



62nd City Council

Mayor Mark Spradlin

Ward I – John Wood, Trey Ayers **Ward II** – Mary Coffin, Jeff Taylor

Ward III – Gaylord Z. Thomas, Sharyl Padgett

SPECIAL CITY COUNCIL MEETING WORKSHOP

City Hall – 101 North Second Street, Guthrie, Oklahoma

Third Floor Conference Room

January 21, 2014 at 6:00p.m.

AGENDA

The special meeting of the Guthrie City Council will convene at 6:00p.m. at Guthrie City Hall, 101 North Second Street.

CALL TO ORDER – This meeting is called to order on Tuesday, January 21, 2014 at 6:00p.m. Mayor and Council Members are present and declare a quorum present.

1. Public Comments
2. Discussion regarding City Limits and the 50' wide strip
3. Police Department annual update
4. Discussion regarding agenda items
5. Request for future items of discussion
6. Adjourn



62nd City Council

Mayor Mark Spradlin

Ward I –Trey Ayers, John Wood **Ward II** – Mary Coffin, Jeff Taylor

Ward III – Gaylord Z. Thomas, Sharyl Padgett

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

101 North Second Street

Tuesday, January 21, 2014 at 7:00pm

1. Call to Order
2. Community Announcements and Recognitions
3. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any Trustee or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

 - A. Consider approval of minutes of the Regular Guthrie Public Works Authority Meeting held January 7, 2014 1
 - B. Consider approval of Budget Amendment No. 4 increasing the budget for the General Fund, GPWA Fund, Fire Fund, Hotel/Motel Fund, Capital Projects Fund, CMOM Fund, Cemetery Fund, General Stabilization Fund, GPWA Stabilization Fund, Airport Grant Fund, Airport Fund, USDA Rural Development, and GIDA Fund 4
4. Adjourn

CITY COUNCIL MEETING

62nd City Council

101 North Second Street

Tuesday, January 21, 2014, 7:00pm

1. Call to Order
2. Consent Agenda

All matters listed will be enacted by one motion unless a request is made for discussion by any councilmember or member of the audience, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

 - A. Consider approval of minutes of the City Council Workshop Meeting held January 7, 2014.. 10
 - B. Consider approval of minutes of the Regular City Council Meeting held on January 7, 2014 . 12
 - C. Consider approval of Budget Amendment No. 4 increasing the budget for the General Fund, GPWA Fund, Fire Fund, Hotel/Motel Fund, Capital Projects Fund, CMOM Fund, Cemetery Fund, General Stabilization Fund, GPWA Stabilization Fund, Airport Grant Fund, Airport Fund, USDA Rural Development, and GIDA Fund 4
 - D. Consider authorizing the Library Staff to implement the Exercise for Fines Program for two months (5 February – 27 March 2014). 14
 - E. Consider authorizing a request from Edward Vick for a lump sum payment from the City of Guthrie retirement plan. 18

- F. Consider approval of the Highland Park House Occupancy Agreement between the City of Guthrie and the Guthrie Parks Superintendent, as recommended by the Guthrie Park Board. 23
- 3. Discussion and possible action of the Mayor’s re-appointment of Cherie French and Jean Lacina to the Guthrie Park Board. 29
- 4. City Manager’s Report
- 5. Requests/comments from members of the City Council
- 6. Consider approval to convene into Executive Session pursuant to the Authority of Title 25, O.S. 2001, as follows:
 - A. 307(B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim (Logan County Rural Water District No. 1).
 - B. 307 (B)(4) for the purpose of discussing confidential communications between the City Council and its Attorney concerning a pending investigation or claim (Cedar Valley).
- 7. Consideration of action regarding Logan County Rural Water District No. 1.
- 8. Consideration of action regarding Cedar Valley.
- 9. Adjourn

MINUTES

GUTHRIE PUBLIC WORKS AUTHORITY MEETING

January 7, 2014

The regular meeting of the Guthrie Public Works Authority was posted on Friday, January 3, 2014, before 5:00 p.m. and held January 7, 2014, in the Guthrie City Hall Council Chambers.

Pledge of Allegiance was led by Chairman Mark Spradlin.

Invocation was given by Rev. Don Riepe, Guthrie Christian Church.

Chairman Mark Spradlin called the meeting to order at 7:03 p.m.

Members Present:	Mark Spradlin	John Wood	Gaylord Z. Thomas
	Trey Ayers	Mary Coffin	Jeff Taylor

Members Absent: Sharyl Padgett

Staff Present:	Sereniah Breland	Randel Shadid	Wanda Calvert
	Maxine Pruitt	Aaron Ryburn	Jim Ahlgren
	Rene Spineto	Cyndi O	Damon Devereaux
	Cody Mosley	Eric Harlow	Kevin Dixon, Jr.

Chairman Spradlin declared a quorum with six (6) Trustees in attendance.

Community Announcements and Public Recognition. None

Consent Agenda. Motion by Trustee Wood, seconded by Trustee Taylor, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes of the Regular Guthrie Public Works Authority Meeting held on December 17, 2013.
- B. Consider approval of Bid No. 2013-04, Wastewater Treatment Plant Liquid Chlorine System, Change Order No. 1 increasing the contract with Crossland Heavy Contractors, Inc., by \$32,044.52 and increasing the contract time by 14 calendar days for the addition of material and labor necessary to replace the screw conveyor trough at the grit chamber.
- C. Consider approval of allowing free disposal from January 8, 2014 through January 18, 2014 of branches, tree debris and yard waste due to the December 21 and 22, 2013 ice storm.

Trustees entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Ayers, Taylor, Thomas, Coffin
Nay: None

Chairman Spradlin declared the motion carried unanimously.

Public Hearing. Patrick Barnes and Kyle Sewell, representatives from Myers Engineering Consulting Engineers, Inc., discussed the proposed improvements to the Guthrie Public Works Authority's water distribution system, alternatives to the proposed improvements, their associated costs and the potential environmental impact of the project and the alternatives to it as identified in the Planning and Environmental Information Document in regards to the Coyle water project. A notice was published in the Guthrie News Leader on December 7, 2013 inviting the public to attend a public hearing at 7:00 p.m. on January 7, 2014 in the Council Chambers of the Guthrie City Hall to discuss proposed improvements to the Authority's water distribution system, alternatives to the proposed improvements, their associated costs and the potential environmental impacts of the project and the alternatives. The proposed project is identified in the Planning and Environmental Information Document, which has been on file and available for public inspection since December 11, 2013 in the City Clerk's Office at City Hall. There have been no public inspections made regarding this document or project. The project consists of the following major elements:

1. Construction of a six-inch water main extension from Langston University's north entrance, along the north side of State Highway 33, to Main Street in Coyle where it will cross the highway and follow the south side of Main Street to Douglas Avenue. The 6" water system expansion will interconnect to the existing 12" waterline that supplies Langston University, and it will again interconnect to a 6" waterline in Coyle's distribution system.
2. The project will include a chlorine booster station to ensure the water entering Coyle's distribution system meets chlorine residual requirements.
3. A meter vault and a pressure reducing valve vault will also be included in the project.

A public hearing was held for the purpose of soliciting public comment(s) on the proposed improvements to the Guthrie Public Works Authority's water distribution system, alternatives to the proposed improvements, their associated costs and the potential environmental impact of the project and the alternatives to it as identified in the Planning and Environmental Information Document in regards to the Coyle water project. There was no public comment.

Resolution No. 2014-01, Engineering Report and Environmental Information Document. Motion by Trustee Wood, seconded by Trustee Taylor, moved approval of Resolution No. 2014-01 approving the Engineering Report and Environmental Information Document for the proposed water improvements DWSRF Project No. P40-1020903-03, Water Main Extension to the Town of Coyle. Trustees entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Ayers, Taylor, Thomas, Coffin
Nay: None

Chairman Spradlin declared the motion carried unanimously.

Adjourn. There being no further business for the Guthrie Public Works Authority Trustees, Chairman Spradlin declared the meeting adjourned at 7:15 p.m.

Wanda Calvert, City Clerk

Mark Spradlin, Chairman



Agenda Item Cover Letter

Meeting

X City Council
X GPWA
Other:

Date of Meeting

January 21, 2014

Contact

Wanda Calvert
City Clerk/Treasurer

Agenda Item

Consider approval of Budget Amendment No. 4 increasing the budget for the General Fund, GPWA Fund, Fire Fund, Hotel/Motel Fund, Capital Projects Fund, CMOM Fund, Cemetery Fund, General Stabilization Fund, GPWA Stabilization Fund, Airport Grant Fund, Airport Fund, USDA Rural Development, and GIDA Fund

Summary

Budget Amendment No. 4 increases the following:

- 1. General Fund in the amount of \$1,338,108 – Increase Sales Tax Collections over projections, \$521,647; Miscellaneous Income, \$41,569; Budgeted Fund Balance, \$774,892 for expenses incurred in FY2013.
2. Guthrie Public Works Authority Fund in the amount of \$1,166,479 – Increase Budgeted Fund Balance, \$747,608; Transfer from General Fund, \$199,483; Reimbursable Revenues, \$133,185; Lease/Rental – All Other, \$4,626; Water Collections, \$14,007; Sanitation Collections, \$23,067, Convenience Center, \$11,353; Water Taps, \$24,575; Service Initiation Fee, \$8,575 for expenses incurred in FY2013
3. Hotel/Motel Fund in the amount of \$45,785 – Increase Hotel/Motel Tax Collections over projections for expenses incurred in FY2013.
4. Fire Fund in the amount of \$119,322 – Increase transfer from General Fund for expenses incurred in FY2013.
5. Capital Projects Fund in the amount of \$406,369 – Increase transfer from GPWA Fund, \$384,633; and Transfer from General Fund, \$21,736 for expenses incurred in FY2013.
6. CMOM Fund in the amount of \$265,219 – Increase Oklahoma Water Resources Board for the Sanitary Sewer Line Rehabilitation Project, \$241,735; CMOM Fee, \$8,955; and Budgeted Fund Balance \$14,529 for expenses incurred in FY2013.
7. Cemetery Fund in the amount \$16,910 – Increase Budgeted Fund Balance for expenses incurred in FY2013.
8. Created General Stabilization Fund in the amount of \$774,892.
9. Created GPWA Stabilization Fund in the amount of \$347,706.
10. Airport Grant Fund in the amount of \$526,915 for funds received from FAA to be transferred to Airport Fund for an Airport Improvement Project.
11. Airport Fund in the amount of \$526,915 for funds being transferred from Airport Grant Fund for an Airport Improvement Project.
12. Increase USDA Revolving Grant Fund in the amount of \$10,000.
13. Increase Guthrie Industrial Development Authority Fund for Spirit Wing Loan Payment in the amount of \$1.00.

