into the Same Incident in Back-Office Software



Mobile App for Full System Control & Review:

- Display Live View, Storage Space & Battery Life
- Secure Access to Recordings & Camera Controls
- GPS & Event Tagging, Playback & Add Notes
- Free with FirstVu HD Purchase

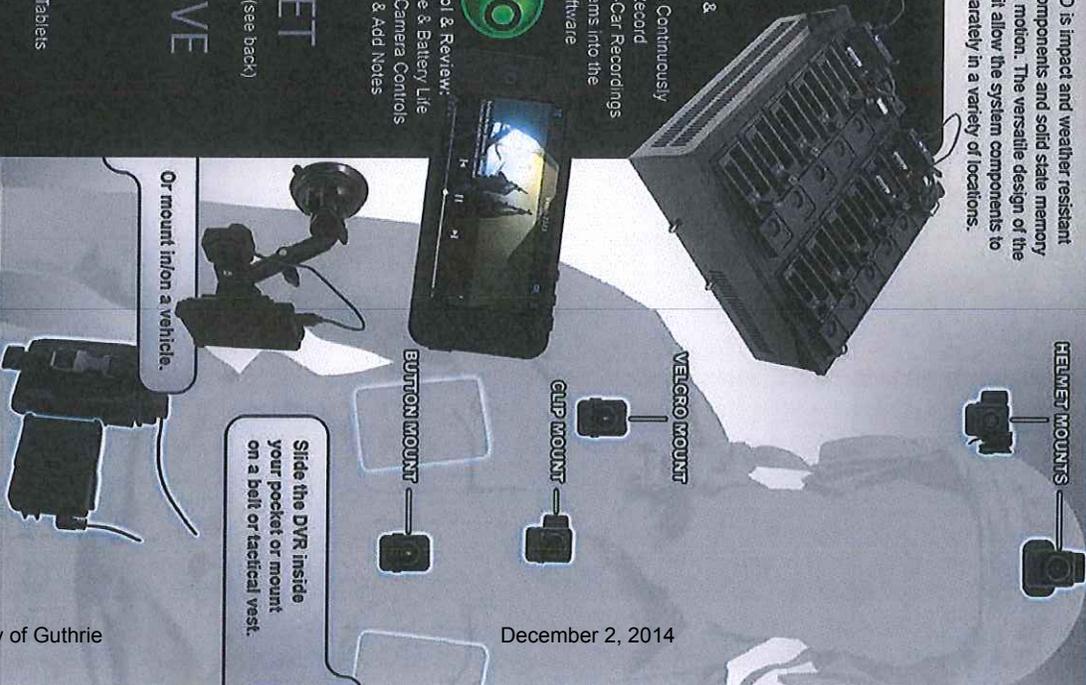


Cloud & On-Site Storage Options (see back)



Live Streaming Option:

- Remote Situational Awareness
- Only Requires a Wi-Fi Hotspot
- High Quality Video at 30 FPS
- Compatible with Smart Phones, Tablets and Computers





**Agenda Item Cover Letter**

**Meeting**

City Council  
 GPWA  
 Other: \_\_\_\_\_

**Date of Meeting**

December 2, 2014

**Contact**

Maxine Pruitt,  
Municipal Services Director  
for Guthrie Park Board

**Agenda Item**

Consider approval of the Highland Park House Occupancy Agreement between the City of Guthrie and the Guthrie Police Chief, as recommended by the Guthrie Park Board.

**Summary**

The Park Board met at their regularly scheduled meeting on Thursday, November 20, 2014, and voted unanimously to recommend to the Guthrie City Council the approval of the agreement between the City of Guthrie and the Guthrie Police Chief, Don Sweger, for the residency of Highland Park Caretaker’s House. This agreement will be a month to month agreement and the tenant will be responsible for sentinel services around the park and trails, as laid out in the agreement. The tenant will be responsible for all utilities furnished to the premises as stated in the agreement, and will pay the City of Guthrie \$100 per month, with a penalty of \$25 if after the 10<sup>th</sup> day of each month. That penalty will continue to increase \$25 for every 7 days the occupant is past due.

<b>Funding Expected</b>	<input checked="" type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
<b>Budgeted</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
<b>Account Number</b>	<u>01-00-00-5466</u>	<b>Amount</b>	<u>\$1,200 annually</u>

**Supporting documents attached:**

- Highland Park Occupancy Agreement, 5 pgs.

**Recommendation**

Approve the Highland Park Occupancy Agreement between the City of Guthrie and the Guthrie Police Chief as recommended by the Guthrie Park Board.

**Action Needed**       Public Hearing       Motion       Emergency Clause

## OCCUPANCY AGREEMENT

This Agreement entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between the City of Guthrie, Oklahoma, hereinafter referred to as "OWNER", and \_\_\_\_\_, hereinafter referred to as "OCCUPANT".

### WITNESSETH:

In consideration of the OWNER's agreement to provide living quarters to the OCCUPANTS, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto mutually agree as follows:

1. **PREMISES:** The OWNER hereby agrees to provide living quarters to OCCUPANT located at Highland Park, Guthrie, Oklahoma, hereinafter the "Property".
2. **TERM:** This Agreement shall be a month to month agreement commencing on \_\_\_\_\_.
3. **RENTALS:** This lease is made for and in consideration of monthly rental of \$100.00, due and payable to OWNER on or before the 10<sup>th</sup> day of each month during the term hereof. OWNER reserves the right to assess a penalty of \$25.00 for every seven days that rent is past due. It is understood and agreed that the OCCUPANT shall not be required to make any structural improvements at its expense, but that any structural alteration shall be subject to the prior written approval of the OWNER.
4. **REPRESENTATIONS AND WARRANTIES:** As further consideration for this lease, OCCUPANT agrees and binds themselves:
  - A. To maintain the property in at least as good condition as when received by OCCUPANT; to make at their own expense all reasonable and customary repairs and to maintain the grounds and property as needed, including, but not limited to, painting, lawn mowing, picking up trash, replacement of broken windows, minor plumbing repairs, reporting any misconduct of park patrons and to log activities reported, and any other responsibilities deemed necessary and appropriate by the City Manager or his designee.
  - B. To pay all utilities furnished to the premises including, but not limited to, water and sewer, electricity, gas, and telephone.
  - C. To provide resident caretaker, maintenance, and security services for the facility, Highland Park House, which includes responding to

incidents or activities which are questionable and/or reporting such incidents or activities to the Police Department.

5. **PURPOSE:** The purpose of this Agreement is to outline the terms of occupancy of a residential structure located at Highland Park, City of Guthrie in Logan County, Oklahoma as follows:
  - A. The living quarters which are the subject of this Agreement shall be used exclusively for residential purposes, and OCCUPANT is obligated not to use same for any purpose that is unlawful or that tends to injure or depreciate the property. The premises, including improvements and appurtenances thereunto, including the locks, keys, plumbing, heating and air-conditioning systems, and all other fixtures are accepted by the OCCUPANT in their present condition, *as is*, except as may be expressly provided therein.
  - B. For the purpose of this Agreement, the OWNER's representative and agent shall be the City Manager or his designee for the City of Guthrie and, as such, OCCUPANT shall address all issues and concerns related to this Agreement to the City Manager or his designee. OCCUPANT shall be solely responsible to the City Manager or his designee of the City of Guthrie for items addressed by this Agreement.
  - C. Nothing in this Agreement shall be construed in such a manner as to create an employment relationship between the OWNER and the OCCUPANT.
6. **REPAIRS AND IMPROVEMENTS:** OWNER shall not be obligated to make any improvements to the premises except as agreed to herein. OCCUPANT is obligated to make no additions or alterations whatsoever during the term of this lease to the structure of the premises without prior written permission of the OWNER. All additions, alterations or improvements made by OCCUPANT, with or without consent of OWNER, which are attached or affixed to the Property in a manner such as to cause damage upon their removal from the premises, shall remain the property of OWNER and inure to the benefit of the OWNER unless otherwise agreed in writing; OCCUPANT, however, expressly waiving all right to compensation therefore.
7. **SCHEDULED REPAIRS AND IMPROVEMENTS:** The OCCUPANT agrees to make certain repairs and improvements to the Premise at its own cost within the term of this Lease as follows:
  - a. Repaint woodwork and kitchen cabinets;
  - b. Repaint building trim outside;

- c. Clean windows;
- d. Trimming scrubs.

