



61st City Council

Mayor Chuck Burtcher

Ward I – Trey Ayers, John Wood **Ward II** – Mary Coffin, Patty Hazlewood

Ward III – Sheri Mueller, Gaylord Z. Thomas

SPECIAL CITY COUNCIL MEETING WORKSHOP

City Hall – 101 North 2ND Street, Guthrie, Oklahoma

Third Floor Conference Room

February 5, 2013 at 6:00pm

AGENDA

The special meeting of the Guthrie City Council will convene at 6:00pm. at Guthrie City Hall, 101 North 2nd Street.

CALL TO ORDER – This meeting is called to order on Tuesday, February 5, 2013 at 6:00pm. Mayor and Council Members are present and declare a quorum present.

1. Public Comments
2. Discussion regarding Special Events in 2013
3. Discussion regarding Logan County Economic Development Council
4. Discussion regarding agenda items
5. Request for Future Items of Discussion
6. Adjournment

Agenda posted on the bulletin board in the lobby of City Hall before 5:00pm on Friday, February 1, 2013. The City of Guthrie encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive the 48 hours rule if signing is not the necessary accommodation.

LCEDC Quarterly report -- October 2012 through Jan. 15, 2013

Prospects

- ☑ Working with Cody to provide an LCEDC loan for a prospect who needs startup financing. (Cupcake store downtown)
- ☑ Met with developer re: a site for a new commercial business location, followed up by procuring a survey of the potential site for development of property. Continuing to follow up.
- ☑ Met with Hawkins, Inc., a large company looking at locating a distribution facility in Guthrie. Showed them the former Budweiser building. Continuing to follow up.
- ☑ Working with Cody on financing for business expansion in downtown Guthrie.

LCEDC Revolving Loan Program -- JOBS CREATED

- ☑ Finalized construction of Crosstown Vet Service and converted the interim funding to permanent financing for the company.
- ☑ LCEDC has made three new loans over the past 3 months to local companies for business expansions.
- ☑ LCEDC is currently working with five local companies on loan applications for expansions this year.
- ☑ LCEDC has 23 outstanding loans, all active and in good standing. All but two of these loans are from Guthrie companies for expansions, additional land, equipment, working capital, & one business purchase. These business expansions always create jobs. New jobs created by companies expanding in Guthrie over the past 3 years reached 136.

Assn. of Central Oklahoma Governments (ACOG) re: Economic Development Administration (EDA)

- ☑ Requested by ACOG to sit on a committee to develop a Comprehensive Economic Development Strategy for the 4-county area surrounding the metro: this includes Oklahoma, Cleveland, Canadian, and Logan Counties. The purpose is to secure an Economic Development Administration (EDA) designation which gives us a local EDA liaison with streamlined access to EDA infrastructure funding. The EDA is able to fund larger infrastructure projects than the state-administered CDBG program, and a \$1 million grant from EDA was matched with the City's contribution of the land and \$139,000, the Logan County Industrial Development Authority's contribution of \$50,000 and a \$500,000 CDBG grant and loan.
- ☑ EDA infrastructure funding is what we will apply for in order to extend city sewer to the east side of I-35 for further commercial development of that area.

Meridian Technology Center

- ☑ Set up meetings with Meridian Technology Center and a group of health care providers to discuss the potential for development of a satellite campus in Guthrie for training health care employees, most of whom require specific certifications. The meetings and efforts are on-going.

Rodeo Arena

- ☑ Finally got possession of all LCEDC collateral from Blount loan default. Have managed the sale of some collateral and continuing efforts to liquidate.
- ☑ Over the past year I have fielded many calls and met with numerous people requesting the use of the rodeo arena for bull riding events, calf roping, barrel racing, the Central OK Jr. Rodeo rodeos, and memorial rodeos.
- ☑ In December I met with Steve Gentling, Chairman of the 89er Celebration Committee and Tandie Hastings, 89er committee member, who encouraged us to send bids to rodeo producers for the 89er Rodeo as soon as possible in January. Bid packet sent out 1/25/13, due back by 2/5/13.
- ☑ Subsequently met with interested parties involved in the rodeo industry who are willing to be involved in a strategic plan for management of the rodeo arena. They agreed to sit on a "Steering Committee" to help develop a bid packet which would list all responsibilities of the 89er Rodeo producer that could be mailed out to rodeo producers. The 89er Rodeo is scheduled for April 19th & 20th.
- ☑ The arena is an asset for the City of Guthrie (probably would take \$250,000 to replace it) and needs to be used. However, there is the issue of the management, maintenance, oversight and promotion that

must be in done in order for the arena to be sustainable. The Steering Committee would like to sit down with the LCEDC and the City of Guthrie to develop a strategic plan for the sustainability of the arena.

- ☑ The Steering Committee is made up of: Helen Price and Robert Simpson, Lazy E Arena; Wayne and Rebecca Halvorson, Halvorson Ranch; Craig and Jessica Sand, Central Jr. Rodeo Assn.; Tandie Hastings, 89er Committee; Dean Myers, Crescent.

Regular Meetings dealing with some phase of Economic Development/new information

- ☑ County Commissioners & Jail Trust bi-monthly meetings to stay abreast of residential and commercial development in southern Logan County.
- ☑ Monthly Crescent Chamber of Commerce Board meetings
- ☑ Monthly Logan Co. Historical Society Board meetings
- ☑ Monthly Airport Board meetings --this airport is one of Guthrie's major assets
- ☑ OKC Chamber Partnership monthly meetings
- ☑ Attended OKC Chamber Partnership Holiday luncheon with Guthrie City Manager, Cody Mosley, and Joe Robillard, Chairman of LCEDC Board of Directors
- ☑ Monthly OK Economic Development Council meetings
- ☑ Multiple ACOG Economic Development committee meetings

ED Training & Recruiting

- ☑ OG&E Financing Seminar re: public/private partnerships for financial planning for development projects
- ☑ OEDC - speakers each month sharing new programs and strategies for development projects
- ☑ Business Recruiting Trip to Dallas with meetings set up by OKC Chamber Partnership to talk to developers about significant retail opportunities in Guthrie, providing aerial maps of sites on I-35 as well as the 80 acre site owned by the City of Guthrie that could accommodate 2 or 3 mid-size manufacturers for job creation.

Miscellaneous

- ☑ Meetings with Rural Enterprises (REI) on potential areas for economic development collaboration.
 - ☑ Met Jeff Ewing, Planning Coordinator for the USGA Golf Championship to be held at Oak Tree in 2014. Learning about coordinating welcoming and hospitality responsibilities for the Airport. They are anticipating a significant number of aircraft landing at our airport for that event.
 - ☑ Attended dedication of Langston's new softball field and Farmers Market & met Langston Univ. President Kent Smith.
 - ☑ Worked with contacts in the OSU Engineering Dept. for connection to a lab with equipment to provide specific research on a new paving product for Logan County Asphalt. Follow-up continuing.
 - ☑ Located a grant opportunity for the Pollard Theatre funding of operations from the Schubert Foundation, who funds arts/theatre programs across the US. The grant application was submitted at the end of November.
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- ▶ GIDA loan from LCEDC dated 8/1/2002 in the amount of \$139,500 as partial match for EDA \$1 million infrastructure project to bring water and sewer to the Airport was paid off 3/26/2012.
 - ▶ GIDA loan for Excel Jet dated 12/31/2006 in the amount of \$147,000 paid off 1/5/2012.