Table with 3 columns: Funding Expected, Budgeted, Account Number, Legal Review. Includes rows for Revenue/Expenditure, Yes/No, Amount, and Required/Completed Date.

Supporting documents attached

- Request for Budget Amendment
Budget Revision Report

Recommendation

Approve Budget Amendment #4.

Action Needed Public Hearing X Motion Emergency Clause

**CITY OF GUTHRIE
GUTHRIE PUBLIC WORKS AUTHORITY
REQUEST FOR BUDGET AMENDMENT**

Type of Amendment:

Date: January 21, 2014
for September 30, 2013

1. Transfer of Appropriations
2. Supplemental Appropriations --X--
3. Appropriation Decrease
4. Revenue Increase

Amendment No. 4

Funds Effected:

General Fund - \$1,338,108	General Stabilization Fund - \$774,892
GPWA Fund - \$1,166,479	GPWA Stabilization Fund - \$347,706
Fire Fund - \$119,322	Airport Grant Fund - \$526,915
Hotel/Motel Fund - \$45,785	Airport Fund - \$526,915
Capital Projects Fund - \$406,369	USDA Rural Development - \$10,000
CMOM Fund - \$265,219	GIDA Fund - \$1.00
Cemetery Fund - \$16,910	

Comments:

Budget Amendment No. 4 increases the following:

1. General Fund in the amount of \$1,338,108 – Increase Sales Tax Collections over projections, \$521,647; Miscellaneous Income, \$41,569; Budgeted Fund Balance, \$774,892 for expenses incurred in FY2013.
2. Guthrie Public Works Authority Fund in the amount of \$1,166,479 – Increase Budgeted Fund Balance, \$747,608; Transfer from General Fund, \$199,483; Reimbursable Revenues, \$133,185; Lease/Rental – All Other, \$4,626; Water Collections, \$14,007; Sanitation Collections, \$23,067, Convenience Center, \$11,353; Water Taps, \$24,575; Service Initiation Fee, \$8,575 for expenses incurred in FY2013
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11. Airport Fund in the amount of \$526,915 for funds being transferred from Airport Grant Fund for an Airport Improvement Project.
12. USDA Revolving Grant Fund in the amount of \$10,000.
13. Guthrie Industrial Development Authority Fund for Spirit Wing Loan Payment in the amount of \$1.00.

APPROVAL

Date: _____

Purchasing Agent: _____ City Manager: _____

Council Approval Needed? Yes Date Posted: 1-22-14

If yes, date approved: 1-21-2014 City Clerk: _____

After amendment has been entered in the computer, copies are to be sent to the following:

- City Manager - 1 copy
- Purchasing Agent - 1 copy
- Department Head - 1 copy

City of Guthrie
Unposted Budget Revisions

Number	Fiscal Year	Period	Reason	Line Number	Account Number	Description	Increase	Decrease
4	2013	12	Year-End Budget Revision - City Council	1	01-00-00-5401	BUDGETED FUND BALANCE	774,892.00	0.00
				2	01-00-00-5419	MISCELLANEOUS INCOME	41,569.00	0.00
				3	01-00-00-5492	SALES TAX REVENUE	521,647.00	0.00
				4	01-01-00-6317	FESTIVAL SUPPORT	26,280.00	0.00
				5	01-01-00-6346	MISC. SERVICES/CHARGES	15,074.00	0.00
				6	01-01-00-6384	GENTLEMEN OF THE ROAD	70,874.00	0.00
				7	01-01-00-6901	TRANSFER TO GPWA	199,483.00	0.00
				8	01-01-00-6902	TRANSFER TO CAPITAL PROJECT FUND	21,736.00	0.00
				9	01-01-00-6910	TRANSFER TO FIRE/EMS FUND	119,322.00	0.00
				10	01-01-00-6980	TRANSFER TO STABILIZATION FUND	774,892.00	0.00
				11	01-07-71-6011	OVERTIME	32,064.00	0.00
				12	01-07-77-6010	SALARIES/WAGES	77,235.00	0.00
				13	01-14-41-6116	VEHICLE MAINTENANCE	1,148.00	0.00
				14	09-00-00-5402	TRANSFER FROM GENERAL FUND	119,322.00	0.00
				15	09-09-90-6011	OVERTIME	35,581.00	0.00
				16	09-09-92-6010	SALARIES/WAGES	38,968.00	0.00
				17	20-00-00-5400	BUDGETED FUND BALANCE	747,608.00	0.00
				18	20-00-00-5402	TRANSFER FROM GENERAL FUND	199,483.00	0.00
				19	20-00-00-5415	REIMBURSABLE REVENUES	133,185.00	0.00
				20	20-00-00-5466	LEASE/RENTAL - ALL OTHER	4,626.00	0.00
				21	20-00-00-5480	WATER COLLECTIONS	14,007.00	0.00
				22	20-00-00-5482	SANITATION COLLECTIONS	23,067.00	0.00
				23	20-00-00-5483	CONVENIENCE CENTER	11,353.00	0.00
				24	20-00-00-5484	WATER TAPS	24,575.00	0.00
				25	20-00-00-5522	SERVICE INITIATION FEE	8,575.00	0.00
				26	20-21-00-6120	MAY 24, 2011 - TORNADO	23,933.00	0.00
				27	20-21-00-6301	TELEPHONE	12,806.00	0.00
				28	20-21-00-6305	ELECTRIC	34,194.00	0.00
				29	20-21-00-6326	INSURANCE PREMIUMS	36,377.00	0.00
				30	20-21-00-6348	SANITATION CONTRACT	20,880.00	0.00
				31	20-21-00-6900	TRANSFER TO GENERAL FUND	199,483.00	0.00

City of Guthrie
Unposted Budget Revisions

Number	Fiscal Year	Period	Reason	Line Number	Account Number	Description	Increase	Decrease
				32	20-21-00-6902	TRANSFER TO CAPITAL PROJECTS FUND	384,633.00	0.00
				33	20-21-00-6980	TRANSFER TO STABILIZATION FUND	347,706.00	0.00
				34	20-22-00-6021	ICMA	3.00	0.00
				35	20-24-00-6104	CHEMICALS	23,051.00	0.00
				36	20-24-00-6312	LIFT STATION MAINTENANCE	21,615.00	0.00
				37	20-24-00-6317	MACHINE/EQUIPMENT MAINTENANCE	61,225.00	0.00
				38	45-00-00-5516	66.67% TOURISM	45,785.00	0.00
				39	45-45-00-6367	PROMOTION OF TOURISM (66.67%)	45,785.00	0.00
				40	54-00-00-5402	TRANSFER FROM GPWA FUND	384,633.00	0.00
				41	54-00-00-5403	TRANSFER FROM GENERAL FUND	21,736.00	0.00
				42	55-00-00-5401	BUDGETED FUND BALANCE	14,529.00	0.00
				43	55-00-00-5485	OWRB-CWSRF LOAN (CMOM)	241,735.00	0.00
				44	55-00-00-5488	CMOM FEE Revenue	8,955.00	0.00
				45	55-55-00-6308	PRINTING	0.00	100.00
				46	55-55-00-6322	SANITARY SEWER LINE MAINTENANCE	0.00	97,000.00
				47	55-55-00-6373	PROFESSIONAL SERVICES	7,200.00	0.00
				48	55-55-00-6547	SANITARY SEWER LINE REHAB	260,071.00	0.00
				49	55-55-00-6714	OWRB LOAN/INTEREST PAYMENTS	95,048.00	0.00
				50	72-00-00-5401	BUDGETED FUND BALANCE	16,910.00	0.00
				51	72-72-00-6112	BUILDING & GROUNDS	1,837.00	0.00
				52	72-72-00-6519	MOWER	15,073.00	0.00
				53	80-00-00-5402	TRANSFER FROM GENERAL FUND	774,892.00	0.00
				54	81-00-00-5402	TRANSFER FROM GPWA FUND	347,706.00	0.00
				55	96-00-00-5401	BUDGETED FUND BALANCE	66,131.00	0.00
				56	96-00-00-5503	AIRPORT GRANT	460,784.00	0.00
				57	96-96-00-6900	TRANSFER TO AIRPORT FUND	526,915.00	0.00
				58	97-97-00-6391	REVOLVING GRANT	10,000.00	0.00
				59	98-00-00-5407	TRANSFER FROM AIRPORT GRANT	526,915.00	
				60	99-99-00-6702	LOAN PAYMENT (SPIRIT WING)	1.00	0.00

City of Guthrie
Unposted Budget Revisions

Number	Fiscal Year	Period	Reason	Line Number	Account Number	Description	Increase	Decrease

MINUTES

CITY COUNCIL MEETING

Council Workshop

January 7, 2014

The special meeting of the sixty-second City Council of Guthrie, Oklahoma, was posted on Friday, January 3, 2014, before 5:00 p.m. and held January 7, 2014, in the Guthrie City Hall Third Floor Conference Room.

Mayor Mark Spradlin called the meeting to order at 6:00 p.m.

Members Present:	Mark Spradlin	John Wood	Gaylord Z. Thomas
	Trey Ayers	Mary Coffin	Jeff Taylor

Members Absent: Sharyl Padgett

Staff Present:	Sereniah Breland	Randel Shadid	Wanda Calvert
	Maxine Pruitt	Aaron Ryburn	Jim Ahlgren
	Rene Spineto	Cyndi O	Damon Devereaux
	Cody Mosley	Eric Harlow	Suzy Brown

Mayor Spradlin declared a quorum with six (6) Councilmembers in attendance.

Public Comments. None.

Emergency Management Annual Update. Emergency Management Director David Ball gave the City Council an update on the duties and activities performed in calendar year 2013. He expressed a “Thank You” to City Council for their trust and support and is grateful for the City of Guthrie’s staff corporation and working relationship.

Animal Control Annual Update. Animal Control Officer Suzy Brown gave the City Council an update on the duties and activities performed in calendar year 2013 regarding the Animal Shelter.

Discussion regarding City Limits and the 50’ Wide Strip. Community Development Director Rene Spineto informed during the December 3, 1968 meeting of the Guthrie City Council, a series of Ordinances were passed to annex a strip of land surrounding the east, west and south sides of the City of Guthrie. The strip is currently approximately 50 to 66 feet wide and begins at the southern tip of Santa Fe Lake, goes east approximately two miles east down University Avenue to Post Road, then follows Post Road three and one-half miles to Waterloo Road, and then follows Waterloo Road (and other parallel roads) approximately fourteen miles to Meridian and then follows Meridian north approximately seven miles, and then turns east on College for approximately seven miles to the western most boundary of the

main body of the City of Guthrie. At various subsequent City Council meetings since 1968, the exact location and width of the strip were adjusted. On September 4, 2012, Ordinance No. 3241 was presented to City Council to de-annex the portion of land known as the “Strip” from the City limits of the City of Guthrie. At that time City Council tabled Ordinance No. 3241 to a later date. It was the consensus of City Councilmembers to place this item on the next regular meeting.