8. **ASSIGNMENT AND SUBLEASING:** OCCUPANT shall not have the right to assign or sublease the Property.
9. **DEFAULT:** Should the OCCUPANT at any time violate any of the conditions of this Agreement, or fail to pay the rent, or other expenses assumed under this Agreement, punctually at maturity, as stipulated, or upon the adjudication of OCCUPANT in bankruptcy, the appointment of a receiver for OCCUPANT, or the filing of a bankruptcy, receivership or respite petition by the OCCUPANT; or upon OCCUPANT's insolvency, unless cured by OCCUPANT within ten (10) days after written demand by OWNER, then the rent for the whole unexpired term of this Agreement shall at once become due and exigible and all past due rent shall bear interest at the rate of twelve (12%) per annum, until paid; and in such event, OWNER shall have the option either at once to demand the entire rent for the entire term or to immediately cancel this Agreement, OCCUPANT to remain responsible for all damages or losses suffered by OWNER, OCCUPANT hereby assenting thereto and expressly waiving the legal notices to vacate the premises. Should an agent or attorney be employed by OWNER to give special attention to the enforcement of any claim of OWNER arising from this lease, OCCUPANT shall pay as fees and compensation to such agent or attorney an additional sum as will constitute a reasonable fee, together with all costs, charges and expenses. Should OCCUPANT at any time use the Property, or any portion thereof, for any illegal or unlawful purposes or commit, or permit or tolerate the commission thereon of any act made punishable by fine or imprisonment under the laws of the United States or the State of Oklahoma, or under any ordinance of the City of Guthrie or County of Logan, Oklahoma, the remedies set forth in the proceeding paragraphs shall be immediately available to OWNER without necessity of giving any written notice or any other notice to OCCUPANT.
10. **WAIVER:** Failure to strictly and properly, enforce these conditions shall not operate as a waiver of OWNER's rights, OWNER expressly reserving the right to always enforce prompt payment of rent or to cancel this lease, regardless of any indulgences or extensions previously granted. Receipt by OWNER, or OWNER's authorized representative of any rent in arrears or for cancellation of this lease, will not be considered as a waiver of such notice or suit, or any of the rights of OWNER.
11. **DESTRUCTION OF PREMISES:** In the event the improvements situated on the premises are destroyed, in whole or in part, by fire or other loss during the term of this lease, this lease shall terminate. OWNER shall have the exclusive right to elect whether to restore the improvements to their original condition utilizing the insurance proceeds at its discretion.

12. **HOLD HARMLESS:** This Agreement is made upon the express condition that the OWNER shall be free from all liabilities and claims for damages and/or suits for or by reason of any injury or injuries to any person or persons, or property of any kind whatsoever, whether the person or property of OCCUPANT, their agents or employees or their persons, from any cause or causes whatsoever while in or upon said premises or any party thereof during the term of this agreement or occasioned by any occupancy or use of said premises or any activity carried on by OCCUPANT in connection therewith, and OCCUPANT hereby covenants and agrees to indemnify and save OWNER harmless from and against all liabilities, charges, and expenses (including counsel fees) and costs on account of or by any reason of any such injuries, liabilities, claims, suits, or losses, however occurring or damages growing out of same.
13. **INSPECTION:** OWNER and OWNER's agents and appointed representatives shall have the right to enter and inspect the Property at any reasonable time during the hours of 9 a.m. and 6 p.m. (in emergencies at all times) for the purpose of ascertaining the condition of the Property.
14. **NOTICE:** All notices required to be given under the terms of this lease shall be in writing and sent by certified mail addressed to OCCUPANT or OWNER at the addresses indicated below and such mailing shall constitute full proof of and compliance with the requirements of notice:

OWNER:

City Manager  
City of Guthrie  
P.O. Box 908  
Guthrie, OK 73044

OCCUPANT:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

15. **MODIFICATION OF AGREEMENT:** This Agreement is the entire agreement between the parties and cannot be amended or modified except by written agreement signed by both parties.

16. **CONTROLLING AUTHORITY:** This Agreement shall be governed and controlled by the laws of the State of Oklahoma.

IN WITNESS WHEREOF, the parties hereto have set their hand and seal on this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**“OWNER”**  
City of Guthrie, Oklahoma

DATE: \_\_\_\_\_

\_\_\_\_\_  
Mayor

ATTEST: (Seal)

\_\_\_\_\_  
Kim Biggs, City Clerk

DATE: \_\_\_\_\_

**“OCCUPANT”**  
  
\_\_\_\_\_  
  
\_\_\_\_\_



Agenda Item Cover Letter

Meeting

X City Council
GPWA
Other:

Date of Meeting

December 2, 2014

Contact

Cody Mosley,
Community & Economic
Development Director

Agenda Item

Discussion and possible action to appoint one volunteer applicant to the Guthrie Planning Commission.

Summary

The Guthrie Planning Commission consists of five volunteers. The committee meets monthly to discuss, review and make recommendations to the Planning & Development related issues. One commissioner stepped down recently due to a relocation, and this applicant will finish the term ending March 2015.

Funding Expected Revenue Expenditure X N/A

Budgeted Yes No X N/A

Account Number Amount

Legal Review X N/A Required Completed Date:

Supporting documents attached

- Joe Coffin Application
Michael J. O'Neill Application

Recommendation

Appoint a volunteer applicant to the Guthrie Planning Commission.

Action Needed Public Hearing X Motion Emergency Clause

RECEIVED  
10-15-14 SPL  
OFFICE OF  
COMMUNITY  
PLANNING &  
DEVELOPMENT

City of Guthrie  
Application for Boards and Commissions



Please print legibly.

Name JOE COFFIN Day Phone 405  
Address HARRISON Evening Phone ↑  
Occupation landscape Arch Education B.L.A. (OSU)  
How long have you lived in Guthrie? \_\_\_\_\_ Years 2 Months

Please answer the following questions and attach a resume, if desired.

1. Which board or commission interests you? PLANNING COMMISSION
2. Why are you interested in serving on this board/commission? Desire to help the community.
3. In what civic activities have you been involved during the past 3 years? Arts & Humanities Council Member
4. What skills and/or experience will you contribute? Experience on park board/forestry & others, Planning background from OSU degree.
5. List 3 non-relatives who have known you at least 3 years for references.

Name	Address	Phone Number
<u>JOE CHAPPELL</u>		<u>826-</u>
<u>RENEE SPINETTO</u>		<u>282-</u>
<u>TINA HEYVAERT</u>		<u>664-</u>

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing ordinance or resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

[Signature]  
Signature

10/15/14  
Date

**City of Guthrie**  
**Application for Boards and Commissions**  
 Please print legibly.



Name MICHAEL J DWELL Day Phone 405 282  
 Address LANE, GUTHRIE Evening Phone SAME  
 Education R+ Occupation RETIRED  
 How long have you lived in Guthrie? 1 Years  Months

Please answer the following questions and attach a resume, if desired.

- Which board or commission interests you? TRANS PORTATION, PLANNING  
HISTORICAL, ADJUSTMENT
- Why are you interested in serving on this board/commission?  
I A RETIRED, LOOKING TO GIVE SOMETHING BACK TO COMMUNITY
- In what civic activities have you been involved during the past 3 years?  
NONE
- What skills and/or experience will you contribute?  
SEE ATTACHED C.V.
- List 3 non-relatives who have known you at least 3 years for references.

Name	Address	Phone Number
<u>SEE ATTACHED</u>		

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing ordinance or resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

Signature

04/16/14  
 Date

## REFERENCES

JOHN (JACK) MCFADDEN  
President  
The Mcfadden Group  
a Way  
Cedar Hill, TX 75104  
ext 212  
[@mcfaddengrp.com](mailto:@mcfaddengrp.com)

BRUCE MCDUGAL  
Captain  
Stillwater Police Department  
Stillwater, OK  
[@stillwater.org](mailto:@stillwater.org)

AL NUNES  
President  
ACT Trucking

Manteca, CA 95336  
[@acttrucking.com](mailto:@acttrucking.com)

PETER ATKINSON  
President  
Bank of Las Vegas  
Las Vegas, Nevada 89012  
[@bankoflasvegas.com](mailto:@bankoflasvegas.com)

HOWARD GOVE  
President (retired)  
Las Vegas Steelworkers Union  
[@cox.net](mailto:@cox.net)

**MICHAEL J. O'NEILL**  
**Lane**  
**Guthrie, OK 73044**  
**(405) :**

My resume' is appended hereto. It obviously reflects many years of experience in the transportation industry, most of it at the executive level. I am proficient in Outlook, Word, Excel, with a smattering of experience in Adobe (read only).

I have retired from the transportation industry.

What is not reflected on the attached resume' is my background in construction. Here are some of the highlights;

I am a certified (by the Nevada Joint Apprenticeship Council) Journeyman Carpenter. Later certified as a Master Carpenter.

I have 3 to 4 years experience in the plumbing/pipefitting industry.

I have 2 to 3 years of experience operating heavy equipment.

I was a concrete form carpenter, on the Landmark Tower, Las Vegas, NV.

I was a concrete form carpenter, on the Frontier Hotel high-rise structure, Las Vegas, NV

I was the transit level operator, and the foreman of one of the concrete form carpenter crew's, and one of the finish work carpenters, on the Dunes Hotel high-rise, Las Vegas, NV.

I was a licensed General Contractor, Las Vegas, NV engaged in residential and light commercial remodeling.

Several years ago, I was the field superintendent for the major remodel of a trucking facility for Market Transport, Portland, OR.

My last transportation industry employer felt the need to remodel our existing facilities at Cedar Hill, TX just before I retired. I designed the additional workspace, drafted the blue prints, including electrical and mechanical, had them approved by the Cedar Hill Building Inspection Department (we had a disagreement over the need for a firewall, they lost, I won) pulled the permits and supervised the project. I did all of this while fulfilling my regular responsibilities.

Construction industry skills that I am currently proficient in are;

Carpentry, specialties are finish work, including cabinets and custom door hanging. I have all of the necessary equipment for finish work and door hanging.

Drywall, tape and texture

Plumbing (not up to speed on current codes)

Light electrical

Mig and stick welding (not certified, somewhat rusty)

Backhoe, frontend loader, forklift, light crane experience.

Painting

Flooring; tile, wood and laminate

Operation of: Overhead Radial arm Saw

Panel Saw

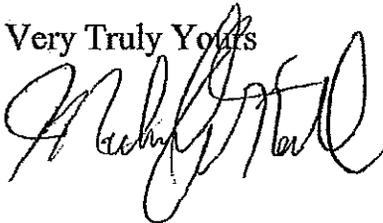
Pipe Cutting and Threading Machine

Cabinet Shop Machinery

Various Portable Power Tools

My background at the upper management and executive level has afforded me a great deal of experience in dealing with suppliers and managing people. Cell phone #

Very Truly Yours



Michael J. O'Neill

MICHAEL J. O'NEILL  
Lane, Guthrie, OK 73044  
(405)

EXPERIENCE:

08/02 to 08/08 PEGASUS TRANSPORTATION GROUP  
Cedar Hill, TX  
C.O.O.  
Vice-President, National Accounts  
Vice-President Fleet Maintenance & Purchasing

\*Pegasus is an asset based logistics company operating a flatbed, dry van, truck load division within Texas, and between Texas and the surrounding states, a nationwide intermodal division, and a nationwide property brokerage operation.

\*Responsible for contacting national accounts nationwide, and the preparation and submission of responses to national bid inquiries.

\*Responsible for maintenance of the rolling stock, purchase and specing of new equipment.

\*Relinquished some C.O.O. responsibilities in 2006 restructuring as subordinates matured and were assigned additional responsibilities in preparation for my eventual departure.

08/00 to 08/02 deBoer INC., TRANSPORTATION  
Blenker, WI  
Vice-President, Sales/Marketing, Pricing

\*deBoer is a nationwide carrier of general commodities, operating 53' vans and 48' curtain vans. Five hundred units.

\*Responsible for four (4) commission sales agents and three (3), salaried Regional Sales Managers in the field, and two (2) individuals in the corporate office, including the Manager of Marketing and Pricing. Responsible for national accounts and response to, large nationwide bid inquiries. Established intermodal division.

08/99 to 08/00 WALLACE TRANSPORT  
Planada, CA  
C.O.O. / Vice-President, Operations/Sales

\*Wallace is a seven western state truckload carrier of general commodities. Two hundred units.

\*Set up computer; dispatch, rating/billing, gross driver payroll and fuel tax mileage reporting. Modified driver pay package. Responsible for operations and sales.

08/98 to 08/99 deBoer INC., TRANSPORTATION  
Pahrump, NV  
Western Regional Sales Manager,

\*Solicited new accounts and serviced existing accounts in western half of USA.

1991 to 02/98 CUBE TRANSPORTATION INC.  
President/General Manager

\*Cube was a truckload carrier operating in CA, AZ and NV, specializing in the JIT transportation of empty cans and bottles. Fifty power units.

\*Responsible for operations, maintenance, pricing and sales. Oversight of monthly income statement and balance sheet.

1983 to 1990 NICKELS TRUCKING COMPANY, INC  
President/General manager

\*Nickels was a dry van, truckload carrier of general commodities, operating throughout eleven western states. One hundred twenty units

\*Responsible for operations, maintenance, pricing, sales, driver recruitment and P&L.

1981 to 1983 BLACKBURN TRUCK LINES  
General Manager

\*Was a dry van, truckload carrier of general commodities. Operated throughout the seventeen western states. Three hundred fifty units.

\*Designed, set-up and supervised central dispatch. Developed and maintained national accounts. Handled all State and Federal, regulatory affairs.

1979 TO 1981 PAFFILE TRUCKLINES

Vice President / General Manager

\*Was a dry van and temperature controlled van carrier of foodstuffs. Operated throughout the eleven western states. Two hundred units. Ranching division ran 350 head of cattle for slaughter.

\*Responsible for general oversight of operations, sales calls on large accounts, occasional oversight of cattle operations.

1975 TO 1979

SYSTEM 99

Vice President Corporate Development

Vice President Marketing

\*Was a LTL carrier of general commodities throughout nine western states. Twenty-six hundred employees and sixty-two terminal facilities.

\*As V-P of Corporate Development, responsible for regulatory agency filings and appearances, introduction of evidence and testimony at proceedings and preparation of briefs for filing before I.C.C.

\*As V-P of Marketing, responsible for establishing the marketing direction of a fifty-eight person sales staff.

1972 TO 1975

MICHAEL J O'NEILL & ASSOCIATES

President / Owner

\*Was a transportation consulting firm conducting marketing studies on behalf of motor carrier clients. Assisted transportation law firms in the assembly and presentation of 'Cases in Chief' filed before the I.C.C. and various state regulatory agencies. Abstracted transcripts and exhibits and drafted briefs.

1960 TO 1972

IMELINE TRUCK LINES

Director of Commerce

Operations Manager / Los Angeles terminal

Sales Representative / Las Vegas, NV

\*Was a LTL carrier of general commodities throughout the states of CA, NV, AZ & UT.

\* As Director of Commerce, responsible for all filings before state and federal regulatory agencies. Appeared on behalf of company at regulatory agency hearings.

\*As operations manager for the Los Angeles terminal, responsible for

the management of cross-dock operations.

\*As a sales representative at the Las Vegas terminal, responsible for calling on existing and prospective accounts.

1966 TO 1968 CONSOLIDATED FREIGHTWAYS. INC.  
Sales Representative

\*Was a LTL carrier of general commodities throughout thirty some states

\*Responsible for calling on existing and prospective accounts.

REFERENCES FURNISHED UPON REQUEST

# Employee Certification

for

HAZARDOUS MATERIALS TRAINING and TESTING

This is to certify that

*Michael O'Neill*

completed

*June 28, 2007*

has on this date

the training and has been tested on the following

**COURSE OF STUDY**

*Hazmat Training Made Easy*

*Paul Smith*

TRAINER

*American Way*

ADDRESS

*Cedar Hill, TX 75104*

Director Safety & Compliance

**GEBCO ASSOCIATES**  
in cooperation with  
**THE UNIVERSITY OF NORTH TEXAS**

certifies that

**Michael J. O'Neill**

1101 N. Preston St.  
Ennis, TX 75119

has successfully completed and passed the exam given on the  
final day for the Environmental Training Program entitled

**Renovator Initial - English**

Conducted at Irving, Texas on May 26, 2010

This course is the EPA Model Curriculum based on the Lead Renovation, Repair and Painting (RRP) Rule and HUD's Lead Safe Housing Rule and meets the performance standard of Regulation 40 CFR Part 745.225.



*Sam W. Kuch*

President

Date of Issue: 05/26/2010

Certificate Number: R-1-18381-10-02820

Expiration Date: 05/26/2015



Instructor: Joseph Londt

GEBCO's Training Programs are provided in cooperation with federal and state regulatory agencies, and fulfill all applicable requirements for accreditation. GEBCO is accredited for lead renovator training under the EPA Lead Renovation, Repair and Painting Rule.

GEBCO Associates, LP \* 4650 Diplomacy Road, Suite 120 \* Fort Worth, TX 76155 \* (817) 368-4005

LRV



Agenda Item Cover Letter

Meeting

X City Council
GPWA
Other:

Date of Meeting

December 2, 2014

Contact

Cody Mosley,
Community & Economic
Development Director

Agenda Item

Discussion and possible action to appoint one Council Member to the Guthrie Transportation Authority.

Summary

The Guthrie Transportation Authority consists of seven trustees, all residents of the City of Guthrie. According to the Declaration of Trust of the Guthrie Transportation Authority, one Trustee of the Authority shall be the Mayor or a member of the City Council, appointed by a majority of the City Council, referred to as the "Official" member of trusteeship. The term of office of the "Official" member shall be equal to his or her current term or office as a Council Member. The purpose of the Guthrie Transportation Authority is to furnish and supply facilities, property and equipment to inhabitants and visitors of and to the City for transportation needs regarding tourism development and economic development; to promote the development of transportation facilities, properties and programs for industry and culture and industrial, manufacturing, cultural, and educational activities within and/or outside but contiguous to the territorial limits of the beneficiary municipality. Council Member John Wood has served on the Guthrie Transportation Authority for the past five years.

Funding Expected Revenue Expenditure x N/A
Budgeted Yes No x N/A
Account Number Amount
Legal Review x N/A Required Completed Date:

Supporting documents attached

- First four pages of the Declaration of Trust of the Guthrie Transportation Authority

Recommendation

Appoint one Council Member to the Guthrie Transportation Authority.