Discussion regarding agenda items:

Public Hearing. The proposed item is a Public Hearing in the Guthrie Public Works Authority (GPWA) Meeting to discuss the proposed improvements to the GPWA’s water distribution system, alternatives to the proposed improvements, their associated costs and the potential environmental impact of the project and the alternatives to it as identified in the Planning and Environmental Information Document in regards to the Coyle water project.

Resolution No. 2014-01 – Engineering Report and Environmental Information Document. The proposed item is to consider approval of Resolution No. 2014-01 approving the Engineering Report and Environmental Information Document for the proposed water improvements DWSRF Project No. P40-1020903-03, Water Main Extension to the Town of Coyle. A public hearing is to be held at 7:00 p.m. tonight (January 7, 2014) in the Council Chambers of the Guthrie City Hall to discuss the proposed improvements (water main extension to the Town of Coyle) to the Authority’s water distribution system, alternatives to the proposed improvements, their associated costs and the potential environmental impacts of the project and the alternatives. The planning document which includes the environmental information has been on file and available for public inspection at Guthrie City Hall, City Clerk’s Office, since December 11, 2013. The document provided a detailed description of the project, cost, financing information, alternatives considered and environmental effects.

Request for future items of discussion.

- Beautification & Public Enhancement Committee’s recommendation on using funds received from the Mumford & Sons Concert
- District for Ambulance Services

Adjournment. There being no further business for the Guthrie City Council, Mayor Spradlin declared the meeting adjourned at 6:50 p.m.

Wanda Calvert, City Clerk

Mark Spradlin, Mayor

MINUTES

CITY COUNCIL MEETING

January 7, 2014

The regular meeting of the sixty-second City Council of Guthrie, Oklahoma was posted on Friday, January 3, 2014, before 5:00 p.m. and held January 7, 2014, in the Guthrie City Hall Council Chambers.

Mayor Mark Spradlin called the meeting to order at 7:16 p.m.

Members Present:	Mark Spradlin	John Wood	Gaylord Z. Thomas
	Trey Ayers	Mary Coffin	Jeff Taylor

Members Absent: Sharyl Padgett

Staff Present:	Sereniah Breland	Randel Shadid	Wanda Calvert
	Maxine Pruitt	Aaron Ryburn	Jim Ahlgren
	Rene Spineto	Cyndi O	Damon Devereaux
	Cody Mosley	Eric Harlow	Kevin Dixon, Jr.

Mayor Spradlin declared a quorum with six (6) Councilmembers in attendance.

Consent Agenda. Motion by Vice Mayor Wood, seconded by Councilmember Taylor, moved approval of the Consent Agenda as follows:

- A. Consider approval of the minutes of the Special City Council Workshop Meeting held on December 17, 2013.
- B. Consider approval of the minutes of the Regular City Council Meeting held on December 17, 2013.
- C. Consider approval of awarding Bid No. 2013-07, Friends of Fogarty Safe Routes to School, to Nash Construction for the low bid of \$58,451.
- D. Consider approval of accepting the initial 90% installment of the Annual State Aid Grant issued by the Oklahoma Department of Libraries (ODL).
- E. Consider approval to declare one (1) 1987 S-10 Chevrolet Pickup as surplus property and dispose of in accordance with City Policy.
- F. Consider approval to declare one (1) bike rack removed from the Guthrie Public Library as surplus property and to transfer ownership of this bike rack to the Guthrie Public Schools.

Councilmembers entered their votes and the votes were displayed with the following results:

Aye: Spradlin, Wood, Ayers, Taylor, Thomas, Coffin

Nay: None

Mayor Spradlin declared the motion carried unanimously.

City Manager's Report. Expressed a "Thank You" to City employees for working out in the extreme cold weather and informed the City Council notifications have been sent to businesses that have two inch or larger meters to schedule a date and time to have their meters changed out for the new Automatic Meter Reading (AMR) system.

Requests/comments from members of the City Council. Expressed a "Thank You" to the Fire Department on the great job on the recent house fire and to the Line Maintenance Department for the great job on repairing the waterline in the extreme cold weather; and informed the community of events happening in Guthrie.

Adjourn. There being no further business for the Guthrie City Council, Mayor Spradlin declared the meeting adjourned at 7:20 p.m.

Wanda Calvert, City Clerk

Mark Spradlin, Mayor



Agenda Item Cover Letter

Meeting: x City Council, Date of Meeting: 21 January 2014, Contact: Cynthia O, Director of Library Services

Agenda Item

Consider authorizing the Library Staff to implement the Exercise for Fines Program for two months (5 February – 27 March 2014).

Summary

When overdue fines do not serve the deterrent purpose of encouraging the return of library materials, they may discourage customers from returning to the library at all and so become a barrier to library access.

Thus, Guthrie Public Library is partnering with Anytime Fitness and the YMCA to offer the Exercise for Fines Program. Library customers will have the opportunity to exercise free of charge at these local fitness establishments.

Funding Expected: Revenue x, Expenditure x, Budgeted: Yes x, No, Account Number [00-00-00-0000], Amount, Legal Review: x N/A, Required, Completed Date:

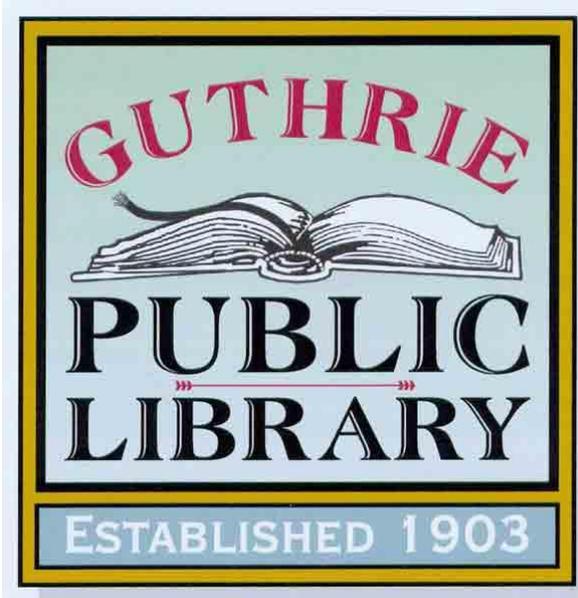
Supporting documents attached

- Ex4finesANYTIME.pptx, Ex4finesYMCA.pptx, Ex4finesCALENDAR.pptx

Recommendation

Authorize the Library Staff to implement the Exercise for Fines Program for two months (5 February – 27 March 2014).

Action Needed: Public Hearing, X Motion, Emergency Clause



Proudly Present: Exercise for Fines

Each Wednesday is Library Day at Anytime Fitness! During February and March, show your library card to exercise for free! Your exercise time will count towards reducing currently-owed Library fines.

Each 15 minutes = \$1 off fines

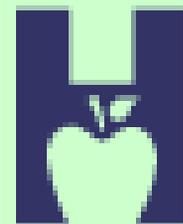
Questions? Call the Library at 282-0050 or Anytime Fitness at 293-9200

Participants must check in with facility staff and abide by all facility rules

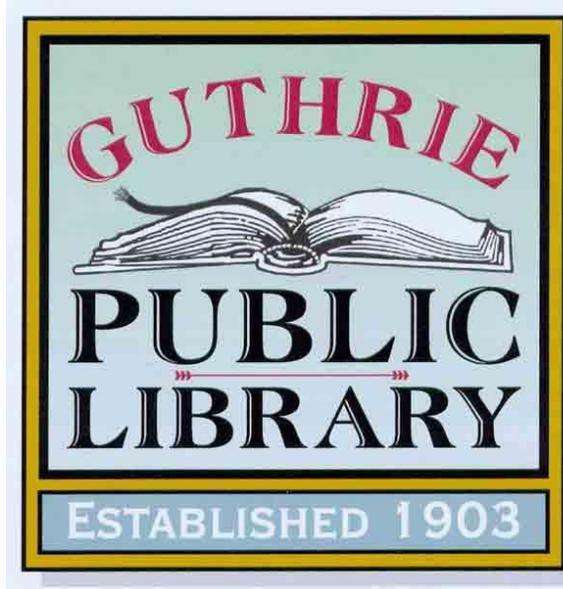
In support of the Get Fit Logan County Initiative



Exercise responsibly, following all health and safety guidelines. Neither Anytime Fitness nor the Guthrie Public Library are responsible for injuries incurred due to exercise.



Creating
a State
of Health



Proudly Present: Exercise for Fines

Each Thursday is Library Day at the YMCA! During February and March, show your library card to exercise for free! Your exercise time will count towards reducing currently-owed Library fines.

Each 15 minutes = \$1 off fines

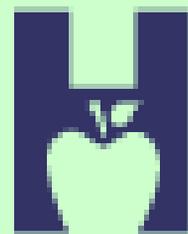
Questions? Call the Library at 282-0050 or the YMCA at 282-8206

Participants must check in with facility staff and abide by all facility rules

In support of the Get Fit Logan County Initiative



Exercise responsibly, following all health and safety guidelines. Neither the YMCA nor the Guthrie Public Library are responsible for injuries incurred due to exercise.



Creating
a State
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Exercise for Fines

February 2014						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
5						1
6	2	3	4	5	6	7
7	8	9	10	11	12	13
8	14	15	16	17	18	19
9	20	21	22	23	24	25
	26	27	28	29	30	31

March 2014						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
9						1
10	2	3	4	5	6	7
11	8	9	10	11	12	13
12	14	15	16	17	18	19
13	20	21	22	23	24	25
14	26	27	28	29	30	31

During February and March, show your library card at Anytime Fitness or the YMCA to exercise for free! Your exercise time will count towards reducing currently-owed Library fines.

Each 15 minutes = \$1 off fines

Anytime Fitness

Wednesdays

10 am – 6 pm

405-293-9200

YMCA

Thursdays

5:30 am – 8:30 pm

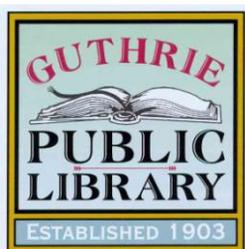
405-282-8206

Questions? Call the Library at 282-0050

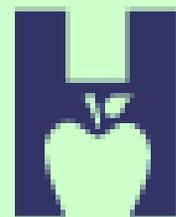
Participants must check in with facility staff and abide by all facility rules

In support of the Get Fit

Logan County Initiative



Exercise responsibly, following all health and safety guidelines. No participating or sponsoring agencies are responsible for injuries incurred due to exercise.



Creating
a State
of Health



Agenda Item Cover Letter

Meeting

X City Council
GPWA
Other:

Date of Meeting

January 21, 2014

Contact

Wanda Calvert,
City Clerk/Treasurer

Agenda Item

Consider authorizing a request from Edward Vick for a lump sum payment from the City of Guthrie retirement plan.