Action Needed Public Hearing X Motion Emergency Clause

DECLARATION OF TRUST  
OF  
THE GUTHRIE TRANSPORTATION AUTHORITY

KNOW ALL MEN BY THESE PRESENTS:

DECLARATION AND COVENANT

The undersigned Trustor hereby contracts with the undersigned Trustees, and the latter, as individuals and not as holders of public office, hereby do declare and covenant, between themselves and unto the Trustors, the State of Oklahoma and the Beneficiary hereinafter described, that they and their successors do and will hold, receive and administer the Trust Estate hereinafter described, as Trustees of a public trust under and pursuant to the laws of the State of Oklahoma now in force and effect (generally, but not exclusively, Sections 176 to 180, inclusive, of Title 60, Oklahoma Statutes 1999, and the Oklahoma Trust Act, solely for the use and benefit of said Beneficiary for the public purposes and functions hereinafter set forth, in the manner provided in this instrument or, in the absence of applicable provision herein, then in the manner now provided by law. The aforesaid public trust is created by virtue of the execution of this instrument by the individuals signing the same as the Trustor and initial Trustees hereunder; and neither the acceptance of the beneficial interest hereunder, nor the endorsement hereon of such acceptance, for and on behalf of the designated Beneficiary Municipality as provided by law, nor the fact that, at the time of signing this instrument, some or all of the initial Trustees are members of the governing body thereof, shall be deemed or construed to be the creation of a public trust by said Beneficiary Municipality or the governing body thereof.

II

NAME

The name of this Trust shall be, and the Trustees thereof in their representative fiduciary capacity shall be designated as,

THE GUTHRIE TRANSPORTATION AUTHORITY

Under that name, the Trustees shall, so far as practicable, conduct all business and execute all instruments in writing, and otherwise perform their duties and functions, in execution of this Trust.

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III

PURPOSE

The purpose of this Trust, for and on behalf of the Beneficiary as hereinafter described, are:

(a) 1. To furnish and supply facilities, property and equipment to inhabitants and visitors of and to the beneficiary for transportation needs regarding tourism development and economic development.

(a) 2. To furnish and supply to the inhabitants, owners and occupants of property, and to industrial, commercial and mercantile establishments and enterprises within and/or outside but contiguous to the corporate limits of the Beneficiary Municipality, and to the Beneficiary and any other governmental agencies or endeavors, utility services and facilities for all purposes that the same be authorized or proper as a function of the Beneficiary; and to fix, demand and collect charges, rates and fees for said services and facilities to the same extend as the Beneficiary itself might do: PROVIDED, that the furnishing of any services or facilities to any person delinquent in the payment of any indebtedness whatsoever to the Trust may be discontinued at any time;

(b) To promote the development of transportation facilities, properties and programs for industry and culture and industrial, manufacturing, cultural and educational activities within and/or outside but contiguous to the territorial limits of the Beneficiary Municipality and to thereby provide industrial and cultural facilities and additional employment and activities which will benefit and strengthen culture and the economy of the Beneficiary Municipality and the State of Oklahoma;

(c) For the furtherance of the greater convenience and welfare of the Beneficiary and the inhabitants thereof, to provide and/or to aid in providing and/or to participate in providing to the United States of America, the State of Oklahoma, the Beneficiary, the county or counties in which the Beneficiary is located, the school district and/or districts included in whole or in part, within the limits of the Beneficiary, and/or any agency or instrumentality or either or any of them, or to any one or more of them, facilities and/or services of any and/or all kinds necessary or convenient for the functioning thereof;

(d) Notwithstanding anything in any trust instrument appearing to the contrary, no part of the Trust Estate utilized for or devoted to the functions described in either paragraphs (a) or (b), or any revenues from such portion of the Trust Estate, shall be encumbered for or in aid of the functions described in the other said paragraph (a) or (b), unless the question of entering into such encumbrance shall have been included in a proposition approved at an election mentioned in Section VIII hereof, but this paragraph shall not prevent the Trustees, in their discretion, from apportioning the expense of general administration of the Trust (as distinguished from expenses of conducting any specific function) between the several functions of the Trust Estate conducted pursuant to either or both of said paragraphs.

(e) To hold, maintain and administer any leasehold rights in and to properties of the Beneficiary Municipality demised to the Trustees, and to comply with the terms and conditions of any leases providing said rights;

(f) To acquire by lease, purchase or otherwise, and to hold, construct, install, equip, repair, enlarge, furnish, maintain and operate or otherwise deal with, any and all physical properties and facilities needful or convenient for utilization in executing or promoting the execution of the aforesaid trust purposes or any of them, or which may be useful in securing, developing and maintaining transportation for industrial, manufacturing, tourism or other activities in the Beneficiary Municipality, or which may be useful in promoting culture and education in the aforesaid arena; to lease, rent, furnish, provide, relinquish, sell or otherwise dispose of, or otherwise make provision for, any or all of said properties and facilities either in execution of any of the aforesaid trust purposes or in the event that any thereof shall no longer be needed for such purposes;

(g) To provide funds for the costs of financing, acquiring, constructing, installing, equipping, repairing, remodeling, improving, extending, enlarging, maintaining, operating, administering and disposing of or otherwise dealing with any of the aforesaid physical properties and facilities, and for administering the trust for any or all of the aforesaid trust purposes, and for all other charges, costs and expenses incidental thereto; and in so doing to incur indebtedness, either unsecured or secured by any part or parts of the Trust Estate and/or revenues thereof, subject, however, to the provisions of paragraph (d) of this Section III;

(h) To expend all funds coming into the hands of the trustees, as revenue or otherwise, in the payment of the aforesaid costs and expenses, and in the payment of any indebtedness incurred by the Trustees for the purposes specified herein. And in the payment of any other debt or obligation properly chargeable against the Trust Estate, and to distribute the residue and remainder of such funds to the Beneficiary Municipality for the payment of all or any part of the principal and/or interest of any bonded indebtedness of the Beneficiary and/or for any one or more authorized or proper purposes of the Beneficiary as shall be specified by the Trustees hereunder;

(i) Whenever the same shall be or become material, the purposes set forth in paragraphs (a) and (b) of this Section shall be the primary objectives of this Trust and the provisions of paragraphs (d) to (h), inclusive, shall be deemed and construed in implementation thereof and collateral thereto.

'For all purposes of this Section, the word "facilities" as used herein means real estate and all privileges, benefits, and appurtenances thereto, also buildings, structures, rail lines, installation, and all physical property whatsoever, and all rights, privileges and benefits appertaining or related thereto.

#### IV

#### DURATION

This Trust shall have duration for the term of duration of the Beneficiary Municipality as hereinafter described, and until such time as the Trust's purposes shall have been fully executed and fulfilled, or until it shall be terminated as hereinafter provided.

V

TRUST ESTATE

The Trust Estate shall consist of all money, property (real, personal and/or mixed), rights, choses in action, contracts, leases, privileges, franchises, benefits and all other things of value (whether or not above described) presently in or hereafter coming in to the hand, or under the control of the Trustees pursuant to the provisions of this instrument or by virtue of the Trusteeship herein declared.

VI

THE TRUSTEES

(a) The trustees of this Trust shall be seven (7) in number, each of whom shall be a bona fide resident of the City of Guthrie, Oklahoma, and the undersigned, as trustees, and all successors thereof who shall qualify as Trustees as hereinafter provided, each do contract, agree and covenant with and to each other, with and to the State of Oklahoma, with and to the Beneficiary hereunder, as by law now in force and effect, that they will execute the Trust herein declared and created, as Trustees for the Beneficiary hereunder, and that they do and will receive, hold and administer the Trust Estate solely for the use and benefit of said Beneficiary in the manner provided in this instrument, or, in the absence of applicable provision herein, then in the manner now provided by presently-existing law.

(b) The initial Trustees of this Trust shall be the seven (7) persons executing this instrument as trustees; and each shall continue as such Trustee until such time as his successor shall have qualified as a trustee in the manner provided herein.

(c) At all times one Trustee of this Trust shall be the presiding officer or a member of the governing body of the beneficiary, in either event appointed by a majority of the persons constituting the governing body of the beneficiary (which Trustee and the position held by him are hereinafter referred to as the "Official" member and trusteeship). The term of office of the "Official" member shall be coterminous with his current term of office as such officer or member of the governing body of the beneficiary. At their first meeting, the other six (6) initial Trustees shall cast lots to determine their respective initial terms of office so that the initial terms of two Trustees end respectively one (1), two (2) and three (3) years from the date of this Declaration of Trust.

(d) Successors to each of said Trustees (except the Official Trustee) shall have fixed terms of three (3) years, respectively, and shall continue to serve until their respective successors have qualified hereunder.

(e) The official Trustee shall be appointed by majority vote of the governing body of the beneficiary. Each remaining council member shall then appoint a Trustee whose initial term shall be determined per paragraph (c) of Section VI hereof.