Summary

Edward Vick is a 28 year employee of the City of Guthrie that will be retiring from our employ effective March 28, 2014. Edward has requested a lump sum payment under the provisions of the plan.

Funding Expected Revenue Expenditure X N/A
Budgeted Yes No X N/A
Account Number Amount
Legal Review X N/A Required Completed Date:

Supporting documents attached

- Impact of Lump Sum on Plan Costs
Oklahoma Municipal Retirement Fund Application for Retirement Pension

Recommendation

Approve a lump sum retirement pension payment for Edward Vick.

Action Needed Public Hearing X Motion Emergency Clause

Confidential

January 14, 2014

Mr. Jim Ahlgren
 City of Guthrie
 PO Box 908
 Guthrie, OK 73044-0908

Re: Impact of Lump Sum on Plan Costs

Dear Mr. Ahlgren:

You asked us whether a lump sum to the following participant would have a substantial impact on plan costs:

- Edward T Vick, retiring 3/28/2014.

Based on the information currently in the database, Mr. Vick's retirement benefit payable on 4/1/2014 is estimated to be \$2,248.33 per month under the plan's normal form (lifetime annuity with 5 years certain).

As shown in the following table, the actuarial cost to provide these retirement annuity payments is roughly equivalent to the estimated lump sum value:

Participant	Estimated Lump Sum	Estimated Actuarial Cost of Retirement Annuity
Edward T Vick	\$ 268,540	\$ 279,938

If this cost change had been anticipated in the 2013 actuarial valuation, the required municipal contribution for the 2013-14 year would have been 0.02% of pay lower.

Mr. Jim Ahlgren
January 14, 2014
Page 2

Please contact Chris Whatley if you have any questions about the calculation.

Sincerely,

A handwritten signature in black ink, appearing to read "Sean M. Sullivan". The signature is fluid and cursive, with a horizontal line extending to the right from the end of the name.

Sean, M. Sullivan, FSA
Consulting Actuary

c: Chris Whatley



APPLICATION FOR RETIREMENT PENSION

In accordance with the provisions of the Retirement Plan, I hereby apply for retirement pension for which I believe I have met the eligibility requirements (or shall have satisfied such requirements as of my contemplated retirement date). I submit the following information for the purpose of obtaining such pension, and hereby certify that it is true and correct to the best of my knowledge and belief.

Name Edward T Vick Soc. Sec. No. _____

Address _____ Guthrie OKLA 73044
(Number and Street) (City, State and Zip Code)

Telephone Number: (405) _____ Employment Date 10-21-85

Date of Birth* _____ First Day of Service Credit 10-21-85

Spouse's Date of Birth* _____ Last Day of Employment 3-28-14

* Proper evidence must be submitted to verify age.

Name of Retirement Plan City of Guthrie

Have you been employed by any other Municipality and covered under OMRF? _____
If yes, where: _____

- I wish to apply for the following type of pension (check only one):**
- () Normal Retirement. Payments will begin on the first day of the month following retirement.
 - () Early Retirement. Payments will begin _____. If not specified, payments will begin on the first day of the month following retirement.
 - () Deferred Retirement. Payments to begin on _____. (Enter any date on or after which the retiree turns age 55. If not specified, payments will begin on the first day of the month following age 65.)
 - () Lump Sum Payment or other Optional Form of Payment (if allowed by your plan document).
Payment to be deferred until _____.
 - () Other _____

NOTICE OF JOINT & SURVIVOR OPTION:

Marital Status: _____ Married: If married, you must complete Section 1 or Section 2 below.
 _____ Unmarried: If not married, complete only the Beneficiary Designation below, listing name and your relationship to beneficiary. No other information is required in this section.
 Primary Beneficiary: _____
 Contingent Beneficiary: _____

Section 1: JOINT AND SURVIVOR OPTION ELECTION

Subject to all terms of the Retirement Plan, I hereby certify that I am a married employee not legally separated from my spouse, and hereby elect the following optional pension in lieu of the benefits to which I may otherwise become entitled upon retirement. (Initial one option.)

- _____ **Option 1:** Whereby I will receive a reduced pension payable for life, and payments in the same reduced amount (100%) will, after my death, be continued to my spouse named herein during his/her lifetime.
- _____ **Option 2:** Whereby I will receive a reduced pension payable for life, and payments in the amount of 50% of my reduced pension will, after my death, be continued to my spouse named herein during his/her lifetime.
- _____ **Option 3:** Whereby I will receive a reduced pension payable for the joint lifetime of myself and my spouse named herein, **and upon either of our deaths**, payments in the amount of 66 2/3% of such reduced pension will be continued to the survivor during the survivor's lifetime.

Spouse's Name: _____ Social Security No.: _____

Section 2: REVOCATION OF JOINT AND SURVIVOR OPTION ELECTION

_____ I hereby revoke my option of a joint and survivor option under the terms of the retirement Plan.

IF YOUR PLAN INCLUDES THE DEFINED CONTRIBUTION HYBRID OPTION, COMPLETE THE FOLLOWING:

The **Hybrid Option** allows you to elect a lump-sum payment of your Employee Contributions & Interest, **OR** to convert part or all of your Employee balance into your monthly pension. Below, specify how your Employee Balance is to be paid (*initial one*):

- _____ Pay me the total Hybrid Account Balance (Complete Form DB 4.10 in addition to the designated pension forms.)
 _____ Convert total Balance into monthly pension
 _____ Other: _____

I understand that my pension must be approved by the Retirement Committee and that my pension amount will be adjusted if it begins before my Normal Retirement Date, if it includes a Joint and Survivor Option or if an Optional Form of Payment is requested.

I understand that: (a) all pension payments shall be made in accordance with the provisions of the Retirement Plan and pursuant to the official rules adopted by the Committee; and (b) once I have begun to receive benefit payments, I cannot make changes to the type of pension which I have requested.

12-26-13
Date

Edward Vick
Participant's Signature

EMPLOYER CERTIFICATION AND APPROVAL

By signing below, the Authorized Agent confirms that each of the following statements is true and correct:

1. PAYROLL INFORMATION

A. Final salary amount to be submitted or posted on the OMRF data base is as follows:

\$ _____, to be paid on _____ (date)

B. I confirm that:

- 1) I have reviewed the Salary History for this Participant on the OMRF website and confirmed it to be true and accurate; and
- 2) OMRF is authorized to proceed with the benefit calculation based on this data.

2. CERTIFICATION

A. I certify that the information as provided is true and correct and that the proper evidence for Proof of Age has been submitted;

B. The participant has received a copy of the *Special Tax Notice* regarding plan distributions; and

C. The Application for Retirement Pension has been submitted to the Retirement Committee (governing body).

3. APPROVAL BY EMPLOYER FOR PENSION BENEFITS

Based on review and action by the Retirement Committee, the employee named herein has been APPROVED for a retirement pension under the terms of the Plan.

Date

BY: _____
Authorized Agent for the Retirement Committee

Participant is Denied Pension Benefits

Based on review and action by the Retirement Committee, the employee named herein does not qualify for a retirement pension under the terms of the Plan and the Application for Retirement Pension is DENIED.

Date

BY: _____
Authorized Agent for the Retirement Committee



Agenda Item Cover Letter

Meeting <input checked="" type="checkbox"/> City Council <input type="checkbox"/> GPWA <input type="checkbox"/> Other: _____	Date of Meeting January 21, 2014	Contact Maxine Pruitt Municipal Services Director For Guthrie Park Board.
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Agenda Item
 Consider approval of the Highland Park House Occupancy Agreement between the City of Guthrie and the Guthrie Parks Superintendent, as recommended by the Guthrie Park Board.

Summary
 The Guthrie Park Board met at their regularly scheduled meeting on Thursday, January 16, 2014, and voted unanimously to recommend to the Guthrie City Council to approve the agreement between the City of Guthrie and the Guthrie Parks Superintendent, Jayson Riepe for the residency of the Highland Park Caretaker’s House. The past superintendent resided in the house during his tenure with the City of Guthrie. The residency of the superintendent would require performing sentinel services around the park and provide cleaning services for the Highland Hall events on weekends and holidays. This agreement will be a month to month agreement and the occupant will be responsible for certain improvements as laid out in the agreement. The occupant will be responsible for all utilities furnished to the premises as stated in the agreement, and will pay the City of Guthrie \$100 per month, with a penalty of \$25 if after the 10th day of each month. That penalty will continue to increase \$25 for every 7 days the occupant is pas due.

Funding Expected	<input checked="" type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Account Number	<u>01-00-00-5466</u>	Amount	<u>\$1,200</u>
Legal Review	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Required	Completed Date: <u>1/16/14</u>

Supporting documents attached

- Highland Park House Occupancy Agreement, 5 pgs.

Recommendation
 Approve the Highland Park House Occupancy Agreement between the City of Guthrie and the Guthrie Parks Superintendent as recommended by the Guthrie Park Board.

Action Needed Public Hearing Motion Emergency Clause

OCCUPANCY AGREEMENT

This Agreement entered into this ____ day of _____, 2014, by and between the City of Guthrie, Oklahoma, hereinafter referred to as "OWNER", and _____, hereinafter referred to as "OCCUPANT".

WITNESSETH:

In consideration of the OWNER's agreement to provide living quarters to the OCCUPANTS, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto mutually agree as follows:

1. **PREMISES:** The OWNER hereby agrees to provide living quarters to OCCUPANT located at Highland Park, Guthrie, Oklahoma, hereinafter the "Property".
2. **TERM:** This Agreement shall be a month to month agreement commencing on _____.
3. **RENTALS:** This lease is made for and in consideration of monthly rental of \$100.00, due and payable to OWNER on or before the 10th day of each month during the term hereof. OWNER reserves the right to assess a penalty of \$25.00 for every seven days that rent is past due. It is understood and agreed that the OCCUPANT shall not be required to make any structural improvements at its expense, but that any structural alteration shall be subject to the prior written approval of the OWNER.
4. **REPRESENTATIONS AND WARRANTIES:** As further consideration for this lease, OCCUPANT agrees and binds themselves:
 - A. To maintain the property in at least as good condition as when received by OCCUPANT; to make at their own expense all reasonable and customary repairs and to maintain the grounds and property as needed, including, but not limited to, painting, lawn mowing, picking up trash, replacement of broken windows, minor plumbing repairs, reporting any misconduct of park patrons and to log activities reported, and any other responsibilities deemed necessary and appropriate by the City Manager or his designee.
 - B. To pay all utilities furnished to the premises including, but not limited to, water and sewer, electricity, gas, and telephone.
 - C. To provide "caretaker" or sentinel services around the Highland Park area which includes responding to incidents or activities which are questionable and/or reporting such incidents or activities to the Police

Department. City will provide proper identification so authority will not be questioned.