## City of Guthrie

## A/P Claims List

from 11/13/2014 to 11/13/2014

Invoice #	Vendor	Description	Account	Cost
NOV2014	C.L.E.E.T. (125)	Municipal Collection for CLEET	01-00-00-2012	\$517.36
NOV2014	O.S.B.I. (820)	Collection - AFIS and Forensic Fees	01-00-00-2012	\$560.86
NOV2014	FLEETCOR TECHNOLOGIES (219	GUTHRIE HOUSING AUTHORITY	01-01-00-6118	\$234.51
NOV2014	OG&E 405	GENERAL	01-01-00-6305	\$7,757.45
NOV2014	OG&E 405	STREET LIGHTING	01-01-00-6306	\$11,382.99
2035138	AMERICAN LEGION 1030	BUILDING RENTAL FOR STAFF PARTY	01-01-00-6346	\$100.00
NOV2014	FLEETCOR TECHNOLOGIES (219	BUILDING SERVICES	01-02-25-6118	\$315.59
NOV2014	FLEETCOR TECHNOLOGIES (219	COMMUNITY DEVELOPMENT	01-05-50-6118	\$77.97
NOV2014	FLEETCOR TECHNOLOGIES (219	CODE COMPLIANCE	01-05-51-6118	\$57.02
NOV2014	FLEETCOR TECHNOLOGIES (219	POLICE ADMINISTRATION	01-07-70-6118	\$4,099.61
NOV2014	LOGAN COMMUNITY SERVICES,	Logan County REF Program	01-07-70-6345	\$125.00
NOV2014	FLEETCOR TECHNOLOGIES (219	STREET	01-12-00-6118	\$1,898.21
NOV2014	FLEETCOR TECHNOLOGIES (219	FLEET	01-14-00-6118	\$143.03
NOV2014GPWA	SHINEY BAYS CAR WASH (22	CAR WASH GPWA	01-14-41-6116	\$78.10
NOV2014	FLEETCOR TECHNOLOGIES (219	PARKS	01-15-11-6118	\$1,413.91
<b>Total GENERAL FUND</b>				<b>\$28,761.61</b>
NOV2014	DARLENE MITCHELL (23107)	EMS OVERPAYMENT DOI 3-29-14 FOR JA	09-00-00-5435	\$1,743.50
2035141	HEALTH SMART BENEFIT SOLUT	EMS OVERPAYMENT DOI 9-11-13 FOR LO	09-00-00-5435	\$758.10
2035140	PAN-AMERICAN LIFE INSURANC	EMS OVERPAYMENT DOI 9-3-2013 FOR T	09-00-00-5435	\$80.88
NOV2014	FLEETCOR TECHNOLOGIES (219	SUPPRESSION	09-09-90-6118	\$1,030.98
NOV2014	FLEETCOR TECHNOLOGIES (219	EMS	09-09-92-6118	\$3,185.04
NOV2014	INTERMEDIUM (22025)	EMS BILLING	09-09-92-6373	\$8,211.47
NOV2014	FLEETCOR TECHNOLOGIES (219	FIRE ADMINISTRATION	09-09-96-6118	\$200.51
NOV2014FD	SHINEY BAYS CAR WASH (22	FD CAR WASH	09-09-96-6316	\$50.00
<b>Total FIRE/EMS FUND</b>				<b>\$15,260.48</b>
NOV2014	OG&E 405	GPWA	20-21-00-6305	\$10,733.34
NOV2014	DHH DISPOSAL 22381	Sanitation Contract	20-21-00-6348	\$192.50
2026190	MYERS ENGINEERING CORPOR	RESTORATION OF THE COTTONWOOD D	20-21-00-6373	\$3,500.00
2026191	MYERS ENGINEERING CORPOR	TASK ORDER #101-SEWER LINE RELOCA	20-21-00-6373	\$1,148.00
2026192	MYERS ENGINEERING CORPOR	TASK ORDER #99-WATERLINE RELOCATI	20-21-00-6373	\$1,748.00
NOV2014	FLEETCOR TECHNOLOGIES (219	WTP	20-23-00-6118	\$254.72
NOV2014	FLEETCOR TECHNOLOGIES (219	WWTP	20-24-00-6118	\$123.32
NOV2014	FLEETCOR TECHNOLOGIES (219	CONVENIENCE CENTER	20-26-00-6118	\$0.00
NOV2014	FLEETCOR TECHNOLOGIES (219	LINE MAINTENANCE	20-27-00-6118	\$3,001.52
<b>Total GPWA OPERATING FUND</b>				<b>\$20,701.40</b>
1650099141107	OPUBCO COMMUNICATIONS	11-05-14 INV FOR 11242046 GUTHRIE GRO	45-45-00-6367	\$199.00
1650099141207	OPUBCO COMMUNICATIONS	11-05-14 INV FOR 11242046 GUTHRIE GRO	45-45-00-6367	\$199.00
<b>Total HOTEL/MOTEL TAX FUND</b>				<b>\$398.00</b>
NOV2014	OKLA WATER RESOURCES/ BAN	SERIES 2008 DRINKING WATER (ORF-08-0	50-50-00-6714	\$56,477.00
NOV2014-2	OKLA WATER RESOURCES/ BAN	SERIES 2009 DRINKING WATER (ORF-08-0	50-50-00-6714	\$51,371.13
<b>Total WATER TREATMENT PLANT FUND</b>				<b>\$107,848.13</b>
NOV2014	BANCFIRST 23025	SYSTEM & SALES TAX REVENUE NOTE, S	54-55-23-6714	\$24,799.83
1540376	SUNTRUST EQUIPMENT FINANC	STREETS DUMP TRUCK QUARTLY PAYME	54-56-12-6708	\$7,116.70
<b>Total CAPITAL PROJECTS</b>				<b>\$31,916.53</b>
NOV2014	FLEETCOR TECHNOLOGIES (219	AIRPORT	98-98-00-6118	\$200.43
NOV2014	OG&E 405	AIRPORT	98-98-00-6305	\$670.36
<b>Total AIRPORT FUND</b>				<b>\$870.79</b>

**City of Guthrie**  
**A/P Claims List**  
from 11/13/2014 to 11/13/2014

Invoice #	Vendor	Description	Account	Cost
NOV2014	OKLAHOMA DEPARTMENT OF C	SPIRIT WING LOAN MONTHLY PAYMENT	99-99-00-6702	\$1,041.66
		Total GUTHRIE INDUSTRIAL DEVELOPMENT		\$1,041.66
		Total All Funds		\$206,798.60

**City of Guthrie**  
**A/P Claims List**  
 from 11/21/2014 to 11/21/2014

Invoice #	Vendor	Description	Account	Cost
OCT2014	BANK OF AMERICA 22774	Central Office Supplies	01-01-00-6100	\$1,788.03
OCT2014	BANK OF AMERICA 22774	Janitor/Chemicals Supplies	01-01-00-6103	\$1,857.37
OCT2014	BANK OF AMERICA 22774	Safety Supplies	01-01-00-6110	\$0.00
OCT2014	BANK OF AMERICA 22774	Building & Grounds	01-01-00-6112	\$985.66
2181	HURLEY PLUMBING 267	MISC PLUMBING REPAIRS	01-01-00-6112	\$79.95
2182	HURLEY PLUMBING 267	MISC PLUMBING REPAIRS	01-01-00-6112	\$55.00
2187	HURLEY PLUMBING 267	MISC PLUMBING REPAIRS	01-01-00-6112	\$71.95
2188	HURLEY PLUMBING 267	MISC PLUMBING REPAIRS	01-01-00-6112	\$74.90
OCT2014	BANK OF AMERICA 22774	Miscellaneous Supplies	01-01-00-6114	\$641.96
OCT2014	BANK OF AMERICA 22774	Telephone	01-01-00-6301	\$1,091.76
OCT2014	BANK OF AMERICA 22774	Printing	01-01-00-6308	\$790.00
OCT2014	BANK OF AMERICA 22774	Computer Operations	01-01-00-6311	\$0.00
OCT2014	BANK OF AMERICA 22774	Council Travel/Training	01-01-00-6314	\$405.00
OCT2014	BANK OF AMERICA 22774	Communications	01-01-00-6318	\$0.00
OCT2014	BANK OF AMERICA 22774	Advertising - Legal Publications	01-01-00-6334	\$522.55
OCT2014	BANK OF AMERICA 22774	Miscellaneous Services/Charges	01-01-00-6346	\$586.74
OCT2014	BANK OF AMERICA 22774	Maintenance Agreement	01-01-00-6347	\$1,626.28
OCT2014	BANK OF AMERICA 22774	Membership Dues	01-01-00-6350	\$0.00
OCT2014	BANK OF AMERICA 22774	Professional Services	01-01-00-6373	\$19,303.50
OCT2014	BANK OF AMERICA 22774	Internet Services	01-01-00-6381	\$722.92
OCT2014	BANK OF AMERICA 22774	Professional Development (City Manager)	01-02-20-6048	\$370.00
OCT2014	BANK OF AMERICA 22774	Printing	01-02-20-6308	\$149.58
OCT2014	BANK OF AMERICA 22774	Dues & Subscriptions	01-02-20-6355	\$0.00
OCT2014	BANK OF AMERICA 22774	Professional Development (HR)	01-02-24-6048	\$0.00
OCT2014	BANK OF AMERICA 22774	Supplies & Operating Expense - GTV 20	01-02-24-6126	\$691.30
OCT2014	BANK OF AMERICA 22774	Advertising - Legal Publications	01-02-24-6334	\$70.40
OCT2014	BANK OF AMERICA 22774	Dues & Subscriptions	01-02-24-6355	\$0.00
OCT2014	BANK OF AMERICA 22774	Uniforms - Building Services	01-02-25-6016	\$243.22
OCT2014	BANK OF AMERICA 22774	Professional Development (Building Services)	01-02-25-6048	\$0.00
OCT2014	BANK OF AMERICA 22774	Safety Supplies	01-02-25-6110	\$309.90
OCT2014	BANK OF AMERICA 22774	Fuel & Lube	01-02-25-6118	\$44.51
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	01-02-25-6316	\$0.00
OCT2014	BANK OF AMERICA 22774	Professional Development (Finance)	01-03-30-6048	\$0.00
OCT2014	BANK OF AMERICA 22774	Printing	01-03-30-6308	\$151.00
OCT2014	BANK OF AMERICA 22774	Machine/Equipment Maintenance	01-03-30-6317	\$0.00
OCT2014	BANK OF AMERICA 22774	Maintenance Agreements	01-03-30-6347	\$0.00
OCT2014	BANK OF AMERICA 22774	Recording/Dues/Subscriptions	01-03-30-6355	\$0.00
OCT2014	BANK OF AMERICA 22774	Professional Development (Planning)	01-05-50-6048	\$150.00
OCT2014	BANK OF AMERICA 22774	Office Supplies	01-05-50-6100	\$63.51
OCT2014	BANK OF AMERICA 22774	Safety Supplies/Apparel	01-05-50-6110	\$119.95
OCT2014	BANK OF AMERICA 22774	Computer Supplies	01-05-50-6123	\$0.00
OCT2014	BANK OF AMERICA 22774	Printing	01-05-50-6308	\$85.73
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	01-05-50-6316	\$0.00
OCT2014	BANK OF AMERICA 22774	Machine/Equipment Maintenance	01-05-50-6317	\$0.00
OCT2014	BANK OF AMERICA 22774	Advertising - Legal Publications	01-05-50-6334	\$0.00
OCT2014	BANK OF AMERICA 22774	Dues & Subscriptions	01-05-50-6355	\$0.00
OCT2014	BANK OF AMERICA 22774	Professional Services	01-05-50-6373	\$0.00
OCT2014	BANK OF AMERICA 22774	Professional Development	01-05-51-6048	\$0.00
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	01-05-51-6316	\$0.00
OCT2014	BANK OF AMERICA 22774	Advertising - Legal Publications	01-05-51-6334	\$0.00