- D. To provide cleaning of Highland Hall between and after events and activities that occur in the Hall after hours and on weekends.
5. **PURPOSE:** The purpose of this Agreement is to outline the terms of occupancy of a residential structure located at Highland Park, City of Guthrie in Logan County, Oklahoma as follows:
- A. The living quarters which are the subject of this Agreement shall be used exclusively for residential purposes, and OCCUPANT is obligated not to use same for any purpose that is unlawful or that tends to injure or depreciate the property. The premises, including improvements and appurtenances thereunto, including the locks, keys, plumbing, heating and air-conditioning systems, and all other fixtures are accepted by the OCCUPANT in their present condition, *as is*, except as may be expressly provided therein.
 - B. For the purpose of this Agreement, the OWNER's representative and agent shall be the City Manager or his designee for the City of Guthrie and, as such, OCCUPANT shall address all issues and concerns related to this Agreement to the City Manager or his designee. OCCUPANT shall be solely responsible to the City Manager or his designee of the City of Guthrie for items addressed by this Agreement.
 - C. Nothing in this Agreement shall be construed in such a manner as to create an employment relationship between the OWNER and the OCCUPANT.
6. **REPAIRS AND IMPROVEMENTS:** OWNER shall not be obligated to make any improvements to the premises except as agreed to herein. OCCUPANT is obligated to make no additions or alterations whatsoever during the term of this lease to the structure of the premises without prior written permission of the OWNER. All additions, alterations or improvements made by OCCUPANT, with or without consent of OWNER, which are attached or affixed to the Property in a manner such as to cause damage upon their removal from the premises, shall remain the property of OWNER and inure to the benefit of the OWNER unless otherwise agreed in writing; OCCUPANT, however, expressly waiving all right to compensation therefore.
7. **SCHEDULED REPAIRS AND IMPROVEMENTS:** The OCCUPANT agrees to make certain repairs and improvements to the Premise at its own cost within the term of this Lease as follows:

- a. Repaint woodwork and kitchen cabinets;
 - b. Repaint building trim outside;
 - c. Clean windows;
 - d. Trimming scrubs.
8. **ASSIGNMENT AND SUBLEASING:** OCCUPANT shall not have the right to assign or sublease the Property.
9. **DEFAULT:** Should the OCCUPANT at any time violate any of the conditions of this Agreement, or fail to pay the rent, or other expenses assumed under this Agreement, punctually at maturity, as stipulated, or upon the adjudication of OCCUPANT in bankruptcy, the appointment of a receiver for OCCUPANT, or the filing of a bankruptcy, receivership or respite petition by the OCCUPANT; or upon OCCUPANT's insolvency, unless cured by OCCUPANT within ten (10) days after written demand by OWNER, then the rent for the whole unexpired term of this Agreement shall at once become due and exigible and all past due rent shall bear interest at the rate of twelve (12%) per annum, until paid; and in such event, OWNER shall have the option either at once to demand the entire rent for the entire term or to immediately cancel this Agreement, OCCUPANT to remain responsible for all damages or losses suffered by OWNER, OCCUPANT hereby assenting thereto and expressly waiving the legal notices to vacate the premises. Should an agent or attorney be employed by OWNER to give special attention to the enforcement of any claim of OWNER arising from this lease, OCCUPANT shall pay as fees and compensation to such agent or attorney an additional sum as will constitute a reasonable fee, together with all costs, charges and expenses. Should OCCUPANT at any time use the Property, or any portion thereof, for any illegal or unlawful purposes or commit, or permit or tolerate the commission thereon of any act made punishable by fine or imprisonment under the laws of the United States or the State of Oklahoma, or under any ordinance of the City of Guthrie or County of Logan, Oklahoma, the remedies set forth in the proceeding paragraphs shall be immediately available to OWNER without necessity of giving any written notice or any other notice to OCCUPANT.
10. **WAIVER:** Failure to strictly and properly, enforce these conditions shall not operate as a waiver of OWNER's rights, OWNER expressly reserving the right to always enforce prompt payment of rent or to cancel this lease, regardless of any indulgences or extensions previously granted. Receipt by OWNER, or OWNER's authorized representative of any rent in arrears or for cancellation of this lease, will not be considered as a waiver of such notice or suit, or any of the rights of OWNER.
11. **DESTRUCTION OF PREMISES:** In the event the improvements situated on the premises are destroyed, in whole or in part, by fire or other loss during the term of this lease, this lease shall terminate. OWNER shall have the

exclusive right to elect whether to restore the improvements to their original condition utilizing the insurance proceeds at its discretion.

12. **HOLD HARMLESS:** This Agreement is made upon the express condition that the OWNER shall be free from all liabilities and claims for damages and/or suits for or by reason of any injury or injuries to any person or persons, or property of any kind whatsoever, whether the person or property of OCCUPANT, their agents or employees or their persons, from any cause or causes whatsoever while in or upon said premises or any party thereof during the term of this agreement or occasioned by any occupancy or use of said premises or any activity carried on by OCCUPANT in connection therewith, and OCCUPANT hereby covenants and agrees to indemnify and save OWNER harmless from and against all liabilities, charges, and expenses (including counsel fees) and costs on account of or by any reason of any such injuries, liabilities, claims, suits, or losses, however occurring or damages growing out of same.
13. **INSPECTION:** OWNER and OWNER's agents and appointed representatives shall have the right to enter and inspect the Property at any reasonable time during the hours of 9 a.m. and 6 p.m. (in emergencies at all times) for the purpose of ascertaining the condition of the Property.
14. **NOTICE:** All notices required to be given under the terms of this lease shall be in writing and sent by certified mail addressed to OCCUPANT or OWNER at the addresses indicated below and such mailing shall constitute full proof of and compliance with the requirements of notice:

OWNER:

City Manager
City of Guthrie
P.O. Box 908
Guthrie, OK 73044

OCCUPANT:

15. **MODIFICATION OF AGREEMENT:** This Agreement is the entire agreement between the parties and cannot be amended or modified except by written agreement signed by both parties.

16. **CONTROLLING AUTHORITY:** This Agreement shall be governed and controlled by the laws of the State of Oklahoma.

IN WITNESS WHEREOF, the parties hereto have set their hand and seal on this _____ day of _____, 2014.

“OWNER”
City of Guthrie, Oklahoma

DATE: _____

Mayor

ATTEST: (Seal)

Wanda Calvert, City Clerk

DATE: _____

“OCCUPANT”



Agenda Item Cover Letter

Meeting

City Council
 GPWA
 Other: _____

Date of Meeting

January 21, 2014

Contact

Maxine Pruitt
Municipal Services Director

Agenda Item

Discussion and possible action of the Mayor’s re-appointment of Cherie French and Jean Lacina to the Guthrie Park Board.

Summary

The Guthrie Park Board consists of five appointed members. Members serve a two-year staggered term and expire in June of the specific term or until a successor has been appointed and qualified. These two Park Board members have proven to be valuable to the Park Board and both Cherie French and Jean Lacina wish to remain on the Board.

Cherie French has been on the Park Board since 2007 and service as Chairperson for 3 years. Cherie has been an advocate for the Guthrie Skate Park and has a passion for keeping the Guthrie Parks in the best possible condition for the Citizens of Guthrie.

Jean Lacina has been on the Park Board since 2011 after attending the Guthrie Citizen’s Academy, wanting to serve in some way. Jean has proved to be a most valuable member of the Park Board who has the good of the community at heart.

We did advertise these positions and received three applications.

Funding Expected	<input type="checkbox"/> Revenue	<input type="checkbox"/> Expenditure	<input checked="" type="checkbox"/> N/A
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Account Number	<u>N/A</u>		Amount <u>N/A</u>
Legal Review	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Required	Completed Date: _____

Supporting documents attached

- Park Board Application, 5

Recommendation

Approve the Mayor’s re-appointment of Cherie French and Jean Lacina to the Guthrie Park Board.

Action Needed Public Hearing Motion Emergency Clause

City of Guthrie
Standard Application Form for all Volunteer Boards or Commissions

Please answer all questions completely and attach a résumé.

Desired Position: PARK BOARD Tenure of Position: 3 yr
 Name of Applicant: CHERI FRENCH Address: _____
 Educational Level: BA Occupation: Guthrie Job Corps - CTS
 Phone Number (day): _____ CAREER TRANSITION SPECIALIST
 School Currently Attending: _____
 (evening): 6 How long have you lived in Guthrie: 10 yr

CIVIC BACKGROUND

List/describe the civic, municipal, community opportunities you have been involved in the last 3 years.

SEE ATTACHED RESUME

SKILLS OR EXPERIENCE

Briefly describe the skills and/or experience that you bring to this position.

SEE ATTACHED

REFERENCES

Three names (including addresses and phone numbers) of non-relatives who have known you for at least 3 years

MARY COFFIN
BOB BOZARTE
JOHN CLARK

I understand this is a volunteer position appointed by the Mayor and confirmed by Council.

I understand all volunteer boards meet on a regular basis and will follow the rules set forth in the appropriate governing ordinance or resolution:

Board/Commission	Meeting Date/Time	Ordinance/Resolution
Airport Zoning Board	Third Tuesday - 3:00 p.m.	Res. 93-12
Board of Adjustment	Third Thursday - 6:00 p.m.	Ord. 2422
Forestry Board	Quarterly	Ord. 3032
Guthrie Historic Preservation Commission	First Monday - 6:00 p.m.	Ord. 3075
Guthrie Housing Authority	Third Monday - 2:00 p.m.	Res. 61
Library Board	Third Thursday - 4:00 p.m.	Ord. 2678
Park Board	Second Tuesday - 5:00 p.m.	Ord. 3020
Planning Commission	Second Thursday - 6:00 p.m.	Ord. 2614
Transportation Authority	As needed	Trust

In the event that I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

Signature

Cheri French

Date

10/9/07

If you have questions regarding this form, please call City Hall at (405) 282-0493.

Cheri French

Guthrie OK 73044
405-

BRIEF RESUME

Experience relevant to application for City of Guthrie Parks Board:

14 years experience in Landscaping and Greenhouse work 1972 - 1986:
(Working knowledge of annuals, perennials and wildflowers, trees, shrubs, grass and sod; landscape design and maintenance; sprinkler systems, etc.)

- Trochta's Flowers & Gifts, OKC
- Yardell's Greenhouse, OKC
- Deckert Landscaping & Sprinkler Systems, OKC
- Doyle Willis Landscaping & Design, OKC
- TLC Greenhouse, Edmond

10 years as business owner in downtown Guthrie; 1994 - 2003.
Community service as unofficial tour guide and visitor information resource.
Key instigator of restoration project of the Historic Hose Tower, downtown Guthrie.
Resident of Guthrie since 1997.
Several years service with church: designing children's program, teaching adult classes and board committee work.