**City of Guthrie**  
**A/P Claims List**  
 from 11/21/2014 to 11/21/2014

Invoice #	Vendor	Description	Account	Cost
OCT2014	BANK OF AMERICA 22774	Dues & Subscriptions	01-05-51-6355	\$35.00
OCT2014	BANK OF AMERICA 22774	Professional Development	01-06-60-6048	\$267.98
OCT2014	BANK OF AMERICA 22774	Literacy Programming Supplies	01-06-60-6114	\$54.05
OCT2014	BANK OF AMERICA 22774	Library Supplies	01-06-60-6117	\$677.08
OCT2014	BANK OF AMERICA 22774	Library Materials - Print	01-06-60-6130	\$257.92
OCT2014	BANK OF AMERICA 22774	Library Materials - Electronic	01-06-60-6131	\$2,455.85
OCT2014	BANK OF AMERICA 22774	Printing	01-06-60-6308	\$333.42
OCT2014	BANK OF AMERICA 22774	Dues & Subscriptions - Library	01-06-60-6355	\$0.00
OCT2014	BANK OF AMERICA 22774	Uniforms - PD	01-07-70-6019	\$0.00
OCT2014	BANK OF AMERICA 22774	Employee Physicals	01-07-70-6030	\$0.00
OCT2014	BANK OF AMERICA 22774	Chemicals	01-07-70-6104	\$0.00
OCT2014	BANK OF AMERICA 22774	Jail Supplies	01-07-70-6106	\$102.80
OCT2014	BANK OF AMERICA 22774	K-9 Dog Food/Supplies	01-07-70-6108	\$480.00
OCT2014	BANK OF AMERICA 22774	Safety Supplies/Apparel	01-07-70-6110	\$188.27
OCT2014	BANK OF AMERICA 22774	Miscellaneous Supplies	01-07-70-6114	\$555.71
OCT2014	BANK OF AMERICA 22774	Fuel & Lube	01-07-70-6118	\$17.01
OCT2014	BANK OF AMERICA 22774	Photo/Video Supply	01-07-70-6120	\$0.00
OCT2014	BANK OF AMERICA 22774	Crime Prevention Program	01-07-70-6122	\$281.66
OCT2014	BANK OF AMERICA 22774	Printing	01-07-70-6308	\$304.17
OCT2014	BANK OF AMERICA 22774	Computer Maintenance/Operations	01-07-70-6311	\$0.00
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	01-07-70-6316	\$3,371.83
OCT2014	BANK OF AMERICA 22774	Communications	01-07-70-6318	\$1,863.29
OCT2014	BANK OF AMERICA 22774	Collections	01-07-70-6340	\$587.50
OCT2014	BANK OF AMERICA 22774	Special Events	01-07-70-6342	\$0.00
OCT2014	BANK OF AMERICA 22774	Training Program	01-07-70-6343	\$253.81
OCT2014	BANK OF AMERICA 22774	Dues & Subscriptions	01-07-70-6355	\$115.00
OCT2014	BANK OF AMERICA 22774	Uniform Allowance - PD	01-07-71-6019	\$150.00
OCT2014	BANK OF AMERICA 22774	Ammunition	01-07-71-6105	\$0.00
OCT2014	BANK OF AMERICA 22774	Chemicals	01-07-72-6104	\$0.00
OCT2014	BANK OF AMERICA 22774	Safety Supplies/Apparel	01-07-72-6110	\$0.00
OCT2014	BANK OF AMERICA 22774	Kennel Supplies	01-07-72-6114	\$259.40
OCT2014	BANK OF AMERICA 22774	Animal Cages	01-07-72-6132	\$0.00
OCT2014	BANK OF AMERICA 22774	Uniform Allowance - CID	01-07-77-6019	\$0.00
OCT2014	BANK OF AMERICA 22774	Photo/Video Supplies	01-07-77-6120	\$31.99
OCT2014	BANK OF AMERICA 22774	Drug Enforcement Program	01-07-77-6124	\$0.00
OCT2014	BANK OF AMERICA 22774	Property/Evidence Supplies	01-07-77-6323	\$140.00
OCT2014	BANK OF AMERICA 22774	Special Investigation Operations	01-07-77-6336	\$11.50
OCT2014	BANK OF AMERICA 22774	Uniform Allowance	01-07-78-6019	\$0.00
OCT2014	BANK OF AMERICA 22774	Miscellaneous Supplies	01-07-78-6114	\$43.32
OCT2014	BANK OF AMERICA 22774	Professional Development	01-08-80-6048	\$45.00
2035151	CODY MOSLEY 22862	MILEAGE REIMBURSEMENT	01-08-80-6048	\$352.56
OCT2014	BANK OF AMERICA 22774	Marketing Expenses	01-08-80-6123	\$0.00
OCT2014	BANK OF AMERICA 22774	Printing	01-08-80-6308	\$29.60
OCT2014	BANK OF AMERICA 22774	Special Events - Economic Development	01-08-80-6342	\$0.00
OCT2014	BANK OF AMERICA 22774	Dues & Subscriptions	01-08-80-6355	\$0.00
OCT2014	BANK OF AMERICA 22774	ED - Professional Development	01-08-80-6373	\$0.00
OCT2014	BANK OF AMERICA 22774	Uniforms - Street Dept.	01-12-00-6016	\$2,729.48
OCT2014	BANK OF AMERICA 22774	Minor Tools	01-12-00-6102	\$199.98
OCT2014	BANK OF AMERICA 22774	Chemicals	01-12-00-6104	\$0.00
OCT2014	BANK OF AMERICA 22774	Safety Supplies	01-12-00-6110	\$745.19