Education:

Bachelor Degree in Liberal Arts, History; University of Central Oklahoma
Accredited Child Care Provider Certificate - Francis Tuttle
Edmond High School Diploma

Work History:

Guthrie Job Corps - Career Transition Specialist (current)
Four Winds Ranch; and Eagle Ridge Family Treatment
Dependency Technician
French Underground Coffee House & Avalanche Sh
Childcare Provider with Edmond Academy; Westmin
private nanny
Landscaping and greenhouse work as listed above

SW TRAILERS & EQUIPMENT
800-375-6307
www.swtrailer.com

*Fung Shui
Cheri also has
experience in this

City of Guthrie
Application for Boards and Commissions



Please print legibly.

Name Jean Lacina Day Phone _____

Address _____ Evening Phone _____

Occupation Deer Creek Middle School Secretary Education High School

How long have you lived in Guthrie? 16 Years 10 Months

Please answer the following questions and attach a resume, if desired.

1. Which board or commission interests you? Parks Dept.

2. Why are you interested in serving on this board/commission?
I feel very strongly about parks being important to a community.

3. In what civic activities have you been involved during the past 3 years?
American Legion Auxiliary, Catholic Daughters Citizens Rate Committee

4. What skills and/or experience will you contribute?
I work well with people. I hate litter. Hard work does not bother me and I would like to be able to clean every park of litter.

5. List 3 non-relatives who have known you at least 3 years for references.

Name Tracy Bell Deer Creek Schools Phone Number _____
Address Edmond

Patty Hazlewood Dr. _____

Bill Foster Ave. _____

Rosemary Tobin Lane _____

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing ordinance or resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

Jean Lacina
Signature

5-9-11
Date

Maxine Pruitt

From: Andrea Post
Sent: Tuesday, November 19, 2013 8:13 AM
To: Jim Ahlgren; Maxine Pruitt
Subject: FW: Online Form Submittal: Application for Volunteer Boards and Commissions

Below is an application submitted for the Parks board.

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Tuesday, November 19, 2013 6:08 AM
To: Sandra Bothroyd; Mark Spradlin; Andrea Post
Subject: Online Form Submittal: Application for Volunteer Boards and Commissions

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application for Volunteer Boards and Commissions

Name:	KENTON WOODARD
Daytime Phone Number:	
Evening Phone/Cell Phone:	
Address:	DRIVE GUTHRIE, OK 73044
Occupation:	PURCHASING AGENT FOR DEPARTMENT OF DEFENSE
Education Level:	2YEARS COLLEGE
How long have you lived in Guthrie?	<input type="checkbox"/> Less than 2 years <input type="checkbox"/> 5 to 10 years <input type="checkbox"/> 2 to 5 years <input checked="" type="checkbox"/> More than 10 years
Which board or commission interests you?	PARKS BOARD
Why are you interested in serving on this board or commission?	I FEEL AS A LIFELONG MEMBER OF THE GUTHRIE COMMUNITY I HAVE A LOT TO OFFER THE PARKS BOARD AND OUR CITY GOVERNMENT
What civic activities have you been involved in during the past 3 years?	NONE I HAVE WORKED ALL THE TIME AND RAISED 5 CHILDREN NOW THAT MY KIDS ARE OLDER 2 OF THEM GROWN AND OUT ON THEIR OWN I FEEL I AM ABLE TO DO MORE CIVIC ACTIVITIES
What skills and/or experience will you contribute?	I'M NOT SURE WHAT SKILLS I MAY HAVE TO CONTRIBUTE THIS WILL BE MY FIRST EXPERIENCE ON SUCH BOARD
Please list at least 3 non-relatives who have known you at least 3 years for references.	
Reference 1:	CHUCK BURCHER
Reference 2:	DAMON DEVEREAUX
Reference 3:	KIM BIGGS

Reference 4: WANDA CALVERT

Reference 5: GRANT AGUIRRE

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing Ordinance or Resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

Please enter your name and current date to indicate you agree with the above statement:

Thank you for filling out the volunteer application for boards and commissions. Your application will be given to the Mayor and to the Department Head at the City of Guthrie that oversees the particular board or commission you are interested in. We will contact you shortly to discuss your application.

In the meantime if you have any questions, you may contact Sandra Bothroyd with the City Manager's/Mayor's Office at 405-282-0496. We appreciate your interest in the City of Guthrie and your willingness to serve!

The following form was submitted via your website: Application for Volunteer Boards and Commissions

Name:: KENTON WOODARD

Daytime Phone Number::

Evening Phone/Cell Phone:

Address:: GUTHRIE,OK 73044

Occupation:: PURCHASING AGENT FOR DEPARTMENT OF DEFENSE

Education Level:: 2YEARS COLLEGE

How long have you lived in Guthrie?
: More than 10 years

Which board or commission interests you?: PARKS BOARD

Why are you interested in serving on this board or commission?: I FEEL AS A LIFELONG MEMBER OF

THE GUTHRIE COMMUNITY I HAVE A LOT TO OFFER THE PARKS BOARD AND OUR CITY GOVERNMENT

What civic activities have you been involved in during the past 3 years?: NONE I HAVE WORKED ALL THE TIME AND RAISED 5 CHILDREN NOW THAT MY KIDS ARE OLDER 2 OF THEM GROWN AND OUT ON THEIR OWN I FEEL I AM ABLE TO DO MORE CIVIC ACTIVITIES

What skills and/or experience will you contribute?: I'M NOT SURE WHAT SKILLS I MAY HAVE TO CONTRIBUTE THIS WILL BE MY FIRST EXPERIENCE ON SUCH BOARD

Reference 1:: CHUCK BURCHER

Reference 2:: DAMON DEVEREAUX

Reference 3:: KIM BIGGS

Reference 4:: WANDA CALVERT

Reference 5:: GRANT AGUIRRE

Please enter your name and current date to indicate you agree with the above statement:: KENTN WOODARD
19NOVEMBER 2013

Additional Information:

Form submitted on: 11/19/2013 6:08:14 AM

Submitted from IP Address: 132.3.49.79

Referrer Page:

<http://www.cityofguthrie.com/Jobs.aspx?UniqueId=77&From=All&CommunityJobs=False&JobID=Guthrie-Parks-Board-35>

Form Address: <http://cityofguthrie.com/Forms.aspx?FID=78>

Maxine Pruitt

From: Andrea Post
Sent: Thursday, November 14, 2013 8:09 AM
To: Maxine Pruitt
Subject: FW: Online Form Submittal: Application for Volunteer Boards and Commissions

Follow Up Flag: Follow up
Flag Status: Flagged

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Wednesday, November 13, 2013 10:07 PM
To: Sandra Bothroyd; Mark Spradlin; Andrea Post
Subject: Online Form Submittal: Application for Volunteer Boards and Commissions

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application for Volunteer Boards and Commissions

Name:	Diane Vaughan		
Daytime Phone Number:	405-		
Evening Phone/Cell Phone:	405-		
Address:	Drive, Guthrie, 73044		
Occupation:	Assistant District Attorney, District 9		
Education Level:	Juris Doctor		
How long have you lived in Guthrie?	<input type="checkbox"/> Less than 2 years	<input checked="" type="checkbox"/> 5 to 10 years	<input type="checkbox"/> More than 10 years
Which board or commission interests you?	Parks Board		
Why are you interested in serving on this board or commission?	I am interested in serving on this board because I enjoy living in Guthrie and I enjoy spending time in Guthrie's parks with my family. If I can contribute in some way to the preservation, upkeep, and future of our parks, I would love the opportunity to do so.		
What civic activities have you been involved in during the past 3 years?	I haven't been directly involved in many civic activities over the past few years because of schedule conflicts while I was attending law school and in the first year of practicing law. During that time my family and I have donated various items and funds to several local charities and organizations. Now that I have a regular work schedule, I am eager to become more involved in my community.		
What skills and/or experience will you contribute?	I believe that based on my education and background I can serve as an adviser to the City Council with regard to our city's parks and recreational areas. I have excellent research and		

analytic skills which may come in handy if any particular topic or issue arises that would require in depth analysis. I generally take a common sense approach to solving problems.

Please list at least 3 non-relatives who have known you at least 3 years for references.

- Reference 1: Troy Smith-(405)740-5349 Owner of Gooch-Smith Electric, Guthrie, OK
- Reference 2: Tara & David Reed-(405) [redacted] Owners of Quality Irrigation, Edmond, OK
- Reference 3: Cathy Withiam-(405) [redacted] Director of HR, McBride Clinic, OKC
- Reference 4: Barbara Klepper-(817) [redacted] Attorney, OKC
- Reference 5: Palge Masters-(405) [redacted] Attorney, OKC

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing Ordinance or Resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

Please enter your name and current date to indicate you agree with the above statement: Diane Vaughan

Thank you for filling out the volunteer application for boards and commissions. Your application will be given to the Mayor and to the Department Head at the City of Guthrie that oversees the particular board or commission you are interested in. We will contact you shortly to discuss your application.

In the meantime if you have any questions, you may contact Sandra Bothroyd with the City Manager's/Mayor's Office at 405-282-0496. We appreciate your interest in the City of Guthrie and your willingness to serve!

The following form was submitted via your website: Application for Volunteer Boards and Commissions

Name:: Diane Vaughan

Daytime Phone Number:: 405-

Evening Phone/Cell Phone:: 405

Address:: , Guthrie, 73044

Occupation:: Assistant District Attorney, District 9

Education Level:: Juris Doctor

How long have you lived in Guthrie?
: 5 to 10 years

Which board or commission interests you?: Parks Board

Why are you interested in serving on this board or commission?: I am interested in serving on this board because I enjoy living in Guthrie and I enjoy spending time in Guthrie's parks with my family. If I can contribute in some way to the preservation, upkeep, and future of our parks, I would love the opportunity to do so.

What civic activities have you been involved in during the past 3 years?: I haven't been directly involved in many civic activities over the past few years because of schedule conflicts while I was attending law school and in the first year of practicing law. During that time my family and I have donated various items and funds to several local charities and organizations. Now that I have a regular work schedule, I am eager to become more involved in my community.

What skills and/or experience will you contribute?: I believe that based on my education and background I can serve as an adviser to the City Council with regard to our city's parks and recreational areas. I have excellent research and analytic skills which may come in handy if any particular topic or issue arises that would require in depth analysis. I generally take a common sense approach to solving problems.

Reference 1:: Troy Smith-(405))
Owner of Gooch-Smith Electric, Guthrie, OK

Reference 2:: Tara & David Reed-(405)
Owners of Quality Irrigation, Edmond, OK

Reference 3:: Cathy Withiam-(405)
Director of HR, McBride Clinic, OKC

Reference 4:: Barbara Klepper-(817),)
Attorney, OKC

Reference 5:: Paige Masters-(405)
Attorney, OKC

Please enter your name and current date to indicate you agree with the above statement:: Diane Vaughan

Additional Information:
Form submitted on: 11/13/2013 10:07:08 PM
Submitted from IP Address: 68.12.170.77
Referrer Page: No Referrer - Direct Link
Form Address: <http://cityofguthrie.com/Forms.aspx?FID=78>

Maxine Pruitt

From: Andrea Post
Sent: Monday, December 09, 2013 8:54 AM
To: Maxine Pruitt
Subject: FW: Online Form Submittal: Application for Volunteer Boards and Commissions

Maxine,

We received the below application to the Parks Board yesterday.

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Sunday, December 08, 2013 6:40 PM
To: Sandra Bothroyd; Mark Spradlin; Andrea Post
Subject: Online Form Submittal: Application for Volunteer Boards and Commissions

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application for Volunteer Boards and Commissions

Name:	Zachary Colorio
Daytime Phone Number:	405- [REDACTED]
Evening Phone/Cell Phone:	405- [REDACTED]
Address:	[REDACTED] Jr Guthrie, OK 73044
Occupation:	Painter
Education Level:	English BA (OSU)
How long have you lived in Guthrie?	<input type="checkbox"/> Less than 2 years <input type="checkbox"/> 2 to 5 years <input type="checkbox"/> 5 to 10 years <input checked="" type="checkbox"/> More than 10 years
Which board or commission interests you?	Parks Board
Why are you interested in serving on this board or commission?	I see parks as a valuable and underrated public service that all community members are free and able to enjoy; as a result, I hope to share my ideas for park improvements as well as aid in the operations of the parks service in any possible way I am able. Further, I would also like the opportunity to learn more about how our city council works.
What civic activities have you been involved in during the past 3 years?	My wife and I recently moved back from OKC. During our time living there, I joined the Linwood Place Neighborhood Association and served as a steering committee member, headed the neighborhood patrol, and helped with our 4th of July parade. We also volunteered for the Special Olympics games. I also vote, attend service and volunteer at my church, and will be an active member in the Fogarty Heights Neighborhood Association.
What skills and/or experience will you contribute?	I am organized, dependable, somewhat technology savvy, and good with hands-on activities. I have experience participating in and running meetings (LPNA, college and high

school leadership organizations), and have served on many committees. I also grew up in Guthrie, and am very familiar with our parks and the features that each possesses.

Please list at least 3 non-relatives who have known you at least 3 years for references.

Reference 1: Janet Hudson [redacted] Guthrie, OK 73044 [redacted]

Reference 2: Don Bowman [redacted] Guthrie, OK 73044 [redacted]

Reference 3: Karen Van Hooser [redacted] Guthrie, OK 73044 [redacted]

Reference 4:

Reference 5:

I understand this is a volunteer position appointed by the Mayor and confirmed by Council. I recognize that a limited number of positions are available at a given time and that application in itself does not guarantee appointment. I understand all volunteer boards meet on a regular basis and will follow rules set forth in the appropriate governing Ordinance or Resolution. In the event I cannot effectively serve my term, I will tender my resignation in writing to the Mayor.

Please enter your name and current date to indicate you agree with the above statement: Zachary Colorio

Thank you for filling out the volunteer application for boards and commissions. Your application will be given to the Mayor and to the Department Head at the City of Guthrie that oversees the particular board or commission you are interested in. We will contact you shortly to discuss your application.

In the meantime if you have any questions, you may contact Sandra Bothroyd with the City Manager's/Mayor's Office at 405-282-0496. We appreciate your interest in the City of Guthrie and your willingness to serve!

The following form was submitted via your website: Application for Volunteer Boards and Commissions

Name:: Zachary Colorio

Daytime Phone Number:: 405-

Evening Phone/Cell Phone:: 405-

Address:: Guthrie, OK 73044

Occupation:: Painter

Education Level:: English BA (OSU)

How long have you lived in Guthrie?
: More than 10 years

Which board or commission interests you?: Parks Board

Why are you interested in serving on this board or commission?: I see parks as a valuable and underrated public service that all community members are free and able to enjoy; as a result, I hope to share my ideas for park improvements as well as aid in the operations of the parks service in any possible way I am able. Further, I would also like the opportunity to learn more about how our city council works.

What civic activities have you been involved in during the past 3 years?: My wife and I recently moved back from OKC. During our time living there, I joined the Linwood Place Neighborhood Association and served as a steering committee member, headed the neighborhood patrol, and helped with our 4th of July parade. We also volunteered for the Special Olympics games. I also vote, attend service and volunteer at my church, and will be an active member in the Fogarty Heights Neighborhood Association.

What skills and/or experience will you contribute?: I am organized, dependable, somewhat technology savvy, and good with hands-on activities. I have experience participating in and running meetings (LPNA, college and high school leadership organizations), and have served on many committees. I also grew up in Guthrie, and am very familiar with our parks and the features that each possesses.

Reference 1:: Janet Hudson

Guthrie, OK 73044

Reference 2:: Don Bowman

Guthrie, OK 73044

Reference 3:: Karen Van Hooser

Guthrie, OK 73044

Reference 4::

Reference 5::

Please enter your name and current date to indicate you agree with the above statement:: Zachary Colorio

Additional Information:

Form submitted on: 12/8/2013 6:40:18 PM

Submitted from IP Address: 108.198.3.49

City of Guthrie
A/P Claims List
 from 1/3/2014 to 1/3/2014

Invoice #	Vendor	Description	Account	Cost
70411	KELLY HOSKINS 23045	Refund Animal Bond Adoption 1377	01-00-00-2017	\$25.00
		Total		\$25.00
		Total		\$25.00
2034701	SAM'S CLUB DIRECT COMMERC	SUPPLIES	01-01-00-6100	\$158.68
2034726	SAM'S CLUB DIRECT COMMERC	Supplies	01-01-00-6100	\$119.28
2034701	SAM'S CLUB DIRECT COMMERC	SUPPLIES	01-01-00-6103	\$281.74
2034701	SAM'S CLUB DIRECT COMMERC	SUPPLIES	01-01-00-6112	\$0.00
2034701	SAM'S CLUB DIRECT COMMERC	SUPPLIES	01-01-00-6114	\$250.92
2034726	SAM'S CLUB DIRECT COMMERC	Supplies	01-01-00-6114	\$153.23
NP39844668	FLEETCOR TECHNOLOGIES (219	Guthrie Housing Authority	01-01-00-6118	\$144.24
JAN2014	AT&T LONG DISTANCE (21268)		01-01-00-6301	\$211.13
DEC2013	CRAWFORD & ASSOCIATES,P.C.	Professional Services - Accounting and Cons	01-01-00-6330	\$675.00
2034701	SAM'S CLUB DIRECT COMMERC	MEMBERSHIP FEES	01-01-00-6350	\$155.00
		Total		\$2,149.22
		Total GENERAL GOVERNMENT		\$2,149.22
NP39844668	FLEETCOR TECHNOLOGIES (219	Building Services	01-02-25-6118	\$193.81
		Total BUILDING SERVICES		\$193.81
		Total ADMINISTRATION		\$193.81
NP39844668	FLEETCOR TECHNOLOGIES (219	Community Development	01-05-50-6118	\$51.66
		Total COMMUNITY DEVELOPMENT		\$51.66
NP39844668	FLEETCOR TECHNOLOGIES (219	Code Compliance	01-05-51-6118	\$65.82
974	A CUT ABOVE LAWN SERVICE 2	Abatements	01-05-51-6354	\$80.00
985	A CUT ABOVE LAWN SERVICE 2	Abatements	01-05-51-6354	\$80.00
986	A CUT ABOVE LAWN SERVICE 2	Abatements	01-05-51-6354	\$80.00
		Total CODE COMPLIANCE		\$305.82
		Total PLANNING		\$357.48
2034701	SAM'S CLUB DIRECT COMMERC	SUPPLIES	01-07-70-6114	\$254.73
NP39844668	FLEETCOR TECHNOLOGIES (219	Police Administration	01-07-70-6118	\$4,083.67
		Total POLICE ADMINISTRATION		\$4,338.40
		Total POLICE		\$4,338.40
77488	FRANK BILLS TRUCKING(20450)	Road Salt	01-12-00-6113	\$1,540.77
NP39844668	FLEETCOR TECHNOLOGIES (219	Streets Department	01-12-00-6118	\$2,013.69
		Total		\$3,554.46
		Total STREET		\$3,554.46
NP39844668	FLEETCOR TECHNOLOGIES (219	Fleet	01-14-00-6118	\$58.06
		Total		\$58.06
C120563	GUTHRIE TAG AGENCY(243)	Vehicle Tag(s) and Title Registration	01-14-41-6116	\$40.00
JAN2014	SHINEY BAYS (22581)	Car Wash GPWA	01-14-41-6116	\$32.30
		Total FLEET MAINTENANCE		\$72.30
		Total FLEET MAINTENANCE		\$130.36
JAN 2014	RURAL WATER DISTRICT #1(206	Water for 6512 S Coltrane, Mitchal Park, RV	01-15-11-6112	\$66.00
NP39844668	FLEETCOR TECHNOLOGIES (219	Parks and Grounds	01-15-11-6118	\$1,510.80