**City of Guthrie**  
**A/P Claims List**  
 from 11/21/2014 to 11/21/2014

Invoice #	Vendor	Description	Account	Cost
OCT2014	BANK OF AMERICA 22774	Traffic Supplies	01-12-00-6111	\$2,390.00
OCT2014	BANK OF AMERICA 22774	Street/Sidewalks/Bridges	01-12-00-6113	\$3,073.34
OCT2014	BANK OF AMERICA 22774	Miscellaneous Supplies	01-12-00-6114	\$0.00
OCT2014	BANK OF AMERICA 22774	Signs & Materials	01-12-00-6115	\$604.96
OCT2014	BANK OF AMERICA 22774	Fuel & Lube	01-12-00-6118	\$0.00
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	01-12-00-6316	\$924.47
OCT2014	BANK OF AMERICA 22774	Machine/Equipment Maintenance	01-12-00-6317	\$2,493.06
OCT2014	BANK OF AMERICA 22774	Communications	01-12-00-6318	\$0.00
OCT2014	BANK OF AMERICA 22774	Equipment Rental	01-12-00-6321	\$149.90
OCT2014	BANK OF AMERICA 22774	License & Certification - Street	01-12-00-6365	\$0.00
OCT2014	BANK OF AMERICA 22774	Uniforms - Fleet Maintenance	01-14-00-6016	\$152.23
OCT2014	BANK OF AMERICA 22774	Professional Development (Fleet Maintenanc	01-14-00-6048	\$0.00
OCT2014	BANK OF AMERICA 22774	Minor Tools	01-14-00-6102	\$0.00
OCT2014	BANK OF AMERICA 22774	Chemicals	01-14-00-6104	\$0.00
OCT2014	BANK OF AMERICA 22774	Safety Supplies	01-14-00-6110	\$45.90
OCT2014	BANK OF AMERICA 22774	Shop Supplies	01-14-00-6114	\$0.00
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	01-14-00-6316	\$0.00
OCT2014	BANK OF AMERICA 22774	Machine/Equipment Maintenance	01-14-00-6317	\$0.98
OCT2014	BANK OF AMERICA 22774	Computer Maintenance	01-14-00-6324	\$38.91
OCT2014	BANK OF AMERICA 22774	Reference Books	01-14-00-6379	\$0.00
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	01-14-41-6116	\$589.35
OCT2014	BANK OF AMERICA 22774	Fuel & Lube	01-14-41-6118	\$210.41
OCT2014	BANK OF AMERICA 22774	Uniforms - Parks	01-15-11-6016	\$1,360.48
OCT2014	BANK OF AMERICA 22774	Professional Development	01-15-11-6048	\$0.00
OCT2014	BANK OF AMERICA 22774	Minor Tools	01-15-11-6102	\$328.88
OCT2014	BANK OF AMERICA 22774	Chemicals	01-15-11-6104	\$0.00
OCT2014	BANK OF AMERICA 22774	Safety Supplies	01-15-11-6110	\$2,158.28
OCT2014	BANK OF AMERICA 22774	Buildings & Grounds	01-15-11-6112	\$480.59
2190	HURLEY PLUMBING 267	EMERGENCY REPAIRS	01-15-11-6112	\$103.45
OCT2014	BANK OF AMERICA 22774	Fuel & Lube	01-15-11-6118	\$0.00
OCT2014	BANK OF AMERICA 22774	Rec Supplies	01-15-11-6125	\$274.02
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	01-15-11-6316	\$1,647.69
3396	DEAN'S WRECKER(20430)	TOWING VEHICLE #158 TO COMPLEX	01-15-11-6316	\$113.75
OCT2014	BANK OF AMERICA 22774	Machine/Equipment Maintenance	01-15-11-6317	\$3,257.32
		<b>Total GENERAL FUND</b>		<b>\$70,391.01</b>
OCT2014	BANK OF AMERICA 22774	Uniforms - FD/Suppression	09-09-90-6016	\$344.97
OCT2014	BANK OF AMERICA 22774	Professional Development (FD)	09-09-90-6048	\$72.32
OCT2014	BANK OF AMERICA 22774	Minor Tools	09-09-90-6102	\$19.96
OCT2014	BANK OF AMERICA 22774	Chemicals	09-09-90-6104	\$0.00
OCT2014	BANK OF AMERICA 22774	Food/Humans	09-09-90-6107	\$0.00
OCT2014	BANK OF AMERICA 22774	FD Safety Supplies	09-09-90-6110	\$805.29
OCT2014	BANK OF AMERICA 22774	Building & Grounds	09-09-90-6112	\$220.76
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	09-09-90-6316	\$2,165.95
OCT2014	BANK OF AMERICA 22774	Machine/Equipment Maintenance	09-09-90-6317	\$208.90
OCT2014	BANK OF AMERICA 22774	Communications	09-09-90-6318	\$0.00
OCT2014	BANK OF AMERICA 22774	Dues & Subscriptions	09-09-90-6355	\$0.00
OCT2014	BANK OF AMERICA 22774	Certification Equipment	09-09-90-6362	\$444.80
OCT2014	BANK OF AMERICA 22774	Uniforms - FD/EMS	09-09-92-6016	\$251.49
OCT2014	BANK OF AMERICA 22774	Professional Development (EMS)	09-09-92-6048	\$85.00
OCT2014	BANK OF AMERICA 22774	Chemicals/Ambulance Supplies	09-09-92-6104	\$3,225.43

**City of Guthrie**  
**A/P Claims List**  
 from 11/21/2014 to 11/21/2014

Invoice #	Vendor	Description	Account	Cost
OCT2014	BANK OF AMERICA 22774	Safety Supplies/Apparel	09-09-92-6110	\$0.00
OCT2014	BANK OF AMERICA 22774	Fuel & Lube	09-09-92-6118	\$29.98
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	09-09-92-6316	\$1,675.25
OCT2014	BANK OF AMERICA 22774	Communications	09-09-92-6318	\$2,382.48
OCT2014	BANK OF AMERICA 22774	Dues & Subscriptions	09-09-92-6355	\$0.00
OCT2014	BANK OF AMERICA 22774	Professional Services	09-09-92-6373	\$0.00
1541534	SUNTRUST EQUIPMENT FINANC	2013 DODGE AMBULANCE QUARTLY PAY	09-09-92-6709	\$8,292.06
OCT2014	BANK OF AMERICA 22774	Uniforms - FD/Admin	09-09-96-6016	\$75.13
OCT2014	BANK OF AMERICA 22774	Professional Development (Fire - Admin)	09-09-96-6048	\$0.00
OCT2014	BANK OF AMERICA 22774	Office Supplies	09-09-96-6101	\$0.00
OCT2014	BANK OF AMERICA 22774	Minor Tools	09-09-96-6102	\$0.00
OCT2014	BANK OF AMERICA 22774	Food/Humans	09-09-96-6107	\$0.00
OCT2014	BANK OF AMERICA 22774	Miscellaneous Supplies	09-09-96-6114	\$0.00
OCT2014	BANK OF AMERICA 22774	Public Education	09-09-96-6121	\$0.00
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	09-09-96-6316	\$0.00
OCT2014	BANK OF AMERICA 22774	Communications	09-09-96-6318	\$0.00
OCT2014	BANK OF AMERICA 22774	Dues & Subscriptions	09-09-96-6355	\$214.00
		<b>Total FIRE/EMS FUND</b>		<b>\$20,513.77</b>
OCT2014	BANK OF AMERICA 22774	Safety Supplies	20-21-00-6110	\$0.00
OCT2014	BANK OF AMERICA 22774	Buildings & Grounds (GPWA)	20-21-00-6112	\$186.00
OCT2014	BANK OF AMERICA 22774	Miscellaneous Supplies	20-21-00-6114	\$74.83
OCT2014	BANK OF AMERICA 22774	Telephone	20-21-00-6301	\$774.27
OCT2014	BANK OF AMERICA 22774	Printing	20-21-00-6308	\$66.84
OCT2014	BANK OF AMERICA 22774	Postage	20-21-00-6309	\$365.00
NOV2014-1	USPS - UNITED STATES POSTAL	POSTAGE	20-21-00-6309	\$2,000.00
NOV2014-2	USPS - UNITED STATES POSTAL	POSTAGE	20-21-00-6309	\$1,000.00
NOV2014-3	USPS - UNITED STATES POSTAL	POSTAGE	20-21-00-6309	\$220.00
OCT2014	BANK OF AMERICA 22774	Computer Operations	20-21-00-6311	\$0.00
OCT2014	BANK OF AMERICA 22774	Machine/Equipment Maintenance	20-21-00-6317	\$0.00
OCT2014	BANK OF AMERICA 22774	Communications	20-21-00-6318	\$58.90
OCT2014	BANK OF AMERICA 22774	Safety Program	20-21-00-6339	\$0.00
OCT2014	BANK OF AMERICA 22774	Utilities Collection Fees	20-21-00-6340	\$62.40
OCT2014	BANK OF AMERICA 22774	Maintenance Agreements	20-21-00-6347	\$0.00
s100924650.007	UTILITY TECHNOLOGY SERVICE	Sensus Logic Annual Hosting Fee	20-21-00-6347	\$16,000.00
OCT2014	BANK OF AMERICA 22774	Professional Services	20-21-00-6373	\$0.00
OCT2014	BANK OF AMERICA 22774	Professional Development (GPWA Admin)	20-22-00-6048	\$170.00
OCT2014	BANK OF AMERICA 22774	Uniforms - WTP	20-23-00-6016	\$822.00
OCT2014	BANK OF AMERICA 22774	Minor Tools	20-23-00-6102	\$0.00
OCT2014	BANK OF AMERICA 22774	Chemicals/Medical	20-23-00-6104	\$0.00
OCT2014	BANK OF AMERICA 22774	Lab Supplies	20-23-00-6109	\$130.07
OCT2014	BANK OF AMERICA 22774	Safety Apparel & Supplies	20-23-00-6110	\$0.00
OCT2014	BANK OF AMERICA 22774	Building & Grounds	20-23-00-6112	\$787.36
OCT2014	BANK OF AMERICA 22774	Annual State Water Testing	20-23-00-6303	\$1,415.00
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	20-23-00-6316	\$1,550.48
OCT2014	BANK OF AMERICA 22774	Machine/Equipment Maintenance	20-23-00-6317	\$1,046.42
OCT2014	BANK OF AMERICA 22774	Computer Maintenance	20-23-00-6324	\$0.00
OCT2014	BANK OF AMERICA 22774	Publishing Fees	20-23-00-6334	\$0.00
OCT2014	BANK OF AMERICA 22774	Booster Station	20-23-00-6335	\$670.75
OCT2014	BANK OF AMERICA 22774	License & Certification - Water Plant	20-23-00-6365	\$0.00
OCT2014	BANK OF AMERICA 22774	Uniforms - WWTP	20-24-00-6016	\$846.82