City of Guthrie
A/P Claims List
 from 1/3/2014 to 1/3/2014

Invoice #	Vendor	Description	Account	Cost
		Total PARKS		\$1,576.80
		Total PARKS & PUBLIC GROUNDS		\$1,576.80
		Total GENERAL FUND		\$12,325.53
NP39844668	FLEETCOR TECHNOLOGIES (219	Suppression	09-09-90-6118	\$743.65
		Total SUPPRESSION		\$743.65
NP39844668	FLEETCOR TECHNOLOGIES (219	EMS	09-09-92-6118	\$2,746.27
10/2013	WORKS & LENTZ (20184)	EMS Collections from previous fiscal year	09-09-92-6373	\$49.11
		Total EMS		\$2,795.38
NP39844668	FLEETCOR TECHNOLOGIES (219	Fire Administration	09-09-96-6118	\$286.60
		Total PREVENTION		\$286.60
		Total FIRE		\$3,825.63
		Total FIRE/EMS FUND		\$3,825.63
2034701	SAM'S CLUB DIRECT COMMERCIAL	SUPPLIES	20-21-00-6114	\$476.42
JAN2014	AT&T LONG DISTANCE (21268)	3	20-21-00-6301	\$211.14
2025120	MYERS ENGINEERING CORPOR	Restoration of Cottonwood Creek Dam	20-21-00-6373	\$3,500.00
		Total		\$4,187.56
		Total PUBLIC WORKS GENERAL		\$4,187.56
2034689	VALERIE EPPERSON (329)	Mileage 2013-2014	20-22-00-6047	\$111.96
		Total		\$111.96
		Total PUBLIC WORKS ADMINISTRATION		\$111.96
1264	MID AMERICA HYDRO TECH (211	Chemicals	20-23-00-6104	\$624.13
98553	SOUTHWEST CHEMICAL (20977)	Chemicals	20-23-00-6104	\$4,506.00
98639	SOUTHWEST CHEMICAL (20977)	Chemicals	20-23-00-6104	\$774.50
NP39844668	FLEETCOR TECHNOLOGIES (219	WTP	20-23-00-6118	\$65.08
		Total		\$5,969.71
		Total WATER PLANT		\$5,969.71
000763	GHM ENTERPRISES (1097)	Blanket for Laundry Service	20-24-00-6016	\$7.80
000764	GHM ENTERPRISES (1097)	Blanket for Laundry Service	20-24-00-6016	\$6.60
00759	GHM ENTERPRISES (1097)	Blanket for Laundry Service	20-24-00-6016	\$5.40
NP39844668	FLEETCOR TECHNOLOGIES (219	WWTP	20-24-00-6118	\$108.37
		Total		\$128.17
		Total WASTE WATER TREATMENT PLANT		\$128.17
NP39844668	FLEETCOR TECHNOLOGIES (219	Convenience Center	20-26-00-6118	\$0.00
		Total		\$0.00
		Total CONVENIENCE CENTER		\$0.00
NP39844668	FLEETCOR TECHNOLOGIES (219	Line Maintenance	20-27-00-6118	\$2,286.87
		Total		\$2,286.87
		Total LINE MAINTENANCE		\$2,286.87
		Total GPWA OPERATING FUND		\$12,684.27
NP39844668	FLEETCOR TECHNOLOGIES (219	Airport	98-98-00-6118	\$146.10

City of Guthrie
A/P Claims List
from 1/3/2014 to 1/3/2014

Invoice #	Vendor	Description	Account	Cost
JAN2014	AT&T LONG DISTANCE (21268)	AT&T Monthly Long Distance Phone Bill - Air	98-98-00-6301	\$0.00
		Total		\$146.10
11071360-18	GARVER 22519	AIP Administrative Services - Construction Se	98-98-94-6373	\$9,237.32
		Total AIRPORT IMPROVEMENTS		\$9,237.32
		Total AIRPORT FUND		\$9,383.42
		Total AIRPORT FUND		\$9,383.42
		Total All Funds		\$38,218.85

City of Guthrie 1/10/2014 8:31am
A/P Claims List
 from 1/10/2014 to 1/10/2014

Invoice #	Vendor	Description	Account	Cost
JAN2014	C.L.E.E.T. (125)	Municipal Court Collection for CLEET	01-00-00-2012	\$539.12
AFIS FEES	O.S.B.I. (820)	Municipal Court Collection AFIS And	01-00-00-2012	\$293.16
FORENSIC	O.S.B.I. (820)	Municipal Court Collection AFIS And	01-00-00-2012	\$275.50
DEC2013	OKLAHOMA UNIFORM BLDG	Permit Fee Collections	01-00-00-2013	\$80.00
		Total		\$1,187.78
		Total		\$1,187.78
NP40155532	FLEETCOR TECHNOLOGIES	Guthrie Housing Authority	01-01-00-6118	\$140.50
JAN 2014	OKLAHOMA NATURAL GAS	Natural Gas Billing - General	01-01-00-6307	\$4,326.18
DEC2013	CITY OF EDMOND (21508)	IT Support with City of Edmond	01-01-00-6373	\$1,106.86
		Total		\$5,573.54
		Total GENERAL GOVERNMENT		\$5,573.54
NP40155532	FLEETCOR TECHNOLOGIES	Building Services	01-02-25-6118	\$43.33
		Total BUILDING SERVICES		\$43.33
		Total ADMINISTRATION		\$43.33
NP40155532	FLEETCOR TECHNOLOGIES	Community Development	01-05-50-6118	\$42.24
		Total COMMUNITY DEVELOPMENT		\$42.24
NP40155532	FLEETCOR TECHNOLOGIES	Code Compliance	01-05-51-6118	\$59.25
		Total CODE COMPLIANCE		\$59.25
		Total PLANNING		\$101.49
20131077	C.O.P.S. PRODUCTS, L.L.C.	Uniforms for New Hires	01-07-70-6114	\$474.90
20131141	C.O.P.S. PRODUCTS, L.L.C.	Uniforms for New Hires	01-07-70-6114	\$145.49
NP40155532	FLEETCOR TECHNOLOGIES	Police Administration	01-07-70-6118	\$3,981.55
000758	GHM ENTERPRISES (1097)	Laundry - Police Department	01-07-70-6310	\$6.00
000765	GHM ENTERPRISES (1097)	Laundry - Police Department	01-07-70-6310	\$7.80
000766	GHM ENTERPRISES (1097)	Laundry - Police Department	01-07-70-6310	\$7.20
000771	GHM ENTERPRISES (1097)	Laundry - Police Department	01-07-70-6310	\$21.00
2034769	RANGERS S STORES, L.L.C.	Fuel for Police Department Unit	01-07-70-6316	\$34.71
DEC2013.	SHINEY BAYS (22581)	Car Wash Police Department	01-07-70-6316	\$114.90
1943	ACOG (530)	911 Spanish Interpreter	01-07-70-6318	\$6.30
		Total POLICE ADMINISTRATION		\$4,799.85
JAN2014	OKLA DEPARTMENT OF PUBLIC	OLETS Maintenance	01-07-79-6304	\$350.00
		Total COMMUNICATIONS		\$350.00
		Total POLICE		\$5,149.85
NP40155532	FLEETCOR TECHNOLOGIES	Streets Department	01-12-00-6118	\$2,793.58
		Total		\$2,793.58
		Total STREET		\$2,793.58
NP40155532	FLEETCOR TECHNOLOGIES	Fleet	01-14-00-6118	\$30.48
		Total		\$30.48
JAN2014.	SHINEY BAYS (22581)	Car Wash GPWA	01-14-41-6116	\$60.40
		Total FLEET MAINTENANCE		\$60.40
		Total FLEET MAINTENANCE		\$90.88
NP40155532	FLEETCOR TECHNOLOGIES	Parks and Grounds	01-15-11-6118	\$1,026.86

City of Guthrie 1/10/2014 8:31am
A/P Claims List
 from 1/10/2014 to 1/10/2014

Invoice #	Vendor	Description	Account	Cost
		Total PARKS		\$1,026.86
		Total PARKS & PUBLIC GROUNDS		\$1,026.86
		Total GENERAL FUND		\$15,967.31
NP40155532	FLEETCOR TECHNOLOGIES	Suppression	09-09-90-6118	\$806.33
		Total SUPPRESSION		\$806.33
2034765	JUSTIN MCCAUGHEY 23048	Reimbursement for Advanced EMT Test	09-09-92-6048	\$160.00
NP40155532	FLEETCOR TECHNOLOGIES	EMS	09-09-92-6118	\$2,499.73
JAN2014	INTERMEDIX (22025)	Professional Services	09-09-92-6373	\$3,238.15
		Total EMS		\$5,897.88
NP40155532	FLEETCOR TECHNOLOGIES	Fire Administration	09-09-96-6118	\$287.41
		Total PREVENTION		\$287.41
		Total FIRE		\$6,991.62
		Total FIRE/EMS FUND		\$6,991.62
JAN 2014	OKLAHOMA NATURAL GAS	Natural Gas Billing - GPWA	20-21-00-6307	\$4,161.30
DEC**2013	DHH DISPOSAL 22381	Contracted Trash Service	20-21-00-6348	\$192.50
2025130	MYERS ENGINEERING	Engineering Service Waste Water	20-21-00-6373	\$3,141.90
2025144	MYERS ENGINEERING	Various Plan Review	20-21-00-6373	\$532.25
2025132	MYERS ENGINEERING	Task Order #90 Inspection Liberty Lake Dam	20-21-00-6380	\$2,330.00
2025133	MYERS ENGINEERING	Task Order #89 Inspection of Guthrie Lake	20-21-00-6380	\$2,570.00
2025147	MYERS ENGINEERING	Task Order # 88 Inspection of Country Club	20-21-00-6380	\$2,330.00
		Total		\$15,257.95
		Total PUBLIC WORKS GENERAL		\$15,257.95
1278	MID AMERICA HYDRO TECH	Chemicals	20-23-00-6104	\$17,316.00
98686	SOUTHWEST CHEMICAL (20977)	Chemicals	20-23-00-6104	\$4,696.00
NP40155532	FLEETCOR TECHNOLOGIES	WTP	20-23-00-6118	\$76.09
		Total		\$22,088.09
		Total WATER PLANT		\$22,088.09
NP40155532	FLEETCOR TECHNOLOGIES	WWTP	20-24-00-6118	\$155.32
		Total		\$155.32
		Total WASTE WATER TREATMENT PLANT		\$155.32
NP40155532	FLEETCOR TECHNOLOGIES	Convenience Center	20-26-00-6118	\$71.09
		Total		\$71.09
		Total CONVENIENCE CENTER		\$71.09
NP40155532	FLEETCOR TECHNOLOGIES	Line Maintenance	20-27-00-6118	\$2,151.81
		Total		\$2,151.81
		Total LINE MAINTENANCE		\$2,151.81
		Total GPWA OPERATING FUND		\$39,724.26
FINAL PMT	OKLAHOMA DEPT OF	Balance owing on 3 projects - STPY-	54-55-12-6521	\$8,847.47
		Total STREET DEPARTMENT		\$8,847.47
		Total INFRASTRUCTURE		\$8,847.47

City of Guthrie 1/10/2014 8:31am
A/P Claims List
 from 1/10/2014 to 1/10/2014

Invoice #	Vendor	Description	Account	Cost
		Total CAPITAL PROJECTS		\$8,847.47
04-045831-001	UTILITY/REFUND DEPOSIT		71-00-00-5555	\$21.83
07-070867-006	UTILITY/REFUND DEPOSIT		71-00-00-5555	\$20.00
07-070869-007	UTILITY/REFUND DEPOSIT		71-00-00-5555	\$38.97
07-075050-002	CITY OF GUTHRIE		71-00-00-5555	\$55.24
07-075100-002	UTILITY/REFUND DEPOSIT		71-00-00-5555	\$34.10
08-080460-002	UTILITY/REFUND DEPOSIT		71-00-00-5555	\$276.06
		Total		\$446.20
		Total		\$446.20
		Total UTILITY DEPOSIT FUND		\$446.20
NP40155532	FLEETCOR TECHNOLOGIES	Airport	98-98-00-6118	\$110.60
		Total		\$110.60
		Total AIRPORT FUND		\$110.60
		Total AIRPORT FUND		\$110.60
		Total All Funds		\$72,087.46