**City of Guthrie**  
**A/P Claims List**  
 from 11/21/2014 to 11/21/2014

Invoice #	Vendor	Description	Account	Cost
OCT2014	BANK OF AMERICA 22774	Minor Tools	20-24-00-6102	\$0.00
OCT2014	BANK OF AMERICA 22774	Chemicals	20-24-00-6104	\$0.00
OCT2014	BANK OF AMERICA 22774	Lab Supplies	20-24-00-6109	\$1,525.00
OCT2014	BANK OF AMERICA 22774	Safety Apparel & Supplies	20-24-00-6110	\$0.00
OCT2014	BANK OF AMERICA 22774	Buildings & Grounds	20-24-00-6112	\$107.66
OCT2014	BANK OF AMERICA 22774	Misc. Supplies	20-24-00-6114	\$0.00
OCT2014	BANK OF AMERICA 22774	Fuel & Lube	20-24-00-6118	\$0.00
OCT2014	BANK OF AMERICA 22774	Lift Station Maintenance	20-24-00-6312	\$1,530.52
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	20-24-00-6316	\$65.14
OCT2014	BANK OF AMERICA 22774	Machine/Equipment Maintenance	20-24-00-6317	\$9,300.23
OCT2014	BANK OF AMERICA 22774	Required/Mandatory Testing	20-24-00-6357	\$1,545.00
OCT2014	BANK OF AMERICA 22774	License & Certification	20-24-00-6365	\$0.00
OCT2014	BANK OF AMERICA 22774	Uniforms - Convenience Ctr.	20-26-00-6016	\$239.94
OCT2014	BANK OF AMERICA 22774	Minor Tools	20-26-00-6102	\$0.00
OCT2014	BANK OF AMERICA 22774	Safety Apparel & Supplies	20-26-00-6110	\$124.99
OCT2014	BANK OF AMERICA 22774	Building & Grounds	20-26-00-6112	\$0.00
OCT2014	BANK OF AMERICA 22774	Miscellaneous Supplies	20-26-00-6114	\$0.00
OCT2014	BANK OF AMERICA 22774	Fuel & Lube	20-26-00-6118	\$0.00
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	20-26-00-6316	\$0.00
OCT2014	BANK OF AMERICA 22774	Machine/Equipment Maintenance	20-26-00-6317	\$0.00
OCT2014	BANK OF AMERICA 22774	Uniforms - Line Maintenance	20-27-00-6016	\$624.52
OCT2014	BANK OF AMERICA 22774	Minor Tools	20-27-00-6102	\$52.95
OCT2014	BANK OF AMERICA 22774	Chemicals	20-27-00-6104	\$22.97
OCT2014	BANK OF AMERICA 22774	Safety Apparel & Supplies	20-27-00-6110	\$651.93
OCT2014	BANK OF AMERICA 22774	Buildings and Grounds	20-27-00-6112	\$339.07
OCT2014	BANK OF AMERICA 22774	Fuel & Lube	20-27-00-6118	\$0.00
OCT2014	BANK OF AMERICA 22774	Water/Sewer Maintenance	20-27-00-6119	\$2,503.12
OCT2014	BANK OF AMERICA 22774	Water Meters	20-27-00-6129	\$0.00
OCT2014	BANK OF AMERICA 22774	Street/Sidewalks	20-27-00-6313	\$295.03
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	20-27-00-6316	\$336.52
OCT2014	BANK OF AMERICA 22774	Machine/Equipment Maintenance	20-27-00-6317	\$623.46
OCT2014	BANK OF AMERICA 22774	Miscellaneous Services/Charges	20-27-00-6346	\$116.48
OCT2014	BANK OF AMERICA 22774	License & Certification - Line Maintenance	20-27-00-6365	\$1,956.01
OCT2014	BANK OF AMERICA 22774	License & Certification	20-27-00-6365	\$0.00
OCT2014	BANK OF AMERICA 22774	Chemicals	20-29-00-6104	\$0.00
OCT2014	BANK OF AMERICA 22774	Building & Grounds	20-29-00-6112	\$0.00
OCT2014	BANK OF AMERICA 22774	Machine/Equipment Maintenance	20-29-00-6317	\$0.00
		<b>Total GPWA OPERATING FUND</b>		<b>\$50,207.68</b>
OCT2014	BANK OF AMERICA 22774	Library: State Aid (ODL)	30-30-06-6541	\$1,882.53
OCT2014	BANK OF AMERICA 22774	Police: OSBI Grant	30-30-07-6357	\$0.00
OCT2014	BANK OF AMERICA 22774	Bullet Proof Vest Grant	30-30-07-6597	\$0.00
		<b>Total GRANTS FUND</b>		<b>\$1,882.53</b>
OCT2014	BANK OF AMERICA 22774	Promotion of Tourism	45-45-00-6367	\$0.00
2035145	TERRITORIAL CHRISTMAS FOU	GUTHRIE TERRITORIAL CHRISTMAS FOU	45-45-00-6367	\$2,000.00
OCT2014	BANK OF AMERICA 22774	Pool Improvements	45-45-00-6509	\$0.00
OCT2014	BANK OF AMERICA 22774	Highland Hall and Park Repairs	45-45-00-6531	\$0.00
OCT2014	BANK OF AMERICA 22774	Park Improvements	45-45-00-6545	\$0.00
OCT2014	BANK OF AMERICA 22774	Lake Improvents	45-45-00-6546	\$0.00
		<b>Total HOTEL/MOTEL TAX FUND</b>		<b>\$2,000.00</b>

**City of Guthrie**  
**A/P Claims List**  
 from 11/21/2014 to 11/21/2014

Invoice #	Vendor	Description	Account	Cost
OCT2014	BANK OF AMERICA 22774	All Copier Lease	54-54-02-6705	\$2,022.80
2935937	AT&T CAPITAL SERVICES, INC.	PHONE SYSTEM MONTHLY PAYMENT	54-54-02-6710	\$925.62
OCT2014	BANK OF AMERICA 22774	E911	54-54-07-6514	\$0.00
BOAOCT2014	BANK OF AMERICA 22774	BOA OCT2014	54-56-02-6542	\$854.12
		<b>Total CAPITAL PROJECTS</b>		<b>\$3,802.54</b>
01-013475-001 R	MISCELLANEOUS		71-00-00-5555	\$19.47
02-022055-023 R	MISCELLANEOUS		71-00-00-5555	\$102.80
06-060294-017 R	MISCELLANEOUS		71-00-00-5555	\$12.13
10-100940-005 R	MISCELLANEOUS		71-00-00-5555	\$8.58
10-103210-010 R	MISCELLANEOUS		71-00-00-5555	\$47.91
12-120925-003 R	MISCELLANEOUS		71-00-00-5555	\$20.04
12-124571-002 R	MISCELLANEOUS		71-00-00-5555	\$84.05
14-142352-004 R	MISCELLANEOUS		71-00-00-5555	\$84.81
99-990890-001 R	MISCELLANEOUS		71-00-00-5555	\$1.93
99-993302-003 R	MISCELLANEOUS		71-00-00-5555	\$41.25
		<b>Total UTILITY DEPOSIT FUND</b>		<b>\$422.97</b>
OCT2014	BANK OF AMERICA 22774	Building & Grounds	72-72-00-6112	\$0.00
OCT2014	BANK OF AMERICA 22774	Tent & Burial Supplies	72-72-00-6554	\$0.00
		<b>Total CEMETERY CARE FUND</b>		<b>\$0.00</b>
OCT2014	BANK OF AMERICA 22774	Professional Development (Airport)	98-98-00-6048	\$717.44
OCT2014	BANK OF AMERICA 22774	Office Supplies	98-98-00-6101	\$0.00
OCT2014	BANK OF AMERICA 22774	Minor Tools	98-98-00-6102	\$0.00
OCT2014	BANK OF AMERICA 22774	Safety Supplies/Apparel	98-98-00-6110	\$0.00
OCT2014	BANK OF AMERICA 22774	Building & Grounds	98-98-00-6112	\$174.00
OCT2014	BANK OF AMERICA 22774	Telephone & Internet	98-98-00-6301	\$97.98
OCT2014	BANK OF AMERICA 22774	Printing	98-98-00-6308	\$3.55
OCT2014	BANK OF AMERICA 22774	Airport Beacon	98-98-00-6315	\$171.74
OCT2014	BANK OF AMERICA 22774	Vehicle Maintenance	98-98-00-6316	\$629.46
		<b>Total AIRPORT FUND</b>		<b>\$1,794.17</b>
		<b>Total All Funds</b>		<b>\$151,014.67</b>